

**Tuesday, January 23, 2018
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ORDER PAPER (SC 2017-17)

2017-17/1 SPEAKERS BUSINESS

Announcements - The next meeting of the Students' Council will take place on Tuesday, February 6 at 6:00pm at Campus St. Jean.

2017-17/2 PRESENTATIONS

2017-17/2a *Presentation Title:* Executive Goals Update - Presented by the 2017/18 Students' Union Executive

Abstract: The Executive Team will provide an update on their goals to Students' Council.

Presenter(s):

- Marina Banister, President
- Robyn Paches, Vice-President (Operations and Finance)
- Reed Larsen, Vice-President (External)
- Shane Scott, Vice-President (Academic)
- Ilya Ushakov, Vice-President (Student Life)

PACHES/USHAKOV SPONSOR the *Executive Goals Update* at the January 23, 2018 meeting of Students' Council.

2017-17/2b *Presentation Title:* Identity Matters! and UASU Got This

Abstract: : A presentation on the research that the Students' Union completed this year on identity in undergrad student governance and a new project they are conducting to encourage diverse representation in student governance.

Presenter(s):

- Shane Scott, Vice President (Academic)

SCOTT SPONSORS a presentation from the Vice President Academic at the January 23rd meeting of Council.

See SC-2017-17.09.

2017-17/3 **EXECUTIVE COMMITTEE REPORT**

2017-17/4 **BOARD AND COMMITTEE REPORT**

2017-17/5 **OPEN FORUM**

2017-17/6 **QUESTION PERIOD**

2017-17/7 **BOARD AND COMMITTEE BUSINESS**

2017-17/7a **Bill #5 - Students' Council Legislative and Committee Structure Reform - *Second Reading***

HOWIE/CHRISTENSEN MOVE to approve the second reading of Bill #5, on the recommendation of Bylaw Committee, based on the first principles listed below.

First Principles (Approved January 8, 2018):

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulations of the body.
2. Legislation within Bylaw 100 is loosely defined with little direction given surrounding the procedures and protocols of the various forms of legislation. There are currently legislative processes for the creation of bylaws, political policies, and the budget that are described in Students' Council's standing orders, but are not reflected in bylaw. As these processes do not change year to year and are binding, they should be reflected in bylaw.
3. The legislative process of approving bylaws shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Bylaw Committee.
4. The legislative process of approving policies shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Policy committee.

5. The legislative process of approving the budget shall be clarified in Bylaw 100 to mandate the first reading of budget principles and the itemized budget be drafted by Finance committee.
6. In light of DIE Board Ruling 2017-02, there is a lack of clarity surrounding the timing of the start up meeting and first meeting of Students' Council as defined in Bylaw 100.
7. Bylaw 100 shall be amended to allow the startup meeting to occur anytime within April.
8. Bylaw 100 shall be amended to relax the mandated timing of the first meeting of each Students' Council term from before May 7 to before May 15 of each year.
9. In light of recent discussions surrounding committee structure, four new categories of committees will be defined with definitions including, but not limited to:
 - a. "Legislative" committees
 - i. Committees whose mandate include a delegated, legislative function of Students' Council.
 1. Audit, Bylaw, Policy, Council Administration, Finance, and Nominating Committee shall be reclassified as "Legislative" committees.
 - ii. These committees shall have a closed membership of only elected members of Students' Council or Designates.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall remain in Bylaw 100.
 - v. These committee shall only be created or eliminated through two readings of Students' Council amending Bylaw 100.
 - b. "Oversight" committees
 - i. Committees whose mandate include providing recommendations on internal and external Students' Union policies and providing guidance, advice, oversight, or other information to the organization on a general topic.

- ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council.
 - vi. These committees shall only be eliminated by two majority votes of Students' Council amending the Bylaw 100 Schedule B at two separate meetings occurring not less than one week apart.
- c. "Ad hoc" committees:
- i. Committees whose mandate is narrow surrounding a particular topic, initiative, project, or investigation.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. Expire at a designated time not to exceed 1 year.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
 - vi. Ad hoc committees may also be referred to as "task forces."
- d. "Operational" committees:
- i. Committees whose mandate is to serve a specific operational function of the Students' Union.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.

- v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council or the Executive committee.
 - vi. These committees shall only be eliminated by a simple majority vote of Students' Council or the Executive Committee.
10. The definition of "standing committee" shall be eliminated.
 11. Under the new classification, all formalized committees shall be eligible for the administrative support of Discover Governance or the Students' Union, as needed.
 12. The current "Bylaw 100 Schedule" shall be renamed "Bylaw 100 Schedule A".
 13. A new "Bylaw 100 Schedule B" shall be created.

See SC-2017-17.10

2017-17/7b Student Events Initiative Referendum Question

PACHES/CHRISTENSEN MOVE to approve the Student Events Initiative referendum question, on the recommendation of Bylaw Committee, as listed below.

The Students Events Initiative (SEI) is defined as follows:

- Renovations to the Myer Horowitz Theatre;
- The creation of additional event and support space in the Students' Union Building (SUB);
- An increase in grants for student group events by \$100,000 per year;
- An increase to funding for featured programming of \$100,000 per year;
- An expanded student ticket discount program for events on-campus and in the larger community; and,
- Commitments from the University of Alberta to invest in renovations to the main floor of SUB to create an accessible north entrance, to appropriately invest in necessary building infrastructure, and, to continue with the student management of common areas through the year 2050.

The conditions of the fee shall include:

1. The fee will be reduced to 50% per semester until substantive project completion.
2. The fee and included grants will be indexed to inflation.

3. Students enrolled in the Faculty of Augustana will be exempt from the fee.
4. Students who are enrolled in programs (including, but not limited to, project, thesis, internship, practicum, and study abroad) that exclusively take place outside of the Universal Transit Pass service area are eligible to opt-out of this fee.

Do you support a fee of \$16.50 per undergraduate student per semester in each of the Fall and Winter semesters, and \$8.25 per undergraduate student enrolled in the Spring/Summer semester, to support the Student Events Initiative?

2017-17/7c Engineering Students' Society FAMF - Referendum Question

CHRISTENSEN/HOWIE MOVE to approve the Engineering Students Society FAMF referendum question, on the recommendation of Bylaw Committee, as listed below.

The Engineering Students' Society (ESS) is the student faculty association for the Faculty of Engineering. As an undergraduate engineering student, you are currently charged a Faculty Association Membership Fee (FAMF) of \$7.00 per semester. The proposed increased membership fee of \$20.00 per semester will provide engineering student groups on campus with access to more funding.

The conditions of the fee shall include:

1. It shall be distributed according to the framework approved by the University of Alberta Students' Union Students' Council and is subject to the oversight of the Audit Committee.
2. The same fee will be applied to full-time and part-time students.
3. Students who are not on campus (on a co-op term or study term abroad) will not be charged the membership fee.
4. The fee shall not be charged in the Spring/Summer semester.
5. Students may opt-out of this fee by contacting the ESS before the add/drop deadline of each semester.
6. The fee will have a two (2) year lifetime with an expiry of September 1, 2020.

Do you support a Faculty Association Membership Fee increase for the Engineering Students' Society from the current \$7 per student, per semester to \$20 per student, per semester effective September 1st, 2018?

2017-17/8 GENERAL ORDERS

2017-17/8a SCOTT MOVES to approve the proposal for a FAMF Referendum for the Organization for Arts Students and Interdisciplinary Studies.

2017-17/8b SCOTT MOVES to approve the proposal for a FAMF Referendum for the Educations Students Association.

2017-17/8c SCOTT MOVES to approve the proposal for a FAMF Referendum for the L'Association des Universitaires de la Faculté Saint-Jean.

2017-17/9 INFORMATION ITEMS

2017-17/9a Report from Vice President (Student Life)

See SC 2017-17.01

2017-17/9b Report from the President

See SC 2017-17.02

2017-17/9c Report from Vice President (Academic)

See SC 2017-17.03

2017-17/9d Report from Vice President (Operations and Finance)

See SC 2017-17.04

2017-17/9e Report from Vice President (External)

See SC 2017-17.05

2017-17/9f Executive Committee Motion Tracking

See SC 2017-17.06

2017-17/9g Student Council Motion Tracking Sheet

See SC 2017-17.07

2017-17/9g Students' Council Attendance

See SC 2017-17.08

2017-17/9h *Votes and Proceedings*, SC-2017-16-OP-20170109 - Tuesday, January 9, 2018

SC 2017-17.09

2017-17/9i *Identity Matters! and UASU Got This* Presentation

SC 2017-17.10

2017-17/9j Bill #5 - Students' Council Legislative and Committee Structure Reform - *Second Reading*

SC 2017-17.11

January 19th, 2018

To: Students' Council

Re: Report to Students' Council

I hope everyone's first couple of weeks of the winter semester has been pleasant. It's nice to be back in the swing of things; it's hard to believe that my term will be over in around three months. Got to keep trucking along though, here are some of the things I've been working on:

Dean's Advisory Council

I've attended Dean's Advisory Council, where we have discussed the meal plan, student accessibility services and orientation. I absolutely love seeing students so engaged in the consultation process and it was quite important to keep challenging this meal plan as well.

AntiFreeze

This event turned out to be a tremendous success and I'd like to give special congratulations to everyone on the Events Team and Crew for all the hard work in one of the coldest weeks of the academic year. We have had over forty-two teams partake, with plenty of fun to be had indoors and outdoors.

Mental Health Committee

By council we would have had our first official meeting where we begin to look at core values principles and the vision for this mental health strategy and what we want to achieve with it, we want to ensure that we provide a living document that provides guidance to the entire organization.

Campus Activities Board

The board is currently working on a Valentines Day event, you will hear more details next council meeting but a sneak peak for now is that you will be able to vote on a movie that will be showing at the Myer Horowitz, how exciting is that?

Events

Have had some internal meetings on the event timeline for the winter semester; I'm excited for all the things to come. There will be monthly events but stay tuned for a schedule coming out pretty soon as well as our new events calendar in our events section, our team is just fine tuning some IT developments.

Ilya Ushakov, Vice President Student Life

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Mental Health Resource Sharing

We have begun to meet with service providers all across campus under ACCESS Open Minds, this committee will work towards sharing trends, data, resources and information in general and work on creating a standardized referral process for the university and all of the services.

Student Groups

We continue to work collaboratively on policies and procedures of student groups, and are excited to make processes easier for student groups, as easier processes will allow more groups to be more active and contribute heavily to student life.

Ask me questions, visit me, and feel free to email me at anytime I would love to chat and answer any questions you have. Enjoy your week and until next time.



Ilya Ushakov

January 23, 2017

To: Students' Council

Re: Report to Students' Council

Hello Council,

It's been a busy few weeks since our last meeting! Please find a summary of my work below.

University Business

SURO

The executive and I met with the team from the Registrar. We discussed the new enrollment information, demographic collection, as well as the MacLean's rankings! It was a very interesting meeting and enrollment is up across the board.

Alumni Council – Benefits Committee

I attended an alumni council benefits committee meeting last week. It was interesting and we are trying to find more ways to partner with alumni owned businesses to get discounts for U of A alumni. I am the only "millennial" on the committee and am able to bring an interesting perspective on how to engage with recent graduates.

APC

I attended an Academic Planning Committee meeting. We discussed updates to the Peter Lougheed Leadership College, the budget cuts, as well as changes to the Modern Languages and Cultural Students (MLCS) department. The University took a very odd governance approach to passing the MLCS motion at APC, as it had not yet been to the Academic Standards Committee, where it normally goes first. There was also interesting discussion on how no indigenous languages had been considered in the proposal, a criticism of the proposal which I agree with.

Upcoming Meetings

In the next few days I will have a Board Working Group, which discusses how to make the board the most effective it can be. I also have meetings with the Provost and Dean of Students. It is a turbulent time in the University with the budget cuts, but we are making sure students are being as minimally affected as possible during this process.

Marina Banister, *President*

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External Business

Municipal

VP Larsen and I are continuing to meet with the newly elected and returning city councilors. We have recently met with Councillor Hendersen, Councillor Esslinger, and Councillor Paquette. All of them had an interest in what students are doing in the field of innovation. We also spoke extensively about housing options in the surrounding area and how to make sure University has better child care.

Minister Schmidt/AntiFreeze

Advanced Education Minister, Marlin Schmidt, attended an Antifreeze event the other day. It was very fun and a great way for him to see the U of A spirit! Overall, Antifreeze was a huge success and we had a record amount of teams register.

Other Exciting Endeavors

Internal Business

Since it is the start of a new semester, we have had lots of internal meetings amongst our staff to discuss what we want the future to look like. This includes an upcoming full-day managers meeting where we discuss with our senior staff the current situation at the Students' Union as well as how to improve.

Everything else!

VP Scott hosted a very successful student governance mixer in Dewey's. I believe over 60 people come! Thank you to all of the councilors who came out.

Closing Remarks

My Winter semester office hours will be Tuesdays from 12:00PM-1:00PM in SUB 2-900! Feel free to drop by if you have any questions or would like to discuss anything.

Thank you for reading my report and happy to answer any questions you may have.

Marina Banister
UASU President

Marina Banister, *President*

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DATE: January 18th 2018

TO: Students' Council

RE: VPA Report

Dear Council,

I hope the first few weeks of the semester have been good for all of you. Here is an update on all things governance and some recent projects.

Governance

The next General Faculties Council meeting will be on January 29th from 2PM-4PM in Council Chambers.

Academic Standards Committee

The Academic Standards Committee met with the only agenda item being the proposal for the new Modern Language and Cultural Studies program. The program proposal was to consolidate all of the current MLCS majors into one streamlined program that would provide students with more flexibility in their degrees. This item went before Academic Planning Committee before it went to Academic Standards committee, which is different than the normal path that goes from ASC to APC. Both President Banister and myself raised issue with the way that this proposal made it through governance as it largely undermined the role of Academic Standards committee and it's Subcommittee on Standards. I did raise a few concerns with the proposal, but OASIS was supportive of this proposal so I voted in favour.

GFC Executive Committee

At GFC Executive Committee we met to discuss the items that will be on the upcoming GFC meeting agenda. This includes a discussion on Experiential Learning, which is being led by Vice Provost (Teaching and Learning). This should be an interesting conversation as there is no clear definition or direction for experiential learning, which is something Sarah is working on as the chair of the Council on Experiential Learning. We will also be seeing an update on the Peter Lougheed Leadership College, the University

of Alberta Museums Annual Report, the Comprehensive Institutional Plan, and the Undergraduate Enrolment Report.

Transition Committee

I sit on the *GFC Transition Committee on Academic Governance Including Delegated Authority (Transition Committee)*, and we have been meeting on a semi-regular basis to facilitate the implementation of the Ad hoc Committee on Academic Governance Including Delegated Authority. Confusing – I know! We have been tasked with assisting all GFC committees in reviewing their terms of reference, making nominating committee a freestanding committee, and figuring out what the future of the Council on Student Affairs looks like.

GFC Nominating Committee

As I mentioned, the Ad Hoc Committee on Academic Governance Including Delegated Authority recommended that GFC Nominating Committee (NC) become a free standing committee and that GFC replenishment committee (RC) be disbanded. As it currently stands, members of the executive committee populate GFC NC, and GFC RC is responsible for replenishing the Executive Committee. The recommendation is that GFC NC has a completely removed membership from the GFC Executive, allowing them to also nominate the members of GFC Exec like the rest of the GFC committees. It is proving to be an interesting conundrum and something we will be working through over the coming months.

Student Governance Mixer

I hosted a “Student Governance Mixer” for the second time this year. I decided to do these mixers as there are a very few opportunities for student representatives to come together on campus to meet and network at all levels. These mixers include representatives from discipline clubs, department & faculty associations, Students’ Council and General Faculties Council. We had over 50 students come to the mixer on January 17th.

Open Educational Resources Advocacy Group

I am on the OER Advocacy Group, which I often provide updates on, and we have met to continue planning our broader advocacy strategies, and to specifically plan our presentation to the Association of Academic Staff University of Alberta (AASUA). We are presenting to their council on what OERs are, what it means for faculties intellectual property and academic freedom, what it means for students learning, and how AASUA can support the movement on campus.

UASU Got This

The campaign we are running to encourage people to both run in elections and to support those who do decide to run, has officially launched. Posters have gone up on campus and we will be continuing to post them throughout the next few weeks. There will also be ads on SUTV and on social media. I will also be presenting a little on this project to council at this meeting.



Once again, my office hours are Tuesday from 11AM-12PM. If those times do not work feel free to contact me and we can find another time to meet that works for you.

Warm regards,



Shane Scott

Vice President Academic

January 18th, 2018
To: Students' Council
Re: Report to Students' Council

What up council,

It's been a fairly busy few weeks since we last met, so lets get to it.

Antifreeze

Antifreeze 2018 took place from Jan 8th to 12th and was a tremendous success. Seriously, it was a ton of fun and all 42 (!!) teams seemed to be having loads of fun. I tried to attend as many events as possible, and enjoyed every one. Even when we were fighting -40 degree weather! My personal highlights were Frosty Feud, a U of A spin on Family Feud, and Mixology. VP Ushakov and I had the pleasure of judging Mixology, which I have always wanted to do since I was a competitor in Antifreeze four years ago. Bucket list item? Check. Big props to the events team for a successful Antifreeze!

SUB Furniture Student Project

The furniture in the main level of SUB is starting to show its age. As such, we are starting to think about replacing it, well ahead of the furniture reaching critical levels. We always try to stay local, and even student led if possible. We are working with a class of industrial design students to create proposals for furniture designs. We hope to incorporate some student designs into the final furniture replacement! Some of our staff presented the project to the class on the 12th, and they were excited to get started!

Tuition Budget Advisory Committee

President Banister, VP Scott and I attended a meeting of the Tuition Budget Advisory Committee on Jan 15th. At the meeting, the university proposed their initial plan for international student tuition for feedback. They are currently proposing to increase their tuition by approx. 3.14%, or by the Academic Price Index. We spoke against this proposal, as we would rather see a more affordable increase at CPI, or no increase at all. The Academic Price Index is an inflation index created by the university as they feel that the standard CPI index does not reflect academic costs. We would rather see a third party, standardized index used to ensure transparent affordability and predictability for students. This proposal is not final, and the university will hold another TBAC meeting within the next few weeks after they consider our feedback. We hope they critically listen to our feedback and work to ensure students can afford their education.

Commercial Kitchen & Lower Level Design

On Jan 17th, SU management, our architects and myself met to discuss and finalize the design for the commercial kitchen and lower level meeting room renovations in SUB. It was

a technical meeting, focusing on how the kitchen will be laid out and how the building systems will support it. We are close to a final design that will go to construction tender.

Protective Services Advisory Committee

On Jan 18th, I attended a meeting of the Protective Services Advisory Committee (PSAC). This committee is a platform in which stakeholders from across campus meet to discuss safety issues and the performance of UAPS. A lot was talked about at this meeting including, but not limited to, patrol frequency, HUB safety, FAB safety, the number of officers on campus, the number of officers at CSJ & Augustana, crime statistics, UAPS's annual report and much more. Please do not hesitate to ask me questions and I will be happy to pull specifics.

Jasper Ave New Vision Consultation

On Jan 18th VP Larsen and I attended a stakeholder consultation session for modifications to Jasper Avenue on behalf of the SU. The project is called Jasper Ave New Vision. The main scope of the project is redoing lanes from 100 Street to 97 Street along Jasper Ave. We provided feedback from a student perspective and were happy to attend. For more information and to provide your own feedback, see this link. https://www.edmonton.ca/projects_plans/downtown/jasper-avenue-new-vision.aspx

Choice Memes

Ya'll its been a dank couple weeks in the meme world but here's my choices:

A simple fix for the problem
of people eating tide pods



Anakin skywalker: we're racing pods

Pod racer: yeah and neither of us can
beat the other

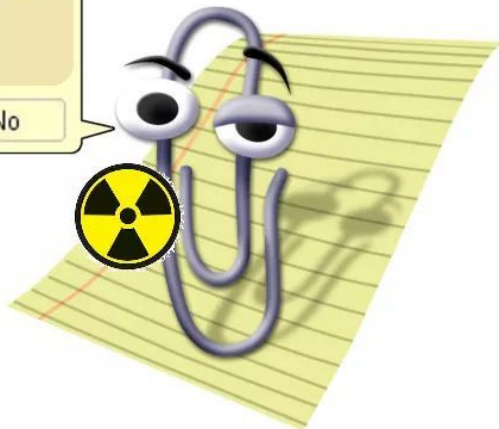
Anakin skywalker: we are tied pods



It looks like you're trying to warn
the entire state of Hawaii about an
imminent nuclear strike.

Are you sure?

Yes No



Cheers,

A handwritten signature in black ink, appearing to read 'Robyn Paches'.

Robyn Paches

Date: Jan. 18th, 2018
To: Students' Council
Re: Students' Council

Hi Folks!

January is rolling on by! I've been thrilled to actually be at my desk for an extended period of time, which has allowed me to focus on a lot of administrative work. I also bought groceries for the first time in nearly 2 months AND have eaten three meals a day for like a week. I basically have become superhuman.

The Right Honorable Marlin Schmidt Visits Antifreeze



The Minister of Advanced Education Marlin Schmidt visited campus on the 10th and gave some welcome back to campus remarks at Frosty Feud. It was well received and we are always thrilled to spend time with the Minister.

We have had the Minister on campus for 3 occasions so far this year and he has spent an amazing amount of time with us, a testament to the relationship the UASU has been able to form over the last three years. A shout out to P&V for being prepped for his visit and all of the help they gave in making the Ministers time memorable on campus.



Advocacy Meetings



Meeting Councillor Paquette

President Banister and I have had meetings with councillors Henderson, Paquette, and Esslinger on student priorities with the City. We have gotten some useful tips and tricks to pursue in the coming months, including funding opportunities for the SEI project and infill housing meetings to give feedback at. City politics is very direct, and, if you ever make your preferences known for certain types of student friendly living in Edmonton, folks will take notice.

In The News

I was interviewed by the [Calgary Metro](#) in my position as CAUS chair about the proposed United Conservative Policy statement that has been circulating online. My comments in reference to policy 5:

"Right now students have the option to opt out of quite a few of their current fees," said Reed Larsen, chair of the Council of Alberta University Students. "I think what this is getting to is the core membership fees...I do believe these membership fees are integral to the function of our associations and they are a part of the mandate that's been given to us by the province of Alberta's legislation."

I highly recommend that councillors [take a look at the proposed policies](#) from the United Conservative Party and have a stance on the recommendations. From a non-partisan perspective, there are good and bad things within the statement, and CAUS will have a public stance following our in person meeting on January 19th.

It should be noted that the Minister and government were very willing to back up the necessity of student representation on campus, something that is invaluable in this ongoing conversation.

Items to Note:

- Senate/BoG/GFC meeting is coming next week. Those councillors on GFC, I highly recommend coming, as it will be a great learning experience.
- Alberta Party Leadership Race: Keeping an eye on this one! There are a number of former student leaders involved in this race so hoping for positive outcomes.
- CAUS International Student & Student Financial Aid Papers: CAUS will be releasing 2 papers over the coming month!
- CAUS Budget Submission: CAUS has put forward its budget submission. I was the face of a small online video.
- Cannabis Legislation: Cannabis is coming to campus! I'll be sitting down with the MSA to discuss their advocacy on this topic.

Cheers,
Reed Larsen

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes	
04	2017-05-18	5/0/0	USHAKOV/PACHES MOVED TO support the creation of the Campus Activities Board.			
04	2017-05-18	5/0/0	PACHES/USHAKOV MOVED TO request \$475.00 in Per Diem and Travel costs for the VP Operations & Finance and the VP Student Life to attend the StudentCare Stakeholder Meeting as UASU delegates.			
06	2017-06-08	4/0/0	PACHES/SCOTT moves to release all remaining Students' Union held Lister Hall Students' Association funds to the 2017/18 Lister Hall Students' Association.		BANISTER away	
07	2017-06-12	4/0/0	BANISTER/SCOTT MOVED TO approve a project allocation not to exceed \$3000.00 for the STRIDE spring/summer cohort as presented.		LARSEN away	PA
07	2017-06-12	4/0/0	USHAKOV/BANISTER MOVED TO approve the letter of support to Strathcona Elections.		LARSEN away	
07	2017-06-12	4/0/0	USHAKOV/PACHES MOVED TO budget no more than \$1800 to send the Executive and the DRPA to the Council of Alberta University Students Counterparts Conference.		LARSEN away	
07	2017-06-12	4/0/0	SCOTT/USHAKOV MOVED TO budget no more than \$450 to send the President, VP External and the DRPA to the Council of Alberta University Students June In-person Meeting in Calgary.		LARSEN away	
08	2017-06-15	5/0/0	USHAKOV/SCOTT MOVED TO request \$75.00 in Per Diem costs for the VP External, President and the VP Student Life to attend the Wellness Summit as UASU delegates.			
08	2017-06-15	5/0/0	BANISTER/LARSEN MOVED TO budget no more than \$2250 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Policy and Strategy Conference.			
09	2017-06-22	4/0/0	BANISTER/SCOTT MOVED TO approve the attendance of the Executive Committee to the 2017 Student Union Development Summit as presented.	2017-07	PACHES away	
09	2017-06-22	4/0/0	LARSEN/USHAKOV MOVED TO allocate no more than \$1,750 from the project allocation for the Executive Committee's attendance to the 2017 Student Union Development Summit.	2017-07	PACHES away	PA
12	2017-07-06	5/0/0	PACHES/LARSEN moves to approve a project allocation not to exceed \$3000.00 for the Room at the Top mural as presented.	2017-07		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the job description of the Chair of the Campus Activities Board as presented.	2017-10		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the attached version of the Campus Activities Board Terms of Reference.	2017-10		
15	2017-07-31	5/0/0	PACHES/SCOTT MOVED TO approve the job description of the Social Media Coordinator as presented.	2017-10		
18	2017-08-29	4/0/0	BANISTER/USHAKOV MOVED TO approve the Senior Operations Manager – Retail and Assistant Operations Manager – Retail Job Descriptions.	2017-10	PACHES away	
18	2017-08-29	4/0/0	BANISTER/SCOTT MOVED TO approve the Capital Campaign Coordinator Job Description.	2017-10	PACHES away	
20	2017-09-13	5/0/0	SCOTT/USHAKOV MOVED TO approve the STRIDE Coordinator Job Description as presented.	2017-10		
21	2017-09-18	5/0/0	LARSEN/SCOTT MOVED TO request no more than \$2500 for Election Year: Meet Your City Council Candidates event and GovWeek support items from the Project Allocation (PA) fund	2017-10		PA
22	2017-09-21	5/0/0	PACHES/USHAKOV MOVED TO approve a project allocation not to exceed \$200.00 for Room at the Top mural supply costs as presented.	2017-10		PA
24	2017-09-27	5/0/0	SHANE/REED MOVED TO approve a project allocation not to exceed \$4200.00 for the STRIDE fall/winter cohort as presented.			PA
25	2017-10-02	5/0/0	PACHES/SCOTT MOVED TO approve a project allocation not to exceed \$1500.00 for the municipal advanced polling marketing as presented.			PA
26	2017-10-11	5/0/0	USHAKOV/PACHES MOVED TO approve a project allocation not to exceed \$1050.00 for the UASU Cares Marketing Campaign as presented.			
26	2017-10-11	5/0/0	USHAKOV/LARSEN MOVED TO budget no more than \$210 to send the President, VP External and the DRPA to the Council of Alberta University Students In person meeting.			

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes	
29	2017-10-25	4/0/0	USHAKOV/PACHES MOVED TO send the General Manager to the AMICCUS-C Western Regional Conference, November 7-9, 2017.		LARSEN away	
32	2017-11-08	5/0/0	LARSEN/USHAKOV moves to budget no more than \$5545 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Advocacy Week.			
33	2017-11-15	5/0/0	USHAKOV/LARSEN MOVES TO authorize Craig Turner to open a new business banking account with Scotiabank on behalf of the Students' Union, for the purpose of facilitating bulk electronic funds transfers.			
35	2017-12-06	4/0/0	USHAKOV/SCOTT MOVED TO approve the Annual General Eating PA Request for no more than \$150.00 as presented		LARSEN away	PA
35	2017-12-06	4/0/0	USHAKOV/PACHES MOVED TO approve a contingency allocation of no more than \$24000 for data recovery and server repairs.		LARSEN away	
35	2017-12-06	4/0/0	PACHES/USHAKOV MOVED TO approve the presented Job Description for an Assistant Operation Manager, Food Services.		LARSEN away	
36	2017-12-20	5/0/0	BANISTER/LARSEN MOVED TO call an additional meeting of Students' Council on January 8 at 6:00 pm in Council Chambers.			
36	2017-12-20	5/0/0	USHAKOV/PACHES MOVED TO approve a Project Allocation not to exceed \$1730.00 for the Golden Box Day as presented.			PA
36	2017-12-20	5/0/0	USHAKOV/SCOTT MOVED TO approve a Project Allocation not to exceed \$1550.00 for the Rocket Man beverage dispensers as presented.			PA
37	2018-01-04	5/0/0	PACHES/SCOTT MOVED TO approve a Project Allocation not to exceed \$850.00 for the 2018 UASU Got This Campaign as presented.			PA
39						
39						PA

2017-01/1d	BANISTER/HASSAN move to approve Students' Council Standing Orders.	CARRIED	SC 2017-01	05/09/2017
2017-01/8a	BANISTER/SANDARE moves to appoint Mark Oldershaw, Victoria DeJong and John Evjen to the University of Al	CARRIED	SC 2017-01	05/09/2017
2017-01/8b	PACHES/LARSEN moves to appoint one member of Students' Council to The Landing Board of Directors.	CARRIED	SC 2017-01	05/09/2017
2017-01/8c	PACHES/FLAMAN moves to appoint one member of Students' Council to Student Legal Services Board of Direct	CARRIED	SC 2017-01	05/09/2017
2017-01/8d	PACHES/THIBAUDEAU moves to appoint one member of Students' Council to the Gateway Student Journalism S	CARRIED	SC 2017-01	05/09/2017
2017-01/8e	PACHES/SUNDAY moves to appoint one member of Students' Council to Alberta Public Interest Research Group	CARRIED	SC 2017-01	05/09/2017
2017-01/8f	PACHES/FLAMAN moves to appoint two member of Students' Council to the First Alberta Campus Radio Associ	CARRIED	SC 2017-01	05/09/2017
2017-01/8g	PACHES/FARRIS moves to appoint two members of Students' Council to the Students' Union Building (SUB) Ad	CARRIED	SC 2017-01	05/09/2017
2017-01/8h	PACHES/THIBAUDEAU moves to appoint four members of Students' Council to the PAW Strategic Operating Co	CARRIED	SC 2017-01	05/09/2017
2017-01/8i	PACHES/BROPHY moves to grant Councillor Flaman an exception to SU Operating Policy 3.3d to allow for simul	CARRIED	SC 2017-01	05/09/2017
2017-01/8j	PACHES moves to grant Councillor Howie an exception to SU Operating Policy 3.3d to allow for simultaneous en	CARRIED	SC 2017-01	05/09/2017
Minutes from meeting SC-2017-02 are missing.				
2017-03/7b	CHRISTENSEN/HOWIE MOVE to approve the first reading of Bill #1 - Elections Forums, on the recommendati	CARRIED	SC 2017-03	05/30/2017
2017-03/8a	SUNDAY/SCOTT MOVE to appoint SUNDAY to the Council on Aboriginal Initiatives.	CARRIED	SC 2017-03	05/30/2017
2017-03/7b	PACHES/THIBAUDEAU MOVE to appoint MAHAL to the WUSC Student Refugee Administration Board.	CARRIED	SC 2017-03	05/30/2017
2017-04/2a	BANISTER SPONSOR a presentation from the Students' Union executive team to go over their goals.	CARRIED	SC 2017-04	06/13/2017
2017-04/7a	CHRISTENSEN/HOWIE MOVE to approve the second reading of Bill #1 - Elections Forums, on the recommendat	CARRIED	SC 2017-04	06/13/2017
2017-05-2a	PACHES/FLAMAN SPONSOR the presentation: Students' Union Building & Myer Horowitz Theatre Renovation U	CARRIED	SC 2017-05	06/27/2017
2017-05-7a	CHRISTENSEN/FARRIS MOVE to approve the first reading of Bill #2 - Joke Candidates, on the recommendation	CARRIED	SC 2017-05	06/27/2017
	BANISTER/FLAMAN MOVE to AMEND Point 1 as follows:			
2017-05-7a	A joke candidate is defined as any candidate(s) who self-identifies as a joke candidate in a written capacity on th	N/A	SC 2017-05	06/27/2017
2017-05/7b	FLAMAN/HOWIE MOVE to refer the item back to the Bylaw Committee.	CARRIED	SC 2017-05	06/27/2017
2017-06/7a	CHRISTENSEN/BROPHY MOVE to approve the first reading of Bill #2 - Joke Candidates, on the recommendation	CARRIED	SC-2017-06	07/25/2017
2017-06/7b	CHRISTENSEN/JONES MOVE to approve the first reading of Bill #3, on the recommendation of Bylaw Committe	CARRIED	SC-2017-06	07/25/2017
2017-06/7c	CHRISTENSEN/HOWIE MOVE to change Students' Council practice, precedent and custom by allowing students	CARRIED	SC-2017-06	07/25/2017
2017-06/8a	PIASECKI/GIDDA MOVE to postpone this motion to the next meeting of Students' Council on August 22, 2017.	CARRIED	SC-2017-06	07/25/2017
2017-07/2a	SUNDAY/SCOTT SPONSOR a presentation from the members of the Aboriginal Relations and Reconciliation Ad	N/A	SC-2017-07	08/22/2017
2017-07/7a	CHRISTENSEN/BROPHY MOVE to approve the second reading of Bill #2 - Joke Candidates, on the recommendat	CARRIED	SC-2017-07	08/22/2017
2017-07/7b	CHRISTENSEN/JONES MOVE to approve the second reading of Bill #3, on the recommendation of Bylaw Commi	CARRIED	SC-2017-07	08/22/2017
2017-07/7c	SCOTT/BROPHY MOVE upon the recommendation of Policy Committee, to approve the renewal of the Student F	CARRIED	SC-2017-07	08/22/2017
2017-07/7d	SCOTT/BROPHY MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferred	CARRIED	SC-2017-07	08/22/2017
2017-07/8a	USHAKOV/PACHES MOVE to appoint two members of Students' Council to the Campus Activities Board.	N/A	SC-2017-07	08/22/2017
2017-07/8b	CHRISTENSEN/HOWIE MOVE to change Students' Council practice, precedent and custom by allowing students		SC-2017-07	08/22/2017
N/A	SUNDAY/HOWELL MOVE to suspend standing orders to suspend two speaking turns limit to 10 speaking terms	FAILED	SC-2017-07	08/22/2017
N/A	SANDARE/WILSON MOVE to suspend standing orders to allow for four speaking turns	CARRIED	SC-2017-07	08/22/2017
N/A	FLAMAN/BROPHY CALL TO QUESTION.	CARRIED	SC-2017-07	08/22/2017

N/A	SCOTT/SUNDAY MOVE to postpone indefinitely.	CARRIED	SC-2017-07	08/22/2017
SC-2017-08 was cancelled.				
2017-09/2a	USHAKOV/BANISTER SPONSOR a presentation from the Dean of Students Office regarding changes in the Student	N/A	SC-2017-09	09/19/2017
2017-09/2b	LARSEN/FLAMAN SPONSORS an overview presentation from the Council of Alberta University Students.	N/A	SC-2017-09	09/19/2017
2017-09/7a	SUNDAY/FLAMAN MOVES to appoint two members of Students' Council to the Discipline, Interpretation, and Enforcement	N/A	SC-2017-09	09/19/2017
2017-09/7b	CHRISTENSEN/HOWIE MOVES to appoint one (1) member of Students' Council to Bylaw Committee.	N/A	SC-2017-09	09/19/2017
2017-09/7c	LARSEN/USHAKOV MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Student	CARRIED	SC-2017-09	09/19/2017
2017-09/7d	SCOTT/PIASECKI MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferred	CARRIED	SC-2017-09	09/19/2017
2017-09/7e	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Policies	CARRIED	SC-2017-09	09/19/2017
2017-10/2a	PACHES/(?) SPONSOR the presentation called Report to Students' Council: The Athletics and Recreation Fee	N/A	SC-2017-10	10/03/2017
2017-10/8a	USHAKOV/PACHES MOVE to appoint two council members to the Health and Dental Committee.	N/A	SC-2017-10	10/03/2017
2017-11/2a	USHAKOV/PACHES SPONSOR a presentation from StudentCare on the Health and Dental Plan	N/A	SC-2017-11	10/17/2017
2017-11/7a	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Policies	CARRIED	SC-2017-11	10/17/2017
2017-11/7b	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Gil Miciak and	CARRIED	SC-2017-11	10/17/2017
2017-11/7c	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Landon Hayn	CARRIED	SC-2017-11	10/17/2017
2017-11/7d	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Karamveer La	CARRIED	SC-2017-11	10/17/2017
2017-11/7e	BROPHY/PALINDAT MOVE, on the recommendation of the Audit Committee, to approve the findings of the exte	CARRIED	SC-2017-11	10/17/2017
2017-11/7f	BROPHY/PALINDAT MOVE, on the recommendation of the Audit Committee, to approve the findings of the exte	CARRIED	SC-2017-11	10/17/2017
2017-12/7a	CHRISTENSEN/PACHES MOVE to approve the first reading of Bill #6, on the recommendation of Bylaw Commit	CARRIED	SC-2017-12	11/07/2017
2017-12/7b	SUNDAY/ SCOTT MOVE to appoint two (2) members of Students' Council to the Aboriginal Relations and Recon	N/A	SC-2017-12	11/07/2017
2017-12/7c	SUNDAY/THIBAUDEAU MOVE to appoint one (1) member of Students' Council to the Council Administration Co	N/A	SC-2017-12	11/07/2017
2017-13/2a	SCOTT/LARSEN SPONSORS a presentation from the Engineering Student's Society on the proposed FAMF refer	N/A	SC-2017-13	11/21/2017
2017-13/7a	PACHES MOVES to appoint one member of Students' Council to the Gateway Student Journalism Society.	N/A	SC-2017-13	11/21/2017
2017-13/7b	PACHES MOVES to appoint one member of Students' Council to the Finance Committee.	N/A	SC-2017-13	11/21/2017
2017-13/7c	PACHES/SCOTT MOVE to appoint two members of Students' Council to the ONECard Student Advisory Group.	N/A	SC-2017-13	11/21/2017
2017-13/7d	HOWIE MOVES to appoint one (1) member of Students' Council to the Policy Committee.	N/A	SC-2017-13	11/21/2017
2017-13/7e	HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Commit	FAILED	SC-2017-13	11/21/2017
	CHRISTENSEN/FLAMAN MOVE to bring this motion back to Bylaw Committee	CARRIED	SC-2017-13	11/21/2017
2017-13/7f	SUNDAY/LARSEN MOVES to appoint one (1) member of Students' Council to the Aboriginal Relations and Recon	N/A	SC-2017-13	11/21/2017
2017-14/2a	PACHES/FLAMAN SPONSOR the Student Events Initiative Updates presentation	N/A	SC-2017-14	12/05/2017
2017-14/2b	JONES/CHOI SPONSOR the UAFAR: Becoming a Dedicated Fee Unit presentation.	N/A	SC-2017-14	12/05/2017
	SORENSEN/CHOI MOVED to extend question period by thirty-minutes.	CARRIED	SC-2017-14	12/05/2017
2017-14/7a	SCOTT, PACHES MOVE to appoint one member of Students' Council to the Nominating Committee.	N/A	SC-2017-14	12/05/2017
2017-14/7b	PACHES, SCOTT MOVED to appoint two members of Students' Council to the Finance Committee.	N/A	SC-2017-14	12/05/2017
2017-14/7c	BROPHY/SORENSEN MOVED to appoint two members of Council to the Audit Committee.	N/A	SC-2017-14	12/05/2017
2017-14/7d	HOWIE/CHRISTENSEN MOVED to approve the first reading of Bill #5, on the recommendation of Bylaw Commi	FAILED	SC-2017-14	12/05/2017
	USHAKOV/CHRISTENSEN MOVED to call the motion to question.	FAILED	SC-2017-14	12/05/2017

	USHAKOV/SORENSEN MOVED to extend the meeting by half an hour.	FAILED	SC-2017-14	12/05/2017
	HOWIE/CHRISTENSEN MOVED to call the motion to question.	FAILED	SC-2017-14	12/05/2017
	SCOTT/SORENSEN MOVED to extend the meeting by five minutes.	FAILED	SC-2017-14	12/05/2017
	<i>(Meeting time expired, 2017-14/7d postponed for debate at the next meeting).</i>			
2017-15/2a	PACHES/FLAMAN SPONSORED the Student Events Initiative Referendum & Feedback presentation.	N/A	SC-2017-15	08/01/2018
2017-15/2b	SCOTT SPONSORED a presentation from the L'Association des Universitaires de la Faculté Saint-Jean (AUFJSJ) at	N/A	SC-2017-15	08/01/2018
2017-15/7a	HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Committ	CARRIED	SC-2017-15	08/01/2018
	PACHES/SORENSEN MOVED to suspend Standing Orders and extend all speaking turns by two minutes.	FAILED	SC-2017-15	08/01/2018
	USHAKOV/PACHES MOVED to call the motion to question.	FAILED	SC-2017-15	08/01/2018
	SUNDAY/SCOTT MOVED: to refer Bill #5 to the Bylaw Committee for further consideration.	FAILED	SC-2017-15	08/01/2018
	SCOTT/SUNDY MOVED to call the motion to question.	FAILED	SC-2017-15	08/01/2018
	SUNDAY: Requested the division of the question.	CARRIED	SC-2017-15	08/01/2018
2017-15/7b	CHRISTENSEN/PACHES MOVED to approve the second reading of Bill #6, on the recommendation of Bylaw Con	CARRIED	SC-2017-15	08/01/2018
2017-15/7c	CHRISTENSEN/HOWIE MOVE to approve the University of Alberta First Aid Responders DFU Petition Question,	CARRIED	SC-2017-15	08/01/2018
2017-15/8a	CHRISTENSEN MOVED to approve the first reading of Bill #7 based on the following first principles.	Bill #7 (2017-15/8a) was	SC-2017-15	01/08/2018
2017-16/2a	SCOTT/FLAMAN SPONSORED a presentation from the Organization for Arts Students and Interdisciplinary Stuc	N/A	SC-2017-16	01/09/2018
	FLAMAN/HASSAN MOVED to extend the presentation time until the speakers' list is exhausted.	CARRIED	SC-2017-16	01/09/2018
	WILSON/CHOI MOVED to add the additional speaker to the list.	FAILED	SC-2017-16	01/09/2018
2017-16/2b	SCOTT/FARRIS SPONSORED a presentation from the Education Student Association (ESA) at the January 9th m	N/A	SC-2017-16	01/09/2018
2017-16/7a	PACHES, HOWIE MOVED to approve the first reading of the Student Events Initiative referendum question, base	CARRIED	SC-2017-16	01/09/2018
2017-16/7b	CHRISTENSEN/PACHES MOVED to approve Campus Recreation Enhancement Fund (CREF) dedicated fee unit p	CARRIED	SC-2017-16	01/09/2018
	FLAMAN/CHRISTENSEN MOVED to amend the proposed question to read "support the continuation of"	CARRIED	SC-2017-16	01/09/2018
2017-16/7c	PACHES MOVED to appoint one member of Students' Council to the Physical Activity & Wellness Strategic Oper	N/A	SC-2017-16	01/09/2018

Report to Council on Councillor Attendance

As per Bylaw 100 Section 21(4), I have provided the attendance information for the Spring/Summer. In summary, no members were removed from council as a result of attendance that did not meet the 50% threshold. Another special thanks to Councillor Flaman for putting this spreadsheet together.

If there are any questions about the attendance records, the manner in which the attendance was calculated, or about the regulations in Section 21(4), please let me know.

Best Regards,

Saadiq Sumar

Councilor Attendance Records		Fall				Percentages
Council Seats (40 total)	Name	Total	Full	Half	Absent	
Ex-officio Members (6 voting seats)						
President	Marina Banister	6	6	0	0	100.00%
VP Academic	Shane Scott	6	6	0	0	100.00%
VP External	Reed Larsen	6	6	0	0	100.00%
VP Operations & Finance	Robyn Paches	6	6	0	0	100.00%
VP Student Life	Ilya Ushakov	6	6	0	0	100.00%
Undergraduate Board of Governors Rep	Mike Sandare	6	6	0	0	100.00%
Faculty Representation (32 voting seats)						
ALES	Haley Lefferson	3	2	0	1	66.67%
ALES	Jo Ann Chew	6	6	0	0	100.00%
Arts	Navneet Gidda	3	2	0	1	66.67%
Arts	Srosh Hassan	6	6	0	0	100.00%
Arts	Alannah Piasecki	6	5	0	1	83.33%
Arts	Mitch Wilson	6	4	1	1	83.33%
Arts	Monica Lillo	6	4	0	2	66.67%
Arts	Tina Liu	6	6	0	0	100.00%
Arts	Robert Bilak	3	3	0	0	100.00%
Augustana (Faculty)	Lane Anderson	4	3	0	1	75.00%
Business	Will Swain	6	3	0	3	50.00%
Business	Connor Palindat	6	6	0	0	100.00%
Education	Emily Howell	3	3	0	0	100.00%
Education	Kara Farris	6	6	0	0	100.00%
Education	James Thibaudeau	6	6	0	0	100.00%
Engineering	Katelynn Nguyen	1	1	0	0	100.00%
Engineering	Mahmoud Kenawi	6	2	2	2	66.67%
Engineering	Nick Sorensen	6	5	1	0	100.00%
Engineering	Daanish Hamid	6	2	2	2	66.67%
Engineering	Daniel Bilyk	4	4	0	0	100.00%
Law	Alexander (Sandy) Brophy	6	6	0	0	100.00%
Medicine & Dentistry	Brandon Christensen	6	6	0	0	100.00%
Native Studies	Nathan Sunday	6	3	2	1	83.33%
Nursing	Abigail Bridarolli	6	4	1	1	83.33%
Open Studies	Levi Flaman	6	6	0	0	100.00%
Pharmacy	Alex Kwan	6	4	0	2	66.67%
Phys Ed & Rec	VACANT	0	0	0	0	
Saint-Jean (Faculty)	Delane Howie	6	6	0	0	100.00%
Science	Genna DiPinto	6	5	1	0	100.00%
Science	Habba Mahal	6	5	1	0	100.00%
Science	Hyejun Kim	6	5	1	0	100.00%
Science	Nicole Jones	6	6	0	0	100.00%
Science	Rachel Wang	6	1	3	2	66.67%
Science	Darren Choi	6	5	1	0	100.00%



University of Alberta Students' Union

STUDENTS' COUNCIL

**Monday, January 9, 2018
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

MEETING CALLED TO ORDER AT 6:00PM

VOTES AND PROCEEDINGS (SC 2017-16)

2017-16/1 SPEAKERS BUSINESS

Announcements - The next meeting of the Students' Council will take place on Tuesday, January 23 at 6:00pm in the Council Chambers.

Speaker administered the Oath of Students' Council for the winter term.

Speaker announced that Jonathan Barraclough will assume the vacant position on Students' Council representing the Faculty of Education.

Speaker special ordered **2017-16/7b** from the late additions.

2017-16/2a *Presentation Title:* The Organization for Arts Students and Interdisciplinary Studies Proposed FAMF Referendum

Abstract: A presentation on the proposed OASIS Faculty Association Membership Fee.

Presenters:

- Azan Esmail (VP Finance) & Ben Angus (President)

SCOTT/FLAMAN SPONSORED a presentation from the Organization for Arts Students and Interdisciplinary Studies (OASIS) at the January 9th meeting of Council.

See SC 2017-16.08.

ANGUS: Requested that Students' Council approve a taxation measure of 2.50/term fee per term. Noted the FAFM would be utilised to fund grants, outreach, Arts Gala subsidies, and a discount card. Substantiated the proposal citing their survey which received 75 responses.

FLAMAN/HASSAN MOVED to extend the presentation time until the speakers' list is exhausted.

29/0/0 - CARRIED

WILSON/CHOI MOVED to add the additional speaker to the list.

17/1/11 - FAILED

2017-16/2b ***Presentation Title:*** The Education Student Association Proposed FAMF Referendum

Abstract: A presentation on the proposed Education Student Association Faculty Association Membership Fee.

Presenter(s):

- Sara Bigam (President) & Wilson Dolan (VP Finance)

SCOTT/FARRIS SPONSORED a presentation from the Education Student Association (ESA) at the January 9th meeting of Council.

See SC 2017-16.09.

BIGAM: Requested that Students' Council approve a taxation measure of \$8/fall term. Noted the fee will provide students with membership to the Alberta Teacher's Association with its attendant benefits (teacher's convention, specialist councils, libraries). Established that the fee is a decrease from the current yearly membership fee of \$10

2017-16/3 **EXECUTIVE COMMITTEE REPORT**

Ilya USHAKOV, Vice President (Student Life) - Report.

Reed LARSEN, Vice President (External) - Report.

Shane SCOTT, Vice President (Academic) - Report.

Robyn PACHES, Vice President (Operations and Finance) - Report.

LARSEN: Added to his written report. Noted Marlin Schmidt, Minister of Advanced Education, will be at the Students' Union Building for 10:00am as part of the Antifreeze event.

SCOTT: Added to his written report. Noted the "UASU Got This" Campaign is now live on the website.

PACHES: Added to his written report. Noted he will be at Dewey's on Fridays from 2:00pm to 3:00pm.

2017-16/4 BOARD AND COMMITTEE REPORT

Audit Committee - Report.

Bylaw Committee - Report.

Finance Committee - Report.

Nominating Committee - Report.

Policy Committee - Report.

Aboriginal Relations and Reconciliation Ad Hoc Committee - Report.

The Landing Board of Directors - Report.

2017-16/5 OPEN FORUM

2017-16/6 QUESTION PERIOD

2017-16/7 BOARD AND COMMITTEE BUSINESS

2017-16/7a PACHES, HOWIE MOVED to approve the first reading of the Student Events Initiative referendum question, based on the following first principles.

1. The fee will be \$16.50 per undergraduate student, per semester, in the Fall and Winter semester. The fee will be \$8.25 per undergraduate student in the Spring/Summer semester.
2. The fee will be indexed to inflation.
3. Students enrolled in the Faculty of Augustana will be exempt.
4. Students who are enrolled in programs (including, but not limited to, project, thesis, internship, practicum and student abroad) that take exclusively place outside of the Universal Transit Pass service area are eligible to opt-out.
5. The scope of the Student Events Initiative includes the following:
 - a. Renovations to the Myer Horowitz Theatre and creation of additional event and support space in the Students' Union Building (SUB);
 - b. An increase in grants for student group events by \$100,000 per year, indexed to inflation;
 - c. An increase to funding for featured programming - such as, but not limited to, major live acts and speakers - of \$100,000 per year, indexed to inflation; and,
 - d. An expanded student ticket discount program for events on-campus and in the larger community; and,

- e. Commitments from the University to invest in renovations to the main floor of SUB to create a north entrance, to appropriately invest in necessary building infrastructure, and to continue with student management of common areas through the year 2050.
6. Until the renovation reaches substantial completion, undergraduates will pay 50% of the approved fee.

PACHES: Established that the referendum question concerns the Student Events Initiative; a plan which involves renovations to the Students' Union Building, Myer Horowitz Theatre, and other SUB facilities. Noted the plan intends to promote SUB as a hub for student activities and (2) attract more events and clients. Emphasised that accessibility, flexibility, and affordability were key concerns of students. Noted the fee would be \$16.15 per term per student. Added that costs would be reduced by 50% in the spring and summer terms and until such time as students can see the full value.

CHOI: Inquired into whether the 50% reduction in fee applies to the spring and summer terms.

PACHES: Responded in the affirmative.

HOWIE: Commended the consultations undertaken by the Students' Union.

FLAMAN: Announced his consultations in December identified 57% of students supported \$16.50 as a total fee for the redevelopment.

BILAK: Expressed his personal involvement in the Students' Union was precipitated by the SUB Block Party. Suggested the involvement of students at SU events will inspire greater engagement in the student body.

BROPHY: Suggested that Students' Council have a low bar for the passage of referendums that are in accordance with the rules and regulations. Noted the students should be the ones who decide whether to adopt an increase in fee.

PACHES: Noted that the intent of the Student Events Initiative extends beyond the renovation of space. Affirmed the initiative is designed to create an inclusive and lively Campus for all students.

28/1/0 - CARRIED

2017-16/7b CHRISTENSEN/PACHES MOVED to approve Campus Recreation Enhancement Fund (CREF) dedicated fee unit plebiscite question as listed below.

Proposed Question:

The Campus Recreation Enhancement Fund (CREF) was created to help ensure that the high quality of Campus and Community Recreation programs, equipment, and facilities remains diverse, convenient, accessible, equitable, and affordable to all University of Alberta Students' Union members. Annually, CREF distributes approximately \$290,000 in grant funding for recreation at the University of Alberta.

The conditions of the fund will include:

1. Students may not opt out of this fee;
2. The fee will be assessed to each full-time and part-time student. The fee will be assessed in each of the fall, winter, and spring/summer semesters.
3. The fund will continue to be distributed to undergraduate students, student groups and for the purpose of ensuring that programs, equipment, and facilities offered by the University of Alberta's Campus Recreation remain diverse, convenient, accessible, equitable, affordable and of high quality to all Students' Union members at the University of Alberta;
4. The CREFC will be composed of: the Chair of RAC, who will serve as Chair of CREFC; the Vice-Chair of RAC; one (1) RAC member-at-large; the Students' Union Vice-President Operations and Finance, or their designee from the Executive Committee; one (1) voting member of Students' Council; two (2) student-at-large members, chosen by the Nominating Committee; the Manager / Director of Campus Recreation, or their designee, as a non-voting member; and the Director of Operations for the Faculty of Physical Education and Recreation, or their designee, as a non-voting member.
5. Any Students' Union member or student group can apply to CREFC for funding. Requests must demonstrate a positive impact on student life at the University of Alberta;
6. Off-campus students, as defined by the University Calendar, will be included.
7. Augustana students will be exempt from the fee.

Do you support the continuation of a \$4.10 fee per student per semester, in each of the Fall, Winter and Spring/Summer semesters, to support the Campus Recreation Enhancement Fund (CREF)?

CHRISTENSEN: Noted that the CREF Dedicated Fee Unit is up for renewal as per the five-year cycle. Proposed the phrase “support the continuation of” be added to the question to communicate the DFU had already been in existence.

FLAMAN/CHRISTENSEN MOVED to amend the proposed question to read “support the continuation of”

29/0/0 - CARRIED

28/0/1 - CARRIED

2017-16/7b PACHES MOVED to appoint one member of Students' Council to the Physical Activity & Wellness Strategic Operating Committee (PAWSOC).

PACHES: Noted there is a vacancy on PAWSOC, which oversees the operation of the Van Vliet Centre. Established that the Committee will represent student voice in the management of the Centre.

BILAK nominates USHAKOV: accepted.

FLAMAN nominates BARRACLOUGH: declined.

SCOTT nominates PIASECKI: accepted.

LARSEN nominates BILAK: accepted.

THIBAUDEAU nominates LARSEN: declined.

USHAKOV is declared appointed to PAWSOC via secret ballot.

2017-16/8 GENERAL ORDERS

2017-16/9 INFORMATION ITEMS

2017-16/9a Report from Vice President (Student Life)

See SC 2017-16.01

2017-16/9b Report from the President

See SC 2017-16.02

2017-16/9c Report from Vice President (Academic)

See SC 2017-16.03

2017-16/9d Report from Vice President (Operations and Finance)

See SC 2017-16.04

2017-16/9e Report from Vice President (External)

See SC 2017-16.05

2017-16/9f Executive Committee Motion Tracking

See SC 2017-16.06

2017-16/9g Student Council Motion Tracking Sheet

See SC 2017-16.07

2017-16/9g Students' Council Attendance

See SC 2017-16.07

2017-16/9h ***Votes and Proceedings***, SC-2017-15-OP-20170108 - Monday, January 8, 2018
(Not currently available.)

2017-16/9i Organization for Arts Students and Interdisciplinary Studies (OASIS) FAMF Proposal

See SC 2017-16.08

2017-16/9j Education Student Association FAMF Proposal

See SC 2017-16.09

MEETING ADJOURNED AT 8:06PM.

Identity Matters! A Study of Undergraduate Involvement and Leadership in Student Government at Ualberta

**Research and Political Affairs
University of Alberta Students' Union
September 2017**

Outline

- Why, how, what and therefore ...



The Question

- Does (and how does) identity matter in undergraduate involvement and desire to seek elected office in post-secondary student government?

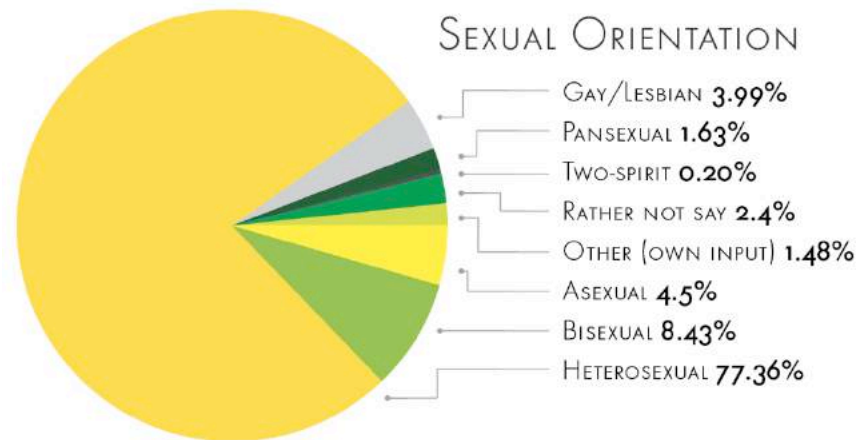
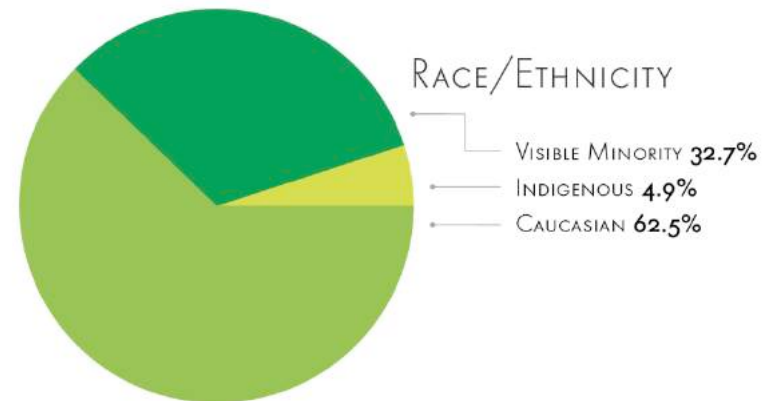
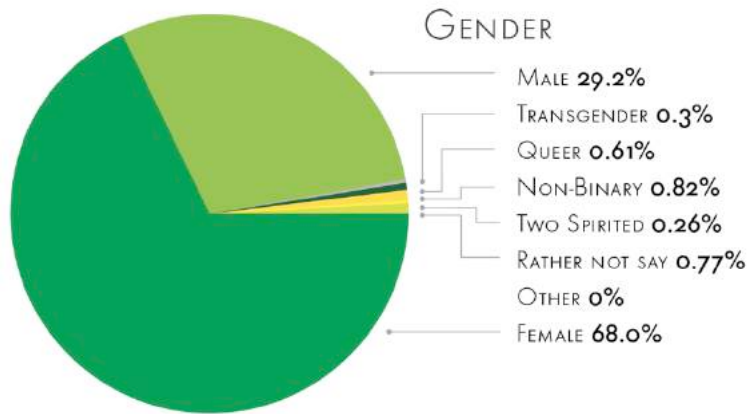


Why did we do this study?

- Women constitute 56% of undergraduates at UAlberta, but they
 - Held 30% of Students' Council seats (2005-2016)
 - Were 25.2% of 102 contestants in SU Executive elections (2005-2016)
 - 5 women ran for the President's Office in past 12 years (3 were elected in 2009, 2015, 2017)
 - Were not represented in a five-member SU Executive team between 2010-2015
- Yet, women are proportionately or overrepresented at the faculty association levels



Participant Demographics - General Survey



Participant Demographics - FA Executives, Student Councillors & SU Executives



	Faculty Association	Students' Council	SU Executive
Total Participants:	30	17	15
Gender			
Female	19	7	5
Male	11	10	10
Race			
Caucasian	24	8	6
Visible Minority	4	8	9
Indigenous	2	1	0
Sexual Orientation			
Heterosexual	25	13	10
Sexual Minority	3	4	4
Declined to Say	2	0	1

What did we find?

- Overall, identity matters in undergraduate involvement and leadership in student government
 - Interest in seeking elected office
 - Confidence in running
 - Campaigning experience
 - Serving in Representative roles



Experience of Serving - FA & Student Council Level

- The combination of gender and race (individually and when combined) have an adverse impact on serving experience
- Likelihood of running for higher office (SU Executive positions)
 - Again, race shapes interest but gender affects confidence



Experience of Serving - SU Executive Level (1/2)

- Gender, race and sexual identity shape interaction with internal and external stakeholders
- But, spontaneous mentions of **age** as the most significant determinant by all 15 participants



Maybe I should lower the Black level just a little bit when I go into a meeting, and not be fully who I am, because it is one of those things where there is a lot of times where... The majority of them are white, and the majority of their friend circle is white, there is that question of how me can I be. There are all these instances where you feel like you have to work to make them more comfortable.

- SU Executive, Male, Visible Minority, Heterosexual

Previously, as a councillor I had been to Executive organized events where some University senators may have called other female students or me "sweetie" – mostly by old men.

- SU Executive, Female, Visible Minority, Heterosexual



Summing Up

- Gender stands out as the significant determinant in experience of seeking, campaigning for, and serving in leadership role in student government.
- Need for further research
 - Comparing to other post-secondary institutions
 - Longitudinal comparisons
 - Tracking post-graduation involvement in leadership roles (including in politics)



SO NOW WHAT?



UNIVERSITY OF ALBERTA
**STUDENTS'
UNION**

Encouraging Diverse Representation in Student Governance



YOU GOT THIS.

#UASUgotthis

- Awareness campaign aimed at women, non-binary individuals, and other underrepresented groups
- Encourage people to run AND to support those that do run
- Consists of posters, SUTV, Social Media and outreach

STUDENTS NEED YOU!

NOW IS YOUR TIME.

YOU GOT THIS.

YOU GOT THIS.

RUN IN THE
SU ELECTIONS!

RUN IN THE
SU ELECTIONS!

UASUgotthis.com

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YOU ARE ENOUGH.



YOU GOT THIS.

RUN IN THE
SU ELECTIONS!

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SPEAK YOUR MIND.



YOU GOT THIS.

RUN IN THE
SU ELECTIONS!

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YOU ARE READY.



YOU GOT THIS.

RUN IN THE
SU ELECTIONS!

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YOU GOT THIS.

RUN IN THE SU ELECTIONS!

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YOU GOT THIS.

RUN IN THE SU ELECTIONS!

UASUgotthis.com #UASUgotthis

Questions?



UNIVERSITY OF ALBERTA
**STUDENTS'
UNION**

Bill #5 - Students' Council Legislative and Committee Structure Reform - Second Reading

HOWIE/CHRISTENSEN MOVE to approve the second reading of Bill #5, on the recommendation of Bylaw Committee, based on the first principles listed below.

First Principles:

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulations of the body.
2. Legislation within Bylaw 100 is loosely defined with little direction given surrounding the procedures and protocols of the various forms of legislation. There are currently legislative processes for the creation of bylaws, political policies, and the budget that are described in Students' Council's standing orders, but are not reflected in bylaw. As these processes do not change year to year and are binding, they should be reflected in bylaw.
3. The legislative process of approving bylaws shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Bylaw Committee.
4. The legislative process of approving policies shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Policy committee.
5. The legislative process of approving the budget shall be clarified in Bylaw 100 to mandate the first reading of budget principles and the itemized budget be drafted by Finance committee.
6. In light of DIE Board Ruling 2017-02, there is a lack of clarity surrounding the timing of the start up meeting and first meeting of Students' Council as defined in Bylaw 100.
7. Bylaw 100 shall be amended to allow the startup meeting to occur anytime within April.
8. Bylaw 100 shall be amended to relax the mandated timing of the first meeting of each Students' Council term from before May 7 to before May 15 of each year.
9. In light of recent discussions surrounding committee structure, four new categories of committees will be defined with definitions including, but not limited to:
 - a. "Legislative" committees
 - i. Committees whose mandate include a delegated, legislative function of Students' Council.
 1. Audit, Bylaw, Policy, Council Administration, Finance, and Nominating Committee shall be reclassified as "Legislative" committees.
 - ii. These committees shall have a closed membership of only elected members of Students' Council or Designates.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall remain in Bylaw 100.
 - v. These committee shall only be created or eliminated through two readings of Students' Council amending Bylaw 100.
 - b. "Oversight" committees

- i. Committees whose mandate include providing recommendations on internal and external Students' Union policies and providing guidance, advice, oversight, or other information to the organization on a general topic.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council.
 - vi. These committees shall only be eliminated by two majority votes of Students' Council amending the Bylaw 100 Schedule B at two separate meetings occurring not less than one week apart.
 - c. "Ad hoc" committees:
 - i. Committees whose mandate is narrow surrounding a particular topic, initiative, project, or investigation.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. Expire at a designated time not to exceed 1 year.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
 - vi. Ad hoc committees may also be referred to as "task forces."
 - d. "Operational" committees:
 - i. Committees whose mandate is to serve a specific operational function of the Students' Union.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council or the Executive committee.
 - vi. These committees shall only be eliminated by a simple majority vote of Students' Council or the Executive Committee.
10. The definition of "standing committee" shall be eliminated.
11. Under the new classification, all formalized committees shall be eligible for the administrative support of Discover Governance or the Students' Union, as needed.
12. The current "Bylaw 100 Schedule" shall be renamed "Bylaw 100 Schedule A".
13. A new "Bylaw 100 Schedule B" shall be created.

Bylaw 100

1 Definitions

1. In this bylaw

- a. "Councillor" means any member of Students' Council except
 - i. the President of the Students' Union,
 - ii. a Vice President of the Students' Union,
 - iii. the Undergraduate Board of Governors Representative,
 - iv. the Speaker of Students' Council, or
 - v. the General Manager of the Students' Union;
- b. "faculty" means
 - i. any entity designated by University of Alberta General Faculties Council policy as a faculty, except the Faculty of Graduate Studies and Research, the Faculty of Library and Information Studies, and the Faculty of Extension,
 - ii. all undergraduate students registered at the University of Alberta in Open Studies;
- c. "faculty population" means the average number of undergraduate students enrolled in a given faculty in a Fall term and the Winter term immediately following it;
- d. "introductory meeting" means the annual meeting of those persons elected to serve on Students' Council for the coming year;
- e. "legislation" means
 - i. Students' Union bylaws,
 - ii. Students' Union political policies,
 - iii. Students' Council standing orders, and
 - iv. general orders of Students' Council;
- f. "Speaker" means the Speaker of Students' Council or, in their absence, any individual designated as having the responsibilities of the Speaker of Students' Council;
- g. **"Legislative committees" shall:**
 - i. **only be committees whose mandate and function include a delegated, legislative function of Students' Council; and**
 - ii. **include the following committees:**

1. the Audit Committee;
 2. the Bylaw Committee;
 3. the Council Administration Committee;
 4. the Finance Committee;
 5. the Nominating Committee; or
 6. the Policy Committee; and
- iii. have closed membership; and
 - iv. be recurring; and
 - v. have their mandate, membership and governance listed in this bylaw; and
 - vi. be created, amended or eliminated through amending this bylaw.
- h. “Delegated, legislative function” means the primary mandate or function includes:
- i. Auditing of the organization and its subsidiaries; or
 - ii. Drafting bylaws, political policies, budget, or plebiscite/referendum questions; or
 - iii. Administrative tasks of Students’ Council including scheduling, nominating, and amendment of standing orders; or
 - iv. Assessing and managing finances, dedicated fee units, loans of the organization and other financial matters.
- i. “Oversight Committees” shall:
- i. be committees whose mandate is general with applicability to a breadth of the Students’ Union; or
 - ii. be committees that provide recommendation on internal and external Students’ Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic; and
 - iii. have open membership; and
 - iv. be recurring; and
 - v. have their mandate, function, governance and regulation within the Bylaw 100 Schedule B; and
 - vi. Be created, approved, or formalized by one (1) simple majority vote of Students’ Council; and

- vii. Be eliminated by two simple majority votes of Students' Council occurring not less than seven days apart;
- j. "Ad hoc committees" shall:
 - i. Be committees whose mandate is narrow surrounding a particular topic, initiative, project or investigation; or
 - ii. Be committees who are expected to be short term; and
 - iii. May be referred to as "task forces"; and
 - iv. Have open membership; and
 - v. Expire at a designated time not to exceed one year; and
 - vi. have their mandate, function, governance and regulation within the Bylaw 100 Schedule B; and
 - vii. be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
- k. "Operational committees" shall:
 - i. Be committees whose mandate is to serve a specific operational function of the Students' Union.
 - ii. Have open membership; and
 - iii. Shall be recurring; and
 - iv. have their mandate, function, governance and regulation within the Bylaw 100 Schedule B; and
 - v. Be created, approved, formalized or eliminated by a simple majority vote of Students' Council or the Executive committee.
- l. "Closed membership" means the voting membership of that committee shall include only elected members of Students' Council or their designates.
- m. "Open membership" means the voting membership of that committee shall include elected member of Students' Council, unelected Students' Union members, or both.

- n. "D.I.E Board" means the Discipline, Interpretation and Enforcement Board of the Students' Union as set out in Judiciary of the Students' Union Bylaw;
- o. "Students' Council" means the Council of the Students' Union, University of Alberta, as constituted by statute of the province of Alberta;
- p. "Students' Union" means the Students' Union, University of Alberta, as incorporated by statute of the province of Alberta; and
- q. "Undergraduate Board of Governors Representative" means the individual, other than the Students' Union President, nominated by the Students' Union to the University of Alberta Board of Governors.
- r. "Students' Union Member" means any undergraduate student who is registered in a faculty and has paid their Students' Union fees.

2 Composition of Students' Council

1. Students' Council is composed of
 - a. the President of the Students' Union;
 - b. the Vice Presidents of the Students' Union;
 - c. the Undergraduate Board of Governors Representative;
 - d. the Councillors of the Students' Union;
 - e. the Speaker; and
 - f. the General Manager of the Students' Union.
2. The Speaker and the General Manager of the Students' Union are not entitled to move, second, or vote on motions of Students' Council, nor to serve as voting members of committees.
3. Each Councillor shall represent only one faculty.
4. Each faculty shall be allocated a number of Councillors, based on faculty population, according to the allotment brackets below:
 - a. 1-1499 shall receive one (1) seat; and
 - b. 1500-2499 shall receive two (2) seats; and
 - c. 2500-3499 shall receive three (3) seats; and
 - d. 3500-4499 shall receive four (4) seats; and
 - e. 4500-5499 shall receive five (5) seats; and
 - f. 5500-6499 shall receive six (6) seats; and
 - g. 6500-7499 shall receive seven (7) seats; and

- h. 7500-8499 shall receive eight (8) seats; and
 - i. 8500-9499 shall receive nine (9) seats; and
 - j. with the pattern continuing, as needed.
5. A faculty shall be allocated Councillors for upcoming Students' Council elections dependent upon that faculty continuing to include undergraduate students in their student body at the time of the election, and in the next academic year.
6. The Chief Returning Officer of the Students' Union shall determine the allocation of Councillors annually before February 15, and shall **immediately** table with Students' Council a report detailing the allocation of Councillors and the statistics used to reach that allocation. The current allotment brackets in (4) shall be included as reference. This finalized report shall become part of the Bylaw 100 Schedule.
7. Students' Council shall review the report in (6) and the allotment brackets in (4) annually.

3 Eligibility

1. All members of Students' Council except for the Speaker and the General Manager of the Students' Union are required to be members of the Students' Union.
2. Every Councillor is required to be enrolled in the faculty they represent.
3. No person shall simultaneously hold more than one position on Students' Council.

4 Resignation

1. Students' Council does not have the authority to remove any Councillor, except those Councillors in contravention to the Attendance Regulations set out in Section 21 and 22.
2. Any member of Students' Council wishing to resign must do so in writing to the Speaker.
3. The Speaker shall table in Council any letters of resignation they receive.
4. Resignations take effect on the date specified in the letter of resignation or, if no such date is specified, at the time that the letter is tabled in Students' Council.
5. Any person who ceases to be a member of Students' Council shall be removed from any Students' Union office that is held as result of their position on Students' Council or of which their position on Students' Council is the result.
6. The Students' Union shall immediately recommend that any Councillor who ceases to be a member of Students' Council be removed from any office in an external

organization that results from their position on Students' Council, or from any position from which they are removed as a consequence of (1) or (5).

5 Impeachment of President, a Vice President, or Undergraduate Board of Governors Representative

- 1. Students' Council has the authority to remove the President, a Vice President, or the Undergraduate Board of Governors Representative through a motion to impeach.**
- 2. A motion to impeach the President, a Vice President, or the Undergraduate Board of Governors Representative must be made in good faith and only for one or more of the following reasons:**
 - a. A significant breach or multiple breaches of Students' Union Bylaw, or Political Policy. It is required that that such contraventions be supported by D.I.E. Board Rulings.**
 - b. Charges levied against the respondent for violation of the University of Alberta Code of Student Behavior, provincial law, or federal law.**
 - c. Performing without the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.**
- 3. A motion to impeach must be submitted to the Speaker through a petition submitted by the appellant. The motion shall require signatures of at least one third of the voting members of Students' Council.**
- 4. A motion to impeach shall require two (2) readings, where each reading requires a two thirds (2/3) majority of Students' Council to pass.**
- 5. The second reading may not occur at the same Students' Council meeting as the first reading.**
- 6. The respondent shall be informed of the allegations being levied against themselves, in writing by the Speaker, at least nine (9) business days before a motion to impeach can appear in first reading.**
- 7. The first reading will include a presentation where the respondents shall be given the opportunity to defend themselves, and the appellant shall be given the opportunity to present their case for impeachment.**
- 8. All debate on a motion to impeach shall only occur in camera.**
- 9. Once a motion to impeach has passed in first reading:**
 - a. the President, or a Vice President is placed on a paid suspension. They will be relieved of the responsibilities of their office as set out in Bylaw**

1100, and cannot act in any official capacity on behalf of the Students' Union.

- b. notwithstanding Section 9(a), the President, or a Vice President shall remain members of Students' Council until the motion to impeach is passed in second reading.
 - c. the Undergraduate Board of Governors Representative shall remain a member of Students' Council until the motion to impeach is passed in second reading.
10. Once a motion to impeach the President or a Vice President has passed in second reading, the office of the respondent shall be declared vacant.
11. Once a motion to impeach the President or the Undergraduate Board of Governors Representative has passed in second reading, the Speaker shall:
- a. immediately contact both the University of Alberta Board of Governors and the Ministry of Advanced Education and Technology to notify them that the impeached individual is no longer recognized by the Students' Union; and
 - b. request the Ministry of Advanced Education and Technology that the impeached individual be relieved from their responsibility as a member of the University of Alberta Board of Governors.

6 Replenishment

1. In the event of a vacancy in the office of President, Vice President, or Undergraduate Board of Governors Representative, the vacancy shall be filled in the following manner
 - a. if the vacancy occurs during the period on or after May 1 and on or prior to September 1, Council will appoint an individual to the position on an interim basis until the results of the by-election are announced in accordance with Bylaw 2400.
 - b. if the vacancy occurs in the period after September 1st, but on or before April 30th, Council will appoint an individual to the position for the remainder of the position's elected term.
2. During the Council meeting on or immediately following the vacancy, Council shall move to create the Executive Nominee Selection Committee of four (4) members
 - a. these members shall be taken from Students' Council; and

4. Selection of the candidate shall be made on the basis of interviews held during the next Council meeting following the close of nominations as well as any relevant information from the nomination package.
5. The appointment will be made with respect to a vote by Council using a preferential ballot.
6. In the event of a vacancy in the office of Councillor, the Chief Returning Officer of the Students' Union shall offer the position to the candidate who would have been elected, had another Councillor been allocated to the resigning Councillor's faculty, during the last election before which nominations were open for that faculty.
7. Notwithstanding (2), no person shall be offered a Councillor position who
 - a. has already vacated a Councillor position since the last election before which nominations were open for the faculty in question; or
 - b. has already declined appointment to a Councillor position since the last election before which nominations were open for the faculty in question; or
 - c. is a member of Students' Council.
8. The process for replenishment of Councillor positions shall continue until
 - a. no vacancies remain for the faculty in question,
 - b. the list of candidates from the last election before which nominations were open for the faculty in question is exhausted, or
 - c. the position would be offered to None of the Above.
9. In the event that vacancies exist after the procedures outlined in (6) and after the by-election outlined in Bylaw 2400(15), the Vacancy Petition system shall be used as outlined in Section 20 of this Bylaw.
10. Students' Council does not have the authority to appoint any Councillor.
11. In the event of a vacancy in the office of the Speaker of Students' Council, Students' Council shall select a new Speaker of Students' Council.

7 Start-Up

1. All members of Students' Council except the Speaker of Students' Council and the General Manager of the Students' Union shall be elected on an annual basis.
2. The Chief Returning Officer of the Students' Union shall submit to the Speaker, as soon as practically possible, a report containing the results of any election of members to Students' Council.

3. The Speaker shall convene and Chair the introductory or start up meeting between April 1 and 30, except any portion of the meeting in which the outgoing Speaker is running for re-election.
4. At the introductory or start up meeting, the Students' Council-elect shall
 - a. select the ensuing year's Speaker of Students' Council; and
 - b. select the compositions of the ensuing year's standing committees; and
 - c. Set the meeting schedule for the following year's Students' Council with the first meeting to occur between May 1 and May 15.
5. At the first meeting of any year's Students' Council, all members of that Students' Council except the General Manager of the Students' Union shall be installed in a ceremony to be presided over by:
 - a. the previous year's Students' Union President, if available; or
 - b. the previous year's Speaker of Students' Council, if the previous year's President is unavailable; or
 - c. the incoming Speaker of Students' Council, if neither the previous year's President nor the previous year's Speaker of Students' Council is available.
6. Power shall officially transferred from one year's Students' Council to another year's on May 1.

8 Speaker of Students' Council

1. The Speaker is responsible for
 - a. chairing all meetings of Students' Council;
 - b. the budget and logistical needs of Students' Council;
 - c. requesting a report from the University of Alberta Office of the Registrar and Student Awards each term to confirm that all individuals occupying positions requiring them to be undergraduate students meet all requirements set out in bylaw; and
 - d. representing Students' Council before the Discipline, Interpretation, and Enforcement Board; and
 - e. other duties as may be required by Students' Council.
2. The Speaker shall have access to sufficient administrative support to carry out the logistical needs of Students' Council.

3. **The President of the Students' Union reports to the Speaker for of purpose of all Students' Council business.**
4. **The Speaker reports to Students' Council.**
5. **The Speaker may be dismissed by a simple majority vote of Students' Council.**
6. **The Chair of the Council Administration Committee shall be the Deputy Speaker of Students' Council and shall carry out the duties of the Speaker in the absence of the Speaker of Students' Council.**

9 Proxies and Councillor-Designates

1. **Any Councillor may appoint up to one Students' Union member, in their faculty, at a time to attend to their duties of Students' Council on their behalf. The Councillor may appoint either:
 - a. **A Proxy, which may be appointed for one (1) meeting of Students' Council at a time; or**
 - b. **A Councillor-Designate, which may be appointed for up to one (1) trimester at a time and shall be able to attend and participate fully on all Committees and Boards that the Councillor sits.****
2. **A Proxy will, for the meeting of their appointment, have all the rights and responsibilities of the Councillor who appointed them, but shall not be permitted to sit on committees or boards.**
3. **A Councillor-Designate will, for the duration of their appointment, have all the rights and responsibilities of the Councillor who appointed them.**
4. **A Councillor-Designate shall be allowed to appoint a Proxy, but shall not be allowed to appoint an additional Councillor-Designate.**
5. **A Councillor who has designated a proxy retains access to all resources that they would otherwise be entitled.**
6. **A Councillor shall submit written notice and introduction of their Councillor-Designate to be included in the Order Paper or Late Additions.**

10 Conduct of Meetings

1. **Quorum of Students' Council is a majority of its current voting membership.**
2. **Where legislation does not contradict it, Robert's Rules of Order shall be observed at all meetings of Students' Council.**

11 Legislation

1. Students' Union Bylaws

- a. are directives perpetually requiring and/or prohibiting action on the part of the Students' Union;
- b. are adopted, amended, or rescinded by two simple majority votes or readings of Students' Council occurring not less than seven days apart; and
 - i. Where the second reading changes to bylaw must be written by Bylaw Committee before being approved by Students' Council.
- c. do not expire.

2. A Students' Union political policy

- a. is a directive to the Executive Committee dictating on what issues Students' Union advocacy efforts should be directed;
- b. shall be explicitly tied to Policy Committee;
- c. requires the Executive Committee to submit an implementation plan to the standing committee to which it is tied;
- d. prohibits any person from representing any opinion divergent from Students' Union political policy as being the opinion of the Students' Union;
- e. is not binding on the Students' Union except as noted;
- f. is adopted, amended, or rescinded on two simple majority votes of Students' Council held not less than seven days apart; and
 - i. Where the second reading changes to political policies must be written by Policy Committee before being approved by Students' Council.
- g. shall expire every three (3) years, but may be renewed by a simple majority vote of Students' Council.

3. Students Union Budgets

- a. are directives of the Students' Union outlining the income and expenditures of the organization; and
- b. are adopted by two simple majority votes or readings of Students' Council occurring not less than seven days apart; and

- a. five (5) permanent members of Students' Council, and
 - b. all members of Students' Council except the Speaker and the General Manager.
6. The Nominating Committee consists of
 - a. five (5) members of Students' Council;
 - b. the Vice President (Academic); and
 - c. the Vice President (External).
7. Voting membership of legislative committees shall be closed membership of only elected members of Students' Council or their designates.
8. Notwithstanding any provision in this bylaw, legislative committees may appoint non-voting members to themselves by passing regulations to this effect as part of their standing orders.
9. Non-voting members of legislative committees
 - a. are not entitled to move, second, or vote on motions of legislative committees,
 - b. are not entitled to chair legislative committees, and
 - c. do not count towards quorum of legislative committees.

13 Chairs of Legislative Committees

1. Each legislative committee shall be chaired by a member of that legislative committee elected by the voting members of that legislative committee using the following procedure:
 - a. Balloting shall be conducted by preferential balloting, in which each voter shall rank their choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
 - b. A candidate shall require a majority of voters to indicate them as the first choice in order to be elected.
 - c. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
 - d. A section of a voter's ballot shall be considered spoiled where
 - i. that voter has indicated the same number for more than one (1) candidate; or
 - ii. that voter has not included the number one (1) next to any candidate; or

- iii. that voter has indicated more than one (1) number next to the same candidate; or
 - iv. that voter has used non-consecutive numbers.
- e. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
 - f. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
 - g. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
 - h. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes **shall be eliminated** by a random or quasi-random method selected by the Speaker of Students' Council.
 - i. The process set out in this section shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious.
 - j. Where "None of the Above" is declared victorious, no candidates shall be declared victorious.
2. The Chair of the Council Administration Committee shall be a permanent member of the Council Administration Committee.

14 Quorum of **Legislative** Committees

1. The Audit Committee, and the Bylaw Committee each have a quorum of four (4) members.
2. The Policy Committee, the Nominating Committee, and the Finance Committee each have a quorum of five (5) members.
3. The Council Administration Committee has a quorum of three (3) permanent members.

15 Functioning of **Legislative** Committees

1. **Legislative** Committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
 - a. May to August; and
 - b. September to December; and
 - c. January to April.
2. No meeting of a **legislative** committee shall occur unless:
 - a. every quorum-counting member of the **legislative** committee has received at least seventy-two hours notice of the meeting; or
 - b. every quorum-counting member of the **legislative** committee consents to the meeting taking place.
3. **Legislative** committees may adopt such standing orders as do not conflict with legislation.
4. The Speaker, and through them Chairs of **legislative** committees, shall have access to sufficient administrative support to ensure the proper functioning of **legislative** committees, including but not limited to
 - a. the creation and publication of agendas for committee meetings;
 - b. the creation and publication of minutes for committee meetings;
 - c. the booking of meeting rooms;
 - d. the duplication of required documents; and
 - e. access to Students' Union archives.
5. Any permanent member of a **legislative** committee may designate any member of students' council or their Councillor-Designate as their proxy for any portion of the councillor's term, provided that their proxy fulfills the eligibility requirements to serve on the **legislative** committee in question.
6. Every **legislative** committee named at the introductory meeting shall hold a meeting before the first meeting of its Students' Council in order to
 - a. elect a Chair; and

- b. set initial standing orders; and
 - c. set a meeting schedule for its first trimester.
- 7. Voting members may be permitted to teleconference/videoconference in to **legislative** committee meetings, at the discretion of the chair, except under conditions in which the committee is in camera. For in camera portions of a **legislative** standing committee meeting, the meeting must take place in person.

16 Written Reports

1. Chairs of **legislative** committees shall draft and submit written reports to Students' Council, outlining the activity of their committee, before the last meeting of each trimester.
2. The report tabled for the last meeting of the elected term shall include required transition documentation.
3. Each report shall include the following items, at a minimum:
 - a. Activities of that committee during the trimester; and
 - b. A general summary of decisions, recommendations and motions made under the authority of that committee; and
 - c. The presumptive schedule for the coming semester, if applicable.
4. The transition documentation for the final trimester shall include, at a minimum:
 - a. An outline of the committee structure and function; and
 - b. The general responsibilities of the Chair; and
 - c. Future tasks or objectives that should be considered by the incoming committee; and
 - d. Advice to the incoming chair.

17 Mandates of **Legislative** Committees

1. The Audit Committee
 - a. shall review any Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
 - b. shall investigate breaches of contract with the Students' Union;
 - c. shall monitor the use of all Faculty Association Membership Fees and Faculty Membership;
 - d. shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;

- e. shall monitor the Finance Committee's allocation of the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, and the Refugee Student Fund;
- f. shall annually select the Students' Union auditor
- g. shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- h. shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- i. shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- j. shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- k. shall review all expenditures made on Students' Union credit cards;
- l. shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- m. has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

2. The Bylaw Committee

- a. shall draft bylaws as required by Students' Council;
- b. shall draft referendum and plebiscite questions as required by Students' Council;
- c. shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other standing committee; and
- d. has the power to make alterations to Students' Union bylaws that do not alter the meaning of the bylaws in question. question.
- e. shall review recommendations of the Discipline, Interpretation and Enforcement (D.I.E.) Board by the end of the first August following the ruling's release.

3. The Council Administration Committee

- a. has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;

- b. shall make recommendations to Students' Council on the structure of Students' Council and committees;**
- c. shall oversee the Speaker and the Chief Returning Officer of the Students' Union;**
- d. shall oversee the progress of Students' Council's legislative agenda;**

4. The Finance Committee

- a. shall recommend budgets to Students' Council as required by Students' Union legislation;**
- b. shall make recommendations to Students' Council on alterations to the Students' Union operating budget;**
- c. shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation;**
- d. shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council;**
- e. shall regulate and approve the methods used by the Registrar's Office in disbursement and appeal of the Access Fund;**
- f. shall make grants and has the authority to set an implement policy regarding the disbursal of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;**
- g. shall oversee, review, and approve as necessary the contracts and agreements between the Students' Union and Dedicated Fee Unit organizations as outlined in the Bylaw 6000 schedule;**
- h. shall conduct an annual financial review of each Operational Dedicated Fee Units as outlined in Bylaw 6200;**
- i. has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group;**
- j. may delegate the granting of funds where the Finance Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting;**
- k. may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student**

Involvement Endowment Fund and/or external sources, as outlined in Finance Committee Standing Orders;

- l. shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- m. may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.
- n. The Finance Committee may establish such rules and procedures as may be necessary for the fulfillment of its mandate and may delegate this authority as it deems necessary.

5. The Nominating Committee

- a. shall solicit and review applications from Students' Union members for student-at-large representative positions on General Faculties Council and its subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- b. shall recommend to Council the appointment of undergraduate students-at-large to serve on General Faculties Council subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- c. shall recommend to Council the appointment of undergraduate students to serve on General Faculties Council when seats remain vacant after a election;
- d. has authority to determine the criteria and application process for student positions appointed by Students' Council.

6. The Policy Committee

- a. shall make recommendations to Students' Council on Students' Union political policy;
- b. shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
- c. shall receive reports from the Students' Union Executive Committee on advocacy activities and evaluate their effectiveness; and
- d. can make editorial changes to all political policy.

7. **Legislative** committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.

8. Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.

18 Conflict-of-Interest

1. No person shall use a Students' Union position that they hold to further personal business interests.
2. No person may hold a Students' Union position who
 - a. is party to any contract or agreement with the Students' Union, **accepting** contracts or agreements directly relating to that person's employment by the Students' Union; or
 - b. has any interest in a contract or agreement with the Students' Union, **accepting** contracts or agreements directly relating to that person's employment by the Students' Union.
3. Does not apply to any person by reason only
 - a. of the receipt of any properly-approved honorarium, commission, or allowance from the Students' Union;
 - b. of being a non-executive member of any registered student group which has any contract or agreement with the Students' Union; or
 - c. of the sale of goods or services to the Students' Union in the ordinary course of business, at competitive prices, and in accordance with Students' Union procedures.
4. No member of Students' Council shall vote on a motion relating to a student group or organization of which they are a member unless that organization is a faculty association.
 - a. Membership in an organization shall be defined as
 - i. regular meeting attendance and voting and/or speaking privileges at meetings; or
 - ii. holding office within that organization
5. If a councillor has a conflict of interest and votes on a motion in Students' Council or any one of its standing committees
 - a. they will report that immediately to the Speaker of the Association
 - b. if unreported, any member of Students' Council may send a petition to DIE Board within four (4) months or before the conclusion of the

session of Students' Council, whichever is longer. Petitions made are subject to Bylaw 1500.

6. In extraordinary circumstances a member of council should be allowed to retroactively change their vote to an abstention in the case of a conflict of interest. This would be done through a motion to Students' Council. Any member of Students' Council will have an option to petition DIE Board on the narrow issue of what constitutes extraordinary circumstances.
7. Neither any member of the Students' Union Executive Committee nor the Chief Returning Officer of the Students' Union shall apply for a remunerated position with the Students' Union unless the selection of that position is ratified by Students' Council.

19 Nominations to University Bodies

1. The four individuals nominated by the Students' Union to the University of Alberta Senate shall be
 - a. the Students' Union Vice President (External), and
 - b. three members of the Students' Union, selected by Students' Council, after receipt from the recommendation of the Nominating Committee.
2. The two individuals nominated as ex-officio representatives of the Students' Union to the University of Alberta General Faculties Council shall be
 - a. the Students' Union Vice President (Academic), and
 - b. the Students' Union Vice President (Student Life).
3. The two individuals nominated by the Students' Union to the University of Alberta Board of Governors shall be
 - a. the Students' Union President, and
 - b. the Undergraduate Board of Governors Representative.
4. The Undergraduate Board of Governors Representative shall be elected at the same time and in the same fashion as the Students' Union President and Vice Presidents.
5. The Undergraduate Board of Governors Representative shall have access to sufficient administrative resources for the discharge of their duties.

20 Vacancy Petitions

1. Immediately following the by-election period for Students' Council, as outlined in Bylaw 2400, the office of Discover Governance, with the assistance of the Chief Returning Officer, shall create a Vacancy Petition form for all faculties with vacancies

and disseminate the form broadly, including to the Faculty Association in which the vacancy is held.

2. The Vacancy Petition form, to be filled out by the candidate, shall include:
 - a. the name, e-mail, faculty, and ID number of the candidate seeking to fill the vacancy; and
 - b. a signed acceptance of the petition by the candidate; and
 - c. a signed letter for the candidate from their faculty confirming that they are in good academic standing under University regulations; and
 - d. a list of nominators including the names, faculties, years, signatures, and student identification numbers; and
 - e. a copy of Bylaw 100(20); and
 - f. a link to the Vacancy Petition webpage.
3. In order for the petition to be declared valid, the candidate must collect a greater number of signatures from nominators than either 3(a) or 3(b), whichever is lower:
 - a. the voter turnout percentage in their vacant faculty during the last general Students' Council election in which a candidate ran; or
 - b. the mean voter turnout percentage for the last three (3) general Students' Council elections.
4. The Vacancy Petition form for Open Studies students shall include all requirements mentioned in (2) with the exception of collecting nominators' signatures.
5. The completed Vacancy Petition shall be submitted to the Office of Discover Governance upon its completion for validation of nominators, if applicable.
6. The first valid Vacancy Petition submitted for a given faculty will trigger a seven (7) day period after which no other petitions will be received per vacant seat.
7. If no other valid Vacancy Petitions are received within the seven (7) day period, the successful candidate shall be declared a Councillor for the vacant seat for the remainder of that term.
8. If two or more candidates submit valid Vacancy Petitions for the same seat during the seven (7) day period outlined in (6), the candidate with the most signatures at the end of this period shall be the winner.
 - a. Any candidate shall be allowed to retrieve their petition during the seven (7) day waiting period to collect more signatures, so long as the final petition is re-submitted by 5:00pm on the last business day prior to the deadline.
 - b. In the event of a tie in the number of signatures, the Chief Returning Officer shall determine the winner by flipping a coin or other

random-chance tie-breaking method in the presence of the Deputy Returning Officer or a member of the Office of Discover Governance.

9. Individuals that are ineligible to submit Vacancy Petitions include:
 - a. any member of Students' Council; or
 - b. the Speaker of Students' Council; or
 - c. the Chief Returning Officer or Deputy Returning Officer; or
 - d. any student who ran during the previous general election or by-election and lost to none of the above; or
 - e. any student who has previously used this mechanism in the last 365 days.
10. The period for Vacancy Petitions to be submitted shall be from the first business day following the fall by-election to February 1 of the subsequent year.
11. The Office of Discover Governance, with the assistance of the Chief Returning Officer, shall create and maintain a Vacancy Petition webpage to list the current status of all vacant Students' Council seats:
 - a. the link to this webpage shall be included in the Vacancy Petition package; and
 - b. this webpage shall be maintained with regular updates, deadlines and other relevant information; and
 - c. at a minimum, the number of packages submitted in each faculty shall be updated daily during the seven (7) day deadline period.

21 Attendance Regulations

1. Attendance is defined as attending for at least one (1) roll call of attendance.
2. Councillors are expected to attend, send a Proxy or Councillor-Designate, to meetings of Students' Council as minimum expectation of holding office.
3. A Councillor shall have an attendance record of at least 50% of meetings each trimester.
4. Formal attendance percentages shall be calculated for each Councillor at the end of every trimester by the Speaker, and be provided as an information item to Students' Council.
 - a. A leave of absence for elections shall not be accounted into the attendance percentage.

5. Where a Councillor has less than 50% attendance at the end of the trimester, they shall be declared in contravention to this Bylaw and be automatically removed as a member of Students' Council.
 - a. This regulation shall only apply at the end of the Spring/Summer and Fall trimesters.
6. The contravening Councillor shall be able to appeal their removal to D.I.E. Board within three (3) business days of their removal, based on extenuating circumstances at the Board's discretion, including those listed below:
 - a. Personal circumstances including medical, emotional, mental, or family emergencies; or
 - b. Academic program requirements, where evidence of mandatory evening or overnight commitments is provided confirming conflict with meeting these attendance requirements; or
 - c. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.
7. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.
8. During the appeal proceedings, the Speaker shall attend the hearing to provide the official attendance record and field any questions of the Board.
9. Should the D.I.E. Board approve the appeal of the contravening Councillor, that Councillor shall be re-appointed immediately.
10. The contravening councillor's seat shall not be replenished until the three (3) day appeal period has passed or the subsequent appeals process has been exhausted.
11. The Speaker shall present and e-mail these regulations at the first meeting of Students' Council each trimester.
12. Bylaw 100, Section 21 shall take effect starting May 1, 2017 and this clause shall expire thereafter.

22 Legislative Committee Attendance Regulations

1. Attendance of standing committees is defined as attending for at least one (1) roll call of attendance.
2. Councillors are expected to attend, send another Councillor as proxy, or appoint a Councillor-Designate to standing committee meetings as a minimum expectation of holding a seat on a given standing committee.

3. Where a Councillor meets the following criteria for three (3) regularly scheduled meetings, they shall be automatically removed from that standing committee:
 - a. Fails to attend; and
 - b. Fails to provide a formal document to the committee's chair, prior to the start of the meeting, including their written thoughts on all agenda items listed.
4. The committee minute template shall include a criteria in the attendance portion indicating whether the formal document listed in 3(b) was sent by any member.
5. In the event that an individual meets the aforementioned criteria the Chair, or any other member, shall contact the Speaker indicating:
 - a. The name of the Committee; and
 - b. The name of the Councillor; and
 - c. The minute documents showing the Councillors' absence and failure to provide a written statement.
6. Following verification of the information provided, the Speaker shall declare the seat vacant.
7. Any councillor removed from a committee shall be able to be re-nominated and re-appointed.
8. The Speaker shall inform all members of Students' Council of these regulations at the start of each Students' Council year and at the time of appointment of vacant seats.
9. Bylaw 100, Section 22 shall take effect starting May 1, 2017 and this clause shall expire thereafter.

23 No Force or Effect

1. Any decision of Students' Council that is in conflict with federal or provincial statute or with the Common Law is of no force or effect.

Bylaw 100 Schedule B

Short title: Schedule governing Oversight, Ad hoc, and Operational Committees.

1 Definitions

1. **In this schedule:**

a. "Oversight Committees" shall:

- i. be committees whose mandate is general with applicability to a breadth of the Students' Union; or
- ii. be committees that provide recommendation on internal and external Students' Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic; and
- iii. have open voting membership; and
- iv. be recurring; and
- v. have their mandate, function, governance, and regulations within this Schedule; and
- vi. Be created, approved, or formalized by one (1) simple majority vote of Students' Council; and
- vii. Be eliminated by two simple majority votes of Students' Council occurring not less than seven days apart; and

b. "Ad hoc committees" shall:

- i. Be committees whose mandate is narrow surrounding a particular topic, initiative, project or investigation; or
- ii. Be committees who are expected to be short term; and
- iii. May be referred to as "task forces"; and
- iv. Have open voting membership; and
- v. Expire at a designated time not to exceed one year; and
- vi. have their mandate, function, governance and regulation within this Schedule; and
- vii. be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.

c. "Operational committees" shall:

- i. Be committees whose mandate is to serve a specific operational function of the Students' Union.
- ii. Have open voting membership; and

- iii. Shall be recurring; and
 - iv. have their mandate, function, governance and regulation within this Schedule; and
 - v. Be created, approved, formalized or eliminated by a simple majority vote of Students' Council or the Executive committee.
- d. "Closed membership" means the voting membership of that committee shall include only elected members of Students' Council or their designates.
- e. "Open membership" means the voting membership of that committee may include elected member of Students' Council, unelected Students' Union members, or both.
- f. "Elected members of Students' Council" means:
 - i. the President of the Students' Union,
 - ii. a Vice President of the Students' Union,
 - iii. the Undergraduate Board of Governors Representative,
 - iv. Students' Councillors.
- g. "Students' Union Member" means any undergraduate student who is registered in a has paid their Students' Union fees.
- h. "Students' Council" means the Council of the Students' Union, University of Alberta, as constituted by statute of the province of Alberta;
- i. "Students' Union" means the Students' Union, University of Alberta, as incorporated by statute of the province of Alberta; and
- j. "Executive committee" means the committee outlined in Bylaw 1100.

2 Governance

1. The Bylaw 100 Schedule B shall:
 - a. outline the structure, function, and mandate of oversight, ad hoc and operational committees;
 - b. be amended by a simple majority vote of Students' Council.
 - c. be amended by a simple majority vote of the Executive committee where explicitly indicated.
 - d. be subject to the regulations of Bylaw 100.
 - e. Where there is disagreement between this schedule and any Students' Union bylaws the bylaws shall take precedence.

3 Committee Structure

Oversight Committees shall:

- i. be committees whose mandate is general with applicability to a breadth of the Students' Union; or
- ii. be committees that provide recommendation on internal and external Students' Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic; and
- iii. have open voting membership; and
- iv. be recurring; and
- v. have their mandate, function, governance, and regulations within this Schedule; and
- vi. Be created, approved, or formalized by one (1) simple majority vote of Students' Council; and

"Ad hoc committees" shall:

- vii. Be committees whose mandate is narrow surrounding a particular topic, initiative, project or investigation; or
- viii. Be committees who are expected to be short term; and
- ix. May be referred to as "task forces"; and
- x. Have open voting membership; and
- xi. Expire at a designated time not to exceed one year; and
- xii. have their mandate, function, governance and regulation within this Schedule; and
- xiii. be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.

"Operational committees" shall:

- xiv. Be committees whose mandate is to serve a specific operational function of the Students' Union.
- xv. Have open voting membership; and

- xvi. Shall be recurring; and
- xvii. have their mandate, function, governance and regulation within this Schedule; and
- xviii. Be created, approved, formalized or eliminated by a simple majority vote of Students' Council or the Executive committee.

2. Voting membership of oversight, ad hoc, and operational committees shall have open membership.
3. Notwithstanding any provision in this schedule or Bylaw 100, oversight, ad hoc, and operational committees may appoint non-voting members to themselves by passing regulations to this effect as part of their standing orders.
4. Non-voting members of oversight, ad hoc, and operational committees
 - a. are not entitled to move, second, or vote on motions of oversight, ad hoc, and operational committees.
 - b. are not entitled to chair oversight, ad hoc, and operational committees, and
 - c. do not count towards quorum of oversight, ad hoc, and operational committees.

4 Oversight Committee Membership

5 Ad Hoc Committee Membership

6 Operational Committee Membership

7 Chairs of Oversight, Ad Hoc, and Operational Committees

3. Each oversight, ad hoc, and operational committee shall be chaired by a member of that committee elected by the voting membership of that committee using the following procedure:
 - a. Balloting shall be conducted by preferential balloting, in which each voter shall rank their choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
 - b. A candidate shall require a majority of voters to indicate them as the first choice in order to be elected.
 - c. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
 - d. A section of a voter's ballot shall be considered spoiled where

- i. that voter has indicated the same number for more than one (1) candidate; or
 - ii. that voter has not included the number one (1) next to any candidate; or
 - iii. that voter has indicated more than one (1) number next to the same candidate; or
 - iv. that voter has used non-consecutive numbers.
- e. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
- f. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
- g. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
- h. Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the Speaker of Students' Council.
- i. The process set out in this section shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious.
- j. Where "None of the Above" is declared victorious, no candidates shall be declared victorious.

8 Quorum of Oversight, Ad Hoc, and Operational Committees

1. All committees defined under this schedule shall have a quorum of 50% of the voting membership plus one.

9 Functioning of Oversight, Ad Hoc, and Operational Committees

2. Oversight, ad hoc and operational committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
 - a. May to August; and
 - b. September to December; and
 - c. January to April.
3. No meeting of a oversight, ad hoc and operational committee shall occur unless:
 - a. every quorum-counting member of the oversight, ad hoc and operational committee has received at least seventy-two hours notice of the meeting; or
 - b. every quorum-counting member of the oversight, ad hoc and operational committee consents to the meeting taking place.
4. Oversight, ad hoc and operational committees may adopt such standing orders as do not conflict with legislation.
5. The Speaker, and through them Chairs of oversight, ad hoc and operational committees, shall have access to sufficient administrative support to ensure the proper functioning of oversight, ad hoc and operational committees, including but not limited to
 - a. the creation and publication of agendas for committee meetings;
 - b. the creation and publication of minutes for committee meetings;
 - c. the booking of meeting rooms;
 - d. the duplication of required documents; and
 - e. access to Students' Union archives.
6. Any permanent member of a oversight, ad hoc and operational committee may designate any member of Students' Council or their Councillor-Designate as their proxy for any portion of the councillor's term, provided that their proxy fulfills the eligibility requirements to serve on the oversight, ad hoc and operational committee in question.
7. Voting members may be permitted to teleconference/videoconference in to oversight, ad hoc and operational committee meetings, at the discretion of the chair, except under conditions in which the committee is in camera. For in camera portions of a oversight, ad hoc and operational committee meeting, the meeting must take place in person.

10 Written Reports

1. Chairs of oversight, ad hoc and operational committees shall draft and submit written reports to Students' Council, outlining the activity of their committee as requested by Students' Council or the Executive committee.

2. Chairs of oversight, ad hoc and operational committees may draft and submit written reports to Students' Council at any time.

11 Mandates of Oversight Committees

12 Mandates of Ad Hoc Committees

13 Mandates of Operational Committees

14 Relationship with Students' Council and Legislative Committees

1. Oversight, ad hoc, and operational committees have the authority to make recommendations to Students' Council on matters related to their mandate but not explicitly set out in the this schedule
2. Should the matter fall into the designated, legislative function of a legislative committee, the oversight, ad hoc, or operational committees in question shall instead make its recommendation to that legislative committee.
3. Students' Council has the authority to require recommendations from oversight, ad hoc, and operational committees on matters related to their mandates but not explicitly set out in this schedule.

15 Oversight, Ad Hoc and Operational Committee Attendance Regulation

1. Oversight, ad hoc, and operational committees have the authority to implement the attendance regulations as outlined in Bylaw 100(22), at the committees' discretion, as part of their standing orders.
2. The implemented attendance regulations shall not be more strict than those outlined in Bylaw 100(22).