
Tuesday, August 10, 2021
6:00PM
Zoom

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ORDER PAPER (SC-2021-08)

2021-08/1 SPEAKERS BUSINESS

2021-08/1a Announcements - The next meeting of Students' Council will take place on **Tuesday, August 24 2021 at 6:00PM** via Zoom.

Join Zoom Meeting
<https://us02web.zoom.us/j/85666007012>

Meeting ID: 856 6600 7012

2021-08/2 CONSENT AGENDA

2021-08/2a Students' Council, Votes and Proceedings (SC-2021-07) Tuesday, July 27, 2021

See SC-2021-08.01

2021-08/3 PRESENTATIONS

2021-08/3a **DIXON MOVES TO** allow the International Students' Association to present on their fee proposal.

See SC-2021-08.07 & 10

2021-08/4 EXECUTIVE COMMITTEE REPORT

- 2021-08/5 BOARD AND COMMITTEE REPORT
- 2021-08/6 OPEN FORUM
- 2021-08/7 QUESTION PERIOD
- 2021-08/8 BOARD AND COMMITTEE BUSINESS
- 2021-08/8a **MONTEIRO MOVESTO** approve the First Principles of the Experiential Learning Political Policy, on behalf of the Policy Committee.
- See SC-2021-08.08-09
- 2021-08/9 GENERAL ORDERS
- 2021-08/10 INFORMATION ITEMS
- 2021-08/10a Students' Council, Votes and Proceedings (SC-2021-07) Tuesday, July 27, 2021
- See SC-2021-08.01
- 2021-08/10b Executive Committee Reports
- See SC-2021-08.02 - 06
- 2021-08/10c Council Submissions
- See SC-2021-08.07 - 09
- 2021-08/10d International Students' Association Presentation Slides
- See SC-2021-08.10
- 2021-08/10e Students' Council - Attendance
- See SC-2021-08.11

**Tuesday, July 27, 2021
6:00PM
Zoom**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

VOTES & PROCEEDINGS (SC-2021-07)

CALL TO ORDER 6:01PM

- 2021-07/1 SPEAKERS BUSINESS
- 2021-07/1a Announcements - The next meeting of Students' Council will take place on
Tuesday, August 10 2021 at 6:00PM via Zoom.
- Join Zoom Meeting
<https://us02web.zoom.us/j/85666007012>
- Meeting ID: 856 6600 7012
- 2021-07/2 CONSENT AGENDA
- 2021-07/2a Students' Council, Votes and Proceedings (SC-2021-06) Tuesday, July 13, 2021
See SC-2021-07.01
- 2021-07/3 **LEY/DEGRANO MOVED** to allow the International Students' Association to present
on their fee proposal. Gurbani Baweja - VP External, ISA
CARRIED
- 2021-07/3a **LEY/VILLOSO MOVED** to present the 2021-22 Executive Goals.
See SC-2021-07.09 & 13
CARRIED
- 2021-07/3b **VILLOSO/BEASLEY MOVED** to allow the Chief Tribune of the DIE Board to present.

See SC-2021-07.16 & 19
CARRIED

2021-07/4

EXECUTIVE COMMITTEE REPORT

Talia DIXON, Vice President (Student Life) - Report.
Emily KIMANI, Vice President (Operations and Finance) - Report.
Abner MONTEIRO, Vice President (Academic) - Report.
Christian FOTANG, Vice President (External) - Report.
Rowan LEY, President - Report.

2021-07/5

BOARD AND COMMITTEE REPORT

KONRAD, Undergraduate Board of Governors Representative - Report
DHILLON, Audit Committee - Report
DEGRANO, Bylaw Committee - Report
VILLOSO, Council Administration Committee - Report
LEY, Executive Committee - Report
KIMANI, Finance Committee - Report
MONTEIRO, Nominating Committee - Report
MOTOSKA, Policy Committee - Report
BATYCKI, Sustainability Committee - Report.
LEY, Translation Committee - Report.

2021-07/6

OPEN FORUM

2021-07/7

QUESTION PERIOD

BEASLEY: Inquired as to whether there are plans to hire an SU protest planner.

LEY: Responded that the Council of Alberta University Students (CAUS) will post a job description for hiring a protest planner in early fall. Clarified that the SU has hired a new External Relations Specialist to advance its advocacy.

MORRIS: Inquired as to why classes are more expensive than last year when no exceptional increases have been approved by the Alberta Government.

LEY: Responded that the University increases tuition for domestic students at a legislated maximum rate of 7% per year.

2021-07/8

BOARD AND COMMITTEE BUSINESS

2021-07/8a

KIMANI/DEGRANO MOVED to approve (2) members of Council to the SUB Planning Committee.

See SC-2021-07.10 – 11

KIMANI nominated AAMER: accepted.
LEY nominated BATYCKI: declined.
FOTANG nominated KONRAD: declined.
BEASLEY nominated VILLOSO: declined.
DIXON nominated YEOLA: declined.
KIMANI nominated DEPRATO: declined.
KIMANI nominated BRANDWEIN: declined
KIMANI nominated MORRIS: declined.
MONTERIO nominated GARDNER: declined.
DIXON nominated BEASLEY: declined.
BEASLEY nominated BARAZESH: accepted.
KIMANI nominated KORFEH: declined.
DIXON nominated DEGRANO: declined.
BEASLEY nominated AVILA: declined.
KIMANI nominated MOTOSKA: declined.

AAMER, BARAZESH are declared appointed.

2021-07-8b **MONTEIRO/DE GRANO MOVED** to approve the first reading of Bill #2: the First Principles of the Student Governance Code of Conduct to be a schedule under Bylaw 100, on recommendation of the Bylaw Committee.
See SC-2021-07.18

CARRIED

2021-07/9 GENERAL ORDERS

2021-07-9a **KIMANI/MORRIS MOVED** to go in camera.
See SC-2021-07.17
CARRIED

MONTERIO/MOTOSKA MOVED to exit in camera.
CARRIED

2021-07/10 INFORMATION ITEMS

2021-07/10a Students' Council, Votes and Proceedings (SC-2021-06) Tuesday, July 13, 2021
See SC-2021-07.01

2021-07/10b Executive Committee Reports

See SC-2021-07.02 - 06

2021-07/10c BoG Rep Report
See SC-2021-07.07

2021-07/10d Council Submissions
See SC-2021-07.08 - 11

2021-07/10e International Students' Association Presentation Slides
See SC-2021-07.12

2021-07/10f 2021-22 Executive Goals Presentation Slides
See SC-2021-07.13

2021-07/10g Students' Council - Attendance
See SC-2021-07.14

2021-07/10h Budget Memo
See SC-2021-07.15

2021-07/10i Council Submissions
See SC-2021-07.16 - 18

2021-07/10j Chief Tribune of the DIE Board Presentation Slides
See SC-2021-07.19

ADJOURNED 9:12PM

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date

Tuesday, August 10, 2021

Mover

Ley

Email

president@su.ualberta.ca

Action Requested

Information Items

Information Items

Abstract

President's Report

Attachments



Council Report 10_08_21.pdf

Date: 10/08/21

To: Students' Union Council

Re: President's Report 10/08/21

Dear Council,

I am on vacation the week of the 10th, so I won't be in Council for questions. Please feel free to email me if there's anything you want to know before I leave on Monday!

We have been working on quite a few projects recently, but in this report I want to focus on one. As September and Week of Welcome approaches, the Exec is spending a lot of time thinking about what the best possible return to campus looks like. We believe most students are sick of online classes, and we also believe that with high vaccination rates students should be allowed to use their own discretion to determine what kind of social events they are comfortable with. However, there are a large number of students who still feel unsafe on campus, as evidenced by Dr. Jillian Buriak's [open letter](#) in support of stronger health measures.

We believe students who are at risk, or live with at risk family members, deserve to be able to attend class without being subjected to unnecessary risk. The Exec supports a cautious and deliberate approach to reopening that maximizes freedom to socialize and enjoy campus life, but allows those who still feel unsafe to be protected.

We are exploring a variety of advocacy opportunities to encourage a safe return to campus. After lengthy discussions with the executive team, specific measures we want to encourage the University to adopt include the following:

- Mandatory vaccines for students living in residence (with health exemptions). Residence is a high-risk environment for transmission of viruses, and many major Canadian and US universities have mandatory vaccination to live in theirs,
- Mask mandates for spaces students cannot opt out of being in, including lecture halls and labs,
- Availability of rapid testing on campus, and tracing managed by the University
- Wastewater testing,
- Various other measures.

We also believe it is important to positively encourage vaccination-- both carrots and sticks have a role to play in ensuring a safe return to class. We are supporting the University's return to campus vaccination campaign and are working ourselves on

Rowan Ley, President

2-900 SUB | 780 492 4241 | president@su.ualberta.ca

some measures to encourage vaccination which we will be able to discuss more the week after next.

My last comment is that I think the campus community is running out of sympathy for those who refuse, or cannot be bothered, to be vaccinated. We don't know what will happen this fall-- quite likely everything will be fine. But the risk of a catastrophic outbreak caused by those who have no legitimate reason to refuse vaccination and yet do still worries me.

Many out there have commented that in a free society there should be no consequences to refusing a vaccine. I believe that is a deep misunderstanding of what freedom means. Freedom is not being able to do whatever you want with no consequences-- it is being free to make decisions, but also accepting the consequences of those decisions. Freedom without responsibility is not a luxury adults should get. At this point, I believe refusing vaccination without a legitimate medical exemption is wilful endangerment of the lives of others. It is socially irresponsible and should be sanctioned.

We are also conscious of a separate but equally urgent issue. International students who are unable to travel to Canada due to border restrictions are likely to miss weeks of classes, leading to academic penalties. We are in contact with the Provost's office to see academic accommodations made for those students.

The Executive has also been working to raise awareness in the public of ensuring a safe return to campus. Here is some of our media from the last week:

- [Me on CTV News on vaccine mandates](#)
- [Abner discussing the mix of distance and face-to-face learning](#)

A safe return to campus will be an ongoing conversation. We hope you can all be a part of the discussion.

Sincerely,



University of Alberta Students' Union President
Rowan Ley

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date

Tuesday, August 10, 2021

Mover

Monteiro

Email

abner.monteiro@su.ualberta.ca

Action Requested

Information Items

Information Items

Abstract

VPA Report #8

Attachments



SC8_August_10_2021.pdf

Date: 10/08/2021

To: Students' Union Council

Re: Vice President Academic 2021/22 Report #8

Dear Council,

I hope that all of you are doing well. Below is a summary of what your VPA has been up to over the past two weeks. If you have any questions, please don't hesitate to reach out and ask!

Return to Campus

With less than a month before all of us return to campus, I am sure many of you are wondering what COVID safety and support for students will look like this Fall. From an academic standpoint, this is where my focus will be in preparation for the semester:

- Advocate that academic resources on campus be readily available to international students who cannot travel to Canada and other students who may not be able to attend in-person classes for health or other justified reasons.
- Advocate that students who are unable to attend in-person are worked with collaboratively to determine accommodations that meet the needs of the student and the instructor.
- Advocate that and the use of any online proctoring (if applicable) in a course is clearly communicated to students via course syllabi before the semester starts.
- Advocate for an improved and simplified online process for students to request accommodations through Accessibility Resources.
- Recommend using masks in classrooms and other academic spaces where social distancing is not possible, but physical presence is necessary.

This is not an exhaustive list, and there is still much more that we are figuring out. We will continue to update you on the additional advocacy we are doing.

Meeting With Faculty Associations

Over the past two weeks, I've been meeting with each Faculty Association President and VP Academic to do a monthly check-in, chat about their progress on their goals, and provide them with any updates to prepare for the fall semester.

Bylaw Committee

I'm currently in the process of completing amendments to Bylaw 200 (Aboriginal Consultation and Engagement), and the First Reading will be ready for the following Students' Council meeting.

Nominating Committee

We have been sharing information about the student-at-large vacancies on the Student Group Committee wherever we can. I'm happy to say that after weeks of posting on social media and newsletters, we have gotten quite a few applicants to fill the four (4) vacancies! Councillor Sivakumaran, Councillor DeGrano and I will be concluding interviews for shortlisted candidates over the weekend. The Nominating Committee will be voting on our recommendation to Students' Council on Monday.

Policy Committee

The First Principles of the Experiential Learning Political Policy are complete and on the Order Papers for approval. I would like to give special thanks to Councillor Dhillon and Councillor Aamer for all their hard work in expanding the scope of this policy and making it much more comprehensive than the previous one.

POP QUIZ

If you can answer ALL of these questions correctly, you will receive a prize!

1. What are my dog's name and breed?
2. Who on Students' Council declares themselves "The Peoples' Chair"?
3. Who is VP Fotang's LEAST favourite Marvel Superhero?



Cheers,

A handwritten signature in black ink, appearing to read 'Abner Monteiro', is written over a white background.

Abner Monteiro

Vice President Academic
University of Alberta Students' Union

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date

Tuesday, August 10, 2021

Mover

Fotang

Email

christian.fotang@su.ualberta.ca

Action Requested

Information Items

Information Items

Abstract

council report 8

Attachments



Copy of Council Report 21_08_10.pdf

Date: 2021/08/10

To: Students' Union Council

Re: Vice President External 2021/22 Report #8

Hello Friends!

Hope you have been doing well and getting some good sleep-unless you've been staying up to watch the Tokyo 2020 games, then that's a very valid reason. On the note of the Olympics. Shout out to all the Canadian athletes who after years of training, pulled up at the big stage and brought home some massive Ws for Canada. Other than keeping up with the Olympics, here is a summary of the last two weeks for the VPX role!

CASA PoliStrat

Last week was CASA's Policy and Strategy conference. CASA members met digitally to discuss the next steps in creating our priorities and theme for the year. Time was also provided for the board and committees to meet and finalize the board and committee action plan which were approved on Friday. As Director of Advocacy for CASA my board action plan centered around: preparing to roll out a GOTV campaign; Updating our advocacy toolkit to provide more resources for members to strengthen their relationships with their local federal elected officials; and planning for a campaign usually organized by the National Advocacy Committee to be launched in Winter in the event there is no federal election called.

Edmonton Student Alliance - City of Edmonton Youth Council Meeting

Last Tuesday, SAMU's Vice-President External, Mathew Yannish and I met with the Vice Chair of the City of Edmonton Youth Council (CEYC), Anuj Krishnan, and two other CEYC members Cherry Chen and Robyn Taylor. The purpose of this meeting was to discuss collaboration between the ESA and CEYC to host a mayoral forum at the Students' Association of Macewan University's building on the theme of youth and students. CEYC expressed interest in this project and have agreed to this partnership. Going forward, we will establish a consistent platform for communication and are waiting for the next ESA meeting to finalize the creation of a mayoral forum planning group.

GOTV Co-ordinator

Last council meeting Councilor Filipovic asked if there would be a GOTV coordinator. At the time I informed Council that we would not be hiring a coordinator. However, after some discussions with the advo team, we realize there are other duties and responsibilities that this position could undertake, even if it would look slightly different from past GOTV campaigns. So I am pleased to say that this position is open and if you would like to or know anyone who would make a great fit for this role, I encourage you to [share or apply!](#)

As always, I look forward to hearing from you and answering any questions you have. I hope you enjoy the rest of your week and take some time to have fun as we gear towards returning back to classes this fall!

Yours Externally,

Christian Fotang, Vice President External

2-900 SUB | 780 492 9444 | vp.external@su.ualberta.ca



OFFICE OF THE
Vice President External

Christian Fotang

University of Alberta Students' Union Vice President External
Christian Fotang

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date

Tuesday, August 10, 2021

Mover

KIMANI

Email

emily.kimani@su.ualberta.ca

Action Requested

Information Items

Information Items

Abstract

N/A

Attachments



Council Report 8 - Aug 10, 2021-2.pdf

Date: 10/08/2021

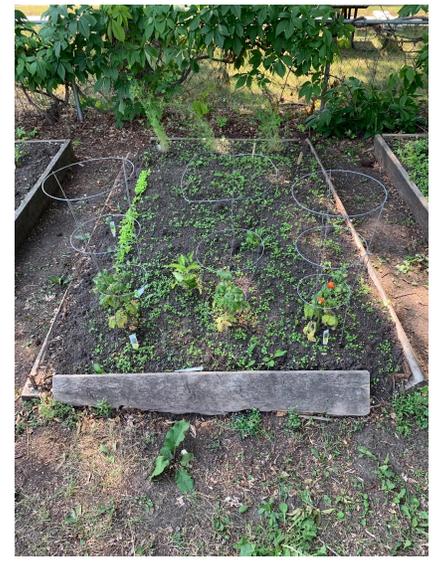
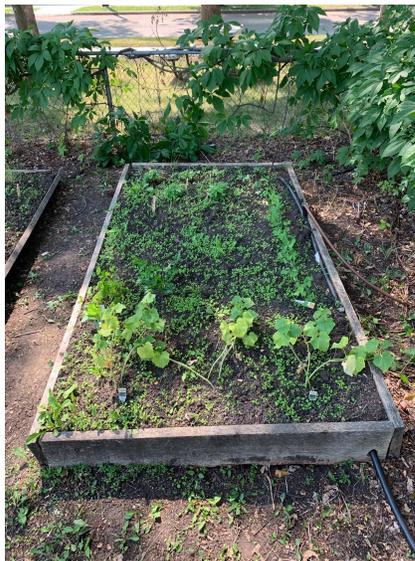
To: Students' Union Council

Re: Vice President Operations & Finance 2021/22 Report #8

Dear Council,

Hello Hello! I hope you have all been keeping well these past two weeks. It is crazy to think that we are now in the second week of August and that summer is almost over; honestly, where did the time go? I am sure many of you, including myself, have begun preparing for classes to start in September and are wondering what campus might look like in the fall. If you have not done so already, I encourage you to read our update on COVID advocacy and a safe return to campus [here](#).

For this week's plant update, I'm going to shake things up. Did you know that Sustain SU has a community garden? It just started to open back up. You should drop by if you get the chance. Until then, here are some photos that I took of the garden:



VP Dixon and I have been exploring different funding and fundraising opportunities for the Period Equity initiative and Aboriginal Awareness Week. Things are looking quite promising, but we will keep you all updated as we move further along in this process.

Emily Kimani, Vice President Operations and Finance

2-900 SUB | 780 492 4241 | vp.finance@su.ualberta.ca

Fee Governance Review Committee (FGR)

We had our first Fee Governance Review committee meeting this week. As per our timeline, we spent the first meeting identifying internal issues. From there, we have come up with a brief outline of how we intend to address those internal issues. We plan to address reporting by creating accountability and support measures. Additionally, we will work on policy and bylaw changes to address the complexities and inconsistencies that currently exist in our bylaws. Consultation and communication are going to be a big part of this process. If you have any specific questions about FGR, please feel free to reach out.

Student Equity Survey Working Group

Last year, a student equity survey was in the process of being developed to gather demographic data for all university students on equity-related characteristics to support and report on the university's goals, objectives, and strategies related to building a diverse and inclusive community. A draft survey was developed and was brought to focus groups for feedback. We had our first meeting of the year last week, where we looked at specific feedback and discussed how to interrogate them and modify the survey.

This was a brief report, so if you have any questions or want to chat, don't hesitate to reach out. As always, I'm always down to grab a coffee and chat.

All the best,



Emily

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, August 10, 2021

Mover Dixon

Email talia.dixon@su.ualberta.ca

Action Requested Information Items

Information Items

Abstract

Report of the VP Student Life

Attachments



Date: 10/08/2021

To: Students' Union Council

Re: Vice President Student Life 2021/22 Report #8

Hi,

Happy August! I hope you're all getting stoked for the start of the school year. I can't believe we are less than a month away from September. Things have been ramping up for the exec.

The Pronoun Campaign

I have gotten many questions about this campaign, so I wanted to give you a detailed overview of the project and give you all the opportunity to get involved!

- I decided to run this campaign in response to the Landing/ISMSS Campus Climate Survey on Sexual and Gender Diversity from 2020. This survey showed an increase in students feeling uncomfortable expressing their gender identity on campus. There are also prominent concerns about being misgendered intentionally and accidentally, which can seriously impact students' safety and mental health.
- Awareness campaigns are generally effective at changing campus culture and peoples understanding of an issue. While there have been awareness campaigns surrounding pronoun usage, they are now very outdated and were not expansive enough.
- This project aims to educate students, staff and faculty about what pronouns are, how to use them and the importance of not assuming individuals pronouns.
- The campaign is being broken down into two parts:
 - First, a classic educational campaign targeting students. This will include posters, pamphlets, online posts and a physical installation. This will take place at the end of September.
 - Second, providing resources to profs so they can create safe spaces in their classrooms. These resources could include: a one-page cheat sheet about what pronouns are / how to use them, a slide to include in their first day of classes/orientation presentations to educate students. This will take place from mid-August to the start of September.

If you want to get involved in this campaign, please fill out [this](#) form!

COVID

As some of you may have seen, we are [strengthening](#) our COVID related advocacy. Two of the advocacy efforts that fall under my portfolio and haven't been addressed yet are residence and supports for international students. Of course, this hasn't been something I've ignored until it's just extra pressing with the time crunch.

- In residence, I am advocating for:
 - Mandatory vaccinations / mandatory testing
 - COVID strict floors and increased cleaning measures
 - Rapid testing and contact tracing
 - And MUCH more
- International students
 - Helping advocate for academic accommodations/supports
 - Advocating for financial supports
 - Advocating for increased mental health/wellness supports
 - And MUCH more that we are still figuring out

Mental Health

I had a great meeting with the PSC lead. We are working collaboratively to strengthen mental health supports. Some of our ideas include:

- Expanding the PSC into residence
 - We will be evaluating the need for services and getting suggestions for services
 - Implement suggestions for services in the winter semester
 - Creating a long term plan for PSC and residence collaborations
- Days of action
 - I continue to have regular meetings with the committee I'm on to plan mental health days of action.

Other platform points

I am continuing to make progress on my other platform points

- The Aboriginal Awareness Week Advisory Group is having our first meeting on the 10th
- I am working on a year-long plan for EDIT
- I am working with the interfaith chaplains on a religious spaces/prayer space heat map for first and second-year students.

Best,
Talia Dixon

Talia Dixon

University of Alberta Students' Union Vice President Student Life

Talia Dixon, Vice President Student Life

2-900 SUB | 780 492 4241 | talia.dixon@su.ualberta.ca

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, August 10, 2021

Mover Dixon

Email talia.dixon@su.ualberta.ca

Action Requested Presentation

Presentation

Motion DIXON MOVES TO allow the International Students' Association to present on their fee proposal.

Abstract

The ISA would like to present about the International Students' Association Fee

Attachments



UASU Submission 2.pdf

2021-22 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date	Tuesday, August 10, 2021
Mover	Monteiro
Email	abner.monteiro@su.ualberta.ca
Action Requested	<input type="button" value="Approval"/>

Approval

Motion	MONTEIRO MOVES, on behalf of Policy Committee, to approve the First Principles of the Experiential Learning Political Policy.
---------------	---

Abstract

Attached is a copy of the Experiential Learning Political Policy set to expire in April of 2022. Notable changes to the policy include:

- an expanded list of the different types of experiential learning;
- inclusion of a blended approach to experiential learning;
- inclusion of the benefits to experiential learning;
- inclusion of accessibility barriers to participation
- inclusion of inappropriate funding for undergraduate student researchers;
- mention of systemic challenges associated with an experiential learning opportunity receiving and flourishing in it;
- inclusion of a lack of policy and procedure to support/protect students on experiential learning opportunities; and
- inclusion of certain challenges that specific demographics of students face.

Consultation and Stakeholder Engagement

Refer to the policy for a complete list.

Next Steps

Upon approval from Students' Council, Second Principles will be drafted.

Attachments



Political Policy

Experiential Learning

Policy Support Team: Ghalia Amer, Simran Dhillon, Abner Monteiro

Policy Facts:

Old	New
<p>1. There is a broad variety of experiential learning opportunities including, but not limited to, internships, practica, co-ops, placements, work experience, undergraduate research, work abroad, community service learning courses, and field experience.</p>	<p>1. Experiential learning encompasses both academic and non-academic experiences. These include but are not limited to</p> <ul style="list-style-type: none"> ● practica; ● co-ops; ● internships; ● placements; ● work experience; ● undergraduate research; ● work abroad; ● community service-learning; ● student groups; ● outdoor education; ● field experience; ● entrepreneurship.
	<p>2. Blended/flipped learning and fully online learning are contexts in which online learning can effectively support or develop experiential learning in all its variations.¹</p>
	<p>3. Participation in experiential learning can improve students' perception of their academic experience.²</p>
	<p>4. Through experiential learning, students can actively participate in a learning experience and reflect on experiential learning.</p>
	<p>5. Participation in experiential learning enables students to apply their theoretical knowledge to practical endeavours in many settings inside and outside the classroom.³</p>

<p>2. Experiential learning opportunities allow students to better learn, apply and understand content within their studies.</p>	<p>6. Experiential learning is highly engaging for students and leads to:</p> <ul style="list-style-type: none"> ● better long-term memory. ● a deeper understanding of the subject area. ● development of problem-solving and critical thinking skills. ● improved communications skills. ● better management of highly complex situations that cross disciplinary boundaries and subject domains.⁴
<p>3. A Higher Education Quality Council of Ontario study confirmed that university students that participate in experiential learning opportunities have lower unemployment rates among full-time job seekers post-graduation[1].</p>	<p>7. A Higher Education Quality Council of Ontario study confirmed that University students participating in experiential learning opportunities have lower unemployment rates among full-time job seekers post-graduation.⁵</p>
<p>4. Significant barriers exist towards participating in experiential learning, including but not limited to:</p> <ul style="list-style-type: none"> ● Institutional barriers such as lack of information, academic program restrictions, student status, unsatisfactory grades, external policy barriers such as credit transfer agreements, counting of credits toward degree and/or general requirements. ● External policy barriers such as credit transfer agreements, counting of credits toward degree and/or general requirements. ● Financial barriers such as lack of funding for program development and lack of financial support for students and lack of available time for paid labour. 	<p>8. Significant barriers exist towards participating in experiential learning, including but not limited to:</p> <ul style="list-style-type: none"> ● institutional barriers such as lack of information, academic program restrictions, student status, unsatisfactory grades, external policy barriers such as credit transfer agreements, counting of credits toward degree and/or general requirements. ● external policy barriers such as credit transfer agreements, counting of credits toward degree and/or general requirements. ● financial barriers such as lack of funding for program development, lack of financial support for students, and lack of available time for paid labour. ● accessibility barriers regarding the specific needs of students

	<p>with a disability, including discrimination, invisible barriers, and physical or environmental barriers.⁶</p>
	<p>9. Systemic and institutional racism poses an additional barrier for students within Indigenous and other racialized communities where discrimination may limit work-integrated learning opportunities amongst these demographics. There is not only a lack of experiential learning opportunities available for Indigenous and racialized folks, but many of them face discrimination while in the opportunities they do get.⁷</p>
<p>5. Money dispersed through undergraduate research awards at the University of Alberta has not increased in recent years, falling behind to increases to minimum wage and other cost of living expenses.</p>	<p>10. The University of Alberta has increased funding dispersion for undergraduate research awards in recent years, but this rise does not sufficiently meet the needs of students. The research stipends provided remain behind minimum wage increases and do not adequately account for other living expenses. This presents a greater need for additional investment in research funding for undergraduate students to ensure everyone has adequate access to these opportunities regardless of financial status.⁸</p>
<p>6. There is a lack of opportunities and funding for undergraduate students to present their research at national or international academic conferences.</p>	<p>11. There is a lack of opportunity for students to partake in research opportunities and a significant lack of funding to compensate undergraduate students during these positions to sustain themselves throughout their term. This lack of funding further reinstates the lack of accessibility of these opportunities to all students.⁹</p>

	<p>12. The University of Alberta does not currently have any policy or procedures to protect students who may experience harassment, discrimination, or sexual violence during experiential learning opportunities.¹⁰</p>
	<p>13. The University of Alberta Practicum Intervention Policy currently states that students on practicum must conform to accepted standards of professional, competent and safe practice in their work with patients, clients, and co-workers. However, there is no mention of acceptable standards for supervisors.¹¹</p>
	<p>14. International students have greater difficulty in accessing experiential learning opportunities because of certain restrictions and barriers such as funding, concerns surrounding English proficiency, discrimination, Visa status, and previous experience lacking recognition when assessing their skills and application.^{12, 13, 14, 15}</p>

Resources:

1. <https://opentextbc.ca/teachinginadigitalage/chapter/4-4-models-for-teaching-by-doing/>
2. <https://www.su.ualberta.ca/media/uploads/1143/PerceivedCareerValueofaUAlbertaEducation.pdf>
3. <https://opentextbc.ca/teachinginadigitalage/chapter/4-4-models-for-teaching-by-doing/>
4. *ibid*
5. http://www.heqco.ca/SiteCollectionDocuments/WIL_Grad%20Follow-up%20ENG.pdf
6. https://heqco.ca/wp-content/uploads/2020/03/HEQCO_WIL_Guide_ENG_ACC.pdf
7. https://www.researchgate.net/publication/271668741_Racism_Unmasked_The_Experiences_of_Aboriginal_and_Torres_Strait_Islander_Students_in_Social_Work_Field_Placements
8. <https://www.ualberta.ca/current-students/undergraduate-research-initiative/funding/index.html>

9. <https://heqco.ca/pub/barriers-to-work-integrated-learning-opportunities/>
10. <https://policiesonline.ualberta.ca/Pages/default.aspx>
11. <https://www.ualberta.ca/governance/media-library/documents/resources/policies-standards-and-codes-of-conduct/pip-updated-july-1-2018.pdf>
12. <https://experientiallearning.utoronto.ca/faculty-staff/learn/course-and-program-resources/access-and-accessibility/#!/references-and-acknowledgements>
13. <https://core.ac.uk/download/pdf/84887974.pdf>
14. <https://journals.sagepub.com/doi/full/10.1177/1028315316687012>
15. <https://cyberleninka.org/article/n/99184.pdf>

Consultation Pathways:

1. Council of Faculty Associations
2. International Students' Association
3. Augustana Students' Association
4. Association des Universitaires de la Faculté Saint-Jean
5. University of Alberta Students' Union Policy Committee
6. University of Alberta Students' Union Council



ISA

**INTERNATIONAL
STUDENTS' ASSOCIATION**

International Students' Association Fee (ISAF)

**Consultation (2) with
UASU Council**

Presenters:

**Gurbani Baweja (VP External)
Dhir Bid (VP Finance)**

Today's Presentation Goal!

Provide an update on the changes made in the proposal

Provide more clarification with demos to resolve few concerns.

Provide budget estimations.

Looking forward to new suggestions and feedback on the proposal.

Note: The ISA is not formally presenting the proposal today. We are merely doing consultation.



ISA

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Financial Oversight

Governing Documents

- UASU Bylaw 8200: Student Representative Association Finances
- ISA Bylaw 700 : A bylaw respecting finances.
- ISA Policies:
 - B.8 : Expense/Reimbursement Policy
 - B.9: Financial Accounting, Wave, Journal and Audit policy.
 - B.10: ISAF Policy
 - C.3: Sponsorship/Marketing policy.



Financial Oversight



Demo

Demonstration of Accountability/oversight

- Wave Platform
 - ATB Dual signing authorization
 - Cross-checks
 - Wave/Bank account
 - Transparency credentials.
 - They allow all execs of ISA to check our bank account and wave accounts at any given time.
 - We are looking into giving these credentials to the UASU Audit committee rep every year for complete transparency.
 - Approval
 - Every cent approval has to go thorough Board or council as per limits in our policies.
 - Reporting
 - Weekly to the board
 - Every semester to the Council
 - Every trimester to SU Audit Committee.
-

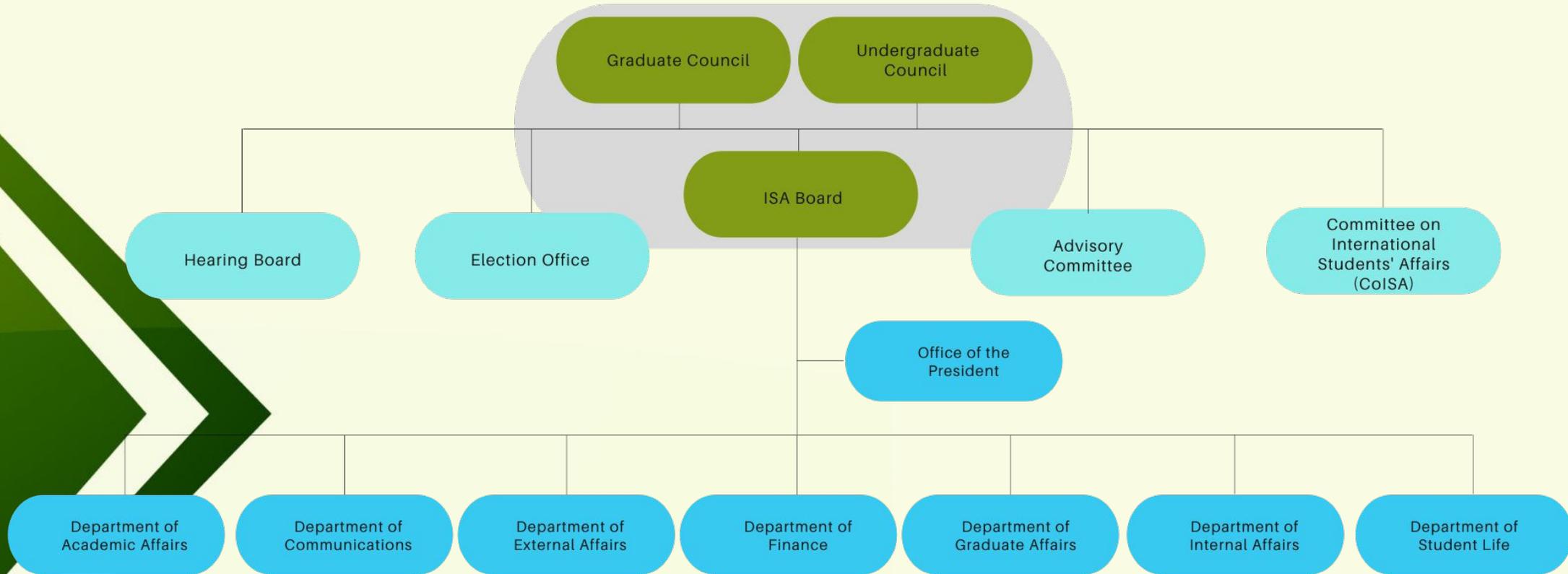
ISA Operations



INTERNATIONAL STUDENTS' ASSOCIATION

Organizational Chart

- ISA
- Governance Unites
- Bylaw Mandated Units
- Operations/Support Units



Executive Portfolios

President

VP External

VP Grad Affair

VP Internal

VP Finance

VP Academic

VP Student Life

**VP
Communications**

Advocacy

Overseeing
entire ISA

Representing
ISA and students

Advocacy

Representing
ISA and students

Managing
relationships with all
external
organizations.

Advocacy

Represent
graduate
students.

Provide
Graduate
student services

Logistics
Operations

Manage all
internal
assets

Recruitment
and
services

Financial
Operations

Generate and
Manage
Revenues

Interact with
all Sponsors

Academic
Events

Advocate on
academic
affairs

Provide
academic
services

Social
Events

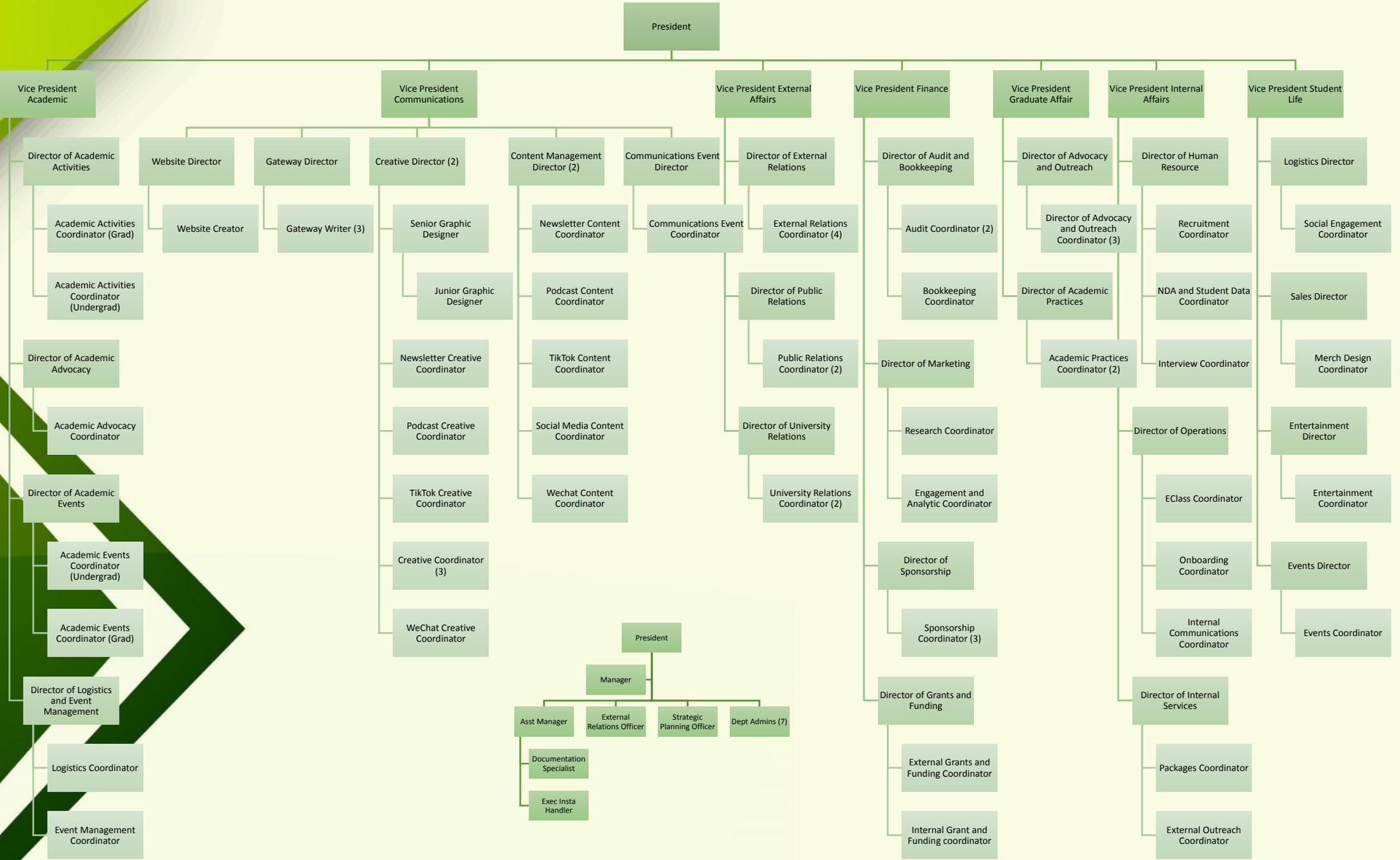
Advocate on
Student life
affairs

Provide
community
based services

Public
Image

Manage all
social media
platforms

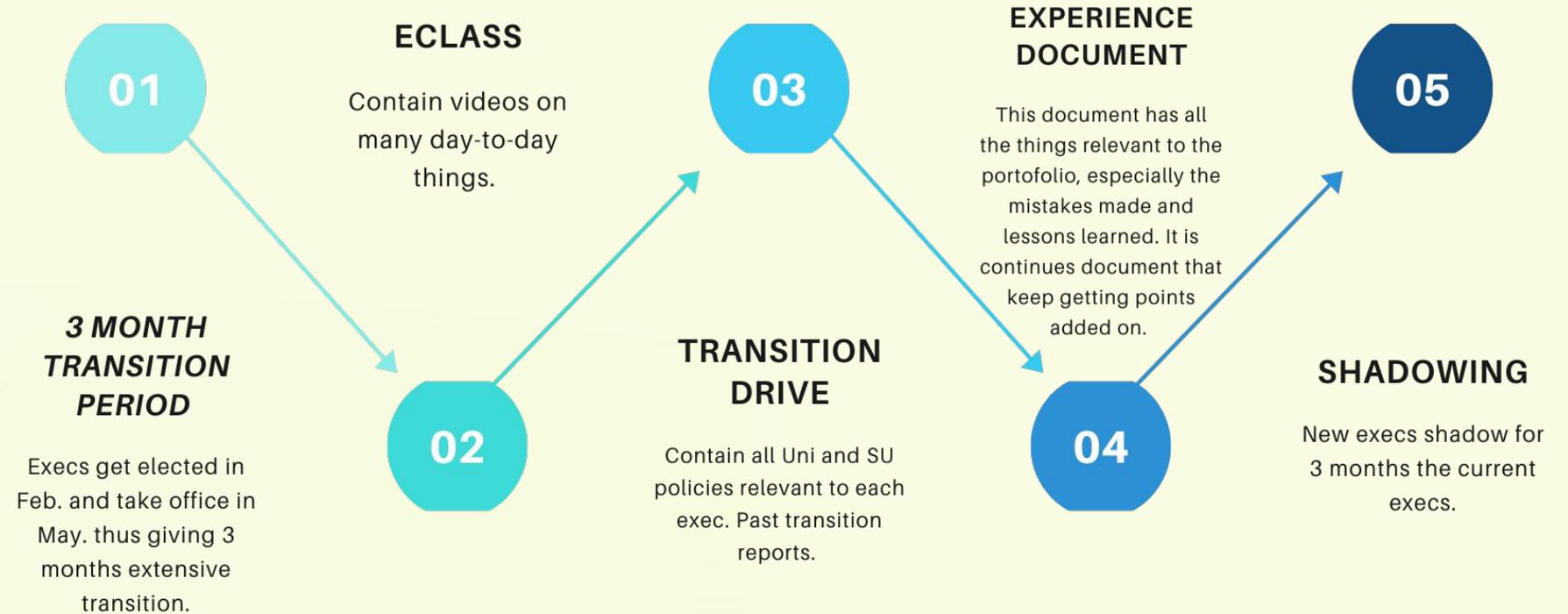
Handle
newsletters,
website etc.



ISA Transition

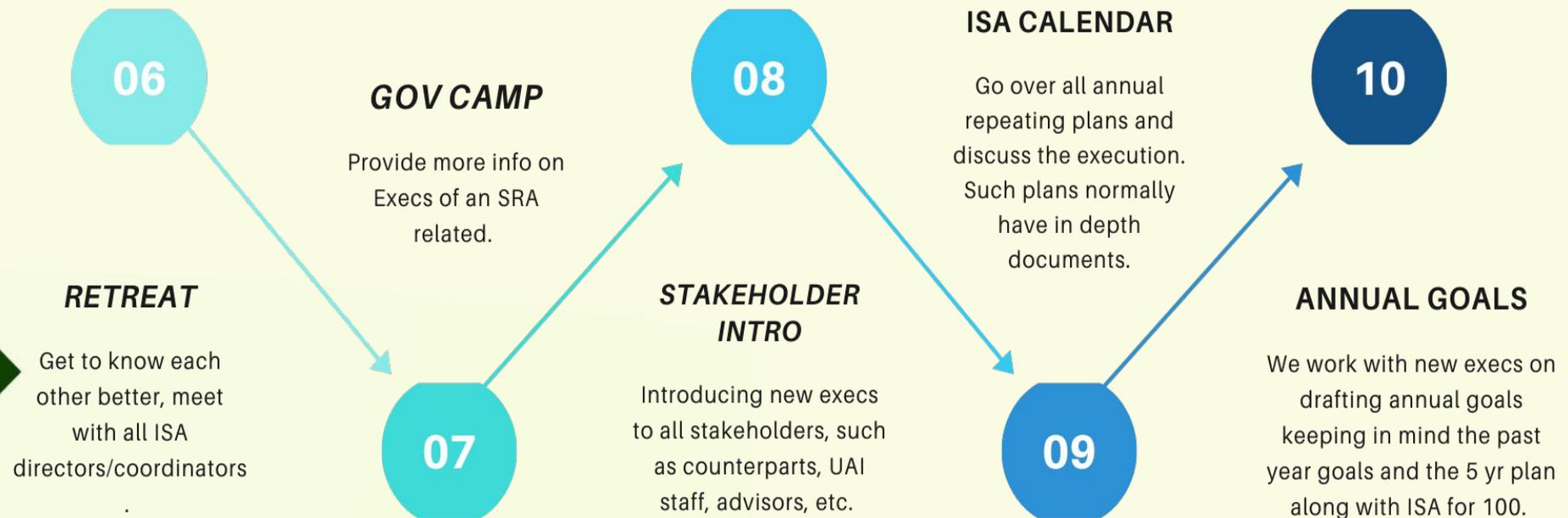
Transition

ISA Transition is bylaw mandated.



Transition

ISA Transition is bylaw mandated.



ISA Calendar

- ISA Calendar help the board to continue the things in ISA started by previous execs.
- Each VP have monthly tasks, and the VP own portofolio calendar have more details on those tasks.
- All such tasks also normally have documents on that particular task.

Board check what each VP have to do, VPs refer their own calendars on how to do that thing, and reach the documents made on the tasks/projects.

Example Demo.



Day-to-Day execution:

Institutional Memory

- Advisors
 - Marc, SU GM
 - Kumarie, ISS Director
 - Past execs from time to time depending on the period they are interested to play this role.
 - Very detailed documentation
 - A typical board agenda is 25-30 pages.
 - We take meeting minutes of all our internal meetings such as dept meeting minutes, task force meetings minutes, etc.
 - This help future execs to look back into different things.
 - We also store really important institutional memory or incidents separately, so future execs know things or have means to knowing things.
-



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Documentation

Fee Distribution/Deviations



Students being charged - Changes not possible unless UASU Bylaw amended.

Eg: Augustana student being charged or not.

Fee amount, and renewal timeline. Only could be reduced but not increased by the UASU Council Vote.

Eg: Reducing 4 yr or 6\$

6 Allocations percentages Changes are possible with UASU Council Vote.

Eg: Services, Events and programs

Amount distribution within each allocation Changes possible with ISA Council vote.

Eg: ICard, Food Stall, Events

Amount usage allocated to each program. Managed by Board.

Eg: Food stall poster, table cloth, vendor, selling prices, etc

How did we find out that we need this much money?

- As per our initial survey we made 6 allocations and students used jamboard to add ideas into each allocation.
 - Once we had everything that we wanted to do, and could do by looking at our infrastructure. The, we started cost analyzation.
 - We requested OASIS, ESS and ISSS for their budgets and fee proposals. We looked at how a similar size program is costing in other SRAs of comparable size and structure.
 - We also discussed different aspects with university departments, for instance UAI informed us how much their old group fund program used to cost and shared all documentations related to it.
 - We started planning all details of each program implementation and that better allowed us to plan the finances involved.
-

Process for Overall Fee Assessment

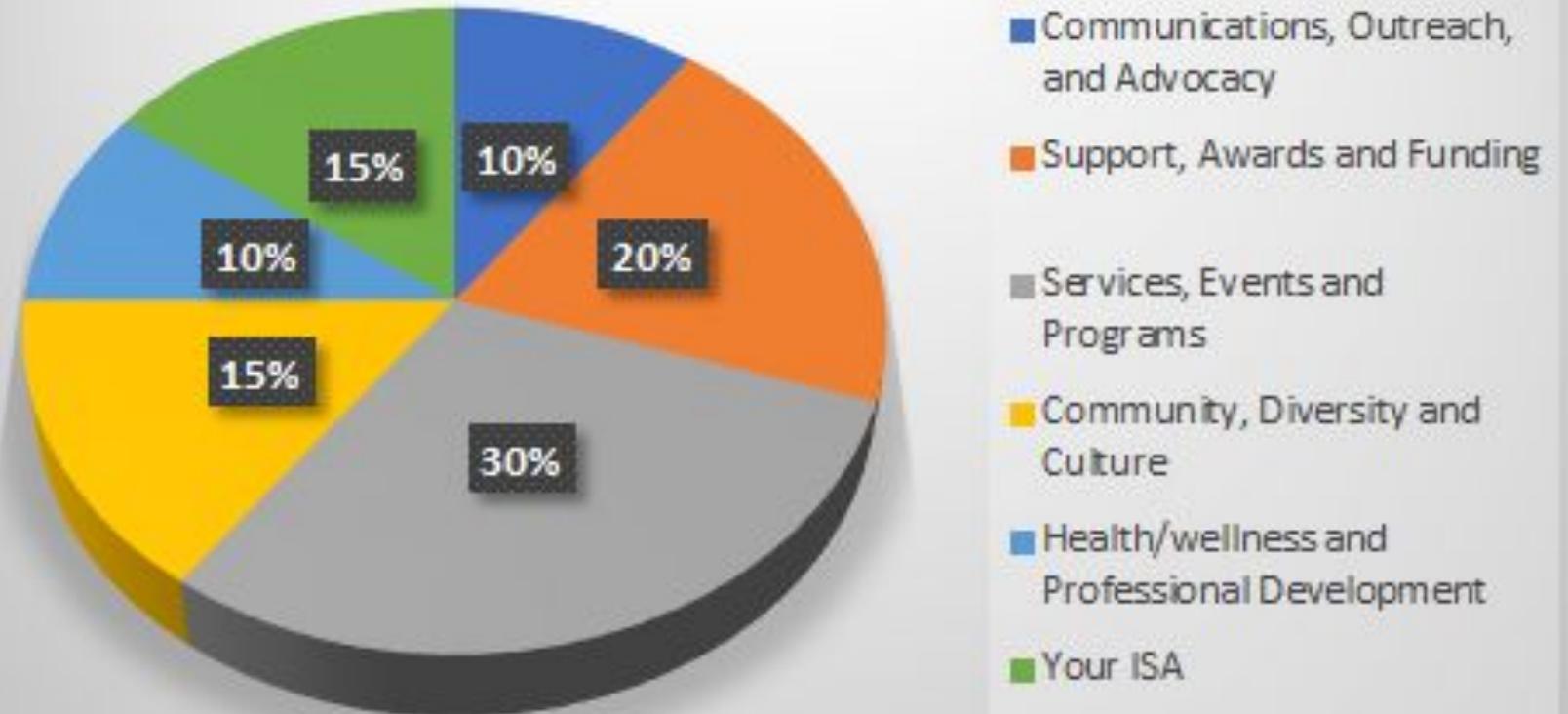
Fee Distribution

- ISA is pretty confident in overall fund distribution to be adequate to achieve the quality and standard of each program.
- We have looked into the overall opt outs, and other uncertainties and prepared our allocations.
- If any minor or major changes are ever required, then UASU and ISA Bylaws allow for those changes, with adequate procedure.
- We have analyzed other SRAs and our own infrastructural strength and believe that the programs promised in this fee are fully achievable.
- ISA is launching ICard and Food stall this fall along with welcome programs and ColSA, thus we have already indepth researched and presented a very fair amount.

Conclusion:

Based on
Student
Priority

Allocations



Predicted Budget

Predicted Budget

Assumptions

- International Students' are generally full time due to Study Visa Requirements.
- Campus Saint Jean and Augustana have 40 and 169 intn'l students respectively.
- Sponsorship and annual submission based grants fluctuate yearly.
- Many FAs reported they never received any opt-out request, thus very low or negligible opt-outs assumed.



International Students' General Enrollment

Headcount by RO: Provided by UASU						
Academic Career	Academic Year	Term Season				Grand Total
		Fall	Winter	Spring	Summer	
Undergraduate	2020-21	4,834	4,611	1,875	1,149	12,469
	2019-20	4,864	4,564	2,303	1,609	13,340
	2018-19	4,733	4,479	1,954	1,141	12,307
Graduate	2020-21	3,028	3,148	2,339	2,282	10,797
	2019-20	3,274	3,180	2,494	2,451	11,399
	2018-19	2,947	2,858	2,409	2,325	10,539

International Students' Faculty Based Headcount.

Headcount : Provided by UAI						
Faculty	2020-21 Headcount by Level			2020-21 Share of Total of Level		
	Undergraduate	Graduate	Total	Undergraduate	Graduate	Total
Agric, Life & Environ Science	287	245	532	5.90%	8.10%	6.70%
Arts	1,254	249	1,503	25.79%	8.20%	19.00%
Augustana Faculty	169	-	169	3.48%	0.00%	2.10%
Business	465	287	752	9.56%	9.50%	9.50%
Education	19	67	86	0.39%	2.20%	1.10%
Engineering	1,000	1,149	2,149	20.57%	37.90%	27.20%
Faculté Saint-Jean	40	1	41	0.82%	0.00%	0.50%
Faculty of Native Studies	4	-	4	0.08%	0.00%	0.10%
Kinesiology, Sport, & Rec	40	22	62	0.82%	0.70%	0.80%
Law	2	2	4	0.04%	0.10%	0.10%
Medicine and Dentistry	2	177	179	0.04%	5.80%	2.30%
Nursing	25	37	62	0.51%	1.20%	0.80%
Pharmacy & Pharmaceutical	12	23	35	0.25%	0.80%	0.40%
Public Health	-	61	61	0.00%	2.00%	0.80%
Rehabilitation Medicine	-	31	31	0.00%	1.00%	0.40%
Science	1,455	667	2,122	29.93%	22.00%	26.90%
Undeclared	88	10	98	1.81%	0.30%	1.20%
Totals	4,862	3,028	7,890	100.00%	100.00%	100.00%



Revenue:

		Revenue			
Source	Fee	Semester	Students		
ISAF - Full Time	6	2	4800	57600	
ISAF - Part Time	3	2	1000	6000	
UAI - Based on ISA's Annual Submission					5000
SGS - General Grant by UASU					2000
			Revenue		70600
Possible Revenue					
Sponsorship and marketing (Highly Fluctuation)				7000	
Additional Grants and Funding				2000	

Expense:

Predicted ISAF Usage - Expense				
Allocation	Sub Division	Amount	Adjustments Indicator	Allocation Total
<i>Communication, Outreach and Advocacy</i>	<i>Welcome Booklet</i>	4200	Increase	
	<i>Advocacy and Awareness Fund</i>	1250	Stable	
	<i>Gateway/Campus Voice Initiative</i>	300	Stable	5750
<i>Support, Awards and Funding</i>	<i>Community Engagement Recognition Awards</i>	5700	Stable	
	<i>Last Resort Funding</i>	5700	Increase	11400
<i>Services, Events and Programs</i>	<i>International Student's Benefit Card (ICard)</i>	5200	Stable	
	<i>Food stall program</i>	8000	Stable	
	<i>Events</i>	4000	Increase	17200

Expense:

Predicted ISAF Usage - Expense				
Allocation	Sub Division	Amount	Adjustments Indicator	Allocation Total
<i>Community, Diversity and Culture</i>	<i>Community Support Fund</i>	6000	Increase	
	<i>Student Events Program</i>	800	Stable	
	<i>Welcome Services</i>	4000	Stable	10800
<i>Health/Wellness and Professional Development</i>	<i>Mental Health/Wellness Program</i>	2500	Increase	
	<i>Professional Development Program</i>	3500	Increase	6000
<i>Your ISA</i>	<i>Volunteer Appreciation Program including Board Ho</i>	5000	Stable	
	<i>Insurance</i>	2500	Stable	
	<i>International Students' Hub</i>	900	Increase	
	<i>Cost of Elections</i>	500	Stable	8900
			Total:	60050

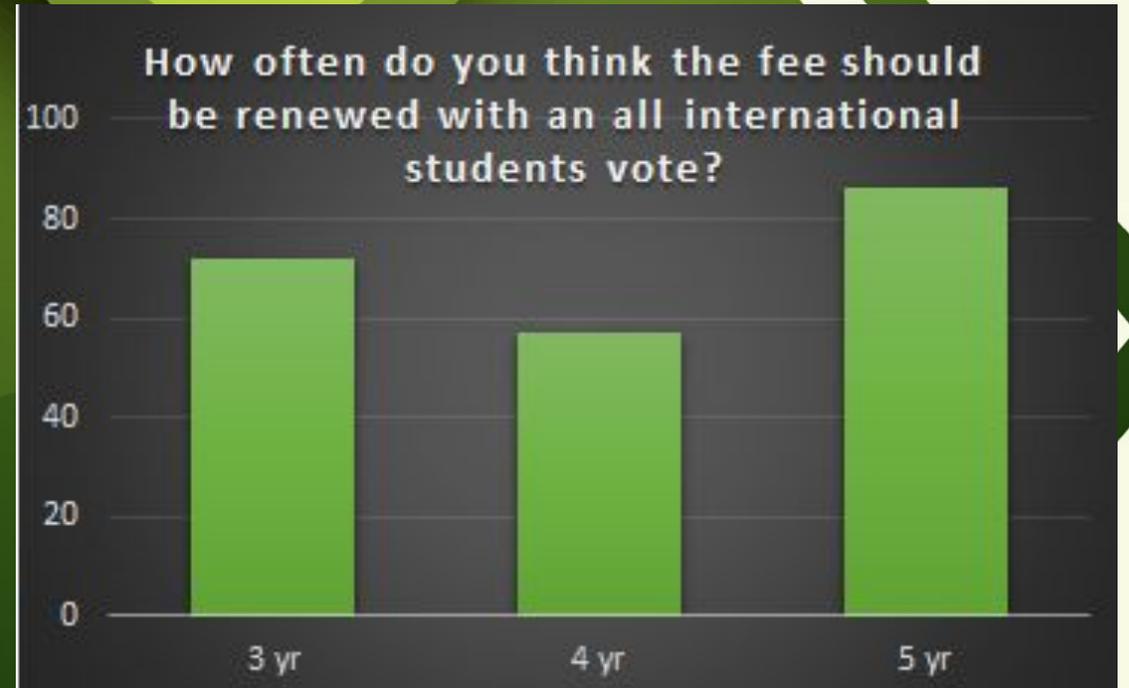
Time Period

For how long?

ISAF!

4 years

This seem to be a reasonable option for us, every typical undergraduate student will be able to vote on this fee at least once. This will give us enough time to show the full value of the fee before renewal. We believe this is a middle options for everyone, student voting for 3 or 5 yr in our survey will be comfortable to have a 4 yr renewal at end.



Feedback Time:

We need your help in making our proposal better!

Feedback form: <http://tiny.cc/sucouncil>

Feel free to ask us any question!





ISA

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STUDENTS' ASSOCIATION**

Thank You !



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Bylaw 700 – A Bylaw respecting Finances (Draft)

- a) Fiscal Timelines: The ISA fiscal year runs from May 1 to April 30.
- b) Budgets
 - i) The Vice President Finance is responsible for creating and presenting the upcoming fiscal year's budget to the council for approval prior to Sep.
 - (1) The revenue generated due to the membership fee of a particular council shall be budgeted and approved by the respective council.
 - ii) The Vice President Finance shall be responsible for managing the budget, expenses, documentation and reimbursements.
 - iii) Funds, Awards or grants received by the ISA shall be budgeted as per the requirements or criterias submitted to the donor/provider and shall be considered as a supplementary amount to the fiscal budget that shall be allocated by the Board.
- c) Expenses, Changes and Reimbursements
 - i) The ISA shall create policies related to the mechanism of bearing expenses, changes to budget, and process for reimbursements.
 - ii) Additional policies shall be created as required by the association to account for usage of different platforms.
- d) Records and Reports
 - i) The Finance department shall keep proof of all transactions such as receipt and financial documentation of the association for a minimum of seven (7) years.
- e) Accountability
 - i) The financial statements of the association shall be presented to the councils every semester and to the board every month.
 - (1) All expenses made by the board members shall be reported to the board in the next board meeting.
 - ii) The ISA shall submit its audited annual financial statements to the University of Alberta Students' Union (UASU) as per UASU Bylaw 8200 and within one month to the provincial registry as per Societies Act at the end of the Fiscal year.
 - iii) The members of the board, and councils, shall have the right to request for any information/documentation related to finances of the association.
 - iv) General Members of the association shall be eligible to access the budget and audit statements of the association upon request.



INTERNATIONAL STUDENTS' ASSOCIATION

ISA Policies

B.8: Expense/Reimbursement Policy

- 1) The Finance Department of ISA shall manage all the expenses and reimbursements.
- 2) Approval Mechanism:
 - a) Through Council:
 - i) The Finance department prepares an annual budget that shall account for all general and planned expenses for the year.
 - ii) Council and the board shall approve the annual budget prior to Sep thus pre-approving all the accounted expenses in the budget.
 - iii) Each board member shall contact the finance department to discuss the expense mechanism and the expense shall be made accordingly upon joint approval of the President and Vice President Finance.
 - b) Through Board:
 - i) The Board member shall reach out to the Vice President Finance to discuss all expenses which are not accounted for in the annual budget.
 - ii) The board member and the Vice President Finance shall move a motion in the board for such expenses along with the expense mechanism.
 - iii) Upon approval, the expense shall be made.
 - iv) Board member shall contact the finance department to discuss the expense mechanism and the expense shall be made accordingly upon joint approval of the President and Vice President Finance.
 - c) Contingency funds shall also be approved along with most expenses and be reported to the board.
 - i) Usage of contingency fund shall require approval from the President and Vice President Finance.
 - d) Approval/amendments Limits:
 - i) Changes to any allocation (line number expense) of the annual budget over 20% shall require council approval and under 20% shall be approved by the board.
 - ii) Contingency funds shall be used to cover unexpected expenses.
 - iii) Board can approve an unaccounted expense under B8.2.b for upto a maximum of 1000 CAD or 5% of the annual budget, whichever is first.
- 3) Expense Mechanism:
 - a) Board members make the purchase and submit reimbursement requests.
 - b) Finance department directly makes the purchase.
 - c) ISA Expense Card is allocated with the required fund to make the purchase.
- 4) Reimbursement Mechanism:



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- a) The board member shall fill the ISA Reimbursement form on ISA website or eclass by submitting the receipt or acceptable proof of the expense.
 - b) The reimbursement request needs to be made within 7 days of the expense being made
 - c) The Finance department shall process the reimbursement and reimburse the board member within 7 days of receiving the request.
- 5) ISAF Opt-outs
- a) The Finance Department shall handle all the opt-out requests received by the ISA in accordance with the ISAF Policy.



INTERNATIONAL STUDENTS' ASSOCIATION

B.9: Financial Accounting, wave, journal and audit policy

- 1) The ISA shall use the wave platform for all its accounting and auditing purposes.
- 2) Wave Usage:
 - a) Each income and expense shall be accounted for in the wave as appropriately.
 - i) Proofs of expense and income shall also be attached to transactions in the wave.
- 3) Journal Usage:
 - a) Journal shall be the platform used to add funds into the Expense Cards of the ISA.
 - i) The President and Vice President shall have expense cards with a limit of 200 CAD for contingency funds.
 - ii) Vice President Finance shall create virtual cards with funds needed for the board members to make the purchase.
 - iii) Vice President Finance and President shall jointly approve every amount being added to the journal account.
 - (1) Amounts to the journal account shall only be added when an expense is approved, and the purchase needs to be made.
 - (a) The journal account needs to be zero all other times.
- 4) Cross-checks:
 - a) The wave platform at all times must be able to indicate the accurate financial standing of the association.
 - b) Wave and journal account joint balance shall be equal to the ISA Bank account balance at all given times.
 - c) Any abnormality shall be reported to the board immediately and be resolved under the supervision of the board.
- 5) Accountability:
 - a) Every week, the Vice President Finance shall share a report on all the expenses made by any board member.
 - b) Every month, the Finance Department shall share the financial standing of the association with the board.
 - c) Every semester, the Finance department shall share the financial standing of the association with the Council.
 - d) The members of the board shall have the right to request for any information/documentation related to finances of the association.
 - i) Transparency credentials
 - (1) The Finance Department shall provide members of board with view only credentials to ISA Bank account, wave and journal account at all time thus enabling surprise cross checks by anyone in the association's governance.
 - e) General Members of the association shall be eligible to access the budget and audit statements of the association upon request.



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- i) The Financial Statements and Audits shall be presented to general members at the Annual General Meeting.
- f) The President and Vice President only shall have access to ISA Bank Account, Journal and Wave platform.
- g) Every trimester the ISA Vice President Finance shall submit ISA Audit report to the UASU Audit committee or as per the applicable provisions of UASU Bylaw 8200.



INTERNATIONAL STUDENTS' ASSOCIATION

B10: ISAF Policy (Draft)

1) Relevant section of Proposal to Students' Council regarding ISAF:

a) Fee:

i)

b) Scope:

i) *The ISA SRA Fee will be implemented from the Fall 2022 Term and up until and including the Spring/Summer __ Term. The Fee shall be charged to every full-time and part-time international student on all University of Alberta campuses. An international student is defined as a University of Alberta student who pays the international student's tuition fee and/or is on a study permit in Canada. The fee is charged differently according to the academic status, term and campus, due to the availability of services to the students based on those parameters.*

c) Opt Out

i) *To receive reimbursement from ISA, for the ISAF, a student must fill out the opt-out form on the ISA website (isa.ualberta.ca/opt-out).*

ii) *A student is only eligible if they have paid the ISAF as part of their tuition fees, as collected by the Registrar's Office and the Students' Union. The SRA fee is a voluntary fee and filling out this form is the only way to opt-out of payment.*

iii) *International students shall be able to fully opt-out of the fee within the first two weeks of the semester. The Students shall not be eligible to access the services/program upon opting out.*

iv) *The ISA shall reimburse the student within thirty (30) days of receiving the opt-out form. This time frame shall only change due to unpredictable or other reasonable circumstances.*

d) Financial Oversight

i) *The fee shall be bound to the financial reporting to the Student Union, as per the University of Alberta Student Union Financial Reporting Guidelines. This includes ongoing financial reporting by the ISA Vice President Finance and a yearly independent audit; a statement of the audit and budget be submitted to ISA Undergraduate Council for full oversight and transparency. The Budget and audit statements shall be available to international students on request and also be presented to the international students in the Annual General Meeting (AGM). Every transaction*



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shall be approved jointly by the ISA President and the Vice President Finance along with an ongoing regular reporting to the Board.

e) Allocation

<i>Allocation</i>	<i>Value</i>	<i>Description</i>	<i>Amount</i>
<i>Communication, Outreach and Advocacy</i>	<i>that Connects</i>	<i>For the ISA to use in effectively advocating, reaching out to the international student population on all five campuses, fund communication tools and welcome booklets.</i>	<i>10%</i>
<i>Support, Awards and Funding</i>	<i>that Meet Needs</i>	<i>For the ISA to use in the form of awards and prizes. The ISA will use it to create a Community Engagement Recognition Awards program and a Last Resort Funding program.</i>	<i>20%</i>
<i>Services, Events and Programs</i>	<i>that Matter</i>	<i>For the ISA to use as funding for programs and services that are beneficial to all international students such as the ICard initiative. The Affordable Campus Food Program shall play a vital role in solving food insecurity on campus.</i>	<i>30%</i>
<i>Community, Diversity and Culture</i>	<i>that Embrace</i>	<i>For allocation to regional and BIPOC student groups and promotion of diverse, and cultural events. ISA shall also use funds for hosting welcome activities.</i>	<i>15%</i>
<i>Health/Wellness and Professional Development</i>	<i>that Helps</i>	<i>For the ISA to cover the costs of health/wellness and professional development services and programs</i>	<i>10%</i>
<i>Your ISA</i>	<i>that Stands by You!</i>	<i>For the ISA to cover its operational costs and provide international students with a hub on campus.</i>	<i>15%</i>



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- 2) Changes or deviations:
 - a) Students' Council
 - i) The Student's Council can only decrease the fee or renewal timeline (8200.8.1). Student's Council can also change the proportion of fee among the six (6) allocations as per UASU Bylaw 8200.
 - b) ISA Council
 - i) The Undergraduate Council can make any changes to the distribution of funds within any allocation category.
 - c) ISA Board
 - i) The board could make any change to the amount usage allocated by the undergraduate council for a specific program.
 - d) ISA Board and Council shall also be able to make changes as per the ISA Policy B.8) 2.
- 3) This policy shall always be subject to changes caused in the UASU Bylaw 8200.



INTERNATIONAL STUDENTS' ASSOCIATION

C.3: Sponsorship/Marketing Policy

- 1) ISA shall approve the annual sponsorship/marketing package prior to July along with the draft price list.
 - a) The package and pricing shall be confidential, thus shared only with the sponsors and not be available to general members. This enables ISA to ensure competitive pricing and charge as per the sponsor's previous history and affiliation with the ISA.
- 2) Risk Assessment:
 - a) The ISA shall not sign any agreement/partnership/contract/MoU with any sponsor/organization for a period longer than next April 31. Thus the ISA cannot commit on behalf of future Execs of the association or shall bond them.
 - i) An extension of 12 months can be granted by the Council at its discretion.
 - b) Vice President Finance is responsible for assessing the risk associated with any sponsor.
 - i) Vice President Finance is responsible for background checking of the sponsor.
 - c) All communications with sponsors shall be ideally conducted over official Email IDs and meetings shall be recorded with consent of all members.
 - d) ISA shall ideally follow a system of invoice for the sponsorship/marketing services that it provides to its sponsors, thus limiting the signing of contracts or agreements.
 - i) All contracts or agreements with an expiration or termination within the term of execs (before April 31) shall be signed only with approval of the board.
- 3) Sponsorship handling:
 - a) The Vice President shall handle the fulfillment of any invoice or deal completely and not redirect the sponsor to another department.
 - i) Direct point of contact of the sponsor always has to be the Finance department.
 - b) Every meeting with the sponsors needs to be attended by a minimum of two individuals from ISA with consent of the Vice President Finance.
- 4) Every member of the finance department needs to complete the mandatory SGS and ISA Finance training.
- 5) ICard and Food Stall vendors shall not be subject to this policy.
- 6) Community Welfare Marketing
 - a) ISA shall provide exceptional discounts or not charge to student groups or companies providing essential services to international students.
 - b) The board shall classify student groups or companies in community welfare marketing category at its discretion for a maximum of board members tenure (until April 31).
 - i) The Councils shall however classify any organization into community welfare marketing for a maximum of three (3) years.
- 7) Moral responsibility:



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- a) ISA shall only provide sponsorship/marketing services to sponsors and NOT recommend any product or service of a sponsor.
- b) ISA shall ensure that sponsor is fully vetted and students are not exposed to any fraud.
- c) Any service or product deemed potentially dangerous or not in the best interest of students shall not be promoted or marketed by the ISA.



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Implementation Plan

ISA Infrastructure: ISA has seven (7) departments with 130+ directors/coordinators in total. Each department of the ISA is unique with its mandate, the following table shall provide more clarity in the implementation of the Fee and ISA's ability to deliver the promises made via the fee.

<i>Program</i>	<i>Current Form</i>	<i>Fee Usage</i>	<i>Department</i>	<i>Timeline</i>
<i>Welcome Booklet</i>	<i>Digital Welcome booklet is being released annually.</i>	<i>The Fee shall enable us to print the booklet and provide it to the students.</i>	<i>Department of Communications</i>	<i>June-Aug</i>
<i>Awareness and Advocacy Fund</i>	<i>All communication s platforms are temporarily funded by the UAI until ISAF is implemented as per our mutual agreement.</i>	<i>ISA will be able to fund all communication platforms independently. This shall also help ISA to be more self reliant in its operations and not be bond by a University Department support.</i>	<i>Department of Finance makes all expenses for other departments to use the tools.</i>	<i>May</i>
<i>Gateway/Campus Voice Initiative</i>	<i>ISA is releasing 2-3 articles every semester.</i>	<i>Fee shall enable us to produce more quality content by better training our journalists. Also releasing an article biweekly.</i>	<i>Department of Communications</i>	<i>Year round with exception to spring/summer</i>
<i>Community Engagement Recognition</i>	<i>ISA annually announce awardees of the</i>	<i>More appreciation awards could be created for students. Physical</i>	<i>Committee on International Students' Affairs</i>	<i>Award applications shall be</i>



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<i>Award</i>	<i>“ISA Salute” online.</i>	<i>Awards could be given with some monetary value in an in-person event.</i>	<i>(CoISA) shall manage this program.</i>	<i>open during Fall. Awards shall be given in April.</i>
<i>Last Resort Funding</i>	<i>None</i>	<i>RO and UAI will let ISA know every Fall about 2-3 students in need.</i>	<i>CoISA will oversee and the Department of Finance shall process.</i>	<i>August</i>
<i>Events</i>	<i>Multiple Online Events</i>	<i>Could do multiple in- person events.</i>	<i>Department of Student Life</i>	<i>Year round</i>
<i>Food Stall Program</i>	<i>A basic version shall be launched this Sep.</i>	<i>The fee shall help in subsidizing a few food items. Expand the food options. Provide a more large scale and well established food stall. Provide benefits/incentives to the students volunteering.</i>	<i>Department of Internal Affairs and Finance.</i>	<i>Every Fall and Winter.</i>
<i>ICard Program</i>	<i>A sticker on ONECard basic version shall be launched this Sep.</i>	<i>Help ISA to fund a few discounts for initial days to show the positive contribution of the program to the vendors business. Provide a physical card with barcode and trackability feature. Overall help in expanding the program thus enabling more discounts and saving.</i>	<i>Department of Internal Affairs.</i>	<i>Year round.</i>



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<i>Community Support Fund</i>	<i>None</i>	<i>Provide financial support for BIPOC, regional and cultural groups to host events and for their operations.</i>	<i>External Affairs Department shall annually create CoISA, and run its operations. CoISA shall decide and implement the Community Support Fund.</i>	<i>Every July CoISA shall be made, and in Fall/winter the funding shall be allocated.</i>
<i>Student Events Program</i>	<i>None</i>	<i>Accept student event proposals, include them in the annual events calendar and host them.</i>	<i>Department of Student Life</i>	<i>July and August</i>
<i>Welcome Services</i>	<i>Tabling in UAI's Campus Check-in</i>	<i>Be able to host a full or half day engagement event to welcome new students and help them adapt to university and new country.</i>	<i>Internal and SL Department.</i>	<i>Aug end and first week of Sep</i>
<i>Mental Health/Wellness Program</i>	<i>Occasional based as per student needs.</i>	<i>Permanent and large scale programs that shall grow over years.</i>	<i>Department of Academic Affairs</i>	<i>Year round</i>
<i>Professional Development Programs</i>	<i>Occasional based as per student needs.</i>	<i>Permanent and large scale programs that shall grow over years.</i>	<i>Department of Academic Affairs</i>	<i>Year round</i>

