

STUDENTS' COUNCIL

July 10, 2001 - 6:00 p.m.
Council Chambers 2-1 University Hall

MINUTES (SC 2001-05)

Faculty/Position	Name	Present/absent	Proxy Name
President	Christopher Samuel	Present	
VP Academic	Amy Salyzyn	Present	
VP External	Kory Zwack	Present	
VP Finance	Jamie Speer	Present	
VP Student Life	Jennifer Wanke	Present	
BoG Undergrad Rep.	Chris Burrows	Present	
Agric/Forest/HomeEc			
Agric/Forest/HomeEc			
Arts	Anand Sharma	Present	
Arts	Brendan Darling	Present	
Arts	Colin Agur	Absent	
Arts	Jill Tackaberry	Present	
Arts	Joshua Fraese	Absent	
Arts	Kara Deringer	Absent	
Arts	Kyle Kawanami	Present	
Arts	Maureen Melnyk	Present	
Business	Erika Hoffman	Proxy	Holly Tomte
Business	John Watkins	Proxy	Queenie Lung
Business	Jon Sharun	Present	
Education	Charlene Davidson	Absent	
Education	Dan Coles	Present	

Education	Jason Baxter	Proxy	Laura Olson
Education	Krista Blankley	Absent	
Education	Stephanie Mendoza	Proxy	Lisa Brownie
Engineering	Chris Jones	Absent	
Engineering	Cole Nychka	Absent	
Engineering	David Wepler	Present	
Engineering	Jason Tobias	Proxy	Margaret Laffin
Engineering	Mark Jess	Absent	
Law	Brian Loewen	Absent	
Residence Halls Association	Don Welsh	Absent	
Medicine/Dentistry	Karen Cheng	Present	
Medicine/Dentistry	Reyhan Chaudhary	Proxy	Ryan Endersby
Native Studies (School of			
Nursing	Edmund Ledi	Present	
Pharmacy	Lanette Prediger	Present	
Rehabilitation Medicine	Carla Webb	Proxy	Leah Ganes
Faculté Saint-Jean	Lisa Clyburn	Present (6:10)	
Science	Chamila Adhihetty	Present	
Science	Constantino Renzi	Present	
Science	Helen McGraw	Proxy	Candace Rypien
Science	Mat Brechtel	Proxy	Kim Dary
Science	Roman Kotovych	Present	
Science	Rupesh Kumar	Present	
Science	Samuel Hillier	Absent	
Science	Zaki Taher	Present	
President Athletics	Ryan Schula	Present	
<i>Gateway</i> / Editor in Chief	Dave Alexander	Absent	
Recreation Action Committee			
General Manager	Bill Smith	Present	
Speaker	Gregory Harlow	Present	

Recording Secretary	Sarah Kelly	Present	
---------------------	-------------	---------	--

Observers

Anita Kuper, Senior Manager, Finance & Administration

Janna Roesch

Joe Brindle

2001-05/1

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2001-05/2

NATIONAL ANTHEM "O Canada:"

Samuel led Council in the singing of the national anthem.

2001-05/3

University of Alberta CHEER SONG "Ring Out a Cheer"

Ganes led Council in the singing of the University of Alberta Cheer Song.

2001-05/4

ROLL CALL

An attendance roll call was conducted by the Secretary.

2001-05/5

APPROVAL OF THE AGENDA

Melnyk/Sharun moved that the agenda for the SC2001-05 meeting be approved.

Amendments

Items under SC2001-05/11, New Business, were re-ordered.

- SC2001-05/11a became SC2001-05/11c.
- SC2001-05/11b became SC2001-05/11d.
- SC2001-05/11c became SC2001-05/11a.
- SC2001-05/11d became SC2001-05/11b.

The agenda was adopted as amended.

Consensus

2001-05/6

PRESENTATION AND DISCUSSION

**2001-05/6a
SU BUDGET**

Jamie Speer, VP Operations & Finance gave a presentation of the SU Budget at this point.

Speer began his presentation by introducing the Student's Union Final Budget as the creation of the preliminary budget, Senior Manager of Finance and Administration Anita Kuper, the Executive Committee, the Finance Committee, the Financial Affairs Board, and General Manager Bill Smith.

Speer went on to outline the substantial changes to major departments in the Students' Union.

400 – General Administration – Salaries were changed due to the union negotiation settlement, and the Internal Public Relations budget was changed to accommodate a summer barbecue for all staff.

402 – Office Administration – The Casual Wages budget was changed to accommodate the computing staff; the Postage budget was changed to the rising cost of postage; and inaccuracies in the Professional Fees budget were corrected.

425 – Research & Information – The Casual Wages budget was changed to accommodate the creation of a part-time Archivist position, which will be partially funded by a government grant.

500 – Students' Council - The Recruitment Salary was changed due to union negotiations; the Volunteer Recruitment budget was changed as well.

509 – Elections & Referenda – This budget was altered due to the decision to hire a third Deputy Returning Officer. The Chief Returning Officer is also examining this budget.

519 - **Academic Affairs** – The External Public Relations Budget was changed to reflect that our Students' Union will not be hosting the Canadian Academic Round Table this year.

520 - **Financial Affairs** – The Casual Labor/Temporary Help budget was altered, and the University's budget is being reviewed.

521 – External Affairs – The Production Costs budget is being altered due to the fact that there are not two elections this year.

523 – Student Life – The External Advertising budget was changed to accommodate more promotional material being produced for distribution off-campus; the Volunteer Public Relations budget was also changed; and the Production Costs budget was changed due to the fact that there was little funding last year for the initiatives of the Student Life Board and other committees.

555 – Student Communications – The External and Internal Advertising budgets were altered, as well as the Production Costs budget, due to the creation of monthly outreach programs.

528 – CASA – The Conference budget was increased to accommodate the Executive Research Officer attending meetings, as well as the Production Costs budget due to increased lobbying efforts.

529 – Campus Ambassadors – The Internal Advertising budget was corrected this year.

530 – CAUS – The Registrations budget was altered, because former President Leslie Church is no longer the Chair of CAUS, and as a result our Students' Union is no longer supervising casual labor and honoraria. The Internal Advertising budget was also changed due to the upcoming awareness campaign; and finally, the Production Costs budget also underwent some changes.

600 – Services Manager – The Repair & Maintenance budget was changed; the External Advertising budget was changed to include the cost of banners to promote all SU services; and the Production Costs budget was changed because the SU is only paying for one conference this year, rather than two.

610 – Ombudservice – Ombudservice is training two people this year, rather than one.

611 – Orientation – The External Miscellaneous Merchandise/Sales budget was altered due to the fact that Survival Packs will not be sold this year. The Internal Advertising/Media budget was also changed, due to cutting back on certain publications. There was also an increase in the Volunteer Public Relations budget.

612 – Student Help – There was a change to the Recruitment Training budget, and an increase to the Internal Advertising budget.

613 – Information Registries – The Self-Serve Photocopying/Faxing budget was changed due to decrease in demand; there was a change to the Volunteer Services budget, and the exam sales budget were changed due to exams now being online. The Casual Wages budget was changed due to exams being online as well, because fewer people will have to be hired. The External Advertising budget was decreased, and the Internal Advertising budget was also changed.

624 – Student Groups – The External Services budget was changed due to a grant increase; and the internal advertising budget was changed owing to additional costs due to volunteer services. There have been rental increases and the Production Costs budget was altered as well.

646 – Safewalk – The retreat Food & Beverage budget was increased due to the additional staff needed during the World Track & Field Games, and funds were allotted for t-shirts and laminate for ID cards. Finally, the External Advertising/Media were increased.

650 – Campus Food Bank – The grants have changed, and the Salaries budget was altered to reflect the amalgamation of the Graduate Students' Association, as well as the Internal Advertising/Media budget.

640 – Marketing Media – Donations have been transferred from the sponsorship budget; and the Casual Wages budget has been increased due to the addition of a Webmaster. The External Advertising budget has altered due to a website advertising plan; and the Production Costs budget has been increased due to the planning for a Silent Shopper program. The Professional Fees budget has been changed due to a \$5,000.00 expenditure for market research, approved by the Financial Affairs Board.

642 – Gateway & Media – The Registration and Delegate Fees budget have been changed, because there will be no conference hosted this year.

644 – Handbook & Directory – The External Advertising has been decreased due to projected sales.

645 – VIDS – The External Advertising budget has been changed, and the Production Costs budget now accommodates **Wanke's** election promise to expand and improve VIDS.

712 – SUB Programming – The Salaries budget has been altered; and the Internal Advertising budget will change because it will not reflect VIDS advertising; finally, the Performers' Costs budget has changed.

713 – Alternative Programming – The Admissions budget has been changed, due to the signing of two major speakers this year. The Backpack to Briefcase program is also in review this year. The External Advertising budget has been changed to reflect that the Backpack to Briefcase program may not be run this year.

714 – Week of Welcome – The Fundraising budget has been changed; there was an allocation error corrected in the Internal Public Relations Budget, and the Performers' Cost budget has been increased because headlining acts have become more expensive.

750 – Dinwoodie Lounge – The Admissions budget has been altered because there will be more acts this year; the external base rent has been changed based on days the Lounge has been rented thus far.

755 – Myer Horowitz Theatre – The external base rent has been increased due to larger shows; the internal rent is more than in previous years; and the External Advertising budget has changed due to Zoom media cards being distributed throughout the city.

760 – Entertainment – The Admissions budget has changed due to lower-cost shows this year, and the External Advertising budget has changed because there will be two rather than three external shows this year.

810 – SUBTitles – The Professional Fees budget has changed due to cash register servicing and custom design software for clothing orders from student and other groups.

815 – Print Centre – The full-serve photocopying and faxing services will be decreased due to a decline in demand; and the budget for printing and scanning coursepacks will be increased due to higher quality. The binding revenue budget will be changed, and the Casual Wages budget has been changed to reflect the peaks and valleys in business.

821 – SUB Games – The Casual Wages budget has been changed due to the manager taking a leave of absence; and the Repair & Maintenance budget has been increased because the billiard tables need recovering. Finally, the Internal Advertising budget has been changed.

825 – Postal Outlet – The photocopying and faxing budget has been changed; the Postage budget has been changed to reflect the rising cost of postage; and the External Services budget has been changed.

832 – RATT – There has been an upward trend in food sales; and the manufacturer's prices have increased for liquor sales.

835 – L'Express – There is an expected growth in sales, so the Food Retail budget has been increased; and the Casual Wages have been changed to reflect this expected growth in food sales.

838 – Power Plant – There has been an increase in the cost of alcohol; and there have been changes to the Admissions budget due to customer numbers being down at events that charge cover. The Casual Wages budget has been altered, as well as the Internal Advertising budget.

Reserve Funds

Speer explained that all reserve funds, with the exception of the capital and building reserves, are dictated by referendum.

- 910 – Capital Equipment Reserve**
- 912 – Project Reserve – Organizational Projects**
- 920 – Tenant Reserve**
- 940 – Golden Bears & Pandas Legacy Fund**
- 941 – Campus Recreation Enhancement Fund**
- 945 – Student Involvement Endowment Fund**
- 950 – Student Financial Aid & Information Centre**
- 955 – Student Legal Services**
- 960 – World University Services of Canada**
- 975 – Access Fund Bursary Program**
- 980 – Alberta Public Interest Research Group**

Changes to the Reserve Funds include:

For the Tenant Reserve, the Repair & Maintenance budget has been altered due to changes to the furniture in the Food Court.

The Golden Bears & Pandas Legacy Fund will be granting for only one year.

The Student Financial Aid & Information Centre will be increasing its advertising this year.

The Access Fund has cut its fee due to its high surplus, and there have been changes to its operating policies to ensure that more funds are allocated.

2001-05/7

APPROVAL OF THE MINUTES

Zwack/Wanke moved that the minutes of the SC2001-04 meeting be approved.

Melnyk: The roll call votes had some inaccuracies.

Laffin was not properly recorded as a proxy.

Speer: **Speer's** report should have stated that he would attend the TransAlta meeting, rather than that he did attend it.

Zwack: It is Minister Kilgour, rather than Kilgore.

Consensus

2001-05/8

REPORTS

- a. Christopher Samuel, President - Written Report.
 - A written report was provided in the agenda package.
 - **Samuel** advised Council to read the announcement regarding changes to the University Executive Committee.

- b. Amy Salyzyn, Vice-President Academic - Written Report.
 - A written report was provided in the Late Additions package.

- c. Kory Zwack, Vice-President External - Written Report.
 - A written report was provided in the agenda package.
 - **Zwack** spoke with Thomas Lim, and discussion will be coming back to Council, along with a ratification motion.
 - The CAUS conference in Calgary discussed four major issues: tuition, the indirect cost of research, the Pan Canadian Agreement, and the student loan program.
 - Student loans will now be contracted out by Edulinx, which will be the main service provider, rather than CIBC.

- d. Jamie Speer, Vice-President Operations & Finance - Written Report
 - A written report was provided in the agenda package.
 - **Speer's** written report includes an outline of the wireless deal in the works by Campus Advantage.

- e. Jennifer Wanke, Vice-President Student Life - Written Report
 - **Wanke** apologized for the lack of CCSA report at the meeting, and promised that there would be a comprehensive conference report at the next meeting.
 - Congratulations to **Van Aerde**, who won the last meeting's trivia challenge.

- f. Chris Burrows, Undergraduate Board of Governors Representative.
 - There was nothing to report at this meeting.

- h. Faculté Saint-Jean report.
 - An oral report was provided by **Clyburn**.
 - There are currently students living in the Faculte Saint-Jean residence learning French on a continuous basis.
 - The Faculte Saint-Jean is planning Friday bistros for the coming year.
 - The Faculte Saint-Jean is planning its own first-year orientation at Camp He Ho Ha.
 - The Faculte Saint-Jean is hoping to increase communication between its campus and the main campus by planning various activities throughout the year.

- i. Science Faculty Report.
 - Due to the summer hiatus, activity is low.
 - UASUS is planning its Welcome to Science event at Dinwoodie Lounge in September.
 - Science Week will be held October 1-5. Last year, \$1,500 was raised for the Youth Emergency Shelter.

2001-05/9

QUESTION PERIOD

Adihetty: Are students with debt loads forgiven any amount over \$20,000?

Zwack: Generally they are. Remission is automatic for first and fourth-year students now. This depends on various circumstances.

Clyburn: Can anyone join the APIRG? Can anyone accept its funds?

Speer: Anyone who pays into APIRG can act as one of its members. A bylaw must be developed to govern the allocation of funds.

2001-05/11

NEW BUSINESS

2001-05/11a
EXPANSION

SUB SALYZYN/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed Four Hundred and Ten Thousand (\$410,000.00) Dollars from the Building Reserve Fund in order to acquire the services of Henderson, Ingles and Partridge for the design consultation of SUB expansion.

In order to discuss this proposal openly and frankly, **Samuel** suggested that Council move *in camera*.

Samuel/Wanke moved that Students' Council move *in camera* for the duration of discussion.

28/4/0 **Carried**

Wepler/Endersby moved that Students' Council move *ex camera*.
Carried (unanimous)

Vote on main motion: 30/1/1 **Carried**

Samuel/Zwack moved that Students' Council suspend Standing Orders regarding adjournment.
Carried (unanimous)

2001-05/11b
SUB EXPANSION

SPEER/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed Five Thousand (\$5000.00) Dollars to be paid to RC Steffes Management LTD. for services rendered thus far for the expansion of SUB.

Samuel introduced the motion, stating that this company would serve as something of a project manager for the expansion of SUB, and that the project itself is reliant on Steffes' expert advice.

24/1/0 **Carried**

2001-05/11c
STUDENTS'
COUNCIL
STANDING ORDERS

SPEER / SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the changes to the Students' Council Standing Orders.

Carried (unanimous)

**2001-05/11d SUDS
CONFERENCE**

SALYZYN / WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed One Thousand Seven Hundred (\$1,700.00) Dollars for Christopher Samuel, President, and Kory Zwack, Vice-President External, to attend the SUDS Conference in Vancouver, British Columbia from July 23-26.

SUDS is the Students' Union Development Symposium held annually by the University of British Columbia. SUDS has been a beneficial and worthy conference in the past.

24/1/0 Carried

**2001-05/11e
COMMUNICATIONS
ADVISORY
COMMITTEE**

SAMUEL/ZWACK MOVED THAT Students' Council appoint Kelly Robertson, Mustafa Hirji, and Haley Cleary to sit as student-at-large members on the Communications Advisory Committee for the 2001/2002 school year.

Samuel introduced the motion, explaining that the Students' Union is trying to evolve the Communications department, and a committee such as the Communications Advisory Committee will fill the role of critiquing, making suggestions and working to improve Executive marketing.

Carried (unanimous)

**2001-05/11f
STUDENTS' UNION
2001-2002 BUDGET**

SPEER/SAMUEL MOVED THAT Students' Council approve the Students' Union 2001/2002 Budget as recommended by the Financial Affairs Board.

Speer introduced the motion, explaining that the Final Budget presented to Council had been through a rigorous preliminary process, and that Council could have every confidence in its accuracy and integrity. He welcomed questions.

Speer also thanked the Executive Committee, Gregory Harlow for preparing the Preliminary Budget, the Accounting department, the Financial Affairs Board, and particularly Anita Kuper, Manager of Finance & Administration.

At this point, **Brindle** advised Council that current attendance was exactly quorate. The Speaker informed Council that if any other voting member left the meeting, Council would have to be adjourned.

Sharma: Why is VIDS in deficit according to the current budget, when it has run into surplus in the past?

Wanke: The current VIDS deficit should be viewed as an investment rather than strictly an expenditure. The cost of the projected upgrade is \$27,000.00, in order to improve visual quality, programming, flexibility and distribution. The hope is that by the end of the upgrade, VIDS will be a more useful tool for students, distributed across campus. It is less the medium itself being changed, and more the fashion in which it is used. Marketing and design departments have new ideas for the system, including a clock on all screens, weather updates, newscasts, and rerun footage of current events. The SU hopes to have all televisions in SUB sponsored, so that it will be easier to finance the equipment needed for the upgrade. Eventually, VIDS should bring in revenue.

Brindle (sponsored): VIDS provides a mix of information currently, and Campus Alert bulletins would be a good use of them, as they are now sent out by electronic mail.

Wanke: That is an excellent idea.

Smith: The uses for VIDS are expansive. The SU is trying to promote what is available to students, and to create a new awareness. Many services could use it to their advantage, and to students' as well.

Sharma: Why is there such an increase to the budgets of CASA and CAUS?

Samuel: There is a need for the Students' Union to highlight its efforts in the tuition debate. The SU must show Administration that it is lobbying and making an effort. Money spent in advocacy on behalf of students should not be balked at, because it is necessary to show that tuition and access to education are universal issues with a resounding impact.

Melnyk: How will the VIDS upgrade turn the service into a marketing tool?

Wanke: It is a completely new product, and will ultimately be revenue-generating due to student awareness and the effective advertising it will enable.

Coles: What kind of chairs cost \$100.00?

Wanke: These are for *The Gateway*, and the editors have agreed to it. They are office chairs, and thus \$100.00 is exceedingly reasonable.

24/1/0 **Carried**

2001-05/11g
TUITION
PHILOSOPHERS
CAFE COMMITTEE

SAMUEL/ZWACK MOVED THAT Students' Council nominate three (3) councillors to serve on the Tuition Philosophers Cafe Committee for the 2001/2002 school year.

Samuel introduced the motion. The Tuition Philosophers' Café was an initiative under the administration of former President Leslie Church, and provides an excellent opportunity to brainstorm on strategies and ideas about tuition in a public forum. This is a discussion group, and no one is uninvited. All councillors are encouraged attend; this motion is to ensure some sort of attendance at the gathering, and to ensure that those who volunteer to attend as part of the motion will advertise it. The first gathering will be held at Remedy Café on July 18 at 5:30 p.m.

Congratulations to **Sharma, Burrows, and Renzi**.

Although **Coles** was forced to decline his nomination due to schedule conflicts, he has given Council and the Executive Committee his word that he will attend the first gathering on July 18.

2001-05/13

ANNOUNCEMENTS

- **Wanke**: Parking passes for members of Council are available either from **Wanke** or from Cyndi Beth Hann, Administrative Assistant (Executive).
- **Wanke**: Anyone wanting to see *Final Fantasy* after the meeting should invite her.
- **Zwack**: There will be a consultation meeting with the Canada Student Loans program, and if anyone has issues or concerns with the recent Edulinx takeover, they should be voiced to him prior to the meeting.
- **Samuel** thanked Council for such an excellent meeting, which he is convinced has opened the door to the SU having a spectacular and ground-breaking year.

2001-05/14

ADJOURNMENT

Sharun/Weppler moved that the meeting be adjourned at 9:27 p.m.