

Tuesday, December 3, 2019
6:00PM
3-04 Pavilion Lacerte, Campus St. Jean

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ORDER PAPER (SC-2019-15)

2019-15/1 SPEAKERS BUSINESS

2019-15/1a Announcements - The next meeting of Students' Council will take place on **Tuesday, January 14, 2020 at 6:00PM** in Council Chambers at University Hall.

2019-15/2 PRESENTATIONS

2019-15/2a **DRAPER MOVES** to allow a presentation from The Gateway surrounding their DFU.

Abstract:

The Gateway is the University of Alberta's official student media source. Their Editor-in-Chief, on behalf of the Gateway Student Journalism Society, will present on why *The Gateway* is looking to increase its DFU this year, its plans should a DFU increase go through, and other important context for the DFU question.

Presenter(s):

- Andrew McWhinney, Editor-in-Chief

See SC-2019-15.01.

2019-15/3 EXECUTIVE COMMITTEE REPORT

2019-15/4 BOARD AND COMMITTEE REPORT

2019-15/5 OPEN FORUM

2019-15/6 QUESTION PERIOD

2019-15/7 BOARD AND COMMITTEE BUSINESS

2019-15/7a **TSE MOVES** to appoint one (1) member of Students' Council to Audit Committee.

2019-15/7b **KIDD/DRAPER MOVE**, on behalf of Bylaw Committee, to approve the First Principles of Bill 7.

See SC-2019-15.02.

2019-15/7c **DRAPER MOVES**, on behalf of Bylaw Committee, to approve Second Principles of Bill 3.

See SC-2019-15.03.

2019-15/7d **DRAPER MOVES** to approve the Sustainability and Capital Fund question.

"The Students' Union Building (SUB) is a key asset for students at the University of Alberta. Beyond being a place on campus to meet with your friends, study, grab lunch, or catch a movie, SUB revenues provide more than \$3 million in funding each year to support student services and initiatives, in addition to creating hundreds of job opportunities on campus.

As a non-academic space on campus, SUB is not eligible for direct government capital grants—yet still requires more than \$25 million to address accumulating deferred maintenance costs. This maintenance needs to be addressed in order to ensure its sustainability and value to students—as both a social space and an important revenue source.

The University of Alberta Students' Union (UASU) proposes to create a permanent Sustainability and Capital Fund to help provide funding that allows for the renovation and improvement of Students' Union-controlled spaces on campus like SUB. The Capital and Sustainability Fund would:

- *Provide funding for projects that improve the environmental, economic, and/or social sustainability of Students' Union spaces;*
- *Provide up to \$10,000 of funding for each approved student sustainability project that will positively impact the campus community.*

Students' Council would be responsible for approving all expenditures from the Fund. All Fund projects must demonstrate a clear contribution to environmental, economic, and/or social sustainability.

The Fund would be financed by a fee subject to the following rules:

- *The fee will be initially set at \$25/term;*
- *Students' Council may reduce the fee if financial circumstances allow;*
- *The fee will be reviewed after five years; and*
- *The fee will be applied to students enrolled in Fall, Winter, and Intersession (Spring/Summer) terms;*
- *The fee can only increase according to the Alberta inflation rate;*
- *Augustana will be exempt from the fee."*

2019-15/7e **DRAPER MOVES** to approve The Gateway DFU question.

- *“The fee will increase from \$3.54/semester to \$5.50/semester per semester per student, to be assessed to students enrolled in the Fall and Winter semesters.*
- *Students enrolled in Spring/Summer semesters will pay a fee which will increase from \$0.54/semester to \$1.50/semester*
- *Off-campus students will pay the fee*
- *Part-time students will pay the full fee*
- *Students may opt-out of paying the fee.*

Do you support these changes to The Gateway's fee?”

2019-15/7f **DRAPER MOVES** to appoint one (1) member of Students' Council to Nomination Committee.

2019-15/7g **KIDD/LARSEN MOVE** to approve the First Principles of the Student Poverty Policy.

See SC-2019-15.04.

2019-15/7h **KIDD/AGARWAL MOVE** to approve the First Principles of the Academic Quality Policy.

See SC-2019-15.05.

2019-15/7i **BROWN/SAYED MOVE** to approve the First Principles of the Public Transit and Active Transportation Policy.

See SC-2019-15.06.

2019-15/7j **LARSEN/KIDD MOVE** to approve the Second Principles of Residence Policy.

See SC-2019-15.07.

2019-15/8 GENERAL ORDERS

2019-15/8a **STATT MOVES** to ratify the proposed changes to the Collective Agreement between The University of Alberta Students' Union and CUPE Local 1368.

See SC-2019-15.08.

2019-15/8b **BHATNAGAR MOVES** to go in-camera to discuss the University of Alberta budget implications.

2019-15/8c **BHATNAGAR MOVES** to go in-camera to discuss the University of Alberta budget implications.

2019-15/9 INFORMATION ITEMS

- 2019-15/9a A Case For Increasing The Gateway's DFU - Presentation.
See SC-2019-15.01.
- 2019-15/9b Bill #7 - First Principles.
See SC-2019-15.02.
- 2019-15/9c Bill #3 - Second Principles.
See SC-2019-15.03.
- 2019-15/9d Student Poverty Policy - First Principles.
See SC-2019-15.04.
- 2019-15/9e Academic Quality Policy - First Principles.
See SC-2019-15.05.
- 2019-15/9f Public Transit and Active Transportation Policy - First Principles.
See SC-2019-15.06.
- 2019-15/9g Residence Policy - Second Principles.
See SC-2019-15.07.
- 2019-15/9h Collective Agreement between The University of Alberta Students' Union and CUPE
Local 1368.
See SC-2019-15.08.
- 2019-15/9i President - Report.
See SC-2019-15.09.
- 2019-15/9j Vice-President (Academic) - Report.
See SC-2019-15.10.
- 2019-15/9k Vice-President (External) - Report.
See SC-2019-15.11.
- 2019-15/9l Vice-President (Operations and Finance) - Report.
See SC-2019-15.12.

- 2019-15/9m Vice-President (Student Life) - Report.
See SC-2019-15.13.
- 2019-15/9n Students' Council Attendance.
See SC-2019-15.14.
- 2019-15/9i Students' Council Motion Tracker.
See SC-2019-15.15.
- 2019-15/9j Executive Committee Motion Tracker.
See SC-2019-15.16.
- 2019-15/9k Students' Council, Votes and Proceedings (SC-2019-14) - Tuesday, November 19, 2019.
See SC-2019-15.17.
- 2019-15/9l Sustainability and Capital Fund Proposal, Version I.
See SC-2019-15.18.

A case for increasing *The Gateway's* DFU

Presented on behalf of the Gateway Student
Journalism Society



**Journalism is changing;
The Gateway wants to
change with it.**





Journalism is changing

How?

- 62% of young Canadians get their news from social media, multiple times a day ([Thom 2016, 86](#))
- 76% of Canadians get their news online (websites and social media) ([Digital News Report Canada, 2017](#))
 - Print sits at 33%
- Print ad revenue is declining rapidly ([ThinkTV, 2018](#))
 - In Canada, newspapers have gone from 34.2% of ad media share in 2008 to 13.1% in 2017
 - Meanwhile, internet ad media share has gone from 14.2% in 2008 to 49.8% in 2017



What we're asking for:

- Increase our DFU from \$3.54/semester (Fall/Winter) to \$5.50/semester [indexed to CPI]
 - For Spring/Summer, \$0.54/semester to \$1.50/semester [indexed to CPI]
- Off-campus students would pay the fee
- Augustana students would **not** pay the fee
- Part-time students would pay the full fee
- The fee would be **opt-outable**

This is the first time *The Gateway* has ever asked for a fee increase — our DFU has stayed the same since its inception in 2002 (save for increases due to inflation).



The Gateway's 2019-2020 budget in relation to the DFU





Budget 2019-2020

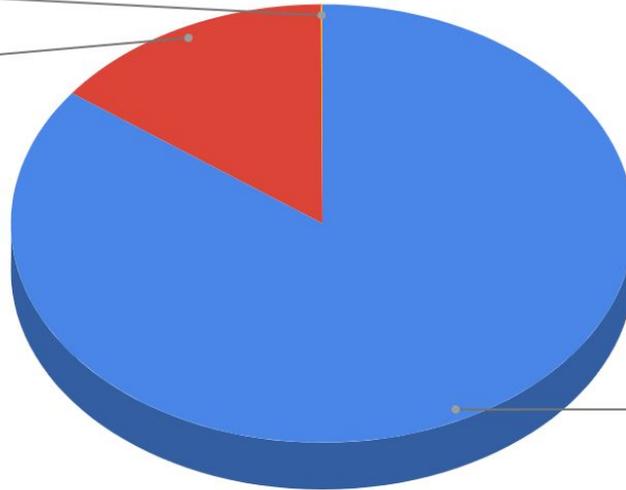
Revenues

Investment Revenue

0.1%

Ad sales

14.8%



Student Fees

85.1%

DFU:

\$210,300

Ad Sales:

\$36,530.10

Investment Revenue:

\$200

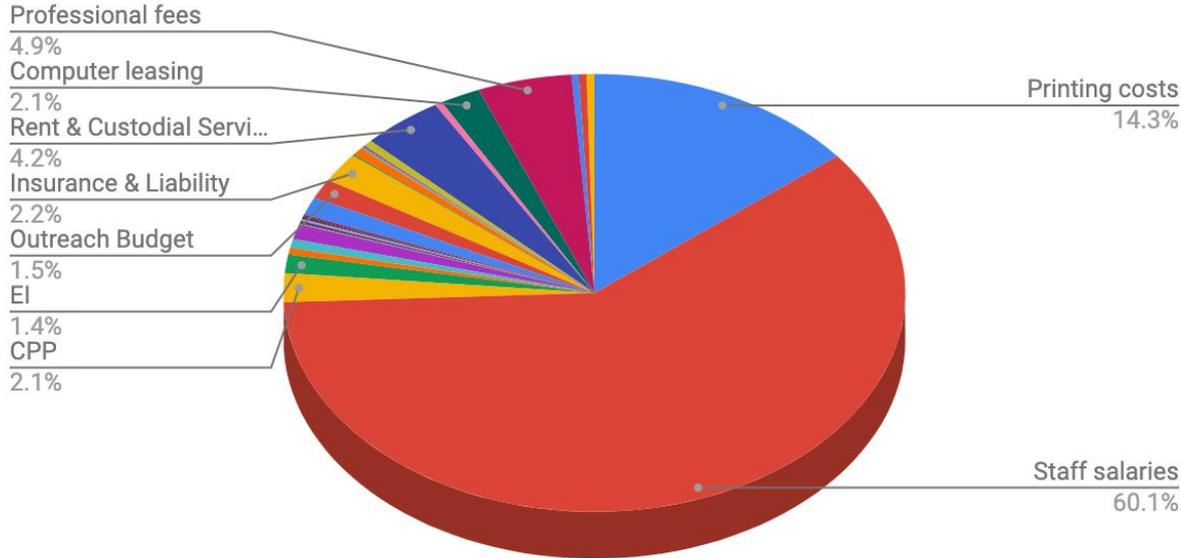
Total Revenue:

\$247,030.10



Budget 2019-2020

Expenses



Staff Salaries:
\$147,491.00

Printing Costs:
\$35,003.25

Distribution Expenses:
\$3,292.00

.....

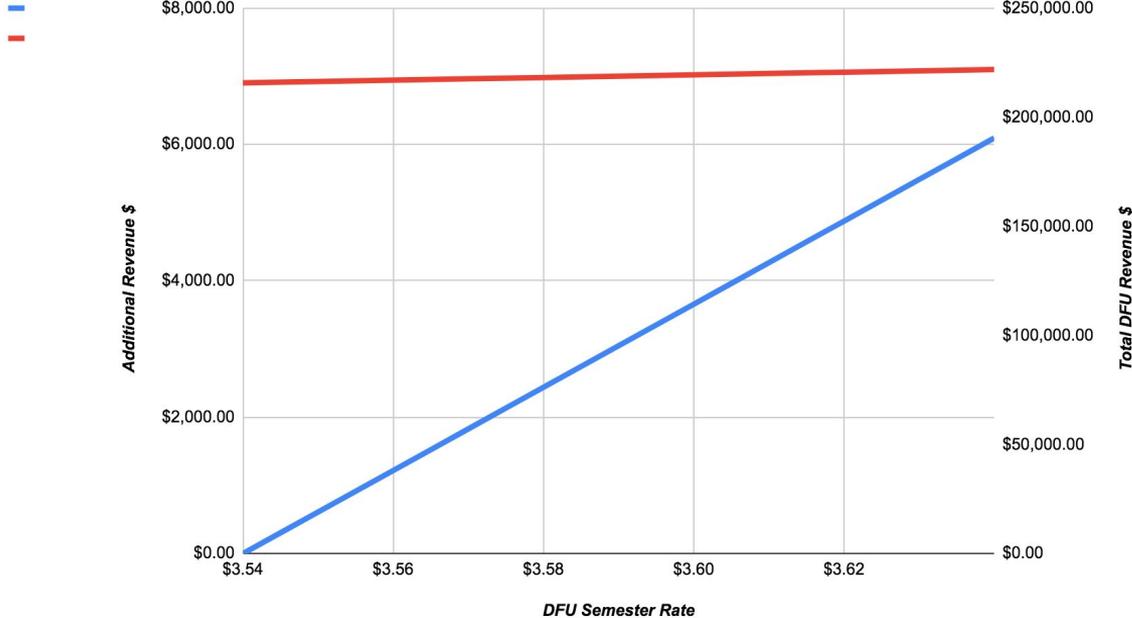
Total Expenses:
\$245,549.15

A cost-benefit analysis of increasing the DFU



Impact of a DFU Increase on Revenue

Additional Revenue (Based on 2018-2019)



Per 1 cent increase to Semester Rate:

≈ \$ 609.55 in additional revenue

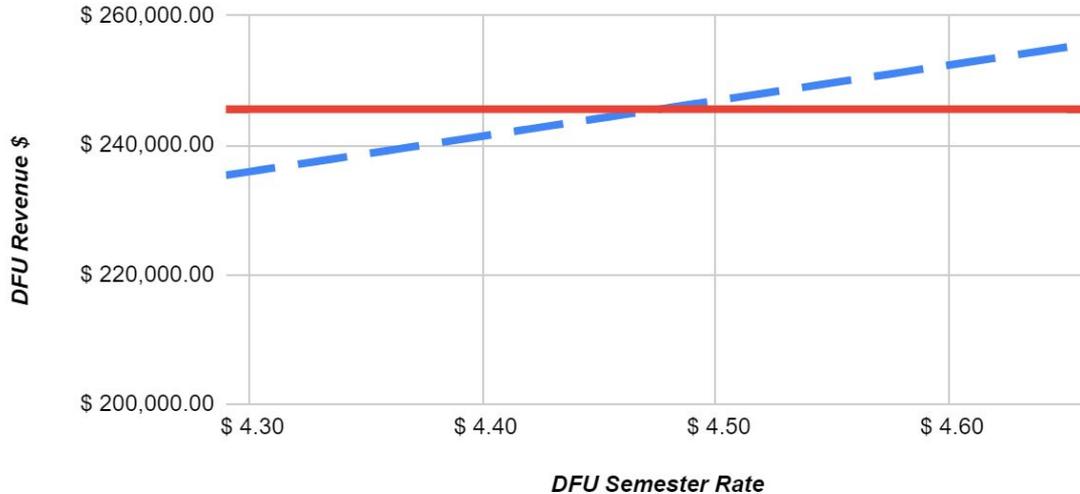
DFU increase to \$5.50 per semester:

≈ \$ 59,227.25 in additional revenue

Impact of a DFU Increase on Revenue w/ Opt-out

10% Opt-out Rate

\$4.48 per Semester



Total Budgeted Expenses 2019-2020

\$ 245,549.15

Optimal Semester Rate:

\$4.48 per Semester

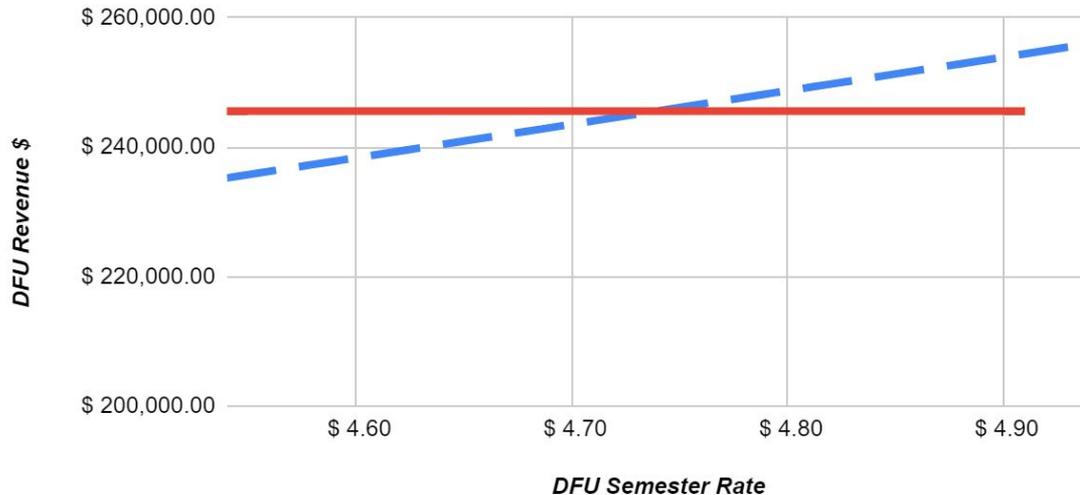
DFU increase to \$5.50 per semester:

≈ \$ 56,179.48 in additional revenue

Impact of a DFU Increase on Revenue w/ Opt-out

15% Opt-out Rate

\$4.74 per Semester



Total Budgeted Expenses 2019-2020

\$ 245,549.15

Optimal Semester Rate:

\$4.74 per Semester

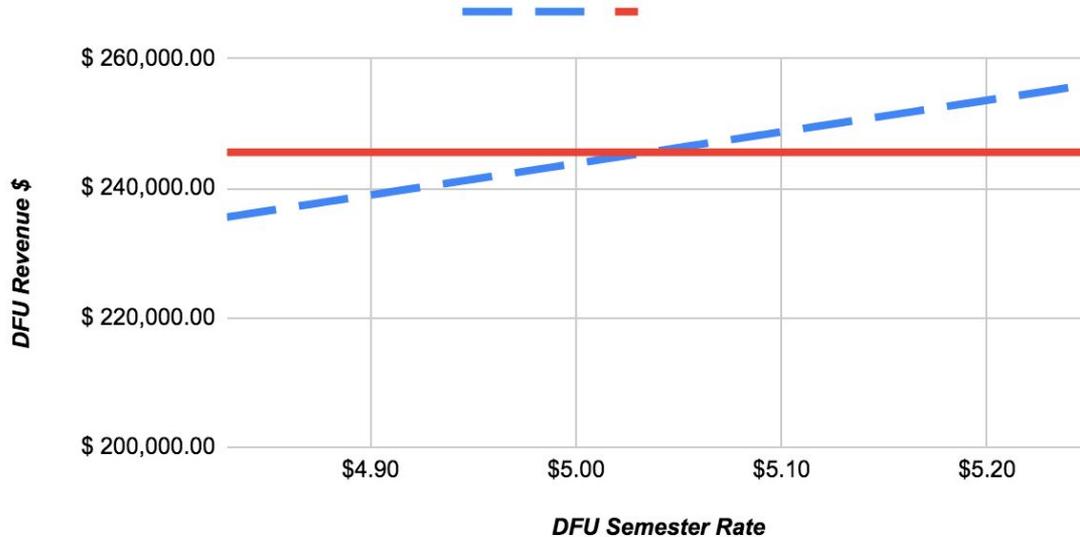
DFU increase to \$5.50 per semester:

≈ \$39,416.78 in additional revenue

Impact of a DFU Increase on Revenue w/ Opt-out

20% Opt-out rate

\$5.05 per Semester



Total Budgeted Expenses 2019-2020

\$ 245,549.15

Optimal Semester Rate:

\$5.05 per Semester

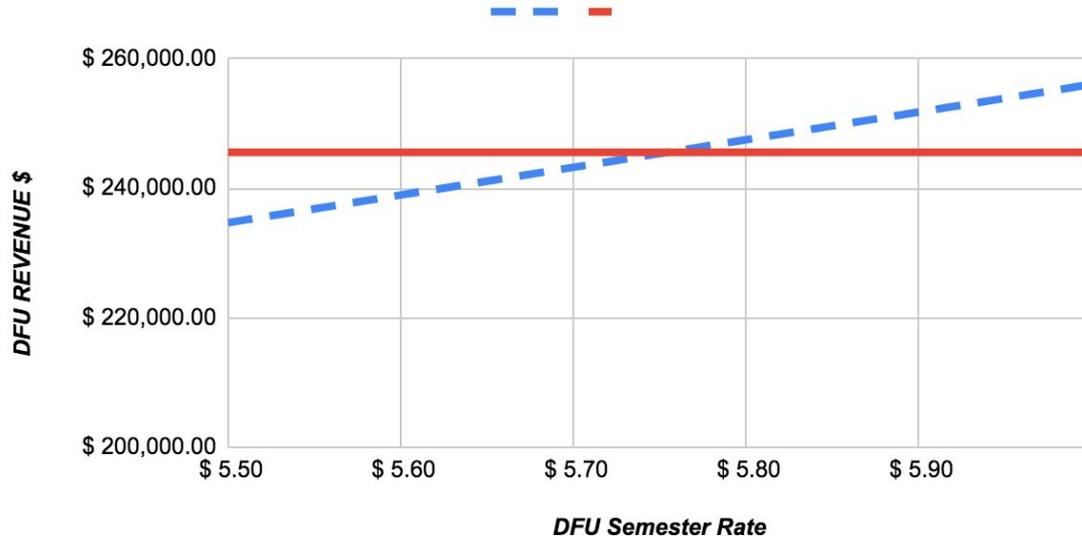
DFU increase to \$5.50 per semester:

≈ \$ 22,654.08 in additional revenue

Impact of a DFU Increase on Revenue w/ Opt-out

30% Opt-out rate

\$5.75 per semester



Total Budgeted Expenses 2019-2020

\$ 245,549.15

Optimal Semester Rate:

\$5.75 per Semester

DFU increase to \$5.50 per semester:

≈ \$ (10,871.32) in additional revenue

The image features a solid orange background. In the top-left corner, there are three vertical bars of varying heights, each composed of several overlapping semi-transparent circles. A similar set of four vertical bars is located in the bottom-right corner, also made of overlapping semi-transparent circles.

**What are 4 benefits
students would see from
a \$4 increase to our DFU?**



What are 4 benefits students would see from a \$4 increase to our DFU?

- **More investigative journalism and quality content**
 - Increased magazine page count means more room for investigative journalism, more opportunities for students on campus to publish their work with us
 - Bigger FOIP budget means more access to documents and stories outside the eye of the public
- **Moving *The Gateway* into a digital-first future to better suit students' needs**
 - Working to revamp our current website to offer a better reading experience
 - Purchasing camera equipment for more multimedia content (video stories, and the like)
- **More professional development = better content**
 - Subsidizing conferences for volunteers and staff (ie. NASH)
 - Stipends for professional speakers
- **More connection to campus**
 - Free of charge magazine launch events every month to help students connect with the publication (open to all students)



How is this fee increase sustainable?

- We have the chance to re-invest in failing equipment (one-time costs that don't continue into future years)
- We keep and increase our **relevance** to students and campus as we move into the digital era
- Preserves *The Gateway's* autonomy, helps us avoid bringing sponsored content onto our site
- We're making the fee **opt-outable** to account for future political uncertainty, as well as give students a choice given the tough financial times we are in

A 5-year plan for the new DFU

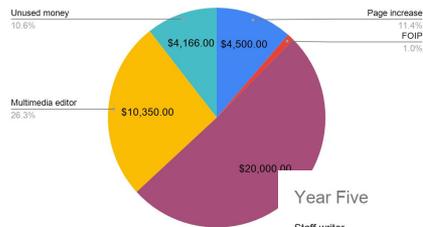




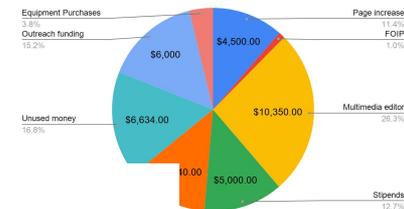
What's in the 5-year plan?

- 8-page increase to magazine
- Increased FOIP budget
- Multimedia editor
- Staff writer
- Stipends for professional journalism speakers
- NASH subsidies
- Outreach funding for launch events
- Website revamp

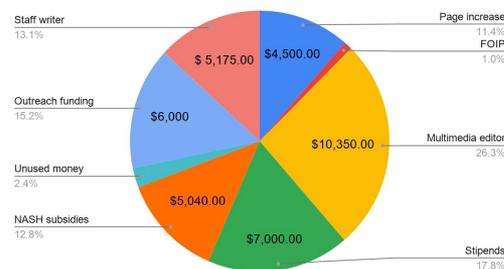
Year One



Year Two



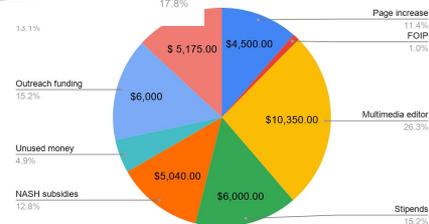
Year Five



Year Three



Year Four





Student consultation





The Gateway Reader Survey

- **Annual survey to gauge what readers (ie. students) like, dislike, and want from *The Gateway***
 - Asks questions about our magazine and online content, our publishing schedule, our quality, and of course, our DFU
- **Last year: 208 respondents**

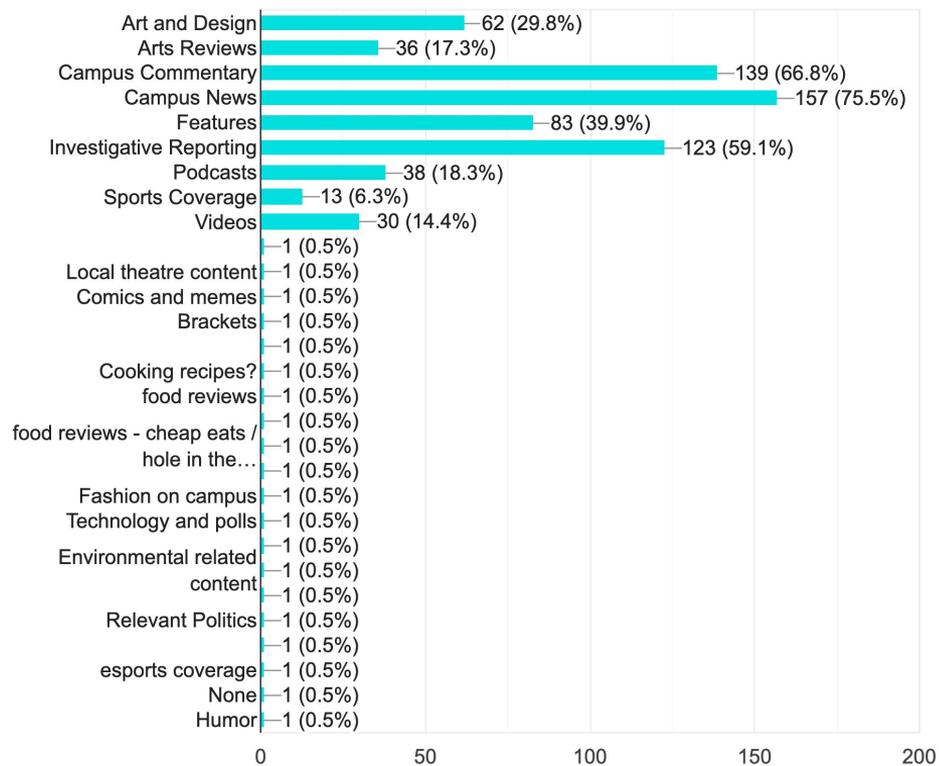


Content questions



What would you like to see more of from The Gateway? Check all that apply:

208 responses



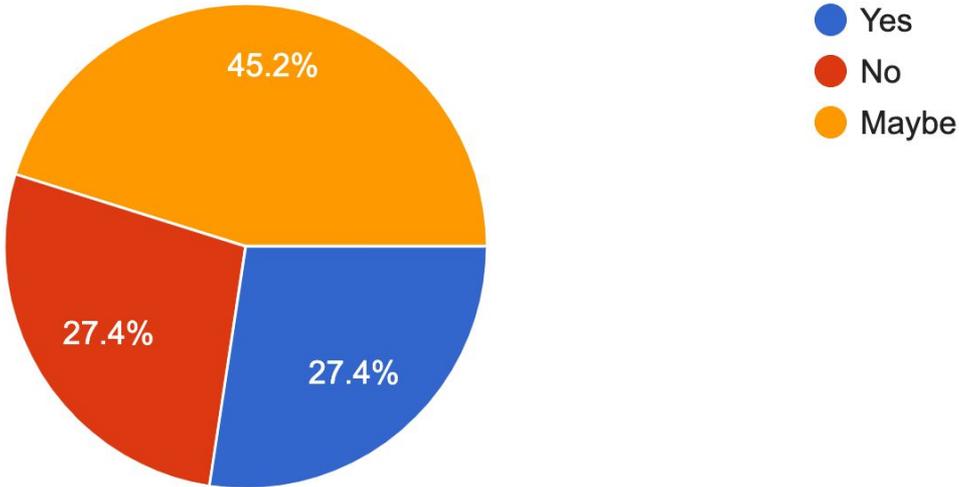


DFU questions



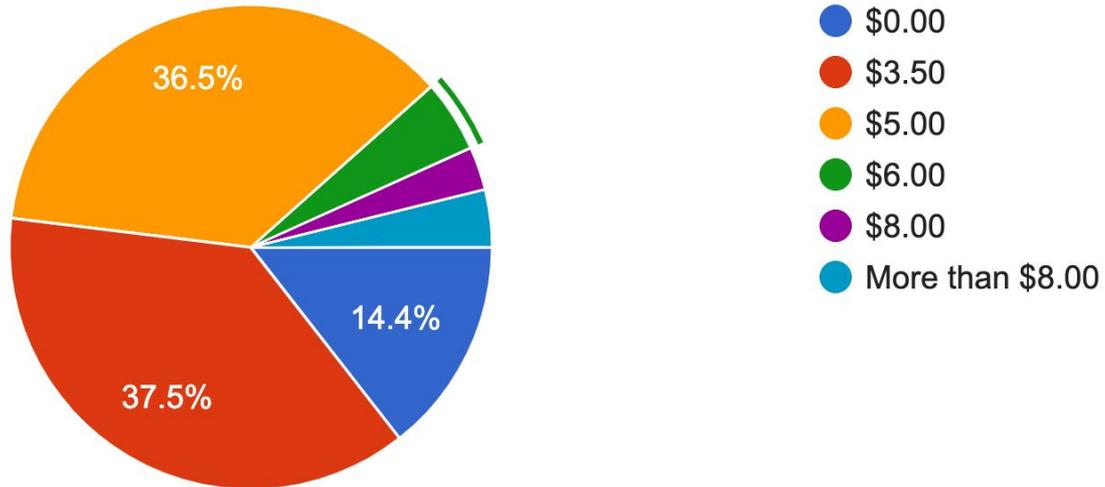
Would you approve of a mandatory fee increase for The Gateway with the promise of more and higher quality con...ll as more opportunities for students?

208 responses



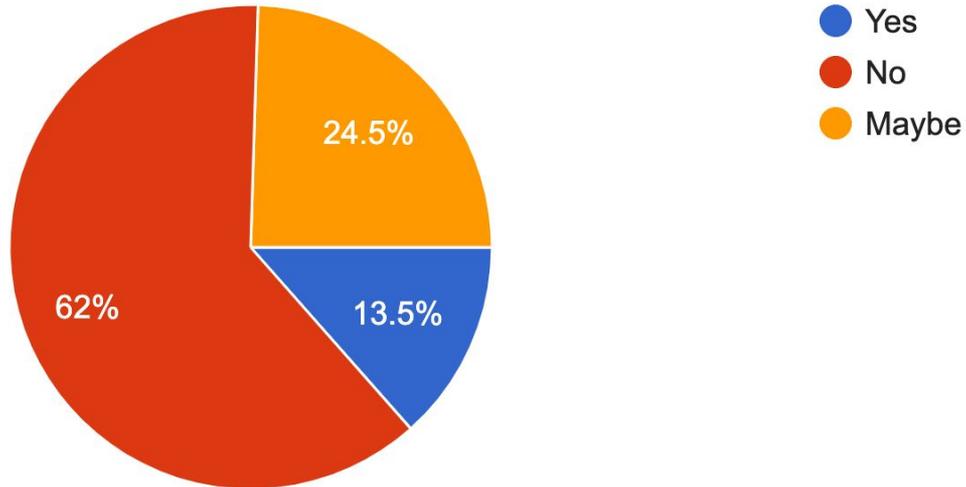
How much would you be willing to pay per semester to help fund The Gateway?

208 responses



Would you opt out of The Gateway's fee if an opt-out option was implemented?

208 responses



A case for increasing *The Gateway's* DFU

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A request for Council to *waive* the petition process for *The Gateway*

- Gateway staff spend a great deal of their time ensuring that UAlberta gets high-quality, relevant, and informative campus content. However:
 - They are also students on top of this work
 - By having to spend time getting nearly 4,800 signatures, the quality of our content comes into question, as does our mandate to campus
 - We unfortunately do not have the staff or volunteer resources to perform this work without compromising our mandate
- Given this information, as well as *The Gateway* being a long-standing institution on campus, we would request that Council votes to waive the petition process for the DFU increase as outlined in Bylaw 6100 and Bylaw 2200



Questions?



Bill 7 First Principles

- Council is committed to openness and accessibility
- Council believes all students should be able to have a representative on Students' Council
- The process to achieve membership after a by-election passes and vacancies remain is enumerated in bylaw 100 section 20
- Council has discussed the difficulty of filling a vacancy petition, and have expressed concerns that the process is too inaccessible
- Bylaw committee believes the number of signatures required to fill a vacancy petition should be reduced
- Bylaw committee suggests reducing the number of signatures to be 1% of the undergraduate student population of the faculty with the vacancy (Capped at 60 individuals).

Bylaw 2200

1 Short Title

1. This Bylaw may be referred to as the "Elections, Plebiscites and Referenda Bylaw"

2 Definitions

1. In this bylaw
 - a. "member" shall be anyone who is an undergraduate student currently enrolled in at least one course for credit at the University of Alberta;
 - b. "C.R.O." shall be the Chief Returning Officer of the Students' Union;
 - c. "D.R.O." shall be a Deputy Returning Officer of the Students' Union;
 - d. "D.I.E. Board" shall be the Discipline, Interpretation, and Enforcement Board of the Students' Union, as set out in Judiciary of the Students Union Bylaw, Bylaw 1500;
 - e. "faculty" shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered and shall include Open Studies;
 - f. "council" shall be either be Students' Council or General Faculties Council (GFC) as the context requires;
 - g. "general election" shall be the General Election of the Executive Committee and the Undergraduate Board of Governors or the General Election of Faculty Councillors;
 - h. "plebiscite" shall be a vote, open to all members, held on a given question but whose result is not legally binding upon the Students' Union;
 - i. "referendum" shall be a vote, open to all members, held on a given question and whose result is legally binding upon the Students' Union;
 - j. "side" shall be any person or group of people who have their registration as a plebiscite or referendum side accepted under this bylaw;
 - k. "side manager" shall be a person registered as part of a plebiscite or referendum side who has been selected by those members of that side to serve as side manager for the purposes of this bylaw;
 - l. "primary volunteer" shall be a person registered as part of a candidate's campaign who has been selected by that candidate to serve as primary volunteer for the purposes of this bylaw;
 - m. "candidate" shall be any member whose nomination is accepted under this bylaw;
 - n. "joke candidate" shall be any candidate who chooses not to use their given name, a reasonable derivative of their given name, or their preferred name when appearing on the ballot.;
 - o. "campaign" shall be the period of time during which campaign activities are permitted;
 - p. "campaign activity" shall be any act, planned or organized by or on behalf of any candidate or side that is calculated to convince members to vote in a given way;
 - q. "volunteer" shall be any individual who assists in campaign activities;
 - r. "campaign expense" shall be any and all expenditures incurred in engaging in campaign activities;
 - s. "campaign materials" shall be any physical or electronic media produced or distributed as part of campaign activities;
 - t. "banner" shall be any campaign material composed of paper, cloth, or similar material of a total area greater than four (4) square feet;

- u. "poster" shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar place;
- v. "forum" shall be any event organized by an entity other than the Students' Union, a candidate, side, or a volunteer acting on behalf of a candidate or side at which campaign activities are facilitated;
- w. "University" shall be the University of Alberta;
- x. "academic year" shall be from May 1st to the following April 31st;
- y. "working hours" shall be any and all hours occurring between 0900 and 1700;
- z. "Preferred name" shall be the name which an individual consistently uses to identify themselves in their day to day life in place of their given name.

3 Mandate

1. This bylaw shall govern the conduct of the Executive Committee and Board of Governors elections, plebiscites and referenda conducted by the Students' Union.

4 Election Dates - Executive Committee and Board of Governors

1. The election shall be held annually on the Wednesday and Thursday during the second week following the Winter Term Reading Week.
2. An Executive Committee and Board of Governors by-election shall not occur during the months of May, June, July, and August.

5 Dates - Plebiscites and Referenda

1. Where the C.R.O. receives a valid petition or where Students' Council initiates a plebiscite or referendum, then the plebiscite or referendum in question shall be held on the dates of the next general election of the Executive Committee and Undergraduate Board of Governors not occurring within thirty (30) days of receipt of the valid petition or initiation by Students' Council of the plebiscite or referendum in question.

6 Plebiscite and Referendum Initiation

1. Where a member wishes to initiate a plebiscite or referendum via petition, that member shall submit to the C.R.O.:
 - a. the intent of the question;
 - b. whether the question is a plebiscite or a referendum;
 - c. the name, faculty, and student identification of that member;
 - d. a twenty-five dollar (\$25.00) deposit in the form of cash or a certified cheque or money order payable to the Students' Union.
2. Upon receipt of a submission meeting the requirements set out in Section 6 (1), the C.R.O. shall immediately forward the intent of the question to the Bylaw Committee.
3. The Bylaw Committee shall approve within fourteen (14) days from receiving the intent of the question from the C.R.O., a petition question which:
 - a. fully reflects the intent submitted by the member;
 - b. if carried and acted upon, would not violate any Students' Union bylaws or any federal or provincial law;
4. Students' Council shall, at the meeting following the drafting of the petition question by the Bylaw Committee as set out in Section 6(3), approve a question which meets the criteria set out in Section 6(3) unless the question would cause Students' Council to breach its fiduciary responsibility to the Students' Union.
5. Sections 6(2) and 6(3) notwithstanding, where it is not possible for the Bylaw Committee or Students' Council to approve a petition question which meets the criteria set out in Section 6(4), neither the Bylaw Committee or Students' Council shall approve such a question.

6. Students' Council shall have the authority to call a plebiscite or referendum without a petition.
7. Prior to being approved by Council all plebiscite and referendum questions must be drafted by the Bylaw Committee.

7 Acceptance of Plebiscite and Referenda Petitions

1. Where a valid petition bearing the names, signatures, and student identification numbers of at least five percent (5%) of the total membership of the Students' Union as of February 1 of that academic year requesting a plebiscite on a given Students' Council-approved question is submitted to the C.R.O., then a plebiscite shall be held on that question as set out in Section 6, provided that the names, signatures, and student identification numbers were all collected within ninety (90) days of submission of the petition.
2. Where a valid petition bearing the names, signatures, and student identification numbers of at least fifteen percent (15%) of the total membership of the Students' Union as of February 1 of that academic year requesting a referendum on a given Students' Council-approved question is submitted to the C.R.O., then a referendum shall be held on that question as set out in Section 6, provided that the names, signatures, and student identification numbers were all collected within ninety (90) days of submission of the petition.
3. Where a valid petition is submitted to the C.R.O., that member's deposit shall be refunded.

8 Plebiscite and Referendum Campaign Side Selection

1. At least twenty-eight (28) days in advance of the plebiscite or referendum, the C.R.O. shall schedule and announce a meeting for the registration of sides, such meeting to take place not more than twenty-one (21) and not fewer than fourteen (14) days in advance of the plebiscite or referendum in conjunction with the candidates meeting;
2. For each plebiscite or referendum, there shall be
 - a. a "yes" side;
 - b. a "no" side.
3. Members wishing to register themselves as part of a side shall attend the meeting for registering sides, as set out in Section 8(1).
4. A member's registration for a side shall be accepted when the member
 - . attends the meeting for registering sides;
 - a. announces their intention to register for a side;
 - b. provides the C.R.O. with their name, student identification number, and contact information; and
 - c. the C.R.O. is satisfied that that member does not aim to falsely represent that side by registering for it.
5. Section 8(4) notwithstanding, no member shall register for more than one (1) side for any plebiscite or referendum.
6. Each side shall select, from among the members registered to it, one (1) side manager.

9 Side Manager Eligibility

1. Any member of the Students' Union Executive Committee is eligible to serve as a side manager of a referenda/plebiscite without taking a leave of absence from their position as an executive.
2. No individual can concurrently be a candidate for a position and a side manager for a plebiscite / referendum

10 Candidate Nomination Deadlines

1. The C.R.O. shall determine and announce nomination deadline for the Executive election no later than November 30.
2. The C.R.O. or elections staff shall make available to every member nomination packages not fewer than thirty (30) days before the Executive Committee nomination deadline.

11 Candidate Nomination Packages

1. The C.R.O. shall make available to every member nomination packages not fewer than thirty (30) days before the nomination deadline as set out in Section 10.
2. The C.R.O shall produce nomination packages which shall contain, at minimum
 - a. complete and current copies of Bylaw 2200 and Bylaw 1500, the Judiciary of the Students' Union Bylaw;
 - b. contact information for the C.R.O. and D.R.O.s; and
 - c. the time, date, and location for the candidates meeting; and
 - d. the building code limits on banner size. In the absence of an upper limit, the C.R.O. will specify a size deemed appropriate.
 - e. a list of Universal Materials.
3. Valid nomination packages shall contain:
 - a. The signed acceptance of the nomination by the proposed nominee;
 - a. a signed letter from the proposed nominee's faculty confirming that they are in good academic standing under University regulations;
 - b. a statement, signed by the proposed nominee, identifying the name under which they wish to appear on the ballot.
 - c. nomination papers soliciting the name, contact information, and student identification number of the proposed nominee; and
 - d. the position the nominee wishes to contest
 - e. nominations papers soliciting the names, faculties, years, signatures, and student identification numbers of at least fifty (50) and at most one hundred (100) members as nominators; and
 - f. A fifty dollar (\$50.00) deposit in the form of cash, certified cheque, or money order payable to the Students' Union

12 Restrictions on Candidate Nominees

1. No member shall be nominated for more than one (1) of the positions contested in each election.
2. In order for their nomination papers to be valid members of Students' Council and its standing committees are required to take a leave of absence from their duties for the period beginning with the nomination deadline and ceasing with the conclusion of voting of the election in which they are contesting a position. The following exceptions apply:
 - a. Any member of Students' Council contesting an executive position when the race is uncontested;
 - b. For the purpose of this section, any race solely contested by a joke candidate shall be considered uncontested.
3. Where a member contravenes Section 12(2), all of the member's nominations shall be declared invalid.

13 Acceptance of Candidate Nominations

1. Where a member submits valid nomination papers, as set out in Sections 11(3) and 12 and prior to the nomination deadline as set out in Section 10, that member's nomination shall be accepted by the C.R.O. within twenty-four (24) hours of the nomination deadline.
2. Should a member submit valid nomination papers, they shall be designated a candidate at the nomination deadline.

14 No Candidate Nomination, or Plebiscite/Referendum Registration Received

1. Where no valid candidate or side for a given position, plebiscite, or referendum has been received by the deadline, the C.R.O. shall extend the deadline for that position or side by up to two (2) days.
2. Where the only nominations received for a given position is (are) joke candidate(s), the CRO shall extend the deadline for that position by up to two (2) days.

15 Candidate and Plebiscite/Referendum Registration Meeting

1. The C.R.O. shall hold a meeting for all candidates, referenda and plebiscite sides following the nomination deadline but prior to the commencement of the campaign.
 2. The meeting shall:
 - a. be held on a business day;
 - b. start no earlier than 6:00pm; and
 - c. start no later than 9:00pm.
 3. The C.R.O. shall:
 - a. arrive by the scheduled start time; and
 - a. take attendance by roll call at the start and end of the meeting.
 4. All candidates and side managers shall either:
 - a. attend the candidates meeting in its entirety; or
 - a. designate a proxy via email to the C.R.O. prior to the scheduled start time of the meeting.
- i. A proxy may only be designated to represent one candidate or one side manager and must attend the meeting in its entirety.
5. Where a candidate or side manager contravenes Section 15(4), that candidate or side manager shall be disqualified.
 6. The C.R.O. shall grant exemptions to Section 15(5) to candidates or side managers, but shall do so only where the candidate or side manager:
 - a. requesting the exemption provides a sufficient reason to the C.R.O. via e-mail at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - a. informs and provides satisfactory evidence to the C.R.O. of absence due to an unforeseen academic circumstance for which no notice could be given; or
 - b. informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.
 7. Where a candidate or side manager is granted exemption under Section 15(6) **or were nominated under section 14(1)**, they shall refrain from campaigning until they attend a subsequent meeting with the C.R.O., within a reasonable amount of time, to discuss the content presented at the candidates meeting.
 8. Where a candidate or side manager contravenes Section 15(7), that candidate or side manager shall be disqualified.
 9. **In the event of an extension under section 14(1) the CRO shall hold an additional meeting for new candidates subject to the rules stated in section 15**

16 Content of the Candidate and Registration Meeting

1. At the candidate and registration meeting, the C.R.O. shall, at minimum
 - a. review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same; and
 - b. announce the time and date of any forums scheduled; and
 - c. determine and announce which candidates are joke candidates as set out in Section 2 (m); and
 - d. where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be

- effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot; and
- e. announce any methods that will be regularly used to communicate with candidates; and
- f. take attendance for the purpose of verifying compliance with Sections 14 and 15;
- g. announce the times, dates, and locations of daily meetings; and
- h. create a register listing the members registered for each plebiscite and referendum side as well as the side manager for each.

17 Commencement of Campaign Activities

1. The C.R.O. shall determine and announce, prior to the end of november, the time and date of the commencement of campaign activities
 - a. The commencement of campaign activities shall occur no fewer than five (5) days before the commencement of voting
 - b. In the event of a byelection the announcement shall be prior to the end of september

18 Elections Forums

1. The elections office shall host at least (1) one forum during the Executive Committee and Board of Governor Elections and it shall be called the Myer Horowitz Forum.
2. The C.R.O. shall determine and announce the date and location of the Myer Horowitz Forum, to occur after the commencement of Executive Committee and Board of Governors and Plebiscite/Referendum campaign activities, prior to the end of November of each year.
3. The elections office may choose to organize any additional forums they deem appropriate.
4. The elections office shall enforce the following rules at all elections office forums:
 - a. At least one of the chairs/moderators of the forum must be a member of the elections staff.
 - b. Each candidate and side shall be afforded an opportunity to speak that is equal to the opportunity afforded to each candidate or side in their race; and
 - c. No objects shall be thrown; and
 - d. No heckling shall occur; and
 - e. No campaign materials shall be distributed in the room in which any forum is being held; and
 - f. No candidate or side, or a volunteer representing their campaign, shall interfere, attempt to stop, limit, or otherwise dissuade a member from asking a question during an elections office organized forum; and
 - g. The chair shall prioritize audience questions from members who have not already submitted a question orally or electronically.
5. The chair of the forum shall be permitted to set a time limits restricting the length of individual questions and answers during forums, at their discretion, so long as these details are provided to the candidates and sides in advance and verbalized at the start of the forum.
6. Where an individual or candidate contravenes section 18(4), the elections office staff shall remove that individual from the forum before proceeding.
7. Where a candidate or side contravenes Section 18(4), the elections staff has the authority to enforce any disciplinary they deem appropriate, as prescribed under Section 47.

19 Requirement for Forums

1. No candidate or side shall participate in any externally organized forum unless each candidate or side in their race has received at least twenty-four (24) hours notification of the forum and will be afforded an equal chance to speak at it.

20 Storage Space

1. The C.R.O. shall make arrangements for space to be available on the University North Campus to all candidates and side managers for storage of campaign materials.

21 Prohibition on Pre-campaigning

1. No side manager, volunteer, or candidate shall engage in campaign activities between the nomination deadline or Students' Council initiation of a plebiscite/referenda and the commencement of the campaign.
2. Any campaign activity involving social media or internet activity shall not commence or exist between the nomination deadline or Students Council initiation of a plebiscite/referendum and the commencement of the campaign. Social media and internet activity with the sole purpose to prepare campaign activities, campaign material, or to solicit volunteers may be undertaken during the pre-campaign period, so long as it is kept private.

22 Joke Candidates

1. A joke candidate shall be designated as such at the nomination deadline.
2. Where a candidate has been designated as a joke candidate, as set out in Section 2(n), and that candidate does not wish to be a joke candidate, that candidate may provide to the C.R.O. a new signed statement indicating the preferred name under which they wish to appear on the ballot, within forty-eight (48) hours of the nomination deadline .
3. Where a candidate who has been designated a joke candidate exercises their right, as set out in Section 22(1), to submit a new name under which they wish to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name **or their preferred name**, that candidate's designation as a joke candidate shall be reversed.

23 Candidates with Same or Similar Names

1. Where two (2) or more candidates submit names that are either identical or so similar as to be effectively indistinguishable, the candidates shall provide the C.R.O with their preferred names for the ballot within forty-eight (48) hours of the nomination deadline. The preferred name must be a reasonable derivative of the candidate's legal name, be a name they use regularly, or be a name they have registered with the University.
2. Where the C.R.O is not provided a preferred name by the candidate, the C.R.O. shall determine and announce what name each of the two (2) or more candidates shall use.

24 C.R.O. Shall List Candidates

1. Within forty-eight (48) hours of nomination deadline, the C.R.O. shall post the preferred name of each candidate as it will appear on the ballot.
2. The name must be:
 - a. a reasonable derivative of the candidate's legal name; or
 - b. a preferred name, for which the candidate has provided satisfactory evidence to the C.R.O. showing it is a name they regularly use.
 - c. a name they have registered with the University.
3. Where no derivative or preferred name is provided to the C.R.O., the C.R.O. shall use the candidate's legal name.

25 Daily Meetings

1. On every weekday during the Executive Committee and Board of Governors Representative campaign and Plebiscite/Referendum campaign, the C.R.O. shall hold a

daily meeting, at which they shall review complaints, rulings, regulations, procedures, and announcements.

2. Each candidate and side manager shall either attend each daily meeting themselves or designate, in writing, a representative who will attend.
3. The C.R.O. may, at their discretion, cancel daily meetings and in these circumstances shall notify all candidates and side managers in advance of the meeting.
4. Where a candidate or side manager contravenes Section 25(2), they shall be fined ten dollars (\$10.00) for each meeting at which they are in contravention, and they shall not be assessed any further penalty.

26 Requirements of All Candidates and Plebiscite/Referendum Sides

1. Each candidate and side manager shall act reasonably and in good faith, and specifically shall
 - a. ensure that each volunteer engaging in campaign activities on their behalf is aware of all bylaws, rules, regulations, and orders;
 - b. ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on their behalf; and
 - c. report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

27 Third Party Activities

1. A candidate or side in a Students' Union election may distance themselves from a third party in the event the third party effectively conducts campaign activities under the following conditions:
 - a. the candidate or side must demonstrate to the C.R.O. that the third party acted without consent of the candidate or side; and
 - b. the candidate or side must demonstrate to the C.R.O. that steps have been taken to distance themselves from the third party and to attempt to halt unauthorized campaign activity by that third party.
2. **Should a candidate or side demonstrate the conditions specified under Section 27(1) to the C.R.O.'s satisfaction, the candidate or side would not be subject to punitive fines as a result of the third party's actions, but could still be subject to counterbalancing fines.**

28 Universal Materials

1. Candidates and sides are required to submit a campaign budget.
2. No individual candidate or side shall make use of any materials, products, or resource that are not:
 - a. accounted for as part of that candidate's or side's campaign budget; or
 - b. a Universal Material
3. Universal Materials shall be defined as basic materials provided by the Elections Office within the candidate workroom.
 - . Candidates shall be permitted to use these supplies in the creation, dissemination, and/or distribution of their campaign materials.
4. These supplies shall not be counted against the candidates' campaign budget.
5. The C.R.O. shall purchase or supply whatever basic materials they deem appropriate. The elections office shall replenish these Universal Materials as they become depleted during the elections period, where feasible.
6. Basic materials that shall be provided include, at a minimum:
 - . Staples; and
 - a. Tape; and
 - b. Lawn signs; and
 - c. Push pins;
 - d. Any other basic materials the C.R.O. chooses to provide.
7. The C.R.O. shall provide a list of Universal Materials in the candidate nomination package.

8. Excluding Universal Materials physically provided by the elections office, all other materials must be included in the candidate or side's campaign budget with costs, receipts and/or fair market assessment included.
9. Where a candidate or side contravenes Section 28 the C.R.O. shall assess a punitive fine and take any other recourse as prescribed under Section 47.

29 No Joint Use of Resources

1. No two (2) or more candidates or sides shall jointly use any resources, such as tables, posters, banners, and budgets with the exemption of volunteers.

30 Endorsements

1. Any member with the exception of the C.R.O, the D.R.O.s, and incumbent members of the Executive Committee who are not also candidates shall be free to endorse any candidate.
2. Any member with the exception of the C.R.O, the D.R.O.s, candidates, and incumbent members of the Executive Committee shall be free to act as a volunteer for any candidate.
3. Notwithstanding Section 30(1), regulations regarding the endorsement of candidates by Students' Union employees not referenced in Section 30(1) shall be subject to the Students' Union operating policy.
4. Notwithstanding Section 30(2), regulations regarding the capacity of Students' Union employees not referenced in Section 30(2) to act as a volunteer shall be subject to the Students' Union operating policy.
5. Incumbent members of the Executive Committee and the incumbent Board of Governors Representative are allowed to endorse sides in a plebiscite or referendum in a Students' Union election.

31 Restrictions on Campaign Activities

1. No candidate or side shall, without the permission of the C.R.O. engage in any campaign activity
 - a. in any business or service operated by the Students' Union; or
 - b. in a University library; or
 - c. in a classroom during a class unless the candidate first obtains the permission of the professor responsible for that class; or
 - d. in any residence; or
 - e. in any building or on any land not owned or operated by the University or the Students' Union.
2. Candidates, or volunteers associated with their campaign, shall not:
 - a. provide voters with an electronic device on the day of the election for the purpose of voting; or solicit, touch, or otherwise handle a voter's electronic device on the day of the election for the purpose of voting; or
 - b. solicit, steal, borrow, use or otherwise handle another students' CCID or password for the purpose of voting.

32 Campaign Materials

1. The cost of all campaign materials shall be approved by the elections staff before being used in campaign activities. Candidates shall provide the elections staff with:
 - a. a written estimate of the cost of the proposed campaign material, including the source of that cost; and
 - b. the complete contents of the proposed campaign material.
2. The elections staff shall provide in confidence a written approval or refusal of campaign materials within eight (8) working hours of receiving a request as set out in Section 32(1).

3. Where a candidate contravenes Section 32 the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 47.

33 Forbidden Campaign Materials

1. The elections staff is forbidden from approving campaign materials that:
 - a. cannot be removed at the end of the Campaign; or
 - b. are likely to permanently damage or alter property.
2. Where a candidate uses a forbidden campaign material, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 47.

34 Media

1. All candidates and sides are free to pursue campus-based media as determined by the C.R.O; however, are restricted from contacting external media sources. All external media must be directed through the C.R.O office.

35 Use of Social Media and Public Internet Ventures

1. The C.R.O. shall be kept privy to elections-related social media and public internet ventures undertaken by candidates and reserves the right to penalize candidates for any violation of this bylaw or related regulations.

36 Banners

1. No candidate or side shall have more than one (1) banner on display in any given building at any given time.
2. Where a candidate or side contravenes Section 36(1), the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or side as set out in Section 48.

37 Posters

1. No poster shall be displayed in such a way as to obscure another candidate's or side's campaign materials.
2. In any given building, at any given time
 - a. no Executive or Board of Governors Candidate shall have more than ten (10) posters;
 - b. no Plebiscite or Referendum side shall have more than ten (10) posters;
3. The C.R.O. shall set a minimum distance between posters or signs that are placed outside belonging to the same candidate or side.
4. Where a candidate or side contravenes Sections 37(1) through (3), the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate or side as set out in Section 48.

38 Designated Printer

1. All printed campaign materials shall be purchased at official list price costs from SUBprint.
2. Where a candidate or side contravenes Section 38(1), the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate or side, as set out in Section 48.

39 Sustainable Materials

1. Where a candidate or side chooses to print campaign materials on paper deemed to be sustainable by the CRO and where that candidate or side demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 42 and Section 43.

40 Destruction of Campaign Materials

1. No candidate, side manager, or volunteer shall damage or destroy any other candidate's or side's campaign materials unless specifically authorized to do so by the C.R.O.

41 Campaign Material Removal

1. All campaign materials shall be removed by 21h00 the last day of voting.

42 Campaign Expense Limits – Executive Committee and Board of Governor Candidates

1. No candidate for the Executive Committee or Board of Governors shall accrue more than five hundred and fifty dollars (\$550.00) in campaign expenses, all of which shall be paid by the Students' Union.
2. No joke candidate shall accrue more than two thirds (2/3) of the expenses set out in Sections 42(1).

43 Campaign Expense Limits – Referenda and Plebiscite Sides

1. No Referenda or Plebiscite Side shall accrue more than one thousand dollars (\$1000.00) in campaign expenses, all of which shall be paid by the Students' Union.
2. No joke candidates will be allowed as specified under Section 8(2) (c).

44 Expense Reporting

1. Each candidate and side shall keep an up to date and accurate record of all campaign expenses they incur, and shall be responsible to the C.R.O. for all such campaign expenses.
2. Each candidate and side shall submit to the C.R.O. the record, as set out in Section 44(1), no less than twelve (12) working hours prior to the end of voting or at the discretion of the CRO.
3. No candidate or side shall incur any campaign expenses within twelve (12) working hours of the end of voting, except where those campaign expenses have been reported in the record submitted to the C.R.O. as set out in Section 44(2).
4. Where the C.R.O. determines that a candidate or side has exceeded or falsified its campaign expense limit
 - a. the candidate or side manager for the side shall be disqualified;
 - b. that candidate or side shall be prohibited from engaging in further campaign activities;
 - c. notice of this shall be posted with the campaign expense records;
 - d. the violation will be communicated directly to the candidate or the side's side manager in question;
 - e. the C.R.O. may recommend to the D.I.E. Board that further action be taken against that the candidate, the side's side manager, and/or any volunteers.
5. The C.R.O. shall review all campaign expense records, and shall post summaries of them more than eight (8) working hours prior to the end of voting.
6. The C.R.O. shall assess a penalty to a candidate or side who does not submit their expense report as set out in Section 48.

45 Fair Market Value Assessment

1. A candidate or side wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O, including:
 - a. A full and accurate description of the product or service; and
 - b. The supplier of the product or service, along with contact information for the same; and
 - c. The candidate or side's estimation of the product or service's fair market value, and a rationale for same.
2. Fair Market Value shall be determined by the C.R.O. within twelve (12) hours using the price recommended by the candidate or the price that any other candidate or side would have to pay for a comparable product or service.
3. All donations must undergo either a universal resource designation or a fair market value assessment.
4. Volunteer labour and expertise shall have a fair market value assessment of zero.

46 Complaints

1. The C.R.O. shall prepare and provide a complaint form which shall require complaints to indicate
 - a. their names and student identification numbers; and
 - b. the specific bylaw and section, rule, or regulation that has allegedly been contravened; and
 - c. the specific individual or group that is alleged to be in contravention; and
 - d. the specific facts which constitute the alleged contravention; and
 - e. the evidence for these facts.
2. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.
3. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.
4. Where a complaint is received and is found to be complete as set out in Section 46(1), the C.R.O. shall rule on the complaint within forty-eight (48) hours of receiving the complaint.
 - . If the C.R.O. requires more time to investigate the complaint, they shall, prior to the deadline:
 - i. Notify, via e-mail, the Chief Tribune of D.I.E. Board with:
 - a. The reason for extension of the investigation period; and
 - b. the anticipated date and time the ruling will be released, not to exceed 72 hours after the deadline.
 - ii. Provide a carbon copy to the complainant and the Manager of Discover Governance.
 - a. The C.R.O. shall include this notification as an appendix to the final ruling.
 5. The C.R.O. shall post all of their rulings, including
 - . a summary of the complaint;
 - a. a list of parties to the complaint;
 - b. where the C.R.O. fails to possess jurisdiction as set out in Section 47, a summary of the reasons for this finding;
 - c. a listing of all bylaws, rules, and regulations that apply;
 - d. a finding regarding the facts;
 - e. a ruling regarding the alleged contravention;
 - f. the penalty assigned, if any;
 - g. the time the ruling was posted; and
 - h. the time limit for appeal.

47 Penalties Available

1. Where a candidate, side manager or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that
 - a. fully counter-balances any advantage gained; and
 - b. where the contravention was intentional, penalizes the candidate or campaign manager who was or whose volunteer was guilty of the contravention.
2. Penalties available to the C.R.O. shall include
 - a. a fine, to be counted against the candidate's campaign expenses;
 - a. the confiscation or destruction of campaign materials; and
 - b. limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting.
3. The C.R.O. shall draft a schedule of fines and penalties as an appendix to the rules and regulations concerning this bylaw.
4. A candidate shall be disqualified where they are guilty of a contravention that
 - a. cannot be counter-balanced by a lesser penalty;
 - a. is malicious or substantially prejudicial to another candidate **or slate**; or
 - b. involves tampering with ballots, voting procedures, or counting procedures.
5. Where the advantage gained by the "yes" side of a referendum or plebiscite due to a contravention cannot be fully counterbalanced by the penalties available to the C.R.O. as set out in Section 47, the C.R.O. shall cancel the referendum or plebiscite.
6. Where the advantage gained by the "no" side of a referendum or plebiscite due to a contravention cannot be fully counterbalanced by the penalties available to the C.R.O. as set out in Section 47, the C.R.O. shall counterbalance the advantage to the maximum extent possible, and may recommend to the D.I.E. Board that further disciplinary action be taken against the members guilty of the contravention under the Judiciary of the Students' Union Bylaw, Bylaw 1500.
7. Where a side's side manager is disqualified, that side shall select a new side manager.
8. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the election, plebiscite or referenda.

48 D.I.E. Board

1. All members have the right to appeal rulings of the C.R.O. to the D.I.E. Board under the Students' Union Judiciary Bylaw, Bylaw 1500

Bylaw 2300:

1 Short Title

1. This Bylaw may be referred to as the “ Councillor Elections to Students’ Council and General Faculties Council Bylaw”.

2 Definitions

1. In this bylaw
 - a. “member” shall be anyone who is an undergraduate student currently enrolled in at least one course for credit at the University of Alberta;
 - b. “C.R.O.” shall be the Chief Returning Officer of the Students’ Union;
 - c. “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union;
 - d. “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board of the Students’ Union, as set out in Judiciary of the Students Union Bylaw, Bylaw 1500;
 - e. “faculty” shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered and shall include Open Studies;
 - f. “council” shall be either be Students’ Council or General Faculties Council (GFC) as the context requires;
 - g. “general election” shall be the General Election of the Executive Committee and the Undergraduate Board of Governors or the General Election of Faculty Councillors;
 - h. “primary volunteer” shall be a person registered as part of a candidate’s campaign who has been selected by that candidate to serve as primary volunteer for the purposes of this bylaw;
 - i. “candidate” shall be any member whose nomination is accepted under this bylaw;
 - j. “joke candidate” shall be any candidate who chooses not to use their given name, a reasonable derivative of their given name, or their preferred name when appearing on the ballot.;
 - k. “campaign” shall be the period of time during which campaign activities are permitted;
 - l. “campaign activity” shall be any act, planned or organized by or on behalf of any candidate that is calculated to convince members to vote in a given way;
 - m. “volunteer” shall be any individual who assists in campaign activities;
 - n. “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;
 - o. “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
 - p. “banner” shall be any campaign material composed of paper, cloth, or similar material of a total area greater than four (4) square feet;
 - q. “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar place;
 - r. “forum” shall be any event organized by an entity other than the Students’ Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
 - s. “University” shall be the University of Alberta; and
 - t. “working hours” shall be any and all hours occurring between 0900 and 1700;

3 Mandate

1. This bylaw shall govern the conduct of the Election to Students' Council and General Faculties' Council.

4 Election Dates - General Faculties Council and Students' Union Council

1. The election shall occur between 14 and 21 days after the General Election of the Executive Committee and the Undergraduate Board of Governors Representative as set out in Bylaw 2200.
 - a. Notwithstanding, the C.R.O. may establish one alternate date designated for the election to occur, where the faculty can prove that the above date is unsuitable for their electorate.
 - b. Notwithstanding, the election of representatives from Augustana Faculty to General Faculties Council and Students' Union Council shall be conducted concurrently with the General Election of the Executive Committee and Board of Governors Representative as set out in Bylaw 2200.
2. A General Faculties Council or Students' Union Council election or by-election shall not occur during the months of May, June, July and August.

5 Candidate Nomination Deadlines

1. The C.R.O. shall determine and announce nomination deadline no later than November 30.
2. The C.R.O. or elections staff shall make available to every member nomination packages not fewer than thirty (30) days before the nomination deadline.

6 Candidate Nomination Packages

1. The C.R.O. shall make available to every member nomination packages not fewer than thirty (30) days before the nomination deadline as set out in Section 5.
2. The C.R.O shall produce nomination packages which shall contain, at minimum
 - a. complete and current copies of Bylaw 2300 and the Judiciary of the Students' Union Bylaw, Bylaw 1500;
 - b. nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest, and nominations papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;
 - c. contact information for the C.R.O. and D.R.O.s;
 - d. the time, date, and location for the candidates meeting;
 - e. the building code limits on banner size. In the absence of an upper limit, the C.R.O. will specify a size deemed appropriate; and
 - f. the attendance regulations outlined in Bylaw 100(21).
 - g. a list of Universal Materials.
3. Valid nomination packages shall contain
 - . a signed acceptance of the nomination by the proposed nominee;
 - a. a signed letter from the proposed nominee's faculty confirming that they are in good academic standing under University regulations;
 - b. a statement, signed by the proposed nominees, identifying the name under which they wish to appear on the ballot; and

- c. papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the nominee as nominators;
4. Candidates who are registered in Open Studies are exempt from Section 6(3)(c).

7 Restrictions on Candidate Nominees

1. No member shall be nominated for more than one (1) of the positions contested in each election.
2. Notwithstanding Section 7(1), members may be nominated for both Students' Council and General Faculties Council within the same election.
3. In order for their nomination papers to be valid, members of the Executive who are running in contested Councillor races are required to take a leave of absence from their duties for the period beginning with the nomination deadline and ceasing with the conclusion of voting of the election in which they are contesting a position. The following exception applies:
 - a. An executive contesting a Councillor position when the race is uncontested,
4. For the purpose of this section, any race solely contested by a joke candidate shall be considered uncontested.
5. Where a member contravenes Section 7 (3), all of the member's nominations shall be declared null and void.

8 Acceptance of Candidate Nominations

1. Where a member submits a valid set of nomination papers, as set out in Sections 6(3) and 7 and prior to the nomination deadline as set out in Section 5, the nomination shall be accepted by the C.R.O. within twenty-four (24) hours of the nomination deadline.
2. Should a member submit valid nomination papers, they shall be designated a candidate at the nomination deadline.

9 No Candidate Nomination Received

1. Where no valid candidate for a given position has been received by the deadline, the C.R.O. shall extend the deadline for that position by up to two (2) days.
2. Where the only nominations received for a given position is (are) joke candidate(s), the CRO shall extend the deadline for that position by up to two (2) days.

10 Candidate Registration Meeting

1. The C.R.O. shall hold a meeting for all candidates following the nomination deadline but prior to the commencement of the campaign.
2. The meeting shall:
 - a. be held on a business day;
 - b. start no earlier than 6:00pm; and
 - c. start no later than 9:00pm.
3. The C.R.O. shall:
 - . arrive by the scheduled start time; and
 - a. take attendance by roll call at the start and end of the meeting.
4. All candidates shall either:
 - . attend the candidates meeting in its entirety; or
 - a. designate a proxy via email to the C.R.O. prior to the scheduled start time of the meeting.
 - i. A proxy may only be designated to represent one candidate and must attend the meeting in its entirety.
5. Where a candidate contravenes Section 10(4), that candidate shall be disqualified.

6. The C.R.O. shall grant exemptions to Section 10(5) to candidates, but shall do so only where the candidate:
 - . requesting the exemption provides a sufficient reason to the C.R.O. via e-mail at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - a. informs and provides satisfactory evidence to the C.R.O. of absence due to an unforeseen academic circumstance for which no notice could be given; or
 - b. informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.
 - c. **Or were nominated under section 14(1)**
 7. Where a candidate is granted exemption under Section 15(6), they shall refrain from campaigning until they attend a subsequent meeting with the C.R.O., within a reasonable amount of time, to discuss the content presented at the candidates meeting.
 8. Where a candidate contravenes Section 10(7), that candidate shall be disqualified.
9. **In the event of an extension under section 14(1) the CRO shall hold an additional meeting for new candidates subject to the rules stated in section 15**

11 Content of the Candidate and Registration Meeting

1. At the candidate and registration meeting, the C.R.O. shall, at minimum
 - a. review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;
 - b. announce the time and date of any forums scheduled;
 - c. determine and announce which candidates are joke candidates as set out in Section 2(j);
 - d. where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot;
 - e. announce any methods that will be regularly used to communicate with candidates; and
 - f. take attendance for the purpose of verifying compliance with Sections 9 and 10.

12 Commencement of Campaign Activities

1. The C.R.O. shall determine and announce, prior to the end of november, the time and date of the commencement of campaign activities
 - a. The commencement of campaign activities shall occur no fewer than five (5) days before the commencement of voting
 - b. **In the event of a byelection the announcement shall be prior to the end of september**

13 Elections Forums and Requirements for Externally Organized Forums

1. The elections office may choose to organize any forums they deem appropriate.
2. The elections office shall enforce the following rules at all elections office forums:
 - a. At least one of the chairs/moderators of the forum must be a member of the elections staff.
 - b. Each candidate shall be afforded an opportunity to speak that is equal to the opportunity afforded to each candidate or side in their race; and
 - c. No objects shall be thrown; and
 - d. No heckling shall occur; and
 - e. No campaign materials shall be distributed in the room in which any forum is being held; and
 - f. No candidate or a volunteer representing their campaign shall interfere, attempt to stop, limit, or otherwise dissuade a member from asking a question during an elections office organized forum; and
 - g. The chair shall prioritize audience questions from members who have not already submitted a question orally or electronically.

3. The chair of the forum shall be permitted to set a time limit restricting the length of individual questions and answers during forums, at their discretion, so long as these details are provided to the candidates and sides in advance and verbalized at the start of the forum.
4. Where an individual or candidate contravenes section 13(4), the elections office staff shall remove that individual from the forum before proceeding.
5. Where a candidate or side contravenes Section 13(4), the elections staff has the authority to enforce any disciplinary they deem appropriate, as prescribed under Section 39.
6. No candidate shall participate in any externally organized forum unless each candidate in their race has received at least twenty-four (24) hours notification of the forum and will be afforded an equal chance to speak at it.

14 Storage Space

1. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.

15 Joke Candidates

1. A joke candidate shall be designated as such at the nomination deadline.
2. Where a candidate has been designated as a joke candidate, as set out in Section 2(i), and that candidate does not wish to be a joke candidate, that candidate may provide to the C.R.O. a new signed statement indicating the name under which they wish to appear on the ballot, within forty-eight (48) hours of the nomination deadline.
3. Where a candidate who has been designated a joke candidate exercises their right, as set out in Section 15(1), to submit a new name under which they wish to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name **or their preferred name**, that candidate's designation as a joke candidate shall be reversed.

16 Candidates with Same or Similar Names

1. Where two (2) or more candidates submit names that are either identical or so similar as to be effectively indistinguishable, the candidates shall provide the C.R.O with their preferred names for the ballot within thirty-six (36) hours of the nomination deadline. The provided name must be a reasonable derivative of the candidate's legal name, be a name they use regularly, or be a name they have registered with the University
2. Where the C.R.O is not provided a preferred name by the candidate, the C.R.O. shall determine and announce what name each of the two (2) or more candidates shall use.

17 C.R.O. Shall List Candidates

1. Within forty-eight (48) hours of nomination deadline, the C.R.O. shall post the preferred name of each candidate as it will appear on the ballot.
2. The name must be:
 - a. a reasonable derivative of the member's legal name; or
 - b. a preferred name, for which the member has provided satisfactory evidence to the C.R.O. showing it is a name they regularly use; or
 - c. a name they have registered with the University.
3. Where no derivative or preferred name is provided to the C.R.O., the C.R.O. shall use the legal name(s) of the member(s)

18 Requirements of All Candidates

1. Each candidate shall act reasonably and in good faith, and specifically shall
 - a. ensure that each volunteer engaging in campaign activities on their behalf is aware of all bylaws, rules, regulations, and orders;

- b. ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on their behalf; and
- c. report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

19 Third Party Activities

- 1. A candidate in a Students' Union election may distance themselves from a third party in the event the third party effectively conducts campaign activities under the following conditions:
 - a. the candidate must demonstrate to the C.R.O. that the third party acted without consent of the candidate; and
 - b. the candidate must demonstrate to the C.R.O. that steps have been taken to distance themselves from the third party and to attempt to halt unauthorized campaign activity by that third party.
- 2. Should a candidate demonstrate the conditions specified under Section 19(1) to the C.R.O.'s satisfaction, the candidate would not be subject to punitive fines as a result of the third party's actions, but could still be subject to counterbalancing fines.

20 Universal Materials

- 1. Candidates and sides are required to submit a campaign budget. .
- 2. No individual candidate or side shall make use of any materials, products, or resource that are not:
 - a. accounted for as part of that candidate's or side's campaign budget; or
 - b. a Universal Material
- 3. Universal Materials shall be defined as basic materials provided by the Elections Office within the candidate workroom.
 - . Candidates shall be permitted to use these supplies in the creation, dissemination, and/or distribution of their campaign materials.
- 4. These supplies shall not be counted against the candidates' campaign budget.
- 5. The C.R.O. shall purchase or supply whatever basic materials they deem appropriate. The elections office shall replenish these Universal Materials as they become depleted during the elections period, where feasible.
- 6. Basic materials that shall be provided include, at a minimum:
 - . Staples; and
 - a. Tape; and
 - b. Lawn signs; and
 - c. Push pins;
 - d. Any other basic materials the C.R.O. chooses to provide.
- 7. The C.R.O. shall provide a list of Universal Materials in the candidate nomination package.
- 8. Excluding Universal Materials physically provided by the elections office, all other materials must be included in the candidate or side's campaign budget with costs, receipts and/or fair market assessment included.
- 9. Where a candidate or side contravenes Section 28 the C.R.O. shall assess a punitive fine and take any other recourse as prescribed under Section 47.

21 No Joint Use of Resources

- 1. No two (2) or more candidates shall jointly use any resources, including tables, posters, banners, and budgets.
- 2. Notwithstanding (1), volunteers may be shared.

22 Endorsements

1. Any member with the exception of the C.R.O, the D.R.O.s, and incumbent members of the Executive Committee who are not also candidates shall be free to endorse any candidate.
2. Any member with the exception of the C.R.O, the D.R.O.s, candidates, and incumbent members of the Executive Committee shall be free to act as a volunteer for any candidate.
3. Notwithstanding Section 22(1), regulations regarding the endorsement of candidates by Students' Union employees not referenced in Section 22(1) shall be subject to the Students' Union operating policy.
4. Notwithstanding Section 22(2), regulations regarding the capacity of Students' Union employees not referenced in Section 22(2) to act as a volunteer shall be subject to the Students' Union operating policy.

23 Restrictions on Campaign Activities

1. No candidate shall, without the permission of the C.R.O. engage in any campaign activity
 - a. in any business or service operated by the Students' Union;
 - b. in a University library;
 - c. in a classroom during a class unless the candidate first obtains the permission of the professor responsible for that class;
 - d. in any residence; or
 - e. in any building or on any land not owned or operated by the University or the Students' Union.
2. Candidates, or volunteers associated with their campaign, shall not:
 - . provide voters with an electronic device on the day of the election for the purpose of voting;
 - a. solicit, touch, or otherwise handle a voter's electronic device on the day of the election for the purpose of voting;
 - b. solicit, steal, borrow, use or otherwise handle another students' CCID or password for the purpose of voting.

24 Campaign Materials

1. The cost of all campaign materials shall be approved by the elections staff before being used in campaign activities. Candidates shall provide the elections staff with:
 - a. a written estimate of the cost of the proposed campaign material, including the source of that cost; and
 - b. the complete contents of the proposed campaign material.
2. The elections staff shall provide in confidence a written approval or refusal of campaign materials within eight (8) working hours of receiving a request as set out in Section 24(1).
3. Where a candidate contravenes Section 24 the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.

25 Forbidden Campaign Materials

1. The elections staff is forbidden from approving campaign materials that:
 - a. cannot be removed at the end of the Campaign; or
 - b. are likely to permanently damage or alter property.
2. Where a candidate uses a forbidden campaign material, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.

26 Media

1. All candidates are free to pursue campus-based media as determined by the C.R.O; however, are restricted from contacting external media sources. All external media must be directed through the C.R.O.

27 Use of Social Media and Public Internet Ventures

1. The C.R.O. shall be kept privy to elections-related social media and public internet ventures undertaken by candidates, and reserves the right to penalize candidates for any violation of this bylaw or related regulations.

28 Banners

1. No candidate shall have more than one (1) banner on display in any given building at any given time.
2. Where a candidate contravenes Section 28(1), the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate as set out in Section 39.

29 Posters

1. No poster shall be displayed in such a way as to obscure another candidate's campaign materials.
2. In any given building, at any given time, a candidate shall have no more than ten (10) posters.
3. The C.R.O. shall set a minimum distance between posters or signs that are placed outside belonging to the same candidate.
4. Where a candidate contravenes Sections 29(1) through (3), the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate as set out in Section 39.

30 Designated Printer

1. All printed campaign materials shall be purchased at official list price costs from SUBprint.
2. Where non-printed campaign materials can be produced by a Students' Union operated business, candidates shall purchase those campaign materials from that business.
3. Where a candidate contravenes Section 30(1) or Section 30(4), the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.

31 Sustainable Materials

1. Where a candidate chooses to print campaign materials on recycled paper deemed to be sustainable by the CRO, and where that candidate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 34.

32 Destruction of Campaign Materials

1. No candidate, or volunteer shall damage or destroy any other candidate's campaign materials unless specifically authorized to do so by the C.R.O.

33 Campaign Material Removal

1. All campaign materials shall be removed by 21h00 the last day of voting.

34 Campaign Expense

1. No candidate shall accrue more than thirty dollars (\$30.00), plus six dollars (\$6.00) for every one thousand (1,000) students' in their faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
2. Where the number of students in a faculty beyond three thousand (3,000) is not a multiple of one thousand (1,000), the amount of money in excess of the base amount as set out in Section 34(1), shall be prorated and rounded to the nearest cent.
3. No joke candidate shall accrue more than two thirds (2/3) of the expenses set out in Sections 34(1) and 34(2).

35 Expense Reporting

1. Each candidate shall keep an up to date and accurate record of all campaign expenses they incur, and shall be responsible to the C.R.O. for all such campaign expenses.
2. Each candidate shall submit to the C.R.O. the record, as set out in Section 35(1), no less than twelve (12) working hours prior to the end of voting **or at the discretion of the CRO.**
3. No candidate shall incur any campaign expenses within twelve (12) working hours of the end of voting, except where those campaign expenses have been reported in the record submitted to the C.R.O. as set out in Section 35(2).
4. Where the C.R.O. determines that a candidate has exceeded or falsified its campaign expense limit
 - a. the candidate shall be disqualified;
 - b. that candidate shall be prohibited from engaging in further campaign activities;
 - c. notice of this shall be posted with the campaign expense records;
 - d. the violation will be communicated directly to the candidate in question;
 - e. the C.R.O. may recommend to the D.I.E. Board that further action be taken against the candidate, and/or any volunteers.
5. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than eight (8) working hours prior to the end of voting.
6. The C.R.O. shall assess a penalty to a candidate or side who does not submit their expense report as set out in Section 39.

36 Fair Market Value Assessment

1. A candidate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O, including:
 - a. A full and accurate description of the product or service; and
 - b. The supplier of the product or service, along with contact information for the same; and
 - c. The candidate's estimation of the product or service's fair market value, and a rationale for same.
2. Fair Market Value shall be determined by the C.R.O. within twelve (12) hours using the price recommended by the candidate or the price that any other candidate would have to pay for a comparable product or service.
3. All donations must undergo either a universal resource designation or a fair market value assessment.
4. Volunteer labour and expertise shall have a fair market value assessment of zero.

37 General Labour

1. For purposes of Section 35, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.

38 Complaints

1. The C.R.O. shall prepare and provide a complaint form which shall require complaints to indicate
 - a. their names and student identification numbers;
 - b. the specific bylaw and section, rule, or regulation that has allegedly been contravened;

- c. the specific individual or group that is alleged to be in contravention;
- d. the specific facts which constitute the alleged contravention; and
- e. the evidence for these facts.
 - 2. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.
 - 3. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.
 - 4. Where a complaint is received and is found to be complete as set out in Section 37(1), the C.R.O. shall rule on the complaint within forty-eight (48) hours of receiving the complaint.

. If the C.R.O. requires more time to investigate the complaint they shall, prior to the deadline:

- i. Notify, via e-mail, the Chief Tribune of D.I.E. Board with:
 - a. The reason for extension of the investigation period; and
 - b. The anticipated date and time the ruling will be released, not to exceed 72 hours after the deadline.
- ii. Provide a carbon copy to the complainant and the Manager of Discover Governance.
 - a. The C.R.O. shall include this notification as an appendix to the final ruling.
 - 5. The C.R.O. shall post all of their rulings, including
 - . a summary of the complaint;
 - a. a list of parties to the complaint;
 - b. where the C.R.O. fails to possess jurisdiction as set out in Section 38, a summary of the reasons for this finding;
 - c. a listing of all bylaws, rules, and regulations that apply;
 - d. a finding regarding the facts;
 - e. a ruling regarding the alleged contravention;
 - f. the penalty assigned, if any;
 - g. the time the ruling was posted; and
 - h. the time limit for appeal.

39 Penalties Available

- 1. Where a candidate, or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that
 - a. fully counter-balances any advantage gained; and
 - b. where the contravention was intentional, penalizes the candidate or campaign manager who was or whose volunteer was guilty of the contravention.
- 2. Penalties available to the C.R.O. shall include
 - . a fine, to be counted against the candidate's campaign expenses;
 - a. the confiscation or destruction of campaign materials; and
 - b. limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting.
- 3. The C.R.O. shall draft a schedule of fines and penalties as an appendix to the rules and regulations concerning this bylaw.
- 4. A candidate shall be disqualified where they are guilty of a contravention that
 - . cannot be counter-balanced by a lesser penalty;
 - a. is malicious or substantially prejudicial to another candidate; or
 - b. involves tampering with ballots, voting procedures, or counting procedures.
- 5. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the election.

40 D.I.E. Board

1. All members have the right to appeal rulings of the C.R.O. to the D.I.E. Board under the Students' Union Judiciary Bylaw, Bylaw 1500.

Bylaw 2400

1 Short Title

1. This Bylaw may be referred to as the “Balloting and Counting Bylaw”

2 Definitions

1. In this Bylaw
 - a. “member” shall be anyone who is an undergraduate student currently enrolled in at least one course for credit at the University of Alberta;
 - b. “C.R.O.” shall be the Chief Returning Officer of the Students’ Union;
 - c. “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union;
 - d. “council” shall be either be Students’ Council or General Faculties Council (GFC) as the context requires;
 - e. “general election” shall be the General Election of the Executive Committee and the Undergraduate Board of Governors or the General Election of Faculty Councillors;
 - f. “plebiscite” shall be a vote, open to all members, held on a given question but whose result is not legally binding upon the Students’ Union;
 - g. “referendum” shall be a vote, open to all members, held on a given question and whose result is legally binding upon the Students’ Union;
 - h. “side” shall be any person or group of people who have their registration as a plebiscite or referendum side accepted under this bylaw;
 - i. “side manager” shall be a person registered as part of a plebiscite or referendum side who has been selected by those members of that side to serve as side manager for the purposes of this bylaw;
 - j. “primary volunteer” shall be a person registered as part of a candidate’s campaign who has been selected by that candidate to serve as primary volunteer for the purposes of this bylaw;
 - k. “candidate” shall be any member whose nomination is accepted under this bylaw;
 - l. “joke candidate” shall be any candidate who chooses not to use their given name or a reasonable derivative of their given name, **or their preferred name** when appearing on the ballot;
 - m. “campaign” shall be the period of time during which campaign activities are permitted;
 - n. “campaign activity” shall be any act, planned or organized by or on behalf of any candidate or side that is calculated to convince members to vote in a given way;
 - o. “volunteer” shall be any individual who assists in campaign activities;
 - p. “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;
 - q. “voter” shall be any member who exercises their entitlement to vote; and
 - r. “working hours” shall be any and all hours occurring between 0900 and 1700.
 - s. **“Preferred name” shall be the name which an individual consistently uses to identify themselves in their day to day life in place of their given name.**

3 Mandate

1. This bylaw shall govern voting procedures, balloting and counting, and procedures for by-elections.

4 Right to Vote

1. Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot as outlined in Section 12(2).
2. Where a member is found to have cast more than one (1) ballot, only one ballot shall be counted.
3. All votes cast shall be by secret ballot.

5 Voting Days

1. Voting shall be conducted at times determined and advertised by the C.R.O.

6 Voting

1. The C.R.O. shall conduct balloting by any secure electronic means that provides precise and accurate results.
2. On each electronic ballot, there shall be a notice to voters that candidates are elected individually to each position.
3. On the electronic ballot, there shall be an explanation of the balloting procedures which shall include, at minimum, the following
 - a. that "None of the Above" shall be considered a candidate;
 - b. that voters shall rank each candidate according to their preferences;
 - c. that a portion of the ballot shall be considered spoiled where any of the conditions set out in Section 8(4) are met; and
 - d. that voters shall be permitted to rank as many as all or as few as zero of the candidates for each position.

7 Ballots

1. For each ballot the rank order of candidates shall be rotated randomly.
2. For each position ballots shall list all candidates, followed by "None of the Above"
3. Where a referenda or plebiscite question(s) is/are on the ballot, the ballot shall list "yes" followed by "no" for each referendum or plebiscite question.
4. **Where a voter's intention is clear, that voter's ballot shall be counted.**

8 Balloting and Counting– Executive, Board of Governors and Councillor Elections

1. Balloting shall be conducted by preferential balloting, in which each voter shall rank their choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
2. A candidate shall require a majority of voters to indicate them as their first choice in order to be elected.
3. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
4. A section of a voter's ballot shall be considered spoiled where
 - a. that voter has indicated the same number for more than one (1) candidate;
 - b. that voter has not included the number one (1) next to any candidate;
 - c. that voter has indicated more than one (1) number next to the same candidate;
 - d. that voter has used non-consecutive numbers; or
 - e. that voter has left all candidates in a race unranked.
5. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
6. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and

so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.

7. Where a ballot is left with no first place vote for a given race, the section of that ballot in question shall be considered spoiled.
8. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
9. **The CRO if they are a member of the Students' union shall cast a ballot under seal to be open in the event of a first place tie. If the CRO is not a member of the Students' Union then one DRO shall cast a sealed ballot to be counted.**
10. Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, and the C.R.O is a Students' Union member eligible to vote in that race, then the C.R.O. shall **cast open their precast** ballot.
11. Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, and the C.R.O is a not a Students' Union member eligible to vote in that race, **then the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the C.R.O. Then the precast sealed ballot of a DRO shall be open and cast.**
12. The process set out in Section 8 shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious and removed from the ballot, and the process repeated with the remaining candidates not yet declared victorious.
13. The process set out in Section 8 shall continue for each position until such time as all the candidates are preferentially declared victorious.
14. Candidates shall be allocated seats as specified in Bylaw 100.
15. Where "None of the Above" is declared victorious, no further candidates shall be declared victorious.
16. Where a joke candidate is declared victorious, the joke candidate shall be dropped from the ballot and counting shall continue, with the joke candidates' ballots being redistributed in accordance this section.

9 Balloting and Counting– Plebiscites and Referenda

1. The side that receives the greater number of votes shall be declared victorious.
2. Where both sides receive an equal number of votes, and only if both sides receive an equal number of votes and the C.R.O. is a member, then the C.R.O. shall **cast open the sealed** ballot.
3. Where both sides receive an equal number of votes, and only if both sides receive an equal number of votes and the C.R.O. is not a member then the result of the election shall be determined by a random or quasi-random method of selected by the C.R.O.

10 Secure Handling of Ballots

1. The C.R.O. shall have secure access to the electronic ballots through the company providing the electronic ballot platform.

11 Requirements of the C.R.O

1. The C.R.O. or at least one (1) D.R.O. shall
 - a. supervise the counting of ballots electronically, when necessary;

- b. post final results within twenty four (24) working hours of all complaints and appeals being resolved;
 - c. notify the Speaker of Students' Council and the President of the Students' Union of the final results in writing; and
 - d. Additionally for General Faculties Council Elections, notify the Vice President (Academic) of the Students' Union and the Secretary of the General Faculties Council of the final results in writing;
 - e. post unofficial results at any time, including during counting;
 - f. store the ballots in a secure location for at least two (2) weeks after the last recount has been completed.
2. The C.R.O. shall prepare a paper ballot before the close of voting, as if their capacity as C.R.O. did not restrict their voting privileges. The C.R.O. shall place this ballot in a sealed and signed envelope and give it to the D.R.O. before any results from the election are available to the C.R.O.. The envelope shall be opened only if the C.R.O.'s vote is required to break a tie as outlined in Section 8(9) and Section 9(2). At this point, a D.R.O. shall open the envelope and oversee the C.R.O. implement the tie-breaking mechanism as outlined in Section 8(9). If this procedure is not followed, the C.R.O.'s ballot will be considered spoiled.

12 Audits

1. The C.R.O. may conduct an audit of the results at any time with the support of the balloting company.
2. The C.R.O. shall conduct an audit if evidence or reports of electoral tampering have occurred and shall thoroughly investigate any reported tampering.
3. The C.R.O. shall post the results of any audit within 24 hours of its completion.

13 Multiple Coinciding Elections

1. Candidates running in multiple coinciding elections for the General Election of Faculty Councillors will be considered as separate candidates for campaign expenses, balloting, and penalties apply to a candidate per contested part of the Election and not to the candidate between multiple parts of the Election.
2. All other rules concerning nominations, campaign materials, and campaign activities apply per candidate in both coinciding elections.

14 By-Election - Executive Committee and Board of Governors

1. Where another Election is required by virtue of Section 8(14) or Section 8(15), the new Election shall be conducted.
2. The Campaign for the new Election shall begin a minimum of five (5) days prior to the commencement of voting as set out in Section 14(4).
3. The nomination deadline for the new Election shall occur a minimum of fifteen (15) days prior to the commencement of voting as set out in Section 14(4).
4. The voting for the new Election shall occur on two (2) consecutive weekdays to be determined and announced by the C.R.O. at least twenty-one (21) days in advance.

15 By-Election – General Faculties Council and Students' Council

1. Where vacancies exist in positions filled under this bylaw on August 15 of any year, the C.R.O. shall call a by-election to take place in September or October of that year for all those positions vacant on August 15.
2. Notwithstanding Section 15(1), if positions become vacant between August 15 and twenty-four hours prior to the release of the nomination package, those positions shall also be included in the by-election.
3. Where the total voting membership of Students' Council falls below twenty-three, the C.R.O. shall call a by-election to occur

- a. not more than one month past the date that the voting membership of Students' Council fell below twenty-three; or
 - b. where Students' Council's voting membership falls below twenty-three during the months of May, June, July, or August, in September.
4. Except as otherwise stipulated in this bylaw, there shall be no by-elections to fill positions filled under this bylaw.
5. The deadline for the nomination of candidates in any by-election shall be determined and announced by the C.R.O. at the same time as the date of the by-election is announced, such deadline occurring not less than nine (9) days prior to the Election.
6. The commencement of the Campaign for any by-election shall be determined and announced by the C.R.O. at the same time as the date of the by-election is announced, such commencement occurring not less than five (5) days prior to the Election.
7. Except as otherwise stipulated in this bylaw, any by-election shall be conducted in accordance with the rules governing the Election.
8. Where vacancies exist following the fall by-election procedures outlined above, Vacancy Petitions, as outlined in Bylaw 100(20), shall be used to fill these seats.

Policy Review

Team: Councillor Kidd, VP Larsen

1 Facts

Facts	
1.	Students come to the University of Alberta for high-quality education. The fees associated with this education, however, can overwhelm students. These costs include, but are not limited to: tuition, textbooks, mandatory non-instructional fees, rent and utilities, groceries and other costs that come with being a student.
2.	Currently, the University of Alberta Students' Union, is leading in the research into student poverty. There is still a high amount that is unknown about this population and needs to be further researched. The following facts consist of all the research done on this population.
3.	According to the 2018 Undergraduate Survey Report, the most common homelessness-related indicators are: being evicted or forced to leave their residence, couch-surfing or staying with friends without paying formal rent, and sleeping on campus because they had nowhere else to go. Even these relatively commonplace behaviours are linked with greatly increased risks of food insecurity. 1 2
4.	<p>There is growing evidence that, students who find themselves in transient situations are sometimes forced to resort to survival-sex activities such as sex work, sharing explicit images of themselves for money, or selling used undergarments simply to pay for their education.</p> <p>i. According to SeekingArrangments, in 2018 the University of Alberta had 6th highest sugar baby rate out of universities in Canada. With the majority of their income going to educational costs. 3</p>

5. Many students have self-reported living in transient situations, including living in their car, abandoned buildings and sleeping on campus. Students who identify as LGBTQ2S+ are at high risk for these situations. [1](#)

6. Students who identify as LGBTQ2S+ are three times more likely to be evicted or forced to leave their residence, and significantly more likely to couch-surf, identify as homeless, and sleep on campus because they have nowhere else to go. [2](#)

i. Students who listed their gender as 'non-binary or other,' meanwhile, experienced significantly higher rates of all homelessness indicators. [2](#)

7. FNMI students face a significant risk of being evicted or forced from their residence. This is consistent with the ARRC Recommendations, which note that culturally sensitive housing opportunities are a priority for FNMI students. It is also concerning in light of the high proportion of FNMI students with dependent children. [2](#)

8. Students who experience potential homelessness indicators are far more likely to skip meals frequently due to the cost of food. This is true even for relatively commonplace indicators like couch-surfing, staying with friends without paying formal rent, being evicted or forced to leave one's residence. [2](#)

9. According to the 2018 Undergraduate Survey Report, 24% of students skip meals once or twice per week due to the cost of food. Another 7% do so more than twice per week. Risk factors include:

i. Increased food insecurity between first and second year.

ii. Faculties at special risk include Arts, Business, Open Studies, and Native Studies.

iii. 12% of international students skip meals more than twice per week due to the cost of food, compared to 6% of domestic students.

iv. 9% of students who self-identify as visible minorities skip meals more than twice per week due to the cost of food, compared to 5% of other students.

v. 16% of FNMI/Indigenous students skip meals once or twice per week due to the cost of food, compared to 11% of non-Indigenous students.

vi. 9% of students who self-identify as LGBTQ2S+ skip meals more than twice per week due to the cost of food, compared to 6% of other students.

	<p>vii. Students with dependent children face a mildly increased risk of food insecurity.</p> <p>viii. 17% of students with disabilities skip meals once or twice per week due to the cost of food, compared to 11% of other students.</p>
10.	19% of students (16% of women, 24% of men, and 8% of non-binary students) would not visit the Campus Food Bank even if they felt they needed it. 1
11.	<p>In the Perceived Career Value of a UAlberta Education survey, students had agree/disagree question on a 0-100 slider scale: "I feel like my experience at U of A is preparing me to find a good job. The average of all students was 58.5. 4</p> <p>I. Students who skip meals more than twice a week due to the cost of food (average rating 48)</p> <p>ii. Students who have at least one type of homelessness-related experience (average 42)</p> <p>iii. Students who skip meals once or twice a week due to the cost of food (average 54)</p>

RESOURCES

1. Food Insecurity and Homelessness Report:

<https://www.su.ualberta.ca/media/uploads/1143/StudentHomelessnessandFoodInsecurity.pdf>

2. 2018 Undergraduate Survey

<https://www.su.ualberta.ca/media/uploads/1143/2018UndergradSurveyReport.pdf>

3 Sugar Baby University Canada:

<https://www.seeking.com/sugar-baby-university/canada#gref>

4. Perceived Career Value of a UAlberta Education:

<https://www.su.ualberta.ca/media/uploads/1143/PerceivedCareerValueofaUAlbertaEducation.pdf>

<https://www.seeking.com/sugar-baby-university/canada#ref>

Policy Review

Team: Councillor Kidd

1 Facts

OLD	NEW
<p>1. The University of Alberta is a publicly funded research and teaching intensive institution and the core academic mission values “excellence in teaching, research, and creative activity that enriches learning experiences, advances knowledge, inspires engaged citizenship, and promotes the public good”</p>	<p>1. The University of Alberta is a publicly funded research and teaching-intensive institution. One of its core academic mission values “excellence in teaching, research, and creative activity that enriches learning experiences, advances knowledge, inspires engaged citizenship, and promotes the public good”.</p>
<p>2. Quality in undergraduate instruction affects every student on campus and provides them with a positive, safe, memorable, and learning-rich experience throughout their degree.</p>	<p>2. Quality in undergraduate instruction affects every student on campus and provides them with a positive, safe, memorable, and learning-rich experience throughout their degree.</p>
	<p>3. Students pay high tuition and in turn, expect that they are receiving high-quality education and instruction while in their undergraduate degree.</p> <p>i. Students also expect that they are being taught by quality, well educated instructors</p>

<p>2. Outstanding instruction in undergraduate education reflects positively on the University.</p>	<p>4. Outstanding instruction in undergraduate education reflects positively on the University.</p>
<p>Excellence in instruction requires effective and clear communication and interaction between students and instructors</p>	<p>5. Excellence in instruction requires effective and clear communication and interaction between students and instructors</p>
<p>4. Student feedback and evaluation of instruction provides students with a voice in their learning environment and can aid instructors to improve their teaching philosophy.</p>	<p>6. Student feedback and evaluation of instruction provides students with a voice in their learning environment and can aid instructors to improve their teaching.</p>
<p>5. Smaller class sizes, with more accessibility to an instructor, are proven to increase the quality of instruction.</p>	<p>7. Smaller class sizes, with more accessibility to an instructor, are proven to increase the quality of instruction</p>
<p>6. Quality instruction prepares students with transferable skills well-suited for the workforce and continuing educational endeavours</p>	<p>8. Quality instruction prepares students with transferable skills well-suited for the workforce and continuing educational endeavours.</p> <p>i. When asked for student responses to an agree/disagree question on a 0-100 slider scale: "I feel like my experience at U of A is preparing me to find a good job." The average rating on that scale was 58.5 1</p>
<p>7. Academic faculty members need access to high-quality, progressive professional development coupled with supporting policies relating to teaching and learning.</p>	<p>9. Academic faculty members need access to high-quality, progressive professional development coupled with supporting policies relating to teaching and learning.</p>
<p>8. Establishing a culture that promotes excellence in teaching requires institutional commitment, investment</p>	<p>9. Establishing a culture that promotes excellence in teaching requires institutional commitment, investment</p>

and innovation, including support for the scholarship of teaching and learning.	and innovation, including support for the scholarship of teaching and learning.
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Sources:

1. Perceived Career Value of a University of Alberta Education
<https://www.su.ualberta.ca/media/uploads/1143/PerceivedCareerValueofaUAlbertaEducation.pdf>

Public Transit and Active Transportation Political Policy - 2019 Review Draft
 VP Brown, VP Larsen, Councillor Sayed, Councillor Vargas Alba

1 Facts

<p>1. Public transit is a common mode of transportation used by University of Alberta students that benefits the quality of life of all members in the community.</p>	<p>1. Public transit is a common and sustainable mode of transportation used by University of Alberta students that benefits the quality of life of all members in the community.</p>
<p>2. The U-Pass is to be implemented in the academic years consistent with the referendum conditions.</p>	<p>2. The U-Pass is to be implemented in the academic years consistent with the referendum conditions.</p> <p>i. For the majority of students, the U-Pass is a mandatory fee with very specific restrictions. Many students who see no need to take transit have to pay this fee regardless.</p>
<p>3. The post-secondary bus pass provides a more affordable public transit option for students than a regular adult pass.</p>	<p>3. A post-secondary bus pass provides a more affordable public transit option for students than a regular adult pass.</p>
<p>4. Public transit expansion would allow improved access for University of Alberta students to commute within the service area.</p>	<p>4. Public transit expansion would allow improved access for University of Alberta students to commute within the service area.</p> <p>i. According to the 2018 Students' Union Annual Survey Report, "hundreds or even thousands of students in far-flung neighbourhoods spend more than two hours a day commuting to and from U of A by public transit." (p. 59)</p>
<p>5. Smartfare technology would reduce the possibility for U-pass fraud and reduce the need</p>	<p>5. Smartfare technology, used in cities such as Ottawa, Toronto and Vancouver, would reduce the</p>

<p>for a U-Pass replacement fee.</p>	<p>possibility for U-pass fraud, reduce the need for a U-Pass replacement fee, and make the transit system more efficient.</p> <ul style="list-style-type: none"> i. This technology is being piloted in Edmonton.
<p>6. Students who are employed with the University are not eligible for employee transit benefits. That leaves student employees who are not enrolled in a class for the spring/summer semester without a more affordable option than the adult bus pass.</p>	<p>6. Students who are employed by the University are not eligible for employee transit benefits. That leaves student employees who are not enrolled in a class for the Spring/Summer semester without a more affordable option than the adult bus pass.</p> <ul style="list-style-type: none"> i. As of 2019, the cost for a monthly transit pass is \$97, while the cost for a four month transit U- Pass is \$148. ii. Many out-of-city students who attend the University of Alberta during the Fall and Winter remain in Edmonton during the Spring and Summer and face much higher costs to access transit.
<p>7. Students often feel unsafe using public transit.</p>	<p>7. Students often feel unsafe using public transit.</p> <ul style="list-style-type: none"> i. Riders deserve public transit that is safe, accessible, and frequent.
	<p>8. When checked for proof of payment on transit, students who have forgotten their U-Pass may often be penalized financially in ways that add unexpected financial burden.</p> <ul style="list-style-type: none"> i. Fines for fare evasion in Edmonton cost \$250, and tend to be disproportionately punitive when compared to fines for speeding¹.

1

	<p>II. Indigenous people and People of Colour in Edmonton tend to be disproportionately fined for fare evasion, when compared to non-Indigenous and non-minority riders².</p>
	<p>9. While the City of Edmonton offers reduced bus fares with the Ride Transit Program, recently graduated students may find themselves above the established Low Income Cut-Off while still needing financial assistance in paying for passes.</p> <p>i. For students in the lowest income bracket, a Ride Transit Program subsidized pass will cost less than a U-Pass.</p>
	<p>10. Over the last few years, the idea of Fare-Free Public Transit has become increasingly discussed in Edmonton.</p> <p>i. The city of Tallinn, Estonia, is currently the largest city in the world to offer fare-free transit. The program’s popularity led to a nationwide expansion³.</p> <p>ii. Calgary’s C-Train offers fare-free transit in its downtown core.</p> <p>iii. In Edmonton, issues relating to large costs in transit, including fines, year-round access, and affordability would be resolved if the city implemented fare-free public transit.</p>
	<p>11. Scramble crosswalks enhance walkability, increase pedestrian safety and allow for the</p>

²<https://edmontonjournal.com/news/local-news/indigenous-people-racial-minorities-over-ticketed-on-edmonton-transit-data-shows>

³

<https://www.citylab.com/transportation/2018/05/estonia-will-roll-out-free-public-transit-nationwide/560648/>

	prioritization of pedestrians.
	12. Edmonton's bicycle lanes have led to an increase in rider safety and a rise in cyclists around the city.

Residence Political Policy

1 Facts

OLD POLICY	NEW POLICY
Residents require livable spaces in compliance with the Province of Alberta's Minimum Housing Standards.	1. Residents require livable spaces in compliance with the Province of Alberta's Minimum Housing Standards.
Residents pay for and expect quality services such as laundry and kitchen appliances.	2. Residents pay for and expect the quality services and programming that come with the value-added experience of living in residence. 2 (i). According to the 2018 Residence Services Resident Student Satisfaction and Learning Survey data results (1): Overall, only half of students living in residence are somewhat to very satisfied with the quality and variety of programming offered in residence.
Residents need to be able to schedule around maintenance staff entering their units.	3. Residence Services is dedicated to fostering a safe and welcoming environment with a culture of respect, equity, and growth (2).
Residence Services should follow clear deadlines with respect to inspections and notice of entry.	4. Residence Services should follow clear deadlines with respect to inspections and notice of entry.
	5. Residents need to be able to schedule around maintenance staff entering their units and have the opportunity to be present during move-in, interim, and move-out inspections.
Residents have the opportunity to be present during move-in, interim, and move-out inspections.	6. Residents, student leaders and employees should feel that they have some control of their environment through consultation according to the Student Participation Protocol. 6 (i). Residence Associations should be equipped with the tools and resources necessary to advocate effectively to Residence Services and Ancillary Services.

<p>Residence Associations are student representative associations and should have the opportunity to make decisions on behalf of and provide programs for their constituents.</p>	<p>7. Residence Associations are Student Representative Associations and should have the opportunity to make decisions on behalf of and provide programs and services for their constituents.</p>
<p>Residence Associations require office space, living space, the ability to communicate with their constituents, and clear guidelines as to their jurisdiction.</p>	<p>8. Residence Associations require office space, living space, the ability to communicate with their constituents, and clear guidelines as to their jurisdiction.</p>
<p>Residence Association finances require transparent and efficient fee collection, financial regulation, administration, and support in order to function.</p>	<p>9. Residence Association finances require transparent and efficient fee collection, financial regulation and administration, and support in order to function.</p>
<p>Shared residence on University properties are exempt from the Residential Tenancies Act.</p>	<p>10. Shared residence on University properties are exempt from the Residential Tenancies Act. 10 (i) Residence Services needs to be consistent and transparent with all landlord-tenant matters and consistently apply the principles and practices of natural and restorative justice.</p>
	<p>11. According to the 2018 Residence Services Resident Student Satisfaction and Learning Survey data results (1): Year over year, residents self-report considerable to great levels of stress, loneliness, homesickness, isolation, depression, and overwhelming anxiety. 11 (i). Non-cisgender students report significantly higher levels of homesickness, loneliness, anxiety, and depression and significantly lower levels of acceptance compared to their cisgender peers. 11 (ii). International students in residence report significantly lower levels than domestic students in feeling that someone in residence cares about their well-being. 11 (iii). International students in residence report significantly lower levels of acceptance for their cultural identity than domestic students.</p>

	<p>12. As of 2018, Residence Services is raising rent costs by up to 5% annually for 3 years, with any additional increases needing to be approved by the Board of Governors.</p>
	<p>13. As of 2018, Residence Services is raising the cost of the meal plan by up to CPI annually for 3 years, with any additional increases needing to be approved by the Board of Governors.</p> <p>13 (i). Students in residence report the largest concern regarding the meal plan is the quality of the food offered (1).</p> <p>13 (ii). Students in residence have an overwhelmingly negative response to the value of the meal plan (1).</p>
	<p>14. As of 2019, Residence Services is conducting an occupancy management review and creating an occupancy management strategic plan.</p> <p>14 (i). Several residences in East Campus are struggling with occupancy, with rates consistently around 70%, with some as low as 40%.</p> <p>14 (ii). To keep up with the costs of operating Residence Services, residences need to be operating at near full capacity.</p>
	<p>15. The Residence Education and Learning team currently staffs an Aboriginal Programmer that provides programming tailored to FNMI students in residence.</p>

2 Resolutions

OLD POLICY	NEW POLICY
The Students' Union will advocate for accessible, affordable, clean, comfortable, and secure residences for students.	1. The Students' Union will advocate for accessible, affordable, clean, comfortable, and secure residences for students.
The Students' Union will advocate for quality	2. The Students' Union will advocate for quality residence services and

<p>residence services and fair processes for students.</p>	<p>programming that provide valuable learning outside of the classroom and align with the needs of the community.</p>
<p>The Students' Union will oppose rent and food plan increases beyond CPI unless increased funds benefit students living in residence directly.</p>	<p>3. The Students' Union will advocate that Residence Services continually work to foster residence community cultures with core principles of equity, inclusivity, respect, and growth.</p>
<p>The Students' Union will advocate that the residence fee schedule be consistent with respect to expenses and approved in a transparent manner.</p>	<p>4. The Students' Union will advocate that Residence Services provide residents with sufficient notice and detail regarding all maintenance requests and unit inspections, allowing residents to be present during the time of entry.</p>
<p>The Students' Union will advocate for the fair treatment and support of Residence Associations, so that they can best fulfil their mandate.</p>	<p>5. The Students' Union will advocate that Residence Services provide opportunities for stakeholder input in large and day-to-day decision making through consultation according to the Student Participation Protocol.</p>
<p>The Students' Union will advocate that the Government of Alberta provide capital funds toward the development of additional student housing, only when such capital funds demonstrate a commitment to affordable housing.</p>	<p>6. The Students' Union will advocate that Residence Services effectively involve the Students' Union in the training of associated student leaders in residence and provide them with the necessary tools and resources to best fulfill their mandates.</p>
<p>The Students' Union will advocate for clear timelines on deferred maintenance in residences.</p>	<p>7. The Students' Union will advocate for the fair treatment and support of Residence Associations, so that they can best fulfill their mandates.</p>
<p>The Students Union will advocate that shared University residences be included under provincial regulation or legislation.</p>	<p>8. The Students' Union will advocate that the residence fee schedule be consistent with respect to expenses and approved in a transparent manner.</p>
	<p>9. The Students' Union will oppose rent cost increases above the agreed 5% unless increased funds are shown to directly</p>

	benefit students living in residence.
	10. The Students' Union will advocate for a predictable funding model for rent costs, reflective of the entirety of a resident's time on campus.
	11. The Students' Union will oppose meal plan cost increases above CPI unless increased funds are shown to directly benefit students living in residence.
	12. The Students' Union will advocate that Residence Services provide quality and nutritious food to residents and increase the perceived value associated with the meal plan.
	13. The Students' Union will advocate for increased mental health supports for students living in residence, with a focus on cultural mental health supports and intersectionality.
	14. The Students' Union will advocate that Residence Services continually consult with residents and Residence Associations regarding the Occupancy Management Plan and prevent placing the burden of cost onto residents.
	15. The Students' Union will advocate that the Aboriginal Programmer be an FNMI student and the programming offered is relevant and valuable to FNMI students in residence.
	16. The Students' Union will advocate for clear timelines on deferred maintenance in residence.
	17. The Students' Union will advocate that the Government of Alberta provide capital funds towards the development of additional student housing, only when such capital funds demonstrate a commitment to affordable housing.
	18. The Students' Union will advocate that shared University residences be included under provincial regulation or legislation.

References:

- (1) Johnson, J. (2018). *2017-2018 Student Satisfaction & Learning Survey Overview*. PowerPoint presentation at the Joint Residence Oversight Committee, SUB 2-275.
- (2) <https://cloudfront.ualberta.ca/-/media/ualberta/office-of-the-provost-and-vice-president/vice-provost-and-dean-of-students/documents/reports/rltfreportfinal-march2017.pdf>

Consultation Pathway:

- Council of Residence Associations
- Lister Hall Students' Association
- East Campus Students' Association
- HUB Community Association
- Janice Johnson, Associate Dean, Residence
- Katherine Huising, Associate Vice-Provost, Ancillary Services

**Summary of proposed changes to the Collective Agreement
between
The University of Alberta Students' Union
and CUPE Local 1368**

November 2019

**2 Recognition and
Definitions**

The definition of a Term Employee was updated to mean an employee who works up to 9 months a year may be either full-time or part-time. Previously a Term Employee was only full-time and was restricted to working Sept 1 to April 30.

The definition of Temporary Employee was updated to allow them to work up to 18 months (previously 12 months). A clause was also added to allow the duration of their employment to be reduced or extended with appropriate notice.

The definition of Relief Employee was removed as they can be covered by the Temporary Employee definition.

These changes to definitions resulted in housekeeping changes to wording throughout the agreement.

**2.03
Positions exempt
from bargaining
unit**

Updated the list of positions exempt from the bargaining unit to reflect current job titles, to reflect the changes to the Conferencing & Events department, and to include the IT department, which was created 2 years ago.

Amended the clause that states that non-Union employees shall not work on Union jobs. The Amendment clarifies that employees may apply for and hold multiple positions, both Union and non-Union, with the UASU.

**3
No Discrimination**

Updated the protected grounds to reflect changes to the protected grounds under the Alberta Human Rights Act.

**4
Check off of Union
dues**

Updated the article to allow for electronic statements instead of submitting paper statements in the mail.

**7
Labour
Management
Co-operation
Committee**

Updated to remove Health and Safety from the mandate of the committee. A separate Joint Health and Safety Committee was created in Article 35.

**9
Grievance
Procedure**

Updated the grievance procedure to extend the timelines, to clarify the Employee's right to representation at Step 1 and to add a provision for grievance mediation prior to arbitration.

10 Arbitration	Changed the provisions for submitting a grievance to arbitration so that the parties may opt for either a single arbitrator or a board of arbitration. Previously, only a board of arbitration was allowed.
11.02 Discharge, Suspension, and Discharge	Amended to include impairing drugs, harassment and violence as just causes for discipline, suspension or discharge.
11.06 (new) Resignation if not taking work	New provision which indicates that if an Employee has not worked a shift in 3 months when work is available, they will be deemed to have resigned from that position except in special circumstances beyond the Employee's control.
13.01 Probation	Amended the part-time probationary period, which is defined by work hours instead of months, to not exceed 12 months from hire date.
14. Promotion and Staff Changes	Updated to allow for electronic notification of current job openings.
15 Layoffs, Severance and Recalls	<p>Updated to allow employees to receive recall notices electronically.</p> <p>Increased the notice of layoff period for employees who have been employed for twelve years or more.</p> <p>Added provisions for seasonal layoffs.</p>
16 Hours of work	<p>This article was reorganized to make it easier to find information in the article. This included making separate articles for full-time and part-time employees and adding headers to articles. The SU Venues Front of House staff are now included in the general SU employee provisions instead of in a separate article.</p> <p>The scheduling process for part-time employees was amended to allow for 2 methods of scheduling – assignment shifting and call-list shifting. These changes were also made to the SU Venues Technicians</p> <p>Notice of schedule changes was reduced from 1 week to 48 hours. Provisions were added to provide staff with pay if their shifts are reduced or cancelled on less than 48 hours notice.</p> <p>A clause was added indicating that employees are responsible for their shifts, that changes must be made at least 24 hours in advance and must be approved by a manager.</p> <p>The clause allowing employees to request extra shifts at the regular rate of pay was expanded to also allow employees to request to extend their work hours at their regular rate of pay.</p>

Breaks for part-time staff were clarified and an additional break was added for employees who work over 10 hours.

**17
Overtime**

Reorganized parts of article 17 to improve clarity and ease of finding information. Articles pertaining to holiday pay were moved to Article 19.

Removed the separation between full-time and part-time employees on many of the overtime provisions so that the provisions are standard for all employees.

**18
Shift Work**

Increased the premium for shift work to \$1.00 per hour for afternoon shifts (was \$.84) and to \$1.20 per hour for night shifts (was \$1.05).

Changed the premium for shift work to apply to only facilities workers.

**19.01
Holidays**

Changed the Winter Break to provide time off with pay for regular working days for full-time employees. Removed floater days. N.B. these changes will take effect on May 1, 2020.

**21
Retirement Benefits**

Updated the article to reflect current practices of pay the benefit by direct deposit and reporting it on the T4. Removed redundant clauses.

**22
Sick Leave**

Amended to remove some of the wording around abuse of sick leave.

Updated definition of sick leave to include mental illness or disability.

Added clarification regarding when medical certificates are required or may be requested by the employer.

Removed the provision for topping up payments from disability insurance or WCB.

Removed the clauses regarding specific time frames for holding positions for employees on disability leave and the provisions for termination pay if accommodation is not possible.

**23
Union Leave**

Separated union leave from other leaves of absence.

**24 (new)
Leaves of Absence**

Reorganized the article to make it easier to read including headers for the different types of LOAs.

Updated the provisions of Maternity and Parental Leave to reflect changes in legislation.

Updated Special Leave to include domestic violence leave.

Added a provision to provide citizenship leave including paid time off for the citizenship exam and unpaid time off for the citizenship ceremony.

25.07 (was 24.07) Minimum wage	<p>Added provision that the UASU may provide a meal instead of only a meal reimbursement.</p> <p>Increased the amounts for meal reimbursement to align with the UASUs per diem rates.</p>
27.01 RRSP	<p>Added a clause that Employee's who do not set up their group RRSP account within one month after hiring will have their vesting period extended.</p>
28.04 (was 27.04) Wellness Spending Account	<p>Updated the Wellness Spending Account for Full-time Permanent Employees to reimburse 100% (was 50%) of eligible expenses up to \$300 per year. This change will take effect January 1, 2020.</p>
31.01 (was 30.01) Uniforms	<p>Removed details specific to departments and made the terms of uniform and clothing allowance generic for the organization.</p>
31.02 (was 30.02) Safety Footwear	<p>Updated the provision to provide 100% reimbursement (was 75%) for safety footwear when required by the Joint Health and Safety Committee. Added provision that part-time employees are eligible every 2 years or 500 hours of service, whichever is greater. The wording of this article was updated to clarify that it is a reimbursement not a subsidy.</p>
36 (was 35) Health, Safety and Environment	<p>Updated the article and added provisions to create a Joint Health and Safety Committee in accordance with the changes to the Alberta Occupational Health and Safety Act.</p>
37 (was 36) Term	<p>The duration of the Collective Agreement will be for three years ending on April 30, 2022.</p>
Letter of Agreement Wage Re-Opener	<p>Letter of Agreement with two provisions for the Students' Union and CUPE Local 1368 to renegotiate the wages in Article 25. This wage reopener clause is only valid until August 30, 2021.</p> <ol style="list-style-type: none"> 1) If the Alberta Provincial Government changes the minimum wage for alcohol servers; 2) If the Alberta Provincial Government introduces a voluntary student unionism policy.
Letter of Agreement Technical Director and Marketing Assistant	<p>Removed the Letter of Agreements regarding the Technical Director and Marketing Assistant positions from the agreement as the positions have already been filled.</p>
Letter of Agreement Compressed Work Week	<p>Updated the letter to remove the sections with signatures of the former GM and former president of CUPE local 1368, to clarify wording and ensure references to articles in the collective agreement are correct.</p>
Letter of Agreement Waiver of Comprehensive Medical Benefits	<p>Removed the Letter of Agreement and created a waiver which will be appended to the agreement.</p>

ARTICLE 25 (was 24) PAYMENT OF WAGES

PAY STRUCTURE

In the previous collective agreement, the UASU and CUPE Local 1368 adopted a pay structure which is based on a grid of Pay Grades and Steps. Each position is assigned to a Pay Grade based on the principle of equal pay for work of equal value. Employees are eligible for Step increases based on hours of service. The increase between each step is 4%. Employees earn each of these increases after working 975 hour increments but are limited to one step increase in per 12 month period.

LIST OF POSITIONS

Positions in the Conferencing and Events department were renamed. Housekeeper was added to the list as it was inadvertently missed in the previous agreement.

ANNUAL INCREASE

Pay Grade I – the wages for these positions were frozen at \$15.00 per hour. The positions in this pay grade are Server and Bartender.

Pay Grade II – These are entry level positions primarily in the UASU's businesses. Step 1 received a \$0.15 increase effective November 1, 2019. Steps 2 and 3 still increase by 4% from the previous step. This pay grade will not receive any other increases during the term of the collective agreement.

Pay Grades III-IX – These pay grades receive a 1.3% increase effective November 1, 2019, a 1% increase effective May 1, 2020 and a 1% increase effective May 1, 2021.

In the previous collective agreement, we changed from having pay rates set for each individual position to the current pay structure. Changing to this new system resulted in a few positions that when moved to the wage grid would not receive an increase in either the first or second years and/or would receive less than 3% over the three year term of the agreement. In these situations, the incumbents in these positions received a 1% increase each year in the previous collective agreement. For the current agreement, these positions will receive the percentage increases outlined for Pay Grades III-IX. These pay rates only apply to the incumbents and not to the positions; therefore, when employees are hired in these positions at a future date, they will be hired to the rates on the wage grid. The positions included in this adjustment are the Administrative Assistant and Maintenance Chargehand.

POSITION	PAY GRADE
Accounting Clerk	VI
Administrative Assistant	V
Administrative Clerk	II
Bartender	I
Caretaker	IV
Cook	VI
Custodial Chargehand	VIII
Custodial Worker	VI
Food Court Attendant	II
Food Service Worker 1 (was Food Service Worker II)	II
Food Service Worker 2 (was Food Service Worker I)	III
Graphic Designer	VII
House Attendant	II
<u>Housekeeper</u>	<u>IV</u>
Lighting Technician	VIII
Maintenance Chargehand	IX
Maintenance Worker	VIII
Marketing Assistant	VII
Operating Assistant	V
Production Attendant 1 (was Creation Production Assistant)	II
Production Attendant 2	IV
Retail Attendant	II
Server	I
Sound Technician	VIII
Stage Manager	VIII
Technical Assistant	II
Venues Technician <u>Event Operations Technician 1</u>	IV
Venues Technician <u>Event Operations Technician 2</u>	VI
Utility Worker	VI
Venues Production Chargehand <u>Principal Technician</u>	IX
Venues Staff <u>Event Operations Staff</u>	II
Venues Supervisor <u>Event Operations Shift Lead</u>	IV

Effective Nov 1 2019

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5
I	\$15.00	N/A	N/A	N/A	N/A
II	\$15.15	\$15.76	\$16.39	N/A	N/A
III	\$15.70	\$16.33	\$16.98	N/A	N/A
IV	\$16.42	\$17.08	\$17.76	\$18.47	\$19.21
V	\$17.49	\$18.19	\$18.92	\$19.68	\$20.47
VI	\$18.76	\$19.51	\$20.29	\$21.10	\$21.95
VII	\$19.98	\$20.78	\$21.61	\$22.47	\$23.37
VIII	\$21.16	\$22.01	\$22.89	\$23.80	\$24.76
IX	\$22.31	\$23.20	\$24.13	\$25.09	\$26.10

Monthly Rate (based on 37.5 hour week)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5
I	\$2,438	N/A	N/A	N/A	N/A
II	\$2,462	\$2,560	\$2,663	N/A	N/A
III	\$2,551	\$2,654	\$2,760	N/A	N/A
IV	\$2,668	\$2,775	\$2,886	\$3,002	\$3,122
V	\$2,843	\$2,957	\$3,075	\$3,198	\$3,326
VI	\$3,049	\$3,171	\$3,297	\$3,429	\$3,566
VII	\$3,246	\$3,376	\$3,511	\$3,651	\$3,798
VIII	\$3,439	\$3,576	\$3,719	\$3,868	\$4,023
IX	\$3,625	\$3,770	\$3,921	\$4,077	\$4,240

Effective May 1 2020

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5
I	\$15.00	N/A	N/A	N/A	N/A
II	\$15.15	\$15.76	\$16.39	N/A	N/A
III	\$15.86	\$16.49	\$17.15	N/A	N/A
IV	\$16.58	\$17.25	\$17.94	\$18.66	\$19.40
V	\$17.67	\$18.38	\$19.11	\$19.88	\$20.67
VI	\$18.95	\$19.71	\$20.49	\$21.31	\$22.17
VII	\$20.18	\$20.98	\$21.82	\$22.70	\$23.60
VIII	\$21.37	\$22.23	\$23.12	\$24.04	\$25.00
IX	\$22.53	\$23.43	\$24.37	\$25.34	\$26.36

Monthly Rate (based on 37.5 hour week)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5
I	\$2,438	N/A	N/A	N/A	N/A
II	\$2,462	\$2,560	\$2,663	N/A	N/A
III	\$2,577	\$2,680	\$2,787	N/A	N/A
IV	\$2,695	\$2,803	\$2,915	\$3,032	\$3,153
V	\$2,871	\$2,986	\$3,106	\$3,230	\$3,359
VI	\$3,079	\$3,202	\$3,330	\$3,464	\$3,602
VII	\$3,279	\$3,410	\$3,546	\$3,688	\$3,836
VIII	\$3,473	\$3,612	\$3,757	\$3,907	\$4,063
IX	\$3,661	\$3,807	\$3,960	\$4,118	\$4,283

Effective May 1 2021

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5
I	\$15.00	N/A	N/A	N/A	N/A
II	\$15.15	\$15.76	\$16.39	N/A	N/A
III	\$16.02	\$16.66	\$17.32	N/A	N/A
IV	\$16.75	\$17.42	\$18.12	\$18.84	\$19.60
V	\$17.85	\$18.56	\$19.30	\$20.07	\$20.88
VI	\$19.14	\$19.90	\$20.70	\$21.53	\$22.39
VII	\$20.38	\$21.19	\$22.04	\$22.92	\$23.84
VIII	\$21.59	\$22.45	\$23.35	\$24.28	\$25.25
IX	\$22.75	\$23.66	\$24.61	\$25.60	\$26.62

Monthly Rate (based on 37.5 hour week)

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5
I	\$2,438	N/A	N/A	N/A	N/A
II	\$2,462	\$2,560	\$2,663	N/A	N/A
III	\$2,603	\$2,707	\$2,815	N/A	N/A
IV	\$2,722	\$2,831	\$2,944	\$3,062	\$3,184
V	\$2,900	\$3,016	\$3,137	\$3,262	\$3,393
VI	\$3,110	\$3,234	\$3,364	\$3,498	\$3,638
VII	\$3,311	\$3,444	\$3,582	\$3,725	\$3,874
VIII	\$3,508	\$3,648	\$3,794	\$3,946	\$4,104
IX	\$3,698	\$3,846	\$3,999	\$4,159	\$4,326

Date: Nov 28th, 2019

To: Students' Union Council

Re: President 2019/20 Report #12

Dear Council,

It's been an insane few weeks, and I would say insane doesn't even begin to scratch the surface. There has been a lot going on in all the portfolios, and it has been keeping all of the team extremely busy. This is a long report, with important information, so thanks for reading it! I am happy to answer any questions for clarity!

1. Executive Committee

- The number one item we have been working on as a team has been the **Students Not Silent campaign**. Phase 1 was the extremely successful rally on Nov 18th both on campus and at the Legislature. Thank you to the few Councillors who have been really engaged.

2. Internal University

- **University Budget**
 - **The 2019/20 cut is \$79 million.** After difficult conversations, the University is absorbing as much of the cut at the institutional level as possible, and applying the residual amount differentially between the faculties and units. At the institutional level, they have cancelled all possible maintenance and infrastructure projects, drawn upon limited financial reserves for investments and applied our small contingency fund. **These actions total \$34M. The remaining \$45M shortfall will be handled through a one-time, in-year cut of 4.7% to the faculties and an average in-year cut of 8.0% to the central support units (applied differentially).** While these cuts will be applied on a one-time basis for this year, the ongoing reductions to our funding will be rolled into the planning process for the 2020–21 budget. It's not looking great and people are feeling the impacts very intensely already. More information from President Turpin [here](#).
- **GFC Secretary**
 - I am on the hiring panel for the GFC Secretary and we are hoping to have someone start in January.
- **Board/GFC/Senate Summit**
 - I am on the planning committee for this summit and a topic we are hoping to focus on is key performance metrics! Interesting topic and very timely.
- Katherine Husing, Andrew Sharman, GM Dumouchel, VP Statt and I met to discuss the relationship of the University to our proposed plan. They are very much in favour and really loved this solution. They too talked about how much they hate the elevators in SUB, so we are now looking into a potential solution!

Akanksha Bhatnagar, President

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- **Board of Governors Board Finance and Property Committee (BFPC)**
 - I called into this five-hour meeting while at CASA. We had a lot of strategic discussions about the different budget levers we are going to have to think about when the University is going through such difficult changes.
 - We had an presentation that spoke to our current finances. Highlights:
 - Forecasted unfavourable operating variance from the budget of \$17.1M
 - Due to Campus Alberta Grant cut, partially offset by lower salary and benefit expense
 - The elimination of IMP funding will have an unfavourable impact to the consolidated annual surplus (deficit) of \$20M
 - Residence Services are forecasting an annual deficit variance of \$2.6M mainly due to lower occupancy rates (they were forecasting 88% occupancy but they're at 85%)
 - Discussed the differential impacts of Campus Alberta Grant cuts and tuition revenue: a 1% cut to the CAG reduces revenues by \$6.4M, while a 1% hike to tuition only raises revenues by \$2M
 - As of December 2018, the deferred maintenance liability was \$311M and the five-year projection was \$888M. IMP was going to be the main funding source addressing this before the cuts
 - Above I talked about how the University was going pull from it's Non-endowed Investment Pool to help offset these budget impacts. We approved pulling \$15M, which is the \$15M appeared to be the maximum that can be spared without beginning to incur noticeably more risks with non-endowed investments
 - We discussed a new Ancillary Fees Framework.
 - Proposed rate increases:
 - 2.9% increase to meal plan rates for 2020/21 (this is basically at CPI for food products (3.1%))
 - Equates to an annual increase of \$148 for Lister/PLH 7-day plans, \$130 for Lister 5-day plans, and \$132 for Augustana plans.
 - 5% increase to residence rental rates for 2020/21 and 2021/22
 - Creation of new 8-month leases for five East Campus residences
 - VP Larsen has been doing a lot of work on finding alternative solutions to these changes and has been pushing the University to look at other methods of revenue generation.
 - Something VP Larsen noticed and we have been trying to find answers on is that the University of Alberta website the proposed rent rates for Mackenzie Tower which over 100% higher than those for the other classic Lister towers. This was not a change we approved and once we get more updates, we will let you folks know. Residence Associations are already aware of this and are working to get answers.

- **Board of Governors, Board Learning, Research and Student Experience Committee (BLRSEC)**
 - We will be meeting tomorrow, and here is the biggest item.
 - *Approving the Student Financial Support Policy Suite and Rescission of the Awards and Bursaries for Students Policy Suite*
 - This was approved at all GFC levels and I was heavily involved in the creation of these policies. They are really amazing, let me know if you have questions. If you ask, I'll assume you've read my report till here!
- **Augustana's Got Talent, hosted by the Augustana Students' Association**
 - VP Statt, Larsen, Agarwal and I went to Camrose for this event, and it was so incredible! There is truly some amazing talent at Augustana!

3. External Advocacy

- **Canadian Alliance of Student Associations (CASA)**
 - We just returned from the CASA Policy and Strategy Conference where we decided on our three major asks for our Advocacy Week in February.
 - (1) International Students, (2) Indigenous Students, and (3) Student Financial Aid. I will let you all know the details of the asks as soon as membership receives it.
 - I am also the Vice-Chair of the Governance Internal Review Committee (GIRC) for CASA, and some of the projects I am working on re-working CASA's election procedures, and looking at updated membership fee structure to work with our Ontario schools and now also looking to create an Equity, Diversity and Inclusivity Director as a permanent member of CASA's Board.
- **Council of Alberta University Students (CAUS)**
 - CAUS presented at the last Council meeting and had a specific meeting with Councillor Sunday and ASC President Belcourt. I will provide an update on closed with some strategic conversations.
 - During our Counterparts conference I met with:
 - MLA Shannon Phillips and the Minister of Advanced Education.
 - CAUS will no longer be taking photos with Members of the Legislative Assembly or their staff. Students are facing an uncertain time and we will not distract from the messages, concerns, and solutions that we are providing. We remain committed to transparency in our advocacy efforts and will continue to update students on our work with external stakeholders. This mandate is effective until further notice.
 - I had a really great time being on the Ryan Jespersen show talking about post-secondary. I was pretty candid, and it's [here](#) if you want to listen!

4. Internal Students' Union

- I am hosting **Election Workshops** this year, open to the public!! I have a lot to say about the elections and candidates wanting to run, so please feel free to reach out. All the conversations I have with candidates is confidential and I will give all candidates honest answers if they reach out!
- At our **Communications Group** we discussed a topic I love - UASU swag! I promised something was going to come when I was VPA, and it sure is!

Thank you for reading my report and I look forward to any questions you may have either via email or during question period. My office hours will be by appointment, so please feel free to send me an email.

Cheers,



University of Alberta Students' Union President
Akanksha Bhatnagar

Date: 12/03/2019

To: Students' Union Council

Re: Vice President Academic 2019/20 Report #12

Hello Council,

Past few weeks have felt like more than a month. So much has happened in such a short period of time. Here are some of the updates:

1. Budget Responses

As you're all aware the provincial government has made substantial cuts to postsecondary education across the province. We hosted a Town Hall, and subsequently a protest which led to the legislature building. Response to the announcement a few weeks ago has taken up many hours of time in planning a strategic approach. We are in the midst of a multiphase strategic plan to advocate for affordable post-secondary education.

2. Brain Pop: Why You Should Do Undergraduate Research

I am so excited to say that the research event we hosted on November 21st, 2019 was a gleaming success with many great conversations, presentations, rapid-fire talks and engaging booths for students to interact with. A HUGE thank you to all the countless hours of support, planning and volunteering from those involved in the Research Event Planning Committee, as well as in the event itself. Shoutout to the following councillors for their help throughout the process: David Draper, Juan Vargas Alba, Adarsh Bedesha, Ian Gatera, and a huge shout out to the Student Governance Officer, Jenna Mulji for all her help in making this event a success!

If you were not able to make the event you can check out the [Gateway Article](#) about it, as well as an article I wrote on [The Flame](#). I was also aired on the [CJSR 88.5 FM](#) last Friday where I talked about the event itself, and why I believe undergraduate research and mentorship is so important for students.

3. Council of Faculty Associations

During the last report, I mentioned that the Academic advising survey which was done last year has been put into a one page summary and submitted to the Vice-Provost (Programs) for further discussion. I'm excited to say that the report will be discussed with the associate deans by the Vice-Provost (Programs). We discussed the survey results at COFA Advocacy board where I am encouraging FAs to talk about the survey results with their administrative point of contacts.

COFA Advocacy Board in conjunction with Senior Board will be working on a joint statement on the budget which we will put out in the next few weeks. It is important that all fourteen Faculty Associations are represented in a united voice advocating for student needs.

The COFA Collaboration fund terms of reference were looked at during Senior Board, and we are close to finishing this to promote more collaboration on campus. Senior Board has decided to give out two \$500 awards to help promote collaboration between Faculty Associations. We are currently finalizing the Terms of Reference for the distribution, eligibility and usage of the funds.

4. CASA Counterparts Conference

From November 19th till the 21st the UASU hosted the CAUS Counterparts conference in Edmonton where we were able to meet with and collaborate with CAUS members from across Alberta. There were some great presentations and seminars on topics from Advocacy, Free Expression and Open Education.

5. Festival of Teaching and Learning Steering Committee

I was able to sit on this committee and discuss the 2020 Festival of Teaching and Learning which occurred last year with huge success. Going forward, the theme will most likely be centred around Equity, Diversity and Inclusion (EDI). I pushed for there to be sessions and topics on Open Education, and quality of teaching and education.

From now until the end of the semester, I am available to meet by appointment. Please let me know if you're interested in chatting about anything above, or whatever else!

Cheers,



University of Alberta Students' Union Vice President Academic
Joel Agarwal

Date: 29/11/2019

To: Students' Union Council

Re: Vice-President External 2019/20 Report #11

Dear Council,

It is safe to say that the last month has proved to be challenging in this position. We are halfway through the year, and I am reflecting now more than ever on what the last 6 months of my term will look like. For me, it is about ensuring the best possible outcome for students in what will be not just a difficult next 6 months, but likely a difficult next number of years for the post-secondary student experience in Alberta.

1. CASA Executive Director: It gives me great pleasure to announce the appointment of Kalin McCluskey as the new Executive Director of the Canadian Alliance of Student Associations, effective December 9. Kalin brings a wealth of policy, government, and academic experience to the role, and I look forward to the stability that having a permanent ED in our Ottawa office will provide for CASA and its membership. Additionally, CASA is in the process of hiring a Policy and Research Analyst, as our current Interim ED will be moving to the Government Relations Officer portfolio.

2. Alumni Priorities Meeting: On November 5, President Bhatnagar and I met with Heather Raymond, President of the UofA Alumni Association. We discussed the impact of the provincial budget on current students and alumni (in particular, measures such as the increase on provincial loan interest rates), and what programs and services the Alumni Association has to help those impacted. We also discussed the addition of fundraising to the Vice President (External) portfolio, to which there was mutual agreement that resources and insight could be offered from Alumni and University Advancement as the SU furthers its fundraising initiatives.

3. Chillin' for Charity: The Executives participated in the JDC West event on November 6th. Thanks to the group for the invitation and for the fundraising work they do to benefit The United Way. It was cold, that is all.

4. Remembrance Day: On November 11, VP Statt and I presented a wreath on behalf of the Students' Union at the Butterdome Remembrance Day ceremony. It was a very moving ceremony, and I think it bears a constant importance to note our respect and thanks to all current and former students who serve and have served this country.

5. Students Not Silent: The demonstration, which saw approximately 500 UofA and MacEwan students and staff gather at the Legislature on November 18th, has generated the beginnings of the momentum we will need to continue pressing the government to consider the serious impacts this provincial budget will have on students. Certainly with the presenting of the

Adam Brown, Vice President (External)

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University budget and next provincial budget around March there will be more action to come, so please stay tuned or become a part of the planning process by talking to myself or President Bhatnagar.

6. CAUS Counterparts: From November 19-21, the Executives of the members of CAUS were hosted by UASU for strategy development and workshops. There were several discussions around the provincial budget, including the [decision made by CAUS](#) members to no longer take photos during meetings with provincial politicians so as not to lead to misinterpretations on the message we are presenting during this difficult time for students.

7. Federal Cabinet: The federal government has announced its new Cabinet, which includes some familiar and new faces for CASA advocacy. I look forward to seeing the published mandate letters, which will give us more insight into the goals the Prime Minister is assigning to the Ministers.

8. Student Choice Initiative ruling: I was pleased to see the [Ontario Divisional Court rule](#) against the Ontario government's Student Choice Initiative. For those unfamiliar, the policy is voluntary student unionism (VSU), and was a direct government interference in the affairs of democratic not-for-profit student organizations. It is evident that there were certain political affairs at work in the implementation of the policy, which contributed to the court's ruling. I have spoken to my CASA colleagues at Ontario students' associations, who have told me they are waiting to hear for the government's response to the ruling before figuring out how to move forward. It is my understanding that the Ontario government could appeal the decision, or legislate on VSU, but only time will tell.

9. CASA PoliStrat: I have just returned from Vancouver, where CASA conducted its Policy and Strategy Conference. This conference is normally in the summer, but was pushed back due to the federal election and Get Out The Vote campaign. The purpose of this conference is to gather the membership to work on various projects, as several committees have projects from governance, to policy, advocacy, and more. The membership also approves the proposed priority themes from the Board of Directors which guide the organization's advocacy for the remainder of the year. The themes proposed by the Board this year which will be taken to Parliament Hill, in the form of more specific advocacy asks, are student financial aid, Indigenous student issues, and international student issues. There are certainly several other topics of importance, including but not limited to student employment, mental health and sexual violence prevention, that CASA is conducting work on in other ways than Advocacy Days. We were also consulted by Universities Canada on their new Outbound Mobility Program and how students who may not typically have the opportunity to study abroad might be able to because of this program. Finally, some of CASA's new Indigenous Student Advisory Group attended the conference and provided extremely beneficial guidance and insight into how Canada as a country can better support Indigenous students, but also how CASA can become a more decolonized environment that can better support Indigenous student advocacy.



10. Coming up: On November 30th, I will be taking part in a full-day Alumni Council retreat where I will be leading a student panel. On December 5-6 I will be attending the UofA Senate plenary, where the provincial budget is sure to be a big topic. And on a more personal note, since November was a very heavy month I will be trying to find time for self-care in December to best recuperate for all the continuing excitement of the new year in January.

I equally hope that in this stressful time of year, that all students are finding time to take care of themselves between studying and work. It's never a bad thing to reach out when you need it, and taking care of yourself only makes you stronger as a person.

Cheers,

University of Alberta Students' Union Vice President (External)
Adam Brown

Date: November 28, 2019
To: Students' Union Council
Re: Vice President Operations & Finance Report # 11

Dear Council,

I've been hard at work with Negotiations, sustainability efforts, Business enhancements, the protest, and a conference! Keep reading for this month's dive into the specifics!

The Businesses

Breakfast at The Daily Grind

We're bringing breakfast to The Daily Grind on December 9th! Don't know if you recall la' Express's breakfast sandwiches, but it'll be almost identical to those. Breakfast sandwiches will come in at \$2.99 for the sausage and egg and \$5.50 for croissant sandwiches. We will be preparing them fresh for students every morning and keeping them in a warmer for up to two hours at the front after. I've heard from a lot of students that these sandwiches were a tasty and affordable breakfast option they missed having, so I'm excited to hear the feedback when they return this December!

SUBprint is Getting a Better Online Platform for Submitting Orders

Our wonderful business director has been hard at work on developing and beta testing a better website for students to submit an order request to SUBprint. The hope is that this improved site will enhance students' experience with their printshop and reduce the hassle of waiting in line as long!

SUTV Expansion

Amazing news folks, our external relations director has been working with the NAIT Students' Association to expand the SUTV network over to the campus. After a fair amount of work, it's looking like we'll be adding 30 new SUTVs to our network over at NAIT! This is an incredibly exciting milestone as this will be the first separate school in Edmonton to begin utilizing the service and will hopefully give us a launchpad for further expansions in the future!

A More Sustainable Food Court

Given the significant focus on Sustainability by council this year, I have begun looking into further reducing the use of plastics in our food court. The building manager has, at my request, passed along an email asking tenants to further reduce the use of non-organic, non-recyclable materials in our food court in an effort to reduce waste. This is, of course, not a perfect long-term solution, but it seemed like a solid step in the right direction. I will be updating Council in the new year on the kind of success we can find in this new effort!

A More Sustainable UASU C&E

In addition to the efforts being made to reduce waste in our food court I have, at the request of Council, also asked our Conferencing and Events department to begin taking steps to phase out plastics from our catering services. As it stands now, we often provide reusable or organic materials, but there are still times when plastics are used, and that's what we are looking to change. I will also update Council on this piece in the new year!

The Committees and Conferences

The Business Advisory Group (BAG)

As the last few weeks have been absolutely WILD, I have not had the opportunity to give this the level of attention I wanted to. However, as we enter December I'm hoping to kick this exciting committee off and get things rolling. So, for those of you who have applied, fear not, you should be hearing back very soon on this! Heres a bit more about it if you're curious:

(BAG) will advise the University of Alberta Students' Union (UASU) in its effort to ensure that its business operations are meeting the needs of its undergraduate student membership. To do this, members will aid in the reviewing of operations and propose recommendations on how to improve operations to increase student satisfaction and overall profitability. Members will provide feedback and concerns based upon the students' experience interacting with the UASU's diverse business operations. Members will Provide this advice and feedback to senior management in charge of the UASU business operations through the Executives and relevant managers as appropriate.

CAUS Counterparts Conference

I had an absolute blast attending the CAUS Counterparts conference in Edmonton a couple of weeks ago. It's always interesting engaging with student leaders from other SUs. Is was a busy conference to be sure, but the highlight for me was having the opportunity to meeting with just my counterparts from the University of Lethbridge Students' Union, University of Calgary Students' Union, and the MacEwan University Students' Union. I had the opportunity to take a few hours to walk them through our various business operations, building, and services, as well as discuss potential areas for collaboration moving forward. Overall, a very exciting time.

The Collaborations

The Protest

As I am sure you all were aware, we protested in November. On the whole, I felt it went quite well and I was thrilled to see a solid amount of councillors participating! We had close to 500 people show up and the letter-writing campaign proved to be a very meaningful way to communicate students' worries.

Two Negotiations are Now Complete

I have completed the negotiations with the University over the Access Fund Agreement and the negotiations with CUPE over our collective bargaining agreement. Both agreements are not something I can summarize here, but with them out of the way I am hoping to free up more time for other exciting projects.

Sustainability and Capital Plan

Here we go, folks! You will have likely seen the Sustainability and Capital Fund this week as well as having seen some of the projects and the question itself in the surveys. If Council chooses to ratify Bylaw's motion to approve the question, Marc, Akansha, and I will continue with further consultation and project development for the next few months!

Continued discussions with the Augustana Students Association

I have been having conversations with the Augustana Students Association (ASA) about how they can diversify revenues to become less fee reliant. I'm hoping the UASU will be able to support them in some of their rather innovative and expansive goals. Keep an eye out for updates on this piece in future reports as I think there are some very exciting things we can partner on here!

The Follow-Ups

Bar Burrito is Open!!

This is not a drill!!! After literal months of waiting, Bar Burrito has opened its doors (or just removed those wood walls? to the student body. As previously mentioned, they are continuing to redeem coupons from the handbook until later in December AND they have also been handing out additional coupons to students. Anecdotally, students seem to be very happy with the new tenant and I think they will fit well in our building!



If you ever want to meet to discuss ideas, concerns, or just talk, you can shoot me an email and I will do my best to find a time to meet!

Cheers,

University of Alberta Students' Union Vice President Operations & Finance

Date: 12/03/2019

To: Students' Union Council

Re: Vice-President Student Life 2019/20 Report December 03

Hey Everyone!

I hope that you've all been well lately as we gear up for finals and the holidays! We've all been working really hard and you are all very well deserving of a relaxing vacation. I'm quite excited for all of the policies being brought forward to Council today, lots of work has been done to create them and I look forward to hearing what you all have to say about them. This report gives a recap of November from the Student Life portfolio and if any of you have any questions, please feel free to ask in Council!

1. Student Caregiver Policy Draft engagement - Dean of Students

As the Dean of Students' office drafts the Student Caregiver Policy, they are actively engaging with their network of student caregivers to arrange luncheons while also performing consultations to gain a better understanding of the issues needing to be addressed in the policy. Last meeting, they addressed several topics covering both academic and non-academic matters including: maternity/lactation spaces, change tables in washrooms, children in classrooms, and parental care leave for students needing time away from classes.

These luncheons have also been helpful in creating our own Students' Union Students With Dependents policy. I've been invited, as well as the GSA, to come and partake in these luncheons and gather input for policy as well as general consultation.

2. Council of Residence Associations Strategic Plan

The Council of Residence Associations consists of the VP Student Life and all of the Presidents of the residence associations. It functions as a committee both for advocacy and the sharing of best practices in engaging students and organizing large events. CORA also acts as a consultation body for residences.

As Chair of CORA, I am leading the creation of the strategic plan to set the vision for the upcoming years in residence life. This plan seeks to embolden the longevity of residence associations and provide a framework for future executive years to continue the large advocacy goals for residences. Our timelines for finalizing the plan will be to have it completed by the beginning of February.

3. Installation of Indigenous Art Mural in HUB Main Entranceway

As part of the Residence Improvement Fund that CORA proposed to Ancillary Services on November 15th, I am in the early stages of an initiative to have an indigenous art mural installed in the main entranceway to HUB Mall. The funding has been approved and I have

been meeting with administration from Ancillary Services as well as the Director of the First People's House to help approve of the proposal as well as seek contacts for local indigenous artists and other FNMI mural artists.

The goal of this project is to have 5 panels, each about 5 feet wide by 20 feet tall, tell a story of the Indigenous land that we are settled on. Further consultations with ARRC, Aboriginal Students' Council, and the First People's House will help in capturing the full essence of what this mural should contain and I am very excited to continuing on with this initiative.

4. Residence Political Policy; Second Principles

As second principles for the residence political policy come to council today, I've been in several meetings over the course of the month with Residence Services, Ancillary Services, CORA, and the residence association executive committees to gather input and feedback for the policy. Its been very fulfilling getting to lead the revamping of this policy and expand the Students' Union advocacy for residence.

5. Dean of Students, GSA, SU Retreat

Last week, the Dean of Students office, GSA, and the executive had a retreat to discuss several topics of interest surrounding mental health supports, the sexual violence prevention coordinator, and a quality assurance review of the student support services offered through the Dean of Students' office.

Moving into the new year, I have been working to arrange meetings between several of the higher administrators to continue efforts on the sexual violence prevention coordinator. We need to continue to push this initiative with the Provost's Office as we are seeking an action plan for the University to commit to hiring for this position.

If any of you would like to know more about anything mentioned above or have specific questions, please don't hesitate to ask in council!

Cheers,



University of Alberta Students' Union Vice-President Student Life
Jared Larsen

2019-14/2a	BROWN/BOSE MOVED to allow a presentation on the Council of Alberta University Students.	
2019-14/2b	BHATNAGAR/LARSEN MOVED to allow a presentation on the Students' Union Sustainability and Capital Plan Fund.	CARRIED
2019-14/6a	DRAPER/BOSE MOVED to suspend Standing Orders to extend Question Period until all questions are exhausted.	CARRIED
	BHATNAGAR/DRAPER MOVED to commit that Nominating Committee meet with Bylaw Committee to discuss its mandate and	WITHDRAWN
2019-14/7c	DRAPER/AGARWAL MOVED, on behalf of Bylaw Committee, to approve the Landing Plebiscite, as seen below.	CARRIED
	BROWN/STATT MOVED to suspend Standing Orders to extend the meeting to 9:30pm.	CARRIED
2019-14/7d	DRAPER/STATT MOVED, on behalf of Bylaw Committee, to approve the Golden Bears Legacy Fund Plebiscite, as seen below.	CARRIED
2019-14/7a	LARSEN/VARGAS ALBA MOVED to approve First Reading of Residence Policy.	CARRIED
2019-14/7b	LARSEN/VARGAS ALBA MOVED to approve First Reading of Students with Dependents Policy.	CARRIED
2019-14/8a	STATT/VARGAS ALBA MOVED to appoint one (1) member of Students' Council to the Student Refugee Program Board.	CARRIED
	DIXON is appointed to the Student Refugee Program Board.	

	Date	Result	Motion	Council Agenda Reported In	Notes
01	2019-05-06	5/0/0	BHATNAGAR/LARSEN MOVED TO appoint Luke Statt and Adam Brown to the Students' Council Aboriginal Relations and Reconciliation Committee.		
02	2019-05-16	4/0/0	STATT/AGARWAL MOVED TO approve BarBurrito as a food court tenant in 1-29 as presented.		Regrets from VP Brown
02	2019-05-16	4/0/0	BHATNAGAR/LARSEN MOVED TO send the President, VP External, EAA, and Reed Larsen to the CAUS Changeover retreat as per budget.		Regrets from VP Brown
02	2019-05-16	4/0/0	AGARWAL/STATT MOVED TO send the General Manager to the AMICCUS-C National Conference hosted by SAMRU as per budget.		Regrets from VP Brown
02	2019-05-16	4/0/0	AGARWAL/STATT MOVED TO recommend Akanksha Bhatnagar and Jared Larsen to the University Presidential Search Committee to be ratified by Students' Council		Regrets from VP Brown
06	2019-06-20	5/0/0	BROWN/BHATNAGAR MOVED TO approve a contingency request of no more than \$30,000 for theatre seat cushions as presented.		
06	2019-06-20	5/0/0	BROWN/STATT MOVED TO approve a Project Allocation of \$500 for Executive Media Training as presented.		
07	2019-06-27	4/0/0	AGARWAL/BHATNAGAR MOVED TO approve a Project Allocation of \$1000 for the Senate Student Postering Session as presented.		Regrets from VP Statt
08	2019-07-02	5/0/0	BROWN/STATT MOVED TO APPROVE a Contingency Request of \$6000 for SUBmart Coolers as presented.		
13	2019-07-29	5/0/0	BROWN/AGARWAL MOVED TO APPROVE submitting a bid for the AMICCUS-C Regional Professional Conference 2020 as presented.		Regrets from VP Brown
14	2019-08-20	4/0/0	STATT/AGARWAL MOVED TO APPROVE a disbursement from the Casino Fund of no more than \$14000 for Meeting Centre Key pads as presented.		Regrets from VP Brown
14	2019-08-20	4/0/0	BHATNAGAR/STATT MOVED TO APPROVE a Project Allocation of no more than \$3200 for UASUperks as presented.		Regrets from VP Brown
14	2019-08-20	4/0/0	AGARWAL/LARSEN MOVED TO APPROVE the Campus Engagement Coordinator Job Description as presented.		Regrets from VP Brown
14	2019-08-20	4/0/0	AGARWAL/BHATNAGAR MOVED TO APPROVE a Project Allocation of \$100 for COFA Food as presented.		Regrets from VP Brown
17	2019-08-29	5/0/0	BROWN/STATT MOVED TO approve the Get Out the Vote Project Allocation for no more than \$4500 as presented.		
17	2019-08-29	5/0/0	BHATNAGAR/LARSEN MOVED TO approve the Menstrual Products Project Allocation for no more than \$1000 as presented.		
17	2019-08-29	5/0/0	STATT/AGARWAL MOVED TO approve the Dewey's Banner Project Allocation for no more than \$1200 as presented.		
17	2019-08-29	5/0/0	LARSEN/STATT MOVED TO approve the RezFest Project Allocation for no more than \$5000 as presented.		
17	2019-08-29	5/0/0	BHATNAGAR/LARSEN MOVED TO approve the Public Awareness Campaign Project Allocation for no more than \$1500 as presented.		
17	2019-08-29	5/0/0	BHATNAGAR/LARSEN MOVED TO approve the Suicide Prevention Awareness Campaign Project Allocation for no more than \$500 as presented.		
19	2019-09-05	5/0/0	BROWN/BHATNAGAR MOVED TO APPROVE the Job Description for Senior Manager Student Services as presented.		
19	2019-09-05	5/0/0	BROWN/AGARWAL MOVED TO APPROVE the Job Description for Manager, Administrative Services as presented.		
20	2019-09-17	5/0/0	BHATNAGAR/BROWN MOVED TO make a Project Allocation not to exceed a total of \$1800 for the Stride Gender & Governance Panel as presented.		
20	2019-09-17	5/0/0	LARSEN/STATT MOVED TO make a Project Allocation not to exceed a total of \$952 for the Stride Gender & Governance Panel as presented.		
20	2019-09-17	5/0/0	BROWN/LARSEN MOVED TO host the CAUS Counterparts Conference Nov 19-21, 2019 as presented.		
	2019-09-30	5/0/0	AWARWAL/LARSEN MOVED TO approve a Project Allocation of \$850 for the CSJ BBQ as presented.		
	2019-10-10	5/0/0	LARSEN/BROWN MOVED TO approve a Project Allocation of no more than \$150 for BarNone as presented.		
	2019-10-10	5/0/0	STATT/BHATNAGAR MOVED TO approve a Project Allocation of no more than \$2050 for the Dewey's Bash as presented.		
	2019-10-24	5/0/0	LARSEN/AGARWAL MOVED TO approve a Project Allocation of no more than \$210 for the This is What it Feels Like exhibit as presented.		
	2019-11-04	4/0/0	BHATNAGAR/LARSEN MOVED TO approve a Conference Request of \$714 for the OpenEd 2019 Conference as presented.		Regrets from VP Brown
	2019-11-04	4/0/0	AGARWAL/BHATNAGAR MOVED TO approve a Project Allocation of \$1000 for the COFA Collaboration Fund as presented.		Regrets from VP Brown
	2019-11-04	4/0/0	STATT/LARSEN MOVED TO send the General Manager to the AMICCUS-C Western Regional Professional Conference a as presented.		Regrets from VP Brown
	2019-11-12	4/0/0	STATT/BROWN MOVED TO approve a Project Allocation of no more than \$500 Survey Prize Funding as presented.		Regrets from VP Larsen
	2019-11-12	4/0/0	STATT/BROWN MOVED TO approve a Project Allocation of \$850 for a Food Warmer for Daily Grind as presented.		Regrets from VP Larsen
	2019-11-12	4/0/0	STATT/AGARWAL MOVED TO approve a Casino Fund release for \$3260 for SUB furniture as presented.		Regrets from VP Larsen



STUDENTS' COUNCIL

**Tuesday, November 19, 2019
6:00PM
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

CALLED TO ORDER AT 6:00PM.

VOTES AND PROCEEDINGS (SC-2019-14)

2019-14/1 SPEAKERS BUSINESS

SPEAKER: Special ordered items 2019-14/7d and 2019-14/7c.

2019-14/1a Announcements - The next meeting of Students' Council will take place on **Tuesday, December 3, 2019 at 6:00PM** in the **Grand Salon** at **Campus Saint Jean**.

2019-14/2 PRESENTATIONS

2019-14/2a **BROWN/BOSE MOVED** to allow a presentation on the Council of Alberta University Students.

Abstract:

The UASU is a member of the Council of Alberta University Students (CAUS), which advocates to the provincial government on post-secondary student issues. CAUS leadership will present on what the organization's priorities are this year, as well as progress to date for this year, and other information.

Presenter(s):

- Sadiya Nazir, Chair
- Bailey Harray, Vice Chair
- Jon Mastel, Executive Director

2019-14/2b **BHATNAGAR/LARSEN MOVED** to allow a presentation on the Students' Union Sustainability and Capital Plan Fund.

Abstract:

This presentation will provide an update on the plan and we will be looking for feedback.

Presenter(s):

- Akanksha Bhatnagar, President
- Marc Dumouchel, General Manager

2019-14/3 **EXECUTIVE COMMITTEE REPORT**

Joel AGARWAL, Vice President (Academic) - Report.
Adam BROWN, Vice President (External) - Report.
Luke STATT, Vice President (Operations and Finance) - Report
Jared LARSEN, Vice President (Student Life) - Report.
Akanksha BHATNAGAR, President - Report.

2019-14/4 **BOARD AND COMMITTEE REPORT**

Aboriginal Relations and Reconciliation Committee - Report.
Audit Committee - Report.
Bylaw Committee - Report.
Council Administration Committee - Report.
Executive Committee - Report.
Finance Committee - Report.
Nominating Committee - Report.
Policy Committee - Report.
Board of Governors - Report.

2019-14/5 **OPEN FORUM**

GATEWAY: Inquired as to how the meeting which occurred with the Alberta Government prior to protesting their 2019 budget fit into the Students' Union's advocacy strategy.

BROWN: Responded that the Students' Union met with the Alberta Government before protesting its budget to make clear students' concerns and asks. Emphasised that advocacy is multifaceted. Determined, moving forward, not to post post-meeting photos with members of the current Provincial administration.

GATEWAY: Inquired into what portion of the funds raised from the Sustainability and Capital Plan Fund will be used to renovate Students' Union space as opposed to University property.

STATT: Responded that the funds raised from the Sustainability and Capital Plan Fund will be used exclusively to renovate Students' Union spaces.

GATEWAY: Inquired into whether the Executive can provide an update on the proposed merger between the East Asian Studies and Modern Languages and Cultural

Studies departments.

AGARWAL: Responded that the decision to merge the East Asian Studies and Modern Languages and Cultural Studies departments has not been formally approved by General Faculties Council and that there remain to be consultations with students.

2019-14/6 QUESTION PERIOD

2019-14/6a ***Councillor Vargas Alba to Vice-president Larsen:***

“Hello VP Larsen,

Last week, a Private Members’ Bill in the Alberta Legislature brought forward the possibility for Alberta to give conscience-rights to physicians. This means that if a physician is morally opposed to a treatment, they can refuse to offer that treatment, and they can refuse to offer a referral to their patients. This may mean that physicians may reject treatment or referral for a patient seeking abortion care, birth control, and gender-affirming care for trans students, such as referrals for hormone replacement therapy and gender-affirming surgery.

Regardless of whether or not this bill passes, how can the University of Alberta and the Students’ Union ensure that students are receiving the proper care they need when seeking help from physicians at the University of Alberta Health Center?

*Thank you,
Juan”*

LARSEN: Responded that the Bill, whether it passes or fails, will not negatively impact the completeness of the service students receive at the University of Alberta Health Center.

DRAPER: Inquired, to the Vice President Student Life, as to whether he can update Council as to why HUB Mall was evacuated on November 19.

LARSEN: Responded that a lot of steam escaped from the building’s boiler room. Noted that this issue has since been resolved.

TSE: Inquired, to the President, as to the uses of the current \$9.50 fee students pay for the SUB Renovation Fund.

BHATNAGAR: Responded that the whole of this fee is used to pay the mortgage for the construction of the SUB Atrium.

BOSE: Inquired, to the Vice President External, as to how much the Students’ Union pays for membership in the Canadian Alliance of Student Associations and Council of Alberta University Students and, moreover, whether he believes the Students’ Union gets good value for this money.

BROWN: Responded that the Students' Union pays approximately \$55,000 for membership in each organization. Suggested that the membership fees are worthwhile as these organizations allow the Students' Union to have a strong and effective student voice when advocating government.

DIXON: Inquired, to the chair of the Nominating Committee, as to what measures she is taking to solicit greater student submissions to join Sustainability Committee.

CHEN: Responded that the Committee is considering simplifying the application requirements by removing the need to submit cover letters or resumes.

ESMAIL: Inquired, to the Vice President Academic, as to whether he can provide an update on the Alberta School of Business' move to allow direct entry admissions.

AGARWAL: Responded that a new direct entry direct entry admissions scheme received approval at the faculty-level and will soon be considered by General Faculties Council.

KONRAD: Inquired, to the Board of Governors Representative, as to whether he believes that it is tokenistic to set aside a dedicated seat on the Board Learning, Research, & Student Experience Committee for an Indigenous student representative.

LEY: Responded in the negative. Considered that, for tokenism to exist, there must be an imbalance in power between the Indigenous student and other members of the Board Committee. Emphasised that the student representative will be a full and equal member of the Board Committee.

BOSE: Responded that the General Manager has been concerned with the maintenance of the Students' Union Building since 1980 but that he has focused on following the direction of the elected decisionmakers. Inquired, to the Board of Governors Representative, as to whether the will sign a letter requesting that the Alberta Government fill the new vacant seat on the Board with an Indigenous member.

LEY: Responded in the affirmative. Considered that Aboriginal Relations and Reconciliation Committee may delay adding a new seat on the Board Learning, Research, & Student Experience Committee until the Alberta Government fills the new Board vacancy.

BEASLEY: Inquired, to the Vice President, as to whether he believes that the Faculty of Arts will suffer from the School of Business introducing of direct-entry admission.

AGARWAL: Noted that the Dean of the Faculty of Arts supports the School of Business introduction of direct-entry admission. Determined to keep Beasley's question in mind.

DIXON: Inquired, to the chair of Nominating Committee, as to how the Committee, without meeting, rejected an applicant to Sustainability Committee on the basis that they were unqualified.

CHEN: Responded that the applicant was a graduate student and therefore automatically ineligible.

DRAPER: Inquired, to the chair of Nominating Committee, as to whether committee chairs can be involved in selecting applicants for their committees.

BHATNAGAR: Responded that Nominating Committee can invite chairs to be part of the nominating process but that the Committee is under no obligation to do so in bylaw. Inquired, to the chairs of Nominating Committee and Council Administration Committee, as to why passion projects initiated by councillors are not progressing forward.

CHEN: Noted that Nominating Committee has difficulty in reaching quorum.

BEASLEY: Expressed concern that there was no job posting on JobKin to solicit submissions to join the Task Force on Representation.

BHATNAGAR: Inquired, to the chair of Nominating Committee, as to whether she will either reach out to get additional support in running her Committee or, alternatively, if she will resign as chair.

CHEN: Responded that she will not resign as chair. Suggested that the Committee is ineffective due to its members rather than her leadership. Suggested that the Committee mandate is unclear.

DRAPER/BOSE MOVED to suspend Standing Orders to extend Question Period until all questions are exhausted.

CARRIED

DRAPER: Inquired, to the chair of NomCom, into whether she will come to the next Bylaw Committee to discuss how she wants to address the mandate of NomCom.

BHATNAGAR/DRAPER MOVED to commit that Nominating Committee meet with Bylaw Committee to discuss its mandate and that a report based on this meeting be issued to Council at its next meeting.

WITHDRAWN.

LEY: Inquired into whether other councillors believe that Nominating Committee has an unclear mandate.

BHATNAGAR: Responded in the negative. Suggested that the Committee has a clear mandate and it is the chair's interpretations of it that are problematic. Suggested that Bylaw Committee could reform Nominating Committee's mandate to make it more

prescriptive.

BHATNAGAR/BOSE MOVED to direct Nominating Committee to meet and provide Council with a plan of action for improving its operations by SC-2019-15.

CARRIED

BEASLEY: Inquired into whether the Nominating Committee has filled its current vacancy.

CHEN: Responded in the negative.

DRAPER: Inquired, to the chair of Sustainability Committee, as to whether she can provide an update on the status of the Committee.

DIXON: Responded that the Committee has not met as Nominating Committee has not supplied it with a sufficient number of members to achieve quorum. Determined that the Committee members will begin informal talks in preparation for a meeting.

2019-14/7 **BOARD AND COMMITTEE BUSINESS**

2019-14/7c **DRAPER/AGARWAL MOVED**, on behalf of Bylaw Committee, to approve the Landing Plebiscite, as seen below.

“The Landing is a student space for gender and sexual diversity located in the lower level of the Students' Union Building, open to all undergraduate students. The Landing provides programming such as drop-in hours, peer mentorship groups, resources and referrals, events, education sessions, and volunteer opportunities.

A \$1.61 fee is collected from full-time and part-time undergraduate students in the Fall and Winter semester; Augustana and Off-Campus students are exempt.

Students have the option to opt out online from the fee.

The fee pays for:

- *Operating costs (staff wages and supplies)*
- *Programming, events, outreach and awareness*
- *Grants for projects supporting gender and sexual diversity*
- *Volunteer program*

Administration of the fee is overseen by the Students' Union in conjunction with the LGBTQ2SPIA+ Student Advisory Committee. At least one member of Students' Council shall also sit on this board.

Do you support the continuation of the Landing's fee?”

CARRIED

BROWN/STATT MOVED to suspend Standing Orders to extend the meeting to 9:30pm.
CARRIED

2019-14/7d **DRAPER/STATT MOVED**, on behalf of Bylaw Committee, to approve the Golden Bears Legacy Fund Plebiscite, as seen below.

“The Golden Bears and Pandas Legacy Fund was created by the students of the University of Alberta in 1991.

Funds from the Golden Bears & Pandas Legacy Fund Dedicated Fee Unit shall be distributed to University of Alberta varsity athletic teams and the Athletics Department for the purposes of saving and stabilizing varsity athletic teams and for promotion of varsity athletics.

Approximately 50% of the fund shall be used as a sponsorship of the Department of Athletics; Approximately 30% of the fund shall be allocated to projects and special events; and approximately 20% of the fund shall be kept in a reserve fund, not to exceed \$200,000 at any time.

The Golden Bear & Panda Legacy Fund Committee consists of seven undergraduate students, which recommends funding allocations to the Students' Union Finance Committee for final decision by March 31 of each year. The criteria for the evaluation of funding applications shall include:

- *A requirement for applicants to match the amount of a grant for any given project:*
- *Disclosure of all other sources of revenue for any given project, including funding from the University of Alberta, the Green & Gold Athletics Society, support groups, and funds raised by teams or student groups applying for funding:*
- *Serious consideration with regards to the degree in which a project benefits the student population, which may be in the form of an opportunity to participate as a spectator, volunteer, official, or participant;*
- *Priority given to applications relating to the hosting of varsity athletic events;*
- *Priority given to applications with a long-range plan or vision for the development of a project;*

Examples of Projects Previously Funded:

- *Purchase of GUBA and Patches costumes to promote campus life*
- *Hosting costs for events for students to attend*
- *Purchasing audio and video equipment to improve event experiences*
- *Purchasing webcast equipment to broadcast events*
- *Promotional campaigns to encourage student participation (such as free*

food)

- Honoraria for part-time assistant coaches
- Pre-season travel for varsity teams

Proposed Fee Conditions:

- The fee will be four dollars and thirty-seven cents (\$4.37) per semester per student, to be assessed to students enrolled in classes that term
- The fee will not be assessed to students enrolled in the spring/summer semester.
- The fee of four dollars and thirty-seven cents (\$4.37) will be applied to both part-time and full-time students
- Students may not opt-out of paying the fee,
- The fee will not apply to Augustana students.

Do you continue to support a four dollars and thirty-seven cents (\$4.37) per semester fee to be used for the operation of a Golden Bears and Pandas Legacy Fund to be administered by a board consisting of representatives from the Students' Union, the University Athletic Board, and the Student Population at large?"

CARRIED

2019-14/7a **LARSEN/VARGAS ALBA MOVED** to approve First Reading of Residence Policy. See SC-2019-14.01.

LARSEN: Noted that Policy Committee intends to expand the Residence Policy on the basis of new evidence and consultation.

CARRIED

2019-14/7b **LARSEN/VARGAS ALBA MOVED** to approve First Reading of Students with Dependents Policy. See SC-2019-14.02.

LARSEN: Noted that Policy is new and has undergone thorough consultation with students, university administration, and student representative associations.

CARRIED

2019-14/8 GENERAL ORDERS

2019-14/8a **STATT/VARGAS ALBA MOVED** to appoint one (1) member of Students' Council to the Student Refugee Program Board.

STATT: Outlined that the World University Service of Canada settles and funds refugee students coming to the University of Alberta. Noted that he needs a councillor to assist him in rehabilitating this organization's Campus committees by

reforming their standing orders.

LARSEN nominated DRAPER: declined.

TSE nominated TSE: accepted.

CHEN nominated DIXON: accepted.

DIXON is appointed to the Student Refugee Program Board.

2019-14/9 INFORMATION ITEMS

2019-14/9a Residence Policy - First Reading.

See SC-2019-14.01.

2019-14/9b Students with Dependents Policy - First Reading.

See SC-2019-14.02.

2019-14/9c Students' Council Attendance.

See SC-2019-14.03.

2019-14/9d Students' Council Motion Tracker.

See SC-2019-14.04.

2019-14/9e Executive Committee Motion Tracker.

See SC-2019-14.05.

2019-14/9f Students' Council, Votes and Proceedings (SC-2019-12) - Tuesday, November 5, 2019.

See SC-2019-14.06.

ADJOURNED AT 9:15PM.



Sustainability and Capital Fund Referendum Proposal

Proposal DRAFT V.1

As per Bylaw 2200, the University of Alberta Students' Union (hereafter, "UASU") submits to the Students' Council (it's affiliated committees) and the Office of the Chief Returning Officer - a proposal for the creation of a Students' Union Sustainability and Capital Fund (hereafter, "SUSCF").

Bylaw 2200 is a "*Bylaw Respecting the Executive Committee and Board of Governors Representative Elections, Plebiscites and Referenda of the Students' Union*".

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More information to come will include

- Consultation Notes from the Campaign Crew.
- Financial Breakdowns based on a series of potential projects discussed.
- Detailed Plan for the SUSCF Fund Committee.
- Potential Messaging + Communications Strategy for the Campaign.

Introduction & Context

Foundational History

Opened in 1950, University Hall was the original Student Union building. Within 15 years, however, the incredible post-war growth of the University led to the need for more and different space, and planning began for a new, much larger building.

The current Students' Union Building was completed in 1967. With new facilities for food, entertainment, and recreation, it was immediately successful, realizing the vision in the planning documents that:

Most importantly, this whole building must both serve as a social centre for the whole university and as a constant symbol of the value of free, autonomous student government.

As the University continued to grow and change, so too did the new building. Over the last decades, SUB has undergone a series of major transformations:

- 1993: A new, modern food court was added to the building, along with renovated student service space.
- 1996: University Student Services - including the University Health Centre - relocated to SUB, helping to create a one-stop shop for most University and Students' Union student services.
- 2003: The SUB courtyard was enclosed to create the SUBstage area and create new second-floor space for growing student services.
- 2015: The SUB atrium was created, opening up and reorganizing lower level space so that it was more accessible and usable.

It is a testament to the original design of the building that it has been able to grow and adapt to meet the needs of a changing campus. As the building passes 50 years in age, we recognize that its continued viability into the long future can best be ensured by adopting a new, long-term approach to planning and development.

Recent History

Student Event Initiative & Student Spaces Levy

In the 2018 General Election, the Student's Union ran a referendum called the *Student Events Initiative* (SEI) whose main goal was to deal with the deteriorating Myer Horowitz Theatre (MHT). After failing 47.5% to 52.5%, we ran a post-referendum survey and analyzed the situation. We realized that by addressing only the MHT directly, we were treating a symptom rather than the core issue of not having a sustainable capital plan for our most important asset - our building.

We then considered the greater issue of deferred maintenance on campus, and saw a great opportunity to prioritize student voices on the matter. With the University of Alberta having a \$1 billion dollar deferred maintenance debt, the University is forced to prioritize integral systems such as heating and plumbing and as a result cannot be focused on optimizing spaces for the betterment of the student experience. Based on that, in 2019 we proposed the *Student Spaces Levy* (SSL). SSL was pitched as a participatory fund where projects were selected by students proposing them to better student spaces across campus. This proposal was tabled indefinitely by Students' Council for a variety of reasons, and the specific problem of how we maintain SUB and other SU spaces over the long term still exists.

The Current Problem

The Students' Union Building is the Students' Union's most important asset. Governed by students, for students, it is the centre of student services, events, and student life on campus. SUB is the living room of campus.

SUB is now over 50 years old. While students have done an amazing job updating and adapting the building to meet changing needs, the need to continue refreshing the building is ongoing. SUB needs to be more sustainable, more accessible, and it needs to maintain its ability to serve its mission.

Climate change is a defining challenge facing students today. Buildings account for 40% of energy usage and a third of GHG emissions; if we cannot find ways to make older buildings more sustainable, we will not be able to address the climate challenge. The world's buildings consume about 40 per cent of global energy production and are responsible for a third of total greenhouse gas emissions. This could double or triple by 2050 - particularly due to rapid urbanization and industrialization in developing nations - if nothing is done to mitigate emissions, says the United Nations Environment Programme. In upholding our promise to the Paris Climate Agreement, we have to strive to make our building carbon neutral by 2050. SUB can - should - be a laboratory for how to reduce the environmental impact of large, older building; it represents an opportunity for students on this campus to be leaders in a key front in the war to combat climate change.

Over the next five years, SUB's deferred maintenance liability will grow to over \$20 million for basic building functions, and millions more in needed updates to support student services and programs. This is a particularly acute problem, as SUB's status as a non-academic building makes government funding for much of this work unlikely. (SUB does benefit from some infrastructure and energy management funding, but it competes with other University buildings for these funds.)

In the past, the University and the Students' Union have worked together to maintain and improve SUB. This will continue; the University has certain obligations for portions of SUB's maintenance and updating. But the previous approach - relatively ad hoc, per-project - is not the most cost-effective or sustainably-sound way to deal with what is a long-term issue. It is far better to be able to systematically plan for the maintenance and evolution of the building, and would allow us to think about and act on sustainability in a long-term way

With all of this in mind, this proposal seeks to answer the question:

How can we ensure the long-term viability and sustainability of the building (and other SU-controlled spaces)?

Our Solution

We propose the creation of Sustainability and Capital Fund to:

- Support the long-term needs of SUB and other Students' Union-controlled spaces;
- Ensure that all future development of SUB and other SU spaces are contribute to enhancing environmental, social, and economic sustainability; and
- Support student-initiated sustainability projects.

All projects supported by the fund will need to demonstrate adherence to the sustainability criteria of the fund, specifically:

- **Environmental:** How can we reduce and eventually eliminate any negative environmental impact of our activities, programs, and spaces?
- **Social:** What can we do to ensure the accessibility, inclusivity, and vibrancy of our building, services, and programs?
- **Economic:** How can we ensure that the Students' Union is able to provide financial and other resources required to provide and maintain student services, space, and representation in perpetuity?

The Fund would be established and maintained by means of a fee levied on students.

This solution reflects the original vision for SUB, as laid out in the 1964 planning documents. In the planning brief, the student leaders behind the initiative said:

Finally, it must be noted that the opportunity students have to control their own finances and affairs, both presently and in the new building, marks one of the greatest contributions being made to the University as a whole by the Students' Union. In a society that desperately needs [people] of independent judgment and with the ability to lead other[s] with some degree of wisdom, an autonomous Students' Union plays a vital part. It allows its members the opportunity to actually and with full authority (and full responsibility) carry on genuine activity, activity that amounts to something, that changes things.

The great challenge of climate change simply cannot be addressed without developing effective solutions for reducing the carbon impact of older, larger buildings like SUB. The Sustainability and Capital Fund will allow the Students' Union to continue to provide effective and valuable space for students, while also ensuring the resources are available to make a real difference in the environmental and social sustainability of SUB.

This proposal reflects how seriously this generation of students consider these challenges, an opportunity to turn SUB into a showcase and living laboratory for how these challenges can be met, and demonstration of what students are capable of. The Sustainability and Capital Fund can enable the Students' Union to make a change that, in keeping with SUB's original vision, "amounts to something, that changes things."

Fund Overview

Preliminary Fund Structure

The Sustainability and Capital Fund is expected to be structured in such a way as to support short-, medium-, and long-term projects. As such, funds would initially be allocated as follows:

- **Major Redevelopment Projects (52%)** - Large-scale projects supported by long-term (15-30 year) financing. As an example, whatever is ultimately done with the Horowitz Theatre space would fit into this category.
- **Ongoing SUB Improvement (26%)** - Small- and medium-scale projects, paid for as we go or with medium-term (5-10yr financing). Examples would include things such as food court renewal, north entrance construction, or new seating purchases.
- **Additional Sustainability Investments (15%)** - This is a fund **solely** for investments in accessibility or environmental sustainability investments, with an initial preference for funding projects designed to reduce the carbon footprint of Students' Union spaces. This fund may be used to support Major Redevelopment and Ongoing SUB Improvement projects by providing funds for any differential pricing created by pursuing more-sustainable solutions.
- **Sustainability Emerging Projects Fund (5%)** - This is a fund dedicated to supporting student-led sustainability projects. It is not limited to SUB or SU-controlled spaces.
- **Long-term reserve to manage interest rate and enrolment risk (2%)** - This reserve amount ensures that shifts in enrolment or interest rates are manageable; if those risks do not materialize, the long-term reserve provides a rainy-day fund to support unexpected events.

All projects, regardless of which 'bucket' they come out of, must contribute to the environmental, social, and/or economic sustainability of the Students' Union.

Fund Governance Principles

The core principles governing how the fund will be managed include:

- The Fund will be set up as a 'lockbox'. That is, the Fund will be managed separately from other Students' Union funds, and have a separate set of rules governing disbursements. This ensures that the Fund cannot be 'raided' in the future for other purposes.
- Projects supported by the fund must be approved by a super-majority (⅔) of Students' Council.
- The Students' Union will fundraise to augment the fund. Preliminary market studies have been done, and donors have showed an interest. However, two factors limit this avenue currently: First, potential donors have noted a desire to see student support for the projects they are asked to support; second, the potential fundraising can support only a portion of what is required.

- The Students' Union will seek project partnerships with the University to leverage the funds available for enhancing SUB sustainability (for example, the University has a fund to reduce energy usage on campus, and would be willing to partner on some projects).
- The Fund, and the uses to which it is put, will be managed so as to eliminate the need for any future capital fees in the future.

Examples of Potential Projects

These projects are **potential ideas**; they are not approved, but may come forward for approval in the first five years should the Fund be established.

Carbon Reduction Program

In coordination with the University, a series of initiatives to reduce the carbon footprint of SUB, including a major solar power installation, lighting and control system changes to reduce power usage, building envelope upgrades to reduce heat loss, and improvements to the heating and ventilation systems to reduce power usage.

Horowitz Theatre Renewal

Redevelopment of Horowitz Theatre space. Sustainability components include improving the economic viability of the space, expanding programming options, reducing water use, reducing energy use (especially in lighting), and adding solar panels to the exterior.

Dinwoodie Renewal

Renovating Dinwoodie to provide more natural light and enable use as a lounge when not being used for events; reducing energy usage

Main Floor Renewal - North Entrance

Construction of a north entrance to enhance safety and accessibility.

Main Floor Renewal - Food Court

Updating the food court with sustainable furnishing, improved queuing, better amenities like power outlets, and a more-accessible layout for those with physical impairments.

Main Floor Renewal - Public Areas

Renewal of furniture, expanded amenities, improved accessibility.

Zero Waste Initiative

A series of changes to reduce and eventually eliminate waste in SUB. Will address food court, commercial vendor, and office components.

Accessibility Program

Projects that ensure the accessibility of SU spaces. Examples include creation of an accessible washroom in RATT, creation of a breastfeeding room, and improvements to the speed and reliability of the main elevators.

The Proposed Question

The Students' Union Building (SUB) is a key asset for students at the University of Alberta. Beyond being a place on campus to meet with your friends, study, grab lunch, or catch a movie, SUB revenues provide more than \$3 million in funding each year to support student services and initiatives, in addition to creating hundreds of job opportunities on campus.

As a non-academic space on campus, SUB is not eligible for direct government capital grants—yet still requires more than \$25 million to address accumulating deferred maintenance costs. This maintenance needs to be addressed in order to ensure its sustainability and value to students—as both a social space and an important revenue source.

The University of Alberta Students' Union (UASU) proposes to create a permanent Sustainability and Capital Fund to help provide funding that allows for the renovation and improvement of Students' Union-controlled spaces on campus like SUB. The Capital and Sustainability Fund would:

- Provide funding for projects that improve the environmental, economic, and/or social sustainability of Students' Union spaces;
- Provide up to \$10,000 of funding for each approved student sustainability project that will positively impact the campus community.

Students' Council would be responsible for approving all expenditures from the Fund. All Fund projects must demonstrate a clear contribution to environmental, economic, and/or social sustainability.

The Fund would be financed by a fee subject to the following rules:

- The fee will be initially set at \$25/term;
- Students' Council may reduce the fee if financial circumstances allow;
- The fee will be reviewed after five years; and
- The fee will be applied to students enrolled in Fall, Winter, and Intersession (Spring/Summer) terms;
- The fee can only increase according to the Alberta inflation rate;
- Augustana will be exempt from the fee.

Do you support the creation of a Sustainability and Capital Fund to be implemented in the Fall 2020 academic year?