

**Tuesday, April 10, 2018  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ORDER PAPER (SC 2017-22)**

**2017-22/1      SPEAKERS BUSINESS**

This is the final Students' Council meeting of the 2017/18 academic year. An *introductory meeting* of Council will take place on **April 17, 2018** in Council Chambers.

**2017-22/2      PRESENTATIONS**

**2017-22/3      EXECUTIVE COMMITTEE REPORT**

**2017-22/4      BOARD AND COMMITTEE REPORT**

**2017-22/5      OPEN FORUM**

**2017-22/6      QUESTION PERIOD**

**2017-22/7      BOARD AND COMMITTEE BUSINESS**

2017-22/7a      **PACHES MOVES**, on recommendation of Finance Committee, to approve the 2018/19 University of Alberta Students' Union Budget.

See SC-2017-22.08.

**2017-22/8      GENERAL ORDERS**

2017-22/8a      **CHRISTENSEN/PIASECKI MOVE** to appoint Christian Zukowski to the Discipline, Interpretation and Enforcement Board, on the recommendation of the DIE Board Nominating Committee.

2017-22/8b      **PIASECKI/CHRISTENSEN MOVE** to appoint Nina Fourie to the Discipline, Interpretation and Enforcement Board, on the recommendation of the DIE Board Nominating Committee.

- 2017-22/8c **CHRISTENSEN/PIASECKI MOVE**to appoint Shridhar Patel to the Discipline, Interpretation and Enforcement Board, on the recommendation of the DIE Board Nominating Committee.
- 2017-22/8d **PALINDAT MOVES** to ratify the appointment of Ilyas Gora to the position of Chief Returning Officer for the period from May 1, 2018 to April 30, 2019.
- 2017-22/9 INFORMATION ITEMS**
- 2017-22/9a Report from the Vice-President (Academic).  
See SC-2017-22.01.
- 2017-22/9b Report from the Vice-President (Student Life).  
See SC-2017-22.02.
- 2017-22/9c Executive Committee Motion Tracking.  
See SC-2017-22.03.
- 2017-22/9d Student Council Motion Tracking.  
See SC-2017-22.04.
- 2017-22/9e Students' Council Attendance.  
See SC-2017-22.05.
- 2017-22/9f *Votes and Proceedings*, SC-2017-21-VP-20170327 - Tuesday, March 27, 2018.  
See SC-2017-22.06.
- 2017-22/9g Students' Union Budget - 2018/2019.  
See SC-2017-22.07.
- 2017-22/9h Council Administration Committee (CAC) Transition Report.  
See SC-2017-22.08.
- 2017-22/9i Audit Committee Transition Report.  
See SC-2017-22.09.
- 2017-22/9j Deferred Maintenance Consultation Report.  
See SC-2017-22.10.

2017-22/9k Report from the Vice-President (Operations and Finance).

See SC-2017-22.11.

2017-22/9l Bylaw Committee Transition Report.

See SC-2017-22.12.



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DATE: April 5<sup>th</sup> 2018

TO: Student Council

RE: VPA Report

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Dear Council,

I hope my final regular report finds you well. The last 2 weeks have been full of transition and wrapping up of projects.

#### Open Education Resource Awards

The OER Award committee met to decide on some of the last parts of applications before they are adjudicated. These awards will provide seed grants for OER projects on campus that are looking to adopt or adapt OERs for classes. This is exciting as they have the opportunity to save students money on course materials and can lead to increase learning outcomes.

#### City Strategic Planning

I had the opportunity to attend the final City of Edmonton strategic planning consultation meeting. As one of the 3 students in the room I was able to make sure student and youth centered ideas were at the table. The plan largely centres on where we as a city envision being by the year 2050, drawing on shared values and the energy we want to have moving forward.

#### Student Activism

As I am sure many of you are aware, the SU has been supporting a number of student groups in their advocacy to get the University budget changed. It is really inspiring to see the broad support from across campus speaking out to support students. For the first time that anyone can seem to recall, students, academic and non-academic staff and grad students are all on the same page of this issue and are calling on the university to put forward a new budget proposal and for the Board of Governors to call a meeting to hold a new vote.



Here is a glimpse of some of the media coverage from last weeks protest at the Presidents' Town hall:

Edmonton Journal: <http://edmontonjournal.com/.../protestors-demand-reversal-of-...>

CBC Edmonton: <http://www.cbc.ca/.../let-us-speak-students-boo-university-of-...>

Global Edmonton: <https://globalnews.ca/.../university-of-alberta-president-pr.../>

Metro Edmonton: <http://www.metronews.ca/.../u-of-a-students-storm-president-s...>

While this report will be released after the protest on Friday, I hope you all were able to make it.

*you'll find me* at the  
**PROTEST**

on *FRIDAY, April 6* in **MAIN QUAD** 1:00pm

*#notpublicgood* **notpublicgood.org**

All my best,



Shane

April 5<sup>th</sup>, 2018  
To: Students' Council  
Re: Report to Students' Council

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Protest.

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes	
04	2017-05-18	5/0/0	USHAKOV/PACHES MOVED TO support the creation of the Campus Activities Board.			
04	2017-05-18	5/0/0	PACHES/USHAKOV MOVED TO request \$475.00 in Per Diem and Travel costs for the VP Operations & Finance and the VP Student Life to attend the StudentCare Stakeholder Meeting as UASU delegates.			
06	2017-06-08	4/0/0	PACHES/SCOTT moves to release all remaining Students' Union held Lister Hall Students' Association funds to the 2017/18 Lister Hall Students' Association.		BANISTER away	
07	2017-06-12	4/0/0	BANISTER/SCOTT MOVED TO approve a project allocation not to exceed \$3000.00 for the STRIDE spring/summer cohort as presented.		LARSEN away	PA
07	2017-06-12	4/0/0	USHAKOV/BANISTER MOVED TO approve the letter of support to Strathcona Elections.		LARSEN away	
07	2017-06-12	4/0/0	USHAKOV/PACHES MOVED TO budget no more than \$1800 to send the Executive and the DRPA to the Council of Alberta University Students Counterparts Conference.		LARSEN away	
07	2017-06-12	4/0/0	SCOTT/USHAKOV MOVED TO budget no more than \$450 to send the President, VP External and the DRPA to the Council of Alberta University Students June In-person Meeting in Calgary.		LARSEN away	
08	2017-06-15	5/0/0	USHAKOV/SCOTT MOVED TO request \$75.00 in Per Diem costs for the VP External, President and the VP Student Life to attend the Wellness Summit as UASU delegates.			
08	2017-06-15	5/0/0	BANISTER/LARSEN MOVED TO budget no more than \$2250 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Policy and Strategy Conference.			
09	2017-06-22	4/0/0	BANISTER/SCOTT MOVED TO approve the attendance of the Executive Committee to the 2017 Student Union Development Summit as presented.	2017-07	PACHES away	
09	2017-06-22	4/0/0	LARSEN/USHAKOV MOVED TO allocate no more than \$1,750 from the project allocation for the Executive Committee's attendance to the 2017 Student Union Development Summit.	2017-07	PACHES away	PA
12	2017-07-06	5/0/0	PACHES/LARSEN moves to approve a project allocation not to exceed \$3000.00 for the Room at the Top mural as presented.	2017-07		PA
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the job description of the Chair of the Campus Activities Board as presented.	2017-10		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the attached version of the Campus Activities Board Terms of Reference.	2017-10		
15	2017-07-31	5/0/0	PACHES/SCOTT MOVED TO approve the job description of the Social Media Coordinator as presented.	2017-10		
18	2017-08-29	4/0/0	BANISTER/USHAKOV MOVED TO approve the Senior Operations Manager – Retail and Assistant Operations Manager – Retail Job Descriptions.	2017-10	PACHES away	
18	2017-08-29	4/0/0	BANISTER/SCOTT MOVED TO approve the Capital Campaign Coordinator Job Description.	2017-10	PACHES away	
20	2017-09-13	5/0/0	SCOTT/USHAKOV MOVED TO approve the STRIDE Coordinator Job Description as presented.	2017-10		
21	2017-09-18	5/0/0	LARSEN/SCOTT MOVED TO request no more than \$2500 for Election Year: Meet Your City Council Candidates event and GovWeek support items from the Project Allocation (PA) fund	2017-10		PA
22	2017-09-21	5/0/0	PACHES/USHAKOV MOVED TO approve a project allocation not to exceed \$200.00 for Room at the Top mural supply costs as presented.	2017-10		PA
24	2017-09-27	5/0/0	SHANE/REED MOVED TO approve a project allocation not to exceed \$4200.00 for the STRIDE fall/winter cohort as presented.			PA
25	2017-10-02	5/0/0	PACHES/SCOTT MOVED TO approve a project allocation not to exceed \$1500.00 for the municipal advanced polling marketing as presented.			PA
26	2017-10-11	5/0/0	USHAKOV/PACHES MOVED TO approve a project allocation not to exceed \$1050.00 for the UASU Cares Marketing Campaign as presented.			
26	2017-10-11	5/0/0	USHAKOV/LARSEN MOVED TO budget no more than \$210 to send the President, VP External and the DRPA to the Council of Alberta University Students In person meeting.			

<b>Mtg Code</b>	<b>Date</b>	<b>Result</b>	<b>Motion</b>	<b>Council Agenda Reported In</b>	<b>Notes</b>	
29	2017-10-25	4/0/0	USHAKOV/PACHES MOVED TO send the General Manager to the AMICCUS-C Western Regional Conference, November 7-9, 2017.		LARSEN away	
32	2017-11-08	5/0/0	LARSEN/USHAKOV moves to budget no more than \$5545 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Advocacy Week.			
33	2017-11-15	5/0/0	USHAKOV/LARSEN MOVES TO authorize Craig Turner to open a new business banking account with Scotiabank on behalf of the Students' Union, for the purpose of facilitating bulk electronic funds transfers.			
35	2017-12-06	4/0/0	USHAKOV/SCOTT MOVED TO approve the Annual General Eating PA Request for no more than \$150.00 as presented		LARSEN away	PA
35	2017-12-06	4/0/0	USHAKOV/PACHES MOVED TO approve a contingency allocation of no more than \$24000 for data recovery and server repairs.		LARSEN away	
35	2017-12-06	4/0/0	PACHES/USHAKOV MOVED TO approve the presented Job Description for an Assistant Operation Manager, Food Services.		LARSEN away	
36	2017-12-20	5/0/0	BANISTER/LARSEN MOVED TO call an additional meeting of Students' Council on January 8 at 6:00 pm in Council Chambers.			
36	2017-12-20	5/0/0	USHAKOV/PACHES MOVED TO approve a Project Allocation not to exceed \$1730.00 for the Golden Box Day as presented.			PA
36	2017-12-20	5/0/0	USHAKOV/SCOTT MOVED TO approve a Project Allocation not to exceed \$1550.00 for the Rocket Man beverage dispensers as presented.			PA
37	2018-01-04	5/0/0	PACHES/SCOTT MOVED TO approve a Project Allocation not to exceed \$850.00 for the 2018 UASU Got This Campaign as presented.			PA
39	2018-01-11	5/0/0	LARSEN/PACHES MOVED TO approve the Client Coordinator Job Description as presented.			
39	2018-01-11	5/0/0	PACHES/USHAKOV MOVED TO approve a Project Allocation not to exceed \$150.00 for the Joint Faculty Leadership Summit as presented.			PA
40	2018-01-15	5/0/0	SCOTT/USHAKOV moves to budget no more than \$1300 to send the Executive and the DRPA to the Council of Alberta University Students All Executive Conference.			
41	2018-01-17	5/0/0	SCOTT/USHAKOV MOVED TO approve a Project Allocation not to exceed \$600.00 for the Student Governance Mixer as presented.			PA
43	2018-02-01	5/0/0	SHANE/ILYA MOVED TO APPROVE THE PRESENTED CONFERENCE REQUEST FOR THE GENERAL MANAGER TO ATTEND THE ACUI 2018 CONFERENCE.			
44	2018-02-12	5/0/0				PA
44	2018-02-12	5/0/0				PA
44	2018-02-12	5/0/0				

<b>2017-01/1d</b>	BANISTER/HASSAN move to approve Students' Council Standing Orders.	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8a</b>	BANISTER/SANDARE moves to appoint Mark Oldershaw, Victoria DeJong and John Evjen to the University of Al	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8b</b>	PACHES/LARSEN moves to appoint one member of Students' Council to The Landing Board of Directors.	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8c</b>	PACHES/FLAMAN moves to appoint one member of Students' Council to Student Legal Services Board of Direct	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8d</b>	PACHES/THIBAudeau moves to appoint one member of Students' Council to the Gateway Student Journalism S	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8e</b>	PACHES/SUNDAY moves to appoint one member of Students' Council to Alberta Public Interest Research Group	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8f</b>	PACHES/FLAMAN moves to appoint two member of Students' Council to the First Alberta Campus Radio Associ	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8g</b>	PACHES/FARRIS moves to appoint two members of Students' Council to the Students' Union Building (SUB) Ad	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8h</b>	PACHES/THIBAudeau moves to appoint four members of Students' Council to the PAW Strategic Operating Co	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8i</b>	PACHES/BROPHY moves to grant Councillor Flaman an exception to SU Operating Policy 3.3d to allow for simul	CARRIED	SC 2017-01	05/09/2017
<b>2017-01/8j</b>	PACHES moves to grant Councillor Howie an exception to SU Operating Policy 3.3d to allow for simultaneous en	CARRIED	SC 2017-01	05/09/2017
Minutes from meeting SC-2017-02 are missing.				
<b>2017-03/7b</b>	CHRISTENSEN/HOWIE MOVE to approve the first reading of Bill #1 - Elections Forums, on the recommendati	CARRIED	SC 2017-03	05/30/2017
<b>2017-03/8a</b>	SUNDAY/SCOTT MOVE to appoint SUNDAY to the Council on Aboriginal Initiatives.	CARRIED	SC 2017-03	05/30/2017
<b>2017-03/7b</b>	PACHES/THIBADEAU MOVE to appoint MAHAL to the WUSC Student Refugee Administration Board.	CARRIED	SC 2017-03	05/30/2017
<b>2017-04/2a</b>	BANISTER SPONSOR a presentation from the Students' Union executive team to go over their goals.	CARRIED	SC 2017-04	06/13/2017
<b>2017-04/7a</b>	CHRISTENSEN/HOWIE MOVE to approve the second reading of Bill #1 - Elections Forums, on the recommendat	CARRIED	SC 2017-04	06/13/2017
<b>2017-05-2a</b>	PACHES/FLAMAN SPONSOR the presentation: Students' Union Building & Myer Horowitz Theatre Renovation U	CARRIED	SC 2017-05	06/27/2017
<b>2017-05-7a</b>	CHRISTENSEN/FARRIS MOVE to approve the first reading of Bill #2 - Joke Candidates, on the recommendation	CARRIED	SC 2017-05	06/27/2017
	BANISTER/FLAMAN MOVE to AMEND Point 1 as follows:			
<b>2017-05-7a</b>	A joke candidate is defined as any candidate(s) who self-identifies as a joke candidate in a written capacity on th	N/A	SC 2017-05	06/27/2017
<b>2017-05/7b</b>	FLAMAN/HOWIE MOVE to refer the item back to the Bylaw Committee.	CARRIED	SC 2017-05	06/27/2017
<b>2017-06/7a</b>	CHRISTENSEN/BROPHY MOVE to approve the first reading of Bill #2 - Joke Candidates, on the recommendation	CARRIED	SC-2017-06	07/25/2017
<b>2017-06/7b</b>	CHRISTENSEN/JONES MOVE to approve the first reading of Bill #3, on the recommendation of Bylaw Committe	CARRIED	SC-2017-06	07/25/2017
<b>2017-06/7c</b>	CHRISTENSEN/HOWIE MOVE to change Students' Council practice, precedent and custom by allowing students	CARRIED	SC-2017-06	07/25/2017
<b>2017-06/8a</b>	PIASECKI/GIDDA MOVE to postpone this motion to the next meeting of Students' Council on August 22, 2017.	CARRIED	SC-2017-06	07/25/2017
<b>2017-07/2a</b>	SUNDAY/SCOTT SPONSOR a presentation from the members of the Aboriginal Relations and Reconciliation Ad	N/A	SC-2017-07	08/22/2017
<b>2017-07/7a</b>	CHRISTENSEN/BROPHY MOVE to approve the second reading of Bill #2 - Joke Candidates, on the recommendat	CARRIED	SC-2017-07	08/22/2017
<b>2017-07/7b</b>	CHRISTENSEN/JONES MOVE to approve the second reading of Bill #3, on the recommendation of Bylaw Commi	CARRIED	SC-2017-07	08/22/2017
<b>2017-07/7c</b>	SCOTT/BROPHY MOVE upon the recommendation of Policy Committee, to approve the renewal of the Student F	CARRIED	SC-2017-07	08/22/2017
<b>2017-07/7d</b>	SCOTT/BROPHY MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferred	CARRIED	SC-2017-07	08/22/2017
<b>2017-07/8a</b>	USHAKOV/PACHES MOVE to appoint two members of Students' Council to the Campus Activities Board.	N/A	SC-2017-07	08/22/2017
<b>2017-07/8b</b>	CHRISTENSEN/HOWIE MOVE to change Students' Council practice, precedent and custom by allowing students		SC-2017-07	08/22/2017
<b>N/A</b>	SUNDAY/HOWELL MOVE to suspend standing orders to suspend two speaking turns limit to 10 speaking terms	FAILED	SC-2017-07	08/22/2017
<b>N/A</b>	SANDARE/WILSON MOVE to suspend standing orders to allow for four speaking turns	CARRIED	SC-2017-07	08/22/2017
<b>N/A</b>	FLAMAN/BROPHY CALL TO QUESTION.	CARRIED	SC-2017-07	08/22/2017

N/A	SCOTT/SUNDAY MOVE to postpone indefinitely.	CARRIED	SC-2017-07	08/22/2017
SC-2017-08 was cancelled.				
2017-09/2a	USHAKOV/BANISTER SPONSOR a presentation from the Dean of Students Office regarding changes in the Stude	N/A	SC-2017-09	09/19/2017
2017-09/2b	LARSEN/FLAMAN SPONSORS an overview presentation from the Council of Alberta University Students.	N/A	SC-2017-09	09/19/2017
2017-09/7a	SUNDAY/FLAMAN MOVES to appoint two members of Students' Council to the Discipline, Interpretation, and Et	N/A	SC-2017-09	09/19/2017
2017-09/7b	CHRISTENSEN/HOWIE MOVES to appoint one (1) member of Students' Council to Bylaw Committee.	N/A	SC-2017-09	09/19/2017
2017-09/7c	LARSEN/USHAKOV MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Stude	CARRIED	SC-2017-09	09/19/2017
2017-09/7d	SCOTT/PIASECKI MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferre	CARRIED	SC-2017-09	09/19/2017
2017-09/7e	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Polic	CARRIED	SC-2017-09	09/19/2017
2017-10/2a	PACHES/(?) SPONSOR the presentation called Report to Students' Council: The Athletics and Recreation Fee	N/A	SC-2017-10	10/03/2017
2017-10/8a	USHAKOV/PACHES MOVE to appoint two council members to the Health and Dental Committee.	N/A	SC-2017-10	10/03/2017
2017-11/2a	USHAKOV/PACHES SPONSOR a presentation from StudentCare on the Health and Dental Plan	N/A	SC-2017-11	10/17/2017
2017-11/7a	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Polic	CARRIED	SC-2017-11	10/17/2017
2017-11/7b	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Gil Miciak and	CARRIED	SC-2017-11	10/17/2017
2017-11/7c	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Landon Hayn	CARRIED	SC-2017-11	10/17/2017
2017-11/7d	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Karamveer La	CARRIED	SC-2017-11	10/17/2017
2017-11/7e	BROPHY/PALINDAT MOVE, on the recommendation of the Audit Committee, to approve the findings of the exte	CARRIED	SC-2017-11	10/17/2017
2017-11/7f	BROPHY/PALINDAT MOVE, on the recommendation of the Audit Committee, to approve the findings of the exte	CARRIED	SC-2017-11	10/17/2017
2017-12/7a	CHRISTENSEN/PACHES MOVE to approve the first reading of Bill #6, on the recommendation of Bylaw Commit	CARRIED	SC-2017-12	11/07/2017
2017-12/7b	SUNDAY/ SCOTT MOVE to appoint two (2) members of Students' Council to the Aboriginal Relations and Recon	N/A	SC-2017-12	11/07/2017
2017-12/7c	SUNDAY/THIBAUDEAU MOVE to appoint one (1) member of Students' Council to the Council Administration Co	N/A	SC-2017-12	11/07/2017
2017-13/2a	SCOTT/LARSEN SPONSORS a presentation from the Engineering Student's Society on the proposed FAMF refer	N/A	SC-2017-13	11/21/2017
2017-13/7a	PACHES MOVES to appoint one member of Students' Council to the Gateway Student Journalism Society.	N/A	SC-2017-13	11/21/2017
2017-13/7b	PACHES MOVES to appoint one member of Students' Council to the Finance Committee.	N/A	SC-2017-13	11/21/2017
2017-13/7c	PACHES/SCOTT MOVE to appoint two members of Students' Council to the ONECard Student Advisory Group.	N/A	SC-2017-13	11/21/2017
2017-13/7d	HOWIE MOVES to appoint one (1) member of Students' Council to the Policy Committee.	N/A	SC-2017-13	11/21/2017
2017-13/7e	HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Committ	FAILED	SC-2017-13	11/21/2017
	CHRISTENSEN/FLAMAN MOVE to bring this motion back to Bylaw Committee	CARRIED	SC-2017-13	11/21/2017
2017-13/7f	SUNDAY/LARSEN MOVES to appoint one (1) member of Students' Council to the Aboriginal Relations and Recon	N/A	SC-2017-13	11/21/2017
2017-14/2a	PACHES/FLAMAN SPONSOR the Student Events Initiative Updates presentation	N/A	SC-2017-14	12/05/2017
2017-14/2b	JONES/CHOI SPONSOR the UAFAR: Becoming a Dedicated Fee Unit presentation.	N/A	SC-2017-14	12/05/2017
	SORENSEN/CHOI MOVED to extend question period by thirty-minutes.	CARRIED	SC-2017-14	12/05/2017
2017-14/7a	SCOTT, PACHES MOVE to appoint one member of Students' Council to the Nominating Committee.	N/A	SC-2017-14	12/05/2017
2017-14/7b	PACHES, SCOTT MOVED to appoint two members of Students' Council to the Finance Committee.	N/A	SC-2017-14	12/05/2017
2017-14/7c	BROPHY/SORENSEN MOVED to appoint two members of Council to the Audit Committee.	N/A	SC-2017-14	12/05/2017
2017-14/7d	HOWIE/CHRISTENSEN MOVED to approve the first reading of Bill #5, on the recommendation of Bylaw Commi	FAILED	SC-2017-14	12/05/2017
	USHAKOV/CHRISTENSEN MOVED to call the motion to question.	FAILED	SC-2017-14	12/05/2017

	USHAKOV/SORENSEN MOVED to extend the meeting by half an hour.	FAILED	SC-2017-14	12/05/2017
	HOWIE/CHRISTENSEN MOVED to call the motion to question.	FAILED	SC-2017-14	12/05/2017
	SCOTT/SORENSEN MOVED to extend the meeting by five minutes.	FAILED	SC-2017-14	12/05/2017
	<i>(Meeting time expired, 2017-14/7d postponed for debate at the next meeting).</i>			
<b>2017-15/2a</b>	PACHES/FLAMAN SPONSORED the Student Events Initiative Referendum & Feedback presentation.	N/A	SC-2017-15	08/01/2018
<b>2017-15/2b</b>	SCOTT SPONSORED a presentation from the L'Association des Universitaires de la Faculté Saint-Jean (AUFJSJ) at	N/A	SC-2017-15	08/01/2018
<b>2017-15/7a</b>	HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Committ	CARRIED	SC-2017-15	08/01/2018
	PACHES/SORENSEN MOVED to suspend Standing Orders and extend all speaking turns by two minutes.	FAILED	SC-2017-15	08/01/2018
	USHAKOV/PACHES MOVED to call the motion to question.	FAILED	SC-2017-15	08/01/2018
	SUNDAY/SCOTT MOVED: to refer Bill #5 to the Bylaw Committee for further consideration.	FAILED	SC-2017-15	08/01/2018
	SCOTT/SUNDY MOVED to call the motion to question.	FAILED	SC-2017-15	08/01/2018
	SUNDAY: Requested the division of the question.	CARRIED	SC-2017-15	08/01/2018
<b>2017-15/7b</b>	CHRISTENSEN/PACHES MOVED to approve the second reading of Bill #6, on the recommendation of Bylaw Con	CARRIED	SC-2017-15	08/01/2018
<b>2017-15/7c</b>	CHRISTENSEN/HOWIE MOVE to approve the University of Alberta First Aid Responders DFU Petition Question,	CARRIED	SC-2017-15	08/01/2018
<b>2017-15/8a</b>	CHRISTENSEN MOVED to approve the first reading of Bill #7 based on the following first principles.	Bill #7 (2017-15/8a) was	SC-2017-15	01/08/2018
<b>2017-16/2a</b>	SCOTT/FLAMAN SPONSORED a presentation from the Organization for Arts Students and Interdisciplinary Stud	N/A	SC-2017-16	01/09/2018
	FLAMAN/HASSAN MOVED to extend the presentation time until the speakers' list is exhausted.	CARRIED	SC-2017-16	01/09/2018
	WILSON/CHOI MOVED to add the additional speaker to the list.	FAILED	SC-2017-16	01/09/2018
<b>2017/16/2b</b>	SCOTT/FARRIS SPONSORED a presentation from the Education Student Association (ESA) at the January 9th m	N/A	SC-2017-16	01/09/2018
<b>2017-16/7a</b>	PACHES, HOWIE MOVED to approve the first reading of the Student Events Initiative referendum question, base	CARRIED	SC-2017-16	01/09/2018
<b>2017-16/7b</b>	CHRISTENSEN/PACHES MOVED to approve Campus Recreation Enhancement Fund (CREF) dedicated fee unit p	CARRIED	SC-2017-16	01/09/2018
	FLAMAN/CHRISTENSEN MOVED to amend the proposed question to read "support the continuation of"	CARRIED	SC-2017-16	01/09/2018
<b>2017-16/7c</b>	PACHES MOVED to appoint one member of Students' Council to the Physical Activity & Wellness Strategic Oper	N/A	SC-2017-16	01/09/2018
<b>2017-17/2a</b>	PACHES/USHAKOV SPONSORED the Executive Goals Update at the January 23, 2018 meeting of Students' Coun	N/A	SC-2017-17	01/23/2018
<b>2017-17/2b</b>	SCOTT/THIBAudeau SPONSORED a presentation from the Vice President Academic at the January 23rd meetin	N/A	SC-2017-17	01/23/2018
<b>2017-17/7a</b>	HOWIE/CHRISTENSEN MOVED to approve the second reading of Bill #5, on the recommendation of Bylaw Com	CARRIED	SC-2017-17	01/23/2018
	LARSON/BANISTER MOVED to amend the item 17.2.d to remove a repeat of the word "question".	CARRIED	SC-2017-17	01/23/2018
	THIBAudeau/CHOI MOVED to amend the Schedule B §8.1 to represent fifty percent plus one of the permanent	CARRIED	SC-2017-17	01/23/2018
<b>2017-17/7b</b>	PACHES/CHRISTENSEN MOVED to approve the Student Events Initiative referendum question, on the recomme	CARRIED	SC-2017-17	01/23/2018
<b>2017-17/7c</b>	CHRISTENSEN/HOWIE MOVED to approve the Engineering Students Society FAMF referendum question, on the	CARRIED	SC-2017-17	01/23/2018
<b>2017-17/8a</b>	SCOTT/BILAK MOVED to approve the proposal for a FAMF Referendum for the Organization for Arts Students a	CARRIED	SC-2017-17	01/23/2018
<b>2017-17/8b</b>	SCOTT/LARSEN MOVED to approve the proposal for a FAMF Referendum for the Educations Students Associati	CARRIED	SC-2017-17	01/23/2018
<b>2017-17/8c</b>	SCOTT/HOWIE MOVED to approve the proposal for a FAMF Referendum for L'Association des Universitaires de	FAILED	SC-2017-17	01/23/2018
<b>2017-18/2a</b>	USHAKOV/FLAMAN SPONSORED the Campus Food Bank presentation at the February 6, 2018 meeting of Stud	N/A	SC-2017-18	02/06/2018
<b>2017-18/2b</b>	USHAKOV/THIBAudeau SPONSORED the Lister Centre Meal Plan Proposal at the February 6, 2018 meeting of	N/A	SC-2017-18	02/06/2018
<b>2017-18/7a</b>	USHAKOV/HOWIE MOVED, upon the recommendation of Policy Committee, to approve the renewal of the Healt	CARRIED	SC-2017-18	02/06/2018
<b>2017-18/7b</b>	CHOI/SCOTT MOVED, upon the recommendation of Policy Committee, to approve the renewal of the Academic	CARRIED	SC-2017-18	02/06/2018

<b>2017-18/7c</b>	CHRISTENSEN/HOWIE MOVED to approve the Organization for Arts Students' and Interdisciplinary Studies (O/	CARRIED	SC-2017-18	02/06/2018
<b>2017-18/7c</b>	CHRISTENSEN/HOWIE MOVED to approve the Education Students' Association FAMF Referendum Question, or	CARRIED	SC-2017-18	02/06/2018
<b>2017-18/8a</b>	FLAMAN/JONES MOVED to approve the first reading of Bill #8 Attendance Regulation Amendment, based on th	CARRIED	SC-2017-18	02/06/2018
<b>2017-19/7a</b>	PACHES/HOWIE MOVED to appoint one member of Students' Council to Finance Committee.	N/A	SC-2017-19	02/27/2018
<b>2017-19/7b</b>	FLAMAN/CHRISTENSEN MOVE to approve the second reading of Bill #8 Attendance Regulation Amendment, or	CARRIED	SC-2017-19	02/27/2018
<b>2017-19/7c</b>	HOWIE/BILAK MOVED upon the recommendation of Policy Committee, to approve the renewal of the Health an	CARRIED	SC-2017-19	02/27/2018
<b>2017-19/7d</b>	CHOI/SCOTT MOVED upon the recommendation of Policy Committee, to approve the renewal of the Academic N	CARRIED	SC-2017-19	02/27/2018
<b>2017-19/7e</b>	SUNDAY/HOWIE MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Ad Hoc Comm	CARRIED	SC-2017-19	02/27/2018
<b>2017-19/7f</b>	PACHES/CHRISTENSEN MOVED to appoint one member of Students' Council to the Campus Recreation Enhanc	CARRIED	SC-2017-19	02/27/2018
<b>2017-20/2a</b>	BANISTER/FLAMAN MOVED to sponsor a presentation from University Administration on the proposed Univer	N/A	SC-2017-20	03/13/2018
<b>2017-20/2b</b>	BANISTER/THIBAudeau MOVED to sponsor a presentation from the co-chairs of the Cannabis Working Group	N/A	SC-2017-20	03/13/2018
<b>2017-20/7a</b>	SUNDAY/SCOTT MOVED to affirm the appointment of Katherine Belcourt and Cassidy Halcrow onto the Aborigi	CARRIED	SC-2017-20	03/13/2018
<b>2017-20/7b</b>	SUNDAY/SCOTT MOVED to appoint three (3) members of Students' Council onto the Aboriginal Relations and R	N/A	SC-2017-20	03/13/2018
<b>2017-21/2a</b>	BANISTER/SCOTT MOVED to sponsor the presentation Students' Union Report on Student Rights.	N/A	SC-2017-21	03/27/2018
<b>2017-21/2b</b>	USHAKOV/HOWIE MOVED to sponsor the presentation SU Student Group Policies and Procedures.	N/A	SC-2017-21	03/27/2018
<b>2017-21/7a</b>	PACHES/LARSEN MOVED, on recommendation of Finance and Executive Committee, to approve the 2018-2019	CARRIED	SC-2017-21	03/27/2018

Councillor Attendance Records

2017-2018

Council Seats (40 total)

Executive Members (6 voting seats)

Name	17-20 March 13	17-19 February 27	17-18 February 6	17-17 January 23	17-16 January 9	7a	Call to Question	17-15 January 8	7a	17-14 December 5	17-13 November 21	17-12 November 7	17-11 October 17	17-10 October 3	17-09 September 19	17-07 August 22	17-06 July 25	17-05 June 27	17-04 June 13	17-03 May 30	17-02 May 9	17-01 April 25
President	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VP Academic	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VP External	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VP Operations & Finance	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VP Student Life	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Undergraduate Board of Governors Rep	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Faculty Representation (32 voting seats)

ALES	[Redacted]																					
Arts	[Redacted]																					
Arts	0.33	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Y (P)	Y	Y	Y	Y (P)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Augustana (Faculty)	Y	Y	Y	Y	Y (P)	Y (P)	Y	0.5	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Business	0.57	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Education	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Education	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Education	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Engineering	[Redacted]																					
Engineering	Eddie Wang	[Redacted]																				
Engineering	0.67 (T)	N	N	0.5	Y	N	N	N	0.5	N	Y	Y	Y	N	0.5	N	N	N	N	N	N	N
Engineering	0.67 (T)	N	N	0.5	N	0.5	N	0.5	Y	0.5	0.5	Y	Y	0.5	Y	Y	Y	Y	Y	Y	Y	Y
Engineering	Y (T)	0.33	Y	0.5	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Law	Y	Y	Y	0.5 (P)	0.5	Y	Y	Y	0.5	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Medicine & Dentistry	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Native Studies	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Nursing	0.33	N	Y	N	0.5	Y	N	0.5	N	Y	N	Y	Y	Y	0.5	N	N	Y	Y (P)	Y	Y	Y
Open Studies	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Pharmacy	0.67 (T)	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Phys Ed & Rec	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Speech (Faculty)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	Y	0.67	0.5	0.5	0.5	0.5	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	Y	Y	N	0.5	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	0.33	0.67	Y	N	0.5	0.5	Y	Y	Y	0.5	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	Y (P)	Y	Y	Y	0.5	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	N	N	Y	N	0.5 (P)	N	0.5	N	0.5	N	0.5	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	0.67	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Ex-Officio Members (2 non-voting seats)

Speaker	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
General Manager	N	N	N	N	N	N	N	0.5	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Guests	17-20 March 13	17-19 February 27	17-18 February 6	17-17 January 23	17-16 January 9	7a	Call to Question	17-15 January 8	7a	17-14 December 5	17-13 November 21	17-12 November 7	17-11 October 17	17-10 October 3	17-09 September 19	17-07 August 22	17-06 July 25	17-05 June 27	17-04 June 13	17-03 May 30	17-02 May 9	17-01 April 25
Kyle Mondt - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cassandra Malanson - E/ERIC Einarson - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Adem Brown - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Adem Lachazi - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Nathan Fung - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Sofia Debourne - Science	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Andre Bourgeois - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Victoria Dejong - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Sofia Debourne - Science	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Sofia Debourne - Science	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Taina Haddouche - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Adem Brown - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Adem Brown - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Andrew McWhinney - Art/Limita MacLeod - Education	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Andrew McWhinney - Art/Limita MacLeod - Education	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stephen Ratz - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stephen Ratz - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stephen Ratz - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Thomas Pomeroy - Business	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Thomas Pomeroy - Business	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stephen Ratz - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stephen Ratz - Arts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Taina Haddouche - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Taina Haddouche - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Farhat Abdulla - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Farhat Abdulla - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jessie Benoit - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jessie Benoit - CSJ	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jessie Benoit - CSJ	Y	Y	Y	Y</																		



University of Alberta Students' Union

## STUDENTS' COUNCIL

**Tuesday, March 27, 2018**  
**Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

### **MEETING CALLED TO ORDER AT 6:06PM**

#### **ORDER PAPER (SC 2017-21)**

##### **2017-21/1 SPEAKERS BUSINESS**

Announcements: The next meeting of the Students' Council will take place on Tuesday, April 10, 2018 at 6:00PM in Council Chambers.

##### **2017-21/2 PRESENTATIONS**

**2017-21/2a BANISTER/SCOTT MOVED** to sponsor the presentation *Students' Union Report on Student Rights*.

***Presentation Title:*** Students' Union Report on Student Rights

***Abstract:*** The Students' Union completed student rights research which identified two areas for reform: (1) providing updated and complete online resources in relation to academic and procedural rights and (2) equipping the Students' Union with improved and novel means to disseminate the rights information, for example a Charter.

***Presenters:***

- Dr. Surma Das, Students' Union University Governance and Advocacy Advisor

**2017-21/2b USHAKOV/HOWIE MOVED** to sponsor the presentation *SU Student Group Policies and Procedures*.

***Presentation Title:*** SU Student Group Policies and Procedures

***Abstract:*** The Students' Union is in the process of developing policies and procedures for SU Student Groups which include student-led decision-making, a

Student Group Committee, concrete timelines for event approval, fair event adjudication, and simplified event registration.

***Presenters:***

- Rebecca Taylor - Manager, Discover Governance (Students' Union)
- Ilya Ushakov, Vice-President (Student Life), Students' Union

See SC-2017-21.08

**2017-21/3 EXECUTIVE COMMITTEE REPORT**

Marina BANISTER, President - Report.  
Shane SCOTT, Vice President (Academic) - Report.  
Robyn PACHES, Vice President (Operations and Finance) - Report.  
Ilya USHAKOV, Vice President (Student Life) - Report.  
Reed LARSEN, Vice President (External) - Report.

**2017-21/4 BOARD AND COMMITTEE REPORT**

Audit Committee - Report.  
Bylaw Committee - Report.  
Council Administration Committee - Report.  
Finance Committee - Report.  
Nominating Committee - Report.  
Policy Committee - Report.  
Executive Committee - Report.  
Board of Governors - Report.  
The Gateway Student Journalism Society - Report.  
CJSR-FM Radio - Report.  
Centre LRT Advisory - Report.

**BANISTER/HOWIE MOVED** to move the meeting in chambers.  
**20/2/0 - CARRIED.**

**2017-21/5 OPEN FORUM**

**2017-21/6 QUESTION PERIOD**

**2017-21/7 BOARD AND COMMITTEE BUSINESS**

**2017-21/7a PACHES/LARSEN MOVED**, on recommendation of Finance and Executive Committee, to approve the *2018-2019 Students' Union Budget Principles*.

PACHES: Established that these principles act as foundational document upon which the budget is based. Identified the 2018-19 budget theme as 'growth'. Noted that principals N<sup>o</sup> 2 and 4 provide for a slight deficit to offset infrastructure costs. Assured Council that a two-year deficit is sustainable. Highlighted new budget principles N<sup>o</sup> 26 and 27 which create a professional kitchen for catering and expand SUB's conferencing capacity.

**FLAMAN/SORENSEN MOVED** to suspend Standing Orders to increase speaking turns on the motion for five minutes.  
Carried via acclamation.

PACHES: Identified that principle N<sup>o</sup> 19 mandates SU business to strive for profitability, principle N<sup>o</sup> 30 provides funding for student group grants, and principle N<sup>o</sup> 31 provides for multi-year financial planning.

**PACHES/LARSEN MOVED** to proceed in chambers.  
**18/2/1 - CARRIED**

**PACHES/SCOTT MOVED** to proceed out of chambers.  
**23/2/0 - CARRIED**

BILAK: Suggested principle N<sup>o</sup> 19 specify which reasonable measures SU business should take to strive for profitability. Suggested that SU businesses present budgets to Finance or Audit for oversight.

FLAMAN: Inquired into why, as the Students' Union seems able to support infrastructure renovations in the budget principles, it sought funding in the Student Events Initiative.

PACHES: Responded to Bilak, noted that Finance and Audit presently have the power to request profit and loss statements for oversight purposes. Responded to Flaman, noted the SU is unable to support a comprehensive theatre redevelopment as planned in the SEI.

CHRISTENSEN: Considered whether the fact that the budget principles contain elements of the Student Events Initiative, which failed in a vote, challenges will of the student body.

SCOTT: Suggested that the budget principles and the Students' Event Initiative are different and have limited overlap and, therefore, the budget does not challenge the will of the student body.

**22/2/0 - CARRIED**

**2017-21/8 GENERAL ORDERS**

**2017-21/9 INFORMATION ITEMS**

2017-21/9a Report from the Vice-President (Academic).

See SC 2017-21.01

2017-21/9b Report from the Vice-President (Operations and Finance).

See SC 2017-21.02

2017-21/9c Report from the Vice-President (Student Life).

See SC 2017-21.03

2017-21/9d Executive Committee Motion Tracking

See SC 2017-21.04

2017-21/9e Student Council Motion Tracking Sheet

See SC 2017-21.05

2017-21/9f Students' Council Attendance

See SC 2017-21.06

2017-21/9g *Votes and Proceedings*, SC-2017-20-VP-20170313 - Tuesday, March 13, 2018

See SC 2017-21.07

2017-21/9h Consultation Document - Student Group Conduct Bylaw

See SC 2017-21.08

**MEETING ADJOURNED AT 9:46PM**

UNIVERSITY OF ALBERTA STUDENTS' UNION 2018/19 OPERATING, CAPITAL & NON-DEDICATED RESERVES BUDGET				
Dept	Department Name	Revenue	Expenditures	Net
<b>GENERAL REVENUES</b>				
400	Student Fees	3,207,935		3,207,935
400	Interest & Dividends	58,780		58,780
<b>BUSINESS ACTIVITIES</b>				
800	SU/Smart	770,911	733,033	37,877
825	Post Office	325,533	350,475	(24,942)
815	Print Centre	1,002,907	760,751	242,156
411	Facilities & Operations (Retail Rent Only)	1,579,666	1,579,666	
832	RATT	680,292	705,939	(25,647)
833	Under Grnd			
835	E-Express (*only incl if 833 not rented*)			
836	Catering (*plug if 850="no")			
837	Daily Grnd	749,000	563,981	185,019
841	Powerplant (Dewevs)	474,560	505,982	(31,422)
850	Conferencing & Events	1,365,961	1,555,546	(189,584)
<b>PROGRAMMING &amp; EVENT ACTIVITIES</b>				
750	Dunwoode Lounge			
755	Moet Horowitz			
712	SUB Programming			
713	Alternative Programming/SUKCP	233,850	388,545	(154,695)
714	WVW	187,100	347,310	(160,210)
715	Orientation / Programming	82,000	235,811	(153,811)
<b>STUDENT SERVICE ACTIVITIES</b>				
600	Student Life Manager	52,535		(52,535)
612	Student Life - Involvement / Engagement	25,456	353,781	(328,325)
615	Student Life - Student Group Services	23,550	76,260	(52,710)
616	Student Life - Operations (InfoLink)	79,800	20,498	59,302
624	Student Life - Leadership & Recognition	37,000	183,046	(146,046)
601	Student Life - Engagement	175,850	307,127	(131,277)
692	Student Life - Academic Guidance	71,400	282,260	(210,860)
642	SL/iv	114,000	2,320	111,680
644	Handbook	95,000	49,096	45,904
<b>CENTRAL SUPPORT &amp; SPACE</b>				
400	General Administration		125,358	(125,358)
402	Office Administration		889,330	(889,330)
410	Technical Support		325,880	(325,880)
411	Facilities & Operations	601,208	1,615,909	(1,014,701)
640	Marketing		395,793	(395,793)
913	Underperformance Reserve			
<b>REPRESENTATION ACTIVITIES</b>				
500	President		47,169	(47,169)
501	Executive Support	60,000	74,323	(14,323)
502	Governance / Student Council		117,980	(117,980)
509	Elections & Referenda	1,000	29,565	(28,565)
519	Academic Affairs		52,788	(52,788)
520	Operations & Finance		46,727	(46,727)
521	External Affairs		46,683	(46,683)
523	Student Life		48,670	(48,670)
912	Project Reserve	50,000	35,000	15,000
528	CASA		67,200	(67,200)
530	CAUS		59,600	(59,600)
911	Contingency Reserve		30,000	(30,000)
<b>RESERVE ACTIVITIES</b>				
920	Building Expansion Reserve	878,011	919,311	(41,300)
921	Tenant Reserve	11,064		11,064
925	Friends of the Horowitz Reserve			
96x	Catering Renovations		188,250	(188,250)
900	Sponsorship Fund	185,000	128,283	56,717
425	Research/Advocacy		252,268	(252,268)
976	Studentcare			
950	The Landing (DFU)	91,459	91,459	
951	The Landing (Gov't Grant)			
<b>Operating Before Capital</b>				<b>13,218,592</b>
910	Capital Reserve		219,500	(219,500)
<b>Total Op., Capital &amp; Non-Dedicated Reserve</b>				<b>13,218,592</b>
975	Access Fund	957,617	957,617	
941	Campus Recreation	299,184	299,184	
940	Golden Bear & Legacy Fund	258,648	258,648	
960	W/ISC	30,174	28,623	1,552
945	Student Involvement Endowment Fund	184,000	175,500	8,500
<b>Total Op., Capital &amp; Reserves</b>				<b>14,948,215</b>
				<b>15,000,911</b>
				<b>(52,696)</b>

UNIVERSITY OF ALBERTA STUDENTS' UNION 2019/20 OPERATING, CAPITAL & NON-DEDICATED RESERVES BUDGET				
Dept	Department Name	Revenue	Expenditures	Net
<b>GENERAL REVENUES</b>				
400	Student Fees	3,255,732		3,255,732
400	Interest & Dividends	58,780		58,780
<b>BUSINESS ACTIVITIES</b>				
800	SU/Smart	794,038	751,616	42,422
825	Post Office	335,299	359,403	(24,104)
815	Print Centre	1,032,994	767,604	265,390
411	Facilities & Operations (Retail Rent Only)	1,637,718	1,637,718	
832	RATT	700,701	716,194	(15,493)
833	Under Grnd			
835	E-Express (*only incl if 833 not rented*)			
836	Catering			
837	Daily Grnd	771,470	572,845	198,625
841	Powerplant (Dewevs)	474,560	509,471	(34,911)
850	Conferencing & Events	1,821,244	1,929,378	(108,134)
<b>PROGRAMMING &amp; EVENT ACTIVITIES</b>				
750	Dunwoode Lounge			
755	Moet Horowitz			
712	SUB Programming			
713	Alternative Programming/SUKCP	233,850	391,122	(157,272)
714	WVW	187,100	346,807	(159,707)
715	Orientation / Programming	82,000	248,061	(166,061)
<b>STUDENT SERVICE ACTIVITIES</b>				
600	Student Life Manager	50,535		(50,535)
612	Student Life - Involvement / Engagement	25,456	362,665	(337,209)
615	Student Life - Student Group Services	23,550	76,260	(52,710)
616	Student Life - Operations (InfoLink)	79,800	20,498	59,302
624	Student Life - Leadership & Recognition	37,000	187,808	(150,808)
601	Student Life - Engagement	175,850	315,666	(139,816)
692	Student Life - Academic Guidance	71,400	288,488	(217,088)
642	SL/iv	114,000	2,320	111,680
644	Handbook	95,000	49,096	45,904
<b>CENTRAL SUPPORT &amp; SPACE</b>				
400	General Administration		125,021	(125,021)
402	Office Administration		912,310	(912,310)
410	Technical Support	20,000	343,006	(323,006)
411	Facilities & Operations	608,459	1,640,195	(1,031,736)
640	Marketing		403,787	(403,787)
913	Underperformance Reserve			
<b>REPRESENTATION ACTIVITIES</b>				
500	President		48,343	(48,343)
501	Executive Support	60,000	96,631	(36,631)
502	Governance / Student Council		114,969	(114,969)
509	Elections & Referenda	1,000	29,057	(28,057)
519	Academic Affairs		55,432	(55,432)
520	Operations & Finance		47,157	(47,157)
521	External Affairs		47,927	(47,927)
523	Student Life		49,544	(49,544)
912	Project Reserve	50,000	35,000	15,000
528	CASA		67,200	(67,200)
530	CAUS		59,600	(59,600)
911	Contingency Reserve		30,000	(30,000)
<b>RESERVE ACTIVITIES</b>				
920	Building Expansion Reserve	673,885	919,311	(245,426)
921	Tenant Reserve	11,064		11,064
925	Friends of the Horowitz Reserve			
96x	Catering Renovations		188,250	(188,250)
900	Sponsorship Fund	185,000	113,283	71,717
425	Research/Advocacy		259,541	(259,541)
976	Studentcare			
950	The Landing (DFU)	93,206	93,206	
951	The Landing (Gov't Grant)			
<b>Operating Before Capital and Sponsorship</b>				<b>13,710,156</b>
910	Capital Reserve		145,000	(145,000)
<b>Total Op., Capital &amp; Non-Dedicated Reserve</b>				<b>13,710,156</b>
975	Access Fund	957,617	957,617	
941	Campus Recreation	304,094	304,094	
940	Golden Bear & Legacy Fund	258,648	258,648	
960	W/ISC	30,778	28,623	2,155
945	Student Involvement Endowment Fund	184,000	175,500	8,500
<b>Total Op., Capital &amp; Reserves</b>				<b>15,445,292</b>
				<b>15,494,087</b>
				<b>(48,795)</b>

UNIVERSITY OF ALBERTA STUDENTS' UNION 2020/21 OPERATING, CAPITAL & NON-DEDICATED RESERVES BUDGET				
Dept	Department Name	Revenue	Expenditures	Net
<b>GENERAL REVENUES</b>				
400	Student Fees	3,348,641		3,348,641
400	Interest & Dividends	58,780		58,780
<b>BUSINESS ACTIVITIES</b>				
800	SU/Smart	819,442	771,870	47,571
825	Post Office	348,711	371,263	(22,552)
815	Print Centre	1,050,462	778,700	271,762
411	Facilities & Operations (Retail Rent Only)	1,637,718	1,637,718	
832	RATT	728,229	734,097	(5,869)
833	Under Grnd			
835	E-Express (*only incl if 833 not rented*)			
836	Catering			
837	Daily Grnd	802,329	584,579	217,750
841	Powerplant (Dewevs)	474,560	513,985	(39,425)
850	Conferencing & Events	2,479,985	2,283,040	196,945
<b>PROGRAMMING &amp; EVENT ACTIVITIES</b>				
750	Dunwoode Lounge			
755	Moet Horowitz			
712	SUB Programming			
713	Alternative Programming/SUKCP	233,850	393,717	(159,867)
714	WVW	187,100	348,205	(161,105)
715	Orientation / Programming	82,000	251,840	(169,840)
<b>STUDENT SERVICE ACTIVITIES</b>				
600	Student Life Manager	50,535		(50,535)
612	Student Life - Involvement / Engagement	25,456	371,959	(346,494)
615	Student Life - Student Group Services	23,550	76,260	(52,710)
616	Student Life - Operations (InfoLink)	83,800	21,848	61,952
624	Student Life - Leadership & Recognition	37,000	192,439	(155,439)
601	Student Life - Engagement	175,850	351,159	(175,309)
692	Student Life - Academic Guidance	71,400	295,588	(224,188)
642	SL/iv	114,000	2,320	111,680
644	Handbook	95,000	49,096	45,904
<b>CENTRAL SUPPORT &amp; SPACE</b>				
400	General Administration		124,021	(124,021)
402	Office Administration		898,402	(898,402)
410	Technical Support	50,000	356,153	(306,153)
411	Facilities & Operations	615,688	1,664,611	(1,048,923)
640	Marketing		411,787	(411,787)
913	Underperformance Reserve			
<b>REPRESENTATION ACTIVITIES</b>				
500	President		49,154	(49,154)
501	Executive Support	60,000	99,180	(39,180)
502	Governance / Student Council		117,139	(117,139)
509	Elections & Referenda	1,000	29,067	(28,067)
519	Academic Affairs		56,243	(56,243)
520	Operations & Finance		47,968	(47,968)
521	External Affairs		48,738	(48,738)
523	Student Life		50,355	(50,355)
912	Project Reserve	50,000	35,000	15,000
528	CASA		67,200	(67,200)
530	CAUS		59,600	(59,600)
911	Contingency Reserve		30,000	(30,000)
<b>RESERVE ACTIVITIES</b>				
920	Building Expansion Reserve	685,480	919,311	(233,831)
921	Tenant Reserve	11,064		11,064
925	Friends of the Horowitz Reserve			
96x	Catering Renovations		188,250	(188,250)
900	Sponsorship Fund	185,000	113,283	71,717
425	Research/Advocacy		267,566	(267,566)
976	Studentcare			
950	The Landing (DFU)	94,954	94,954	
951	The Landing (Gov't Grant)			
<b>Operating Before Capital and Sponsorship</b>				<b>14,631,548</b>
910	Capital Reserve		157,000	(157,000)
<b>Total Op., Capital &amp; Non-Dedicated Reserve</b>				<b>14,631,548</b>
975	Access Fund	957,617	957,617	
941	Campus Recreation	309,725	309,725	
940	Golden Bear & Legacy Fund	258,648	258,648	
960	W/ISC	31,381	28,623	2,759
945	Student Involvement Endowment Fund	184,000	175,500	8,500
<b>Total Op., Capital &amp; Reserves</b>				<b>16,372,919</b>
				<b>16,072,578</b>
				<b>300,341</b>



# COUNCIL ADMINISTRATION COMMITTEE

Date: 5 April 2018

To: Students Council

From: Chair Council Administration Committee Connor Palindat

Subject: Chair's Report - Transition Report

Dear Students' Council:

The following shall serve as the Transition document for the Council Administration Committee (CAC) as outlined in Bylaw 100(16). In accordance with Bylaw 100, Section 16 the following written report has been submitted, on-time, to the University of Alberta Students' Union, Students' Council. This report has been completed to permit decisions of Council Administration Committee (CAC) to be approved as outlined in Bylaw 100, Section 16(3).

## 1) Structure and Function

Bylaw 100

### 3. The Council Administration Committee

- a. has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
- b. shall make recommendations to Students' Council on the structure of Students' Council and standing committees;
- c. shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
- d. shall oversee the progress of Students' Council's legislative agenda

Asides from this mandate found in Bylaw 100, the CAC is responsible for reviewing hires of the Elections Office, reviewing the functionality and progress of all other standing committees, and allocating its budget to support councillors in their roles. The current structure and function has worked well for the committee. A mix of informal and formal motions allowed the committee to be adaptive to council's needs.

## 2) Responsibilities of Chair

### 4. The Chair of the Council Administration Committee shall:

- a. arrange for the booking of a meeting room, when necessary, for meetings of the Committee;
- b. arrange for the preparation and distribution of the Committee agenda;
- c. moderate debate at meetings of the Committee;
- d. respond to the questions of members of the Committee in a timely fashion;
- e. assign duties to members of the Committee, such duties pertaining to the fulfilment of the mandate of the Committee;
- f. maintain the Standing Orders of the Committee; and
- g. submit reports to Students' Council, as required.

Asides from the list above, the Chair is responsible for the CAC budget process, overseeing the hiring of officers to the Elections office, overseeing progress of the elections office, organizing trimesterly meetings of the chairs, submitting recommendations to students council, giving oral updates to students council, working with Discover Governance to update standing orders, and occasionally fielding questions in regards to SU committee functionality. The Chair often also helps to write updates to standing orders and facilitate any necessary changes to bylaw or standing committee standing orders as well.

<b>Contact</b>	<b>Email</b>	<b>Reason to Contact</b>
Discover Governance Manager - Rebecca Taylor	<a href="mailto:governance@su.ualberta.ca">governance@su.ualberta.ca</a>	<ul style="list-style-type: none"> <li>- Governance questions</li> <li>- Changes to wiki system</li> <li>- Changes to standing orders</li> </ul>
Discover Governance Administrative Assistant	<a href="mailto:council.submissions@su.ualberta.ca">council.submissions@su.ualberta.ca</a>	<ul style="list-style-type: none"> <li>- Submitting items to council</li> <li>- Submitting minutes</li> <li>- Submitting motions</li> <li>- Submitting and updating committee schedule</li> <li>- Submitting written reports</li> </ul>
Speaker	<a href="mailto:speaker@su.ualberta.ca">speaker@su.ualberta.ca</a>	<ul style="list-style-type: none"> <li>- Anything regarding procedure at students council.</li> <li>- Questions regarding procedure for committee, motions, etc.</li> </ul>
Chief Returning Officer	<a href="mailto:cro@su.ualberta.ca">cro@su.ualberta.ca</a>	<ul style="list-style-type: none"> <li>- Questions regarding elections process.</li> <li>- Hiring process for staff.</li> <li>- Elections office updates for students council.</li> </ul>

### **3) Review of CAC**

For full motions list see Students Council Tuesday, April 10, 2018.

Incomplete Activities:

- 1) Translation of bylaws into french

Currently In Progress Activities:

- 1) Livestream responsibilities should be transferred to Speaker, purchasing livestream equipment.

### **4) Recommendations for CAC from the Chair**

- 1) Continue to host CAC immediately before council meetings as it allows for people to casually drop into the meeting.
- 2) Review and update livestream and open forum procedure. We are in the progress of purchasing new equipment and the live stream should be consistent.
- 3) Continue to concentrate on being a space for more informal discussions for the whole of council.
- 4) Ensure the budget is properly communicated to CAC and Council as a whole.
- 5) Jackets should be ordered as soon as possible in May, and a second subsequent order should occur immediately following the by-election.
- 6) CAC should spearhead student engagement of Council. This should consist of the launch of the Facebook and Twitter social media accounts in collaboration with Discover Governance. The groundwork has already been done for this.
- 7) Relaunch the Council Mentorship program. This is not advertised or utilized well, and is a great tool for engagement of students. This can coincide with the launch of social media pages.
- 8) Budget should also focus on engagement and CAC should ensure that the funds are used for events and engagement initiatives that target as large numbers of students as possible.

Thank you for your care and attention. Please feel free to make any inquiries you deem appropriate. A response will be provided within twenty-four (24) hours.

Cheers,  
Connor Palindat  
University of Alberta Students' Union

(Submitted electronically)

### Structure and Function of the Committee.

- The Audit Committee is made up of 7 members of Students' Union Council. Due to the nature of the work of this committee, no members of the Executive Committee may serve on Audit Committee.
- The Audit Committee has four functions:
  - a. The major function is performing audits on the Faculty Associations and Residence Associations. These audits are done twice per year, one on the Winter semester financial records and one on the Fall records. This process is mandatory for organizations collecting Faculty Association Membership Fees or Residence Association Membership Fees, but other FAs and RAs can opt-in. The process for this will be outlined in the section on advice for the Chair.
  - b. Managing the external audit. As a Society under the *Societies Act*, the SU must have an external financial audit each year. It is the role of the Audit Committee to go over the findings of this audit and recommend approval (or not) to Council.
  - c. Reviewing Executive and Manager Visa statements. All members of the Executive Committee and several senior managers of UASU Visa cards for work expenses. It is the role of the Audit Committee to look over their statements and receipts to ensure that all expenses are valid for SU business. The Committee has the power to compel their appearance to explain unclear charges.
  - d. Reviewing Profit and Loss Statements from SU departments. The Audit Committee can pull P&L Statements for any department of the SU. This includes things like pay, office supplies, or SU businesses such as Dewey's Room at the Top, and SubPrint. These statements show money and money out of these departments over a certain period of time.
- The Committee generally meets every two weeks in the summer and monthly during fall and winter.

### Responsibilities of the Chair:

- Chair meetings of the Committee, including keeping control of deliberations.
- Ensure that the Agenda is submitted to the Administrative Assistant.
- Distribute the workload of the Committee fairly.
- Liaise with Discover Governance to ensure that the Committee is furnished with materials needed to complete audits and review Visa statements and P&L statements.
- Ensure that members of the Committee are completing their tasks in a timely manner.

### Future Tasks and Objectives:

- The first thing that the Committee should do is consider the outside auditor. It is considered best practice to change auditors every few years, and UASU has been with KPGM for quite some time. The Audit Committee must motion to allow the SU to move

forward with a tender process. I would suggest discussing this at the very first meeting and it is my recommendation that the tender process be started.

- Improved communications with the Representative Associations. This year we have had some communication issues with the FAs and RAs, with regards to both what we need them to provide and what our timelines are. The Execs of these organizations should be furnished with a document that specifies what the process is and when the Committee meets so that they have realistic ideas about how much time the Committee needs. This document should also detail best practices for how they should be sending us reports and receipts.
- Organize with DG for a secure standard for the distribution of confidential documents.

Advice to the Chair:

The most important thing to remember is that a spreadsheet is your best friend. You will want to create one with columns for the names of the organizations being audited, the name of the member assigned to audit that organization, the status of the fall audit (of winter financials) and the status of the winter audit (of fall financials). This allows you to keep track of what stage the process is at and follow up with your Committee members to ensure that work is completed in a timely manner.

The organizations are in different categories as follows:

- Augusta and Engineering have Faculty Association Membership Fees, but they are also externally incorporated under the Societies Act. They have an outside auditor, so all the Committee needs to do is approve the findings of the outside auditor for their disbursement of funds.
- Business, Education, Arts, Law, Science, and Nursing all have Faculty Association Membership Fees that require them to have an audit through the Committee for disbursement of funds.
- Pharmacy, Campus St. Jean, ALES, Medicine, Native Studies, and Kinesiology do not collect mandatory fees, but it is best practices for them to also be audited.
- Lister Hall, International House, HUB, Residence St. Jean, and Newton Place all have Residence Association fees that are collected through the SU, and must be audited for disbursement.
- East Campus Village and Michener Park may be included. However, the status of ECV is up in the air and Michener Park never sent us their financial reports this year. Please communicate with Discover Governance regarding them.

The best way to divide up responsibility is to divide it so that each member is responsible for two FAs and one RA. No one should be responsible for two of the faculties with

non-mandatory audits so that everyone has at least one thing to do. Anyone serving on the exec of their FA or RA is ineligible to audit them. It is best practice for committee to have no connection to the FA or RA they are assigned. These assignments should be done at the first meeting and keep those assignments for the full year. You should handle International House yourself. They have had the most trouble adapting their existing bookkeeping to what we require, so might need more direct help and communication than the others.

This is the standard audit process:

1. The FA or RA will send Discover Governance their financial reports.
2. DG will forward those reports to you.
3. You will forward them to the Committee Member responsible.
4. They will look at the report and pick a budget line to audit. This may be a line where the predicted amount is different from the actual, or any line that the member is interested in.
5. They will notify you of that line.
6. You will notify DG.
7. DG will notify the Association.
8. The association will collect the receipts relevant to that line and send them to DG.
9. DG will forward them to you.
10. You will forward them to the Member.
11. They will add them up to make sure the numbers match. (NOTE: Some FAs may send all receipts along with the initial report, allowing you to skip steps 5 to 10.)
12. If the numbers match and make sense for expenses of the Association, then they will notify you. If not then they will also notify you, and request clarification and/or an additional budget line. Repeat steps 5 to 10 as necessary.
13. Once the member is confident that the Association's financials are in order, you will contact DG to put it on the agenda for the next meeting, moved by the Member who performed the audit and seconded by you.
14. The Committee will vote to approve the audit.

This year, due to necessity from some delays, we ended up doing several audit approvals by E-Mail proxy vote rather than in a meeting. This seemed to work quite well and you may want to consider establishing this as general practice for audit approvals. This enables an already lengthy process to not be extended to the vagaries of meeting times. There is almost never any real debate on these motions anyway. To perform a proxy vote, e-mail all members the motion to approve the audit. Give everyone 72 hours (the minimum time to give notice of an extra meeting) and once everyone has voted or the time limit elapses forward the e-mail string to the Council Admin Assistant.

There has in the past been some inconsistency with how the Executive and Manager visa statements are organized and provided. Ensure that you lay out how you want that done early in the year and consider modifying standing orders to make your system official so that future chairs and admin assistants will be on the same page. The format I have found works best is packaging the statements with the receipts from that statement and either stapling or paper clipping them together. These individual packages are then placed in a folder, and the folder is picked up and returned to the DG office. This allows you to pass out the files to the Committee during the meeting and pass them around, making for a more efficient process during meetings.

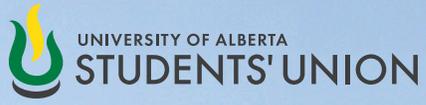
Good luck. Audit Chair is a very important and often high pressure position. You have a lot of power, and with that comes responsibility. And with that responsibility comes a lot of other people counting on you to get things done in a timely manner. And sometimes their own personal definition of a timely manner.

Best Wishes,

Alexander (Sandy) Brophy

University of Alberta Students' Union Councillor for Law, 2016-2018

University of Alberta Students' Union Audit Committee Chair, 2017-2018



## **DEFERRED MAINTENANCE CONSULTATION REPORT**

**Consultation by: Robyn Paches, Vice-President Operations and Finance**

**Analysis and Reporting by: Research and Political Affairs**

**MARCH 2018**



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# EXECUTIVE SUMMARY



This report is a summary of student priorities regarding deferred maintenance at the University of Alberta. The information in this report comes from the VP Operations and Finance’s engagement with Faculty Associations, Department Associations, and other campus stakeholder groups.

Five major themes emerged from consultation with these student stakeholder groups: general facility upkeep, student spaces, technical and mechanical upkeep, student safety, and accessibility. In addition, students highlighted issues related to cleanliness and furniture, which do not fall under the typical category of deferred maintenance; however, they were highlighted by multiple different groups and therefore should be reported.

Funding frameworks differ between University of Alberta residences and other University buildings. Unlike other University units, U of A Ancillary Services is a self-funded unit, which means that they do not receive any provincial funding to operate, and must generate their own revenue to cover their costs. Any renovation or maintenance to a U of A residence cannot be paid for using government funding. Because of this difference, University of Alberta residences are not included in this report.



# METHODOLOGY



The VP Operations and Finance interviewed 15 student associations to compile student priorities in deferred maintenance between October 2017 and January 2018. All Faculty Associations and representative organizations tied to a University building, besides residences, at the University of Alberta were contacted on September 29, 2017, December 12, 2017 and January 10, 2018, and given the opportunity to provide feedback. The following associations responded:

- The Music Students' Association
- L'Association des Universitaires de la Faculté Saint-Jean
- The University Athletics Board
- The Inter-Fraternity Council
- The Drama Students' Association
- The Pharmacy Students' Association
- The Aboriginal Student Council
- The Interdepartmental Science Students' Society
- The Augustana Students' Association
- The Organization for Arts Students and Interdisciplinary Studies
- The Student Design Association
- The Law Students' Association
- The Medical Students' Association
- The Faculty of ALES Undergraduate Association
- The Engineering Students' Society

The interviews included two sections. The first discussed the upcoming Myer Horowitz Theatre renovations and the proposed Student Events Initiative; the second discussed each association's top three deferred maintenance priorities. In addition to in-person interviews, the University Athletics Board distributed a survey to athletics teams, to which 16 teams responded. This report looks at only the deferred maintenance aspects of the consultation.

Please note that the text in the remainder of this document is somewhat informal, as it is based on notes taken during interviews.

# KEY FINDINGS



## GENERAL FACILITY UPKEEP AND THE LEARNING ENVIRONMENT

To begin, students noted general lacks of maintenance in classrooms and buildings as a whole.

- The lecture hall in the Clinical Sciences Building (CS) lacks adequate audio-visual capabilities.
- Centennial Centre for Interdisciplinary Science (CCIS) and Gunning/Lemieux Chemistry Centre (C) require more lockers, and the lockers that currently exist require more regular maintenance.
- Fine Arts Building (FAB) is generally described as being run down and out-dated. One student association said that the atmosphere of the building could have a negative impact on prospective students' perceptions, stating "we'll have prospective students come and seeing the worn down furniture and it will deter them from wanting to come here... I think we're going to lose a lot of students to MacEwan programming in the coming year because of their new facility". Other associations noted that the space does not inspire creativity in the Fine Arts.
- Overwhelmingly, students who use FAB state that the building is not maintained to the quality that students expect.
- The Mechanical Engineering Building (MEC) is very out-dated compared to other Engineering buildings.
- Some computer lab hardware in Edmonton Clinic Health Academy (ECHA) routinely fails, especially during exam periods.
- Campus Saint-Jean (CSJ) requires more classroom space, and the classrooms that already exist require more frequent upkeep.
- One fraternity noted that maintenance requests often take anywhere from several weeks to several months to have attended to.
- General facility upkeep and maintenance in the Industrial Design Studio (IND) is a significant concern for students.





## STUDENT SPACES

Student space refers to any areas of buildings where students spend time outside of the classroom. Below are the key issues highlighted by student associations.

- CCIS lacks student study space.
- Multiple associations noted that FAB lacks student lounge and study spaces. Over the years, student lounges in FAB have been repurposed for other uses, leading students to convert practice rooms into makeshift student lounges.
- The North Power Plant (NPP) lacks adequate storage space for the Aboriginal Student Council.
- Pembina Hall (PB) also lacks storage space for Aboriginal Student Council and Faculty of Native Studies students.
- Both pools in Van Vliet Complex (VVC) could use water fountains on the deck and new diving blocks. One team suggested that a surround sound system installed in the pool areas would be beneficial for events.
- Multiple athletics teams noted that there is not enough locker room spaces on North and South Campus. In addition, locker room showers are frequently cold, the locker rooms require new benches, and there are not enough mirrors.
- There are not enough water fountains in the Saville Community Sports Centre (SAV), especially in the curling and tennis areas.

## TECHNICAL AND MECHANICAL MAINTENANCE

Several student associations noted mechanical issues in buildings.

- The Industrial Design Studio's pipes rattle loudly, and the building lacks a safety shower, which is required for a workshop such as theirs. Industrial Design also has mould. The studio's heating and electrical wiring require significant overhaul.
- Ventilation is an issue throughout campus, including in the Industrial Design Studio, the North Power Plant, Pembina Hall, and Humanities Centre (HC), among others. Ventilation is highlighted as an issue by student associations who use buildings with workshops, as well as by the Aboriginal Student Council as they have difficulty finding indoor spaces where they can smudge.
- The Law Centre (LC) has poor insulation and temperature control.
- FAB has electrical issues, where breakers blow out frequently.
- FAB also has plumbing issues, where urinals often do not drain.
- Elevators in Henry Marshall Tory Building (T) are frequently dysfunctional, sometimes with only one elevator serving the entire fourteen-storied building.



- The North Power Plant has plumbing issues, with a lack of hot water in the washrooms and with sinks that take a long time to drain. The building also has a lack of ventilation.
- Pembina Hall does not have hot water in the washrooms.
- The washrooms at Campus Saint-Jean are generally out-dated. Sinks have 2 taps (one each for hot and cold water), and the toilets and urinals are very old.
- One fraternity noted that the lack of a washer and dryer in their house was inconvenient.
- Van Vliet Complex's west pool has poor ventilation.

## STUDENT SAFETY

Multiple Arts student associations highlighted the issue of student safety, with most issues involving FAB. This is a major concern for all students who use the building.

- The issue of unaffiliated people in FAB was highlighted by multiple student associations. Examples given included a man in the women's washrooms, as well as a man in the backstage areas in the Timms Centre for the Arts (TC).
- Swipe card access to FAB was also highlighted by multiple associations. Swipe card access is often unreliable. Associations told stories of students who had swipe card access sometimes being locked out of the building, as well as doors sometimes opening without the swipe cards registering.
- Multiple associations noted that alarms go off in FAB regularly (often when people hold the doors open after hours), however because of the frequency of the alarms, security personnel rarely follow up.
- Two fraternities noted that the railings in and around their houses were installed poorly, creating safety concerns for those living in the houses. One fraternity noted that their basement stairs were dangerous to climb down.





## ACCESSIBILITY

Student associations from several areas on campus highlighted issues regarding accessibility of campus buildings.

- The locker room in the Law Centre, despite having a button to open the doors, is a narrow space which students with disabilities (especially those in wheelchairs) have difficulty navigating. In addition, many classrooms have two doors and no accessibility button, and in general, classrooms in the Law building (and other buildings on campus) can be difficult to access without assistance from an able-bodied student.
- The lecture hall in the Clinical Sciences Building (CS) is inaccessible to students with disabilities.

## OTHER ISSUES

In addition to the above issues, student associations noted several issues that were not specifically related to deferred maintenance. However, they should be highlighted because of their recurring nature.

### *Cleanliness, Pests, and Public Health*

Like security, cleanliness was highlighted mainly by associations who used FAB.

- Classrooms in FAB are not routinely cleaned. One association said, "In 1-29 in April, there was food left and when I came back in September, the bag was still there."
- Issues of pests in FAB were highlighted by several student associations. Pests such as bedbugs, mice, and bats were referenced. One association told a story of how a couch became so infested with bedbugs that the couch had to be wrapped and fumigated inside of FAB so enough of the bugs could be killed in order to safely move the couch off the premises.
- The Industrial Design Studio is infested with silverfish.
- Several athletics teams told the SU that the pool spaces in Van Vilet Complex (especially the West Pool) were not routinely cleaned.
- The Mechanical Engineering Building has mice.



## Furniture Upkeep

- The Industrial Design Studio has a very out-dated Computer Numerical Control (CNC) machine, and because of its age, students cannot effectively apply their knowledge on current technology.
- Multiple associations noted that the furniture in FAB and in the Industrial Design Studio were almost all broken. In Industrial Design specifically, nearly all the chairs are broken.
- Several associations mentioned the lack of microwaves in medical science buildings.
- Multiple associations noted that seating and desks in classrooms in Tory and Tory Lecture Theatres (TL) are too small and often broken.

## MISCELLANEOUS ISSUES

- The university should improve the wayfinding in the Biological Sciences Centre (BS), which is difficult for students to navigate.
- The patio at Campus Saint-Jean is underused, and with some renovation it could be used more frequently by students.
- One association noted that often, buildings are not built or renovated sustainably. Examples given were buildings and pedways with unsustainable windows, and showers in locker rooms that do not have timers.
- Associations in the Arts Faculty noted that they feel like their deferred maintenance concerns are not prioritized compared to other faculties, especially those involving the Fine Arts Building.



## RECOMMENDED NEXT STEPS



- 1) Develop and implement a renewal mechanism for this consultation report to ensure that student priorities remain at the forefront.

Students' priorities in deferred maintenance may change over time because, as renovations and maintenance are conducted, certain student priorities will be dealt with. Similarly, if the University does not prioritize deferred maintenance issues, students may see increasing need for maintenance in certain buildings, and new issues may arise. Therefore, a mechanism should be put in place to ensure that the Students' Union is continuously aware of current student priorities. Consultation with student stakeholder groups should be conducted periodically to ensure that the Students' Union's understanding of student priorities remains accurate.

- 2) Develop a consultation report on students' deferred maintenance priorities in University of Alberta residences.

As University of Alberta residences do not receive government funding to conduct renovations, students' priorities in deferred maintenance are not included in this report. Students living in University residences should be consulted to determine those priorities. A report on deferred maintenance in University residences would inform future Students' Union advocacy to the University of Alberta.



# BUILDING ACRONYMS



<b>Acronym</b>	<b>Building</b>	<b>What We Call It</b>
AF	Agriculture/Forestry Centre	AgFor
BS	Biological Sciences Centre	BioSci
BUS	Alberta School of Business	Business
CCIS	Centennial Centre for Interdisciplinary Science	CCIS
CAB	Central Academic Building	CAB
C	Gunning/Lemieux Chemistry Centre	Chem
CSC	Computing Science Centre	CompSci
CS	Clinical Sciences Building	
ESB	Earth Sciences Building	ESB
ECHA	Edmonton Clinic Health Academy	ECHA
ED	Education Centre North and South	Ed
ETLC	Engineering Teaching and Learning Complex	ETLC
FAB	Fine Arts Building	FAB
GSB	General Services Building	GSB
HC	Humanities Centre	Humanities
IND	Industrial Design Studio	Industrial Design
LC	Law Centre	Law
PB	Pembina Hall	Pembina
MEC	Mechanical Engineering Building	Mec Eee
NRE	Natural Resources Engineering	NREF
NPP	North Power Plant	Power Plant
SAV	Saville Community Sports Centre	
SAB	South Academic Building	SAB
SUB	Students' Union Building	SUB
TC	Timms Centre for the Arts	Timms Centre
T	Henry Marshall Tory Building	Tory
TL	Tory Lecture Theatres	Tory Lecture
VVC	Van Vliet Complex	Van Vliet
V	V Wing	V Wing

**Robyn Paches, Vice-President Operations and Finance**

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University of Alberta

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780.492.4241

April 5, 2018  
To: Students' Council  
Re: Final Report to Students' Council

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Hello Council,

It's hard to believe that three years have passed and this is my final council meeting. One year as a councilor, and two as an exec, have flown by. I wish everyone the best in their next steps, and thank you for the great year.

#### *President's Town Hall*

On Wednesday March 28<sup>th</sup> President Turpin held a town hall. I saw many of you there, and I know that most of you know the result of that town hall. I was incredibly disappointed in the way the town hall was run and the way Turpin disregarded student concerns and dodged questions. I am proud of students for standing up during the town hall, and protesting after the fact. Student voices are loud and important, and this has proven that.

#### *Not Public Good Campaign Support*

I have been providing support to the #notpublicgood campaign over the past two weeks in a logistical and resource capacity. We have been assisting with printing and volunteering. I am happy to see the traction the campaign got and the hard work student's put into it was inspiring.

#### *DIE Board Interviews*

VP Scott, Councilor Christensen, Councilor Piasecki and I participated in the interview process for new Discipline, Interpretation and Enforcement Board Members. We selected some new members and you will see them on the order paper.

#### *Centre LRT Town Halls*

I worked with the City of Edmonton to organize two town halls for the prospective route of the Centre Line LRT. Currently, the line is proposed to go from downtown, through the U of A, and onto Whyte Ave. We had a few students come out and give their input. If you didn't get the chance to come out, check out the Centre Line LRT's website and fill in their survey.

#### *Budget*

As you see on the order paper, we have completed the 2018/19 Budget. This took a large portion of my time over the last month and I look forward to any questions or comments you may have.

*Transition*

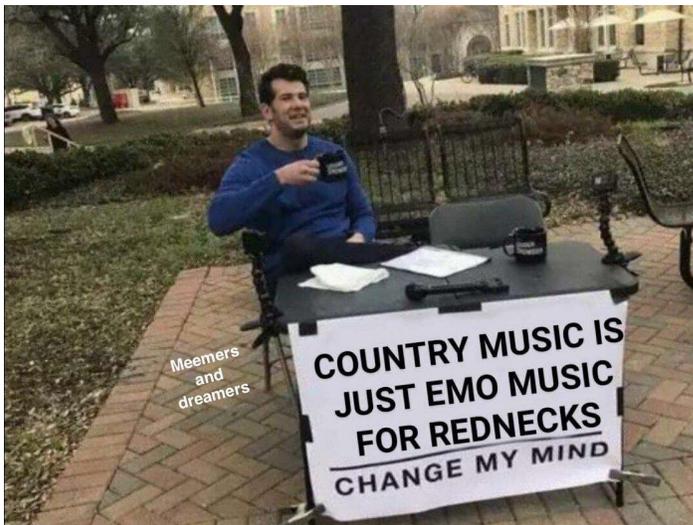
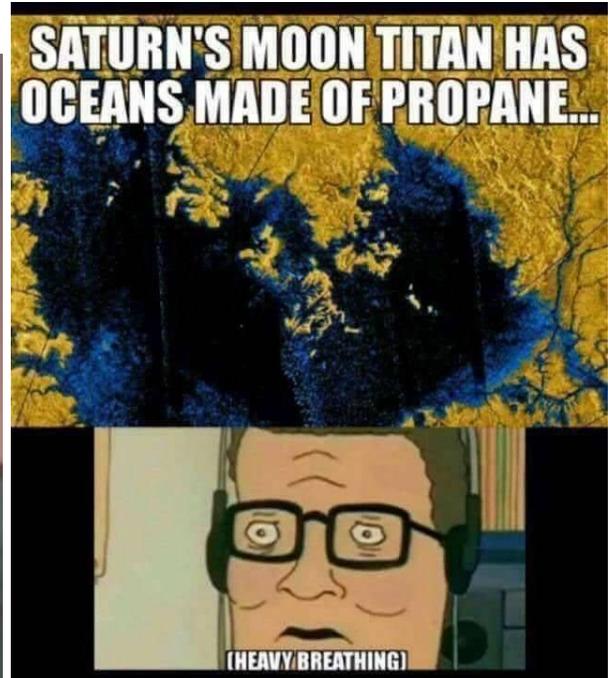
I have been working hard to transition my successor, VP-Elect Ripka. We are meeting twice a week for around an hour and going through the ins and outs of the VP OpsFi role. She is doing exceptionally thus far, and I think she will be an outstanding executive.

*Dank Memes*

Here we gooooooooooooo

We'll caAaAaAaAaAarry on







Cheers,



Robyn Paches



## BYLAW COMMITTEE

Report #3 - Transition Report

**Date:** April 4, 2018

**To:** Students' Council, c/o Saadiq Sumar, Speaker

**From:** Brandon Christensen, Chair

**Subject:** BC-Report #3 - Transition Report

Dear Students' Council:

The following written report shall serve as the transition document for Bylaw Committee as outlined in Bylaw 100(16) - Written Reports.

### 1) Structure & Function

Bylaw Committee is composed of seven (7) standing members. The committee's main duties include drafting and amending bylaws, drafting plebiscite and referendum questions, and making recommendations to Students' Council regarding bylaws.

For a second year, most first readings of bills originated at Bylaw Committee. While this is not legally required in the legislative framework for the Students' Union, it was beneficial and ensured robust discussion from the very start of the bill. First reading of bills involves Students' Council considering general principles, rather than specific changes. All bills that cleared first reading at Students' Council came to Bylaw Committee for second reading, where the actual, concrete wording changes to bylaw were considered and drafted. Following successful drafting of second reading, each bill proceeded to Students' Council for final approval. According to bylaw, first and second reading cannot happen at the same meeting of Students' Council.

### 2) Responsibilities of the Chair

As the chair of Bylaw Committee one is expected to help set the schedule for the committee each semester, draft agendas with the Students' Council administrative assistant, moderate debate/discussion at the committee, submit business to the Students' Council order paper, and provide oral and written reports to Students' Council, as needed. In addition, the chair may also help draft legislation and help it migrate through the convoluted framework of Students' Council. In the last two years, I have taken a more active role than my predecessors with respect to drafting bills because of my personal interest in the process. The committee's standing orders lay out a formal structure including assigning draftspeople.

The chair is responsible for communicating with other committees, particularly the Council Administration Committee (CAC) and occasionally Finance Committee, among others. The chair may also attend meetings of the informal Committee of Chairs trimesterly. Unfortunately, this year the Committee of Chairs was never convened which was disappointing.

Important Contacts

Name	Contact Info	Reason for Contact
Rebecca Taylor (Discover Governance Manager)	governance@su.ualberta.ca	-Updating the Bylaw webpage on the SU website. -Approving changes to the SU wiki system. -Submitting changes to your Committee's standing orders.
Administrative Assistant	council.submissions@su.ualberta.ca	-Submitting agenda items. -Submitting minute documents -Submitting committee schedule -Submitting written reports to Council
Speaker	speaker@su.ualberta.ca	-adjusting the agenda or other items, clarifying other things, <i>etc.</i> -informing speaker of violations of bylaw, particularly attendance regulations within bylaw 100.
VP Operations and Finance	vp.finance@su.ualberta.ca	-This person will be the primary contact for Dedicated Fee Unit (DFU) questions. They will collect preliminary information from the DFU and submit it to the Chair of Bylaw Committee so that referendum/plebiscite questions can be drafted.
VP Academic	vp.academic@su.ualberta.ca	-This person will be the primary contact for Student Representative Association Membership Fees (SRAMF) a.k.a. FAMF referendum questions which may come to Bylaw Committee for drafting.
Chief Returning Officer	cro@su.ualberta.ca	-Contact regarding changes to SU elections Bylaws so that they are up to date. -Contact regarding submission of DFU questions and FAMF questions as above.

**3) Review of Bylaw Committee 2017/2018**

**Accomplishments**

This year the committee was once again quite productive, albeit less so than during my previous term as chair last year. This year there were less suggested ideas for changes as we had addressed numerous concerns in the 2016/2017 year.

**Bill #1 - Elections Forums (Complete)**

This bill addressed the concerns of the the Discipline, Interpretation and Enforcement Board during the 2017 election cycle regarding forum interference and heckling (See DIE Ruling 2016-01). Bill #1 addressed these concerns and also updated the regulations surrounding the requirement of forums across the Executive and Students' Council elections.

**Bill #2 - Joke Candidates (Completed)**

This bill addresses a perceived error in bylaw surrounding what would happen if a joke candidate were to 'win.' The bill also addresses how joke candidates are defined in bylaw and the process for a joke candidate to become a real candidate.

**Bill #3 - Universal Materials (Completed)**

This bill addresses an ongoing point of confusion for Students' Union elections, Universal Materials. The goal of this bill is to simplify the elections processes and ensure there are explicit provisions regarding said materials.

**Bill #4 - Removing Student Group Operating Policy Requirements (Completed)**

This bill removed the need for operating policy to include policies on student groups. This change was made because Operating Policy is designed for internal Students' Union employees.

**Bill #5 - Students' Council Legislative and Committee Structure Reform (Completed)**

This bill addressed a number of concerns with Bylaw 100 that have been identified as part of the general bylaw review described below. The largest point of contention has been around the new committee structure proposed. Under the new framework, all committees formalized under the Bill would serve as Students' Council committees and have full administrative support of SU/Discover Governance. The change in structure created 4 different committee subtypes including Legislative, Oversight, Ad Hoc and Operational. The latter 3 committee types, with students-at-large positions, were placed within the Bylaw 100 Schedule B to delineate committees with unelected members, to allow for easier creation and change of mandate. Legislative committees are the remnant of the now obsolete "Standing Committees" but have been defined as having a delegated, legislative function.

**Bill #6 - SERC Restructuring (Completed)**

This bill removed SERC from the executive committee Bylaw 1100. This was done as the committee no longer functions as a branch of the executive committee and is now engrained within a business entity of the Students' Union called SustainSU.

**Bill #7 - *Withdrawn***

**Bill #8 - Attendance Regulation Amendment (Completed)**

With the advent in 2017 of the Students' Council attendance regulations we saw participation and attendance increase dramatically compared to all previous Students' Councils. After years of struggling with creating a balanced attendance policy in 2016/2017 these rules were passed and this was the first year of them being in place. Although a balanced policy, Students' Council sought to mildly tighten the regulations around attendance. Notably, the most substantive change Bill #8 brought was a shift from members being given 100% attendance per meet for

attending one role call to now requiring members to attend all roll calls to get 100% attendance. The benchmark for removal from Students' Council is still less than 50% attendance.

### **DFU & Faculty Association Membership Fee Plebiscite/ Referendum Questions**

The committee drafted the following successful DFU questions: Campus Recreation Enhancement Fund renewal.

The committee drafted the following FAMF questions: Engineering Students' Society (FAILED), Education Students' Society (PASSED), Organization for Arts and Interdisciplinary Studies (PASSED).

The committee also drafted the Student Events Initiative Referendum Question to renovate the Myer Horowitz Theatre. This referendum FAILED.

### **Full Bylaw Editorial Review**

Bylaw Committee successfully reviewed all nineteen (19) bylaws vetting for syntax, grammar, and general wording improvements.

### **Summary of the Term**

Although a similar member-driven approach to legislation was used this year, there were less ideas brought forth by committee members. As such, in my capacity as Chair I took initiative over many of the pieces of legislation.

I have found that completing both readings at Bylaw Committee to be tremendously useful. Not only does this allow the committee to become more familiar with the legislation before it comes to Council but also does it allow for more thorough discussion and buy in from committee members.

## **4) Motions of Bylaw Committee 2017/2018**

Motion	Result
<p><b>CHRISTENSEN/HOWIE MOVE</b> to approve the first reading of Bill #1 - Elections Forums, on the recommendation of Bylaw Committee, based on the following first principles:</p> <p><b>First Principles</b></p> <ol style="list-style-type: none"> <li>1. Formal regulation of elections forums under Bylaw 2200 is limited to only the Myer Horowitz Forum. There is no regulation of forums under Bylaw 2300.</li> <li>2. In light of DIE Board ruling 2016-01, additional and clarifying regulations are required, in order for the Chief Returning Officer</li> </ol>	<p>6/0/0 - CARRIED</p>

<p>(CRO) most effectively perform their job.</p> <ol style="list-style-type: none"> <li>3. Bylaw 2200 shall be amended to broaden the rules of forums to extend to all forums organized by the elections office, not just the Myer Horowitz Forum.</li> <li>4. Bylaw 2300 shall be amended to include rules regarding the conduct of forums under that Bylaw, if applicable.</li> <li>5. The new regulations shall include, but not be limited to, the following, in addition to those already listed in Bylaw:             <ol style="list-style-type: none"> <li>a. No candidate or side, or a volunteer representing their campaign, shall interfere, attempt to stop, limit, or otherwise dissuade a member from asking a question during an elections office organized forum.</li> <li>b. The CRO shall prioritize audience questions from members who have not already submitted a question orally or electronically.</li> <li>c. The CRO shall be permitted to set a time limit restricting the length of individual questions and answers during forums, at their discretion, so long as these details are provided to the candidates and sides in advance and verbalized at the start of the forum.</li> </ol> </li> <li>6. The legislative structure for Bylaw 2300 will follow the same framework as Bylaw 2200, except not mandating the CRO host a forum.</li> </ol>	
<p><b>CHRISTENSEN/PIASECKI</b> move to recommend the amended Council standing orders to the Council Administration Committee. (See standing order document on Google Drive.)</p>	<p>6/0/0 CARRIED</p>
<p><b>CHRISTENSEN/JONES</b> move item 2a to the next meeting.</p>	<p>6/0/0 CARRIED</p>
<p><b>CHRISTENSEN/HOWIE</b> to approve the second reading of Bill #1 - Elections Forums, on the recommendation of Bylaw Committee, based on the following first principles (See Google Drive for second reading changes).</p>	<p>6/0/0 CARRIED</p>
<p><b>CHRISTENSEN/FARRIS MOVE</b> to approve the first reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee, based on the following first principles.</p>	<p>6/0/0 CARRIED</p>
<p><b>CHRISTENSEN/BROPHY MOVE</b> to approve the first reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee, based on the following first principles.</p>	<p>7/0/0 CARRIED</p>

<b>CHRISTENSEN/JONES MOVE</b> to approve the first reading of Bill #3, on the recommendation of Bylaw Committee, based on the following first principles.	7/0/0 CARRIED
<b>CHRISTENSEN/BROPHY MOVE</b> to approve the second reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee, based on the following first principles.	6/0/0 CARRIED
<b>CHRISTENSEN/JONES MOVE</b> to approve the second reading of Bill #3, on the recommendation of Bylaw Committee, based on the following first principles.	6/0/0 CARRIED
<b>HOWIE/JONES MOVE</b> to approve the agenda.	6/0/0 CARRIED
<b>CHRISTENSEN/BROPHY MOVE</b> to approve the second reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee, based on the following first principles.	6/0/0 CARRIED
<b>CHRISTENSEN/JONES MOVE</b> to approve the second reading of Bill #3, on the recommendation of Bylaw Committee, based on the following first principles.	6/0/0 CARRIED
<b>BROPHY/PIASECKI MOVE</b> to adjourn at 7:40PM.	6/0/0 CARRIED
<b>JONES/CHRISTENSEN MOVE</b> to approve the agenda.	5/0/0 CARRIED
<b>CHRISTENSEN/HOWIE</b> to approve minutes.	5/0/0 CARRIED
<b>PACHES/CHRISTENSEN MOVE</b> to approve Bill #4 on the recommendation of bylaw committee, based on the following first principles.	6/0/0 CARRIED
<b>JONES/CHRISTENSEN MOVE</b> to approve the editorial changes to Bylaw 100 as listed on Google Drive.	6/0/0 CARRIED
<b>BROPHY/CHRISTENSEN MOVE</b> to approve the editorial changes to Bylaw 1500 as listed on Google Drive.	6/0/0 CARRIED
<b>CHRISTENSEN/HOWIE MOVE</b> to approve the editorial changes to Bylaw 2100 as listed on Google Drive.	6/0/0 CARRIED
<b>CHRISTENSEN/HOWIE MOVE</b> to approve the editorial changes to Bylaw 2400 as listed on Google Drive.	6/0/0 CARRIED

<b>BROPHY/JONES MOVE</b> to approve the editorial changes to Bylaw 500 as listed on Google Drive.	6/0/0 CARRIED
<b>JONES/CHRISTENSEN MOVE</b> to approve the editorial changes to Bylaw 6300 as listed on Google Drive.	6/0/0 CARRIED
<b>PIASECKI/CHRISTENSEN MOVE</b> to approve the editorial changes to Bylaw 8100 as listed on Google Drive.	6/0/0 CARRIED
<b>PIASECKI/CHRISTENSEN MOVE</b> to approve the editorial changes to Bylaw 8400 as listed on Google Drive	6/0/0 CARRIED
<b>BROPHY/PIASECKI MOVE</b> to adjourn at 7:40PM.	6/0/0 CARRIED
<b>JONES/THIBAUDEAU MOVE</b> to approve the agenda.	6/0/0 CARRIED
<b>PIASECKI/BROPHY MOVE</b> to approve the minutes.	6/0/0 CARRIED
<b>PACHES/CHRISTENSEN MOVE</b> to approve the second reading of Bill #4 - Removing Student Group Operating Policy Requirements, on the recommendation of Bylaw Committee, based on the previous first principles.	6/0/0 CARRIED
<b>HOWIE/JONES MOVE</b> to adjourn at 19:05 (7:05PM).	7/0/0 CARRIED
<b>PIASECKI/JONES MOVE</b> to approve the agenda.	6/0/0 CARRIED
<b>BROPHY/PIASECKI MOVE</b> to approve the minutes.	5/0/1 CARRIED
<b>THIBAUDEAU/HOWIE MOVE</b> to approve the editorial changes to Bylaw 2200 as listed on Google Drive.	7/0/0 CARRIED
<b>THIBAUDEAU/HOWIE MOVE</b> to approve the editorial changes to Bylaw 2300 as listed on Google Drive.	7/0/0 CARRIED
<b>HOWIE/CHRISTENSEN MOVE</b> to approve the first reading of Bill #5, on the recommendation of Bylaw Committee, based on the following first principles.	7/0/0 CARRIED
<b>CHRISTENSEN/PALINDAT MOVE</b> to approve the first reading of Bill #6, on the recommendation of Bylaw Committee, based on the following first principles.	7/0/0 CARRIED
<b>PACHES/THIBAUDEAU MOVE</b> to approve the editorial changes to Bylaw	7/0/0

3000 as listed on Google Drive.	CARRIED
<b>PACHES /BROPHY MOVE</b> to approve the editorial changes to Bylaw 4000 as listed on Google Drive.	7/0/0 CARRIED
<b>PACHES/JONES MOVES</b> to approve the editorial changes to Bylaw 8200 as listed on Google Drive.	7/0/0 CARRIED
<b>PIASECKI/JONES MOVE</b> to adjourn the meeting at 8:30PM.	6/0/0 CARRIED
<b>JONES/FLAMAN MOVED</b> to approve the agenda.	6/0/0 CARRIED
<b>HOWIE/JONES MOVED</b> to approve the minutes.	4/0/1 CARRIED
<b>HOWIE/PACHES MOVED</b> to table discussion on the Campus Recreation Enhancement Fund Question to next meeting.	6/0/0. CARRIED
<b>CHRISTENSEN/FLAMAN MOVED</b> to maintain the current four-committee structure of the classification scheme.	4/3/0 CARRIED
<b>HOWIE/CHRISTENSEN MOVED</b> to approve the first reading of Bill #5, on the recommendation of Bylaw Committee, based on the following first principles.	7/0/0 CARRIED
<b>CHRISTENSEN/PIASECKI MOVED</b> to approve the winter semester meeting schedule.	7/0/0 CARRIED
<b>BROPHY/JONES MOVED</b> to table the formal review of ARRC Standing Orders to the next meeting.	7/0/0 CARRIED
<b>BROPHY/PIASECKI MOVED</b> to adjourn the meeting at 8:28.	7/0/0 CARRIED
<b>JONES/THIBAudeau MOVED</b> to approved the agenda	5/0/0, CARRIED
<b>PACHES/HOWIE</b> moved to approve the minutes	5/0/0, CARRIED
<b>CHRISTENSEN/HOWIE MOVED</b> to approve the amended CREF plebiscite question as listed above.	5/0/0, CARRIED

<b>CHRISTENSEN/JONES MOVED</b> to approve the UAFAR petition question as listed above	5/0/0, CARRIED
<b>THIBAUDEAU/HOWIE MOVED</b> to approve the recommendations on the ARRC standing orders to ARRC ad hoc committee	5/0/0, CARRIED
<b>HOWIE/JONES MOVED</b> to be adjourn the meeting	5/0/0, CARRIED
<b>JONES/PIASECKI MOVE</b> to approve the agenda	7/0/0 CARRIED
<b>PACHES/BROPHY MOVE</b> to approve the minutes.	7/0/0 CARRIED
<b>CHRISTENSEN/HOWIE MOVE</b> to hold additional meeting on January 30th from 5pm to 6pm to draft specific bylaw items.	7/0/0 CARRIED
<b>HOWIE/CHRISTENSEN MOVE</b> to approve the second reading of Bill #5 based on the updated google drive as shown in main body.	7/0/0 CARRIED
<b>PACHES/THIBAUDEAU MOVE</b> to approve the referendum question for the Engineering Student Society as shown in main body.	7/0/0 CARRIED
<b>PACHES/THIBAUDEAU MOVE</b> to approve the referendum question for the Student Events Initiative, on the recommendation of Bylaw Committee, based on the first principles.	7/0/0 CARRIED
<b>HOWIE/BROPHY MOVE</b> to table the first reading of Bill #8 Attendance Regulation Amendment, shown below, to the next Bylaw meeting	7/0/0 CARRIED
<b>JONES/THIBAUDEAU MOVE</b> to approve the agenda	5/0/0 CARRIED
<b>PIASECKI/JONES MOVE</b> to approve the minutes.	5/0/0 CARRIED
<b>HOWIE/THIBAUDEAU MOVE</b> to approve the updated Education Students' Association (ESA) FAMF Referendum Question.	5/0/0 CARRIED
<b>HOWIE/PIASECKI MOVE</b> to approve the updated Organization for Arts Students and Interdisciplinary Studies (OASIS) FAMF Referendum Question	5/0/0 CARRIED
<b>THIBAUDEAU/JONES MOVE</b> to approve the updated agenda	6/0/0 CARRIED
<b>HOWIE/PIASECKI MOVE</b> to approve the minutes	6/0/0 CARRIED
<b>CHRISTENSEN/THIBADEAU MOVES</b> to approve the second reading of Bill #8 Attendance Regulation Amendment, on the recommendation of Bylaw Committee, based on the following first principles.	7/0/0 CARRIED
<b>HOWIE/JONES MOVE</b> to adjourn at 7:05PM	7/0/0 CARRIED
<b>JONES/PIASECKI MOVE</b> to approve the amended agenda.	6/0/0 CARRIED
<b>JONES/BROPHY MOVE</b> to approve the minutes.	6/0/0 CARRIED

CHRISTENSEN/PACHES MOVE to adjourn at 8:00PM.	6/0/0 CARRIED

**5) Recommendations for Bylaw Committee 2018/2019**

In the coming year it is recommended that the committee follow up on the implementation of Bylaw 600 (Bilingualism). Bylaw 600 mandates all Bylaws are to be available in french by April 30, 2018. I have attempted to encourage this be accomplished but little progress has been made.

Discussion at the final meeting of Bylaw Committee brought up ideas around bringing back paper ballots, which is an idea I personally disagree with as utilization of paper ballots was minimal during the last election in which it happened (2013/2014). Secondly, the committee discussed enhancing the ballots for referendum questions by reducing extraneous ‘legal’ information and having that information available as a link to another page. This would not require a legal change but rather consultation with Jay Ward of Whitematter, who runs the voting software to make referendum questions less onerous with more information being available in a pop-up window or something like that. A final idea brought forward was to change the turnaround time for DFU renewals. Currently, DFUs need to be renewed every 5 years. One idea was to extend the renewal period from 5 years to 7-10 years. In addition, an automatic renewal process would be mandated if a DFU forgot to submit any documents. Again, I disagree with this proposal as I believe the current 5 year renewal process is sufficient as it allows for essentially every undergrad completing a 4-year degree to vote on each fee they are expected to pay at least once. However, I find the automatic renewal requirement if proper documents are not submitted quite appealing.

In the future, I recommend continuing to formalize committees under the new committee structure defined in the Bylaw 100 Schedule B. There are multiple committees within the SU that need to be categorized and inserted within the Bylaw 100 Schedule B.

**6) Advice for future**

It is recommended the committee have a blueprint for the year, established early on in the term to track accomplishments throughout the year. In addition, Google Drive was an excellent platform to track bylaw changes and amendments, we found this to be exceedingly useful during meetings. Finally, it is recommended that the committee adhere to the requirements outlined in the committee’s standing orders.

Generally, the committee can meet between once a month and twice a month. I recommend meeting twice a month at the start of the summer to establish a timeline, twice a month in

October/November to draft DFU questions, and twice in January for referendum and FAMF question drafting.

Additionally, as Discover Governance is stretched to its maximum it is often important to follow up to ensure changes to standing orders, bylaws, and changes are actually reflected within the SU's wiki system. As chair, I found this important to ensure things were done in a timely manner.

## **7) Acknowledgements**

Finally, I want to thank Students' Council for the honor of serving on Bylaw Committee for the last three years and as Chair for the last two. I could not be more proud of the accomplishments of this committee. I'd like to thank the standing and other members for their hard work, long nights, and dedication this year including Councillors Alannah Piasecki, Delane Howie, Nicole Jones, James (Jimmy) Thibaudeau, Sandy Brophy, and Vice President Robyn Paches. It was a distinct pleasure to share Tuesday nights with them for the last 11 months.

In addition, I would also like to thank the previous minute taker Sachitha Kusaladharma and Parikshit (Perry) Mukerjee for their robust, accurate, and prompt minutes for this term. It was greatly appreciated.

Should you have any questions about the committee, please feel free to contact me at any time by e-mail at blchrist@ualberta.ca.

All the best,

*Brandon Christensen*

Brandon Christensen  
Chair, Bylaw Committee  
University of Alberta Students' Union

(Submitted electronically)