

**STUDENTS'  
COUNCIL**

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**Tuesday, April 9, 2019  
6:00PM  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ORDER PAPER (SC-2018-25)**

**2018-25/0      SMUDGING CEREMONY**

**2018-25/1      SPEAKERS BUSINESS**

**2018-25/1a      Announcements - This the final Students' Council meeting of the 2018/19 academic session.**

The next meeting of the Students' Council will take place on **Tuesday, April 23, 2019** at 6:00PM in **Council Chambers**, at University Hall.

**2018-25/2      PRESENTATIONS**

**2018-25/2a      FLAMAN MOVES** to sponsor a presentation from The Gateway.

***Presenter(s):***

- The Gateway Staff

***Abstract:***

At the last meeting of the year, The Gateway bestows a number of very prestigious awards to that recognize the highlights of this year's Students' Council term.

**2018-25/3      EXECUTIVE COMMITTEE REPORT**

**2018-25/4      BOARD AND COMMITTEE REPORT**

**2018-25/5      OPEN FORUM**

**2018-25/6      QUESTION PERIOD**

**2018-25/7      BOARD AND COMMITTEE BUSINESS**

- 2018-25/7a**     **BOURGEOIS/MOGALE**, on behalf of Policy Committee, **MOVE** to approve Second Reading of the EDI Policy.
- See SC-2018.25.08.
- 2018-25/7b**     **RIPKA/BILAK** **MOVE** to approve the 2019-20 Students' Union budget and fee amounts as presented.
- See SC-2018.25.09 to SC-2018.25.14.
- 2018-25/7c**     **BHATNAGAR/LEY** **MOVE** to approve the Second Reading of the Assessment and Grading Political Policy.
- See SC-2018.25.15.
- 2018-25/8**         **GENERAL ORDERS**
- 2018-25/8a**     **FLAMAN MOVES** to amend Council Standing Orders as attached.
- See SC-2018.25.07.
- 2018-25/9**         **INFORMATION ITEMS**
- 2018-25/9a**     Vice-President (External) - Report.
- See SC-2018.25.01.
- 2018-25/9b**     Vice-President (Operations and Finance) - Report.
- See SC-2018.25.02.
- 2018-25/9c**     Students' Council Motion Tracker.
- See SC-2018.25.03.
- 2018-25/9d**     Executive Committee Motion Tracker
- See SC-2018.25.04.
- 2018-25/9e**     Students' Council, Votes and Proceedings (SC-2018-24)
- See SC-2018.25.05.
- 2018-25/9f**     Students' Council - Attendance.
- See SC-2018.25.06.
- 2018-25/9g**     Council Standing Order - Amendment(s)

See SC-2018.25.07.

**2018-25/9h** Second Reading - EDI Policy

See SC-2018.25.08.

**2018-25/9i** Students' Union Budget and Fee - Document(s)

See SC-2018.25.09 to SC-2018.25.14.

**2018-25/9j** Second Reading - Assessment and Grading Political Policy

See SC-2018.25.15.

Date: 04/04/2019

To: Students' Union Council

Re: VP(X) 2018/19 Report

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Cher Conseil,

Je vous écris du Québec où je rends visite à l'Union Étudiante du Québec au nom de CASA! For those that don't speak French, I am writing from Quebec where I am attending a Quebec Student Union conference on behalf of CASA. Today, we are travelling to Rouyn-Noranda which is about a 7 hour drive north-west of Montreal.

### 1. Updates

- **Federal budget presentation:** On March 27th, VP Bhatnagar, EAA Nelson, VP-Elect Larsen and I attended a luncheon hosted by the Edmonton Chamber of Commerce where Finance Minister Bill Morneau presented his perspectives on the federal budget and also took questions from the audience. While I was not able to ask my question during the lunch, I did speak with the Minister briefly afterwards. I articulated that we were pleased with the budget overall, but asked how he expects Canada to achieve 100% work-integrated learning for students by 2023. He responded that the spending patterns that his government has been putting in place are putting Canada on track to meet that goal, however that is a rather unpredictable and speculative assumption in my view.
- **Quebec trip:** As mentioned, I am in Quebec for the last QSU caucus meeting of the year. Similar to the CASA AGM conference, the focus of these meetings will largely be to wrap up much of the work completed this year. They will also be electing their new provincial executive. At CASA AGM, the membership voted to extend the existing partnership agreement we have with the QSU for another year while negotiations (which I am a part of) continue. There were simply some timing barriers that meant we were not able to complete the renegotiations of a new modified agreement, but I am confident that it is something that can be done by November at the latest.
- **CASA AGM:** President Larsen, EAA Nelson and I attended the CASA Annual General Meeting conference in Halifax hosted by the Saint Mary's University Students' Association. It was lovely to explore their campus and learn more about their SA and advocacy in Nova Scotia. At the conference, committees wrapped up any remaining work and recommended topics that next year's membership should address. We also engaged in a long discussion about voluntary student unionism and what role CASA as an organization can play in addressing the issue (being that CASA only advocates to the federal government). Overall it was a very successful and bittersweet conference, and I will miss all delegates who will not be returning very much.
- **Provincial election & GOTV:** As we head into the last 2 weeks of the provincial election, the United Conservative Party and New Democratic Party have both released their full

platforms. They both contain certain measures on post-secondary education, so I highly recommend Council review what the parties are proposing. We expect the Alberta Party and Alberta Liberals to unveil their full platforms in the coming days. We have also begun to allocate more resources into the GOTV campaign, so keep an eye out for exciting things on campus when advance polling is in SUB! A reminder that students can vote in whichever constituency they come from at the SUB advanced polls, making it extremely easy and accessible for all eligible students to vote.

- **Strathcona County Transit:** I met with Strathcona County Councillor Robert Parks who informed me that Strathcona County Transit is implementing new schedules in the fall that will have more frequent stops on North Campus in the evenings that are also better planned around the times that classes finish. I hope this will make transit more accessible for students living in the County.

## 2. Coming up

- **Advance polls in SUB:** PLEASE VOTE! They will be open from April 9-13! There is also an election results night event being planned for April 16th, more details to come.

Don't forget to vote, tell your friends to vote, and make sure everyone votes!

Kind regards,



**UASU VP (External)**

Adam Brown



Office of the  
*Vice President (Operations & Finance)*

Date: 5/4/2019

To: Students' Union Council

Re: VPOF 2018/19 Report

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Dear Council,

Can you believe this is the last Council meeting! This year flew by yet felt like a lifetime all at the same time. I hope you are all proud of what we as a Council have accomplished this year, and have learned a lot along the way. Here are my final updates:

#### Budget

The budget is up for approval this meeting, and I am looking forward to hearing the discussion that comes with it. The good news is that we managed to breakeven, as I mentioned last meeting, and I do feel the budget reflects principles. However, I know that not all of you are business students, or may not have budget experience. I wrote a document called "SU Budget 101" which is attached to the order paper to help you make sense of what a budget is, what is significant about this one in particular, and what your role as a Councillor is with it. If you have any questions, comments or suggestions for the document or the budget, please let me know before our meeting and I can resubmit it for the late additions. I hope you find this useful!

#### Things to note

- The Dewey's strategic plan is almost completed, and is in its final editing stage. I am very excited to see this implemented over the next couple of years.
- I adjudicated another round of 27 Teaching Learning Enhancement fund grants this past week, awarding ~7 allocations to some exciting projects that will hopefully help enhance out classroom experience.
- I will be helping out some more with Get Out the Vote as the provincial election is quickly approaching. If you have not helped out at all yet, talk to Councillor Raitz about how you can get involved with this incredibly important issue.
- The transition is coming along nicely although I need to learn how to let go...easier said than done.
- We will be meeting with all of the WUSC stakeholders next week to figure out a way forward with better committee succession plans and clearly defined roles from each party to ensure the success of the program.

- SERC met last week to make recommendations on how to be most sustainable when purchasing SWAG or when promoting things in general. It was a great meeting but unfortunately, we ran out of time before finishing. We may be able to meet one more time before the end of the term, but the more likely scenario is that the project will be transitioned to my successor.

#### Closing words

I do sincerely appreciate all of your hard work, dedication, and feedback throughout the year. You helped strengthen the organization, and challenged me on a personal level to become a better leader and I am grateful. I hope you take the lessons you have learned throughout the year and apply them in your life in whatever you choose to pursue, and that you look back fondly on your experience with the UASU. Good luck with final exams, and beyond!

Best wishes to all,

*Emma Ripka*

UASU VP Operations & Finance  
Emma Ripka

Item	Motion	Result	Meeting	Date
2018-00/1a	JONATHAN BARRACLOUGH is appointed as the Speaker for the 2018/19 session of Council.	N/A	SC-2018-00	04/17/2018
2018-00/8a	FLAMAN/PALINDAT MOVED to approve the 2018-19 Students' Council Meeting Schedule.	CARRIED	SC-2018-00	04/17/2018
2018-00/8b	PALINDAT, STATT, BOSE, CHUNG, KOBES, LEY, THIBAudeau are declared appointed to Audit Committee by acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8c	CUTARM, MOGALE, and SUNDAY are declared appointed to Aboriginal Relations and Reconciliation Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8d	LEY, RIPKA, SUNDAY, THIBAudeau, HADDOUCHE, RAITZ, and KIM are declared appointed to Bylaw Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8e	FLAMAN, LIN, PALINDAT, FARRIS, and KIM are declared appointed to Council Administration Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8f	HADDOUCHE, DIPINTO, BOSE, ANDERSON, SUNDAY, ST. HILAIRE, and LIN are declared appointed to Finance Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8g	CUTARM, RIZVI, FARRIS, AGARWAL, and MUSTAFA are declared appointed to Nominating Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8h	RAITZ, BILAK, PALINDAT, FARRIS, PALMER, and MOGALE are declared appointed to the Policy Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-01/1d	KIM/THIBAudeau MOVED to approve the Students' Council Standing Orders.	CARRIED	SC-2018-01	05/15/2018
2018-01/2a	LARSEN/DIPINTO MOVED to allow the KAIROS Blanket Exercise presentation.	CARRIED	SC-2018-01	05/15/2018
	FLAMAN/FARRIS MOVED to suspend Standing Orders to allow the presentation time to exceed thirty minutes.	CARRIED	SC-2018-01	05/15/2018
2018-01/7a	BILAK is appointed to Finance Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-01/8a	KIM, RAITZ, RIZVI are declared appointed to the GovWeek Planning Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-02/7a	AGARWAL is declared appointed to the Audit Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7b	BELCOURT is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7c	CALLIHOO is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7d	HOSSEINY is declared appointed to the Finance Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8a	BILAK is declared appointed to the Gateway Student Journal Society Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8b	PALINDAT is declared appointed to The Landing Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8c	CHUNG is declared appointed to the Student Legal Services Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8d	MOGALE is declared appointed to the Alberta Public Interest Research Group Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8e	FLAMAN, THIBAudeau are the First Alberta Campus Radio Association Board via secret ballot.	CARRIED	SC-2018-02	05/29/2018
2018-03/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the first the reading of the Residence Policy.	CARRIED	SC-2018-03	06/12/2018
	FLAMAN MOVED to amend the Policy removing the double space in §4 and an extraneous "i" in §5.	CARRIED	SC-2018-03	06/12/2018
2018-03/8a	KIM, DIPINTO are declared appointed to the Health and Dental Plan Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-03/8b	BILAK, CHUNG are declared appointed to the Discipline, Interpretation, and Enforcement Board Hiring Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-04/7a	SUNDAY/MOGALE MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to appoint Councillor Cutarm onto the Council on Aboriginal Initiatives.	CARRIED	SC-2018-04	06/26/2018
2018-04/7b	RAITZ/PALMER MOVED, on behalf of the Policy Committee, to approve the second reading of the Residence Policy.	CARRIED	SC-2018-04	06/26/2018
	AGARWAL MOVED to amend §2(5) in order to replace the term "i" with "will".	CARRIED	SC-2018-04	06/26/2018
2018-05/7a	BILAK/BOURGEOIS MOVE TO RATIFY the appointment of Karamveer Lalh to Chief Tribune of the Discipline, Interpretation, and Enforcement Board.		SC-2018-05	07/10/2018
	FLAMAN/BILAK MOVE to suspend Standing Orders, cancel recess and discussion of the item <i>in camera</i> to the next meeting.	CARRIED	SC-2018-05	07/10/2018
2018-05/7b	CUTARM/MOGALE MOVE, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointment of Kimberley Fraser-Airhert onto the Aboriginal Relations and Reconciliation Committee.	CARRIED	SC-2018-05	07/10/2018
2018-05/7c	KIM/RAITZ MOVE, on behalf of the Bylaw Committee, to approve the First Principles of Bill #2, "Bylaw 100 Attendance Regulations" as attached.		SC-2018-05	07/10/2018
	FLAMAN/STATT MOVE to commit (i.e. to send the item back to Bylaw Committee).	CARRIED	SC-2018-05	07/10/2018
2018-05/8a	LARSEN/THIBAudeau MOVE to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.		SC-2018-05	07/10/2018
	SUNDAY/PALMER MOVE to postpone this motion to the next meeting of Students' Council.	CARRIED	SC-2018-05	07/10/2018
2018-06/7a	THIBAudeau is declared appointed to Policy Committee via secret ballot.		SC-2018-06	07/31/2018
2018-06/7b	BILAK/PALMER MOVED, on behalf of the Policy Committee, to approve the First Reading of the Non-Partisan Political Policy.	CARRIED	SC-2018-06	07/31/2018
2018-06/7c	SUNDAY/THIBAudeau MOVED, on behalf of the Bylaw Committee, to approve Bill #3: Bylaw 100 Students' Council committee regulations as follows	CARRIED	SC-2018-06	07/31/2018
2018-06/8a	BILAK/BOURGEOIS RATIFIED the appointment of Karamveer Lalh to Chief, Tribune of the Discipline, Interpretation, and Enforcement Board.	CARRIED	SC-2018-06	07/31/2018
2018-06/8b	LARSEN/CUTARM MOVED to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.	CARRIED	SC-2018-06	07/31/2018
2018-07/2a	BHATNAGAR/RAITZ MOVED to allow the "Be Book Smart Fair" Presentation.	CARRIED	SC-2018-07	08/21/2018
2018-07/2b	BOURGEOIS/SUNDAY MOVED to allow the "Council Involvement at WOW / NSO" Presentation.	CARRIED	SC-2018-07	08/21/2018
2018-07/7a	PALINDAT/THIBAudeau MOVES to appoint one (1) member of Students' Council to the Audit Committee.	N/A	SC-2018-07	08/21/2018
2018-07/7b	KIM MOVES to nominate one (1) member of Students' Council to the Bylaw Committee.	N/A	SC-2018-07	08/21/2018
2018-07/7c	SUNDAY/LEY MOVE to approve First Principles of Bill #4: Students' Council Committee Chairs' Training.	FAILED	SC-2018-07	08/21/2018
2018-07/7d	SUNDAY/KIM MOVE, on the recommendation of Bylaw Committee, to approve the Second Principles of Bill #3.	CARRIED	SC-2018-07	08/21/2018
	THIBAudeau MOVED to amend §12(8) to reflect that the ARRC membership is composed of three members of Council, Executive members, with remaining members as the Permanent members.	CARRIED	SC-2018-07	08/21/2018
	LARSEN MOVED to amend §12(1) to read "first principles regarding changes to this bylaw, in regards to standing committee membership, require a recommendation from the standing committee."	CARRIED	SC-2018-07	08/21/2018



2018-07/7e	RAITZ MOVES, on behalf of the Policy Committee, to approve the First Principles of the Capital Projects Policy.	CARRIED	SC-2018-07	08/21/2018
2018-07/7f	RAITZ MOVES, on behalf of the Policy Committee, to approve the Second Principles of the Non-Partisan Political Policy.	CARRIED	SC-2018-07	08/21/2018
2018-08/2a	RIPKA/FLAMAN MOVED to present "A Sustainable Capital plan"	CARRIED	SC-2018-08	09/11/2018
	FLAMAN/BOURGEOIS MOVED to extend the presentation time by fifteen minutes.	CARRIED	SC-2018-08	09/11/2018
	LEY/CUTARM MOVED to extend the presentation time by ten minutes.	CARRIED	SC-2018-08	09/11/2018
2018-06/6	SUNDAY/BOURGEOIS MOVED to enter in-camera.	CARRIED	SC-2018-08	09/11/2018
2018-06/6	FLAMAN/STATT MOVED to exit in-camera.	CARRIED	SC-2018-08	09/11/2018
2018-08/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the Second Reading Capital Projects.	CARRIED	SC-2018-08	09/11/2018
	FLAMAN/RIPKA CALLED the question.	CARRIED	SC-2018-08	09/11/2018
2018-08/8a	LARSEN/FLAMAN MOVED to appoint one member of Students' Council to the Council Administration Committee (CAC).	CARRIED	SC-2018-08	09/11/2018
2018-08/8b	LARSEN/KIM MOVED to appoint one member of Students' Council to the Audit Committee.	CARRIED	SC-2018-08	09/11/2018
2018-08/8c	LARSEN/FLAMAN MOVED to approve Stephen Raitz to hold the position of GOTV	CARRIED	SC-2018-08	09/11/2018
2018-08/8d	LARSEN/AGARWAL MOVED to appoint four (4) members of student council to the PAW Strategic Operating Committee. (Meetings Mondays 3-4PM, Oct. 1, Dec. 3, Feb. 4, April 1).	CARRIED	SC-2018-08	09/11/2018
2018-08/8e	LARSEN MOVED to appoint three (3) members of Students Council to the Strategic Plan Steering Committee. (Meetings are to be held 3:30pm - 5:00pm every Tuesday)	CARRIED	SC-2018-08	09/11/2018
	RIPKA/RIZVI MOVED to table 2018-08/8e to the next meeting.	CARRIED	SC-2018-08	09/11/2018
	LEY/KIM CALLED the question	CARRIED	SC-2018-08	09/11/2018
2018-09/2a	SUNDAY/BHATNAGAR to allow the presentation "Smudging Teachings".	CARRIED	SC-2018-09	09/18/2018
	SUNDAY/PALMER MOVED to extend the presentation to be a total length of one hour.	CARRIED	SC-2018-09	09/18/2018
2018-09/2b	RIPKA/KIM to allow a presentation on Bill #2: Bylaw 100	CARRIED	SC-2018-09	09/18/2018
2018-09/2c	RAITZ/AGARWAL MOVED to present the "UASU Get Out The Vote Campaign" presentation.	CARRIED	SC-2018-09	09/18/2018
2018-09/9a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the First Reading of the Internationalization Policy.	CARRIED	SC-2018-09	09/18/2018
	AGARWAL/PALMER MOVED to amend the Resolution 10 to read "Students' Council" from "Student's Council"	CARRIED	SC-2018-09	09/18/2018
	KIM/BROWN CALLED the question.	CARRIED	SC-2018-09	09/18/2018
2018-09/8a	LARSEN/STATT MOVED to appoint three (3) members of Students Council to the Strategic Plan Steering Committee. (Meetings are to be held 3:30pm - 5:00pm every Tuesday)	N/A	SC-2018-09	09/18/2018
	BHATNAGAR/AGARWAL MOVED to commit to the motion to Committee.	CARRIED	SC-2018-09	09/18/2018
	BHATNAGAR/CUTARM MOVED the previous question.	CARRIED	SC-2018-09	09/18/2018
2018-09/8b	RIPKA/SUNDAY MOVED to appoint one (1) member of Students' Council to The Landing Board.	N/A	SC-2018-09	09/18/2018
2018-10/7a	BHATNAGAR/FLAMAN MOVED to appoint one (1) member to the UASU Nominating Committee.	N/A	SC-2018-10	10/02/2018
2018-10/7b	RIPKA MOVED to appoint one (1) member of Council to the Finance Committee.	N/A	SC-2018-10	10/02/2018
2018-10/7c	KIM/FLAMAN MOVE to approve First Principles of Bill #2: Bylaw 100 attendance regulations.	N/A	SC-2018-10	10/02/2018
2018-10/7d	KIM/THIBAudeau MOVE to approve First Principles of Bill #5: First principles of Bilingualism.	N/A	SC-2018-10	10/02/2018
2018-10/8a	BHATNAGAR/FARRIS MOVED to appoint one (1) member to GovWeek Planning Committee.	N/A	SC-2018-10	10/02/2018
2018-10/8b	RAITZ/BOURGEOIS MOVED, on behalf of Policy Committee, to approve the Second Principles of the Internationalization Policy.	CARRIED	SC-2018-11	10/02/2018
2018-11/2a	SUNDAY/FLAMAN MOVED to present "ARRC Town Hall Feedback".	CARRIED	SC-2018-11	10/16/2018
2018-11/7a	SUNDAY/FARRIS MOVED to appoint one (1) member of Council to the Aboriginal Relations and Reconciliation Committee.	N/A	SC-2018-11	10/16/2018
	ADWAN is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.		SC-2018-11	10/16/2018
2018-11/7b	BILAK/PALMER MOVED to ratify the appointment of Krishen Singh as a Tribune on the Discipline, Interpretation, and Enforcement Board.	CARRIED	SC-2018-11	10/16/2018
2018-11/7c	RIPKA/FLAMAN MOVED to appoint one (1) member of Council to the First Alberta Campus Radio Association Board (FACRA).	N/A	SC-2018-11	10/16/2018
	SUNDAY is declared appointed to First Alberta Campus Radio Association Board via acclamation.		SC-2018-11	10/16/2018
	SUNDAY/KIM MOVED to suspend Standing Orders.		SC-2018-11	10/16/2018
2018-11/7d	KIM/SUNDAY MOVED, on behalf of the Bylaw Committee, to approve the second principles of Bill #2: Bylaw 100 Attendance Regulations.	CARRIED	SC-2018-11	10/16/2018
2018-12/2a	LARSEN/SUNDAY MOVED to do a presentation to council on the Government of Alberta Tuition Framework.	CARRIED	SC-2018-12	11/13/2018
2018-12/2b	BROWN/FARRIS MOVED to do a presentation on the Canadian Alliance of Student Associations.		SC-2018-12	11/13/2018
2018-12/7a	THIBAudeau/ FLAMAN MOVES on behalf of Audit Committee to approve the KPMG audit findings.		SC-2018-12	11/13/2018
2018-12/7b	KIM/SUNDAY MOVED to nominate one (1) member of Students' Council to the Bylaw Committee.		SC-2018-12	11/13/2018
2018-12/7c	RAITZ/PALMER MOVES to nominate one (1) member of Students' Council to the Policy Committee.	CARRIED	SC-2018-12	11/13/2018
	LEY is declared appointed to Policy Committee via secret ballot.		SC-2018-12	11/13/2018
	LARSEN/PALMER MOVED to enter the meeting into in camera.	CARRIED	SC-2018-12	11/13/2018
	AGARWAL/FARRIS MOVED to exit the meeting from ex camera.	CARRIED	SC-2018-12	11/13/2018
2018-13/5	BELCOURT/RIZVI MOVED to enter in camera.	CARRIED	SC-2018-13	11/13/2018
	FLAMAN/PALMER MOVED to exit in camera.	CARRIED	SC-2018-13	11/13/2018

<b>2018-13/7a</b>	SUNDAY/FARRIS MOVED to appoint one (1) member of Students' Council to the Aboriginal Relations and Reconciliation Committee.		SC-2018-13	11/13/2018
	RIZVI is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.		SC-2018-13	11/13/2018
<b>2018-13/7b</b>	RIPKA/PALMER MOVED to appoint two (2) members of Council to Finance Committee.	CARRIED	SC-2018-13	11/13/2018
	HUSSEIN and BOSE are declared appointed to Finance Committee via acclamation.		SC-2018-13	11/13/2018
<b>2018-13/7c</b>	KIM/FARRIS MOVED to nominate one (1) member of Students' Council to the Bylaw Committee.	CARRIED	SC-2018-13	11/13/2018
	STATT is declared appointed to Bylaw Committee via acclamation.		SC-2018-13	11/13/2018
<b>2018-13/7d</b>	RAITZ/PALMER MOVED to nominate one (1) member of Students' Council to the Policy Committee		SC-2018-13	11/13/2018
	SUNDAY is declared appointed to Policy Committee via acclamation.		SC-2018-13	11/13/2018
<b>2018-13/8a</b>	RIPKA/BOURGEOIS MOVED that Students' Council, upon the recommendation of the Executive Committee, approve the proposed contract between the Students' Union and Studentcare.		SC-2018-13	11/13/2018
<b>2018-13/8b</b>	BOURGEOIS/STATT MOVED to integrate The Landing into the Student Services Unit of the University of Alberta Students' Union.	POSTPONED	SC-2018-13	11/13/2018
	FARRIS/PALMER MOVED to extend the proceedings by twenty minutes.	CARRIED	SC-2018-13	11/13/2018
	SUNDAY/BOURGEOIS MOVED to postpone the item until such time as the Students' Union consults with a lawyer on the legality of this integration and fee collection in relation to the provision	CARRIED	SC-2018-13	11/13/2018
<b>2018-13/8c</b>	RIPKA/AGER MOVED to go in camera for a Business Strategy Discussion.	CARRIED	SC-2018-13	11/13/2018
<b>2018-14/2a</b>	BHATNAGAR/BOSE MOVED to allow the "ESS FAMF Presentation".	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/2b</b>	BOURGEOIS/BILAK MOVED to allow the "Proposed Changes to Student Group Oversight" presentation.	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/7a</b>	KIM/FLAMAN MOVED to approve the First Alberta Campus Radio Association plebiscite question, on the recommendation of Bylaw Committee, as listed below.	CARRIED	SC-2018-14	11/27/2018
	BHATNAGAR/BOURGEOIS MOVED to amend the question to read "Do you support a fee of \$1.25 per term to support CJSR.FM.88".		SC-2018-14	11/27/2018
	BHATNAGAR MOVED to amend the amendment to read "Do you support continuing to pay \$1.25 per term toward CJSR.FM.88"		SC-2018-14	11/27/2018
	STATT MOVED to enter the meeting into Committee of the Whole.	OUT OF ORDER	SC-2018-14	11/27/2018
	BOURGEOIS/BOSE MOVED the previous question.		SC-2018-14	11/27/2018
	BHATNAGAR/CUTARM MOVED to suspend Council Standing Orders to allow the meeting to proceed to 9:30pm.		SC-2018-14	11/27/2018
<b>2018-14/7b</b>	KIM/STATT MOVED to approve the Student Legal Services of Edmonton Fund plebiscite question, on the recommendation of Bylaw Committee, as listed below.	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/7c</b>	SUNDAY/BOURGEOIS MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointment of Colin Mulholland onto the Aboriginal Relations	CARRIED	SC-2018-14	11/27/2018
	BOURGEOIS/KIM MOVED:			
	WHEREAS students agreed by referendum to pay a dedicated fee to fund certain programs and services by The Landing;			
	AND WHEREAS, the governance of The Landing is no longer functional;			
	AND WHEREAS The Landing is no longer able to fulfill its reporting requirements or carry out its mandate;			
	AND WHEREAS the membership of The Landing have passed a resolution asking the Students' Union to step in and integrate the programs and services offered by The Landing into Students' Union			
<b>2018-14/8a</b>	The Landing Board and Students' Council jointly resolve to amend the DFU so that The Landing is no longer required to have a governance structure that is independent from the Students' Union	CARRIED	SC-2018-14	11/27/2018
	BOURGEOIS/FARRIS MOVED to enter the meeting into in camera.	CARRIED	SC-2018-14	11/27/2018
	BOURGEOIS/BHATNAGAR MOVED to exit the meeting from in camera.	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/8b</b>	BHATNAGAR/HADDOUCHE MOVED the previous question.	CARRIED	SC-2018-14	11/27/2018
<b>2018-15/2a</b>	RIPKA MOVED to present "Update on the Capital Plan".	CARRIED	SC-2018-15	12/11/2018
	SUNDAY/FLAMAN MOVED to table item 2018-15/2a until the next meeting.	FAILED	SC-2018-15	12/11/2018
	RIPKA/KIM MOVED the previous question.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/2b</b>	BHATNAGAR/SUNDAY MOVED to present "GovWeek 2019".	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/2c</b>	BHATNAGAR/FLAMAN MOVED to present "Law Students' Association Membership Fee Proposal".	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/2d</b>	LARSEN MOVES to accept a presentation on "Community Engagement".	CARRIED	SC-2018-15	12/11/2018
	RIPKA/PALMER MOVED to indefinitely table item 2018-15/2d.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7a</b>	BHATNAGAR/FARRIS MOVED to approve First Principles of the Students in Governance Political Policy.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7b</b>	BHATNAGAR/AGARWAL MOVED to approve First Principles of the Quality Instruction Political Policy.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7c</b>	BILAK/STATT MOVED, on behalf of Policy Committee, to approve the First Reading of the Experiential Learning Political Policy.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7d</b>	BOURGEOIS/SUNDAY MOVED to approve Bill #6, Changes to Student Group Oversight, in First Principles.	CARRIED	SC-2018-15	12/11/2018
	SUNDAY/FLAMAN MOVED to commit item 2018-15/7d to Bylaw Committee.	CARRIED	SC-2018-15	12/11/2018
	STATT/BOURGEOIS MOVED the previous question.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7e</b>	LEY/KIM MOVED to approve the Aboriginal Student Council (ASC) Referendum Question.	CARRIED. Belco	SC-2018-15	12/11/2018
	FARRIS/AGARWAL MOVED to suspend Standing Orders to extend the meeting by ten minutes.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/8a</b>	BHATNAGAR/HADDOUCHE MOVED to approve the Faculty Association Membership Fee Proposal from the Engineering Students' Society.	CARRIED	SC-2018-15	12/11/2018

	PALMER/CUTARM MOVED to Suspend Standing orders extend the meeting by fifteen minutes.	CARRIED	SC-2018-15	12/11/2018
		CARRIED. Cutar		
	KOBES/BOURGEOIS MOVED the previous question.		SC-2018-15	12/11/2018
	BHATNAGAR/BOURGEOIS MOVED to amend the Students' Council schedule such that the meeting of 2018-17 will occur in Council Chambers and the meeting of 2018-18 will occur at Campus	CARRIED.	SC-2018-15	12/11/2018
2018-16/2a	BHATNAGAR/BROWN MOVED to allow the "ACCESS Open Minds" Presentation.	CARRIED.	SC-2018-16	01/08/2019
2018-16/2b	BROWN/BHATNAGAR MOVED to allow the "Deferred Maintenance at the University of Alberta" presentation.	CARRIED.	SC-2018-16	01/08/2019
2018-16/2c	BHATNAGAR/FLAMAN MOVED to allow a Presentation regarding the Reusable Dish Program.	CARRIED.	SC-2018-16	01/08/2019
2018-16/7a	FLAMAN/BHATNAGAR MOVED to nominate two (2) members of Students' Council as permanent members of the Council Administration Committee.	CARRIED.	SC-2018-16	01/08/2019
	AGARWAL, CUTARM are declared appointed to Council Administration Committee via secret ballot.		SC-2018-16	01/08/2019
2018-16/8a	BHATNAGAR/STATT MOVES to approve the Faculty Association Membership Fee Proposal from the Law Students' Association.	CARRIED.	SC-2018-16	01/08/2019
2018-16/8b	BHATNAGAR MOVED to nominate one member (1) of Students' Council as a permanent member of the Policy Committee.		SC-2018-16	01/08/2019
	CUTARM is declared appointed to Policy Committee via acclamation.	CARRIED.	SC-2018-16	01/08/2019
2018-16/8c	FLAMAN MOVED to nominate one member (1) of Students' Council as a permanent member of the Nominating Committee.	CARRIED.	SC-2018-16	01/08/2019
	ADWAN is declared appointed to Nominating Committee via acclamation.		SC-2018-16	01/08/2019
2018-16/8d	STATT MOVED to nominate one member (1) of Students' Council as a permanent member of the Audit Committee.	CARRIED.	SC-2018-16	01/08/2019
	HUSSEIN is declared appointed to Audit Committee via acclamation.	CARRIED.	SC-2018-16	01/08/2019
2018-17/2a	N/A MOVED to allow the "Exclusivity of Students' Council: Talking Circle and Brainstorming" Presentation.	CARRIED.	SC-2018-17	01/22/2019
2018-17/2b	N/A MOVED to allow the "Campus Facilities Safety and Security Working Group Report" Presentation.	CARRIED.	SC-2018-17	01/22/2019
2018-17/2c	N/A MOVED to allow the "CAUS Update" Presentation.	CARRIED.	SC-2018-17	01/22/2019
2018-18/7a	BILAK/BROWN MOVED, on behalf of Policy Committee, to approve the second reading of the Experiential Learning Political Policy.	CARRIED.	SC-2018-18	01/29/2019
	FLAMAN MOVED to omnibus items 2018-18/7a,7b,7c.	FAILED	SC-2018-18	01/29/2019
2018-18/7b	BHATNAGAR/BROWN MOVED to approve the second reading of the Quality Instruction Political Policy.	CARRIED.	SC-2018-18	01/29/2019
2018-18/7c	BHATNAGAR/BILAK MOVED to approve the second reading of the Students in Governance Political Policy.	CARRIED.	SC-2018-18	01/29/2019
2018-18/7d	KIM/BILAK MOVED, on behalf of Bylaw Committee, to approve First Principles of Bill 6: Changes to Student Group Oversight.	CARRIED.	SC-2018-18	01/29/2019
2018-18/7e	RAITZ/BHATNAGAR MOVED, on behalf of the Policy Committee, to approve the First Reading of the Engagement Policy.	CARRIED.	SC-2018-18	01/29/2019
2018-18/7f	STATT/BILAK MOVED to appoint two (2) members of Students' Council to the Audit Committee.	CARRIED.	SC-2018-18	01/29/2019
	TSE, SUNDAY are declared appointed to Audit Committee via acclamation.	CARRIED.	SC-2018-18	01/29/2019
2018-18/8a	RIPKA/LEY MOVED to establish an ad-hoc committee on Executive Compensation.	CARRIED.	SC-2018-18	01/29/2019
2018-18/8b	RIPKA/BILAK MOVED to approve the Students Spaces referendum question as follows:	OUT OF ORDER.	SC-2018-18	01/29/2019
	FLAMAN MOVED to suspend Standing Orders to allow guests of Council to speak.	CARRIED.	SC-2018-18	01/29/2019
	RIPKA/BROWN MOVED to enter into committee of the whole.	CARRIED.	SC-2018-18	01/29/2019
	RAITZ/BOSE MOVED to return to committee of the difference.	CARRIED.	SC-2018-18	01/29/2019
	LEY MOVED to amend the question to read "It would cost over \$1 billion to address all maintenance needs on campus. Government funding for updating university facilities usually leaves out	CARRIED.	SC-2018-18	01/29/2019
	FLAMAN/SUNDAY MOVED to extend the meeting by fifteen minutes.	CARRIED.	SC-2018-18	01/29/2019
	FLAMAN/BOURGEOIS MOVED to extend until the conclusion of the present motion.	CARRIED.	SC-2018-18	01/29/2019
	RIPKA/RAITZ MOVED to table item 2018-18/8b until the next meeting and call a meeting, yet to be determined, that will occur before Monday, February 4	CARRIED.	SC-2018-18	01/29/2019
2018-19/8a	RIPKA/BILAK MOVE to approve the Students Spaces referendum question as follows:	FAILED.	SC-2018-19	02/02/2019
	SUNDAY/FLAMAN moved to enter the meeting into a committee of the whole.	CARRIED.	SC-2018-19	02/02/2019
	FLAMAN/BROWN MOVED to return to committee of the difference.	CARRIED.	SC-2018-19	02/02/2019
	BHATNAGAR/BILAK MOVED to enter the committee of the whole to discuss the proposed question.	CARRIED.	SC-2018-19	02/02/2019
	BHATNAGAR/STATT MOVED to return to the committee of the difference.	CARRIED.	SC-2018-19	02/02/2019
	MOGALE/RIZVI MOVED to recess for fifteen minutes.	CARRIED.	SC-2018-19	02/02/2019
2018/20/2a	BROWN/HADDOUCHE MOVED to allow the 'Campus Saint-Jean: une institution unique' Presentation.	CARRIED.	SC-2018-20	02/05/2019
	LEY/BROWN MOVED, on behalf of the Policy Committee, to approve the First Reading of the Food Policy.	CARRIED.	SC-2018-20	02/05/2019
2018-20/7a	BROWN/BHATNAGAR MOVED to approve the First Reading of the Student Employment Political Policy.	CARRIED.	SC-2018-20	02/05/2019
2018-20/7b	RIPKA/FLAMAN MOVED to approve the 2019-2020 Budget Principles.	CARRIED.	SC-2018-20	02/05/2019
2018-20/8a	BHATNAGAR MOVED to discuss feedback for the user interface of the Universal Student Ratings of Instruction database, aligned with the Quality Instruction Political Policy.	CARRIED.	SC-2018-20	02/05/2019
2018-20/8b	RIPKA/LARSEN MOVED to establish an ad-hoc committee on Executive Compensation.		SC-2018-20	02/05/2019
	RIPKA MOVED to amend 3(1)(a) to render the Vice-President Finance and Operations as a non-voting member.		SC-2018-20	02/05/2019
	SUNDAY MOVED to amend Section 2.2 to read "three members" instead of "members"		SC-2018-20	02/05/2019
	SUNDAY MOVED to amend Section 2.1 to read "the permanent membership of the committee shall consist of"		SC-2018-20	02/05/2019
	STATT MOVED to amend 3(1)(c) to read "one student at large" as a voting position.		SC-2018-20	02/05/2019

	LARSEN/FLAMAN MOVED to enter in camera to discuss political strategy.	CARRIED.	SC-2018-20	02/05/2019
<b>2018-21/2a</b>	FLAMAN/BOURGEOIS MOVED to allow a presentation regarding the University of Alberta Board of Governors	CARRIED.	SC-2018-21	02/12/2019
<b>2018-21/2b</b>	LARSEN/FLAMAN MOVED to allow a presentation on Council Order Papers and Standing Orders.	CARRIED.	SC-2018-21	02/12/2019
<b>2018-21/2c</b>	LARSEN/BROWN MOVED to allow a presentation in regards to an update on the Strategic Planning Committee Progress.	CARRIED.	SC-2018-21	02/12/2019
<b>2018-21/8a</b>	BHATNAGAR/KIM MOVED to appoint one member of Students' Council to the Chancellor Joint Committee 2019-2020.	CARRIED.	SC-2018-21	02/12/2019
	BOSE is declared appointed to the Chancellor Joint Committee by secret ballot.		SC-2018-21	02/12/2019
<b>2018-21/8b</b>	RIPKA/DIPINTO MOVED to appoint four (4) members of the Council to the Executive Compensation Review Committee.	CARRIED.	SC-2018-21	02/12/2019
	RAITZ, HADDOUCHE, BOSE, and TSE are declared appointed to the Executive Compensation Review Committee by secret ballot.		SC-2018-21	02/12/2019
<b>2018-22/7a</b>	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the Second Reading of the Engagement Policy.	CARRIED.	SC-2018-22	02/26/2019
<b>2018-22/7b</b>	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the Second Reading of the Student Employment Policy.	CARRIED.	SC-2018-22	02/26/2019
<b>2018-22/7c</b>	RAITZ/ANDERSEN MOVED, on behalf of the Policy Committee, to approve the First Reading of the Campus St. Jean Policy.	CARRIED.	SC-2018-22	02/26/2019
	LARSEN MOVED to amend Resolution 2 of the Campus St. Jean Policy to read "the Students' Union shall strive to conduct its surveys in French and English"	CARRIED.	SC-2018-22	02/26/2019
<b>2018-23/2a</b>	FLAMAN/LARSEN MOVED to allow a presentation from the President David Turpin.	CARRIED.	SC-2018-23	03/12/2019
<b>2018-23/7a</b>	BILAK/STATT MOVED to approve the First Principles of Bill #7: Changes to Students Council Standing Orders Amendment Process.	CARRIED.	SC-2018-23	03/12/2019
<b>2018-23/8a</b>	LARSEN/FLAMAN MOVED to ratify the 2019 Strategic Plan as listed.	CARRIED.	SC-2018-23	03/12/2019
<b>2018-24/7e</b>	BHATNAGAR/RIPKA MOVED to approve the First Reading of the Assessment and Grading Political Policy.	CARRIED.	SC-2018-24	03/26/2019
	LARSEN MOVED to amend the Policy to correct the numbering of its provisions.	FRIENDLY.	SC-2018-24	03/26/2019
<b>2018-24/7f</b>	MOGALE/BOURGEOIS MOVED, on behalf of Policy Committee, to approve the First Principles of the Equity, Diversity, and Inclusivity Policy.	CARRIED.	SC-2018-24	03/26/2019
<b>2018-24/7g</b>	LEY/BHATNAGAR MOVED to approve the Second Principles of the Food Policy.	CARRIED.	SC-2018-24	03/26/2019
	LEY MOVED to amend Fact 1 to add a space between the terms 'security' and 'is'	FRIENDLY.	SC-2018-24	03/26/2019
	BOURGEOIS MOVED to amend Fact 7 access to read "access to sufficient on-campus options is limited for students with specific dietary needs including ..."	FRIENDLY.	SC-2018-24	03/26/2019
<b>2018-24/7h</b>	LEY/LARSEN MOVED to approve the Second Reading of Bill #5 as amended.	CARRIED.	SC-2018-24	03/26/2019
	LARSEN MOVED to extend the timeline for the completion of a translation to three months from two months.	FRIENDLY.	SC-2018-24	03/26/2019
	BOURGEOIS/BHATNAGAR MOVED to amend Bylaw 600 Section 2.1(b) to read "the Committee shall procure an annual translation audit of all governing documents that have been created or i	FRIENDLY.	SC-2018-24	03/26/2019
	BOURGEOIS MOVED to amend Bylaw 600 Section 2.1(b) to replace the term 'procure' with 'obtain'.	FRIENDLY.	SC-2018-24	03/26/2019
<b>2018-24/7a</b>	KIM/RIPKA MOVED on behalf of the Bylaw Committee, to approve the Second Principles of Bill #6: Changes to SU SG Oversight.	CARRIED.	SC-2018-24	03/26/2019
<b>2018-24/7b</b>	BILAK/BOSE MOVED on behalf of the Bylaw Committee, to approve the Second Principles of Bill #7.	CARRIED.	SC-2018-24	03/26/2019
<b>2018-24/7c</b>	BHATNAGAR/BILAK MOVED to authorize the Vice-President Academic, in consultation with the Students' Council Nominating Committee, to make interim appointments for the General Facul	CARRIED.	SC-2018-24	03/26/2019
<b>2018-24/7d</b>	BROWN/RIPKA MOVED, on behalf of Policy Committee, to approve the Second Reading of the Campus Saint-Jean Political Policy.	CARRIED.	SC-2018-24	03/26/2019

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO budget no more than \$3000 to send the President, the VP External, Ms. Banister, and the DRPA to the Council of Alberta University Students Changeover Conference.		
01	2018-05-07	5/0/0	BOURGEOIS/BROWN MOVED TO budget no more than \$5002 to send the President, VP (External), and the DPRA to the Canadian Alliance of Student Associations Foundations Conference.		
01	2018-05-07	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the appointment of Shane Scott as the UGAA for a temporary term until August 31, 2018.		
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO approach Fahim Rahman about taking on a temporary position as the temporary Director of Political Affairs.		
02	2018-05-10	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO appoint Akanksha and Andre to the Aboriginal Relations and Reconciliation Committee.		
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO send the SU Executives to Healthy Campus Alberta Wellness Summit at the U of C		BHATNAGAR away
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO approve sending Craig Berry to speak at this year's COCA conference as presented		BHATNAGAR away
07	2018-06-18	4/0/0	LARSEN/RIPKA MOVED TO approve the Job Descriptions for the Director of Research and Advocacy and the External Advocacy Advisor as presented.		BROWN away
09	2018-06-27	5/0/0	RIPKA/BOURGEOIS MOVED TO approve the rebranding of SUBmart to SUBmarket as presented.		
10	2018-07-05	4/0/0	BHATNAGAR/BROWN MOVED TO send VP External Adam Brown to the CAUS Lethbridge Counterparts Conference.		LARSEN away
11	2018-07-11	5/0/0	RIPKA/LARSEN MOVED TO pursue Filistix as a potential food vendor in the lower level SUB.		
12	2018-07-16	5/0/0	BROWN/BOURGEOIS MOVED TO budget no more than \$2600.00 to send the President, VP External, and DRPA to CASA's Policy and Strategy Conference.		
13	2018-07-19	4/0/0	BHATNAGAR/BOURGEOIS MOVED TO approve a Project Allocation for \$100 to purchase a founders membership to ParityYEG.		
14	2018-07-30	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the Assistant Operations Manager- Retail Job Description as presented.		
15	2018-08-02	5/0/0	BROWN/LARSEN MOVED TO approve the JD for a GOTV Campaign Coordinator as presented.		
16	2018-08-13	5/0/0	BROWN/RIPKA MOVED TO approve the Social Media & Communications Associate Job Description as presented.		
17	2018-08-23	4/0/0	BHATNAGAR/LARSEN MOVED TO approve a Project Allocation not to exceed \$600.00 for the Annual CSJ BBQ as presented.		RIPKA away
19	2018-08-30	5/0/0	BROWN/BOURGEOIS MOVED TO approve SU signed letter to Dr. Turpin in support of the ACFA action on CSJ.		
19	2018-08-30	5/0/0	BROWN/BOURGEOIS MOVED TO approve the budgetary transfer and job description for the Student Human Resources Coordinator as presented.		
24	2018-10-01	4/0/0	RIPKA/BHATNAGAR MOVED TO make a project allocation not to exceed \$200.00 for Staff Appreciation as presented.		LARSEN away
25	2018-10-04	5/0/0	BROWN/LARSEN MOVED TO approve a Project Allocation for no more than \$600.00 for the CAUS Tuition Campaign as presented.		
25	2018-10-04	5/0/0	RIPKA/BROWN MOVED TO approve a Project Allocation for \$100.00 Staff Appreciation – Doughnut Day as presented.		

<b>Mtg Code</b>	<b>Date</b>	<b>Result</b>	<b>Motion</b>	<b>Council Agenda Reported In</b>	<b>Notes</b>
26	2018-10-16	4/0/0	RIPKA/BROWN MOVED TO approve a Project Allocation for \$850.00 for the 2017 CSJ BBQ as presented.		BOURGEOIS away
27	2018-10-29	4/0/0	BOURGEOIS/BROWN MOVED TO recommend the StudentCare contract for approval to Students' Council as presented.		
28	2018-11-01	4/0/0	BROWN/BOURGEOIS MOVED TO approve a contingency request for \$8000 for a new large format printer as presented.		BHATNAGAR away
29	2018-11-06	5/0/0	LARSEN/BOURGEOIS MOVED TO approve sending the General Manager to the AMICCUS-C Western Regional Conference as presented.		
32	2018-11-15	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO not renew the Students' Union's contract with Canada Post as recommended.		
32	2018-11-15	5/0/0	BOURGEOIS/RIPKA MOVED TO approve the Job Description for the Junior Tech Support Analyst as presented.		
32	2018-11-15	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO approve \$1110.00 from the Project Allocation Fund for the Student Leaders Summit as presented.		
34	2018-11-22	5/0/0	BOURGEOIS/BHATNAGAR MOVE TO approve the Job Description for the Director of Conferencing and Events as presented.		
35	2018-12-05	4/0/0	BOURGEOIS/BROWN MOVE TO approve a project allocation not to exceed \$600.00 for the Academic Advising Survey as presented.		BHATNAGAR away
35	2018-12-05	4/0/0	RIPKA/BROWN MOVE TO approve a project allocation not to exceed \$500.00 for the Network of Empowered Women Conference as presented.		BHATNAGAR away
36	2018-12-13	4/0/0	BOURGEOIS/BROWN MOVE THAT \$2000 be allocated from the Contingency Reserve to replace the Horowitz lobby water fountain as presented.		LARSEN away
37	2018-12-17	5/0/0	BHATNAGAR/BROWN MOVE TO approve a project allocation not to exceed \$3000.00 for GovWeek 2019 as presented.		



*University of Alberta Students' Union*

## **STUDENTS' COUNCIL**

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**Tuesday, March 26, 2019  
6:00PM  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**CALLED TO ORDER AT 6:08PM.**

### **VOTES AND PROCEEDINGS (SC-2018-24)**

**2018-24/0      SMUDGING CEREMONY**

**2018-24/1      SPEAKERS BUSINESS**

SPEAKER: Special ordered items 2018-24/7e-h from the Late Additions (SC-2018-24-LA-20190326). Confirmed that members can submit nominations for the Council scholarships as per the instructions in the email they received.

**2018-24/1a      Announcements - The next meeting of the Students' Council will take place on Tuesday, April 9, 2019 at 6:00PM in Council Chambers, at University Hall.**

**2018-24/2      PRESENTATIONS**

**2018-24/3      EXECUTIVE COMMITTEE REPORT**

Akanksha BHATNAGAR, Vice President (Academic) - Report.  
Andre BOURGEOIS, Vice President (Student Life) - Report.  
Emma RIPKA, Vice President (Operations and Finance) - Report.  
Adam BROWN, Vice President (External) - Report.  
Reed LARSEN, President - Report.

**2018-24/4      BOARD AND COMMITTEE REPORT**

Audit Committee - Report.  
Bylaw Committee - Report.  
Council Administration Committee - Report.  
Executive Committee - Report.  
Finance Committee - Report.  
Nominating Committee - Report.  
Policy Committee - Report.  
Aboriginal Relations and Reconciliation Committee - Report

Executive Compensation Committee - Report.  
Board of Governors - Report.

**2018-24/5      OPEN FORUM**

**2018-24/6      QUESTION PERIOD**

**2018-24/6a      *VP BHATNAGAR to Governor FLAMAN [on behalf of the Augustana Students' Association Executive Team]:***

*" Given the recent publication following the 3% fee increase vote of BoG student representative Levi Flaman, the Augustana Students' Association finds it necessary to clarify its position. As a student representative body, the Augustana Students' Association is bound by the values of not only the organization but the perspective of the students that it solely exists to serve. This stance demands opposition to fee increases that unfairly charge students whether they relate to tuition, meal plans, residence, or gym memberships. While the ASA is often consulted on these matters, the organization does not support fee increases intended to match increased standards of living when students are not themselves able to live by the very standards that are being set. Without dormitories being improved and shown to be more efficient, the Students' Association will not waver from this position and will consistently vote against these increases. It is no secret that Augustana residences have not been sufficiently upgraded over the past few years to account for increased standards of living and that many on-campus students have expressed their disapproval of both past and present meal plan options. It is for this reason that we do not see value in a residence and meal plan fee increase at the Augustana Campus and find that the student body has been unfairly represented at the BoG level.*

*We would like to ask the following of BoG student-elected representative Levi Flaman: (1) An explanation as to why he has voted in a manner that singles out Augustana, a campus where deferred maintenance has stalled residence improvements for over a decade, (2) Whether or not he spoke with Augustana students directly before voting in this way, and (3) What, if any, kind of research went into the decision-making process. We also call on Flaman to re-evaluate his position on the 3% Augustana fee increase and in so doing vote in the interest of the students that he is elected to represent.*

*I have also attached an information item below for the agenda."*

See SC-2018.24.08.

***VP BHATNAGAR to Governor FLAMAN:***

*"In a recent Gateway News Article, found [here](#), you were quoted stating "What's interesting about my position here is even though I was elected by my peers, my fiduciary duty is not to the student body, but it's to the university and to the board,"*



*[Governor Flaman] said". As stated on the Students' Union website, "The Undergraduate Board of Governors Representative is elected directly by students to serve as a voice for the undergraduate body", however, your quote in the Gateway directly contradicts this. Why do you believe your responsibility is not to students, when students directly elected you based on this job description?"*

**2018-24/7**      **BOARD AND COMMITTEE BUSINESS**

**2018-24/7e**      **BHATNAGAR/RIPKA MOVED** to approve the First Reading of the Assessment and Grading Political Policy.  
See SC-2018.24.03.

BHATNAGAR: Established that changes to the Policy included phrasing updates and improving the connection between Facts and their related Resolutions.

**LARSEN MOVED** to amend the Policy to correct the numbering of its provisions.  
CARRIED as friendly.

**CARRIED - 19/0/0**

**2018-24/7f**      **MOGALE/BOURGEOIS MOVED**, on behalf of Policy Committee, to approve the First Principles of the Equity, Diversity, and Inclusivity Policy.  
See SC-2018.24.04.

MOGALE: Established that the Policy, under development since last year, included extensive consultations and will act as an expansive replacement for the existing Gender Policy.

BOURGEOIS: Supported the Policy citing its addressal of students with disabilities.

BHATNAGAR: Supported that the Policy citing its intersectional approach.

LEY: Commended the authors for the robust consultation completed to produce the Policy.

**CARRIED - 19/0/0**

**2018-24/7g**      **LEY/BHATNAGAR MOVED** to approve the Second Principles of the Food Policy.  
See SC-2018.24.06.

LEY: Established that, since First Reading, the Committee added statistics in Facts 3 and 4.

**LEY MOVED** to amend Fact 1 to add a space between the terms 'security' and 'is'  
CARRIED as friendly.

BHATNAGAR: Expressed concern that Fact 7 is an incomplete sentence.

**BOURGEOIS MOVED** to amend Fact 7 access to read “access to sufficient on-campus options is limited for students with specific dietary needs including ...”

CARRIED as friendly.

BOURGEOIS: Noted that the Policy accords with the mission, vision, and values of the Food Bank.

MOGALE: Supported the Policy citing its recognition of the importance of having cultural and religious choice in food options.

LARSEN: Expressed concern that 39% of students suffer from food insecurity. Noted that food insecurity affects international and Indigenous students in particular.

**CARRIED - 17/0/0**

**2018-24/7h** **LEY/LARSEN MOVED** to approve the Second Reading of Bill #5 as amended. See SC-2018.24.07.

LEY: Established that the Bill, in accord with a Discipline, Interpretation, and Enforcement Board ruling, creates a framework for the French translation of Students' Union bylaw and policy.

**LARSEN MOVED** to extend the timeline for the completion of a translation to three months from two months.

CARRIED as friendly.

LARSEN: Proposed extending the timeline for the completion of a translation to three months from two months. Noted that this change will accommodate translations arising from the last meeting of Council in December before Christmas break. Clarified that this timeline would not allow for translations to be approved within two months. Inquired into how the Policy defines a term of Council.

LEY: Responded that each term of Students' Council refers to each elected term. Noted, therefore, that translations must be audited once per Council term on that basis. Recognised the need to produce translations within a reasonable time frame.

**BOURGEOIS/BHATNAGAR MOVED** to amend Bylaw 600 Section 2.1(b) to read “the Committee shall procure an annual translation audit of all governing documents that have been created or modified in the Council year”.

BOURGEOIS: Suggested that this amendment provides greater clarity and

flexibility as to the time in which the translation audit occurs.

LEY: Clarified that the two reasons for putting the audit at the changeover in terms were (a) to allow experienced members of the Committee to set up the audit and (b) to allow new councillors to have access to completed bylaws and policies at the beginning of their terms. Suggested having a fixed time in which to complete the translations.

LARSEN: Expressed concern at having fixed timelines for translation audits as the Committee cannot foresee the outcome, difficulty, or cost of the audit. Proposed, instead, including the timeline for audits within Translation Committee Standing Orders.

15/0/0 - CARRIED

BELCOURT: Expressed concern that the term 'procure' is unnecessarily complicated.

RIPKA: Proposed the use of the term 'obtain'.

**BOURGEOIS MOVED** to amend Bylaw 600 Section 2.1(b) to replace the term 'procure' with 'obtain'.  
CARRIED as friendly.

**CARRIED - 19/0/0**

**2018-24/7a KIM/RIPKA MOVED** on behalf of the Bylaw Committee, to approve the Second Principles of Bill #6: Changes to SU SG Oversight.

See SC-2018.24.09.

KIM: Established that, earlier in the year, Council received a presentation on the Bill which is now in Second Reading.

**CARRIED - 19/0/0**

**2018-24/7b BILAK/BOSE MOVED** on behalf of the Bylaw Committee, to approve the Second Principles of Bill #7.

See SC-2018.24.10.

KIM: Established that this Bill, on the recommendation of the Discipline, Interpretation, and Enforcement Board, centralises the authority to make amendments to Council Standing Orders in Students' Council while allowing committees to recommend changes to Council.

BILAK: Clarified that this Bill simplifies the process for completing Standing

Order amendments to ensure that there are not multiple, disconnected changes occurring without proper communication between councillors and committees.

LARSEN: Supported the motion.

**CARRIED - 19/0/0**

**2018-24/7c**     **BHATNAGAR/BILAK MOVED** to authorize the Vice-President Academic, in consultation with the Students' Council Nominating Committee, to make interim appointments for the General Faculties Council Student Vacancies until the October University of Alberta Students' Union by-Elections.

BHATNAGAR: Established that the motion intends to provide for appointing of students to vacant GFC positions via Nominating Committee in order to fill some or all of the 25 vacant seats. Noted that this a temporary measure for the summertime after which appointed members would have to seek election.

LARSEN: Supported the motion. Emphasised the importance of GFC's activities and responsibilities. Identified that GFC is considering restricting the membership of its committees to only its members. Emphasised the need for student representation on GFC committees. Determined to increase the level of advertising for GFC and Council elections.

BHATNAGAR: Expressed concern that there is no appointment mechanism to fill vacant Council positions until the October by-election.

**CARRIED - 19/0/0**

**2018-24/7d**     **BROWN/RIPKA MOVED**, on behalf of Policy Committee, to approve the Second Reading of the Campus Saint-Jean Political Policy.

See SC-2018.24.11.

BROWN: Noted that the Committee organised a Town Hall as part of the consultation for this Policy. Highlighted the Policy's recognition of the original agreement that created the Campus Saint-Jean. Expressed concern that some elements of the agreement were overlooked since 1976.

LARSEN: Supported the Policy.

BHATNAGAR: Supported the Policy citing its addressal of the disparity in the quality of programming between the Saint-Jean and North campuses.

**CARRIED - 19/0/0**

**2018-24/8**     **GENERAL ORDERS**

**2018-24/9**      **INFORMATION ITEMS**

**2018-24/9a**      Vice-President (Academic) - Report.

See SC-2018.24.01.

**2018-24/9b**      Vice-President (External) - Report.

See SC-2018.24.02.

**2018-24/9c**      Vice-President (Operations and Finance) - Report.

See SC-2018.24.03.

**2018-24/9d**      Students' Council Motion Tracker.

See SC-2018.24.04.

**2018-24/9e**      Executive Committee Motion Tracker

See SC-2018.24.05.

**2018-24/9f**      Students' Council, Votes and Proceedings (SC-2018-23)

See SC-2018.24.06.

**2018-24/9g**      Students' Council - Attendance.

See SC-2018.24.07.

**2018-24/9h**      Board of Governors Response - Augustana Students' Association.

See SC-2018.24.08.

**2018-24/9i**      Second Principles, Bill #6 - Changes to SU SG Oversight.

See SC-2018.24.09.

**2018-24/9j**      Second Principles, Bill #7.

See SC-2018.24.10.

**2018-24/9k**      Second Reading - Campus Saint-Jean Political Policy.

See SC-2018.24.11.

**2018-24/9l**      CASA - Budget Briefing (2019).

See SC-2018.24.12.

**MEETING ADJOURNED AT 8:06PM.**



# Standing Orders of Students' Council

## 1. Rules of Order

- a. Roberts' Rules of Order will be observed at all meetings of Students' Council except where they are inconsistent with University of Alberta Students' Union Bylaws or Standing Orders of Students' Council.
- b. Where the Bylaws, Standing Orders and Roberts' Rules of Order fail to provide direction with respect to procedure, the Speaker of Students' Council will decide.

## 2. Structure of Sessions

- a. The Order of Business for Students' Council will be:
  - i. Smudging Ceremony,
    1. Speaker's Business,
  - ii. Presentations,
  - iii. Board and Committee Reports,
    1. Audit Committee,
    2. Bylaw Committee,
    3. Council Administration Committee,
    4. Executive Committee,
    5. Finance Committee,
    6. Nominating Committee,
    7. Policy Committee,
    8. Undergraduate Board of Governors Representative,
    9. Other Board and Committee Reports,
  - iv. Open Forum,
  - v. Question Period,
  - vi. Board and Committee Business,
  - vii. General Orders, and
  - viii. Closed Session.
    1. Closed session will only be held if items have been submitted to the speaker for discussion in closed session.
      - a. The only items that may be submitted to the closed session are discussion or information items.
    2. A motion to begin Closed Session requires a mover, seconder and a majority vote to pass.
    3. Closed sessions shall be held in-camera and in a Committee of the Whole format with the Speaker acting as moderator and shall last until:
      - a. A Motion to Conclude Closed Session is passed by majority vote which shall return Council to Committee of the Difference and move Council ex-camera simultaneously, or
      - b. The time outlined in Section 18(2) is reached at which time Closed Session shall conclude immediately and Council shall adjourn with final attendance taken in accordance with Section 18(2).
- b. The Order of Business for the introductory meeting of the incoming Students' Council will be:
  - i. Election of a Speaker,
  - ii. Approval of Annual Meeting Schedule, and
  - iii. Nominations to:
    1. Standing Committees
    2. Ad Hoc Committees, and
    3. Operational Committees.
- c. The Order of Business for the first scheduled meeting of the year will have the following Orders of the Day added to Speaker's Business:
  - i. Installation Ceremony,
  - ii. Inaugural Addresses of Executive Officers and the Undergraduate Board of Governors Representative, and
  - iii. Approval of Standing Orders.
- d. The Order of Business for the last meeting of the year will have the following orders of the day added to Speaker's Business:
  - i. The Gateway's Students' Council Awards Presentation, and
  - ii. Farewell Addresses of Executive Officers and the Undergraduate Board of Governors Representative.



- e. At the first regular meeting of each trimester and the first meeting immediately preceding a by-election, the Oath of Office shall be taken by all members of Students' Council.
- f. Acknowledgement of Traditional Territory shall be read by the Speaker at the start of every meeting.
  - i. Refer to Aboriginal Relations & Reconciliation Committee Standing Orders for current Acknowledgement of Traditional Territory text.

### 3.Meetings

- a. Regular meetings shall be defined as those approved during the introductory meeting.
- b. Attendance required activities shall be defined as those approved during the introductory meeting.
- c. Special Meetings of Students' Council may be called by the:
  - i. Speaker of Students' Council,
  - ii. Majority vote of the Council Administration Committee,
  - iii. Majority vote of Executive Committee members, and
  - iv. Majority vote of Students' Council.
- d. All members of Students' Council must be notified of Special Meetings of Students' Council immediately upon the meeting being called with no less than 96 hours prior to the meeting time.
- e. Regular Meetings of Students' Council may be cancelled by:
  - i. The Speaker of Students' Council,
  - ii. A majority vote of Council Administration Committee permanent members,
  - iii. or a majority vote of Students' Council so long as the decision is made more than 96 hours before the start of the intended meeting.
- f. Meetings of Students' Council shall be cancelled when no submissions beyond information Items and written questions have been received prior to the submission deadline for the main order paper.
- g. Meetings of Students' Council shall be cancelled if all the items of business have been withdrawn.

### 4.Orders of the Day

- a. Any voting member of Students' Council may submit General Orders to be considered by Students' Council.
- b. Any Board/Committee of Students' Council may submit Board and Committee Business to be considered by Students' Council.
- c. Any Students' Union Member may submit an information item for inclusion in the agenda package provided that it is related to the proceedings.
- d. Orders of the Day shall appear on the Order Paper in the order they were submitted.
- e. Information Items shall be prioritized as follows:
  - i. Information items pertaining to Board and Committee Business and General Orders except presentation slides,
  - ii. Written reports from Executives, Board of Governors Representative, Committee Chairs and members from other Boards and Committees,
  - iii. Supplementary information such as Students' Council Attendance, Students' Council Motion Tracker, Executive Committee Motion Tracker, Students' Council Votes & Proceedings, presentation slides, etc.
- f. Orders of the Day must be submitted to the Speaker and the Administrative Assistant to Students' Council by 8:00 a.m. on the 2nd business day prior to a Students' Council meeting.
- g. Late additions to the Order Paper must be submitted by 1:00 p.m. on the day of a Students' Council meeting.
- h. Late Additions to the Order Paper may be added at the meeting if the items of business cannot be postponed to a future meeting of Students' Council for resolution without risking detrimental consequences to or negative procedural difficulties for the Students' Union.
- i. The agenda package will be published in the following manner:
  - i. A full electronic copy will be e-mailed to all members of Students' Council, proxies and Councillor-designates,
  - ii. A full electronic copy will be e-mailed to The Gateway News Editor,
  - iii. A full electronic copy will be placed on the Students' Union web page,
  - iv. A full paper copy will be printed for a Council member only if requested by the late additions submission deadline outlined in Standing Orders 4.6.1.
  - v. Five (5) condensed agendas will be printed and made available at the meeting.
- j. The agenda package will be published no later than 5:00 p.m. on the 2nd business day prior to a Students' Council meeting.
- k. For meetings called under the authority of Standing Order 3(2), there will be no submission or publishing deadline.

### 5.Special Orders

- a. Motions making specific Orders of the Day Special Orders are privileged motions.
- b. The Order of Business notwithstanding, the Speaker may designate any Order of the Day a Special Order.
- c. The Order of Business notwithstanding, Students' Council may designate any Order of the Day a Special Order if it cannot be postponed to a future meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

## 6.Speaker's Business

- a. At the start of Speaker’s Business, the Speaker will give a reminder of the Oath of Office and the Acknowledgement of Traditional Territory statement in 2(6).
- b. During Speaker’s Business, the Speaker will address all day-to-day regulatory concerns of Students’ Council, including but not limited to:
  - i. Resignations,
  - ii. Any process by which a member is permanently removed from Students’ Council,
  - iii. Reports of the Chief Returning Officer,
  - iv. Announcements,
  - v. Motions making Orders of the Day Special Orders, and
  - vi. Attendance.

## 7.Presentations

- a. Presentations must be sponsored by a voting member of Students’ Council and can be submitted to Orders of the Day only if accompanied by the following:
  - i. An abstract between fifty (50) and one hundred (100) words. Presentations that are missing an abstract or that substantially deviate from the abstract are out of order.
  - ii. Presentation slides that are to be used during the presentation must be submitted to the Orders of the Day in either .pptx (preferred) or .pdf format prior to the submission deadline outlined in 5(g).
  - iii. Presentation slides will be posted to the Governance/Students’ Council/Presentations page at the same time as the Order Papers and included in the agenda package.
  - iv. Presentations slides are optional, however, slides can not be used if they were not submitted in accordance with 7(a)ii.
- b. Presentations will be limited to two (2) per council meeting, on a first come first served basis.
- c. Presentations will not exceed fifteen (15) minutes in duration, including questions and discussion.
- d. After fifteen (15) minutes, a presentation may be extended for ten (10) minutes with a two-thirds (2/3) majority.
- e. Motions related to the subject matter of a presentation may not occur less than seven (7) days from the date of the presentation.
- f. In order for Students’ Council to receive a presentation, any voting member of Students’ Council may second a sponsored presentation. With no opposition, the presentation may proceed. In the case of opposition, the opposer may state their opposition before proceeding to a vote to receive the presentation. The presentation may proceed with a majority vote in favour.

## 8.Nominations

- a. A motion to nominate will be posted in the Committee Business section of the agenda;
  - i. Nominations require a list of current members, meeting schedule, and abstract for the committee's mandate, if available.
- b. Nominees for Students’ Council Standing Committees may submit a written nomination of no more than 250 words to be added to the Late Additions;
  - i. Nominees added to the Late Additions may self-nominate;
  - ii. In the event that there is no contest for a nomination following submissions to the Late Additions, such seats shall be automatically filled unless a member follows the procedure as outlined in section 8.4; and,
  - iii. In the event that there is a contest for a position, the nominees shall be given one (1) minute speaking terms in order of their submission.
- c. Nominees for all seats requiring approval from Students’ Council may submit a written nomination of no more than two hundred and fifty (250) words to be added to the Late Additions;
  - i. Nominees added to the Late Additions may self-nominate; and
  - ii. In the event that there is a contest for a position, the nominees shall be given one (1) minute speaking terms in order of their submission; and
  - iii. In the event that no nominations are made for the Late Additions, the nomination for the seat shall be committed to Nominating Committee.
- d. Nominations from the floor shall be considered privileged motions, with the following limitations;
  - i. They shall be non-debatable;
  - ii. Nominations from the floor shall not self-nominate;
  - iii. The Nominee shall be given one (1) minute to introduce their nomination; and
  - iv. Shall require a simple majority to be considered as a nomination by the assembly.
- e. Following Nominees introductions, before a selection takes place, members of Students’ Council may ask one thirty (30) second question to candidates to be answered in order of nomination submission.
- f. Nominations of all Students-at-Large shall follow the procedure as outlined in Bylaw 12.11.
- g. Votes on contested nominations shall take place in a confidential manner.

## 9. Reports

- a. Executive Officer reports will be presented in written form and listed in the main agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.
- b. Executive Officers will submit reports to Students' Council no later than two meetings of Students' Council after any conferences attended.
- c. The Undergraduate Board of Governors Representative will report at a minimum following each Board and Board committee meetings. This Report will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.
- d. The President (or designate) will provide a verbal report on the actions of the Executive Committee.
- e. Board and Committee reports are to be presented orally and are not to exceed two (2) minutes. The chair must submit a written report by the last meeting of each trimester as per Bylaw 100. Additional written reports may be submitted at any time. A listing of formal motions approved by each committee will be compiled and added to the Order Papers for each meeting.

## 10. Open Forum

- a. All registered guests of Council have the right to comment on business or ask questions to members of Council in Open Forum.
- b. Open Forum will be fifteen (15) minutes in duration.
- c. Open Forum will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.
- d. Written questions may be submitted for inclusion with the Orders of the Day and Late Additions.
  - i. There shall be no limit to the number of written questions.
  - ii. Written questions may be responded to in writing or orally, and will have priority over questions posed orally.
- e. No guest may ask more than three (3) oral questions during open forum.
- f. The time to comment or question shall be limited to 2 minutes
- g. The time to answer a question shall be limited to two (2) minutes.
- h. The Speaker shall rule any question or statement out of order that they deem inappropriate.

## 11. Question Period

- a. Question period will be fifteen (15) minutes in duration.
- b. Question period will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.
- c. Written questions may be submitted for inclusion with the Orders of the Day.
  - i. There shall be no limit to the number of written questions.
  - ii. Written questions may be responded to in writing or orally, and will have priority over questions posed orally.
- d. No member may ask more than three (3) oral questions during question period. There is no limit on written questions.
- e. The time to ask a question shall be limited to thirty (30) seconds.
- f. The time to answer a question shall be limited to two (2) minutes.
- g. The Speaker shall rule any question out of order that they deem inappropriate.

## 12. Legislative Process for Bylaws

- a. First Reading of Bylaws:
  - i. The motion is placed on the Order Paper;
  - ii. The motion is presented in the following format:
    1. The principle and/or objectives are listed, and
    2. Specific wording of legislation is not permitted;
  - iii. Debate is limited to general principles and objectives; and
  - iv. If approved, the motion is referred to the Bylaw Committee.
- b. Committee Stage for Bylaws:
  - i. The Bylaw Committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in first reading.
  - ii. The Bylaw Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading.
  - iii. As part of its report, the Bylaw Committee may recommend that Students' Council reconsider the motion, that "The bill be read a first time," if there are principles relevant to the bill that were not considered on first reading that:
    1. If omitted, would defeat or impair the purpose of the bill, and/or

2. Will detrimentally impact the Students' Union.
- c. Second Reading of Bylaws
- i. The motion will be presented in the following format:
    1. The entire bylaw(s) will be presented (may be waived by the Speaker),
    2. Deletions to the existing bylaw(s) will be shown by using a strikethrough font,
    3. Additions to the existing bylaw(s) will be shown by using an underline font and red colouration, and
    4. A recommendation, if made by the Committee, to reconsider the motion that "The bill be read a first time" with the principles considered to make the reconsideration necessary;
  - ii. Debate is confined to the technical merits of whether the Bylaw Committee properly interpreted the principles passed in first reading, except when debating a recommendation to reconsider the motion that "the bill be read a first time," where debate will be limited to the suggested principles put forward by the Bylaw Committee to support a return to first reading and the propriety of adopting such a motion.
- d. Coming Into Force: Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

## 13. Legislative Process for Budget

- a. The Vice President (Operations & Finance) shall submit or cause to be submitted a proposed set of Budget Principles to the Finance Committee no later than January 15.
- b. The Finance Committee shall recommend a set of Budget Principles to Students' Council no later than February 15.
- c. Students' Council shall approve a set of Budget Principles no later than March 15.
- d. The Executive Committee shall submit a final Operating and Capital Budget, reflecting the set of Budget Principles approved by Students' Council, to the Finance Committee no later than March 31.
- e. The Finance Committee shall recommend a final Operating and Capital Budget to Students' Council.
- f. Second Reading of Budget in Council:
  - i. Students' Council shall approve a final Operating and Capital Budget;
  - ii. The Budget will be presented in a three-part document consisting of:
    1. The Budget Principles passed on first reading,
    2. An estimated numerical breakdown of the budget, and
    3. Additional written instruction providing further direction on how money within budget categories is to be spent.
  - iii. Debate is confined to the technical merits of whether the Finance Committee properly interpreted the principles passed in first reading.

## 14. Legislative Process for Political Policies

- a. First Reading of Political Policy: The procedural requirements for passage of Political Policy on first reading are the same as those for the passage of Bylaw on first reading, except that the Political Policy will then be referred to the Policy Committee.
  - i. If the political policy is in regards to Indigenous Political Policy, this process would follow such as outlined in Bylaw 100.
- b. Committee Stage for Political Policy:
  - i. The Policy Committee selects and assigns a principal author to draft a new policy on the basis of the principles passed in first reading, with the assistance of the Department of Research and Political Affairs; and
  - ii. The Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading.
- c. Second Reading of Political Policy:
  - i. The motion will be presented in the following format:
    1. The entire Political Policy will be shown,
    2. Deletions to existing Political Policy will be shown by using a strike-through font, and
    3. Additions to existing policy will be shown by using an underline font and red colouration.
  - ii. Debate is confined to the technical merits of whether the Policy Committee properly interpreted the principles passed in first reading.
- d. Expiration of Political Policy: Political Policies adopted within a particular session of Students' Council shall expire within three (3) years after the end of that session.
- e. Upon expiration, a Political Policy shall be reviewed by the Policy Committee and can be forwarded to Students' Council as a recommendation to renew.

## 15. Modified Rule of Debate

- a. Members having obtained the floor to speak to a motion can speak no longer than four (4) minutes.
- b. The Speaker may limit debate at any time on any Order of the Day.
- c. A member of Students' Council may not move the previous question at the same time as they speak to the motion.
- d. The Speaker may disallow moving the previous question if, in the opinion of the Speaker, the motion has not been sufficiently debated.

- e. Subsidiary motions are not permitted to be applied to the main motion until the motion has been spoken to at least two times, one in favour and one opposed.
- f. Where a member rises on a Point of Order, citing the violation of a federal, provincial or municipal law, the member must provide a copy of that law to the Speaker at the time the Point of Order is raised.

## 16. Guests of Students' Council

- a. Any person may become a Guest of Students' Council by writing their name on the Guest List provided by the Speaker at each meeting of Students' Council.
- b. The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a Councillor having obtained the floor extends their speaking privileges to a guest.

## 17. Voting

- a. Voting shall take place in a manner in which votes for/against/abstain are recorded.
- b. For all motions, the result of the vote being carried/defeated and the number of votes for/against/abstentions shall be recorded for the minutes.
- c. A Roll Call/Division vote will be taken if requested by any member of Students' Council. Roll Call/Division requests can be requested at any time, up until the closing of the vote, and may be submitted in an oral, or written form.
- d. A roll call/division vote shall take precedence over any other method of voting, except for voting by secret ballot. A vote by secret ballot will only take precedence over a roll call/division vote if dealing with matters of personnel or other potentially sensitive motions, at the discretion of the Speaker.
- e. The Speaker may refuse a dilatory request for a roll call/division vote, except on items of business disposing of main motions.

## 18. Recess/Assembly

- a. Students' Council will recess for fifteen (15) minutes immediately after the first item of business is disposed of, at least ninety (90) minutes after the Call to Order. Attendance will be taken prior to the recess.
- b. Students' Council shall automatically adjourn at 9:00 p.m. with final attendance taken.
- c. All items of business impacted by 18(2), shall be automatically carried over to the next scheduled meeting.

## 19. Attendance Requirements

- a. The Speaker will take attendance orally two or three times each meeting: once during Speaker's Business, once prior to the recess if needed, and once immediately prior to adjournment or at 9:00 p.m., whichever is earlier.
- b. Attendance will be recorded on the Students' Council Attendance Spreadsheet in the following manner:
  - i. The number denoting the amount of roll calls present (0, 1, 2, 3),
  - ii. A suffix of (P) denoting present by proxy or councillor-designate and (T) denoting present by teleconference either via the Students' Council livestream, Skype, telephone, etc.
- c. Members of Students' Council may attend Council meetings via audio/video conference services upon providing the Speaker with appropriate notification. Members attending via audio/video conference services may continue doing so during in-camera sessions.
- d. Formal attendance regulations and penalties for Students' Council and its Standing Committees are outlined in Bylaw 100.

## 20. Discipline

- a. The Speaker may discipline a member of Students' Council for breaches of Standing Orders.
- b. Any member of Students' Council may call for decorum, which when called for will remain in effect for the duration of the motion under consideration and result in the Speaker removing first the speaking privileges for the duration of the motion, and secondly the right to attend the meeting from anyone in the chamber caught speaking without having properly obtained the floor.
- c. Students' Council may rebuke the action or conduct of an individual through a motion to censure. A censure is an on-the-record rebuke that entails no additional actions or consequences.

## 21. Proxies and Councillor-Designates

- a. To appoint a Proxy or Councillor-Designate, a Councillor must provide a notice to that effect:
  - i. Stating the name and email address of the proxy member,
  - ii. Indicating the meeting in question, for proxies, and the duration of the appointment, for Councillor-Designates, and
  - iii. That, if provided as a paper copy, is signed by the appointing Councillor.
- b. Any notice to appoint a proxy or councillor-designate must be in writing at least twenty-four (24) hours in advance to the Speaker. Extenuating circumstances may be accommodated at the discretion of the Speaker.

## 22. Records of Students' Council

- a. When feasible, an audio record of Students’ Council proceedings will be recorded.
- b. The audio record is considered approved as recorded.
- c. Anyone wishing to record or stream video, with the exception of the official Students’ Council Livestream, at a meeting of Students’ Council must either provide written notice to the Speaker by noon on the business day prior to the meeting date or have the sponsorship of a voting member of Students Council prior to the commencement of the meeting.
- d. The Speaker shall, in advance of the Students’ Council meeting in question, notify all members of Students’ Council and all scheduled presenters of any notices to record or stream video at the meeting.
- e. When an audio record is not possible, minutes of Students’ Council proceedings will be recorded.
- f. The minutes are considered approved as transcribed.
- g. Members may Clarify Comments in Minutes: Whenever minutes are transcribed, a member’s comments may be amended in accordance with the member’s wishes.
- h. Record of Votes and Proceedings - A record styled “Votes and Proceedings” will be compiled from the audio record or minutes of Students’ Council and will consist of:
  - i. All motions moved except joke motions,
  - ii. All written questions and answers provided during Open Forum and Question Period,
  - iii. Any comments provided during Open Forum,
  - iv. Any event having legal consequences extending beyond the adjournment of that meeting,
  - v. A record of all regulations and decisions approved by Students’ council Boards and Committees that are required by Bylaw to report such regulations and decisions to Students’ council, and
  - vi. A record of attendance.

## 23. Live Streaming

- a. Where possible, meetings of Students’ Council shall be live streamed through a platform chosen by CAC.
- b. The only official Students’ Council Live Stream shall be organized and set up by the Speaker of Students’ Council.
- c. Audience questions shall be permitted, pursuant to Section 10, but shall be e-mailed to and asked through the Speaker.

## 24. Miscellaneous

- a. A motion that the Speaker vacate the chair:
  - i. is always in order,
  - ii. takes precedence over any other motion, and
  - iii. is not debatable.
- b. Meetings of Students’ Council are open to the public, unless Students’ Council moves in camera.
- c. Only official Students’ Council documents may be distributed to members within the chamber.
- d. A summer retreat for Students' Council members will be held before July 31st of each year.
- e. A fall retreat for Students' Council members will be held before October 31 of each year.
- f. The Council Administration Committee, with the assistance of Discover Governance, shall be responsible for the planning and organization of all retreats, and may cancel a retreat due to low attendance.
- g. If a guest of Council or member of Council requests a translator or reasonable accessible aid, they are required to give the Council Administration Committee at least one week’s notice. The Council Administration Committee will attempt to make the necessary accommodations with limited expense to the Students’ Union.
- h. At the last meeting of the year, the mover of the motion or the Speaker may declare any motion to be a “joke motion,” such a motion having no effect if carried.

## 25. Appendix 1: Procedure for Electing a New Speaker

- a. Students’ Council to be provided with cover letter and resume: Each member of Students’ Council will be provided with a cover letter and resume of each candidate for Speaker.
- b. The longest-serving member of Students’ Council not running for Speaker will preside over the election when the outgoing Speaker is running for re-election.
  - i. In the case of a tie between longest-serving members, the eldest of the tied members will preside.
- c. The presiding member will ask each candidate to give a brief speech not to exceed two minutes.
- d. The presiding member will allow questions to be put to the candidates from the members of Students’ Council.

- e. The vote will be by secret ballot and will be in the style of the Executive Elections.
- f. Students' Council will recess while the presiding officer counts the vote.
- g. The presiding officer will announce the results of the election to Students' Council.

## 26. Appendix 2: Oath of Office

- a. I am not here for me. I am here for the people that lent me their power in exchange for a promise. I will keep that promise to make decisions with their interest in mind. I will vote after knowing the facts, not before. I will use Robert's Rules for their purpose, not my own. I will oppose ideas, not people. I will think before I speak, not speak just to think. I will act positively in the spirit of reconciliation. I will take the job seriously or not take the job at all. I will represent my fellow students' interests, not my own. I am not here for me.

## 27. Appendix 3: Council Scholarship

- a. Overview: Two Council Scholarships, to be administered by Students' Council, shall be offered each trimester. The value of each scholarship shall be \$500.00.
- b. Criteria - The criteria for each scholarship is:
  - i. representative of his/her constituents' opinions and concerns in Students' Council matters;
  - ii. serves as an ambassador of Students' Council in the campus community and attempts to further empower students;
  - iii. excellent attendance; and
  - iv. activity on committees.
- c. Nomination: Members of Students' Council must be nominated by a fellow voting member of Students' Council, with the nomination containing three to five additional supporting signatures from other voting members of Students' Council. Self-nominations are not allowed.
- d. Nominators must submit a brief justification, no more than one page in length, as to why the member of Students' Council deserves to be nominated.
- e. Nominations must be presented to the Speaker by the end of the second last Students' Council meeting of each trimester.
- f. Eligibility: All current voting members of Students' Council shall be eligible to submit nominations. There shall be no limit to the number of nominations a member may submit throughout the year.
- g. All current voting members of Students' Council shall be eligible to receive a scholarship, except for members of the Executive Committee. There shall be no limit to the number of times a member of Students' Council may be nominated and/or receive a scholarship throughout the year.
- h. Selection: The Speaker shall provide to each member of Students' Council the names of each nominee and a copy of all nomination forms.
- i. Selection of scholarship winners for the preceding trimester shall take place at the final meeting of Students' Council each trimester. There shall be no debate. At the meeting a secret ballot vote shall be held, open to all voting members of Students' Council. The vote shall take place by preferential ballot.

## 28. Appendix 4: Council Mentorship Program

- a. Participation: Any voting member of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, may sign up to participate in this program, such a volunteer henceforth referred to as mentor.
- b. Any Students' Union member may participate in this program, such a student henceforth referred to as mentee.
- c. Requests to participate in a given meeting of Students' Council must be received by the Thursday prior to the meeting.
- d. Administration: The Council Administration Committee shall be responsible for the implementation of this program.
- e. This program shall be advertised in the Fall and Winter term.
- f. Processing Requests: First attempts shall be to pair mentees with mentors from the same faculty, but if this is not possible, then mentees shall be paired randomly with available mentors for the requested meeting of Students' Council.
- g. A mentor may have only one mentee for any given Students' Council meeting.
- h. Mentor Responsibilities - After being paired with a mentee, the mentor shall be responsible for:
  - i. Establishing contact with the mentee prior to the scheduled Students' Council meeting,
  - ii. Enlisting another eligible mentor as a replacement if unable to carry out the responsibilities to the mentee,
  - iii. Attending the scheduled meeting of Students' Council with the mentee,
  - iv. Familiarizing the mentee with the role and proceedings of Students' Council, and
  - v. Debrief the mentee at a future time to discuss their experience.

## 29. Appendix 5: Petition for Impeachment Document

- a. As stated in Bylaw 100, s. 5, Students' Council has the authority to remove the President, a Vice President, or the Undergraduate Board of Governors Representative through a motion to impeach.
- b. A petition is required for impeachment proceedings to occur, and requires signatures of at least one third of the voting members of Students' Council. This appendix shall dictate the petition documentation requirements.
- c. Preamble - The petition shall contain the following filled out as applicable to the circumstances:

- i. This motion to petition indicates that we, the elected representatives of the student body serving on Students’ Council, do not feel the current [insert position name] of the [insert year] Students’ Union Executive is fit to remain occupying the position due to one or more of the following reasons:
  - 1. The individual has committed a significant breach or multiple breaches of Students’ Union Bylaw, or Political Policy.
  - 2. There are charges levied against the individual for violation of the University of Alberta Code of Student Behaviour, provincial law, or federal law.
  - 3. The individual is performing without the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
- d. Additional Documentation: The submitted petition shall include a document agreed to by all signatories indicating why they as representatives feel that the Executive or Board of Governors Representative in question is in violation of one or more of the principles of Bylaw 100, s.6.
- e. Addition to the Agenda:
  - i. The once submitted and deemed to be valid according to Bylaw 100 s. 6, the following motion will be added to the agenda of the next meeting of Students’ Council and filled out accordingly:
    - 1. [MOVER/SECONDER] move that the current [insert position name] of the [insert year] Students’ Union Executive be impeached from the position of [insert position name] and post as an officer in first reading.
- f. Parallel Legislation: This appendix is only deemed applicable when kept in congruence with the intent of impeachment proceedings as dictated by Students’ Union Bylaw, as Bylaw 100, s. 6 dictates its current form.

## 30. Appendix 6: Acknowledgement of Traditional Territory

- a. We would like to acknowledge that our University and our Students’ Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students’ Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.
- b. The Acknowledgement of Traditional Territory will be included in writing at the beginning of every agenda package, including the agendas of all Standing Committees of Students’ Council.

## 31. Appendix 7: Students’ Council Social Media Policy

- a. Contents
  - i. Administration
  - ii. Goals
  - iii. Posting
- b. Goals
  - i. To increase undergraduate student awareness of Students’ Council, in addition to increasing Councillor participation.
  - ii. To facilitate discussion between Councillors and students, including Faculty Associations, student groups, etc.
  - iii. The Students’ Council Facebook page was created to fulfill a recommendation by the Students’ Council Engagement Task Force (SCET), which stated: It is recommended that the Council Administration Committee work with the Speaker and the Administrative Assistant towards the establishment of the Students’ Council Facebook page. The intention behind the page is to provide students with quick updates on Students’ Council and to facilitate discussions between the students and their representatives.
- c. Administration
  - i. Students’ Council social media accounts shall be administered by both a primary and secondary administrator(s):
    - 1. Discover governance shall act as the primary administrator for any Students’ Council social media accounts.
    - 2. A Councillor, approved by the Council Administration Committee, shall act as the secondary administrator(s) of any Students’ Council social media accounts.
  - ii. Comments made to posts on any Students’ Council social media account will be posted without permission from an administrator. .
    - 1. In the event that a comment(s) is overtly inappropriate or offensive, an administrator may use their discretion and remove said comment
  - iii. The primary administrator shall manage the change-over of the secondary administrator(s) and Councillor permissions at the beginning of each new Council year.
  - iv. The primary administrator shall ensure all councillors have permission to write posts at the beginning of each new Council year.
- d. Posting:
  - i. Posting to any Students’ Council social media account can be made by elected members of Students’ Council.
    - 1. Posts made on any Students’ Council social media account will be reviewed weekly by the administrator(s).
    - 2. If posts made to any Students’ Council social media account contravenes the guidelines set out in this document, the administrator(s) will work with the Councillor to ensure that said post will align with the rules outlined in this policy.



- e. Posts made on any Students' Council social media account must adhere to the following guidelines:
  - i. Must not violate terms of service or other rules set out by the relevant social media platform;
  - ii. Not include the promoting of non-Students' Union related products and services;
  - iii. Not include misleading, fraudulent, and/or deceptive claims or content; and
  - iv. Not include any content which goes against the stated purpose of the University of Alberta Students' Union strategic plan, political policy, and legislation.
- f. Posts to any Students' Council social media page must not contain:
  - i. Personal attacks or vulgar, abusive, offensive, oppressive, threatening, or harassing images and/or language;
  - ii. Comments, language, or sentiments that encourage, stimulate, or perpetuate discrimination based on race, creed, age, religion, Aboriginality, gender identity, sexual orientation, marital status, national origin, socioeconomic status, and/or physical and mental disability;
  - iii. Material that infringes on individual intellectual property rights;
  - iv. Information that infringes on an individual or collectives' reasonable expectation of privacy, as set out in the Freedom of Information and Protection of Privacy Act (FOIP); and
  - v. Spam, solicitations, or advertisements not pertaining to the University of Alberta.
- g. Posts to any Students' Council social media account can include the following:
  - i. Governance-related events and content;
  - ii. Information about Councillor activities; and
  - iii. Constituent outreach and/or consultation.

## Facts

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- 1) The following words are defined to help inform the policy:
  - A. Equity: the recognition and respect of equality of opportunity. Equitable treatment involves acknowledging and respecting diversity and actively addressing the barriers that prevent equal inclusion, opportunity, and recognition due to ongoing and historical oppressions and power dynamics.
  - B. Diversity: the existence of differences among individuals and groups based on, but not limited to, gender identity, gender expression, age, race, ethnic or national origin, religion, sexuality, sexual orientation, ability, language, size, marital status, or social class.
  - C. Inclusivity: the ongoing practice that enables and empowers all individuals on campus, regardless of any barriers they face due to aspects of their identities, to foster a sense of belonging and fully experience University.
  - D. Marginalization: the exclusion and relegation of certain individuals and groups to positions of lesser value, power, and access to opportunity within society.
  - E. Disadvantage: a circumstance or situation that puts an individual or group in an inferior or less favourable position compared to others, resulting in compromised access to resources or opportunities.
  - F. Discrimination: the differential treatment of an individual or group, typically to their disadvantage, on the basis of their perceived status or characteristics.
  - G. Harassment: any behaviour, act, comment, or display that demeans, and or causes personal, psychological, or social harm to an individual or group, including acts of intimidation or threat.
  - H. Oppression: the exercising of power over a marginalized group by a dominant group through domination and exploitation resulting from

historically and culturally constructed ideas of superiority and inferiority. Oppression is a systemic phenomenon that can manifest in individual or institutional actions, whereby marginalized groups are subjected to political, economic, cultural, or social injustices.

- I. Privilege: the unearned advantages extended to a dominant group. These may include cultural, economic, political, social, and institutional rights maintained by systems of oppression--at the expense of marginalized groups. These advantages are actively reproduced through the normalization of the dominant group.
- J. Intersectionality: the recognition that individuals may experience interconnected systems of oppression differently, in varying configurations and degrees of intensity, due to their membership in multiple identity groups.

2) The University of Alberta is home to a diverse group of students and staff that come from various backgrounds and hold a multitude of identities.

3) Students deserve equitable treatment regardless of their gender identity, gender expression, ethnic or national origin, marital status, race, religion, sexuality, sexual orientation, ability, language, size, or social class, age, and gender.

4) Gender identity, gender expression, ethnic or national origin, race, religion, sexuality, sexual orientation, ability, language, size, or social class, age, and gender do not exist separately from each other but are complexly interwoven.

5) Students may have different lived experiences depending on how these identities intersect.

6) Not all students identify their gender to be within the male-female binary.

7) Existing alternatives to gendered spaces on campus do not have appropriate signage to address their inclusivity.

8) Students that are racialized, from low-income households, ethnic minorities, transgender, non-binary, sexual minorities, women, students living with disabilities, and international students may feel unsafe or unwelcome within the campus community.

9) Students face barriers to obtaining non-binary living conditions in housing and residence.

10) International students and students from ethnic minorities face barriers to obtaining housing and residence accommodations.

11) Discrimination and harassment may take the form of:

- A. Barriers that prevent students living with disabilities from participating in programs and activities;
- B. Remarks, including jokes or innuendos, that are based on racist, sexist, ableist, homophobic, or transphobic sentiments;
- C. Promotional materials, events, or performances that use stereotypes based on any and all grounds protected under the Alberta Human Rights Act;
- D. Offensive comments and/or actions that demean, humiliate or threaten an individual or group;
- E. Printed or digital material, displays, and graffiti that demean, humiliate or threaten an individual or group; and
- F. Sexual harassment, including remarks, jokes or innuendoes about a person's body, attire, age, marital status, gender, sexuality, sexual orientation, perceived sexual orientation or perceived gender identity.

12) Historical and ongoing processes of oppression disadvantage and harm historically marginalized groups of people.

13) According to the Student Success Centre, more students are presenting with a disability than ever before.

14) It is increasingly common for students to present with multiple disabilities.

15) The most common disability a student presents with is a psychiatric condition including, but not limited to, diagnosed mental illness and Autism Spectrum Disorder.

16) There is more accessibility funding available per-student in K-12 than in post-secondary.

- 17) Currently, students need to take a minimum one dollar student loan to be eligible for accessibility funding.
- 18) Certain funding arrangements for First Nations students may prevent them from accessing accessibility funding.
- 19) Students are required to present formal documentation of disability or chronic disease to be eligible for accessibility accommodations.

## 2 Resolutions

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- 1) The Students' Union shall advocate for an increase in specialized supports that reflect the diverse needs of the campus community.
- 2) The Students' Union shall support the development of community engagement processes that consider equity and diversity.
- 3) The Students' Union shall advocate that the University of Alberta formally recognize the existence of gender identities outside the male-female binary.
- 4) The Students' Union shall advocate that the University of Alberta include additional gender options on forms and documents for students other than "male" and "female".
- 5) The Students' Union shall advocate that the University of Alberta not require students to gain administrative approval for changing their gender on any official documentation, including through Bear Tracks.
- 6) The Students' Union shall advocate that the University of Alberta not require students to disclose their gender on Bear Tracks or as part of their student file.
- 7) The Students' Union shall advocate that fraternities, women's fraternities, and sororities at the University of Alberta create clear and inclusive chapter policies on the admittance of non-binary students identifying with the gender requirements of the organization into their organizations.
- 8) The Students' Union shall advocate that the University of Alberta use gender-neutral terms wherever possible in their documents.

- 9) The Students' Union shall advocate that the University of Alberta provide meaningful professional development opportunities for faculty, staff, and students to learn about Equity, Diversity, and Inclusion.
- 10) The Students' Union shall advocate that the University create scholarships and bursaries that specifically address Black, Indigenous, People of Colour (BIPOC) individuals who are financially insecure.
- 11) The Students' Union shall continue to advocate for sustained support and funding of programs that promote the involvement of members of the communities who are underrepresented in student governance as indicated by ongoing research focused on equity, diversity, and inclusivity.
- 12) The Students' Union shall advocate that the University of Alberta uphold their commitments to Equity, Diversity, and Inclusivity as outlined in the Equity, Diversity, and Inclusivity Strategic Plan.
- 13) The Students' Union shall continue to publish reports that highlight the lived experiences of marginalized groups, their representation at all levels of governance, and that illustrate the continued oppressions of the nation, province, and institution on marginalized communities.
- 14) The Students' Union shall advocate that the University include accessibility features in all new buildings and work to include accessibility features in existing buildings wherever practical.
- 15) The Students' Union shall strive to provide a variety of food options at major events that meet the diverse cultural and dietary needs of the community.
- 16) The Students' Union shall advocate that the University of Alberta not require students to meet with an advisor prior to placing them in Gender Inclusive Housing upon their request.
- 17) The Students' Union shall advocate that the University of Alberta allow students to choose between gender-segregated housing or gender-inclusive housing in their residence application, and to abide by the students' preferences within reason.

- 18) The Students' Union shall support collective advocacy with community partners that encourages advocate the Government of Alberta to change the Alberta Building Code in its next iteration to include single-unit washrooms free of gender restrictions in every public building with sufficient occupancy.
- 19) The Students' Union shall advocate that the University of Alberta pursue universal design initiatives in the classroom rather than privileging per-student accessibility accommodations<sup>1</sup>.
- 20) The Students' Union shall advocate that all examinations are designed to be completed in half of the time available to the student.
- 21) The Students' Union shall advocate that the University of Alberta mandate all professors run their classroom documents through an accessibility program whenever possible.
- 22) The Students' Union shall advocate that the University of Alberta mandate professors post all lecture materials online to ensure that all students have universal access to class materials regardless of religious, cultural, or social commitments.
- 23) The Students' Union shall advocate to the provincial and federal government for an increase in specialized, on-campus, university-led accessibility services.
- 24) The Students' Union shall advocate for an increase in per-student accessibility funding from the federal and provincial government.
- 25) The Students' Union shall take additional measures to intentionally recruit staff from diverse backgrounds. Specifically, the Students' Union will strive to achieve a staff structure that is reflective of the community, as was outlined in the Workforce Diversity Data document by the University of Alberta<sup>2</sup>.
- 26) The Students' Union shall advocate for the expansion of the Office of Safe Disclosure and Human Rights to improve accountability, restorative practices, and grievance resolution processes.

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<sup>1</sup> <https://www.ualberta.ca/current-students/accessibility-resources/instructors-staff/universal-design>

<sup>2</sup> <https://www.ualberta.ca/faculty-and-staff/equity-diversity-inclusion/workforce-diversity-data>

**Date:** 31/01/2019

**To:** Students' Council

**Re:** Recommended Budget Principles 2019-20

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## Budget Principles 2019-20

This is intended to serve as an outline of the fiscal priorities of the University of Alberta Students' Union for the fiscal year beginning May 1, 2019 and ending April 30, 2020. This document is legislated under Students' Council Standing Orders, and is mandated as a responsibility of the Vice-President (Operations and Finance) under Bylaw 1100.

### Preamble

The Students' Union is guided by our Strategic Plan. Our mission is to serve, represent, and engage students. The four pillars that support our mission are:

- Services and businesses
- Events and programs
- Building space
- Advocacy

Our guiding values are:

- Do what's right, not what's easy
- Inspire change for the world
- Act with unbridled compassion
- Always keep moving
- Plan for tomorrow

Our critical success factors and goals are:

- Supporting students
  - o Student opportunities
  - o Governance support
  - o Inclusivity
  - o Mental health
  - o Social needs
  - o Just treatment
- Increase our relevance to, and connection with, our members
  - o Focus on social media
  - o Mobile-friendly communication
  - o Alumni connection
- Collaboration
  - o Credibility and stability
  - o Unique systems and expertise
  - o Active collaboration
  - o Research leadership



- Build organizational capacity
  - o Non-student revenue
  - o Business improvements
  - o Capital asset maintenance
  - o Staff restructure

**The Students' Union consists of the following departments and units:**

- Students' Council
  - o Speaker of Students' Council, Council Administration Committee
- Executive Committee
  - o VP Academic, VP External, VP Operations and Finance, VP Student Life, President
- Discover Governance
- Elections Office
- Research and Political Affairs
  - o Council of Alberta University Students, Canadian Alliance of Student Associations
- Services: Operations
  - o InfoLink, Student Group Services, Jobkin, Renting Spaces, InfoLink registries
- Services: Leadership and Recognition
  - o SU Awards, Alberta Student Leadership Summit (in conjunction with the University of Alberta), Student Group Granting, Co-Curricular Record, Emerging Leaders Program, Stride.
- Services: Involvement
  - o Safewalk, Sustain SU, Peer Support Centre, Orientation, the Landing
- Businesses
  - o SUBmart and SUBtitles, SUBprint, Room at the Top, Dewey's, Horowitz Catering, The Daily Grind (Edited)
- Entertainment: Programming
  - o Week of Welcome, Antifreeze, Campus Cup, other programming as needed
- Entertainment: Venues
  - o Myer Horowitz Theatre, Dinwoodie Lounge, SUBstage
- Marketing and Communications
  - o Student Handbook, Design Studio, Sponsorship, SUTV
- Facilities and Operations
  - o Facilities and Maintenance, Room Rentals, SUB Tenant Leasing
- Administration
  - o Administrative Support, Accounting, Human Resources, IT (Edited)

**Fiscal Considerations**

Budget principles shall outline the basic direction for the creation of the budget. The following adjustments lie outside of budget principles and, while they should be considered in the submission, are at the sole discretion of Students' Council and/or any other legislative body outlined in Bylaw:

- Alberta Consumer Price Index (ACPI) calculations for 2019-20
- Total membership revenue based on enrolment estimates from the Office of the Registrar
- Changes to the Post-Secondary Learning Act by the Government of Alberta
- Students' Union Membership Fee increases (beyond inflation) and decreases
- Students' Union Dedicated Fee increases (beyond inflation), decreases, creation, and/or elimination

### **Principles**

1. In the event that a section of this document conflicts with any other section, the Finance Committee shall identify such a conflict and propose any necessary changes in the presentation of the final budget.
2. Total operating and capital expenditures will not exceed the amount of total operating and fee revenues. The only exception to this would be council approval on a budget that includes multi-year projections to resolve any deficits.
3. Capital budgeting shall be apportioned at the discretion of the Financial Controller and Vice President (Operations and Finance) after the operating budget has been created. Using the set amount of capital funds allocated, decisions for use of capital funds shall be made by the Core Manager responsible for each unit.
4. Growth in a department shall be offset by a variety of strengthened revenue streams in that department, where possible.
5. All departments must work within the mandate of the Students' Union; activities or operations deemed to be beyond its scope shall be eliminated. The 2015-19 Strategic Plan shall be used as a guide to assess relevance and value prior to such decisions.
6. External entities such as dedicated fee units and operating grants shall be managed as per existing Students' Union Bylaws and applicable contracts.
7. Unless otherwise noted, operating and fixed costs increase at a rate relative to the previous fiscal year no higher than inflation for the province of Alberta; the activity of the Students' Union will continue in a manner consistent with the precedent set in previous fiscal years.
8. The Students' Union shall implement all necessary financial restraints and audits as required by the Post Secondary Learning Act and its own Bylaws and Standing Orders.
9. Unionized staff costs shall change as specified in the CUPE (Canadian Union of Public Employees) collective agreement. Managerial and other union-exempt staff who are not term staff are

entitled to a merit increase in accordance with their respective employment agreements, appraisal outcomes and cost of living adjustments (based on ACPI).

10. Operating and dedicated fees shall increase in accordance with the Students' Union Bylaw 3000, as set out in the 1992 referendum approving increases based on the Alberta Consumer Price Index (ACPI) estimate for 2019-20 of 2.15%. (Edited)

11. Funds will be allocated to develop non fee-reliant revenue drivers. (New)

12. Resources shall be made available for recurring projects of the Executive Committee, provided they can show the need for such resources and consistency of such projects.

13. Resources will be made available for the Executive Committee to build positive relationships with important stakeholders. Examples include Faculty Associations, Residence Associations and members of the University of Alberta Board of Governors and General Faculties Council. (Edited)

14. Resources shall be made available to promote and enhance visibility and constituency engagement for members of Students' Council.

15. Recurring, annual expenses of Students' Council shall be budgeted for outside of resources made available to promote and enhance visibility and constituency engagement for members of Students' Council.

16. The Students' Union shall allocate resources to provide sufficient support to student governance objectives.

17. Resources shall be made available for increased administration of student groups, should the Students' Union need to increase capacity in Student Group Services.

19. The Students' Union business units shall strive to avoid budget deficits prior to cost apportionment allocations. All reasonable attempts to maximize the profitability of these business units, consistent with the mandate of the Students' Union as a service provider, shall be made.

20. SU will allocate funds to improve its branding, marketing, and its communications with members. (New)

21. Where possible, all entertainment units shall plan to recover all costs. Admission sales, sponsorship, and donations are acceptable sources of revenue.

22. The Students' Union shall make resources available towards planning for the long-term maintenance and management of SUB (Edited)

23. Resources shall be made available for the sponsorship of events related to Students' Union activities that do not have a pre-existing Students' Union funding source.

24. In the event of a deficit budget, the Students' Union shall include a multi-year budget projection with its annual budget proposal to ensure a rebalancing within the following few years. (Edited)

25. The Students' Union shall cease operations of the Canada Post Outlet in SUB as of April 19th, 2019. The space will be repurposed in whatever way the 2019-20 Executives sees fit. (New)

**Removed from 2018-19**

11. In addition to ACPI increases, the Students' Union's Membership Fee shall increase by no more than an additional 10%, as approved by Students' Council, in direct response to the Alberta government's long-term plan to increase minimum wage.

17. The Students' Union shall allocate resources toward professional advice and services as they relate to advocacy.

20. The Students' Union shall allocate resources toward customer experience & retention improvements in its licenced establishments.

21. The Students' Union shall allocate additional resources and staff towards the promotion of its business units.

22. The Students' Union shall allocate additional resources toward front-facing visual and operational improvements for its businesses and venues.

25. Costs associated with Marketing and Communications, Facilities and Operations, and Administration shall be apportioned to all departments of the Students' Union based on usage.

26. Resources shall be made available for the creation and expansion of the Students' Union's Conferencing and Events department.

27. Resources shall be made available for the construction of a commercial kitchen and a new meeting room in the lower level of the Students' Union Building.

28. Steps shall be taken towards the creation of a client services program for the purpose of creating efficiency and value for the booking of conferences and other multi-step events in the Students' Union Building.

29. Resources shall be allocated towards improving the audio and visual components of the Students' Union's venues.

32. The Students' Union shall cease operations at L'Express and Undergrind. The spaces will be made available for lease to respondents to the 2018 Students' Union Building Request for Proposals. (New)

UNIVERSITY OF ALBERTA STUDENTS' UNION  
2019/20 BUDGET ANALYSIS

Name	2019-20 Budget Expenses			2018-19 Budget Expenses			Bud20/Bud19 Variance	2017-18 Actuals Expenses			Bud20/Act18 Variance	2016-17 Actuals Expenses			Bud20/Act17 Variance	2015-16 Actuals Expenses			Bud20/Act16 Variance	2014-15 Actuals Expenses			Bud20/Act15 Variance	
General Revenues	Revenues		Net	Revenues		Net		Revenues		Net		Revenues		Net		Revenues		Net		Revenues		Net		
Student Fees	3,363,811		3,363,811	3,207,935		3,207,935	155,876	2,971,646		2,971,646	392,165	2,640,615		2,640,615	723,196	2,493,418		2,493,418	870,393	2,307,777		2,307,777	1,056,034	
Interest & Dividends	146,400		146,400	58,780		58,780	87,620	88,249		88,249	58,151	27,074		27,074	119,326	22,814		22,814	123,586	278,964		278,964	(132,564)	
Total General Revenues	3,510,211		3,510,211	3,266,715		3,266,715	243,496	3,059,895		3,059,895	450,316	2,667,689		2,667,689	842,522	2,516,232		2,516,232	993,979	2,586,741		2,586,741	923,470	
Business Activities																								
SUBmart	851,631	802,816	48,815	770,911	733,033	37,877	10,938	755,095	718,648	36,447	12,368	624,123	601,320	22,803	26,012	696,048	641,879	54,169	(5,354)	677,300	647,692	29,608	19,207	
Postal Office				325,533	350,475	(24,942)	24,942	330,973	339,479	(8,506)	8,506	330,138	350,665	(20,527)	20,527	381,467	389,613	(8,146)	8,146	417,797	408,807	8,990	(8,990)	
Print Centre	1,109,170	787,845	321,325	1,002,907	760,751	242,156	79,169	1,040,417	726,636	313,781	7,544	1,037,572	644,682	392,890	(71,565)	838,068	543,481	294,587	26,738	803,651	524,055	279,596	41,729	
RATT	743,057	751,109	(8,052)	680,292	705,939	(25,647)	17,595	715,792	733,566	(17,774)	9,722	665,661	643,349	22,312	(30,364)	607,457	618,989	(11,532)	3,480	633,763	604,968	28,795	(36,847)	
Under Grnd Juley								79,489	65,170	14,319	(14,319)	79,734	66,825	12,909	(12,909)	89,301	91,264	(1,963)	1,963	54,804	99,566	(44,762)	44,762	
L'express--Retail								748,438	627,635	120,803	(120,803)	706,433	632,579	73,854	(73,854)	735,567	752,490	(16,923)	16,923	756,779	784,245	(27,466)	27,466	
L'express--Catering								428,483	411,173	17,310	(17,310)	408,678	390,003	18,675	(18,675)	406,465	301,700	104,765	(104,765)	376,661	303,721	72,940	(72,940)	
Daily Grind	826,248	651,921	174,327	749,000	563,981	185,019	(10,692)	738,939	574,168	164,771	9,556	770,494	557,095	213,399	(39,072)	668,006	491,777	176,229	(1,902)	589,410	467,798	121,612	52,715	
Dewey's	489,765	502,017	(12,252)	474,560	505,982	(31,422)	19,170	475,224	500,954	(25,730)	13,478	471,422	500,648	(29,226)	16,974	508,342	498,020	10,322	(22,574)	442,433	532,301	(89,868)	77,616	
Conferencing & Events	1,799,572	1,866,780	(67,208)	1,365,961	1,555,546	(189,584)																		
Total Business Activities	5,819,443	5,362,488	456,955	5,369,164	5,175,707	193,457	263,498	5,312,850	4,697,429	615,421	(158,466)	5,094,255	4,387,166	707,089	(250,134)	4,930,721	4,329,213	601,508	(144,553)	4,761,244	4,385,536	375,708	81,247	
Programming & Events																								
Sub-Programming								23,694	24,970	(1,276)	1,276	26,603	13,157	13,446	(13,446)	19,150	20,158	(1,008)	1,008	21,042	20,348	694	(694)	
Alternative Programming	127,250	284,142	(156,892)	233,850	388,545	(154,695)	(2,197)	98,353	290,502	(192,149)	35,257	129,754	312,365	(182,611)	25,719	78,986	191,304	(112,318)	(44,574)	119,172	226,368	(107,196)	(49,696)	
Week of Welcome	160,600	328,507	(167,907)	187,100	347,310	(160,210)	(7,697)	185,144	337,108	(151,964)	(15,943)	144,956	270,781	(125,825)	42,082	169,853	276,136	(106,283)	(61,624)	140,813	239,816	(99,003)	(68,904)	
Orientation / Programming	82,000	188,917	(106,917)	82,000	235,811	(153,811)	46,894	80,753	218,122	(137,369)	30,452	77,780	225,729	(147,949)	41,032				(106,917)				(106,917)	
Anti-Freeze																32,650	35,359	(2,709)	2,709	25,200	31,026	(5,826)	5,826	
Special Programming								1,577	4,121	(2,544)	2,544	6,031	4,909	1,122	(1,122)									
Dirwoodie Lounge								163,706	150,254	13,452		133,256	134,371	(1,115)	1,115	140,308	134,484	5,824	(5,824)	123,546	111,248	12,298	(12,298)	
Myer Horowitz Theatre								512,526	448,112	64,414		606,811	449,821	156,990	(156,990)	505,915	374,017	131,898	(131,898)	423,378	333,885	89,493	(89,493)	
Total Programming & Events	369,850	801,566	(431,716)	502,950	971,666	(468,716)	37,000	1,065,753	1,473,189	(407,436)	(24,280)	1,125,191	1,411,133	(285,942)	(145,774)	946,862	1,031,458	(84,596)	(347,120)	853,151	962,691	(109,540)	(322,176)	
Student Services																								
Student Life - Manager		73,391	(73,391)		52,535	(52,535)	(20,856)		53,203	(53,203)	(20,188)	79,328	235,699	(156,371)	82,980	29,943	181,202	(151,259)	77,868	107,721	269,195	(161,474)	88,083	
Student Life - Peer Support		111,457	(111,457)	25,456	353,781	(328,325)	216,868				(111,457)													
Student Life - Student Groups (SU)	24,000	76,260	(52,260)	23,550	76,260	(52,710)	450	28,950	292,846	(263,896)	211,636	26,108	279,878	(253,770)	201,510	99,830	423,950	(324,120)	(111,457)	271,860	62,587	(62,587)	(48,870)	
Student Life - Renting Spaces	89,600	43,131	46,469	79,000	20,498	59,303	(12,834)				46,469				46,469									
Student Life - Leadership	37,000	269,224	(232,224)	37,000	183,046	(146,046)	(86,178)	35,639	176,957	(141,318)	(90,906)	129,209	262,927	(133,718)	(98,506)	206,975	236,662	(29,687)	(202,537)				(232,224)	
Student Life - Safewalk	600	32,241	(31,641)	175,850	307,127	(131,277)	99,636				(31,641)				(31,641)				(31,641)				(31,641)	
Student Life - Sustain SU	13,775	91,174	(77,399)	71,400	282,260	(210,860)	133,461				(77,399)				(77,399)				(77,399)				(77,399)	
Student Life - Student Groups (DoS)	175,400	312,274	(136,874)				(136,874)				(136,874)				(136,874)				(136,874)				(136,874)	
Student Life - InfoLink	71,400	301,866	(230,466)				(230,466)	429,963	701,566	(271,603)	41,137	240,955	466,640	(225,685)	(4,781)	143,503	454,267	(310,764)	80,298					
Student Life--Academic Guidance																								
SFAAC																								
OmbudsService																					42,572	157,023	(114,451)	114,451
Centre for Student Development																					48,371	48,371	(48,371)	48,371
InfoLink																				81,340	279,539	(198,199)	198,199	
Student Group Services																				111,432	317,198	(205,766)	205,766	
Safewalk																				202,085	233,939	(31,854)	31,854	
Sustain SU																				2,500	46,973	(44,473)	44,473	
Total Student Services	411,775	1,311,018	(899,243)	413,056	1,275,507	(862,451)	(36,792)	494,552	1,224,572	(730,020)	(169,223)	475,600	1,245,144	(769,544)	(129,699)	480,251	1,296,081	(815,830)	(83,413)	578,528	1,501,534	(923,006)	23,763	
Marketing & Media Activities																								
Marketing		381,772	(381,772)		395,793	(395,793)	14,021		279,070	(279,070)	(102,702)	4,157	247,384	(243,227)	(138,545)	933	298,301	(297,368)	(84,404)	1,569	278,479	(276,910)	(104,862)	
SUV	134,000	96,124	37,876	114,000	2,320	111,680	(73,																	

2013-14 Actuals			Bud20/Act14	
Revenues	Expenses	Net	Variance	Name
<i>General Revenues</i>				
2,402,012		2,402,012	961,799	Student Fees
119,571		119,571	26,829	Interest & Dividends
<b>2,521,583</b>		<b>2,521,583</b>	<b>988,628</b>	<b>Total General Revenues</b>
<i>Business Activities</i>				
698,578	632,870	65,708	(16,893)	SUBmart
432,478	402,003	30,475	(30,475)	Postal Office
691,412	489,162	202,250	119,075	Print Centre
609,878	607,836	2,042	(10,094)	RATT
				Under Grind
8,646	12,383	(3,737)	3,737	Juley
785,321	935,291	(149,970)	149,970	L'express—Retail
337,995	147,689	190,306	(190,306)	L'express—Catering
437,838	373,219	64,619	109,708	Daily Grind
336,784	388,896	(52,112)	39,860	Dewey's
				Conferencing & Events
<b>4,358,950</b>	<b>3,989,349</b>	<b>349,581</b>	<b>107,374</b>	<b>Total Business Activities</b>
<i>Programming &amp; Events</i>				
20,600	14,282	6,318	(6,318)	Sub-Programming
118,247	164,153	(45,906)	(110,986)	Alternative Programming / SUKCP
124,680	194,861	(70,181)	(97,726)	Week of Welcome
			(106,917)	Orientation / Programming
25,513	24,940	573	(573)	Anti-Freeze
				Special Programming
81,281	69,528	11,753	(11,753)	Dinwoodie Lounge
370,073	280,844	89,229	(89,229)	Myer Horowitz Theatre
<b>740,394</b>	<b>748,608</b>	<b>(8,214)</b>	<b>(423,502)</b>	<b>Total Programming &amp; Events</b>
<i>Student Services</i>				
69,947	221,952	(152,005)	78,614	Student Life - Manager
	60,331	(60,331)	(51,126)	Peer Support Centre
			(52,260)	Student Life - Student Groups (SU)
			46,469	Student Life - Renting Spaces
			(232,224)	Student Life - Leadership
			(31,641)	Student Life - Safewalk
			(77,399)	Student Life - Sustain SU
			(136,874)	Student Life - Student Groups (DoS)
			(230,466)	Student Life - InfoLink
				Student Life—Academic Guidance
42,572	157,023	(114,451)	114,451	SFAIG
	48,217	(48,217)	48,217	Ombudservice
163,640	267,181	(103,541)	103,541	Centre for Student Development
90,119	310,407	(220,288)	220,288	InfoLink
181,344	244,908	(63,564)	63,564	Student Group Services
4,290	46,529	(42,239)	42,239	Safewalk
34,203	69,012	(34,809)	34,809	Sustain-SU
<b>586,115</b>	<b>1,425,560</b>	<b>(839,445)</b>	<b>(59,798)</b>	<b>Total Student Services</b>
<i>Central Support &amp; Space</i>				
21,985	323,821	(301,836)	(79,936)	Marketing
39,613	7,741	31,872	6,004	SUtv
90,609	46,034	44,575	(6,575)	Handbook & Directory
72,830	88,544	(15,714)	53,568	Sponsorship
<b>225,037</b>	<b>466,140</b>	<b>(241,103)</b>	<b>(26,939)</b>	<b>Total Student Services</b>
<i>Central Support &amp; Space</i>				
1,153,679		1,153,679	404,495	Retail Rent
418,658	1,227,102	(808,444)	(314,260)	Facilities & Operations
<b>1,572,337</b>	<b>1,227,102</b>	<b>345,235</b>	<b>90,235</b>	<b>Total Central Support &amp; Space</b>
<i>Central Support &amp; Space</i>				
	373,144	(373,144)	247,783	General Administration
2,112	741,102	(738,990)	(179,435)	Office Administration
			(410,505)	Technical Support
				Underperformance Reserve
<b>2,112</b>	<b>1,114,246</b>	<b>(1,112,134)</b>	<b>(342,157)</b>	<b>Total Central Support &amp; Space</b>
<i>Representation Activities</i>				
	232,180	(232,180)	54,552	Research / Advocacy
	43,603	(43,603)	(2,840)	President
60,000	99,619	(39,619)	7,184	Exec. Support
	59,499	(59,499)	(69,412)	Governance
	37,737	(37,737)	9,172	Elections & Referenda
	36,879	(36,879)	(12,950)	Academic Affairs
	40,737	(40,737)	(5,580)	Operations and Finance
	37,846	(37,846)	(7,476)	External Affairs
	37,504	(37,504)	(8,891)	Student Life
	25,149	(25,149)	25,149	Project Reserve
	64,246	(64,246)	(4,757)	CASA
	50,974	(50,974)	(10,736)	CAUS
			(30,000)	Contingency Reserve
	72,608	(72,608)	72,608	Students' Council
<b>60,000</b>	<b>838,581</b>	<b>(778,581)</b>	<b>16,023</b>	<b>Total Representation Activities</b>
<i>Reserve Activities</i>				
31,693	14,352	17,341	17,659	Building Expansion Reserve
44,108		44,108	(335,408)	- Renovation Amortization
			(141,600)	Catering Amortization
11,060		11,060	4	Tenant Reserve
				Friends of the Horowitz Reserve
<b>86,861</b>	<b>14,352</b>	<b>72,509</b>	<b>(459,345)</b>	<b>Total Reserve Activities</b>
	270,308	(270,308)	70,358	Capital Reserve
<b>10,133,369</b>	<b>10,094,246</b>	<b>39,123</b>	<b>(39,123)</b>	<b>Total Operating, Capital, &amp; Non-Ded. Reserve</b>
				<b>Non-Ded. Reserve</b>

UNIVERSITY OF ALBERTA STUDENTS' UNION 2019/20 OPERATING, CAPITAL & NON-DEDICATED RESERVES BUDGET				
				2019 - 2020
Dept	Department Name	Revenue	Expenditures	Net
<b>GENERAL REVENUES</b>				
400	Student Fees	3,363,811		3,363,811
400	Interest & Dividends	146,400		146,400
<b>BUSINESS ACTIVITIES</b>				
800	SUBmart	851,631	802,816	48,815
815	Print Centre	1,109,170	787,845	321,325
832	RATT	743,057	751,109	(8,052)
837	Daily Grind	826,248	651,921	174,327
841	Powerplant (Deweys)	489,765	502,017	(12,252)
850	Conferencing & Events	1,799,572	1,866,780	(67,208)
<b>PROGRAMMING &amp; EVENT ACTIVITIES</b>				
713	Alternative Programming/SUKCP	127,250	284,142	(156,892)
714	WOW	160,600	328,507	(167,907)
715	Orientation / Programming	82,000	188,917	(106,917)
<b>STUDENT SERVICE ACTIVITIES</b>				
600	Student Life Manager		73,391	(73,391)
612	Student Life - Peer Support Centre		111,457	(111,457)
615	Student Life - Student Groups (SU)	24,000	76,260	(52,260)
616	Student Life - Renting Spaces	89,600	43,131	46,469
624	Student Life - Leadership & Recognition	37,000	269,224	(232,224)
646	Student Life - Safewalk	600	32,241	(31,641)
655	Student Life - Sustain SU	13,775	91,174	(77,399)
691	Student Life - Student Groups (DoS)	175,400	312,274	(136,874)
692	Student Life - InfoLink	71,400	301,866	(230,466)
<b>MARKETING &amp; MEDIA ACTIVITIES</b>				
640	Marketing		381,772	(381,772)
642	SUtv	134,000	96,124	37,876
644	Handbook	82,000	44,000	38,000
900	Sponsorship Fund	185,000	147,146	37,854
<b>SUB SPACE</b>				
411	Facilities & Operations (Retail Rent Only)	1,558,174		1,558,174
411	Facilities & Operations	500,945	1,623,649	(1,122,704)
<b>CENTRAL SUPPORT</b>				
400	General Administration		125,361	(125,361)
402	Office Administration		918,425	(918,425)
410	Technical Support	9,200	419,705	(410,505)
<b>REPRESENTATION ACTIVITIES</b>				
425	Research/Advocacy		177,628	(177,628)
500	President		46,443	(46,443)
501	Executive Support	60,000	92,435	(32,435)
502	Governance / Student Council		128,911	(128,911)
509	Elections & Referenda	1,000	29,565	(28,565)
519	Academic Affairs		49,829	(49,829)
520	Operations & Finance		46,317	(46,317)
521	External Affairs		45,322	(45,322)
523	Student Life		46,395	(46,395)
912	Project Reserve	50,000	50,000	
528	CASA		69,003	(69,003)
530	CAUS		61,710	(61,710)
911	Contingency Reserve		30,000	(30,000)
<b>RESERVE ACTIVITIES</b>				
920	Building Expansion Reserve	663,011	919,311	(256,300)
9xx	Catering Renovations		141,600	(141,600)
921	Tenant Reserve	11,064		11,064
<b>Operating Before Capital</b>		<b>13,365,673</b>	<b>13,165,723</b>	<b>199,950</b>
910	Capital Reserve		199,950	(199,950)
<b>Total Op., Capital &amp; Non-Dedicated Reserve</b>		<b>13,365,673</b>	<b>13,365,673</b>	<b>0</b>
975	Access Fund	957,617	957,617	
941	Campus Recreation	299,184	299,184	
940	Golden Bear & Legacy Fund	258,648	258,648	
960	WUSC	30,174	30,174	
945	Student Involvement Endowment Fund	175,500	175,500	
<b>Total Op., Capital &amp; Reserves</b>		<b>15,086,795</b>	<b>15,086,795</b>	<b>(0)</b>



Students' Union Capital Projections by Department																Students' Union Capital Projections by Department	
DEPT. #			2008/09 Budget \$	2009/10 Budget \$	2010/11 Budget \$	2011/12 Budget	2012/13 Budget	2013/14 Budget	2014/15 Budget	2015/16 Budget	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	DEPT. #		
401	SUB BUILDING RENOVATIONS														401	SUB BUILDING RENOVATIONS	
402	OFFICE ADMINISTRATION		6,000	1,250	3,050	500									402	OFFICE ADMINISTRATION	
410	TECH SUPPORT														410	TECH SUPPORT	
411	FACILITIES & OPERATIONS		15,950	25,600	28,750	40,050	30,250	35,450	18,000	13,600	26,100	41,808			411	FACILITIES & OPERATIONS	
425	ADVOCACY														425	ADVOCACY	
600	SERVICES MANAGER														600	SERVICES MANAGER	
605	STUDENT FINANCIAL AID			600		1,500									605	STUDENT FINANCIAL AID	
610	OMBUDSERVICE				700										610	OMBUDSERVICE	
611	STUDENTS' ORIENTATION SERVICES														611	STUDENTS' ORIENTATION SERVICES	
612	CENTRE FOR STUDENT DEVELOPMENT		3,100	1,400	700										612	CENTRE FOR STUDENT DEVELOPMENT	
616	STUDENT DISTRESS CENTRE														616	STUDENT DISTRESS CENTRE	
616	INFORMATION SERVICES				1,400			600							616	INFORMATION SERVICES	
624	STUDENT GROUPS				700		700								624	STUDENT GROUPS	
625	VOLUNTEER SERVICES														625	VOLUNTEER SERVICES	
630	TICKETMASTER														630	TICKETMASTER	
640	MARKETING/MEDIA		1,840	1,500							1,250	2,078			640	MARKETING/MEDIA	
644	HANDBOOK														644	HANDBOOK	
646	SAFEWALK			1,200	1,000	2,150	1,000	2,000							646	SAFEWALK	
650	CAMPUS FOOD BANK														650	CAMPUS FOOD BANK	
655	ECOS				2,500										655	ECOS	
712	SUB PROGRAMMING										3,500	20,000	25,000		712	SUB PROGRAMMING	
713	ALTERNATIVE PROGRAMMING									7,800		14,480			713	ALTERNATIVE PROGRAMMING	
714	WEEK OF WELCOME									8,000					714	WEEK OF WELCOME	
750	DINWOODIE LOUNGE										30,592	21,585			750	DINWOODIE LOUNGE	
755	MYER HOROWITZ THEATRE		21,700	30,000	30,000	40,000		5,000		18,650			27,000		755	MYER HOROWITZ THEATRE	
760	EXTERNAL ENTERTAINMENT														760	EXTERNAL ENTERTAINMENT	
765	ANTIFREEZE														765	ANTIFREEZE	
800	SUBMART		27,000	1,800			15,000	8,000		29,000	8,400				800	SUBMART	
810	SUBTITLES		58,000	17,700	7,500	5,000									810	SUBTITLES	
815	PRINT CENTRE		9,870	29,900	6,900	73,309	19,815	11,420		4,500	32,995	55,821	9,000		815	PRINT CENTRE	
821	SUB GAMES/EMPTY POCKET														821	SUB GAMES/EMPTY POCKET	
825	POSTAL OUTLET			11,500	31,000										825	POSTAL OUTLET	
830	BEAR'S DEN														830	BEAR'S DEN	
832	ROOM AT THE TOP		5,999	41,460		9,550	125,000				16,800				832	ROOM AT THE TOP	
833	UNDERGRIND										702				833	UNDERGRIND	
834	JUICY				15,875										834	JUICY	
835	L'EXPRESS		144,000		4,122		800				17,696				835	L'EXPRESS	
836	L'EXPRESS CATERING		7,500		7,900	4,270	6,500								836	L'EXPRESS CATERING	
837	DAILY GRIND				1,400	2,800					8,277				837	DAILY GRIND	
841	POWER PLANT		25,000				8,300				2,300	4,737			841	POWER PLANT	
	Computing and Networking															Computing and Networking	
	Hardware and Software Renewal		67,642	70,000	70,000	50,000	70,000	70,000	71,000	110,000	130,000	85,000	85,000		85,000	Hardware and Software Renewal	
	Communications/InfoLink/Online Projects		15,000	15,000	15,000	50,000	15,000	15,000	50,317			55,000	20,000		20,000	Communications/InfoLink/Online Projects	
	PSE Renovations (\$50k PSE/\$75k CFB)			35,000	35,000	125,000										PSE Renovations (\$50k PSE/\$75k CFB)	
	Total		408,601	283,910	263,497	404,129	292,365	147,470	139,317	191,550	278,612	300,509	166,000	104,950		Total	
Additional	RATT/Dewey's DÉCOR				5,000			5,000							Additional	RATT/Dewey's DÉCOR	
	VIDEO DISPLAYS / KIOSKS				49,000											VIDEO DISPLAYS / KIOSKS	
	BAR CAPITAL											90,000	10,000	15,000		BAR CAPITAL	
	POS CAPITAL PURCHASE												11,000			POS CAPITAL PURCHASE	
	LONG TERM CAPITAL IMPROVEMENT & PLANNING											40,000	32,500	80,000		LONG TERM CAPITAL IMPROVEMENT & PLANNING	
	RENOVATION AMORTIZATION (Reserve)												70,000			RENOVATION AMORTIZATION (Reserve)	
	FURNITURE POOL										6,000	3,000				FURNITURE POOL	
			408,601	283,910	317,497	404,129	292,365	152,470	139,317	191,550	284,612	503,509	219,500	199,950			



Undergraduate students are assessed fees from both Schedule 1, 2, 3 and 4:

(Attachment 1)

Schedule 1:

**Students' Union Undergraduate Fees - TERM**

Effective: September 1, 2019

Undergraduate Student Fee Types									
	1. Basic Fee	2. Engineering	3. Augustana	4. Business	5. Science	6. Arts			
<b>Fall or Winter Term Full Time Fees:</b>									
Students' Union Fee	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82			
Referendum Fees	\$ 47.71	\$ 54.71	\$ 80.07	\$ 57.71	\$ 52.71	\$ 50.21			
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$ 99.53</b>	<b>\$ 106.53</b>	<b>\$ 131.89</b>	<b>\$ 109.53</b>	<b>\$ 104.53</b>	<b>\$ 102.03</b>			
<b>Fall or Winter Term Part Time Fees:</b>									
Students' Union Fee	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44			
Referendum Fees	\$ 43.93	\$ 50.93	\$ 80.07	\$ 53.93	\$ 48.93	\$ 46.43			
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$ 74.37</b>	<b>\$ 81.37</b>	<b>\$ 110.51</b>	<b>\$ 84.37</b>	<b>\$ 79.37</b>	<b>\$ 76.87</b>			
<b>Fall or Winter Term Off Campus Student Fees:</b>									
Students' Union Fee	\$ 30.44	\$ 30.44		\$ 30.44	\$ 30.44	\$ 30.44			
Referendum Fees	\$ 43.93	\$ 43.93		\$ 43.93	\$ 43.93	\$ 43.93			
<b>Total Fall or Winter Term Off Campus Fees</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>		<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>			
<b>Spring or Summer Term Fees:</b>									
Students' Union Fee	\$ 31.47	\$ 31.47		\$ 31.47	\$ 31.47	\$ 31.47			
Referendum Fees	\$ 16.92	\$ 16.92		\$ 16.92	\$ 16.92	\$ 16.92			
<b>Total Spring or Summer Term Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>		<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>			
<b>Spring or Summer Term Off Campus Fees:</b>									
Students' Union Fee	\$ 31.47	\$ 31.47		\$ 31.47	\$ 31.47	\$ 31.47			
Referendum Fees	\$ 16.92	\$ 16.92		\$ 16.92	\$ 16.92	\$ 16.92			
<b>Total Spring or Summer Term Off Campus Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>		<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>			

Schedule 2:

**Students' Union Undergraduate Fees - ANNUAL/TERM**

Effective: September 1, 2019

	7. Nursing	8. Law	9. Education			
<b>Fall Term Full Time Fees:</b>						
Students' Union Fee	\$ 51.82	\$ 51.82	\$ 51.82			
Referendum Fees	\$ 60.21	\$ 97.71	\$ 55.71			
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$ 112.03</b>	<b>\$ 149.53</b>	<b>\$ 107.53</b>			
<b>Winter Term Full Time Fees:</b>						
Students' Union Fee	\$ 51.82	\$ 51.82	\$ 51.82			
Referendum Fees	\$ 47.71	\$ 47.71	\$ 47.71			
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$ 99.53</b>	<b>\$ 99.53</b>	<b>\$ 99.53</b>			
<b>Fall Term Part Time Fees:</b>						
Students' Union Fee	\$ 30.44	\$ 30.44	\$ 30.44			
Referendum Fees	\$ 52.43	\$ 43.93	\$ 51.93			
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$ 82.87</b>	<b>\$ 74.37</b>	<b>\$ 82.37</b>			
<b>Winter Term Part Time Fees:</b>						
Students' Union Fee	\$ 30.44	\$ 30.44	\$ 30.44			
Referendum Fees	\$ 43.93	\$ 43.93	\$ 43.93			
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>			
<b>Fall or Winter Term Off Campus Student Fees:</b>						
Students' Union Fee	\$ 30.44	\$ 30.44	\$ 30.44			
Referendum Fees	\$ 43.93	\$ 43.93	\$ 43.93			
<b>Total Fall or Winter Term Off Campus Fees</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>			
<b>Spring or Summer Term Fees:</b>						
Students' Union Fee	\$ 31.47	\$ 31.47	\$ 31.47			
Referendum Fees	\$ 16.92	\$ 16.92	\$ 16.92			
<b>Total Spring or Summer Term Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>			
<b>Spring or Summer Term Off Campus Fees:</b>						
Students' Union Fee	\$ 31.47	\$ 31.47	\$ 31.47			
Referendum Fees	\$ 16.92	\$ 16.92	\$ 16.92			
<b>Total Spring or Summer Term Off Campus Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>			

Schedule 3:

See Note #10 below for explanation

**Students' Union Undergraduate Fees - ANNUAL**

Effective: September 1, 2019

**Health and Dental Plan**

Fall Enrollment			Winter Enrollment		
Referendum Fee	Health Plan Fee	Dental Plan Fee	Referendum Fee	Health Plan Fee	Dental Plan Fee
Full Time Fees	\$136.50	\$ 147.20	Full Time Fees	\$ 91.00	\$ 98.13
Part Time Fees	\$136.50	\$ 147.20	Part Time Fees	\$ 91.00	\$ 98.13
Off-Campus Fees	\$136.50	\$ 147.20	Off-Campus Fees	\$ 91.00	\$ 98.13

Schedule 4:

See Note #11 below for explanation

**Students' Union Residence Association Fees (Full & Part Time)**

Effective: September 1, 2019

**Full & Part Time Students (Per Year)**

	Full & Part Time Students (Per Year)		Full & Part Time Students (Per Year)
HUB Community	\$45.00	East Campus	\$ 36.00
International House	\$50.00	Newton Place	\$ 40.00
L'Association de la Residence de la Faculte Saint-Jean	\$67.00	Lister Hall	\$ 75.00

- The Basic Fee (Column 1) applies to all students except those in the Faculties of Engineering, Augustana, Business, Science, Arts, Nursing, Law, & Education
- Engineering students are assessed the Basic Fee for all terms (which is included in Column 2) , plus a \$7.00/term Faculty Association Membership Fee (FAMF). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intersession or Off-Campus.
- Augustana students are assessed the amount in Column 3 for Fall/Winter Terms. The Referendum portion of the Augustana Fee in Column 3 includes a \$65.00/term Faculty Association Membership Fee. Council has decided not to assess Augustana Off-Campus or Intersession students at this time.
- Business students are assessed the Basic Fee for all terms (which is included in Column 4) , plus a \$10.00/term Faculty Association Membership Fee (FAMF). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intersession or Off-Campus.
- Science students are assessed the Basic Fee for all terms (which is included in Column 5) , plus a \$5.00/term Faculty Association Membership Fee (called SCI-5). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intersession or Off-Campus.
- Arts students are assessed the Basic Fee for all terms (which is included in Column 6) , plus a \$2.50/term Faculty Association Membership Fee (called OASIS). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intersession or Off-Campus.
- Nursing students are assessed the Basic Fee for all terms (which is included in Column 7), plus a \$12.50 Faculty Association Membership Fee (FAMF) for Full Time Fall Term Students, and a \$8.50 FAMF for Part Time Fall Term Students, which is included in the Referendum portion of the fee in Column 7. This FAMF is only being assessed in the Fall Term, and does not include Intersession or Off-Campus students.
- Law students are assessed the Basic Fee for all terms (which is included in Column 8) , plus a \$50.00 Faculty Association Membership Fee (FAMF) for Full Time Fall Term Students Only, which is included in the Referendum portion of the fee in Column 8. This FAMF is only being assessed in the Fall Term, and does not include Intersession or Off-Campus students.
- Education students are assessed the Basic Fee for all terms (which is included in Column 9) , plus a \$8.00 Faculty Association Membership Fee (FAMF) for Full & Part-Time, Fall Term Students Only, which is included in the Referendum portion of the fee in Column 9. This FAMF is only being assessed in the Fall Term, and does not include Intersession or Off-Campus students.
- Health and Dental Plan Fee: This fee is assessed to all full and part time undergraduate students on an annual basis effective September 1, 2009. The fee is assessed IN ADDITION to the term fees outlined in Schedule 1 above. Undergraduate students enrolled in the Fall Term, and taking 3 or more credit, shall be assessed the full amount. The plan will typically provide coverage from September to August year-long. Undergraduate students enrolled in the Winter Term, taking 3 or more credit, & have not previously been assessed in the prior Fall Term, shall be assessed a pro-rated amount. The plan will typically provide coverage from January to August.
- Residence Association Membership Fee: These fees are assessed to all full-time and part-time residents of the Residence Associations named as the Fund . Fees shall be assessed once per year, upon proof that the student is a resident of the residence at the time of fee assessment. These fees assessed are IN ADDITION to the term fees outlined in Schedule 1 & 2 above.

All Students' Union fees (including Referendum fees) are subject to the Alberta CPI (2.25%) except for the Access Fund fee which is calculated on an Average Cost Index, nor Faculty Association &amp; Residence Fees (which have no increase). All applicable increases are already built into the above figures.

Date: Day Month Year

To: Students' Union Council

Re: VPOF 2018/19 Report

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## SU Budget 101

### Overview

It may be overwhelming to look at these spreadsheets and feel that you have no idea what the terms and numbers mean. This document will help guide you a bit. **Overall, it is your duty as a Councillor to ensure that this budget reflects the [Budget Principles](#)** we approved in February. Specifically, Standing Orders state (13.6C): “Debate is confined to the technical merits of whether the Finance Committee properly interpreted the principles passed in first reading.” With that said, if you have concerns about the budget in regards to the principles, please voice them, otherwise, use this document as a guide to learn more about reading a budget as well as what this particular budget means for the Students' Union.

### High Level

#### **What is the purpose of this budget?**

This budget sets out the parameters in which each department must operate. For the services, it outlines what they can spend, and for the businesses, it also outlines revenue targets.

#### **Where do these numbers come from?**

All of the numbers you see in the budget document are estimates. Both revenues and expenses are based on historical data as well as contextual factors. For example, under Conferencing & Events, both expenses and revenues go up from last year significantly because we are investing heavily in this department. More money spent on staff costs and marketing will yield significant growth in revenue as we acquire more business, based on the fact that revenue has been trending upward. Alternatively, for the data listed from years prior, they are *actuals*, ie, what actually happened.

**What year is this budget for?**

This budget will begin May 1, 2019, hence the *estimates*.

**Why is the goal to breakeven and not make money?**

As you know, we are not-for-profit organization, thus the goal is to provide valuable services to our membership, not profit off of them. As such, any funds that remain after paying all expenses get reinvested into strengthening the organization.

**Why don't the bars make money?**

The bars make money 8 months of the year, but due to the summer months, as the majority of students leave campus, it becomes more challenging to do so. As a result, we close Dewey's so as not to lose money on operational costs and focusing marketing efforts on RATT. Furthermore, the bars currently have Class C license, which means they are for members only, and prevent us from marketing to the general public in order to gain more revenue. We are working on getting a Class A so that we can do so as a way to mitigate the loss during the summer months.

**What's notably new this year?**

- In creating this budget, we worked hard to make it break-even by finding small cost savings in each department that added up to success. We also tried to focus on the long-term considering the current political climate to ensure that we are planning sustainably. This means paying particular attention to budget principle 11 "funds will be allocated to develop non-fee-reliant revenue drivers." Specifically, we have increased our investments in our IT, Marketing and Conferencing & Events departments, to achieve this goal.
- We have budgeted for an Indigenous Initiatives Specialist position following the ARRC recommendations.
- We have also increased margins on a lot of our retail products in a non-linear way. That is to say we are increasing prices on some items and keeping others that same to continue to offer students the products they love at affordable prices while increasing revenue through others.

**General terms**

**Budget** – A formal written statement of management's plans for a specified future time period, expressed in financial terms.

**Participative budgeting** – A budgetary approach that starts with input from lower-level managers and works upward so that managers at all levels participate. (This is the model that the Students' Union Uses.)

**Master budget** – A set of interrelated budgets that constitutes a plan of action for a specific time period.

**Operating budgets** – Individual budgets that result in a budgeted income statement (revenues & expenses); the money used to operate all departments.

**Capital budgeting** – The process of making capital expenditure decisions in business.

**Capital expenditures** - money spent acquiring or maintaining fixed assets such as land, buildings, and equipment.

**Interest & Dividends** - Money made by investing existing funds

**Margin:** Refers to the ratio between cost and price; "increased margins" means either higher prices or lower costs or both.

**Revenue** - Money coming in (through sales, grants, sponsorship, rent, etc.)

**Expenses** - Money going out (pay bills, salaries, utilities, buy things, etc.)

**Net** - Revenue - Expenses (Brackets mean negative, ie, there is a loss)

**Terms Specific to this Budget**

**Building Expansion Reserve** – A reserve to manage major capital upgrades to SUB. It receives revenue from a specific fee that is collected from students to pay off the loan we took to expand the atrium a couple years ago.

**Contingency reserve** - money spent in urgent circumstances (eg. something breaks unexpectedly and must be repaired)

**Student Involvement Endowment Fund** - Fund that is invested and every year, the earnings are used to fund the SU Awards and awards related activities.

**Tenant Reserve** - Pot of money used to take care of any maintenance and repairs to tenant locations that may need it.

Kind regards,

*Emma Ripka*

UASU VP Operations & Finance  
Emma Ripka

# 1 Facts

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1. Student success is realized when students receive both meaningful academic challenge and support that encourages learning in a way that advances their personal growth, knowledge, and practical skills.
2. Grades are extremely important to students for tracking their personal progress in learning and growth.
3. Students should be able to understand why they received any grade.
4. Assessment and grading of undergraduate students' academic performance and learning outcomes are central to the university's core academic mission and the most critical determinant of further academic and future career opportunities pursued by undergraduate students upon graduation.
5. Section 2 of the U of Alberta Policies and Procedures On-line (UAPPOL) Grading Procedure states that course expectations regarding assignments, grading and other course related matters must be communicated clearly in the course syllabus<sup>1</sup>.
6. Section 23.4(2)f of Evaluation Procedures and Grading System of the University of Alberta University Calendar states "Each assessment is linked to the stated course objectives and/or learning outcomes. Students should be provided with the criteria for these assessments early in and, if necessary, throughout the course".
7. Grading and assessment policies and procedures need to be regularly updated to ensure they are structured to increase student success.
8. The importance of complex performance based learning in undergraduate education continues to grow and many courses across faculties and programs incorporate at least some form of such learning to enhance student success.
  - a. Performance Based Evaluations are an approach to teaching and learning that emphasizes students being able to execute a unique skill set as a result of instruction and are given the ability to demonstrate or apply this ability, rather than simply knowing the information<sup>2</sup>.
9. Holistic rating scales or rubrics are applied (explicitly or implicitly) during evaluation of complex performance based learning. They reflect learning objectives that encompass more than one aspect of performance and cannot be easily broken out into component parts.

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<sup>1</sup> <https://policiesonline.ualberta.ca/PoliciesProcedures/Procedures/Grading-Procedure.pdf>

<sup>2</sup>

<https://www.jstor.org/stable/pdf/1176232.pdf?refreqid=excelsior%3Ae355f259e14e68138f98e52a872cc03c>

10. Use of rubrics helps ensure that the measurement process (the assessment of performance) is free of error, reliable and consistent in producing equitable results for students.
11. Rubrics can be used to evaluate a wide variety of student assignments, and strong research demonstrates that rubrics improve teaching and learning<sup>3</sup>.
12. There are many academic support services available to students across campus<sup>4</sup>.

## 2 Resolutions

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1. The Students' Union shall advocate that assignments be structured to increase student success.
2. The Students' Union shall advocate that instructors are providing clear and explicit expectations of students for any given course in terms of assignments, tests and participation.
3. The Students' Union shall advocate that students are made regularly aware of their progress and academic performance in any given course.
4. The Students' Union shall advocate that students should be made aware of their academic performance before the withdrawal deadline in any given course.
5. The Students' Union shall advocate that performance-based learning assignments be made available to students.
6. The Students' Union shall strive to create awareness around the academic support services available to help students improve
7. The Students' Union shall advocate that Department, Faculty, and bodies at the University clearly connect students to processes that allow them to raise concerns and appeals.

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<sup>3</sup> <https://teaching.uwo.ca/teaching/assessing/grading-rubrics.html>

<sup>4</sup> <https://www.ualberta.ca/current-students/academic-resources>