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**Saturday, February 2, 2019  
4:00PM  
SUB 0-51, Students' Union Building**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ORDER PAPER (SC-2018-19)**

**2018-19/0 SMUDGING CEREMONY**

**2018-19/1 SPEAKERS BUSINESS**

**2018-19/1a** Announcements - The next meeting of the Students' Council will take place on **Tuesday, February 5, 2019** at 6:00PM in **3-04 in Pavillon Lacerte**, at Faculty Saint Jean.

**2018-19/2 PRESENTATIONS**

**2018-19/3 EXECUTIVE COMMITTEE REPORT**

**2018-19/4 BOARD AND COMMITTEE REPORT**

**2018-19/5 OPEN FORUM**

**2018-19/6 QUESTION PERIOD**

**2018-19/7 BOARD AND COMMITTEE BUSINESS**

**2018-19/8 GENERAL ORDERS**

**2018-19/8a** **RIPKA/BILAK MOVE** to approve the Students Spaces referendum question as follows:

"It would cost over \$1 billion to address all maintenance needs on campus. Government funding for updating university facilities usually leaves out student spaces, such as study and community areas across campus.

A potential student spaces levy would cost \$9/term in Fall 2019, would increase by up to \$9/term in both Fall 2020 and Fall 2021 to a maximum of \$27/term, and would match the rate of inflation afterward.

The resulting fund would be student-controlled. Students would be able to create proposals for a student space they would like created or changed, which would be finally decided on by elected members of the Students' Council. Proposals must be to maintain or renew student spaces across campus or in SUB that would not be eligible for government funding.

Augustana will be exempt from this levy. Would you support this levy?"

See SC-2018.19.05.

**2018-19/9**      **INFORMATION ITEMS**

**2018-19/9f**      Students' Council - Attendance.

See SC-2018.19.01.

**2018-19/9g**      Students' Council Motion Tracker.

See SC-2018.19.02.

**2018-19/9h**      Executive Committee Motion Tracker

See SC-2018.19.03.

**2018-19/9i**      Students' Council, Votes and Proceedings (SC-2018-18)

See SC-2018.19.04.

**2018-19/9j**      Students' Spaces Levy Proposal

See SC-2018.19.05.



Item	Motion	Result	Meeting	Date
2018-00/1a	JONATHAN BARRACLOUGH is appointed as the Speaker for the 2018/19 session of Council.	N/A	SC-2018-00	04/17/2018
2018-00/8a	FLAMAN/PALINDAT MOVED to approve the 2018-19 Students' Council Meeting Schedule.	CARRIED	SC-2018-00	04/17/2018
2018-00/8b	PALINDAT, STATT, BOSE, CHUNG, KOBES, LEY, THIBAudeau are declared appointed to Audit Committee by acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8c	CUTARM, MOGALE, and SUNDAY are declared appointed to Aboriginal Relations and Reconciliation Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8d	LEY, RIPKA, SUNDAY, THIBAudeau, HADDOUCHE, RAITZ, and KIM are declared appointed to Bylaw Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8e	FLAMAN, LIN, PALINDAT, FARRIS, and KIM are declared appointed to Council Administration Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8f	HADDOUCHE, DIPINTO, BOSE, ANDERSON, SUNDAY, ST. HILAIRE, and LIN are declared appointed to Finance Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8g	CUTARM, RIZVI, FARRIS, AGARWAL, and MUSTAFA are declared appointed to Nominating Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8h	RAITZ, BILAK, PALINDAT, FARRIS, PALMER, and MOGALE are declared appointed to the Policy Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-01/1d	KIM/THIBAudeau MOVED to approve the Students' Council Standing Orders.	CARRIED	SC-2018-01	05/15/2018
2018-01/2a	LARSEN/DIPINTO MOVED to allow the KAIROS Blanket Exercise presentation.	CARRIED	SC-2018-01	05/15/2018
	FLAMAN/FARRIS MOVED to suspend Standing Orders to allow the presentation time to exceed thirty minutes.	CARRIED	SC-2018-01	05/15/2018
2018-01/7a	BILAK is appointed to Finance Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-01/8a	KIM, RAITZ, RIZVI are declared appointed to the GovWeek Planning Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-02/7a	AGARWAL is declared appointed to the Audit Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7b	BELCOURT is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7c	CALLIHOO is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7d	HOSSEINY is declared appointed to the Finance Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8a	BILAK is declared appointed to the Gateway Student Journal Society Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8b	PALINDAT is declared appointed to The Landing Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8c	CHUNG is declared appointed to the Student Legal Services Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8d	MOGALE is declared appointed to the Alberta Public Interest Research Group Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8e	FLAMAN, THIBAudeau are the First Alberta Campus Radio Association Board via secret ballot.	CARRIED	SC-2018-02	05/29/2018
2018-03/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the first the reading of the Residence Policy.	CARRIED	SC-2018-03	06/12/2018
	FLAMAN MOVED to amend the Policy removing the double space in §4 and an extraneous "i" in §5.	CARRIED	SC-2018-03	06/12/2018
2018-03/8a	KIM, DIPINTO are declared appointed to the Health and Dental Plan Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-03/8b	BILAK, CHUNG are declared appointed to the Discipline, Interpretation, and Enforcement Board Hiring Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-04/7a	SUNDAY/MOGALE MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to appoint Councillor Cutarm onto the Council on Aboriginal Initiatives.	CARRIED	SC-2018-04	06/26/2018
2018-04/7b	RAITZ/PALMER MOVED, on behalf of the Policy Committee, to approve the second reading of the Residence Policy.	CARRIED	SC-2018-04	06/26/2018
	AGARWAL MOVED to amend §2(5) in order to replace the term "i" with "will".	CARRIED	SC-2018-04	06/26/2018
2018-05/7a	BILAK/BOURGEOIS MOVE TO RATIFY the appointment of Karamveer Lalh to Chief Tribune of the Discipline, Interpretation, and Enforcement Board.		SC-2018-05	07/10/2018
	FLAMAN/BILAK MOVE to suspend Standing Orders, cancel recess and discussion of the item <i>in camera</i> to the next meeting.	CARRIED	SC-2018-05	07/10/2018
2018-05/7b	CUTARM/MOGALE MOVE, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointment of Kimberley Fraser-Airhert onto the Aboriginal Relations and Reconciliation Committee.	CARRIED	SC-2018-05	07/10/2018
2018-05/7c	KIM/RAITZ MOVE, on behalf of the Bylaw Committee, to approve the First Principles of Bill #2, "Bylaw 100 Attendance Regulations" as attached.		SC-2018-05	07/10/2018
	FLAMAN/STATT MOVE to commit (i.e. to send the item back to Bylaw Committee).	CARRIED	SC-2018-05	07/10/2018
2018-05/8a	LARSEN/THIBAudeau MOVE to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.		SC-2018-05	07/10/2018
	SUNDAY/PALMER MOVE to postpone this motion to the next meeting of Students' Council.	CARRIED	SC-2018-05	07/10/2018
2018-06/7a	THIBAudeau is declared appointed to Policy Committee via secret ballot.		SC-2018-06	07/31/2018
2018-06/7b	BILAK/PALMER MOVED, on behalf of the Policy Committee, to approve the First Reading of the Non-Partisan Political Policy.	CARRIED	SC-2018-06	07/31/2018
2018-06/7c	SUNDAY/THIBAudeau MOVED, on behalf of the Bylaw Committee, to approve Bill #3: Bylaw 100 Students' Council committee regulations as follows	CARRIED	SC-2018-06	07/31/2018
2018-06/8a	BILAK/BOURGEOIS RATIFIED the appointment of Karamveer Lalh to Chief, Tribune of the Discipline, Interpretation, and Enforcement Board.	CARRIED	SC-2018-06	07/31/2018
2018-06/8b	LARSEN/CUTARM MOVED to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.	CARRIED	SC-2018-06	07/31/2018
2018-07/2a	BHATNAGAR/RAITZ MOVED to allow the "Be Book Smart Fair" Presentation.	CARRIED	SC-2018-07	08/21/2018
2018-07/2b	BOURGEOIS/SUNDAY MOVED to allow the "Council Involvement at WOW / NSO" Presentation.	CARRIED	SC-2018-07	08/21/2018
2018-07/7a	PALINDAT/THIBAudeau MOVES to appoint one (1) member of Students' Council to the Audit Committee.	N/A	SC-2018-07	08/21/2018
2018-07/7b	KIM MOVES to nominate one (1) member of Students' Council to the Bylaw Committee.	N/A	SC-2018-07	08/21/2018
2018-07/7c	SUNDAY/LEY MOVE to approve First Principles of Bill #4: Students' Council Committee Chairs' Training.	FAILED	SC-2018-07	08/21/2018
2018-07/7d	SUNDAY/KIM MOVE, on the recommendation of Bylaw Committee, to approve the Second Principles of Bill #3.	CARRIED	SC-2018-07	08/21/2018
	THIBAudeau MOVED to amend §12(8) to reflect that the ARRC membership is composed of three members of Council, Executive members, with remaining members as the Permanent members of Council.	CARRIED	SC-2018-07	08/21/2018
	LARSEN MOVED to amend §12(1) to read "first principles regarding changes to this bylaw, in regards to standing committee membership, require a recommendation from the standing committee.".	CARRIED	SC-2018-07	08/21/2018

2018-07/7e	RAITZ MOVES, on behalf of the Policy Committee, to approve the First Principles of the Capital Projects Policy.	CARRIED	SC-2018-07	08/21/2018
2018-07/7f	RAITZ MOVES, on behalf of the Policy Committee, to approve the Second Principles of the Non-Partisan Political Policy.	CARRIED	SC-2018-07	08/21/2018
2018-08/2a	RIPKA/FLAMAN MOVED to present "A Sustainable Capital plan"	CARRIED	SC-2018-08	09/11/2018
	FLAMAN/BOURGEOIS MOVED to extend the presentation time by fifteen minutes.	CARRIED	SC-2018-08	09/11/2018
	LEY/CUTARM MOVED to extend the presentation time by ten minutes.	CARRIED	SC-2018-08	09/11/2018
2018-06/6	SUNDAY/BOURGEOIS MOVED to enter in-camera.	CARRIED	SC-2018-08	09/11/2018
2018-06/6	FLAMAN/STATT MOVED to exit in-camera.	CARRIED	SC-2018-08	09/11/2018
2018-08/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the Second Reading Capital Projects.	CARRIED	SC-2018-08	09/11/2018
	FLAMAN/RIPKA CALLED the question.	CARRIED	SC-2018-08	09/11/2018
2018-08/8a	LARSEN/FLAMAN MOVED to appoint one member of Students' Council to the Council Administration Committee (CAC).	CARRIED	SC-2018-08	09/11/2018
2018-08/8b	LARSEN/KIM MOVED to appoint one member of Students' Council to the Audit Committee.	CARRIED	SC-2018-08	09/11/2018
2018-08/8c	LARSEN/FLAMAN MOVED to approve Stephen Raitz to hold the position of GOTV	CARRIED	SC-2018-08	09/11/2018
2018-08/8d	LARSEN/AGARWAL MOVED to appoint four (4) members of student council to the PAW Strategic Operating Committee. (Meetings Mondays 3-4PM, Oct. 1, Dec. 3, Feb. 4, April 1).	CARRIED	SC-2018-08	09/11/2018
2018-08/8e	LARSEN MOVED to appoint three (3) members of Students Council to the Strategic Plan Steering Committee. (Meetings are to be held 3:30pm - 5:00pm every Tuesday)	CARRIED	SC-2018-08	09/11/2018
	RIPKA/RIZVI MOVED to table 2018-08/8e to the next meeting.	CARRIED	SC-2018-08	09/11/2018
	LEY/KIM CALLED the question	CARRIED	SC-2018-08	09/11/2018
2018-09/2a	SUNDAY/BHATNAGAR to allow the presentation "Smudging Teachings".	CARRIED	SC-2018-09	09/18/2018
	SUNDAY/PALMER MOVED to extend the presentation to be a total length of one hour.	CARRIED	SC-2018-09	09/18/2018
2018-09/2b	RIPKA/KIM to allow a presentation on Bill #2: Bylaw 100	CARRIED	SC-2018-09	09/18/2018
2018-09/2c	RAITZ/AGARWAL MOVED to present the "UASU Get Out The Vote Campaign" presentation.	CARRIED	SC-2018-09	09/18/2018
2018-09/9a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the First Reading of the Internationalization Policy.	CARRIED	SC-2018-09	09/18/2018
	AGARWAL/PALMER MOVED to amend the Resolution 10 to read "Students' Council" from "Student's Council"	CARRIED	SC-2018-09	09/18/2018
	KIM/BROWN CALLED the question.	CARRIED	SC-2018-09	09/18/2018
2018-09/8a	LARSEN/STATT MOVED to appoint three (3) members of Students Council to the Strategic Plan Steering Committee. (Meetings are to be held 3:30pm - 5:00pm every Tuesday)	N/A	SC-2018-09	09/18/2018
	BHATNAGAR/AGARWAL MOVED to commit to the motion to Committee.	CARRIED	SC-2018-09	09/18/2018
	BHATNAGAR/CUTARM MOVED the previous question.	CARRIED	SC-2018-09	09/18/2018
2018-09/8b	RIPKA/SUNDAY MOVED to appoint one (1) member of Students' Council to The Landing Board.	N/A	SC-2018-09	09/18/2018
2018-10/7a	BHATNAGAR/FLAMAN MOVED to appoint one (1) member to the UASU Nominating Committee.	N/A	SC-2018-10	10/02/2018
2018-10/7b	RIPKA MOVED to appoint one (1) member of Council to the Finance Committee.	N/A	SC-2018-10	10/02/2018
2018-10/7c	KIM/FLAMAN MOVE to approve First Principles of Bill #2: Bylaw 100 attendance regulations.	N/A	SC-2018-10	10/02/2018
2018-10/7d	KIM/THIBAudeau MOVE to approve First Principles of Bill #5: First principles of Bilingualism.	N/A	SC-2018-10	10/02/2018
2018-10/8a	BHATNAGAR/FARRIS MOVED to appoint one (1) member to GovWeek Planning Committee.	N/A	SC-2018-10	10/02/2018
2018-10/8b	RAITZ/BOURGEOIS MOVED, on behalf of Policy Committee, to approve the Second Principles of the Internationalization Policy.	CARRIED	SC-2018-11	10/02/2018
2018-11/2a	SUNDAY/FLAMAN MOVED to present "ARRC Town Hall Feedback".	CARRIED	SC-2018-11	10/16/2018
2018-11/7a	SUNDAY/FARRIS MOVED to appoint one (1) member of Council to the Aboriginal Relations and Reconciliation Committee.	N/A	SC-2018-11	10/16/2018
	ADWAN is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.		SC-2018-11	10/16/2018
2018-11/7b	BILAK/PALMER MOVED to ratify the appointment of Krishen Singh as a Tribune on the Discipline, Interpretation, and Enforcement Board.	CARRIED	SC-2018-11	10/16/2018
2018-11/7c	RIPKA/FLAMAN MOVED to appoint one (1) member of Council to the First Alberta Campus Radio Association Board (FACRA).	N/A	SC-2018-11	10/16/2018
	SUNDAY is declared appointed to First Alberta Campus Radio Association Board via acclamation.		SC-2018-11	10/16/2018
	SUNDAY/KIM MOVED to suspend Standing Orders.		SC-2018-11	10/16/2018
2018-11/7d	KIM/SUNDAY MOVED, on behalf of the Bylaw Committee, to approve the second principles of Bill #2: Bylaw 100 Attendance Regulations.	CARRIED	SC-2018-11	10/16/2018
2018-12/2a	LARSEN/SUNDAY MOVED to do a presentation to council on the Government of Alberta Tuition Framework.	CARRIED	SC-2018-12	11/13/2018
2018-12/2b	BROWN/FARRIS MOVED to do a presentation on the Canadian Alliance of Student Associations.		SC-2018-12	11/13/2018
2018-12/7a	THIBAudeau/ FLAMAN MOVES on behalf of Audit Committee to approve the KPMG audit findings.		SC-2018-12	11/13/2018
2018-12/7b	KIM/SUNDAY MOVED to nominate one (1) member of Students' Council to the Bylaw Committee.		SC-2018-12	11/13/2018
2018-12/7c	RAITZ/PALMER MOVES to nominate one (1) member of Students' Council to the Policy Committee.	CARRIED	SC-2018-12	11/13/2018
	LEY is declared appointed to Policy Committee via secret ballot.		SC-2018-12	11/13/2018
	LARSEN/PALMER MOVED to enter the meeting into in camera.	CARRIED	SC-2018-12	11/13/2018
	AGARWAL/FARRIS MOVED to exit the meeting from ex camera.	CARRIED	SC-2018-12	11/13/2018
2018-13/5	BELCOURT/RIZVI MOVED to enter in camera.	CARRIED	SC-2018-13	11/13/2018
	FLAMAN/PALMER MOVED to exit in camera.	CARRIED	SC-2018-13	11/13/2018

<b>2018-13/7a</b>	SUNDAY/FARRIS MOVED to appoint one (1) member of Students' Council to the Aboriginal Relations and Reconciliation Committee. RIZVI is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.		SC-2018-13	11/13/2018
<b>2018-13/7b</b>	RIPKA/PALMER MOVED to appoint two (2) members of Council to Finance Committee. HUSSEIN and BOSE are declared appointed to Finance Committee via acclamation.	CARRIED	SC-2018-13	11/13/2018
<b>2018-13/7c</b>	KIM/FARRIS MOVED to nominate one (1) member of Students' Council to the Bylaw Committee. STATT is declared appointed to Bylaw Committee via acclamation.	CARRIED	SC-2018-13	11/13/2018
<b>2018-13/7d</b>	RAITZ/PALMER MOVED to nominate one (1) member of Students' Council to the Policy Committee SUNDAY is declared appointed to Policy Committee via acclamation.		SC-2018-13	11/13/2018
<b>2018-13/8a</b>	RIPKA/BOURGEOIS MOVED that Students' Council, upon the recommendation of the Executive Committee, approve the proposed contract between the Students' Union and Studentcare.		SC-2018-13	11/13/2018
<b>2018-13/8b</b>	BOURGEOIS/STATT MOVED to integrate The Landing into the Student Services Unit of the University of Alberta Students' Union. FARRIS/PALMER MOVED to extend the proceedings by twenty minutes.	POSTPONED	SC-2018-13	11/13/2018
	SUNDAY/BOURGEOIS MOVED to postpone the item until such time as the Students' Union consults with a lawyer on the legality of this integration and fee collection in relation to the provision	CARRIED	SC-2018-13	11/13/2018
<b>2018-13/8c</b>	RIPKA/AGER MOVED to go in camera for a Business Strategy Discussion.	CARRIED	SC-2018-13	11/13/2018
<b>2018-14/2a</b>	BHATNAGAR/BOSE MOVED to allow the "ESS FAMF Presentation".	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/2b</b>	BOURGEOIS/BILAK MOVED to allow the "Proposed Changes to Student Group Oversight" presentation.	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/7a</b>	KIM/FLAMAN MOVED to approve the First Alberta Campus Radio Association plebiscite question, on the recommendation of Bylaw Committee, as listed below. BHATNAGAR/BOURGEOIS MOVED to amend the question to read "Do you support a fee of \$1.25 per term to support CJSR.FM.88".	CARRIED	SC-2018-14	11/27/2018
	BHATNAGAR MOVED to amend the amendment to read "Do you support continuing to pay \$1.25 per term toward CJSRFM.88"		SC-2018-14	11/27/2018
	STATT MOVED to enter the meeting into Committee of the Whole.	OUT OF ORDER	SC-2018-14	11/27/2018
	BOURGEOIS/BOSE MOVED the previous question.		SC-2018-14	11/27/2018
	BHATNAGAR/CUTARM MOVED to suspend Council Standing Orders to allow the meeting to proceed to 9:30pm.		SC-2018-14	11/27/2018
<b>2018-14/7b</b>	KIM/STATT MOVED to approve the Student Legal Services of Edmonton Fund plebiscite question, on the recommendation of Bylaw Committee, as listed below.	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/7c</b>	SUNDAY/BOURGEOIS MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointment of Colin Mulholland onto the Aboriginal Relations	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/8a</b>	BOURGEOIS/KIM MOVED:  WHEREAS students agreed by referendum to pay a dedicated fee to fund certain programs and services by The Landing;  AND WHEREAS, the governance of The Landing is no longer functional;  AND WHEREAS The Landing is no longer able to fulfill its reporting requirements or carry out its mandate;  AND WHEREAS the membership of The Landing have passed a resolution asking the Students' Union to step in and integrate the programs and services offered by The Landing into Students' Union;  The Landing Board and Students' Council jointly resolve to amend the DFU so that The Landing is no longer required to have a governance structure that is independent from the Students' Union			
		CARRIED	SC-2018-14	11/27/2018
	BOURGEOIS/FARRIS MOVED to enter the meeting into in camera.	CARRIED	SC-2018-14	11/27/2018
	BOURGEOIS/BHATNAGAR MOVED to exit the meeting from in camera.	CARRIED	SC-2018-14	11/27/2018
<b>2018-14/8b</b>	BHATNAGAR/HADDOUCHE MOVED the previous question.	CARRIED	SC-2018-14	11/27/2018
<b>2018-15/2a</b>	RIPKA MOVED to present "Update on the Capital Plan". SUNDAY/FLAMAN MOVED to table item 2018-15/2a until the next meeting.	FAILED	SC-2018-15	12/11/2018
	RIPKA/KIM MOVED the previous question.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/2b</b>	BHATNAGAR/SUNDAY MOVED to present "GovWeek 2019".	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/2c</b>	BHATNAGAR/FLAMAN MOVED to present "Law Students' Association Membership Fee Proposal".	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/2d</b>	LARSEN MOVES to accept a presentation on "Community Engagement". RIPKA/PALMER MOVED to indefinitely table item 2018-15/2d.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7a</b>	BHATNAGAR/FARRIS MOVED to approve First Principles of the Students in Governance Political Policy.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7b</b>	BHATNAGAR/AGARWAL MOVED to approve First Principles of the Quality Instruction Political Policy.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7c</b>	BILAK/STATT MOVED, on behalf of Policy Committee, to approve the First Reading of the Experiential Learning Political Policy.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7d</b>	BOURGEOIS/SUNDAY MOVED to approve Bill #6, Changes to Student Group Oversight, in First Principles. SUNDAY/FLAMAN MOVED to commit item 2018-15/7d to Bylaw Committee.	CARRIED	SC-2018-15	12/11/2018
	STATT/BOURGEOIS MOVED the previous question.	CARRIED	SC-2018-15	12/11/2018
<b>2018-15/7e</b>	LEY/KIM MOVED to approve the Aboriginal Student Council (ASC) Referendum Question. FARRIS/AGARWAL MOVED to suspend Standing Orders to extend the meeting by ten minutes.	CARRIED. Belco	SC-2018-15	12/11/2018
<b>2018-15/8a</b>	BHATNAGAR/HADDOUCHE MOVED to approve the Faculty Association Membership Fee Proposal from the Engineering Students' Society.	CARRIED	SC-2018-15	12/11/2018

	PALMER/CUTARM MOVED to Suspend Standing orders extend the meeting by fifteen minutes.	CARRIED	SC-2018-15	12/11/2018
	KOBES/BOURGEOIS MOVED the previous question.	CARRIED. Cutar	SC-2018-15	12/11/2018
	BHATNAGAR/BOURGEOIS MOVED to amend the Students' Council schedule such that the meeting of 2018-17 will occur in Council Chambers and the meeting of 2018-18 will occur at Campus	CARRIED.	SC-2018-15	12/11/2018
<b>2018-16/2a</b>	BHATNAGAR/BROWN MOVED to allow the "ACCESS Open Minds" Presentation.	CARRIED.	SC-2018-16	01/08/2019
<b>2018-16/2b</b>	BROWN/BHATNAGAR MOVED to allow the "Deferred Maintenance at the University of Alberta" presentation.	CARRIED.	SC-2018-16	01/08/2019
<b>2018-16/2c</b>	BHATNAGAR/FLAMAN MOVED to allow a Presentation regarding the Reusable Dish Program.	CARRIED.	SC-2018-16	01/08/2019
<b>2018-16/7a</b>	FLAMAN/BHATNAGAR MOVED to nominate two (2) members of Students' Council as permanent members of the Council Administration Committee.	CARRIED.	SC-2018-16	01/08/2019
	AGARWAL, CUTARM are declared appointed to Council Administration Committee via secret ballot.		SC-2018-16	01/08/2019
<b>2018-16/8a</b>	BHATNAGAR/STATT MOVES to approve the Faculty Association Membership Fee Proposal from the Law Students' Association.	CARRIED.	SC-2018-16	01/08/2019
<b>2018-16/8b</b>	BHATNAGAR MOVED to nominate one member (1) of Students' Council as a permanent member of the Policy Committee.		SC-2018-16	01/08/2019
	CUTARM is declared appointed to Policy Committee via acclamation.	CARRIED.	SC-2018-16	01/08/2019
<b>2018-16/8c</b>	FLAMAN MOVED to nominate one member (1) of Students' Council as a permanent member of the Nominating Committee.	CARRIED.	SC-2018-16	01/08/2019
	ADWAN is declared appointed to Nominating Committee via acclamation.		SC-2018-16	01/08/2019
<b>2018-16/8d</b>	STATT MOVED to nominate one member (1) of Students' Council as a permanent member of the Audit Committee.	CARRIED.	SC-2018-16	01/08/2019
	HUSSEIN is declared appointed to Audit Committee via acclamation.	CARRIED.	SC-2018-16	01/08/2019
<b>2018-17/2a</b>	N/A MOVED to allow the "Exclusivity of Students' Council: Talking Circle and Brainstorming" Presentation.	CARRIED.	SC-2018-17	01/22/2019
<b>2018-17/2b</b>	N/A MOVED to allow the "Campus Facilities Safety and Security Working Group Report" Presentation.	CARRIED.	SC-2018-17	01/22/2019
<b>2018-17/2c</b>	N/A MOVED to allow the "CAUS Update" Presentation.	CARRIED.	SC-2018-17	01/22/2019
<b>2018-18/7a</b>	BILAK/BROWN MOVED, on behalf of Policy Committee, to approve the second reading of the Experiential Learning Political Policy.	CARRIED.	SC-2018-18	02/02/2019
	FLAMAN MOVED to omnibus items 2018-18/7a,7b,7c.	FAILED	SC-2018-18	02/02/2019
<b>2018-18/7b</b>	BHATNAGAR/BROWN MOVED to approve the second reading of the Quality Instruction Political Policy.	CARRIED.	SC-2018-18	02/02/2019
<b>2018-18/7c</b>	BHATNAGAR/BILAK MOVED to approve the second reading of the Students in Governance Political Policy.	CARRIED.	SC-2018-18	02/02/2019
<b>2018-18/7d</b>	KIM/BILAK MOVED, on behalf of Bylaw Committee, to approve First Principles of Bill 6: Changes to Student Group Oversight.	CARRIED.	SC-2018-18	02/02/2019
<b>2018-18/7e</b>	RAITZ/BHATNAGAR MOVED, on behalf of the Policy Committee, to approve the First Reading of the Engagement Policy.	CARRIED.	SC-2018-18	02/02/2019
<b>2018-18/7f</b>	STATT/BILAK MOVED to appoint two (2) members of Students' Council to the Audit Committee.	CARRIED.	SC-2018-18	02/02/2019
	TSE, SUNDAY are declared appointed to Audit Committee via acclamation.	CARRIED.	SC-2018-18	02/02/2019
<b>2018-18/8a</b>	RIPKA/LEY MOVED to establish an ad-hoc committee on Executive Compensation.	CARRIED.	SC-2018-18	02/02/2019
<b>2018-18/8b</b>	RIPKA/BILAK MOVED to approve the Students Spaces referendum question as follows:	CARRIED.	SC-2018-18	02/02/2019
	FLAMAN MOVED to suspend Standing Orders to allow guests of Council to speak.	CARRIED.	SC-2018-18	02/02/2019
	RIPKA/BROWN MOVED to enter into committee of the whole.	CARRIED.	SC-2018-18	02/02/2019
	RAITZ/BOSE MOVED to return to committee of the difference.	CARRIED.	SC-2018-18	02/02/2019
	LEY MOVED to amend the question to read "It would cost over \$1 billion to address all maintenance needs on campus. Government funding for updating university facilities usually leaves out	CARRIED.	SC-2018-18	02/02/2019
	FLAMAN/SUNDAY MOVED to extend the meeting by fifteen minutes.	CARRIED.	SC-2018-18	02/02/2019
	FLAMAN/BOURGEOIS MOVED to extend until the conclusion of the present motion.	CARRIED.	SC-2018-18	02/02/2019
	RIPKA/RAITZ MOVED to table item 2018-18/8b until the next meeting and call a meeting, yet to be determined, that will occur before Monday, February 4	CARRIED.	SC-2018-18	02/02/2019

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO budget no more than \$3000 to send the President, the VP External, Ms. Banister, and the DRPA to the Council of Alberta University Students Changeover Conference.		
01	2018-05-07	5/0/0	BOURGEOIS/BROWN MOVED TO budget no more than \$5002 to send the President, VP (External), and the DPRA to the Canadian Alliance of Student Associations Foundations Conference.		
01	2018-05-07	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the appointment of Shane Scott as the UGAA for a temporary term until August 31, 2018.		
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO approach Fahim Rahman about taking on a temporary position as the temporary Director of Political Affairs.		
02	2018-05-10	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO appoint Akanksha and Andre to the Aboriginal Relations and Reconciliation Committee.		
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO send the SU Executives to Healthy Campus Alberta Wellness Summit at the U of C		BHATNAGAR away
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO approve sending Craig Berry to speak at this year's COCA conference as presented		BHATNAGAR away
07	2018-06-18	4/0/0	LARSEN/RIPKA MOVED TO approve the Job Descriptions for the Director of Research and Advocacy and the External Advocacy Advisor as presented.		BROWN away
09	2018-06-27	5/0/0	RIPKA/BOURGEOIS MOVED TO approve the rebranding of SUBmart to SUBmarket as presented.		
10	2018-07-05	4/0/0	BHATNAGAR/BROWN MOVED TO send VP External Adam Brown to the CAUS Lethbridge Counterparts Conference.		LARSEN away
11	2018-07-11	5/0/0	RIPKA/LARSEN MOVED TO pursue Filistix as a potential food vendor in the lower level SUB.		
12	2018-07-16	5/0/0	BROWN/BOURGEOIS MOVED TO budget no more than \$2600.00 to send the President, VP External, and DRPA to CASA's Policy and Strategy Conference.		
13	2018-07-19	4/0/0	BHATNAGAR/BOURGEOIS MOVED TO approve a Project Allocation for \$100 to purchase a founders membership to ParityYEG.		
14	2018-07-30	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the Assistant Operations Manager- Retail Job Description as presented.		
15	2018-08-02	5/0/0	BROWN/LARSEN MOVED TO approve the JD for a GOTV Campaign Coordinator as presented.		
16	2018-08-13	5/0/0	BROWN/RIPKA MOVED TO approve the Social Media & Communications Associate Job Description as presented.		
17	2018-08-23	4/0/0	BHATNAGAR/LARSEN MOVED TO approve a Project Allocation not to exceed \$600.00 for the Annual CSJ BBQ as presented.		RIPKA away
19	2018-08-30	5/0/0	BROWN/BOURGEOIS MOVED TO approve SU signed letter to Dr. Turpin in support of the ACFA action on CSJ.		
19	2018-08-30	5/0/0	BROWN/BOURGEOIS MOVED TO approve the budgetary transfer and job description for the Student Human Resources Coordinator as presented.		
24	2018-10-01	4/0/0	RIPKA/BHATNAGAR MOVED TO make a project allocation not to exceed \$200.00 for Staff Appreciation as presented.		LARSEN away
25	2018-10-04	5/0/0	BROWN/LARSEN MOVED TO approve a Project Allocation for no more than \$600.00 for the CAUS Tuition Campaign as presented.		
25	2018-10-04	5/0/0	RIPKA/BROWN MOVED TO approve a Project Allocation for \$100.00 Staff Appreciation – Doughnut Day as presented.		

<b>Mtg Code</b>	<b>Date</b>	<b>Result</b>	<b>Motion</b>	<b>Council Agenda Reported In</b>	<b>Notes</b>
26	2018-10-16	4/0/0	RIPKA/BROWN MOVED TO approve a Project Allocation for \$850.00 for the 2017 CSJ BBQ as presented.		BOURGEOIS away
27	2018-10-29	4/0/0	BOURGEOIS/BROWN MOVED TO recommend the StudentCare contract for approval to Students' Council as presented.		
28	2018-11-01	4/0/0	BROWN/BOURGEOIS MOVED TO approve a contingency request for \$8000 for a new large format printer as presented.		BHATNAGAR away
29	2018-11-06	5/0/0	LARSEN/BOURGEOIS MOVED TO approve sending the General Manager to the AMICCUS-C Western Regional Conference as presented.		
32	2018-11-15	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO not renew the Students' Union's contract with Canada Post as recommended.		
32	2018-11-15	5/0/0	BOURGEOIS/RIPKA MOVED TO approve the Job Description for the Junior Tech Support Analyst as presented.		
32	2018-11-15	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO approve \$1110.00 from the Project Allocation Fund for the Student Leaders Summit as presented.		
34	2018-11-22	5/0/0	BOURGEOIS/BHATNAGAR MOVE TO approve the Job Description for the Director of Conferencing and Events as presented.		
35	2018-12-05	4/0/0	BOURGEOIS/BROWN MOVE TO approve a project allocation not to exceed \$600.00 for the Academic Advising Survey as presented.		BHATNAGAR away
35	2018-12-05	4/0/0	RIPKA/BROWN MOVE TO approve a project allocation not to exceed \$500.00 for the Network of Empowered Women Conference as presented.		BHATNAGAR away
36	2018-12-13	4/0/0	BOURGEOIS/BROWN MOVE THAT \$2000 be allocated from the Contingency Reserve to replace the Horowitz lobby water fountain as presented.		LARSEN away
37	2018-12-17	5/0/0	BHATNAGAR/BROWN MOVE TO approve a project allocation not to exceed \$3000.00 for GovWeek 2019 as presented.		



*University of Alberta Students' Union*

## **STUDENTS' COUNCIL**

**Tuesday, January 29, 2019  
6:00PM  
Telus 150, Telus Centre**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**CALLED TO ORDER AT 6:00PM.**

### **VOTES AND PROCEEDINGS (SC-2018-18)**

**2018-18/0     SMUDGING CEREMONY**

**a2018-18/1     SPEAKERS BUSINESS**

**2018-18/1a**     Announcements - The next meeting of the Students' Council will take place on **Tuesday, February 5, 2019** at 6:00PM in **3-04 in Pavillon Lacerte**, at Faculty Saint Jean.

**2018-18/2     PRESENTATIONS**

**2018-18/3     EXECUTIVE COMMITTEE REPORT**

Reed LARSEN, President - Report.

Adam BROWN, Vice President (External) - Report.

Akanksha BHATNAGAR, Vice President (Academic) - Report.

**2018-18/4     BOARD AND COMMITTEE REPORT**

Aboriginal Relations and Reconciliation Committee - Report

Audit Committee - Report.

Bylaw Committee - Report.

Council Administration Committee - Report.

Executive Committee - Report.

Finance Committee - Report.

Nominating Committee - Report.

Policy Committee - Report.

Board of Governors - Report.

**2018-18/5     OPEN FORUM**

**2018-18/6     QUESTION PERIOD**

**2018-18/7**      **BOARD AND COMMITTEE BUSINESS**

**2018-18/7a**      **BILAK/BROWN MOVED**, on behalf of Policy Committee, to approve the second reading of the Experiential Learning Political Policy.

See SC-2018.18.05.

**FLAMAN MOVED** to omnibus items *2018-18/7a,7b,7c*.

FAILED

BILAK: Established that no changes occurred since First Reading. Confirmed that the Policy's renewal updates relevant stakeholders and definitions. Outlined that Fact 4 was updated to reflect new research, Resolution 1 now provides for advocacy, and Resolution 3 expands the scope of advocacy. Noted that Resolutions 5 and 6 were also updated. Noted that the Policy reflects the results of consultations with the Undergraduate Research Initiative, the Community Service-Learning Initiative, and students engaged in work experience projects.

LEY: Commended the detail and quality of the Policy renewal.

**MOGALE MOVED** to amend Fact 5 to replace its numeric ordering with an alpha-numeric listing.  
Carried as friendly.

BROWN: Considered that the Policy relates to a broader goal, initiated by the Canadian Alliance of Student Associations, Conference Board of Canada, the Higher Education Quality Council of Ontario, that every student have access to experiential learning. Suggested that 100% work integrated learning is possible.

BHATNAGAR: Noted that the consolidated repository referenced in the Policy will be complete within a year.

**CARRIED**

**2018-18/7b**      **BHATNAGAR/BROWN MOVED** to approve the second reading of the Quality Instruction Political Policy.

See SC-2018.18.06.

BHATNAGAR: Established that changes relate to defining including instructors and tenured professors in the Facts, recognising the Strategic Institutional Plan in Fact 1, encouraging instructors to update their course philosophies, and advocating for the provision of professional development. Noted that Resolution 8 and 9 expand the scope of summative and formative instructor evaluation and advocate for an accessible and digestive Universal Student Ratings of Instruction (USRI) database, respectively.

BILAK: Supported the use of student ratings in deciding whether to present tenure to instructors.

LARSEN: Inquired into whether there are elements of the Policy to which the University expected to express concern.

BHATNAGAR: Responded that the most contentious item is the sustainability of the USRI database. Expressed concern that the USRI's may have racial and gender bias. Noted that, nevertheless, these same issues affect RateMyProfessor which students use. Identified that other universities are moving away from the USRI model.

AGARWAL: Suggested that research courses also have a feedback mechanism.

**CARRIED**

**2018-18/7c** **BHATNAGAR/BILAK MOVED** to approve the second reading of the Students in Governance Political Policy.

See SC-2018.18.07.

BHATNAGAR: Established that changes include: a stronger Fact 1 to affirm that students know their needs best, Resolution 2 to support increased training and support of undergraduate student representatives, Resolution 5 advocates against the elimination of student representative positions, and Resolution 6(a) recognises the importance of using the Student Participation Handbook to consult students in policy change.

LARSEN: Inquired into why Fact 5 uses the term 'autonomous' when representative associations report to the Students' Union.

**LARSEN MOVED** to replace the term 'autonomous' with 'self-governing'.  
Carried as friendly

BHATNAGAR: Noted that the University often fails to consult students adequately but has been improving over time. Noted the creation of the Council of University Affairs Committee is a positive step.

**CARRIED**

**2018-18/7d** **KIM/BILAK MOVED**, on behalf of Bylaw Committee, to approve First Principles of Bill 6: Changes to Student Group Oversight.

See SC-2018.18.08.

BILAK: Established that Bylaw Committee reviewed and supports Bill 6. Clarified that, in particular, Bill 6 relates to increasing the amount of control the Students'

Union has in hosting student group events.

BHATNAGAR: Inquired into under what committee classification the Student Group Committee would receive.

RIPKA: Responded that the Student Group Committee will be an operational committee open to persons other than members of Council.

LARSEN: Supported the Bill. Commended the amount of preparatory work involved in creating the oversight system. Suggested that the Bill will create a reliable and consistent feedback system for student concerns.

RIPKA: Supported Bill 6 as it expands a limited Bylaw 5600 to inform students of their rights and the processes by which they are governed.

**CARRIED**

**2018-18/7e** **RAITZ/BHATNAGAR MOVED**, on behalf of the Policy Committee, to approve the First Reading of the Engagement Policy.

See SC-2018-18.014.

RAITZ: Established that changes dualistically expand the definition of engagement and ground the Student Participation Process Handbook in policy. Noted that no provisions were removed. Emphasised that the Policy centres around both engaging students and demonstrating how the engagement influenced the issue to which it related. Recognised that much research and consultation that was not able to be reflected in the Policy.

RIPKA: Supported the Policy as comprehensive and aligning well with the Strategic Plan. Inquired into the extent to which the Handbook applies narrowly or respectively.

BHATNAGAR: Inquired into whether the Policy recommends changes to the Handbook.

RAITZ: Responded that the Handbook provides direction and guidance by outlining multiple pathways for engagement. Recognised, in future, the use of the Handbook may reveal possible improvements to include.

**BHATNAGAR MOVED** to amend Fact 6 to replace the phrase '2013' with '2015'. Carried as friendly.

**CARRIED**

**2018-18/7f** **STATT/BILAK MOVED** to appoint two (2) members of Students' Council to the Audit Committee.

FLAMAN nominated TSE: accepted.  
LEY nominated SUNDAY: accepted  
CUTARM nominated FLAMAN: declined.

TSE, SUNDAY are declared appointed to Audit Committee via acclamation.

**2018-18/8**      **GENERAL ORDERS**

**2018-18/8a**      **RIPKA/LEY MOVED** to establish an ad-hoc committee on Executive Compensation.

RIPKA: Established that the Committee will meet to set executive compensation in relation to the standard rates of compensation for similar positions in other Canadian universities. Suggested that the Committee will reduce the barriers to entry by setting fairer compensation. Noted that the Committee will meet during the development of the budget and be composed of the Vice-President Operations and Finance and four members of Council. Emphasised that, while impossible to mandate, councillors planning on running to become an executive should not sit on the Compensation Committee due to potential conflicts of interest.

BOSE: Proposed assigning the responsibilities for the review of executive compensation to an existing committee, such as Audit Committee, rather than creating a new one.

SUNDAY: Inquired into whether the motion to establish the Compensation Committee includes the Committee's draft Standing Orders.

RIPKA: Responded that there are no draft Standing Orders.

FLAMAN: Suggested that compensation review occur more regularly than annually via an ad hoc committee. Noted that the Council of Chairs supported Bose's proposal in a past discussion. Expressed concern that his request for a written outline comparing the compensation of Canadian executive Students' Union positions was never fulfilled.

SUNDAY: Expressed concern that, without Committee Standing Orders, there the proposed Committee has neither a defined membership, purpose, quorum, nor chair.

SPEAKER: Confirmed that Standing Orders must be provided before nominations can be made to populate the Committee.

LARSEN: Suggested approving the Committee in the present meeting and approving the Standing Orders at a later meeting.

**FLAMAN/RIPKA MOVED** to postpone the item to *SC-2018-19*.

FLAMAN: Expressed concern that approving the Committee without its Standing Orders would be putting the cart before the horse.

**CARRIED**

**2018-18/8b RIPKA/BILAK MOVED** to approve the Students Spaces referendum question as follows:

"It would cost over \$1 billion to address all maintenance needs on campus. Government funding for updating university facilities usually leaves out student spaces, such as study and community areas across campus.

A potential student spaces levy would cost \$9/term in Fall 2019, would increase by up to \$9/term in both Fall 2020 and Fall 2021, and would match the rate of inflation afterward. The resulting student-controlled fund would help maintain and renew the SUB and other student spaces that are not eligible for government funding.

Augustana will be exempt from this levy.

Would you support this levy?"

French version:

"Il en coûterait plus d'un milliard de dollars pour répondre à tous les besoins de maintenance sur les campus. Le financement gouvernemental pour la modernisation des installations universitaires laisse généralement de côté les espaces réservés aux étudiants, tels que les espaces d'étude et les espaces communautaires du campus.

Un frais potentiel pour ces espaces coûterait 9\$ par session à l'automne 2019, augmenterait de 9\$ par session à la fois en automne 2020 et en automne 2021, et correspondrait au taux d'inflation par la suite. Ces fonds contrôlé par les étudiants chercherait à maintenir et à renouveler le SUB et d'autres places d'étudiants qui ne sont pas admissibles au financement gouvernemental.

Seriez-vous favorable à ce frais?"

RIPKA: Established that, last year, the SU ran the Student Events Initiative (SEI) to collect a fee whose goal was renovating a deteriorating Myer Horowitz Theatre. Noted that the SU completed a post-referendum survey after SEI failed. Expressed concern that there is no plan for sustaining capital assets. Recognised that the deferred maintenance debt prevents the University from funding non-essential renovations such as relaxation spaces. Noted that the Student Spaces Levy aims to address this gap. Noted that the Levy is participatory as

students submit proposals for the use of the funds. Clarified that the phrase “increase by up to \$9” allows Council the opportunity to decrease the fee if possible. Confirmed that the full report on the Levy will be available February 5th. Noted that the project is in its final stage of consultation.

SUNDAY: Opposed the motion. Expressed concern that the Native Studies Faculty, as the smallest faculty, would receive less funding than larger faculties. Expressed concern that voting on the Levy before receiving the final report related to it would breach the oath of office which states that councillors should know the facts before voting.

**FLAMAN MOVED** to suspend Standing Orders to allow guests of Council to speak.  
Ruled out of order.

LEY: Requested that Ripka detail the positions of the faculty associations with whom she consulted.

MOGALE: Opposed the motion. Expressed concern that consultations did not extend to students at large but only student leaders. Expressed concern that the phrasing of the question obscures the size of the fee increases.

DUMOUCHEL: Clarified that the concept appealed to students at large polled in the SU General Survey. Suggested that the Levy is required to redevelop spaces when the University will not otherwise fund their updating. Considered that the Levy proposes an appropriate fee amount while respecting the need to keep student fees low. Noted that the Levy question cannot provide all the relevant facts in detail as it becomes confusing to students. Suggested that allowing all students to vote on each specific expenditure would result in larger faculties receiving all the support. Emphasised that the motion concerns offering students the chance to vote on the Levy, not whether councillors wish to see it introduced.

BOSE: Inquired into whether the fee is opt-outable.

**RIPKA/BROWN MOVED** to enter into committee of the whole.  
Carried.

RIPKA: Responded in the negative. Noted that all students stand to benefit from the Levy as space is collective.

DUMOUCHEL: Added that the Levy cannot be opt-outable as financing large projects requires a dependable stream of revenue.

LEY: Inquired into the character of the responses Ripka received from the faculty associations she consulted.

RIPKA: Responded that no faculty association outright opposed the Levy. Noted

that a number had concerns which were taken into consideration.

TSE: Proposed using the phrase 'would increase up to 27' rather than relying upon students to do the math. Expressed concern that certain buildings will be privileged recipients of the Levy.

DUMOUCHEL: Suggested that the Levy is designed to accommodate many buildings, including SUB. Anticipated that the fee would exist for ten to fifteen years. Clarified that the Levy could be used for general improvements, like increasing the number of power outlets, in addition to specific improvement.

RIPKA: Considered that, even in new spaces like DICE 8th floor, improvements can be made via the Levy.

LARSEN: Supported improving the clarity of the question. Expressed concern that members are asking questions as to the permissibility of the Levy rather than whether the question is suitable for students to consider in a vote.

LEY: Noted that he and a number of councillors developed an alternative draft question. Suggested that the question include more specifics on the governance of the Levy fund disbursement and that it reference the full fee of \$27.

RIPKA: Expressed concern that councillors did not voice their concerns when the Levy was discussed in other meetings, starting September 4th.

MOGALE: Expressed concern that councillors had limited opportunity to consider and discuss the Levy. Inquired into the plan for engaging students with the proposed Levy.

RIPKA: Responded that there is a guerilla marketing campaign and social media campaign planned.

FLAMAN: Noted that the Capital Projects Policy Resolution 6 states that "a dedicated student fee for a capital project shall not be implemented until such a time as students have the ability to receive benefits from their contribution." Expressed concern that students would pay without receiving benefit and that the Levy contravenes the Policy.

DUMOUCHEL: Suggested that there would be some immediate benefits from the Levy and that, over time, more benefits would accrue.

BELCOURT: Inquired into the procedure for removing the fee.

RIPKA: Reiterated that the Levy can be evaluated by referendum on each occasion that a long term substantial loan is settled.

DUMOUCHEL: Emphasised that, whatever the case, the Students' Union must

meet its long-term debt obligations.

BELCOURT: Expressed concern that students would still have to pay for committed projects even if the Levy was later reconsidered.

RIPKA: Emphasised that it is a duty of the Students' Union to provide space for students and maintain SUB. Noted that the fee must be tied to the Consumer Price Index.

TSE: Inquired into whether the need for new SUB furniture is pressing.

RIPKA: Confirmed that faculty associations disagreed with the five-year plan that included the furniture purchasing.

TSE: Inquired into which areas students wanted to see redeveloped.

RIPKA: Responded that these spaces include CJS cafeteria, group work space, ECHA quiet lounges, Tory basement, Humanities basement and lounges, lockers, tables in CCIS.

BELCOURT: Inquired into whether the Levy would fund the Horowitz Theatre redevelopment.

RIPKA: Responded that she was asked "if students do not want the theatre, will you still give them the theatre" in a consultation. Confirmed the answer as no. Considered that students may not know the value of the theatre. Noted that the Levy may or may not fund the theatre depending on what students request.

DUMOUCHEL: Considered that the Levy would allow for more accurate and effective renovation planning in SUB. Suggested that some decisions, for example the Theatre renovation, are sufficiently complex that they should not be voted on via referenda. Suggested that informed student representatives should decide these issues rather than students as a whole. Suggested that students rejected the SEI and not necessarily the Theatre redevelopment.

RIPKA: Expressed concern that deteriorating assets, such as the Theatre, begin to draw money in maintenance costs.

LEY: Inquired into whether executives could, with the support of Students' Union staff, draft proposals to use the Levy funds. Expressed concern that allowing the SU to propose projects to itself would lead to abuse. Emphasised the need for grassroots engagement rather than internal proposals being reviewed by an internal committee.

RIPKA: Responded that executives are students and that they would likely, in future, submit proposals.

DUMOUCHEL: Responded that the SU is best suited to submit proposals for the renovation of SUB.

SUNDAY: Requested Ripka confirm, as she noted this Levy is not the SEI 2.0, that the Levy will not fund the Theatre.

DUMOUCHEL: Responded that whether the Levy fund the Theatre will be a decision for the Council of next year.

BILAK: Inquired into whether the proposal provides for an event wherein there are multiple long-term commitments paid for by the Levy and, therefore, paying off one loan would not result in a referendum because there are further debts to be settled.

DUMOUCHEL: Responded that Council can lower incrementally or remove the fee.

**RAITZ/BOSE MOVED** to return to committee of the difference.  
CARRIED

HADDOUCHE: Proposed including additional facts relevant to the Levy in the question, even if it results in greater complexity.

CUTARM: Expressed concern at the phrasing of the question, opt-outs, fee inflation, accommodation of ESL students, and the fact that the University has not confirmed that the SU could undertake renovations with the Levy in its property.

SUNDAY: Expressed concern that the SU will not provide complete and impartial information to students to vote on the Levy.

**LEY MOVED** to amend the question to read “It would cost over \$1 billion to address all maintenance needs on campus. Government funding for updating university facilities usually leaves out student spaces, such as study and community areas across campus. A potential student spaces levy would cost \$9/term in Fall 2019, would increase by up to \$9/term in both Fall 2020 and Fall 2021 to a maximum of \$27/term, and would match the rate of inflation afterward. The resulting fund would be student-controlled. Students would be able to create proposals for a student space they would like created or changed, which would be finally decided on by elected members of the Students’ Council. Proposals must be to maintain or renew student spaces across campus or in SUB that would not be eligible for government funding. Augustana will be exempt from this levy. Would you support this levy?”  
Carried as friendly.

TSE: Inquired into the Levy Report will be made publicly available.

RIPKA: Responded in the affirmative.

BHATNAGAR: Proposed that the question use the phrase “up to” in order to provide Council flexibility in determining the amount charged.

**FLAMAN/SUNDAY MOVED** to extend the meeting by fifteen minutes.  
Carried.

DUMOUCHEL: Proposed that including the cost options of \$9, \$18, and \$27.

RIPKA: Clarified that the phrase “up to” only applies in 2020. Noted that the fee will be \$9 in the first term.

BHATNAGAR: Noted that Bylaw 2200 Section 5 states “where Students’ Council initiates a plebiscite or referendum, then the plebiscite or referendum in question shall be held on the dates of the next general election of the Executive Committee and Undergraduate Board of Governors not occurring within thirty (30) days of receipt of the valid petition”. Identified that the campaign begins on February 25.

SPEAKER: Noted that the item cannot be postponed without contravening bylaw.

FLAMAN: Expressed concern that the Levy referendum question is already being considered within the 30 days specified in Section 5 and, therefore, is contravening bylaw.

BHATNAGAR: Suggested that the item can be postponed in reference to the voting days of the upcoming election.

LARSEN: Suggested that the election occurs on March 6.

SPEAKER: Confirmed that the cutoff according to Bylaw 2200 Section 5 is Monday, February 4th.

DUMCHEL: Proposed that the Levy question outline the fee as \$9 in 2018, \$18 in 2020, \$27 in 2022 and emphasise that the SU will make every effort to reduce the fee through soliciting donations. Considered that Council could amend the referendum after initiating it.

FLAMAN: Expressed concern that Council is misinterpreting the date of the election as its voting days rather than the beginning of the campaign

**FLAMAN/BOURGEOIS MOVED** to extend until the conclusion of the present motion.  
Carried.

SPEAKER: Confirmed that Monday, February 4th is the cutoff for passing the

Levy without contravening bylaw.

BHATNAGAR: Suggested that Council may contravene bylaw with good reason.

SUNDAY: Considered that only the DIE Board can authoritatively confirm whether the Levy question is or is not within the 30 days notice period as per Bylaw 2200 Section 5

SPEAKER: Suggested there are no repercussions for contravening bylaw as determined by a DIE Board ruling.

RIPKA: Proposed that Council meet on Sunday, February 3rd.

LEY: Inquired into whether Council can grant itself an exception to Bylaw 2200.

SPEAKER: Responded in the negative. Suggested that bylaw is the boss of Council.

LARSEN: Suggested that Council is, in fact, the boss of bylaw.

RIPKA: Expressed concern that DIE Board could prohibit the Levy referendum question from being on the ballot if it contravenes bylaw. Inquired into whether it is possible to amend bylaw in the present meeting.

SPEAKER: Responded in the negative.

**RIPKA/RAITZ MOVED** to table item *2018-18/8b* until the next meeting and call a meeting, yet to be determined, that will occur before Monday, February 4

BELCOURT: Expressed concern that many members will not be able to attend a Sunday meeting.

MOGALE: Expressed concern that Sunday is a religious holiday.

RIPKA: Emphasised that there are no attendance repercussions if members cannot attend the special meeting.

RIPKA: Suggested that the postponement provides time for members to propose amendments to improve the Levy question clarity and allows time for members to receive and collect more information.

BELCOURT: Expressed concern that the Levy is receiving unfair special support and rule exemptions, which a similar proposal advanced by a non-Council party would not be granted, only because it is an internal proposal.

RIPKA: Suggested that any question can receive approval with a sufficient amount of dedication from and support for the proposer.

CARRIED

**2018-18/8c** **LARSEN/\_\_\_ MOVED** to go in camera to discuss political strategy.

**2018-18/9** **INFORMATION ITEMS**

**2018-18/9a** President - Report.

See SC-2018.18.01.

**2018-18/9b** Vice-President, Academic - Report.

See SC-2018.18.02.

**2018-18/9c** Vice-President, External - Report.

See SC-2018.18.03.

**2018-18/9d** Vice-President, Operations and Finance - Report.

See SC-2018.18.04.

**2018-18/9e** Vice-President, Student Life - Report.

See SC-2018.18.05.

**2018-18/9f** Students' Council - Attendance.

See SC-2018.18.06.

**2018-18/9g** Students' Council Motion Tracker.

See SC-2018.18.07.

**2018-18/9h** Executive Committee Motion Tracker

See SC-2018.18.08.

**2018-18/9i** Students' Council, Votes and Proceedings (SC-2018-17)

See SC-2018.18.09.

**2018-18/9j** Political Policy on Experiential Learning Second Reading.

See SC-2018.18.10.

**2018-18/9k** Political Policy on Quality Instruction Second Reading.

See SC-2018.18.11.

**2018-18/9l** Political Policy on Students in Governance Second Reading.

See SC-2018.18.12.

**2018-18/9m** Bill 6: Changes to Student Group Oversight First Reading.

See SC-2018.18.13.

**2018-18/9n** Engagement Policy - First Reading.

See SC-2018.18.14.

**2018-18/9o** CAC - Chair(s) Report.

See SC-2018.18.15.

**MEETING ADJOURNED AT 9:36.**

DRAFT

**STUDENT SPACES LEVY PROPOSAL**  
Background Information For Students' Council  
DRAFT - 1 February 2018

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## The Question

It would cost over \$1 billion to address all maintenance needs on campus. Government funding for updating university facilities usually leaves out student spaces, such as study and community areas across campus.

A potential student spaces levy would set at:

- \$9/term in Fall 2019;
- \$18/term in Fall 2020; and
- \$27/term in Fall 2021.
- Spring and summer session students would be assessed a levy at a rate of 50% of the Fall/Winter rate.
- The fee will increase according to inflation rate after 2021.
- The fee may be decreased based on external fundraising, and will be reviewed after 5 years.
- Augustana will be exempt from this levy.

The resulting student-controlled fund would help maintain and improve student spaces throughout campus and maintain the Students' Union Building.

Would you support this levy?

## The Context

### The Larger Problem: Deferred Maintenance

The University faces a large and growing issue of deferred maintenance on campus. Within 5 years, the total deferred maintenance bill of the University will be over \$1 billion dollars.

What is deferred maintenance? Deferred maintenance is cost of addressing the maintenance work that has not been done – fixing and replacing the buildings and equipment needed to ensure the University can function well. Government does provide some funding for maintenance, but the amount of funding is much less than the annual requirement, and it does not cover all spaces that the University operates. As a result, the University's overall deferred maintenance problem continues to grow. Specifically, despite increased investment in maintenance by the University, it continues to fall short of annual maintenance requirements by \$19-82M *per year*. (The range is broad because it ranges from the bare minimum required to what the 'industry standard' might be in other contexts. The bottom line is that the University lacks the funding to even keep up with the bare minimum annual maintenance requirements it has.)

How does this show up to the average student? It shows up as things such as floods, heating or power loss in a building, equipment failures, non-functioning toilets, out-of-service elevators,

and decrepit fixtures and furnishings. The large backlog of deferred maintenance also means that it is difficult for the University to address urgent and emergent issues regarding accessibility, safety, and security.

### **The Part of the Problem this Question Addresses**

The Student Spaces Levy is not intended to wholly address the University's deferred maintenance issues. You already pay tuition and taxes for much of it. However, there are student-focused spaces that either are not covered by provincial maintenance funding, or that are not anticipated to be addressed by the University, as the University has prioritized its maintenance funding on key building systems (power, heat, water, building safety, etc.).

The Student Spaces Levy is intended to help improve these student spaces and ensure the space students work and live in are accessible, comfortable, modern, and secure .

### **What are Student Spaces covered by this levy?**

Student Spaces, for the purposes of this levy, are defined as informal public, student-oriented spaces that exist throughout the university. *Informal* refers to activities that occur outside of designated class time, and it also refers to physical environments that are *non-academic* in nature.

As public places, student spaces promote public life, allowing access to any student, staff, or visitor of the university. Student spaces would include spaces that serve as study, social, relaxation, recreation and event space.

Student spaces covered by this definition would exclude classrooms, lecture halls, libraries, labs, and other academic spaces, as well as administrative offices – these are clearly funded by the Province.

Student spaces must allow entry to all students and specific spaces designated to faculty or departments, if accessible only to students of that faculty, will be exempted from coverage by this levy.

## **Why This Proposal?**

### **It was developed after extensive consultation with students**

This is addressed at length in the consultation review document attached as Appendix A, but the short story is that this levy proposal and how it is structured was developed after months of consultation with a wide range of students across campuses. From initial discussions with Students' Council about addressing deferred maintenance in the Students' Union Building, the concept grew – directly based on student feedback - to include the idea of improving student spaces across North Campus and Campus Saint-Jean. This is a way to ensure that all students who pay for the levy will see benefits from it.

### **It directly addresses the deferred maintenance problem, in a student-centric way**

The levy, when fully implemented, will generate over \$1.5M each year for the renewal of student spaces on campus. This can support a range of small, annual projects while still supporting larger projects that would be financed over a number of years.

### **It improves student lives**

Student spaces impact student life on campus. A run-down, neglected, or inaccessible space is an uncomfortable place to relax, study or spend time with friends. When students study on comfortable furniture, in good light, with working power outlets, they can focus on their academic success. Dark, inaccessible, unsafe, or poorly-equipped space negatively impacts student wellness and prevents students from fully realizing both curricular and co-curricular opportunities.

### **It is a student-driven process**

Currently, students have very little involvement in how any new or refreshed public spaces are developed. One of the key elements of the University's ongoing capital maintenance program is that it is driven by urgency. Limited resources force the University to prioritize basic building systems at the expense of the spaces students use the most.

The Student Spaces Levy changes that. It creates the first formalized process to ensure student space concerns are addressed. The projects it undertakes will be initiated and driven directly by students, as outlined in the "How Will It Work?" section below.

### **It provides leverage to increase the available money for projects**

One of the most exciting things about this proposal is the potential it has to create situations where student dollars are multiplied:

- It enables the Students' Union to apply for grant programs that require matching funds. Some governmental and private funding programs cannot be directly accessed by the University, but can be by the Students' Union. These programs often provide 1:1 matching grants.
- It improves the ability of the University and the Students' Union to find donors for specific projects. Research done in 2017-18 on the potential for donations to SUB indicate that there is donor interest, but that donors want student support to be demonstrable and tangible.
- It allows for the Students' Union to negotiate cost-sharing with the University for specific projects.

### **It enhances advocacy on student capital priorities**

There is a saying: Money talks. By bringing a real contribution to the table, the levy creates a formalized avenue for student space concerns to be addressed. By offering to provide partial funding for some projects but not others, students can have a far greater influence on what and how specific projects are selected and implemented.

## **The larger funding environment**

Looking back 25 years, both in Alberta and across North America, and with the provincial government running a large deficit, it is not responsible to expect a sudden infusion of government funding to fix the deferred maintenance backlog. This proposal represents a small way for students to contribute to maintaining the quality of their university experience in the face of significant financial headwinds for the University.

This proposal also promotes the long-term sustainability of SUB, which sits outside of any provincial capital funding programs. This is essential if SUB and the Students' Union are to avoid falling into the same deferred maintenance trap as the University as a whole.

## **How Will It Work?**

Fairness and accountability are central to how the levy proposal has been developed. This section provides an overview of the mechanisms in place to ensure that levy funds are used appropriately and effectively.

### **Student Spaces Fund**

Revenue from the Student Spaces Levy will be placed in a dedicated Student Spaces Fund, separate from the Students' Union's other funds and budgets. This fund would be controlled by students, and would be used to support student space projects approved by Students' Council.

Rules for managing the fund will be governed by a new Students' Union bylaw. This bylaw will have exceptional and stringent requirements for amendment, including a public comment period and a requirement for 2/3 approval of Students' Council at two consecutive Students' Council meetings.

### **What kinds of projects will be eligible?**

You name it! Projects could be as small as updating furniture in a student lounge in an older residence, or as large as renovating a floor of a specific building. This will be a participatory way to improve the student experience for everyone. During our student consultation process, we heard a lot of ideas on how to improve space on campus.

### **How will projects be submitted?**

Any student (including Councillors, on behalf of Students' Council) can submit a proposal using the Student Spaces Levy Submission form (linked in the appendices), which asks the proposer to respond to the following questions:

- The specific location;
- The current state of the space;
- Key issues with the space that the proposal seeks to resolve;
- The recommended enhancements; and,
- The expected cost and timeline for the improvements.

All proposals must be accompanied by signatures from 50 students who support the proposal.

### **How will projects be selected?**

The general process for selecting student spaces projects will be as follows:

1. A proposal is submitted.
2. The proposal is vetted by a Student Spaces Oversight Committee (SSOC) for compliance with application procedures and requirements, The Committee will not select or recommend projects, but rather ensure that proposals are appropriate and complete.
  - a. A proposal can be put on hold in order to be audited by SSOC for budget and timeline considerations or in order for the committee to provide additional support, advice, or information to the proposer.
3. The final decision to proceed or not on a given proposal will be determined by Students' Council, using these key criteria:
  - a. The direct impact on students;
  - b. The building or space has not been a beneficiary of the SSL in the past 2 years;
  - c. Consideration for marginalized communities;
  - d. The accessibility of the project - can all students access this space?;
  - e. Whether the project is covered by existing maintenance funding;
  - f. The sustainability of the project; and
  - g. Whether the project aligns with Students' Union values.

### **The SSOC Vetting Procedure**

The Student Spaces Oversight Committee (details in Appendix B) will review a proposal and, if it is in compliance with Fund guidelines and application procedures, post the proposal publicly and initiate a 30-day public comment period. At the end of the comment period, the proposal, along with any public comments, will be forwarded to Students' Council.

If a proposal is not in compliance with guidelines, SSOC will advise the proposer of what changes are needed. The original proposer can then resubmit the proposal at any time.

Part of SSOC's role is to serve as a resource to assist proposers. At the request of a proposer, a proposal can be put on hold in order gather information and consult on the contents of the proposal.

### **The Approval Process**

When a vetted proposal is submitted to Students' Council, the proposal will be placed on the Students' Council agenda as a discussion item, and the original proposer will be invited to present their idea in person.

A Councillor may then make a motion to approve the proposal at a meeting of Students' Council. That motion must be approved by a 2/3 majority of Students' Council at two (2) consecutive meetings of Students' Council, held not less than one week apart.

Students' Council will approve or deny proposals according to the criteria noted above and any other considerations that Students' Council finds relevant, such as the amount of funds available.

Proposals that are unsuccessful at Students' Council may be resubmitted at a later time. Students' Council also retains the right, at any time, to seek out additional student feedback using whatever means it finds reasonable, including a plebiscite.

### **How will projects be managed and implemented?**

Once a project is selected, the Students' Union will work to ensure its completion. The SU will negotiate with the University, any other stakeholders, and the original proposer for each project, in order to implement the original vision of the proposal.

For all projects the Students' Union will collaborate with the University to ensure project goals are met. For projects in SUB, the SU will act as project manager. The Students' Union has experience directly managing four major, multi-million-dollar capital projects in SUB over the last 30 years and collaborating as a partner on two others.

A post-project review will be conducted on the outcome of all projects so that processes can be continuously improved. This report will be provided for information to the SSOC and to Students' Council.

## **Review of the Levy**

We understand that the levy process will require ongoing oversight and review.

Students' Council will automatically review the levy and whether it has been effective after the first 5 years of operation. Students' Council can also, at any time, elect to review the fee, separate from the automatic review.

Should Students' Council decide to remove the levy, the levy will be reduced and eliminated in such a way that the any outstanding financial obligations of the funds (loans taken out for large projects) can still be met. No new projects will be initiated in the wind-down period, and when any outstanding loans are paid off, the fee will be completely eliminated.

Students' Council has, in fact, reduced and eliminated fees in the past: Students' Union fees were reduced \$10 in the mid-80s, the Brody Fund fee was eliminated in 2008, and a dedicated capital fee of \$3 was eliminated in 2008.

## **FAQs**

### **Why is the levy being phased in, instead of just charging the final amount immediately?**

There are two key reasons for the fee to gradually be implemented.

First, it will take time to fully plan the initial projects and begin implementation. The Students' Union believes that, as far as possible, students should not pay for projects they will not have

the opportunity to benefit from. So the fee is gradually introduced, to reflect the time it will take to get the Fund fully operational and committed to projects.

Second, the Students' Union will endeavour, particularly for SUB-based projects, to raise funds from alternate sources. By phasing in the fee, Students' Council can choose to implement lower increases than those authorized by this referendum, should finances allow it.

We are working with the University and alumni to secure additional support for large projects, which may reduce the second and third year increases to less than what the referendum authorizes.

A research report was done for the Students' Union surrounding last year's Student Events Initiative proposal indicated the potential for alumni to contribute up to \$3M for select projects. One of the takeaways from this research is that alumni want to see student support before committing to support any project. This levy, and the governance of it, are designed to address these concerns. If we are successful, it may reduce future increases to the fee.

### **Why not just lobby the government for more money?**

First, not all deferred maintenance issues are supported by government funding. These items are still needed, but the chronic underfunding of maintenance means that many student-focused areas will go unimproved and continue to deteriorate as the University focuses on using its money to fund improvements to core building systems like power, heat, building envelope, and safety issues.

Second, government capital funding is already inadequate. In the fiscally-challenged environment the Province finds itself in, this is not expected to improve. The Students' Union hopes it will, and advocates towards that. Should circumstances change, Students' Council can amend or abolish the levy.

Third, government-provided money is controlled by the University, not students, so students have limited influence as to where it is actually spent. We believe the Fund will help drive student concerns higher on the University agenda by offering to partner on capital initiatives that are student priorities.

### **Why not make it possible to opt out of this fee?**

The fee is still small relative to the scale of the maintenance and underfunding issues faced by the University. Some of the projects that the Fund undertakes are anticipated to be substantial, and greatly exceed the annual revenue from the levy. To address that, it is anticipated that long-term financing of some projects will be required.

Because long-term financing requires a high level of stability in revenues, an opt-out would jeopardize the ability to obtain long-term financing and require projects to pay higher interest rates, costing students more.

### **How is this different from the Student Events Initiative (SEI) fee proposal that failed last year?**

The differences are as follows:

- There is no event or programming component.
- There is no built-in student discount program (though as may be apparent from some of the Students' Union's recent partnerships with Flair Airlines, Choice Hotels, and GoAsAGroup, the Students' Union continues to seek out discounts for students).
- The capital improvements envisioned by SEI were specific and definite.
- Use of the funds will reach beyond SUB and into the rest of North Campus and Campus Saint-Jean, so that more students can see a direct benefit.
- The SEI proposal did not define a process for the allocation and administration of the fee.
- The levy is designed to increase student influence across campus.
- The levy helps address a core problem that the University faces in a very student-friendly way.

### **How does this compare to, or add to, the burden of the fees I already pay?**

Students pay a lot for their education. The Students' Union is deeply committed to minimizing those fees, and has had considerable success – from successfully advocating in 2009 for a \$280 cut to proposed non-instructional fees to negotiating the reduced UPass to the tuition freeze of the last 4 years (saving an average domestic student \$2000 over a four-year program). A core principle of ours is that any non-instructional fee, like this levy, be directly approved by students.

This fee, if it reaches the maximum of \$27 per term, would represent an overall increase to tuition and fees of 0.6%.

### **How will you ensure that all faculties and communities can access the fund? How will you balance spaces (i.e FAB needs more funding but ETLC has more students)?**

Any undergraduate student can make a proposal.

The process of making a project proposal will be clear, easy, and facilitated by online resources. Additionally, the Student Spaces Oversight Committee will be available as a resource to individuals who want to create a proposal, but need more information or assistance.

The disbursement of levy funds rest with Students' Council, as it is the official representative body of students. Some faculties or communities are larger and more able to manage the complexities of capital fee campaign for a specific need of their community, putting smaller communities with equally valid needs at a disadvantage under the current system of approving each capital fee separately. By vesting ultimate authority for the fee in a representative body that can take a holistic and balanced approach, fairness should be increased.

### **Is the University contributing to student spaces?**

The University does renew student spaces from time to time, in conjunction with other major projects. It is guided, however, by institutional and funder priorities, not necessarily student priorities, and the level of funding available for the renewal of student spaces is inadequate.

The Student Spaces Levy is designed to address these issues, first by increasing the overall investment in student spaces and second by making students a direct funder and partner, allowing students to help set priorities. Partnering with the University also allows this student levy fund to have a greater impact, through matching funding with the University wherever possible (so \$1 in levy funding could lead to \$2+ dollars of work being done). The promise of matching funds will also be an effective way to attract alumni donations.

### **What assurance do students have that levy funds and projects will be competently and securely managed?**

The Students' Union has a strong record of managing both small and large capital projects, and of working in collaboration with the University on capital projects. Examples include the creation of the SUB food court (1993), centralization of student services in SUB (1997), expansion of SUB and student service spaces (2003), renovation of the lower level of SUB and creation of the Atrium space (2015), as well as collaboration on the Physical Activity and Wellness (PAW) Centre (2015).

With regard to the management of funds, this document outlines the specific plan for managing levy revenues. The Students' Union has a long history of effective and transparent financial management. Our website contains 14 years of audited financial statements at <https://www.su.ualberta.ca/about/budgetsfees/budgets/>.

### **Can this be used for residences?**

Public spaces within residences may be eligible. In general, however, residences do not allow for the universal access that is a criterion for approval.

### **What happens when the project is approved?**

Upon approval of a project proposal by Students' Council, the Students' Union will begin drafting a memorandum of agreement with the University regarding the goals, financing, management and oversight of the project, along with provisions for recognition of the Student Spaces Fund's contribution to the project. The memorandum would then be taken to Students' Council for final approval. If approved, the Students' Union will proceed to work with the University in implementing the project.

### **How much money will this generate & financial projections?**

Assuming the levy is fully implemented, dependent on enrolment and Students' Council approval, the fee would generate approximately \$1.6M annually by the third year. If it is increased by less than the maximum, because of donations, other funding sources, or other extenuating circumstances, it will be less.

Appendix C has ten-year projections for fund revenues and expenditures, based on a split between large projects (over \$2M in value) and smaller (less than \$2M) projects.

### **How long will the fee be charged?**

The levy will be charged until it is rescinded by Students' Council or by referendum.

### **Why this amount?**

The amount reflects the expected cost to maintain SUB over the long-term, while allowing for significant projects outside of SUB to be included.

### **Why is Augustana excluded from the levy?**

Augustana students will not be able to readily access levy-supported projects, so they are not being asked to pay the levy.

### **Why are signatures required for applications?**

To reduce frivolous submissions and to demonstrate that a significant number of students support a proposal's content.

### **Who owns what space? Who owns the space after renovation?**

The Students' Union exercises effective management control of SUB, and is responsible for a large part of the maintenance of SUB's public spaces. SUB is legally owned by the University, but is governed according to a long-term agreement that gives students a stake in the building.

For spaces outside of SUB, ownership and control rests solely with the University – but as part of any funding arrangements, the Students' Union will negotiate agreements regarding how space usage to ensure student interests are protected and prioritized.

### **Can washrooms be renovated using this fund?**

Generally, washrooms fall under the University's maintenance mandate. That said, proposals could be made regarding washroom changes that the University is unable to fund.

### **What projects are going to happen in the next 5 years?**

Students will determine the projects that will be supported by the levy. In consultations, we have heard a number of ideas; however, these will be required to be formally proposed.

### **Will SUB projects be prioritized?**

Since SUB maintenance is largely unfunded and SUB is a highly-utilized student space, proposals for SUB are expected to come forward. They will go through the same process as all other proposals.

### **How does this fee benefit the SU?**

The Students' Union does not directly financially benefit from the levy – there are no hidden administrative charges that will be charged against the levy by the SU. This levy will strengthen the Students' Union's ability to advocate for student spaces.

Students will be able to propose projects to improve SUB. This would benefit the SU, as a vibrant building allows the SU to maximize lease revenue and provide additional services to students.

### **How does this improve the physical accessibility of campus spaces?**

One of the oddities of the current deferred maintenance issue is that ensuring accessibility is not directly considered a 'maintenance' problem. So, for example, adding ramps to Pembina Hall is not something that the University's deferred maintenance program would directly address. The levy could address such needs specifically.

### **Won't this set a precedent that lets the university shift responsibility for student spaces to the student body?**

We don't believe so, for a couple reasons.

First, this proposal is intentionally limited to spaces that do not fit into cleanly into existing funding guidelines – it is intended to address very specific needs, not the general need for the University to maintain itself. In discussions with senior administration, this is well-understood.

Second, the funding frameworks and recent legislation governing the University do not allow for the expansion of such fees without the express consent of the student body.

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## Appendix A: Consultation Report

\* Raw responses.

Group Consulted	Date(s)	Content
Students' Council	September 4th, 2018	<p><a href="#">Presentation</a> given to Council outlining the issue at hand, and provided two possible solution ideas: "Your SUB fee" &amp; "Student Spaces fee." A follow-up survey to Councillors gleaned the following info.</p> <ul style="list-style-type: none"> <li>• 93% of respondents preferred the "student spaces fee" because: <ul style="list-style-type: none"> <li>○ More flexibility</li> <li>○ Greater impact on students</li> <li>○ Less confusion than multiple uses for one fee</li> <li>○ More room for UASU to be present across campus</li> <li>○ All students have opportunity to benefit from it</li> <li>○ "I just love the idea of hanging out in an SU lounge not in SUB"</li> </ul> </li> <li>• Suggested further consultation questions: <ul style="list-style-type: none"> <li>○ How to approach divvying up the fee?</li> <li>○ Start with projects in SUB then expand?</li> <li>○ Top locations for renos?</li> <li>○ How do you feel about current non-academic spaces on campus?</li> <li>○ What resources do they need for their "home" on campus?</li> <li>○ What kinds of space would they like to see around campus?</li> <li>○ What would you be willing to pay?</li> <li>○ Which buildings do you think need for most renovation?</li> <li>○ Do you know what "deferred maintenance" means?</li> <li>○ Would they be willing to pay this fee?</li> <li>○ Dream big - what would you want to see on campus?</li> </ul> </li> <li>• Concerns: <ul style="list-style-type: none"> <li>○ Augustana?</li> <li>○ What's the breadth of the student-spaces fee? <ul style="list-style-type: none"> <li>▪ How do we define "non-academic" space?</li> </ul> </li> <li>○ Is external to SUB spaces under the SU's purview and do we have capacity to focus on this?</li> <li>○ Need imbalance of faculty buildings (Eg. Engg vs. FAB)</li> <li>○ Pharmacy &amp; engg students won't benefit as much as they have a well maintained space</li> <li>○ How would projects be decided upon (SUB vs. campus?)</li> </ul> </li> </ul>

	<p>December 11th, 2018</p> <p>(August 21st - current)</p>	<ul style="list-style-type: none"> <li>○ Concern of students feeling short-changed if their space was not renovated?</li> <li>○ How do we balance SUB and campus spending?</li> <li>● Any more Ideas?             <ul style="list-style-type: none"> <li>○ In the question, don't name specific locations for renovation</li> <li>○ RFP from FAs to decide on projects</li> </ul> </li> <li>● Councillors who wished were invited to their FA consultations</li> </ul> <p>A comprehensive update on the progress was given to Council in <a href="#">this presentation</a>. Follow up questions and comments included:</p> <ul style="list-style-type: none"> <li>● What were the responses to the questions asked, particularly marginalized community considerations</li> <li>● What about CSJ and Augustana?</li> <li>● Reporting? Accountability?</li> <li>● In perpetuity: 10, 20, 30, then 30 forever? Obligation to keep ongoing consultation of students after feel max is reached?</li> <li>● 100 signatures? Even for individuals' proposals?</li> <li>● What's to stop the university from removing a space created under this fee if they renovate a building for deferred maintenance??</li> </ul> <ul style="list-style-type: none"> <li>● Council was continuously updated by the VPOF at the last 12 meetings via written and oral reports <a href="#">available here</a></li> </ul>
<p>Council of Faculty Associations (COFA)</p>	<p>October 25th, 2018</p>	<ul style="list-style-type: none"> <li>● Same presentation was given with the two fee options             <ul style="list-style-type: none"> <li>○ Student spaces fee seemed to be preferred</li> </ul> </li> <li>● Survey was also sent out, not many filled out             <ul style="list-style-type: none"> <li>○ What would the first five years look like after it passes?</li> <li>○ What are tangible examples of projects that could be used with these funds?</li> <li>○ Request for follow up meeting &amp; more info</li> </ul> </li> <li>● Follow up with faculty specific needs.</li> </ul>
<p>Student Leaders Summit</p>	<p>November 17th, 2018</p>	<p>This was a session component of the all day leadership development day held for FA members and other student leaders on campus. This session asked three main questions in a sticky note activity, plus provided a general overview of the situation and plan, where we asked for feedback anecdotally.</p> <ul style="list-style-type: none"> <li>● General preference of Student Spaces fee proposal, rather than SUB specific.</li> <li>● A member of the NSSA recommended adding a criterion for marginalized community consideration for the Council approval rubric.</li> <li>● Many questions about the specific definition of "Student space"</li> <li>● <i>Which areas of campus are not well maintained? <b>Be specific.</b></i> <ul style="list-style-type: none"> <li>○ FAB</li> <li>○ The weed sign near Rutherford Library is not there anymore?</li> </ul> </li> </ul>

		<ul style="list-style-type: none"><li>○ CAB- Not enough lighting &amp; always seems musky af.</li><li>○ Not really an area, but garbage cans! They overflow like crazy</li><li>○ CAB- Washrooms and basement floor + tables</li><li>○ Add new staplers (they're broken) before dropbox. Thx.</li><li>○ Tory basement is a shithole</li><li>○ Cameron garbage cans around "food permitted" area, should be cleaned up more often (bad smell)</li><li>○ Tory bathrooms are always nasty and needs to be more of a welcoming environment</li><li>○ Bathrooms in Cameron barely flush</li><li>○ Humanities basement</li><li>○ Couches in Tory Atrium (like CCIS)</li><li>○ Pedway between CCIS &amp; ETLC/Meche</li><li>○ Engg. More outlets.</li><li>● <i>What makes you choose a particular study spot? (ex. Lighting, chairs, quiet, etc.)</i><ul style="list-style-type: none"><li>○ Outlets &amp; chargers</li><li>○ Light, Natural Light, sunlight</li><li>○ Large desk, flat surface</li><li>○ Near drop boxes!</li><li>○ Nice view!</li><li>○ Sturdy desks</li><li>○ Noise level/Silence</li><li>○ Plants like Ag</li><li>○ Humidity is nice</li><li>○ Openness</li><li>○ Cleanliness</li><li>○ Smell of space</li><li>○ Bathrooms</li><li>○ Garbage</li><li>○ Comfortable seating</li><li>○ Access to coffee &amp; food</li><li>○ Depends on my mood! Have options!</li><li>○ Temperature of space</li><li>○ Privacy</li><li>○ Enough computers especially in group work areas!!!</li><li>○ Comfort and isolation (quiet space)</li><li>○ Room to be with others</li><li>○ Big desk</li></ul></li><li>● <i>If you were given \$1 million, what area(s) of campus would you fix? <b>Be specific</b></i><ul style="list-style-type: none"><li>○ Make the safe space for Indigenous students that First People's House is working towards</li><li>○ Renovate Humanities basement + lounge space!!</li><li>○ Better internet facilities in older building (PB, Athabasca, etc.)</li><li>○ Bathrooms in Rutherford</li><li>○ More water fountains please!</li><li>○ Make campus more sustainable (sustainable development)</li></ul></li></ul>
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		<ul style="list-style-type: none"> <li>○ More plants, higher quality couches, way more windows</li> <li>○ Light and air in TB</li> <li>○ Tory shit flood</li> <li>○ Make buildings safe</li> <li>○ Closing gaps</li> <li>○ CAB study spaces- better chairs and tables</li> <li>○ Mobility accessibility Ex: Ed North and South</li> <li>○ Mental health supports</li> <li>○ Tory needs to be more student friendly</li> <li>○ I would add pedways between all buildings</li> <li>○ Scholarships/Bursaries</li> <li>○ Humanities fish bowl- Make it like a room in the SU</li> <li>○ Cycling facilities- go to Sustain SU</li> <li>○ Horizontal escalators in HUB</li> <li>○ Areas that feel unsafe at night</li> <li>○ Design outdoor space to be more bearable in winter</li> <li>○ Better airflow in Cameron</li> <li>○ Install hand dryers rather than paper towels!!</li> <li>○ Lower level CAB light!! (Good for eat/bad for studying)</li> <li>○ More lounge space in Tory</li> <li>○ Trying to connect CCIS &amp; ETLC together anyway.</li> <li>○ Shower heads in gym</li> </ul>
<p>Faculty Association consultations were conducted by the Executive Campaign Crew, composed of four volunteers hired to manage the whole process and campaign, in collaboration with the VPOF and the Marketing Services Coordinator. Almost all FA's were consulted directly (in person or via email), except the Law Students Association who opted not to be consulted. The general guideline we used was as follows:</p> <ul style="list-style-type: none"> <li>● General explanation of deferred maintenance on campus, and current state of the SUB, as well as history of Students Event Initiative (SEI)</li> <li>● Where we're at now in the context of the University's deferred maintenance (we don't want to end up with a problem that big, so we need to be proactive)</li> <li>● Explanation of the proposed levy; what it is used for, the process through which projects are chosen, and oversight over the funds</li> <li>● As we gathered feedback, we'd add it to the processes developed to strengthen them</li> <li>● Specific comments, concerns and feedback are detailed below.</li> </ul>		
<p>Alberta Pharmacy Students' Association (APSA)</p>	<p>December 10th, 2018</p>	<ul style="list-style-type: none"> <li>● Were very in support of SEI, expressed concern over the future of the theatre; would like to see the renovation project through</li> <li>● Would this fee apply to the gym?</li> <li>● Would be in support of this fee if the campaign can prove value</li> <li>● Understands the need for perpetuity because it seems like every time something is fixed, something else breaks again</li> <li>● Water fountain struggles</li> <li>● Cup holders for desks would be the dream</li> <li>● Requested tangible examples of spaces</li> <li>● Advised to be clear that it will not used for classrooms</li> </ul>

<p>Interdepartmental Science Students' Society (ISSS)</p>	<p>November 29th, 2018</p>	<ul style="list-style-type: none"> <li>• Deferred maintenance → explanation, and what we wanna do about it</li> <li>• Student spaces fee would be preferable             <ul style="list-style-type: none"> <li>○ Student spaces are a big deal</li> <li>○ HUB sustainability and microwaves</li> <li>○ Libraries are the # 1 choice but 1 hour breaks = nearby spaces</li> <li>○ Upstairs in CCIS? "Students aren't allowed" → access to space</li> </ul> </li> <li>• Procedure to bring projects up?</li> <li>• Biosci elevators, FAB outlets, Chem 4th floor outlets, all of cameron library, PCL lounge → add tables, ECV commons water fountains and outlets, lister → water fountains,</li> <li>• No real problem with furniture in SUB</li> <li>• What if first years only pay into it?</li> <li>• How would you convince people that this is the one fee that they should support?</li> <li>• Timing isn't ideal after SEI last year</li> <li>• Bulk of the resistance was the Myer Horowitz</li> <li>• Why wasn't SUB maintained though? Why is it my problem?</li> <li>• Lowering the price to \$5 so at least they're doing their part?</li> <li>• Should go through finance committee</li> <li>• Biology Students' Departmental Association (large player within Science), IMINSA (active student association), 6 major departments (chem, bio, physics, math, psychology, EAS, computing science)</li> <li>• Can signatures be done online?</li> </ul>
<p>Augustana Students' Association (ASA)</p>	<p>November 27th, 2018</p>	<ul style="list-style-type: none"> <li>• Augustana believes that the fee is not the best way to deal with their student spaces as the levy includes a lot of funding for SUB which they cannot access</li> <li>• Would like to be excluded from the fee</li> <li>• Consultation done via the Augustana Councillor</li> <li>• Expressed desire to begin looking into building/obtaining a SUB of their own, something that the SU can help advise.</li> </ul>
<p>Native Studies Students' Association (NSSA)</p>	<p>December 6th, 2018</p>	<ul style="list-style-type: none"> <li>• Interested in advocacy around room booking system</li> <li>• Greater need for equality or resources in existing rooms: technological needs, smart boards... etc.</li> <li>• Interest in non-governance language for documents</li> <li>• Concern about proposals asking for fixed signature amount (they are a smaller faculty)</li> <li>• Interest in amenities in gathering room             <ul style="list-style-type: none"> <li>○ Hot water</li> <li>○ Water fountains</li> <li>○ Accessibility</li> </ul> </li> <li>• Interested in sending out further surveys to gather wider feedback</li> </ul>
<p>Business Students' Association (BSA)</p>	<p>November 29th, 2018</p>	<ul style="list-style-type: none"> <li>• Reno of Dewey's would make them incredibly happy</li> <li>• Could we do a formalized % split of funds?</li> </ul>

		<ul style="list-style-type: none"> <li>• Concerns that their building may be replaced in the next 5-10 years</li> <li>• 41% said \$20 is too high             <ul style="list-style-type: none"> <li>○ Most attractive \$12</li> <li>○ More likely to pass immediately</li> <li>○ Evaluate \$10</li> </ul> </li> <li>• SU assumes FAs are not competent</li> <li>• Can FAs put forward proposals?</li> <li>• Rough proposal template</li> <li>• Receive feedback from SU</li> <li>• Not beneficial for smaller faculties</li> <li>• FA like art and ed : not much brand resignations</li> <li>• Access to pool of money</li> <li>• Build legitness and recognition</li> <li>• Benefit competent faculty associations</li> <li>• Increase speed of growth for less competent FA</li> <li>• Something right off the batt- what are the first priorities?             <ul style="list-style-type: none"> <li>○ Money for space</li> <li>○ Bus lounge, pimp it out</li> <li>○ Water fountains</li> <li>○ Lockers for charging - money question</li> <li>○ Club office space</li> <li>○ Study spaces hit everyone, social spaces not so much</li> </ul> </li> <li>• Students will complain either way</li> <li>• Concerns over if SU loses grasp, needs to be more oversight</li> <li>• Proposal system, block grant with strings attached</li> <li>• We can have BSA and SU logo, branding allows to build association and links</li> <li>• MHT - Student perspectives = no</li> <li>• MHT use by bus students - nothing more than 2000- Why use MHT when MBA is free but Stollery for 200</li> </ul>
<p>The Organization for Arts Students and Interdisciplinary Studies (OASIS)</p>	<p>December 3rd, 2018</p>	<ul style="list-style-type: none"> <li>• More feedback needed from DAs, Arts student groups/membership             <ul style="list-style-type: none"> <li>○ Should be surveying about spaces, price sensitivity</li> </ul> </li> <li>• Space: Fishbowl, FAB lower level/general, convocation hall while renovations happening</li> <li>• Access to studio spaces/bookings?</li> <li>• PLUG INS</li> <li>• Question about ballot design re: preferential voting method (is it happening?)</li> <li>• Short term and Long term concrete projects</li> <li>• Is \$30 too much?</li> <li>• Questions about proposal process: should have sample proposal for references on website.</li> </ul>
<p>Engineering Students' Society (ESS)</p>	<p>November 28th, 2018</p>	<ul style="list-style-type: none"> <li>• Tour of Engg spaces provided</li> <li>• Most of the problems were due to bad oversight by Uni Admin.             <ul style="list-style-type: none"> <li>○ Offices sitting empty and unbookable</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>• Some dialogue between ESS and Faculty</li> <li>• Their Dean is a game changer (very progressive, willing)             <ul style="list-style-type: none"> <li>○ Willing to collaborate with students?</li> </ul> </li> <li>• Plug-ins are very important             <ul style="list-style-type: none"> <li>○ Most plugins on floor or weirdly located</li> <li>○ None in ETLA atrium except for on a few walls</li> <li>○ Solarium: few plugins</li> </ul> </li> <li>• Microwaves/ kettle as assets</li> <li>• Cameron Library as their #2 space outside of Eng. quad</li> <li>• NEED: group workspace             <ul style="list-style-type: none"> <li>○ Could use bookable space in DICE 8th floor</li> </ul> </li> <li>• ISSUES: Building hours (security), elevator hours, Sound baffling in stair study space.</li> <li>• Can book some conference spaces only by ESS through RO</li> <li>• Design 1 class: HUGE space needs for capstone projects</li> <li>• ESS FAMF includes space costs. "Public good fund"             <ul style="list-style-type: none"> <li>○ Some areas could be rezoned for study instead of reception (DICE 8)</li> </ul> </li> <li>• Roadblocks: SU not connected with Eng. Students             <ul style="list-style-type: none"> <li>• Side bar: SU could support Eng. students with other services to address mental health and create more ways to access SU services. Travelling counselling sessions? Mental Health Sessions/ resources specifically for</li> </ul> </li> </ul>
<p>Arts Department Associations</p>	<p>January 8th, 2018</p>	<ul style="list-style-type: none"> <li>• Concern over 100 signatures, suggested less</li> <li>• Concerns about balancing needs in different buildings</li> <li>• Transparency → clearly define criteria that committees and Council will be using to choose projects</li> <li>• Who "owns" the space after completion?</li> <li>• Clearly mark accountability measures around the fee and space maintenance once renovated</li> <li>• Inquiries about impact of provincial election</li> <li>• Concerns about this being a "bandaid fix" to a larger problem</li> </ul>
<p>Association des Universitaires de la Faculté Saint-Jean (AUFSJ)</p>	<p>December 5th, 2018</p>	<ul style="list-style-type: none"> <li>• Not interested in the SUB component, but keen on space improvements at CSJ</li> <li>• Concerns about having only 1 vote on Council</li> <li>• Suggested a percentage of the budget allocated to CSJ</li> <li>• Would like funds for:             <ul style="list-style-type: none"> <li>○ Improved infrastructure, more spaces created</li> <li>○ Better tables &amp; study spaces</li> <li>○ Outlets in tables</li> <li>○ More relaxing chairs &amp; couches</li> <li>○ Gymnasium</li> </ul> </li> <li>• Suggested unbiased oversight committee             <ul style="list-style-type: none"> <li>○ Would like to see proposal template</li> </ul> </li> <li>• Logo of SU in spaces would remind CSJ students of its value</li> <li>• Theatre:             <ul style="list-style-type: none"> <li>○ More programming in French</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ Bilingual staff</li> <li>○ Food outlets?</li> <li>○ Would be cool to make a study area (w/ microwaves)</li> <li>● Dewey's             <ul style="list-style-type: none"> <li>○ Not an incentive for CSJ, although benefits majority of students</li> <li>○ Requested SU help w/ cafeteria, dream would be for SU to operate it</li> </ul> </li> <li>● \$20 fee upfront is too much, suggested staggering the fee, review later on</li> <li>● Noted the average student doesn't care that much</li> <li>● FA is onboard</li> <li>● Suggested campaign tactics: set up booth at CSJ, free coffees, etc.</li> </ul>
<p>Medical Students' Association (MSA)</p>	<p>December 4th, 2018</p>	<ul style="list-style-type: none"> <li>● Preferred the student spaces fees, but med students don't really leave their bubble of KATZ building</li> <li>● Med, being a professional program, have access to private study spaces and FoMD pays to replace things if anything breaks</li> <li>● Could use more storage space, but that isn't really benefiting all students on campus</li> <li>● Could use more outlets in upper KATZ atrium</li> <li>● Med using MHT a lot for many events so don't want to see it torn down</li> <li>● Wouldn't really benefit from a cheaper user fee as faculty pays for a lot of their events</li> <li>● Would want to know, if fee passes, when it would be unavailable during construction as they have many events held there</li> <li>● Med uses Deweys for smaller events so would also benefit from it being renovated</li> <li>● Good with timeline as it hits all buildings they use outside of KATZ</li> <li>● Price of the fee wasn't an issue as they are already paying so much, won't notice a little more</li> <li>● Also understand that even though building maintenance isn't their problem, you need to pay to see improvements made around campus</li> </ul>
<p>Students' Union Annual Survey</p>	<p>December 2018</p>	<p>We sent out a survey (to which 5130 students responded), to gain insight into whether the student body was in favour of the general concept that we were proposing.</p> <ul style="list-style-type: none"> <li>● Each student got one of six versions of a simplified question about this proposal. Over 800 students responded to each version. This approach helped us understand exactly how much students wanted to pay to create a fund like this.</li> </ul>

		<ul style="list-style-type: none"> <li>• Students voted yes to all versions of the question, except two versions that asked about a higher fee.</li> <li>• They also gave us over 620 text responses that helped us understand student needs, concerns, and priorities as we developed this proposal.</li> </ul>
<p>Nursing Students Association (NUA)</p>	<p>December 3rd, 2018 (email)</p>	<ol style="list-style-type: none"> <li>1. Of the two possible fees, being SUB fee and student space fee, which do you prefer?             <ul style="list-style-type: none"> <li>• Student Space Fee unanimously. Spaces like FAB could use upgrading that the SUB fee may not address.</li> </ul> </li> <li>2. If the student space fee is chosen and passes, what are some student orientated spaces that you feel could/need improvement in buildings nursing students commonly spend time in?             <ul style="list-style-type: none"> <li>• For the Faculty of Nursing specifically, we would like to see improvements to student spaces in ECHA (student commons, quiet study lounges, cafeteria). Improved access to plug-ins, increasing numbers of tables/chairs in ECHA hallways, replacing damaged furniture and cleaning dirty furniture. Even small changes in these spaces would make nursing students happy, likely wouldn't have a difficult time approving this from a nursing student perspective. ECHA itself is in decent shape though, and doesn't need any renovations.</li> </ul> </li> <li>3. Are there issues you see with the possible fee that would lead to nursing students voting no upcoming election?             <ul style="list-style-type: none"> <li>• A disregard for nursing spaces, or a focus on campus spaces that nursing students don't frequent. If nursing students will be forced to pay the student space fee, but will not directly benefit from it, some of our students may vote against it. Other issues include prolonged deadlines/completion dates, and not disrupting spaces too much.</li> </ul> </li> </ol>
<p>GovWeek Focus Groups</p>	<p>Next column</p>	<p>During 2019 GovWeek, we held three focus groups with students at large to gain feedback on our progress.</p> <p>“As part of GovWeek, the Students’ Union wants to ask you for feedback and ideas about how we can address the state of student spaces (in other words anything that is not a Classroom, Library, or Lab) right now, while making sure we are still saving for future space needs that are not covered by the University, or Government funding.”</p> <p>Capital Plan Focus Group #1   Tuesday Jan 22   2:00pm–3:00pm  <b>MAIN THEME:</b> Spaces that impact students the most</p> <ul style="list-style-type: none"> <li>- Activity to brainstorm best and worst spaces on campus</li> <li>- Activity to categorize/sort spaces</li> <li>- Activity to identify what makes a “good” space</li> </ul> <p>Capital Plan Focus Group #2   Thursday Jan 24   9:30am–10:30am  <b>MAIN THEME:</b> Decide how the SU, and Students Council should be accountable</p> <ul style="list-style-type: none"> <li>- Feedback activity for proposal choice process</li> </ul>

	<p>- Activity to critique council rubric</p> <p>Capital Plan Focus Group #3   Friday Jan 25   9:00am-10:00am MAIN THEME: Student Spaces Levy proposal critique</p> <ul style="list-style-type: none"><li>- Feedback activity for proposal clarity</li><li>- Activity to identify information choke points</li></ul> <p>Outcomes &amp; feedback:</p> <ul style="list-style-type: none"><li>• Campus security → concerns of homeless people wandering around (RFP particularly)</li><li>• Natural light, pleasant surroundings are important for relaxing spaces<ul style="list-style-type: none"><li>○ What would it have cost to keep up the living wall? Students were pissed</li></ul></li><li>• How will the review of this fee work?</li><li>• Lister Tuckey would be good to collab on it's enhancement</li><li>• HUB lounged could be great beneficiary of the funds</li><li>• Tory → more spaces, kitchenette or access to kettles and microwaves</li></ul>
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## Appendix B: Student Spaces Oversight Committee

### Draft and Simplified Terms of Reference

#### Membership

The Student Spaces Oversight Committee (SSOC) is a standing committee of Council made up of the following:

- The Vice President Operations and Finance of UASU (ex-officio)
- Four members of Student Council
- The General Manager of the Students' Union
- Two appointed staff members of University's Facilities and Operation department, one of whom must be from the Planning division
- Four students-at-large

#### Mandate

The SSOC's mandate is:

- To advise and assist undergraduate students who wish to make a project proposal with preparation of the proposal.
- To vet proposed projects before going to Students' Council for approval, to ensure that each proposal is appropriate, according to the following guidelines:
  - All required elements are included in the proposal, specifically:
    - The specific location,
    - The current state of the space,
    - Key issues with the space that the proposal seeks to resolve;
    - The recommended enhancements; and,
    - The expected cost and timeline for the improvements.
  - The project falls within the "Student Spaces" definition.
  - The project is not in a building that is planned to be demolished or significantly renovated within two years.
  - The proposal incorporates principles of sustainability and accessibility.
- To remain objective in its' deliberations, considering whether a project is feasible, leaving the issue of desirability and significance of the project to Students' Council.

## Appendix C: Financial Overview

These tables assumes an inflation rate of 1.5%, winter enrolment that is 95% of fall enrolment, and static growth of Intersession (spring/summer) enrolments. Enrolment growth is assumed to be 0, as several factors are driving both enrolment growth and decline, and recent years have moved up and down by up to 1%, with no definitive long-term trend.

Major Projects are defined as those requiring more than \$2M funding, financed over terms greater than 5 years; Annual and Small Projects are defined as those under \$2M and/or requiring financing terms of 5 years or less. The expenditure figures are based on estimated 2/3-1/3 split between the two.

### Student Spaces Levy - Simplified Financial Projection

		Year 1	Year 2	Year 3	Year 4	Year 5	After 5 years	After 15 years	After 25 years
		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024			
<b>Student Spaces Fee (proposed)</b>									
Fee Rate		9.00	18.00	27.00	27.41	27.82	27.82	32.28	37.46
Fee Rate, Intersession	50%	4.50	9.00	13.50	13.70	13.91	13.91	16.14	18.73
Total Annual Revenue		562,950	1,125,900	1,688,850	1,714,183	1,739,895	1,739,895	2,019,220	2,343,387
<b>Assumptions</b>									
CPI		1.5%	1.5%	1.5%	1.5%	1.5%			
Enrolment Growth	0%	0	0	0	0	0			
Headcount for fee, Fall		29,000	29,000	29,000	29,000	29,000			
Headcount for fee, Winter	95%	27,550	27,550	27,550	27,550	27,550			
Headcount for fee, Intersession		12,000	12,000	12,000	12,000	12,000			
							<b>Total Contribution</b>		
							<b>over 5 years</b>	<b>over 15 years</b>	<b>over 25 years</b>
<b>Student Spaces Expenditures</b>									
Major Projects	67%	377,177	754,353	1,131,530	1,148,502	1,165,730	<b>4,577,291</b>	<b>17,240,922</b>	<b>31,937,583</b>
Annual and Small Projects	33%	185,774	371,547	557,321	565,680	574,166	<b>2,254,487</b>	<b>8,491,797</b>	<b>15,730,451</b>
Total Expenditure		562,950	1,125,900	1,688,850	1,714,183	1,739,895	<b>6,831,778</b>	<b>25,732,720</b>	<b>47,668,034</b>

The following table estimates two things:

- The total amount of expenditures on students spaces supported by the levy if some projects are able to obtain matching funds via donation, grant, or cost-sharing arrangements.
- The extra value provided per student of this matching; that is, how much higher the fee would have to be to match the total value of student space improvements provided to students.

(Not all projects will be able to obtain matching funding, and larger projects will rely upon donations and not strict 1:1 matching, so not all funds will be able to be matched at a 100% rate.)

**Impact of Matching**

<b>On Total Expenditures</b>	<b>Fee only</b>	<b>At Matching Rate</b>		
		<b>40%</b>	<b>50%</b>	<b>60%</b>
<b>Over 5 years</b>	6,831,778	9,564,490	10,247,667	10,930,845
<b>Over 15 years</b>	25,732,720	36,025,808	38,599,080	41,172,351
<b>Over 25 years</b>	47,668,034	66,735,247	71,502,051	76,268,854
<b>Additional Value Per Student</b>				
<b>At year 5</b>		11.13	13.91	16.69
<b>At year 15</b>		12.91	16.14	19.37
<b>At year 25</b>		14.99	18.73	22.48

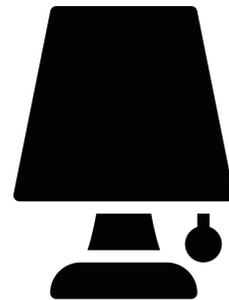
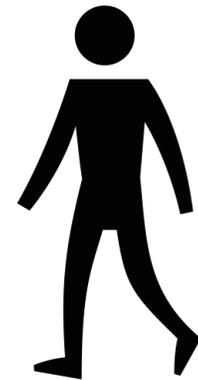
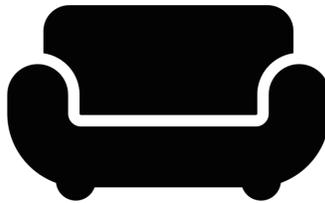
## Appendix D: Preliminary Assessment of Student Spaces

Attached is a preliminary report on a selected set of student spaces on campus.

DRAFT

# STUDENT SPACES: BEST PRACTICES

Prepared by Cooper Csorba, Planning Analyst



# INTRODUCTION

The factors influencing students' experience in post-secondary institutions are well understood. A university's physical and social environment are both accepted as critical in a student's opportunity for growth and development. Both the physical and social environment are inextricably linked. A student's academic experience far exceeds the fleeting moments spent in lectures, seminars, and writing exams. A student's learning and development take place dominantly outside the classroom, and much of this time is still spent on campus territory.

Student spaces are places where social and academic life harmonize - learning as a student is often a social process that includes the collaboration of students answering problems and providing mentorship (Matthews, 2011). At their rudiments, they are places that succeed in integrating the basic human needs such as drinking, eating, taking breaks, and socializing with friends, or working among others to simply *feel social*. Their form and design are otherwise unrepeatable - no student space is certainly alike. Their uniqueness is also embedded in meaning and stories generated and shared by students. Their usefulness and value far exceed what they do on the surface - a place to study and meet. They have a remarkable influence on students' experience, their friendships, and memories - they are places we remember well.

This report will serve itself as an exploration into the state of student spaces at the University of Alberta. This is a challenging feat. For instance, empirical research into how student spaces enhance a student experience is almost non-existent. Empirical research has often been reserved for formal student spaces (i.e. a classroom or lecture hall). Only an ambitious and forward-thinking approach will succeed in this research.

A special thanks is extended to the following contributors who provided input and influenced the direction and objective of the document: *Andy Cheema, former Vice President Operations and Finance, Students' Union; Chris Fetterly, (Director) Student Innovation Centre; Kelly Hopkin, (Manager) Campus Architecture, Facilities and Operations.*

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A Place to Share Ideas

A Place to Prepare

A Place to Meet

Socialization, Belonging, Community

A Place to Collaborate

Group Work and Mentorship

A Place to Be Yourself

## What should a Student Space include?

A Place for Shared Experience

A Place to Take a Break

A Place to De-stress

Eating, Drinking, Relaxing

A Place to Feel Safe

A Place to Grow and Develop

## WHAT DID THE RESEARCH TRY TO ANSWER?

**The research attempted to explore the following questions:**

- What are the urban design features (the design features of the built environment) that allow student spaces to succeed?
- Are there attributes innate to a building (the site layout, the site location) that also allow student spaces to succeed?
- How can existing student spaces be retrofitted with design improvements to better engage students?
- How do student spaces across different faculties/buildings fare, and different forms of student spaces fare when tested against a formal assessment tool?
- How are we going to prioritizing student spaces over others?

## WHAT SHOULD FURTHER RESEARCH EXPLORE?

**The following research questions should be explored in consecutive research:**

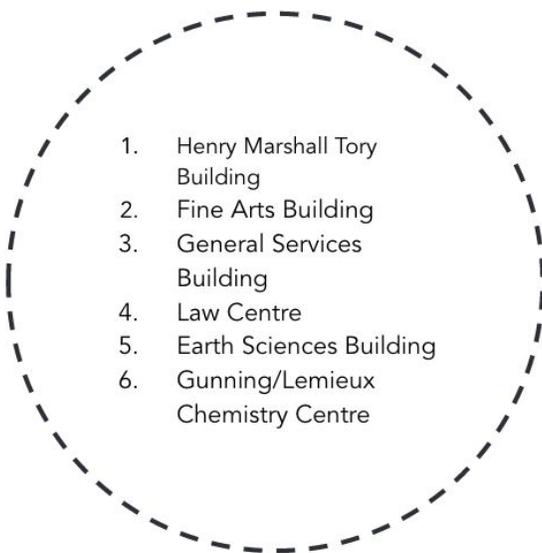
- How do students spend their time on campus during an average week?
- Do students feel restricted to certain student spaces?
- Do students go out of their way to access certain spaces?
- How can student spaces that don't exist be realized as potential sites?
- What factors have the greatest impact on increasing student spaces activity?
- What student design features do students value the most?

# STUDENT SPACE CATEGORIZATION

## STUDENT CENTRIC SPACE

### Indicators

- Connected to the existing building network.
- Serves as a headquarters to a Faculty, or has the main function of being a student space.
- The abundant presence of classrooms, student services, and administrative offices.



## SECONDARY STUDENT CENTRIC SPACE

### Indicators

- Connected to the existing building network.
- Presence of classrooms, student services, and administrative offices.

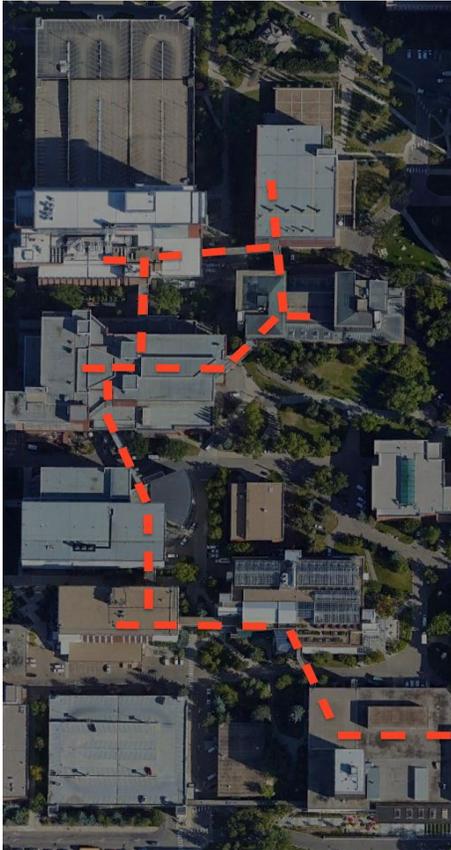


## STUDENT SPACE PRESENCE

### Indicators

- Disconnected from the existing building network.
- Presence of classrooms, student services and administrative office.

### Network A

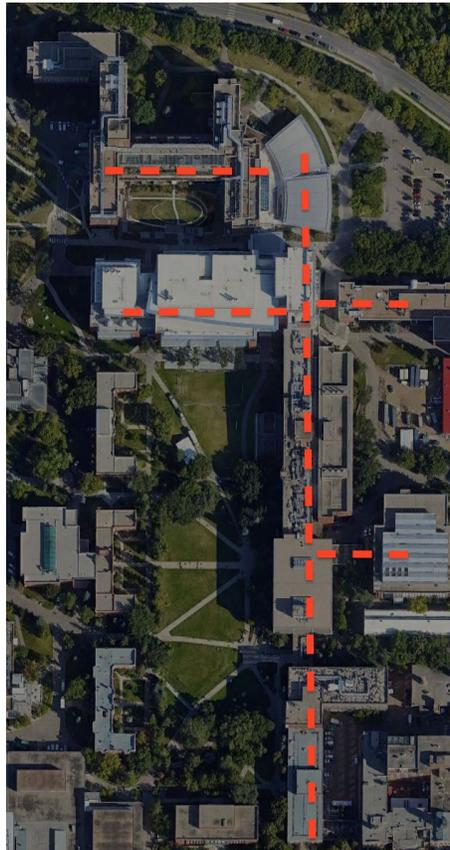


**Buildings:** Students' Union Building\*, Agriculture Forestry Building, General Services Building, ETLC.

*\*Assessed separately from this document*

**District:** West, and North-West Corner of North Campus.

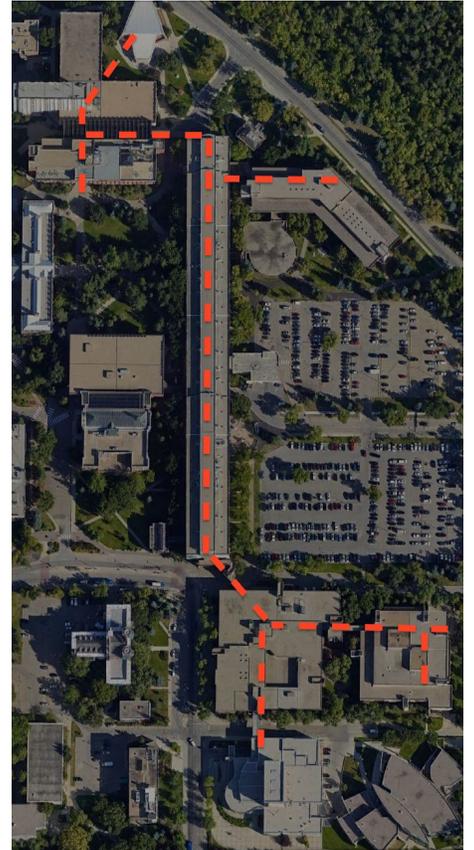
### Network B



**Buildings:** South Academic Building, Central Academic Building, CCIS, Chemistry Centre, Earth Sciences.

**District:** Central of North Campus.

### Network C



**Buildings:** HUB Mall, Fine Arts Building, Law Building, Humanities, Tory Marshall Hall.

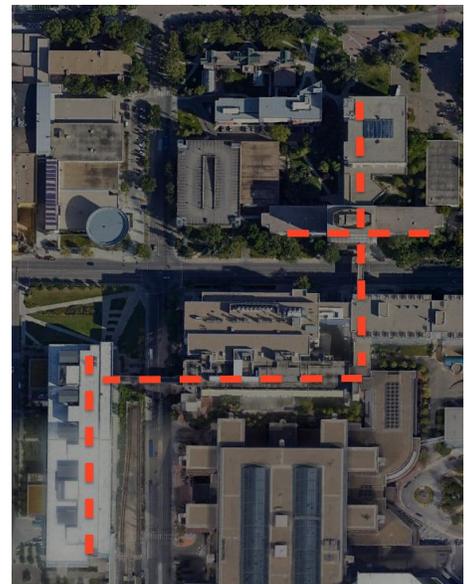
**District:** East of North Campus.

# STUDENT SPACES NETWORK

### Network D

**Buildings:** Education Centre-North, Education Centre-South, KATZ, Medical Sciences, ECHA.

**District:** Central to South-West Corner of North Campus.



# RESEARCH METHOD

## STUDENT SPACE CATEGORIZATION

This process took an inventory of student spaces on campus and delimited their characteristics into mutually exclusive categories. This was done by looking at the location of a building, what purpose the building serves on campus, and how space is connected.

## STUDENT SPACE REPORT CARD

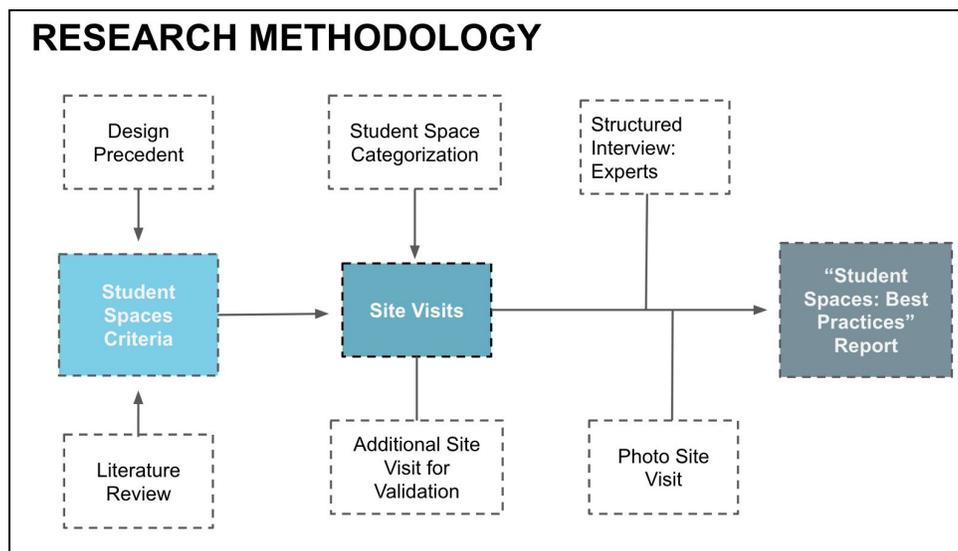
The Student Space Report Card measures the success of student spaces on campus using a 50 point system of comprehensive criteria. The criteria were helped informed by a literature review, design precedent (i.e. other cities and their policy documents), and interviews with professionals.

## FORMAL SEMI-STRUCTURED INTERVIEWS

Semi-structured interviews were conducted to help develop the Student Spaces Report Card, to assist in generating more research questions, and to learn more about development at the University of Alberta. Three interviews were completed and their recommendations have significantly influenced the direction of this report.

## SITE VISIT

Student spaces across North Campus were analyzed through making field notes during site visits to each student space. Additional site visits were also used to validate findings as well as take photos of key amenities in the spaces. Sites were chosen selectively to include a strong representation of student spaces in each category.



# CRITERIA

The following criteria (or the “Student Space Report Card”) is a measurement tool to assess the quality of student spaces. The criteria were built, largely, through design precedent (municipal policies and their design guidelines for public places) and through a literature review. The full criteria are found in **Appendix A**.

---

## USER IMPACT

User impact measures [flexibility](#), a measure to look at how students are physically using the space, including the types of activities space can accommodate. This measure also measures [system integration](#), a measure to determine how well space interacts in relation to the other student spaces in the vicinity.

## ERGONOMICS AND USABILITY

Ergonomics and Usability measure [practicality](#), how comfortable is space is to use for any activity and for any type of user. Another measure is [light and window quality](#) to determine the quality and nature of lighting in the space throughout the day. Further, [darkness and seasonal](#) measure were included to measure how well the space succeeds during off-peak hours and during the winter season. A final measure includes [acoustics](#), a measure to determine how well the space works towards controlling noise.

## UNIVERSAL ACCESSIBILITY

Universal Accessibility includes [physical and sensory access](#), a measure to look at how well space can accommodate users with physical and sensory impairments, and with what else can a user navigate the space. Second, [signage/wayfinding and cognitive access](#) is a measure to look at how well space can accommodate users with cognitive impairments, and the quality of the wayfinding elements in the space.

## CONTEXT SUITABILITY

Context Suitability looks at [amenities](#), a measure to look at the presence of necessary amenities in the space (i.e. outlets, washrooms). Another measure includes [transit and travel](#), a measure to assess how well space falls in relation to main travel routes, the LRT, and car parks. The third measure is [vibrancy and art](#), a measure to look at the quality of the built environment, including the presence of art, landscaping and additional features.

# ASSESSMENT GUIDE

## LETTER GRADE

Letter	Percentage	Marks (out of 50)
A+	90-100	45 or higher
A	86-89	43-44
A-	82-85	41-42
B+	78-81	39-40
B	74-77	37-38
B-	70-73	35-36

C+	66-69	33-35
C	62-65	31-33
C-	58-61	29-30
D+	54-57	27-28
D	50-53	25-26
F	0-49	24 or lower

A letter grade will be given to each student space using the following grading system.

## OBSERVATIONAL LENS

An observational lens was used when writing field notes on the student spaces during the site visits - this includes the priorities on what to consciously pay attention to in the space and how to understand if the space is working well to engage students. The following 5 principles (inspired by the Downtown Public Places Plan (City of Edmonton, 2018)) encompass the observational lens:

### Safe and Inclusive:

Student spaces should be safe, secure and inclusive places for students and visitors.



### Accessible and Connected:

Student spaces should be accessible for all users and connected by indoors and/or outdoor corridors.



### Vibrant and Enjoyable:

Student spaces should strive to encourage healthy behavior, and visually be vibrant places to work, learn and socialize in.



### Community Oriented:

Student spaces should encourage vertical and horizontal student interaction, and should also work towards serving as key community forming places.



**Sustainable and Green:** Student spaces should bolster the University's mandate towards environmental sustainability.



# REPORT CARD

## AGRICULTURE FORESTRY CENTRE ATRIUM AGRICULTURE FORESTRY (AF)

### STRENGTHS

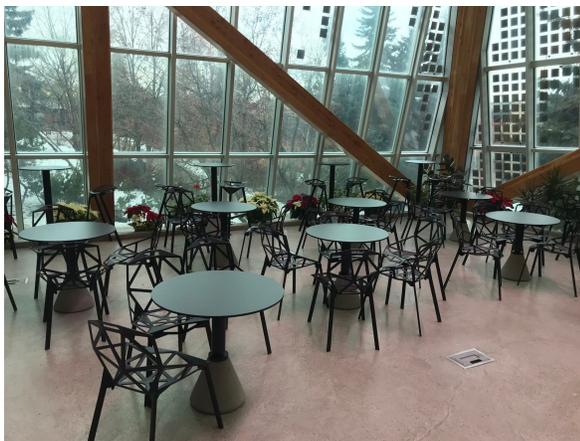
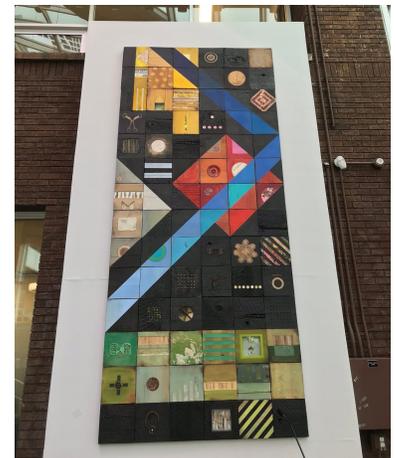
- The abundance of different student spaces in the same building.
- Wall art is a reflection of the students and staff.
- Warm and abundant lighting.
- Throughways are wide and clear of obstruction.
- The Atrium serves as a landmark in the space, and it's used by all users, and frequently for events.

### OPPORTUNITIES

- Improvement of acoustic features.
- Seating furniture is not conducive for all users.
- Tiled flooring presents a nuisance to wheeling.

**GRADE: B+**

USER IMPACT: 8/9  
ERGONOMICS & USABILITY: 17/21  
UNIVERSAL ACCESSIBILITY: 3/5  
CONTEXT SUITABILITY: 10.5/15  
Total: **38.5/50**



# ARTS & CONVOCATION HALL LOUNGE & 3RD FLOOR

## ARTS AND CONVOCATION HALL (A)

### STRENGTHS

- Historical building that serves as a campus landmark.
- Well used for events and performances.
- Headquarters for several departments.
- Third-floor student space allows for student collaboration.

### OPPORTUNITIES

- Wheelchair access to space is almost non-existent.
- Student furniture is outdated, mismatching, and impractical.
- Student Lounge is not well heated and lacks abundant lighting.
- Student Lounge does not present itself as accessible throughout the day.

**GRADE: F**

USER IMPACT: 6/9  
ERGONOMICS & USABILITY: 8.5/21  
UNIVERSAL ACCESSIBILITY: 0.5/5  
CONTEXT SUITABILITY: 7.5/15  
Total: **22.5/50**



# CENTRAL ACADEMIC BUILDING PEDWAY

## CENTRAL ACADEMIC BUILDING (CAB)

### STRENGTHS

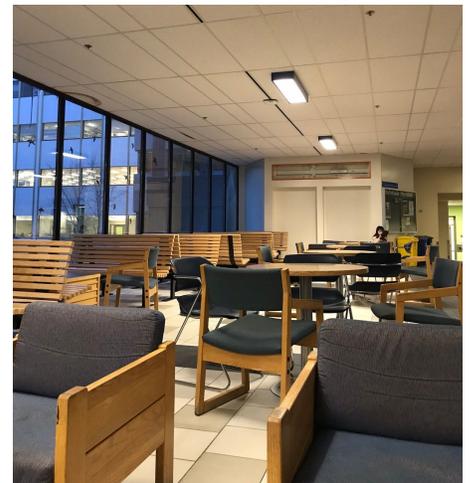
- Strong proximity to several vendors open beyond 4 pm.
- High student foot traffic through the space.
- Strong natural lighting during the day time.

### OPPORTUNITIES

- Improvement of acoustic features.
- Seating furniture is not conducive for all users.
- Tiled floor presents a nuisance to wheeling.
- Table size and height is impractical for work and groups.
- There is no clear theme in the space or delineation from the rest of the building.
- Inadequate lighting at night, nor is the lighting well distributed.

**GRADE: F**

USER IMPACT: 5.5/9  
ERGONOMICS & USABILITY: 8.5/21  
UNIVERSAL ACCESSIBILITY: 2/5  
CONTEXT SUITABILITY: 4.5/15  
Total: **20.5/50**



# CCIS CENTRAL & SURROUNDING

## THE CENTENNIAL CENTRE FOR INTERDISCIPLINARY SCIENCES (CCIS)

### STRENGTHS

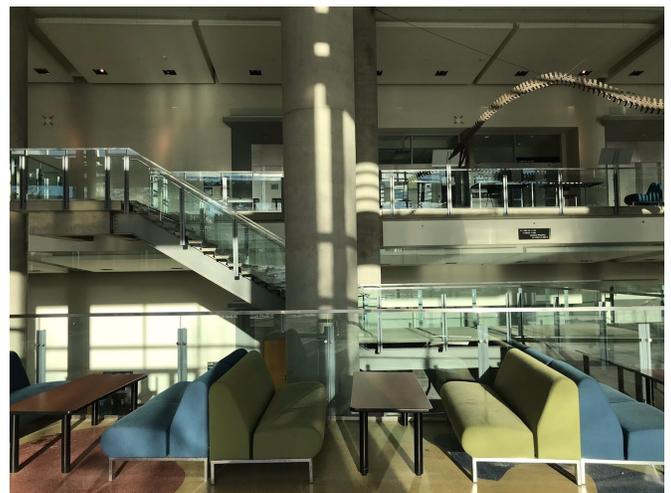
- Numerous seating options are available in an exceedingly high traffic space.
- Natural sunlight is maximized through south floor-to-ceiling windows.
- Throughways are sufficiently wide and clear.
- Natural surveillance is an exemplar on campus.
- Spacious tables allow for collaborative work.
- Art is meaningful to the context.

### OPPORTUNITIES

- Increase abundance of outlets.
- Include gender-neutral washrooms.
- Building hours close earlier than most campus facilities.

**GRADE: A-**

USER IMPACT: 7/9  
ERGONOMICS & USABILITY: 20.5/21  
UNIVERSAL ACCESSIBILITY: 5/5  
CONTEXT SUITABILITY: 9.5/15  
Total: **42/50**



# CCIS & BIOLOGICAL SCIENCES LANDING

## THE CENTENNIAL CENTRE FOR INTERDISCIPLINARY SCIENCES (CCIS)

### STRENGTHS

- A clear and distinct theme brings life to the basement floor.
- Student Innovation Centre punctuates the space visually and with more activity.
- The incoming vendor will serve students into the night.
- A variety of seating options are available.
- The lighting is abundant and designed to match the seating areas.
- The main floor wall art meaningful to the building.

### OPPORTUNITIES

- Blank walls can be minimized in the basement.
- Include gender-neutral washrooms.
- Building hours close earlier than most campus facilities.

**GRADE: A-**

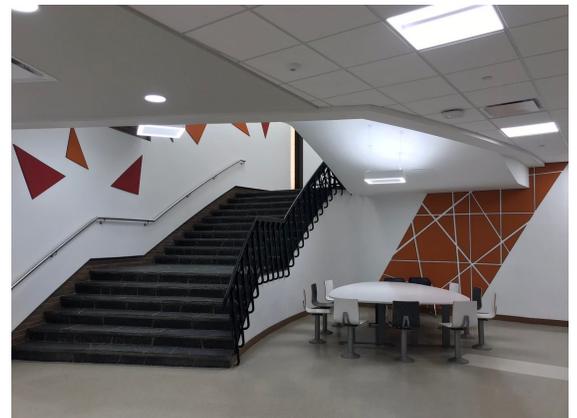
USER IMPACT: 6.5/9

ERGONOMICS & USABILITY: 19.5/21

UNIVERSAL ACCESSIBILITY: 4.5/5

CONTEXT SUITABILITY: 11.5/15

Total: **42/50**



# CHEMISTRY UPPER & LOWER

## GUNNING/LEMIEUX CHEMISTRY CENTRE (C)

### STRENGTHS

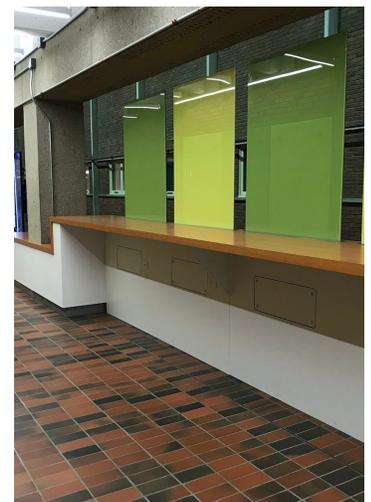
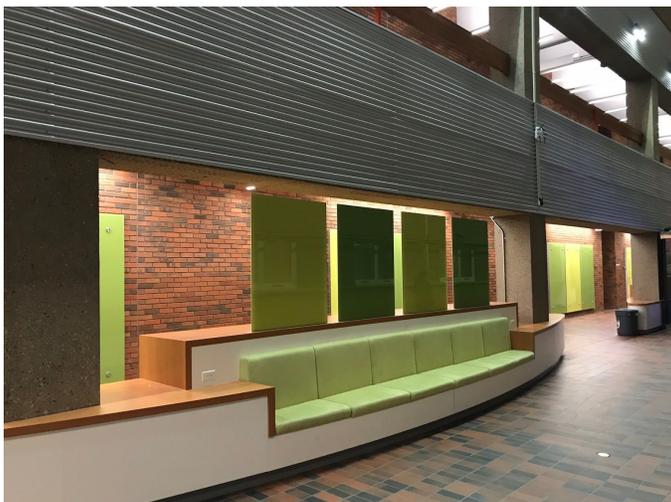
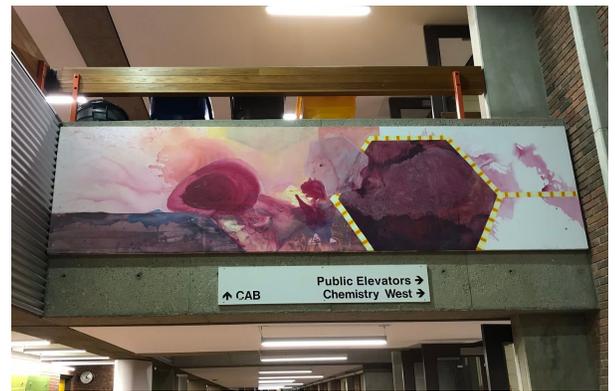
- The first floor improvements give students an opportunity to linger in the space.
- Public art and historical objects are frequent in the space.
- Natural surveillance enhanced on the first floor.
- Renovated upper floors (3rd and 4th) allow the building to be seen in another way.
- Strong proximity to student-centric spaces with vendors and activity.

### OPPORTUNITIES

- Second-floor seating is inconspicuous and dated.
- Floor tiling is not conducive for wheeling.
- Lighting at night is not sufficient for student work.
- Chairs on the second floor are uncomfortable.
- West side of the first floor represents a student space opportunity.

GRADE: **D+**

USER IMPACT: 5.5/9  
ERGONOMICS & USABILITY: 8/21  
UNIVERSAL ACCESSIBILITY: 3/5  
CONTEXT SUITABILITY: 11/15  
Total: **27.5/50**



# COMPUTER SCIENCE CENTRE LOUNGE

## COMPUTER SCIENCE CENTRE (CSC)

**GRADE: D**

### STRENGTHS

- Central orientation serves a student hub within the building.
- Presence of a whiteboard and projector allow for space adaptation.
- Natural surveillance in the space is strong.
- Table set-up allows for collaborative student work.

### OPPORTUNITIES

- There is not a clear theme in the space.
- Furniture is outdated and damaged.
- There are no art or additional decorative features in the space.
- Temperature and acoustics in the space can both be improved.
- The seating is not comfortable to sit in for long periods of time.
- The space is supported by limited lighting sources overhead.

USER IMPACT: 3/9  
ERGONOMICS & USABILITY: 13/21  
UNIVERSAL ACCESSIBILITY: 4/5  
CONTEXT SUITABILITY: 5.5/15  
Total: **25.5/50**



# ECERF

## ELECTRICAL AND COMPUTER ENGINEERING RESEARCH FACILITY (ECERF)

### STRENGTHS

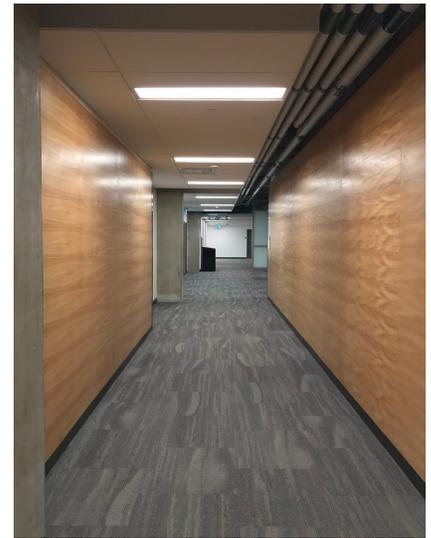
- The student furniture serves as an exemplar of ergonomic and usable furniture.
- There are multiple sources of lighting in the space, and lighting is designed with the table set-up.
- Lighting is abundant at night.
- Partitioned spaces serve as acoustic controls, and opportunities for different forms of work to take place.
- Proximity to several vendors.
- Highly frequent outlets and several monitors serve as additional draws to space.

### OPPORTUNITIES

- Empty wall displays represent an opportunity to add art or student work.
- The inclusion of a gender-neutral washroom

**GRADE: A-**

USER IMPACT: 8/9  
ERGONOMICS & USABILITY: 18.5/21  
UNIVERSAL ACCESSIBILITY: 4.5/5  
CONTEXT SUITABILITY: 8.5/15  
Total: **40.5/50**



# ECHA CAFETERIA & SURROUNDING

## EDMONTON HEALTH CLINIC ACADEMIC (ECHA)

### STRENGTHS

- Collaborative study rooms are present in the space.
- Colourful furniture theme adds life and vibrancy to space.
- Presence of food vendor serves as a draw and operates beyond 4 pm.
- Seating serves itself well for all users.
- Student spaces in surrounding hallways allow for more private work.
- Lighting is designed to complement the table set-up, and the lighting is welcoming after dark.
- Hospital and administrative office proximity turns the space into a community space.

### OPPORTUNITIES

- Blank walls have not been well minimized.
- Outlets could be more frequent.

**GRADE: A+**

USER IMPACT: 9/9  
ERGONOMICS & USABILITY: 21/21  
UNIVERSAL ACCESSIBILITY: 4.5/5  
CONTEXT SUITABILITY: 11.5/15  
Total: **46/50**



# ETLC CAFETERIA

## ENGINEERING TEACHING AND LEARNING COMPLEX (ETLC)

### STRENGTHS

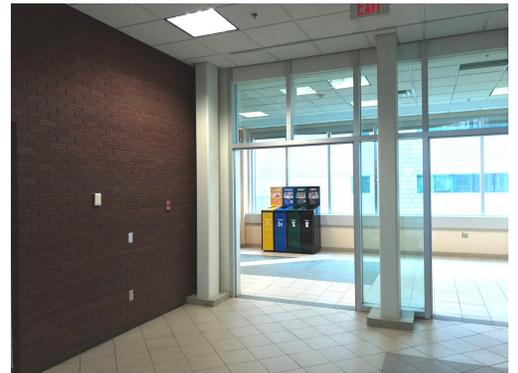
- Functions well both as a cafeteria and as a group study destination.
- High traffic location sees it succeed as an anchor point in Engineering.
- Natural lighting and other lighting features are abundant.
- Natural surveillance is strong throughout the space.
- Use of several building materials coupled with strong sightlines makes the space visually appealing.
- Seating options are abundant and can accommodate the ebb and flow of student traffic.

### OPPORTUNITIES

- Blank walls could be minimized.
- Presence of public art is absent.
- The inclusion of gender-neutral washrooms.

GRADE: **B+**

USER IMPACT: 7/9  
ERGONOMICS & USABILITY: 19/21  
UNIVERSAL ACCESSIBILITY: 4/5  
CONTEXT SUITABILITY: 9.5/15  
Total: **39.5/50**



# EDUCATION STUDENT LOUNGE

## EDUCATION CENTRE NORTH (ED)

### STRENGTHS

- The large floor-to-ceiling windows on the east and west provide strong natural light during the day.
- There are several identifiable seating options to accommodate any activity.
- The food vendor is a draw to space and operates beyond 4 pm.
- Western communal tables serve as a quieter working spot.
- Colourful furniture theme adds life and vibrancy to space.
- Strong natural surveillance from within.

### OPPORTUNITIES

- Blank halls have not been minimized.
- Outlets could be more frequent.
- Lighting at night time is lacking when natural light disappears.

**GRADE: A**

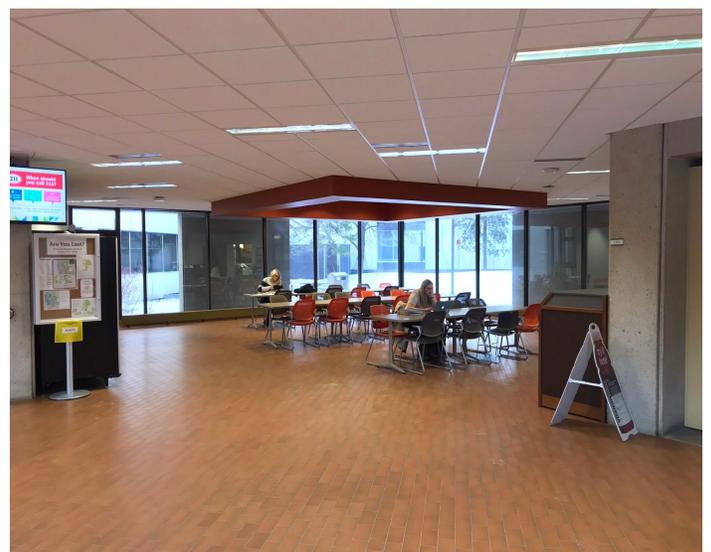
USER IMPACT: 8/9

ERGONOMICS & USABILITY: 19.5/21

UNIVERSAL ACCESSIBILITY: 4/5

CONTEXT SUITABILITY: 12/15

Total: **43.5/50**



# FINE ARTS BUILDING STUDENT SPACES

## FINE ARTS BUILDING (FAB)

### STRENGTHS

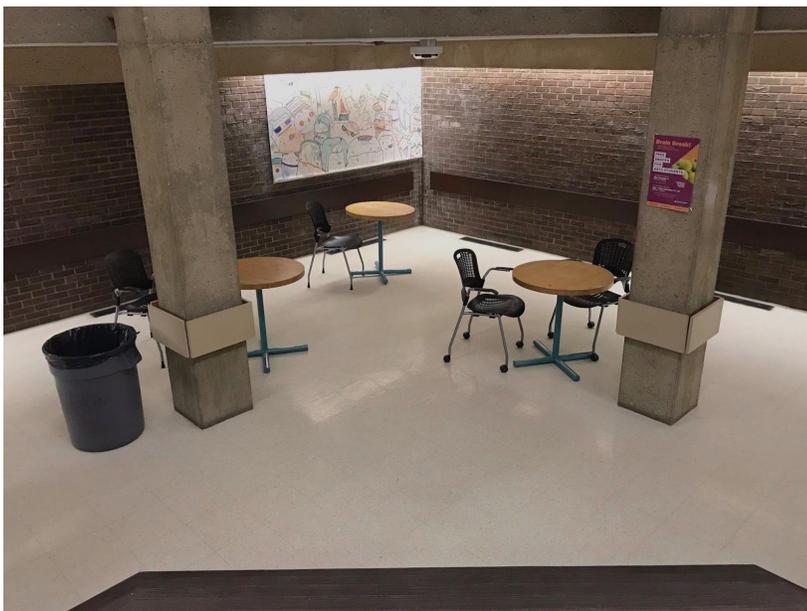
- Close proximity to several vendors.
- Public art presence is meaningful to space.
- Auditions/events, an abundance of department offices, and studio space creates a strong student community.

### OPPORTUNITIES

- Lighting is inadequate throughout and is not well distributed.
- Space suffers from a lack of natural surveillance.
- Seating spaces are not accessible to anyone with physical impairments.
- Acoustic and temperature treatment is missing.
- Collaborative and individual workspaces are almost absent.
- Student spaces are not distinguishable.

**GRADE: F**

USER IMPACT: 2/5  
ERGONOMICS & USABILITY: 6.5/21  
UNIVERSAL ACCESSIBILITY: -1/5  
CONTEXT SUITABILITY: 10/15  
Total: **17.5/50**



# GENERAL SERVICES BUILDING 2ND FLOOR

## GENERAL SERVICES BUILDING (GSB)

### STRENGTHS

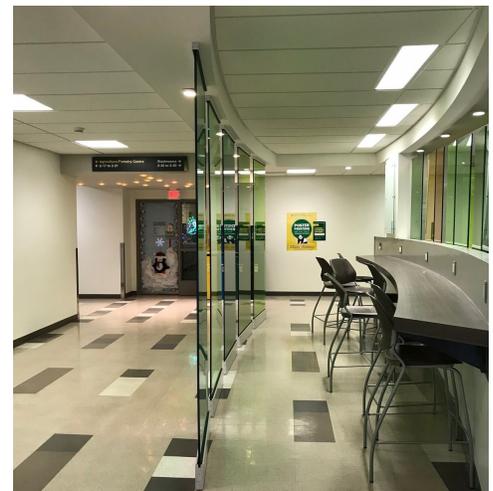
- Space has a distinct theme and is fun and distinguishable.
- IST Services presence is a draw to space for more users.
- Large collaborative tables exist amongst individual reading chairs.
- Glass screen allows students to feel comfortable with their back turned towards activity.
- Natural surveillance is strong.
- Lighting is designed to match the seating locations.

### OPPORTUNITIES

- Blank walls have not been minimized.
- No presence of public art.

**GRADE: A**

USER IMPACT: 7/9  
ERGONOMICS & USABILITY: 20.5/21  
UNIVERSAL ACCESSIBILITY: 5/5  
CONTEXT SUITABILITY: 10.5/15  
Total: **43/50**



# HUB MALL LOUNGES & CENTRAL

## HUB MALL (HUB)

### STRENGTHS

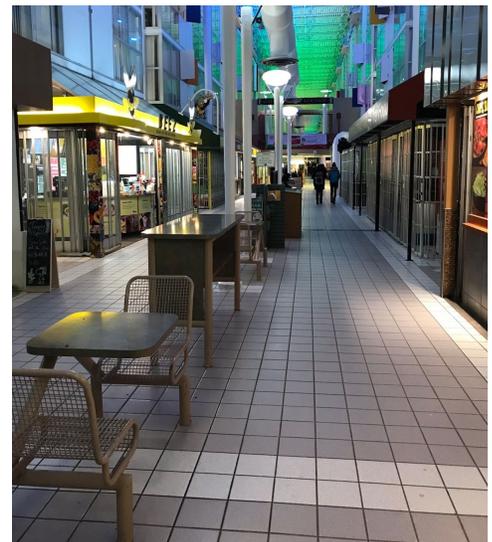
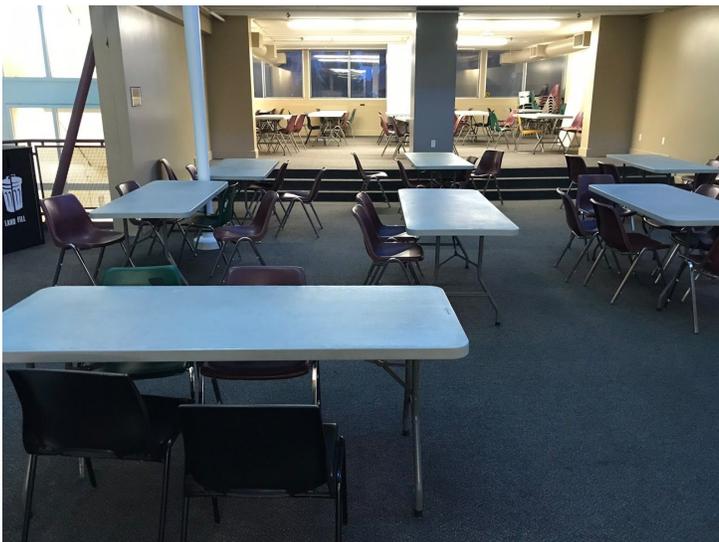
- Space is a student anchor point with countless vendors.

### OPPORTUNITIES

- Most of the student spaces are not available to those with physical impairments.
- Tables and chairs are uncomfortable, disproportionate, and in poor condition.
- Carpet design is not an aesthetic choice but exists to hide dust/debris.
- Natural views out of the space are not leveraged.
- There is no distinct theme in the student spaces.
- The main throughway has staggered furniture with sharp edges.
- Floor tile is poor for wheeling.
- Seating areas in retail spaces do not present themselves as student spaces.
- Outlets are exceedingly infrequent.
- Student spaces are used as storage facilities for old furniture.

**GRADE: F**

USER IMPACT: 8/9  
ERGONOMICS & USABILITY: 9/21  
UNIVERSAL ACCESSIBILITY: -2/5  
CONTEXT SUITABILITY: 6.5/15  
Total: **21.5/50**



# HUMANITIES STUDENT SPACES

## HUMANITIES CENTRE (H)

### STRENGTHS

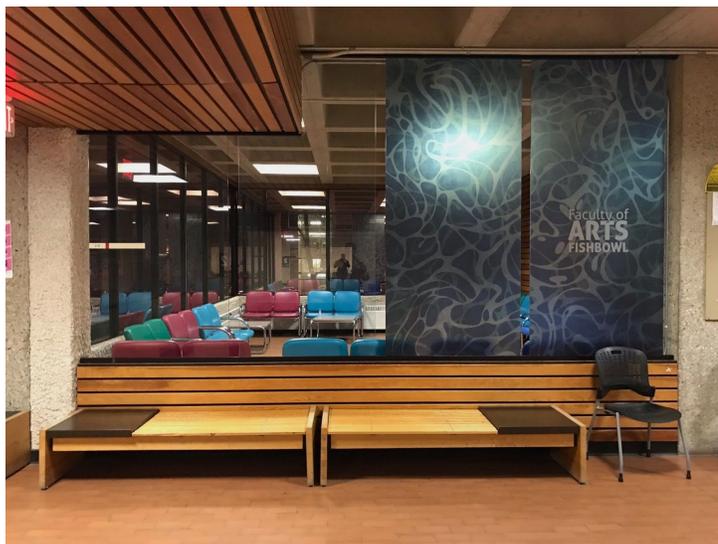
- Renovated main floor provides additional study space.
- Individual study desks are frequent.
- Natural light is frequent on the west side of the building.
- A strong presence of classrooms creates a strong student environment.

### OPPORTUNITIES

- Wheel access into the physical building is limited.
- Floor tiling is not conducive for wheeling
- Natural surveillance is poor.
- Lighting in the building is inadequate during the night.
- Temperature and acoustics are not well controlled for.
- Outlets are few and far between.
- Mismatch furniture ruptures any noticeable theme from forming.

**GRADE: F**

USER IMPACT: 6.5/9  
ERGONOMICS & USABILITY: 6.5/21  
UNIVERSAL ACCESSIBILITY: 2/5  
CONTEXT SUITABILITY: 4/5  
Total: 19/50



# TORY & BUSINESS ATRIUM

TORY MARSHALL HALL (T) / ALBERTA SCHOOL OF BUSINESS (BUS)

## STRENGTHS

- Entire space is designated as a student space and its recognizable to students for serving this purpose.
- Natural light is abundant.
- Sightlines are interesting, and natural surveillance is strong.
- Generates high student traffic.
- Vendor operates beyond 4 pm.
- Space can accommodate different scales of events and tabling.

## OPPORTUNITIES

- Bench seating areas do not serve most users well.
- Lighting at night is inadequate and cold.
- Room for more art installations and other decorative features.
- East side of space is unwelcoming and has remained an afterthought.
- Outlets could be more frequent.

GRADE: **C**

USER IMPACT: 7/9  
ERGONOMICS & USABILITY: 15/21  
UNIVERSAL ACCESSIBILITY: 2/5  
CONTEXT SUITABILITY: 8.5/15  
Total: **32.5/50**



# VAN VLIET GSA LOUNGE & SURROUNDING

## VAN VLIET COMPLEX (VVC)

### STRENGTHS

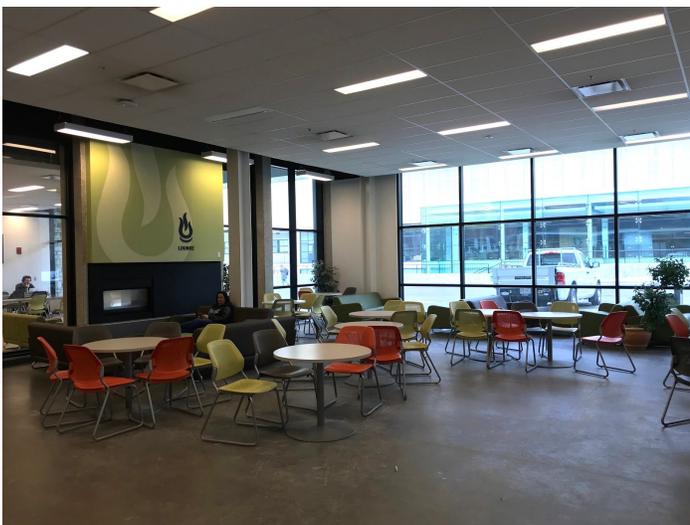
- Multiple sources of lighting make the space usable throughout the day.
- Natural lighting is strong on the north side of the student lounge.
- The partitioned room allows for quieter student work.
- Several of the spaces can be used for different scales of events.
- Vendor operates beyond 4 pm.
- Murals and permeability into activity spaces (i.e. gyms) enhance sightlines.

### OPPORTUNITIES

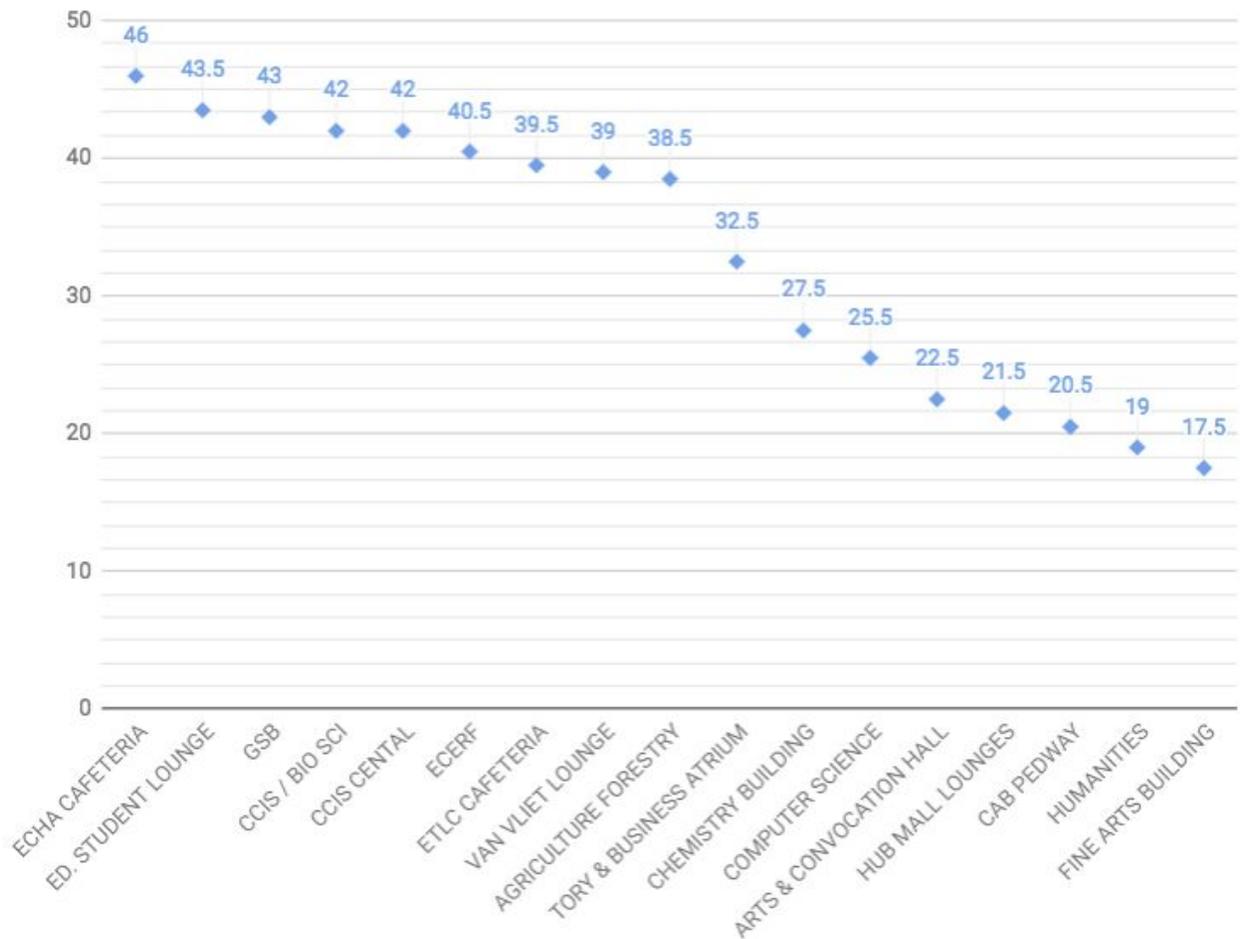
- Clustered tables in student lounge serve as a barrier to those with mobility impairments.
- Blank walls are not entirely minimized.
- Outlets could be more frequent.

GRADE: **B+**

USER IMPACT: 7/9  
ERGONOMICS & USABILITY: 17.5/21  
UNIVERSAL ACCESSIBILITY: 4.5/5  
CONTEXT SUITABILITY: 10/15  
Total: **39/50**



# OVERALL



## BUILDINGS BY CATEGORIZATION

Below is the list of buildings that underwent an assessment against the criteria in the study. Each listing includes the building's assessment category and the network to which it belongs.

### Student Centric Spaces:

- Agriculture Forestry (Network A)
- CCIS (Network B)
- ECHA (Network D)
- ETLC (Network A)
- Education North (Network D)
- Humanities (Network C)
- Tory/Business Atrium (Network C)

### Secondary Student Spaces:

- Central Academic Building (Network B)
- Chemistry Building (Network B)
- ECERF (Network A)
- HUB Mall (Network C)
- Fine Arts Building (Network C)

### Student Space Presence

- Computer Science Centre (Network Absent)
- Van Vliet (Network Absent)
- Arts (Network Absent)

# RECOMMENDATIONS

## WHEN EVALUATING THE ROLE OF A STUDENT SPACE, WE NEED TO UNDERSTAND A STUDENTS LIVED EXPERIENCE ON A UNIVERSITY CAMPUS.

**How much time do students physically spend on campus? How much time do students spend on campus excluding the time spent in their classes? What is the set of steps a student takes throughout their day while attending classes and commuting throughout the campus?**

Each of these questions helps illustrate the lived experience of a student, from the start of the day until the time they leave. For some students, their day begins with a walk from a neighboring residence house or hall. The walk is short, and spatially, from the moment the student wakes up, their morning begins on a university campus. For others, their day begins in a household beyond the point from which a student can walk. This student has a proclivity to spend a lot less time on campus - the cost of commuting to campus intrigues the student to have their household satisfy a greater role in their routine.

This is certainly not a binary model, but it is a spectrum of unique student experiences that is largely dictated by the student's proximity to campus. Student spaces will serve a different role for students depending on their typical lived experience as a student. For some, they may be a place to settle down for hours at a time, and to negotiate time to socializing with a friend, working on a class project, or answering a pile of emails. For others, they serve as a quick fix in between classes to casually work on assignments. A well-designed student space, then, in turn, must be adaptable, flexible, and conscious of the unique lived experiences of students. Further, well-designed student spaces should also help simplify the number of steps students take throughout the day and provide any student a greater reason to stay on campus longer.

**Recommendation 1:** Focus energy on student engagement practices that help generate a narrative of the unique student lived experiences on campus through storytelling and/or visual illustration. Let students tell us their story.

**Recommendation 2:** Moreover, focus on student engagement practices that help determine which student spaces students like to spend time in, how far they go out of their way to access their preferred spaces, and what types of activities are achieved in the space.

**Recommendation 3:** Determine what design interventions are needed across campus to entice students to stay on campus longer, and to help simplify their routines.

**STUDENT SPACES SHOULD BE UNDERSTOOD AS PART OF A NETWORK OF OTHER STUDENT SPACES, AND EFFICIENCIES IN A NETWORK ALLOW STUDENTS TO EFFORTLESS SPEND TIME ON CAMPUS.**

Let's take the Agriculture Forestry and Environmental Life Sciences Building as an example. There are four distinct student spaces in this single building, not to mention the presence of another student space in the General Services Building a minute walk away, and an abundance of student seating in the Students' Union Building. Students not only have a lot of seating options, but they have complimentary student spaces. For instance, the Agriculture Forestry Atrium is designed for more sedate studying and small group conversation. Whereas the neighboring space just north of it is almost exclusively tables of 4 and informal couch seating - this space can better serve collaboration and noisiness. The proximity and diversity of neighboring spaces give students several options without having to move too far out of their way.

Further, let's stay on the same example. The diverse student spaces must not only be complimentary, but they must not have either an under capacity or overcapacity of seating. If the Atrium has an under the capacity of seating in the space, and the adjacent north space has an adequate amount of seating, students would be tempted to move furniture from one space to the next, or alternatively, walk further than intended to find a space to satisfy a similar use. The same can be said about space amenities, like outlets. If a student is intending to settle down in a space that has few and/or unavailable outlets, then the obvious decision is to move locations to find another student space.

The lesson here is that student spaces must be coordinated in their design, and the coordination has to be understood as part of the Student Spaces Network (page.5), the main travel routes students take between buildings. A student space does not have to satisfy every possible use to be regarded as a successful space. Instead, the student space simply needs to make sense in relation to the other student spaces in the area, and not have an overcapacity or under capacity in seating furniture or amenities.

**Recommendation 4:** As part of the selection criteria for choosing student spaces to invest in, It is necessary to understand if there are efficiencies or inefficiencies in the network a student space is a part of. In turn, design interventions in the selected space can be targeted to best address any network inefficiency in the area.

**Recommendation 5:** Generate a list of the obligatory amenities space should have.

## **STUDENT SPACES CURRENTLY SUCCEED UNDER WORKING HOURS AND SUFFER COME NIGHT TIME. OVERCOMING THIS FEAT CAN REALIZE ANOTHER 4 TO 5 HOURS STUDENTS SPEND ON CAMPUS.**

**This idea is illustrated best with student spaces that have plentiful activity throughout the day and retrieving a seat for yourself and a group of friends becomes a sport in itself. Think Education Student Lounge, CCIS Main, and Van Vliet GSA Lounge. Each is the beneficiary of serving as an anchor point in the building, receiving large amounts of natural sunlight, and has vibrant and comfortable seating areas. However, this level of activity drops off markedly when most students finish their classes, and this is accelerated when daytime becomes short and temperatures are less cooperative.**

Edmonton is a northern city that includes unique regional characteristics - a combination of prolonged cold temperatures, darkness, and of course, snow and ice. When a city and its structures are unresponsive to these conditions, and thermal comfort is not designed into our plans and architecture, our behavior responds by resembling winter hibernation (Winter City Design, 2016). Less time is spent in public spaces, and more time is spent flitting between a few locations, often between home and select locations. A university campus is not immune to this. Student spaces become a less desired commodity, and students will leave them when a setting sun is imminent. Well designed student spaces must be viewed as “safe, comfortable, desirable and aesthetically pleasing” (2016) to succeed in these conditions.

There are secondary variables that can explain a drop off in student space usage. First, it’s the absence of a vendor in the space, in other words, a magnet for additional student activity, different types of users in the space, and increased natural surveillance from within. Moreover, it’s not chiefly the presence of a vendor, but it’s also the hours at which they operate. Most vendors close their doors around 4 or 5 pm. Having the presence of vendors that students enjoy in and around our student spaces that are open for business beyond the early afternoon, can help generate several additional hours of activity in the space.

Another variable would include the sense of security in the student space - spaces that don’t succeed to make students secure in less light and activity will not generate any noticeable activity. This phenomenon is linked to our regional characteristics and vendors in the space.

**Recommendation 6:** When thinking of student spaces to prioritize, they must be thought of in

their capacity to generate an addition 4-5 hours of campus activity. Stated differently, are there design interventions that can remarkably increase the comfort, activity, and security in space?

## STUDENT SPACES ACROSS THE BOARD SUFFER FROM THE FOLLOWING DEFICIENCIES:

**Design Features (each point represents a recommendation to improve the existing state)**

- **Spacious Tables:** While those who scored well on the report card had spacious tables to facilitate group work, many were narrowly beyond the point of the table being considered spacious. Only in few examples were dimensions exceeded.
- **Table Clusters:** The same can be said about table clusters. Generally, there is a logical order and clustered table arrangements in most spaces. However, one repeated problem remains to have tables too clustered, representing a barrier with physical impairments to navigate the space.
- **Distributed and Warm Light:** Most student spaces have the presence of at least 2 sources of lighting, and a surprising number of spaces at least have some natural lighting. A noticeable amount of spaces do not have well-distributed lighting nor do they create a warm and well-lit environment after dark.
- **Vendors:** While several student spaces have at least one vendor operating until or after 4 pm, exceedingly few have the presence of more than one in the building, and few have vendors operating after 4:30 pm.
- **Acoustic Features:** Getting the acoustics correct in space can allow space to have several different uses thrive simultaneously. A lot of the places do not have dedicated acoustic features to control noise.
- **Floor Tiling:** A handful of student spaces use a flooring material that either induces glare and surfaces not appropriate for all footwear. A similar amount of student spaces use pattern harmful to those with mobility impairments.
- **Outlet Abundance:** More than half of the student spaces do not have a strong presence of outlets. In a number of cases, there are exceedingly few outlets in some of the spaces.
- **Blank Walls and Public Art:** Most student spaces can improve on the front of minimizing the number of blank walls in the space. The same can also be said about the presence of public art. This represents an opportunity to enliven student spaces with art that is meaningful to the building, the students, and staff.

**At A Glance (each point represents a recommendation to improve the existing state)**

- **Arts Buildings:** A failing grade was given to each student space that is on the east side of campus (otherwise referred to as “Arts Buildings”). These spaces did particularly poor

in both the categories of *Ergonomics and Usability* and *Universal Accessibility*. This suggests these student spaces are less enjoyable to use and are certainly not designed for every user and ability.

- **Network Absent Buildings:** Student spaces in these buildings also received poor grades on *Ergonomics and Usability* and *Universal Accessibility*, including *Context Suitability*. This suggests that these spaces lack both the design and supporting amenities to allow students to easily navigate and succeed in the space. Their isolated nature also prevents them from benefiting from high foot traffic and surrounding student spaces that complement their use.
- **Exemplars:** ECHA Cafeteria, Education Student Lounge, GSB 2nd floor, and CCIS Main and Biological Sciences Landing, all represent high-quality student spaces. They should be looked towards as design successes that fulfill an important role for students. Only minimal design intervention is required for each to improve.

## THE EXISTING STUDENT SPACE SELECTION STRUCTURE WILL CONTINUE TO SEE NETWORK ABSENT BUILDINGS SUFFER.

**The process for how new student spaces emerge on campus is often spontaneous and inadvertently favors a particular type of university building and student.**

More precisely, investments in student spaces on campus are often directed towards investments that will have the *widest effect* on students. Certainly, the idea of the widest effect can be interpreted in countless ways. However, this is best understood as a utilitarian investment, rather than one that is more egalitarian - buildings that are part of a network, receive high foot traffic, and have the support of the administration in the building, often succeed in getting spaces constructed first. While you get the *best bang for your buck* under this model, students in buildings that are disconnected from the network will see less investment in the spaces close to them. The same can also be said about spaces that are secondary student-centric spaces, absent of faculty administrative offices.

However, this does not touch upon the spontaneity reference made above. Student spaces in less populous buildings have recently been renovated, and they continue to be identified - mind you, this does not speak to the speed at which student space investments are recognized and executed. They often fall to the bottom of a priority list. The Students' Union can be the catalyst for allowing for spaces neglected under this model to see them receive an investment.

**Recommendation 7:** Work with the University Office of Architecture to determine the current

list of upcoming student projects and understand how the Students' Union can assist in getting projects in Network Absent Buildings moved at more haste. Moreover, identify spaces that are not on the current project list and weight them with an additional degree of urgency.

### **THERE IS A NEED TO DEVELOP A WAY TO IDENTIFY STUDENT SPACES THAT DON'T EXIST ALREADY.**

**How can we turn empty pockets of campus space into a destination that is recognized and sought after by students? We could even build on this idea. How can we allow students to play a critical role in the conception of these spaces, including their design?**

Starting a new student space from scratch is an exciting prospect. One, you're unconstrained by what has preceded it as no student space has preceded it. Second, giving students ownership over the identification and the design is guaranteed to reflect students well and to be well utilized after its conception.

**Recommendation 8:** Explore the idea of non-existent student spaces further. Upon first glance, are there identifiable pockets of empty space around campus with the capacity to become student spaces? How can students be engaged in the identification and design?

### **THERE IS ALSO A NEED TO BE CRITICAL WHEN WE DISCUSS UNIVERSAL ACCESSIBILITY ON CAMPUS.**

**Universal accessibility is a term that is becoming well understood in our society, and this is exceedingly true for university campuses. While having developers adhere to building codes that respect universal accessibility is irrefutably important, it's critical to engage those directly who have more difficulty navigating the built environment.**

Environments need to be accessible, and when this is achieved, people can participate in the world around them with ease, and without having to compromise to do so (Burgstahler, 2013) . Comfort should be built into spaces for all users. However, "until people find themselves disabled in their surroundings, they cannot fully appreciate how the built environment and virtual environment can throw obstacles in their paths." (Universal Design Handbook, 2010)

**Recommendation 9:** Interview students, staff, and visitors who have physical, sensory, cognitive and visual impairments who are using our spaces on campus. The interview should learn about their experience navigating buildings, determining obstacles they come across, and what design considerations they would appreciate in new spaces.

# APPENDICES

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## APPENDIX A: THE CRITERIA

The following criteria (or the “Student Space Report Card”) is a measurement tool to assess the quality of student spaces. The criteria were built, largely, through design precedent (municipal policies and their design guidelines for public places) and through a literature review. The formal semi-structured interviews helped structure and influence the addition of criteria, too.

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## USER IMPACT

### FLEXIBILITY

#### What is being measured:

- How many people are using the space?
- How are people using the space?
- What uses can the space accommodate?
- How available is the space?

#### What is the acceptable threshold:

- How many different uses can the space accommodate?
- **Uses Include:** Quiet and Individual Studying, Group and Collaborative Studying, Eating and Drinking, Linger or Socializing.
- The space the building is in is open throughout the week and remains open until when most buildings on campus close.

#### Weight Criteria:

- Per use class: **1 point (each) for a maximum of 3**
- Capacity for events: **1 point**
- The space is open until 10 pm or beyond: **1 point**

### SYSTEM INTEGRATION

#### What is being measured:

- Is there a presence of other student spaces in the vicinity?
- Can a unique set of student experiences occur along the line on which the student is operating from?

**What is the acceptable threshold:**

- There are other student spaces in the vicinity, either in the same building or in a building immediately adjacent to it.
- If so, the intended use of the student spaces complement each other, and provide additional activities that one may not?

**Weight Criteria**

- Per Nearby Student Space: **1 point (for a maximum of 3)**
- The adjacent spaces complement each other: **1 point**

## ERGONOMICS AND USABILITY

### PRACTICALITY

**What is being measured:**

- What is the nature of the seating furniture (width, flexibility, comfortability)?
- Is the relationship between the seating and the table amenities practical?
- How are the tables clustered together?

**What is the acceptable threshold:**

- Is the seating comfortable and able to be used by people of different sizes and ability?
- Is the height of the table conducive for working and socializing?
- Are the tables clustered at a comfortable distance?

**Weight Criteria:**

- The seating furniture is appropriate for all types of users, and there are multiple seating types available: **1 point**
- The seating is comfortable to sit and work in: **1 point**
- The table is at a comfortable height: **1 point**
- The table is spacious for its chair grouping: **1 point**
- There is a logical placement of the seating areas and seating areas are not clustered too close together: **1 point (1 point each for a total of 2 points)**

### LIGHT AND WINDOW QUALITY

**What is being measured:**

- How many sources of light are there? Is there a presence of natural lighting?
- What is the distribution of light in the space (even or distributed)?
- What are the windows looking towards? Is there a view of outdoor space?
- What is the line of sight out of, into, and within the space?
- Do the internal features in the space allow for natural light to be maximized?

**What is the acceptable threshold:**

- The aggregate of lighting in the space allows for all uses to take place.
- The orientation and nature of windows and walls maximize natural light passage.
- The surfaces generate natural surveillance through strong permeability.

**Weight Criteria:**

- There is a presence of natural lighting: **1 point**
- There are at least 2 or more sources of light: **1 point**
- The light is evenly distributed: **2 points (if completely) 1 point (if mostly)**
- The windows are looking towards landscaping or a point of activity: **1 point**
- There is natural surveillance in and out of the space: **1 point**
- The design features help guide natural light throughout the space: **1 point**

## **DARKNESS AND SEASONAL**

**What is being measured:**

- What are the uses (the vendors) immediately in and around the space? What time do vendors operate in the space?
- What is the quality of lighting at after sunset in and leading away from the space?
- Does the space have controlled temperature?
- How is space oriented in relation to other buildings and exits?

**What is the acceptable threshold:**

- The space has uses (vendors) in the space that help attract foot traffic.
- The vendors operate beyond typical class hours.
- The space lighting after dark makes students feel safe and maintains an environment appropriate for studying.
- The space feels at the right temperature for the entire day.
- The space feels open and has immediate exits and logical connections.

**Weight Criteria:**

- There is a presence of at least one vendor in or adjacent to the space: **1 point**
- The vendors operate until or after 4 pm: **1 point**
- The lighting in the space is warm and welcoming after dark: **2 points**
- The student space has controlled temperature: **1 point**
- The space has nearby connections and exits out of the space: **1 point**

## **ACOUSTICS**

**What is being measured:**

- What is the level of volume in the space?

- Is the generated noise mitigated through acoustic controls?

**What is the acceptable threshold:**

- The volume and nature of the sound are appropriate for the spaces main use.
- Is the level of volume in the space controlled by design/acoustic features?

**Weight Criteria:**

- The volume in the space is appropriate for its use: **1 point**
- There is the presence of acoustic features to control the noise: **1 point**

## UNIVERSAL ACCESSIBILITY

### PHYSICAL AND SENSORY ACCESS:

**What is being measured:**

- What are the conflict points in the space (i.e. flooring transitions, elevation changes, blocking amenities)
- Is the path clear of obstructions along the throughway and connecting paths?
- What is the quality of the movement/floor surface throughout the space?
- What are the widths of pathways? What is the width of the shortest distance in the space?

**What is the acceptable threshold:**

- Conflict points are not a threat to the users in the space, and the throughway is clear throughout.
- The site is used efficiently, comfortably, and with minimum fatigue (alternatively, is there a low tolerance for error in the design).
- There are no widths below Complete Street Standards (0.9 m for access points and 1.8 m for pathways).
- The floor is material firm, no-slip, and glare-free.

**Weight Criteria:**

- There are no conflict points in the space: **1 point**
- Each throughway is clear of obstruction: **1 point**
- The site can be used with minimum fatigue: **1 point**
- Flooring has noticeable glare and induces slipping: **-1 point**
- Flooring tile pattern is not conducive for wheeling: **-1 point**
- A pathway or entrance is below standards: **-1 point**
- There is no wheel access into the space: **-2 points**

### SIGNAGE/WAYFINDING & COGNITIVE ACCESS

**What is being measured:**

- What is the nature of wayfinding and signage in the building (logical and minimal versus impractical and verbose)?

**What is the acceptable threshold:**

- The user can operate with the signage to instinctively make their way through the space without difficulty.
- The signage material is clear on what the user is to do next and uses common and familiar phrases that are easily understood.

**Weight Criteria:**

- Overall, is the wayfinding system minimalistic, clear on what the user is supposed to do, and is offered at key decision points: **1 point**
- The space is recognizable and differentiated through distinguishable facades, door plates, and/or a floor pattern: **1 point**

## CONTEXT SUITABILITY

### AMENITIES

**What is being measured:**

- What is the presence of washrooms and gender-neutral washrooms in the area?
- What is the presence of waste receptacles in the space?
- What is the presence of semi-public spaces (bookable rooms)?
- What is the frequency of outlets?

**What is the acceptable threshold:**

- Are the listed features (above) in the space?
- Does the space severely lack the availability of outlets?

**Weight Criteria:**

- A set of washrooms are in less than 100 meters of the space: **1 point**
- There is a presence of gender-neutral washrooms in the building: **1 point**
- Are there bookable rooms for student collaborative work, or does the space have well-partitioned areas for group work: **1 point**
- Are outlets frequent and in expected locations through the space: **1 point**
- There are exceedingly few outlets: **-1 point**
- There are zero waste containers in the space: **1 point**

### TRANSIT AND TRAVEL

**What is being measured:**

- What is the distance to other an LRT entrance and to Car Parks?
- What is the distance to bicycle parking?
- How is the building connected to other buildings?

**What is the acceptable threshold:**

- There is noticeable bike storage outside the building.
- The space is within a 200m of an LRT Entrance or Carpark.
- The building is part of the pedway system.

**Weight Criteria:**

- Bike storage presence: **1 point**
- LRT within 200m: **2 Points (if 400m 1 point)**
- Car Park within 200m: **1 Point**
- Part of pedway system: **1 Point**

## VIBRANCY AND ART

**What is being measured:**

- What is the presence of blank walls or features that create an edge on the space
- What are the presence and the nature of the public art in the space?
- Is there is a clear theme in the space?
- What is the inclusion of landscaping or other minor artistic considerations features (i.e. display boxes) in the space?

**What is the acceptable threshold:**

- Few blank walls exist, and where they are present, their presence is minimized.
- The space has a piece of public art. The public art is meaningful to the space.
- There is a clear and distinguishable theme in the space.
- There is an effort to include additional features to the space (This includes other artistic considerations and interior landscaping\*)

**Weight Criteria:**

- Minimal and mitigated blank walls: **1 point**
- At least one piece of public art: **1 point**
- If so, public art is meaningful to its context: **1 point**
- There is a clear theme in the space: **1 point**
- \*Presence of additional features: **1 point**

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