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**Tuesday, April 25, 2017**

**NREF 2 001**

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**ORDER PAPER (SC 2017-00)**

**2017-00/1      SPEAKERS BUSINESS**

**2017-00/1a      Election of a Speaker**

Application Information will be distributed at the meeting.

**2017-00/2      PRESENTATIONS**

**2017-00/2a      Introduction to Robert's Rules of Order - Presented by the Students' Union.**

**2017-00/3      EXECUTIVE COMMITTEE REPORT**

**2017-00/4      BOARD AND COMMITTEE REPORT**

**2017-00/5      OPEN FORUM**

**2017-00/6      QUESTION PERIOD**

**2017-00/7      BOARD AND COMMITTEE BUSINESS**

**2017-00/8      GENERAL ORDERS**

**2017-00/8a      Approval of Students' Council 2017-18 Meeting Schedule**

Please see SC 17.00-01

**2017-00/8b      Nomination to Council Committees**

Audit Committee(7)

Bylaw Committee(7)  
Council Administration Committee(5)  
Finance Committee(7)  
Nominating Committee(5)  
Policy Committee(6)

Please see SC 17-00.02

**2017-00/9**

**INFORMATION ITEMS**

## **Tentative Schedule for Students' Council 2017/18**

### ***Spring/Summer***

Tuesday, May 2, 2017  
Tuesday, May 16, 2017  
Tuesday, May 30, 2017  
Tuesday, June 13, 2017  
Tuesday, June 27, 2017  
Tuesday, July 11, 2017  
Tuesday, July 25, 2017  
Tuesday, August 8, 2017  
Tuesday, August 22, 2017

### ***Fall***

Tuesday, September 5, 2017  
Tuesday, September 19, 2017  
Tuesday, October 3, 2017  
Tuesday, October 17, 2017  
Tuesday, October 31, 2017  
Tuesday, November 7<sup>1</sup>, 2017  
Tuesday, November 21, 2017  
Tuesday, December 5, 2017

### ***Winter***

Tuesday, January 9, 2018  
Tuesday, January 23, 2018  
Tuesday, February 6, 2018  
Tuesday, February 13<sup>2</sup>, 2018  
Tuesday, February 27, 2018  
Tuesday, March 13, 2018  
Tuesday, March 27, 2018  
Tuesday, April 10, 2018

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<sup>1</sup>Did not skip a week to accommodate for Fall Reading Week

<sup>2</sup>Did not skip a week to accommodate for Winter Reading Week

## **Students' Council Board and Committees Mandate**

This section provides a brief overview of Council's Board and Committee structure as written in Bylaw 100 Section 17. Please consult with Bylaw 100 for more information.

### **Audit Committee (7 members)**

- a. shall review any Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
- b. shall investigate breaches of contract with the Students' Union;
- c. shall monitor the use of all Faculty Association Membership Fees and Faculty Membership;
- d. shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;
- e. shall monitor the Finance Committee's allocation of the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, and the Refugee Student Fund;
- f. shall annually select the Students' Union auditor
- g. shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- h. shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- i. shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- j. shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- k. shall review all expenditures made on Students' Union credit cards;
- l. shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- m. has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

### **Bylaw Committee (7 members)**

- a. shall draft bylaws as required by Students' Council;
- b. shall draft referendum and plebiscite questions as required by Students' Council;
- c. shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other standing committee; and has the power to make, to Students' Union bylaws, alterations that do not alter the meaning of the bylaws in question.
- d. shall review recommendations of the Discipline, Interpretation and Enforcement (D.I.E.) Board by the end of the first August following the ruling's release.

**Council Administration Committee (5 members)**

- a. has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
- b. shall make recommendations to Students' Council on the structure of Students' Council and standing committees;
- c. shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
- d. shall oversee the progress of Students' Council's legislative agenda;

**Finance Committee (7 members)**

- a. shall recommend budgets to Students' Council as required by Students' Union legislation;
- b. shall make recommendations to Students' Council on alterations to the Students' Union operating budget;
- c. shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation;
- d. shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council;
- e. shall regulate and approve the methods used by the Registrar's Office in disbursement and appeal of the Access Fund;
- f. shall make grants and has the authority to set an implement policy regarding the disbursal of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;
- g. shall oversee, review, and approve as necessary the contracts and agreements between the Students' Union and Dedicated Fee Unit organizations as outlined in the Bylaw 6000 schedule;
- h. shall conduct an annual financial review of each Operational Dedicated Fee Units as outlined in Bylaw 6200;
- i. has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group;
- j. may delegate the granting of funds where the Finance Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting;

- k. may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources, as outlined in Finance Committee Standing Orders;
- l. shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- m. may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.
- n. The Finance Committee may establish such rules and procedures as may be necessary for the fulfillment of its mandate and may delegate this authority as it deems necessary.

**Nominating Committee (5 members)**

- a. shall solicit and review applications from Students' Union members for student-at-large representative positions on General Faculties Council and its subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- b. shall recommend to Council the appointment of undergraduate students-at-large to serve on General Faculties Council subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- c. shall recommend to Council the appointment of undergraduate students to serve on General Faculties Council when seats remain vacant after an election;
- d. has authority to determine the criteria and application process for student positions appointed by Students' Council.

**Policy Committee (6 members)**

- a. shall make recommendations to Students' Council on Students' Union political policy;
- b. shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
- c. shall receive reports from the Students' Union Executive Committee on advocacy activities and evaluate their effectiveness; and can make editorial changes to all political policy.

Standing committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.

Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.