
Tuesday, October 18, 2016

Council Chambers, University Hall

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

VOTES AND PROCEEDINGS (SC 2016-12)

Meeting called to order at **6:01 PM**.

2016-12/1 **SPEAKERS BUSINESS**

2016-12/1a Announcements - The next meeting of the Students' Council will take place on Tuesday, November 1, 2016 at 6:00pm in the Council Chambers.

2016-12/1b Fall Installation Ceremony

2016-12/2 **PRESENTATIONS**

2016-12/2a **KPMG'S Audit Findings**
Presented by Councillor Hammond, Sponsored by Councillor Hammond.

Please see SC 16-12.01

HAMMOND/PACHES MOVE to allow this presentation.

2016-12/2b **An Overview of the Historical Issues Seen in Residence**
Presented by Vice President Ghossein and President Rahman, Sponsored by President Rahman.

FAROOQ MOVE to allow this presentation.

RAHMAN MOVE to extend presentation.

LARSEN/NAHID MOVE to allow extension of presentation.

COUNCILOR FAROOQ TO PRESIDENT RAHMAN:

Has there been any other effects on other residence associations besides the LHSA?

PRESIDENT RAHMAN'S RESPONSE:

The biggest thing that impacted all residence associations was the change to the fee collections because all res. associations rely on those fees that the students have approved. Residence associations budget was cut by taking away membership fees, that's the most impactful decision that residence services made in opposition to livelihood of residence associations on campus.

SPEAKER SUMAR:

Other impact on res assoc was that EVERY residence was affected by the alcohol policy not just Lister.

COUNCILOR MONDA TO VP GHOSSEIN:

What are the plans to more openly acknowledge that hazing occurred in Lister and some of the harms that occurred because of that.

VP GHOSSEIN'S RESPONSE:

The SU never said that students shouldn't be punished if they were found guilty of committed hazing. We have fundamental difference in thought in how that should be handled. If an individual is part of a group and that group has a hazing culture, we don't think disbanding the group will do anything because the culture is still there. University is free to sanction the individual separately but the group cannot be disbanded because that's how students are represented and in that way you'll be making students pay something for past actions. That does not mean we shouldn't look at that culture and the harms done. At no point in our negotiations with the Uni, were we saying that no punishment/changes should be done to the LHSA but we were saying there are more effective ways to deal with that situation EG by education not by disbanding the group. It's restorative justice. There was no flexibility, and it was either all or nothing, you exist or don't but the root of the issue wasn't addressed. Just addressing how much people were drinking not what they were doing and how to respect each other.

PROXY FOR COUNCILOR ANGUS TO VP GHOSSEIN:

What are the prices of the current meal plans?

VP GHOSSEIN'S RESPONSE:

The first tier meal plan is \$3600 and 2nd tier meal plan is \$4500. There's a declining balance. Each transaction is removed from your account. Currently proposed is students should be paying \$4900+. Within these meal plans, people can spend money outside of Lister. The proposed meal plan is \$4950. \$4650 only to be spent in lister, remaining 300 to be spent outside of lister. These "flex" dollars so students go to having no restrictions over where they

could eat to having a restriction to only eating outside lister with \$300. If you eat in the cafeteria it's NOT a declining balance; similar to a buffet.

COUNCILOR PROCHNAU TO VP GHOSSEIN:

Why are the execs of LHSA or new proposed association paid?

VP GHOSSEIN'S RESPONSE:

It's quite common to pay residence association execs. In HUB, they pay their president. The idea is that it's not our place to determine how a certain representative assoc should distribute its funds. We can only do that through Audit Committee by financial reviewing how they spend their money. That's a choice that they make and we're opposed to micromanaging their budget. If the students within that residence agree to have the execs paid then we don't see how we should be imposing something like that.

PRESIDENT RAHMAN'S RESPONSE:

It's not the SU's place to comment on how much pay the student execs should be receiving for their work. Some in faculty associations put enough hours to warrant a PT job. It does impact the accessibility of that opportunity if you're expected to put in 20 hours/week and it's tough to work a PT job to afford to coming to university in the first place. If faculty associations would like to be paid, they'd have to work it into their budgets. It's not SU's problem.

COUNCILOR FAROOQ TO VP GHOSSEIN:

How do you foresee who has authority over these associations to tell them what they can/cannot do?

VP GHOSSEIN'S Response:

Post-secondary learning act does say that we have authority to decide how we delegate our representation through faculty associations. We choose to do that through residence associations. They're accountable to us with their spending bc they're reviewed through Audit Committee but we agree with the fact that the Uni shouldn't have the right to disband the association bc it's a representative assoc and it's up to us to recognize it or not. That has motivated the SU to address the root of the issue and not specifically what happened with the LHSA but how student group discipline is under the admin's responsibility. We think that SU should oversee and how it's done in many universities and it's one of our goals.

RAHMAN move to extend presentation by 8 minutes

FAROOQ/CHAMPAGNE move to presentation extension

COUNCILOR LARSEN TO VP GHOSSEIN/PRESIDENT RAHMAN:

Wants to address effects of alcohol changes/getting rid of representation. You see a breakdown in how people conduct themselves in residence, That behavior is blamed on culture/lack of leadership that is not true so people who

get evicted, involved in alcohol problems, you see that culture being destroyed due to members getting evicted. People are getting evicted for minor offences, hiding alcohol problems because they're getting policed and not helped. When the university removes fees for other associations, it may universalize these problems and not trying to find solutions. Has there been any data acquire as to how many ppl evicted every year without representation or an adequate appeals process?

PRESIDENT RAHMAN'S RESPONSE:

Residence services does not share that information with us. We weren't allowed to have access to that list.

VP GHOSSEIN'S RESPONSE:

There's an annual report presented at Campus Law Review Committee. The evictions are grouped together so you don't see why they were evicted or if there was an appeal. There's a lack of an appeal process re fees, ppl who break their contract are charged \$650 admin fee and some try to appeal but the appeal process is not clear, excessive burden of proof, EG it requires physician to state in detail of why living in residence had an impact of mental health. It's not a transparent process. For evictions, it's assumed that there's no representation bc there's no association re evictions that happened in Lister.

Governor Champagne to VP GHOSSEIN:

The "Anytime" meal plan is misleading because it's considered when the hall is open. If eating space is time restricted, what's the next step to deal with this?

VP GHOSSEIN'S RESPONSE:

They recognize it's not "Anytime" dining so it's easy to change the name. It's an easy issue to address. There's a meeting with the residence budget advisory committee next week. Re format of consultation, she asked for but yet to receive all data put into the form so representatives can see what students are saying UNFILTERED. To determine if concerns match with forms and what the student reps/peers are saying. There's also one issue that wasn't well reflected in the consult form was the idea of having \$300 flex amount be an opt-in situation so they could lower cost of meal place but that would mean students wouldn't be aware that they can only use their meal plan cost ONLY in Lister. It's deceptive because students are going to have to pay it anyway so should have the flex amount GST exempt included. They're not tackling the issue of low-cost, will ask for better bargaining with Aramark so that bottom line of meal plan will be found and students will only pay that. We want to see reduced 4,650. The next steps will be to get all info but not a done deal - will be presented at BoG in December so if it doesn't happen then will come up with another strategy.

2016-12/2c

Residence Services Student Staff Unionization Initiative

Presented by Councilor Monda, Sponsored by Vice President Ghossein and Councilor Larsen.

COUNCILOR LARSEN TO COUNCILOR MONDA:

Can you share reasons why this issue is interesting and worth getting involved in this process?

COUNCILOR MONDA'S RESPONSE:

He doesn't want to get into this issue in a presentation setting because he doesn't want to give his view as to how other staff feels. Please have a separate discussion with him.

COUNCILOR FAROOQ TO COUNCILOR MONDA:

Is there a possible conflict of interest between the union and residence services?

COUNCILOR MONDA'S RESPONSE:

There's a conflict b/w SU and residence services re how they should be managed. Both groups have the best interest of students' experience but different visions on what is best for students. RAs want students to have the best experience possible. He is not sure if there would a conflict of interest necessarily but a union would provide a forum to discuss problems they may have with residence policies and create a solution from front-line staff level instead of everything coming from management. Please ask other residence staff in attendance for their opinion.

COUNCILOR LARSEN TO COUNCILOR MONDA:

Is there an opportunity, RAs/SRAs are overworked, is there a plan to fix that issue?

COUNCILOR MONDA'S RESPONSE:

Terms/condition of employment will be discussed eg. compensation, clarifying job duties/descriptions, hours. The main goal is to make it stable and predictable for staff.

2016-12/3

EXECUTIVE COMMITTEE REPORT

Francesca Ghossein, Vice President (Student Life) - Report.

Mike Sandare, Vice President (External) - Report.

Robyn Paches, Vice President (Operations and Finance) - Report.

Marina Banister, Vice President (Academic) - Report.

Fahim Rahman, President - Report.

2016-12/4

BOARD AND COMMITTEE REPORT

Bylaw Committee - Report.

Finance Committee - Report.

Audit Committee - Report.

Nominating Committee - Report.

Board of Governors - Report.

2016-12/5

OPEN FORUM

GUEST OF SC TO VP GHOSSEIN:

Has the SU considered appointing a Residence Ombudsman to mediate disputes that arise from evictions, etc?

VP GHOSSEIN'S RESPONSE:

The initiative of unionizing is bc we're not allowed to intervene in labor disputes but ombuds service does NOT act as an advocate, they help students navigate the system but the problems lie with that system. You have people directing you to something that does not exist. EG. appeal process re fees, evictions is not transparent. That path has not been considered before but it's an interesting thought. There would still be significant changes to be made to appeals and how they're communicated to students and other topics that should be public knowledge.

2016-12/6

QUESTION PERIOD

2016-12/6a

COUNCILOR CHRISTENSEN TO VICE PRESIDENT BANISTER:

To Vice President Banister, since the final outstanding expenses were not available during the October 4, 2016 meeting, could the Vice President please inform Students' Council of the final total of all financial capital spent in order to put on GovWeek this year, including areas such as promotional materials, advertising, food/beverages, and honoraria, if applicable?

VICE PRESIDENT BANISTER'S RESPONSE:

The final cost of GovWeek was \$3884.78

2016-12/6b

COUNCILOR CHRISTENSEN TO VICE PRESIDENT BANISTER:

To Vice President Banister, based on the attendance recorded, is it possible to provide Students' Council with the average attendance per event for GovWeek, and if possible, the SU-sponsored/SU-championed events specifically?

VICE PRESIDENT BANISTER'S RESPONSE:

All GovWeek programming was championed by the Students' Union, the average attendance per GovWeek Session/Event was 33.7 people. In total, GovWeek engaged 2057 students. The Students' Union as an organization only technically sponsored the two keynotes which included Minister Marlin Schmidt that had 36 people attend and Mayor Don Iveson that had 91 people attend.

COUNCILOR CHRISTENSEN TO PRESIDENT RAHMAN:

What is the process around project allocation spending and how those decisions are made?

PRESIDENT RAHMAN'S RESPONSE:

The context of creating the project allocation budget minus the fact that the council creates the budget together and is done before VP Ops/Finance before rest of exec take office. It's sometimes impossible to incorporate new exec projects that arise within the budget EG GovWeek - was not incorporate in initial budget principles but we still find a way to finance it based on VP Academic's campaign. The project allocation is about 40-45K that's dedicated to exec expenses for whatever issues that may arise throughout the year, also include management that needs funding. Any decisions that cost less than 5K are approved by Exec Committee, if higher then it needs to approve by Council.

COUNCILOR NAHID TO VP SANDARE:

Can he please explain M-Fest to the new councilors?

VP SANDARE'S RESPONSE:

M-Fest is from Feb 6-10. An employment festival including speakers, events, workshops, cases, anything that has to do with employment. He's targeting 3 groups on campus. Students that are early in their degree - to help them find direction, figure out what they want to do with their degree. Mid-degree students - to help them build skills necessary for employability eg. resume workshops, managing social media. Students late in their degree - helping them connect with professionals eg networking events, career fairs.

GOVERNOR CHAMPAGNE TO PRESIDENT RAHMAN:

Re Infrastructure funding. Would SU be open to finding out how much money is spent on students and the differences between faculties?

PRESIDENT RAHMAN'S RESPONSE:

Will get back to Council on what he can share from the meeting. Also, allowed VP SANDARE to answer question as he attended the meeting as well. If we could get some clarity regarding student space, grad student space, faculty space bc there's space that's shared. It's difficult to determine the space issues priority. Not a lot of students use RTF for research. The UA is a part of the provincial govt's budget so he has no problem asking for continued funding for projects that should be receiving funding.

VP SANDARE'S RESPONSE:

Asking for funding is currently on our lobby dock. We don't know how much money is spent on students/specific faculties. We can look into that. There's new project funding. We're pushing for a mix of all of those. Re Meeting with VP facilities ops, he wants to involve experiential learning with deferred maintenance. The university wants to use some buildings as case study projects EG research projects on how to make library more energy efficient, how to reduce GHG emission coming from the butterdome. We can mix that into the way we advocate by helping students by providing students with research projects and also helping with the deferred maintenance projects.

COUNCILOR LARSEN TO PRESIDENT RAHMAN:

In the most recent expenditures, what is DPRA?

PRESIDENT RAHMAN'S RESPONSE:

Director of Research and Political Affairs - Jon Mastel. He'll be attending the conference to help us prepare with MPs.

COUNCILOR CHRISTENSEN TO COUNCILOR FLAMAN:

If he could explain why CAC hasn't met in 6 weeks.

COUNCILOR FLAMAN'S RESPONSE:

The previous meetings were cancelled because there was nothing on the agenda.

COUNCILOR FAROOQ TO VP SANDARE:

Please expand on M-Fest advisory committee and their responsibilities.

VP SANDARE'S RESPONSE:

The advisory committee with consist of SU employees and students from different university depts so the idea w/ M-fest - has been reaching out to law relations, UA international. He wants to make sure voice of major stakeholders that deal with employment is mixed with students on this council. He wants to open 1-2 spots for external bodies EG community businesses for providing students with employment. The advisory committee's role is running things through them such as event apps, event speakers, marketing. Trying to figure out how best to reach students from perspective of stakeholders from different areas.

COUNCILOR MONDA TO VP GHOSSEIN:

Please give us a summary on the current state of representation in other Residence communities other than Lister.

VP GHOSSEIN'S RESPONSE:

Residence association have been frustrated since the fee collection took time to happen but it was confirmed that it will happen. There were able to budget activities for the rest of year, expecting minimal income. That issue has affected their ability to deliver services this term. She hopes that the fees will help them accomplish their goals next term. There's some residences such as Michener Park, Newton Place that will not be getting association fees because they were not included in motion presented to BoG last year because these residences host graduate students and SU doesn't have authority to levy fees from grad students. That something GSA is working on and we hope to find a way so that grad students in those specific residences will be able to contribute to the Residence Association budgets.

COUNCILOR LARSEN TO VP BANISTER:

Is there any problems with terms of reference since it since GFC reports that it may be re-written?

VP BANISTER'S RESPONSE:

This is the first meeting of PLC oversight committee with expanded membership. Because of that expanded membership so we're taking time to reflect if the committee is still fulfilling its perceived mandate and if that needs to be changed. At first, looking to review TOR now looking to rewrite terms of reference. So if the TOR change then that would mean the committee changes which would be significant consider PLC Oversight Committee is tasked with so much responsibilities.

COUNCIL EXTENDS QUESTION PERIOD BY 15 MINS.

COUNCILOR CHRISTENSEN TO COUNCILOR FLAMAN:

Just wondering if there's nothing that needs to be done since they haven't met in 6 weeks?

COUNCILOR FLAMAN'S RESPONSE:

Going through old minutes to determine CAC's goals including FA town halls, increasing engagement and increasing presence of council so may do something with ASLS. Review CRO's performance now that there's been a by-election. Attendance policy is done. We might try to apply pending amendments to committees.

COUNCILOR MONDA TO VP BANISTER:

Please expand on the steps the university will take re USRI course evaluations.

VP BANISTER'S RESPONSE:

She sits on the Committee of Learning Environment Committee which is tasked with looking into how professor evaluations occur. There's consensus that we're probably not asking the right questions. USRI feedback is used in many ways EG if prof gets merit-based pay increase. We're looking into a couple of things: a. If we should be using USRI technology or changing it. B. What are the questions we're asking, if they're the right Qs and if we're getting the right context with those questions. C. How that feedback is being used. We're hoping to get that feedback and using it to get informed decisions on how to move forward. If you have more feedback on the questions, please let her know.

COUNCILOR LARSEN TO VP PACHES:

He would like if VP Paches could expand on what SIEF is and it's mandate.

VP PACHES' RESPONSE:

Student involvement endowment fund portfolio of investments that SU utilizes such as mutual funds and bond options used to create funding for awards and scholarships offered by SU and that money is made back through investments as best as possible.

COUNCILOR CHRISTENSEN TO PRESIDENT RAHMAN:

Please expand project allocation and how execs decide which projects are to be funded?

PRESIDENT RAHMAN'S RESPONSE:

The allocation budget is designed to accommodate for any big projects that weren't included in the budget principle in March. He looks for relevance to each exec's platform that they campaigned on. There are some execs that are running more projects that require more funding. He wants to make sure to use money wisely as it's not infinite. We also use a template to determine how each exec would use the money to fund their campaign planned projects. If there's another project that does come up then we discuss if someone is willing to reallocate their funds to this new, high priority project.

COUNCILOR MONDA TO VP BANISTER:

What triggered the University to review their writing services? What would be the ideal outcome of these consultations?

VP BANISTER'S RESPONSE:

She does not know the answer to the first question. Re Ideal outcomes - we look for student interests. A lot of these discussions have surrounding HR and legality in the move. This does not directly impact the service for students as long as they're qualified for the position. Our ideal outcome is that quality of students remains consistent for students to use those services. We don't want to see lost job opportunities for student tutors and for it to remain affordable/accessible. She does not know what sparked these changes. She redirect this question to President Rahman.

PRESIDENT RAHMAN'S RESPONSE:

Last year, C4W was within the Faculty of Arts but it's not just for art students. Dean of Arts wanted to defer the budget line to Dean of Students. Members of the committee were concerned with those changes and their impacts which led to the consultation.

COUNCILOR LARSEN TO VP SANDARE:

What is the approx cost for M-Fest?

VP SANDARE'S RESPONSE:

A range between 4-5K but wants to see if there are sponsorships. He would like to see if he could partner with different companies in the city so if possible, would like to see it to be around \$15K with different speakers and events which depends on sponsorship. Will plan in different scales according to the budget.

2016-12/7

BOARD AND COMMITTEE BUSINESS

2016-12/7a

RAHMAN/PACHES MOVE to approve the first readings of Bill #9, to clarify the role of the Student Involvement Endowment Fund:

1. The Student Involvement Endowment Fund has been used to support specific initiatives for the Students' Union.
2. The Student Involvement Endowment Fund has grown in scope since it was conceived in Bylaw.
3. These changes have been described in the current objectives of the society.
4. Bylaw 3000 shall be amended to reflect these changes.

Please see SC 16-12.02

COUNCILOR CHRISTENSEN TO VP PACHES:

Is the allocation of money subject to approval of SC, foundation, exec?

VP PACHES' RESPONSE:

Currently, the disbursement is approved by the Finance Committee. The only disbursement out of SIEF is for awards funds. The reason that we'd like to do this is we'd like to SIEF having more possibilities. There are 5 objectives of SIEF.

COUNCILOR FAROOQ:

Questions in terms of the approval process and oversight re managing the money. The investment is done to increase the funding so wondering if there will be additional oversight for how money is allocated. EG use in capital projects, based on what is happening in SU so concerned about using it for renos but in future, can be subject to improper use of fund so there should be oversight from more than the Finance Committee. There should be more review by multiple parties, VPOF, other parties, so wants to see more oversight/accountability because it is a large amount of money. SIEF is very open ended and too much potential for mismanagement. There should be a review process as to how the money is used.

COUNCILOR LARSEN:

He's curious about what the process after the first principles will look like. The opportunities of SIEF to be used outside of the awards grows substantially. It will change the relationship the SU has with SIEF funds and it's original purpose of providing scholarships. Simply bringing these mandates into bylaws would not guarantee the level of oversight with these funds especially since it's particularly for the scholarships it should be providing. It will be important to have it reflected in first principles and any expenditures that come out of the SIEF fund do go through an approval process but because of the things that will be pulled out of SIEF, Council should be involved in that conversation.

PRESIDENT RAHMAN:

There's a large amount of money and not enough oversight. He's happy with the oversight but would improve it if it's a concern. He will take a look at the current oversight mechanism. We won't be spending SIEF this term. We will

look at the oversight mechanism and revise them re renos of Myer Horowitz Theatre.

COUNCILOR LARSEN:

He disagrees. The only oversight mechanism for SIEF is this bylaw that says it's only to be spent on scholarships/grants/bursaries so any changes to this will change the oversight commitment written in bylaw. The bylaw is the ultimate oversight mechanism placed on SIEF.

VP PACHES:

He agrees with the need for oversight. In order to pull funds, would need approval from Council. He's comfortable with first principles and after second principles, we can make amendments to bylaw 3000. He welcomes any suggestions regarding this.

COUNCILOR MONDA:

It sounds like SIEF is only being used for scholarship funding and he thinks that it could also be used for capital projects such as Myer Horowitz renos so maybe there should be something in first principles that's more specific in how SIEF will be used.

COUNCILOR FAROOQ:

What are some potential mechanisms we can have. EG Oversight mechanisms, would recommend that there would be comprehensive budgeting for the SIEF fund and how it's allocated. Start with an approval process and bodies that will approve it depending on how much money is to be approved. Send it back to bylaw and see how that works.

MONDA/FAROOQ MOVE to refer this motion back to the Bylaw Committee.

27/0/0

MOTION CARRIES UNANIMOUSLY.

COUNCILOR MONDA:

He doesn't think Council is the right place to make changes to first principles because the amendments are too complex so it's appropriate to move this to the Bylaw Committee.

PRESIDENT RAHMAN:

In favour of this motion. He's disappointed in Bylaw members because he gave a week's notice to get feedback and is just getting feedback today. He's more than happy to take times regarding this.

SPEAKER SUMAR:

This motion would send item 7a back to Bylaw Committee to discuss any potential opposition or fix any problems that council members may have and Bylaw can choose to bring this back to SC for consideration.

2016-12/7b **FLAMAN/HAMMOND MOVE** to appoint two members of Students' Council to the Council Administration Committee.

Please see Information Item **2016-12/9h** for more information concerning CAC meeting dates, members, etc.

COUNCILOR CHRISTENSEN TO COUNCILOR FLAMAN:

When was the last time CAC met?

COUNCILOR FLAMAN'S RESPONSE:

September 6

COUNCILOR YIM and COUNCILOR SUNDAY appointed to CAC.

2016-12/7c **COUNCILOR FAROOQ MOVES** to suspend standing orders to discuss item 7c at this meeting.

25/2/1

MOTIONS CARRIES.

HAMMOND/AL HAMMOURI MOVE to approve SU's Audit Report on the recommendation of the Audit Committee.

COUNCILOR HAMMOND:

This was the first presentation delivered about KPMG's audit findings. There was no major discrepancies in the financial reports other than minor misclassification of investment income in SIEF so implication of voting in favor of this audit report so signed auditor's statement will be attached to the financial report and will be released in a timely manner.

27/0/0

MOTION CARRIES UNANIMOUSLY.

2016-12/8 **GENERAL ORDERS**

2016-12/9 **INFORMATION ITEMS**

2016-12/9a Report from the President.

Please see SC 16-12.03

2016-12/9b Report from the Vice President of Operations and Finance.

Please see SC 16-12.04

2016-12/9c Report from the Vice President Academic.

Please see SC 16-12.05

2016-12/9d Report from the Vice President Student Life.

Please see SC 16-12.06

2016-12/9e Report from the Vice President External.

Please see SC 16-12.07

2016-12/9f Report from the Bylaw Committee

Please see SC 16-12.08

2016-12/9g Report from the Audit Committee below.

Audit Committee was given a presentation by KPMG on their Students' Union audit findings. Audit approved the MSA, BSA and NUA Spring/Summer budgets. The Association des Residents de la Faculte Saint-Jean was not operational in the Spring/Summer months, so Audit has conditionally approved their budget provided that they supply a projected budget for fall months.

2016-12/9h Details concerning Council Administration Committee:

Current Members:

- Levi Flaman
- Reed Larsen
- Fredrique Ndatirwa

Meeting Schedule:

- On-Council Tuesdays at 17:00

Mandate:

In accordance with Bylaw 100 of the University of Alberta Students' Union, the Council Administration Committee:

- a) has authority to amend, adopt, or rescind the Standing Orders of Students' Council after an initial set of Standing Orders have been adopted by Students' Council;
- b) shall make recommendations to Students' Council on the structure of Students' Council and its Standing Committees;
- c) shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
- d) shall oversee the progress of Students' Council's legislative agenda;
- e) shall recommend to Students' Council a candidate for the position

- of Chief Returning Office on or before April 15 of each year;
- f) shall recommend to Students' Council a composition of the Awards Committee on or before April 15 of each year

2016-12/9i Executive Committee Motion Tracking

Please see SC 16-12.09

2016-12/9j Students' Council Motion Tracking

Please see SC 16-12.10

2016-12/9k Committee Motion Tracking - By Committee

Please see SC 16-12.11

2016-12/9l Committee Motion Tracking - By Date

Please see SC 16-12.12

2016-12/9m Students' Council Attendance

Please see SC 16-12.13

Meeting adjourned at **9:17 PM**.