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**Tuesday, June 16, 2015**

**NREF 1 001**

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**ORDER PAPER (SC 2015-04)**

**2015-04/1      SPEAKERS BUSINESS**

**2015-04/1a      Announcements - The next meeting of the Students' Council will take place on Tuesday June 30, 2015 at 6.00pm in NREF 1-001.**

**2015-04/2      PRESENTATIONS**

**2015-04/3      EXECUTIVE COMMITTEE REPORT**

**2015-04/4      BOARD AND COMMITTEE REPORT**

**2015-04/5      QUESTION PERIOD**

**2015-04/6      BOARD AND COMMITTEE BUSINESS**

**2015-04/7      GENERAL ORDERS**

**2015-04/8      INFORMATION ITEMS**

**2015-04/8a      Revisions to the SU Operating Policy, approved June 11, 2015.**

Please see SC 15-04.01

**2015-04/8b      Revisions to Finance Committee Standing Orders, approved June 8, 2015.**

Please see SC 15-04.02

- 2015-04/8c** Nominating Committee Summary Report.  
Please see SC 15-04.03
- 2015-04/8d** Finance Committee Summary Report.  
Please see SC 15-04.04
- 2015-04/8e** VICE PRESIDENT ACADEMIC Report.  
Please see SC 15-04.05
- 2015-04/8f** VICE PRESIDENT OPERATIONS & FINANCE Report.  
Please see SC 15-04.06
- 2015-04/8g** VICE PRESIDENT STUDENT LIFE Report.  
Please see SC 15-04.07

## SC 15-04.01

## Operating Policy Manual

Revision as of 15:46, 4 May 2015 (edit)

Admin

← Older edit

Latest revision as of 13:44, 10 June 2015 (edit)

(undo)

Cody.bondarchuk

## Line 650:

## A pregnant employee who has been employed by the Students' Union for at least 52 consecutive weeks is entitled to 15 weeks of maternity leave without pay.

## Maternity leave may begin at anytime within 12 weeks before the estimated due date and at the latest on the birth date.

- ## The employee must give at least 6 weeks of written notice of the date **she** will start **her** maternity leave. The employee may be required to provide a medical certificate that estimates the date of birth.

- ### An employee who has a health condition related to **her** pregnancy may begin leave without giving 6 weeks notice but must provide a certificate that confirms that **she is** unable to work due to the health-related condition.

- ## A pregnant employee must take at least six weeks of leave after the birth of **her** child.

- ### If an employee wants to return to work early, **she** must provide a medical certificate stating that **she is** able to return to work.

- ## If a pregnant employee has not been employed for 52 consecutive weeks, **she** may apply for a health-related leave.

## Full-Time employees are entitled to salary and benefits for the waiting period prior to Employment Insurance benefits taking effect.

## Employees who are part of the Group Benefits Plan may choose to continue their benefits during their maternity leave but must pay the full cost of the premiums. Employees must advise the Human Resources Manager in writing if they would like to continue these benefits.

## Line 662:

## Parental leave must begin and be completed within 52 weeks after the birth or adoption.

## The employee must give at least 6 weeks of written notice of the date they will start their parental leave.

- ### A birth **mother** may take parental leave immediately after maternity leave ends and does not need to give notice of starting the parental leave.

## Line 650:

## A pregnant employee who has been employed by the Students' Union for at least 52 consecutive weeks is entitled to 15 weeks of maternity leave without pay.

## Maternity leave may begin at anytime within 12 weeks before the estimated due date and at the latest on the birth date.

+ ## The employee must give at least 6 weeks of written notice of the date **they** will start **their** maternity leave. The employee may be required to provide a medical certificate that estimates the date of birth.

+ ### An employee who has a health condition related to **their** pregnancy may begin leave without giving 6 weeks notice but must provide a certificate that confirms that **they are** unable to work due to the health-related condition.

+ ## A pregnant employee must take at least six weeks of leave after the birth of **their** child.

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## Employees who are part of the Group Benefits Plan may choose to continue their benefits during their maternity leave but must pay the full cost of the premiums. Employees must advise the Human Resources Manager in writing if they would like to continue these benefits.

## Line 662:

## Parental leave must begin and be completed within 52 weeks after the birth or adoption.

## The employee must give at least 6 weeks of written notice of the date they will start their parental leave.

+ ### A **parent who has given** birth may take parental leave immediately after maternity leave ends and does not need to give notice of starting the parental leave.

### If an employee cannot give the required 6 weeks notice due to health-related reasons or circumstances related to an adoption, they must give written notice as soon as possible. The employee may be required to provide a certificate that confirms the health-related condition or the adoption.

- ## If both parents are employed by the Students' Union and intend to share the parental leave, they may not take the parental leave at the same time.

- ## Full-Time employees are entitled to salary and benefits for the waiting period prior to unemployment insurance taking effect. This does not apply if a birth **mother** has also taken maternity leave.

## Employees who are part of the Group Benefits Plan may choose to continue their benefits during their parental leave but must pay the full cost of the premiums. Employees must advise the Human Resources Manager in writing if they would like to continue these benefits.

## Employees must give written notice of intent to return at least 4 weeks before the end of the leave period to which they are entitled or 4 weeks before the date on which the employee has previously specified as the end of their leave period, whichever is earlier. Omission of notice to return to work will be considered a resignation.

### If an employee cannot give the required 6 weeks notice due to health-related reasons or circumstances related to an adoption, they must give written notice as soon as possible. The employee may be required to provide a certificate that confirms the health-related condition or the adoption.

+ ## If both parents are employed by the Students' Union and intend to share the parental leave, they may not take the parental leave at the same time.

+ ## Full-Time employees are entitled to salary and benefits for the waiting period prior to unemployment insurance taking effect. This does not apply if a **parent who has given** birth has also taken maternity leave.

## Employees who are part of the Group Benefits Plan may choose to continue their benefits during their parental leave but must pay the full cost of the premiums. Employees must advise the Human Resources Manager in writing if they would like to continue these benefits.

## Employees must give written notice of intent to return at least 4 weeks before the end of the leave period to which they are entitled or 4 weeks before the date on which the employee has previously specified as the end of their leave period, whichever is earlier. Omission of notice to return to work will be considered a resignation.

## Latest revision as of 13:44, 10 June 2015

Operating policy acts as a standing directive from the Executive Committee to the organization and outlines policies and procedures that all employees, volunteers, members of Students' Council and departments of the Students' Union are expected to follow.

It shall be expected that department-specific operating policies are maintained by the head of the department in consultation with Core Management and the Executive Committee.

## 1 General

### 1.1 Alterations to Operating Policy

- a. Operating policies may be created, amended, suspended, or retired by either the Executive Committee or Students' Council.
  - i. Any alterations approved by the Executive Committee shall be reported to Students' Council.
- b. Individuals may make requests for policy reviews to the Executive Committee. Requests which must include a statement of the reasons as to why a policy review should be conducted.
- c. Responsibility for the effective administration of the operating policy manual shall rest with the Vice President (Operations & Finance).
- d. The Executive Coordinator, under the guidance and direction of the Vice President (Operations & Finance), shall be responsible for ensuring that:
  - i. an up-to-date policy manual is made publicly available and easily accessible by both members and employees of the Students' Union;
  - ii. outdated versions of the operating policy manual are appropriately archived;
  - iii. the operating policy manual is formatted in a consistent and presentable manner; and

**SC 15-04.02****Finance Committee Standing Orders**

Revision as of 10:14, 11 June 2015 by [Cody.bondarchuk](#)

(diff) ← [Older revision](#) | [Latest revision \(diff\)](#) | [Newer revision](#) → (diff)

## 1 Mandate

1. A committee known as the Finance Committee shall exist in order to
  - a. oversee the disbursement of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund;
  - b. grant funds in support of student groups;
  - c. distribute bursaries from the Access Fund, and allow for an appeals mechanism;
  - d. recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council in accordance with Bylaw 100 of the University of Alberta Students' Union;
  - e. recommend a budget for the Access Fund to Students' Council on or before April 30 of each year;
  - f. establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources,
  - g. shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee;
  - h. establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta;
  - i. recommend to Students' Council a budget for the Students' Union as outlined in the bylaws and other legislation;
  - j. recommend to Students' Council on expenditures of the funds from Project Allocations; and
  - k. recommend to Students' Council on legislation dealing with Students' Union finances as delegated by Students' Council.

## 2 Start-Up

1. The first meeting of the Finance Committee shall be coordinated through the Speaker of Students' Council prior to the first meeting of the Students' Council of the University of Alberta Students' Union.
2. The agenda of the first meeting must include, but is not limited to:
  - a. Election of a chair;
  - b. Approval of standing orders for the Finance Committee;
  - c. Approval of summer meeting schedule.

## 3 Membership

1. Students' Council shall define the voting membership of the Finance Committee.
2. The Finance Committee shall, at its discretion, recommend to Students' Council the removal of a voting member who has been absent, without proxy, for at least three consecutive meetings.
3. If a voting member is failing to perform his or her duties as stipulated in these standing orders, the Finance Committee may recommend to Students' Council that this member be dismissed.
4. The Students' Union Senior Manager of Services, or their representative, and one (1) representative from the Office of the Dean of Students, shall be considered non-voting members of the committee.

## 4 Chair

1. The Chair of the Finance Committee must be elected from the voting membership of the Finance Committee.
2. The Chair may be dismissed at any meeting of the Finance Committee by a majority vote, whereupon the

Finance Committee would immediately elect a new Chair.

3. In the event that a Chair resigns from the Finance Committee, they also vacate their position as Chair.
4. The Chair's responsibilities shall include, but are not limited to:
  - a. Providing a location for each meeting of the Finance Committee;
  - b. Moderating debates at each meeting of the Finance Committee;
  - c. Responding to questions from Finance Committee members in a timely fashion;
  - d. Assigning duties to members of the Finance Committee, in order for the Committee to fulfill its mandate.
  - e. Preparing and distributing agenda packages in the following manner:
    - i. Emailing a preliminary copy to committee members at least one day prior to the meeting.
    - ii. Providing paper copies at the committee meeting of the comprehensive agenda package which includes any late additions.
5. In the event that the Chair is absent at a meeting of the Finance Committee, a voting member shall be elected to serve as interim Chair for the duration of the meeting.

## 5 Meetings

1. All meetings of the Finance Committee, except for the first meeting, shall be
  - a. Coordinated by the Chair on an as-needed basis, provided that members are given 72 hours' notice;
  - b. Five voting members of the Finance Committee may call a meeting, provided that members are given at least 72 hours' notice;
  - c. The Finance Committee may call a meeting, without notice, provided that there is unanimous consent from all voting members of the Finance Committee.
2. Quorum of the Finance Committee shall be five (5) voting members.
3. Chair is responsible to secure a location for each meeting.

## 6 Record

1. The Finance Committee must have a written record of its votes and proceedings.
2. The Chair shall periodically report to Students' Council on the following:
  - a. attendance of members and guests;
  - b. any decisions made by the Finance Committee acting under authority delegated to it by Students' Council;
  - c. any recommendations made by the Finance Committee to Students' Council;
  - d. any standing orders adopted by the Committee.

## 7 Proxies

1. Voting members of the Finance Committee may delegate a proxy to a meeting of the Finance Committee by providing written notice of such to the Chair at least two hours prior to the meeting.
2. In order to be eligible to serve as a proxy, an individual must be either a voting member of Students' Council or designated as a long-term proxy as per Students' Council Standing Orders.
3. An individual may only be designated as a proxy once per meeting of the Finance Committee.
4. Elected members of the Finance Committee are unable to be designated as proxies.

## 8 Campus Recreation Enhancement Fund

1. Funds from the Campus Recreation Enhancement Fund Dedicated Fee Unit shall:
  - a. Be distributed to undergraduate students, student groups, and for the purpose of ensuring that programs, equipment, and facilities offered by the University of Alberta's Campus Recreation remain of high quality, diverse, convenient, accessible, and affordable to undergraduate students.
  - b. Not be used for

- i. Funding projects that are receiving other Students' Union funding
- ii. Transportation;
- iii. Supplementing University of Alberta staff wages;
- iv. Awards;
- v. Volunteer appreciation.
- c. Not be allocated in such a way that more than one quarter of the funds available in the Campus Recreation Enhancement Fund is allocated to any one project or recipient.
- d. Allocated on an annual basis and shall not be allocated to commitments extending beyond one year from the time of granting.
- e. Fund recipients must provide receipts or other proof that the granted money was used for the purpose stated in the relevant application if requested by the Finance Committee.
2. The Chair of Finance Committee shall serve as a voting member on the Campus Recreation Enhancement Fund Committee.

## 9 Guiding Principles of the Golden Bear and Panda Legacy Fund

1. Funds from the Golden Bear and Panda Legacy Fund Dedicated Fee Unit shall be distributed to University of Alberta varsity athletic teams and the Athletics Department for the purposes of saving and stabilizing varsity athletic teams and promotion of varsity athletics.
2. Fund recipients must provide receipts or other proof that the granted money was used for the purpose stated in the relevant application if requested by the Finance Committee. Finance Committee Standing Orders

## 10 Operation of the Golden Bear and Panda Legacy Fund

1. The Golden Bear and Panda Legacy Fund Committee shall be responsible to administer the advertisement, receipt, review, and recommendation of grant amounts.
2. The Golden Bear and Panda Legacy Fund Committee shall consist of seven voting members, including:
  - a. two (2) University Athletic Board members;
  - b. one (1) University Athletic Board student executive member;
  - c. one (1) Students' Union Executive member;
  - d. one (1) Students' Union Councillor, selected from Finance Committee;
  - e. two (2) students-at-large, selected by Nominating Committee; and
  - f. one (1) staff member or designate from the Department of Athletics as the chair and a nonvoting member.
3. Quorum of the Golden Bear and Panda Legacy Fund Committee shall be four (4) voting members, and must include at least one (1) Students' Union representative and one (1) University Athletic Board member.
4. The first meeting of the Golden Bear and Panda Legacy Fund Committee, which shall take place each May, will be called by the President of the University Athletic Board.
5. The Golden Bear and Panda Legacy Fund Committee shall operate according to Finance Committee Standing Orders to be reviewed annually and updated by November 30, where necessary.
6. The Golden Bear and Panda Legacy Fund Committee shall recommend funding allocations to Finance Committee by March 1 of each year for ratification by May 1, and disbursement by November 1 of the same year.
7. Proceeding with funding recommendations received by Finance Committee after March 1 will be subject to the discretion of Finance Committee.
8. The fund shall be distributed such that:
  - a. 50% of the fund will be used as a corporate sponsorship of the Department of Athletics;
  - b. 30% of the fund will be allocated to projects and special events; and
  - c. 20% of the fund would be kept in a reserve fund.
9. The criteria for the evaluation of funding applications shall include:
  - a. that applicants be required to match the amount of a grant for any given project;
  - b. disclosure of all other sources of revenue for any given project, including funding from the University of Alberta, the Green & Gold Athletics Society, support groups, and funds raised by teams or student groups applying for funding;

- c. serious consideration with regards to the degree in which a project benefits the student population, which may be in the form of an opportunity to participate in the event as a spectator, volunteer, official, or participant;
  - d. priority given to applications relating to the hosting of events;
  - e. priority given to applications with a long-range plan or vision for the development of a project;
  - f. that applications are complete with all information requested by the Golden Bear and Panda Legacy Fund Committee;
  - g. consideration with regards to the degree of support and opportunities for development that funding will provide, including evidence that teams are working cooperatively with support groups and with the Green & Gold Athletic Society; and
  - h. that funding for travel by teams to the same event in consecutive years is not permitted.
10. Critical information, such as the addition or cancellation of varsity teams or programs, will be disclosed along with funding recommendations to Finance Committee.
  11. Funding from the Golden Bear and Panda Legacy Fund Dedicated Fee Unit that cannot be distributed by the Finance Committee will be kept in the Golden Bear and Panda Legacy Fund reserve.

## 11 Refugee Student

1. The Refugee Student Fund Dedicated Fee Unit, administered by the Student Refugee Program Fund Board, shall be used for the support of four undergraduate refugee students at the University of Alberta selected by the World University Service of Canada Refugee Student Sponsorship Committee and consisting of
  - a. one refugee student in his/her first year of study;
  - b. one refugee student in his/her second year of study;
  - c. one refugee student in his/her third year of study; and
  - d. one refugee student in his/her fourth year of study.
2. The Student Refugee Program Board (SRPB) shall allocate from the total fee collected an amount equivalent to the current HUB 4-bedroom residence rate, to be distributed to the student in his/her first year of study for the cost of housing for the first 12 months of their stay.
3. The SRPB shall allocate 3% of the remaining amount after the allocation in §27 to be distributed to the WUSC Local Committee for various administrative duties throughout the year, provided that a budget for these activities is forwarded to the SRPB.
4. The SRPB shall allocate 2% of the remaining amount after the allocation in §27 to the WUSC SRP Contingency Fund.
5. During their four year tenure, each SRP student shall receive the total amount that is collected by the dedicated fee unit during their first year of sponsorship, minus the various costs associated with §27, §28 & §29. Specifically, this amount shall be disbursed as follows:
  - a. In his/her first year: 66% of the remaining amount after the allocation in §27
    - i. the student shall receive an amount totaling to 39% of the remaining amount after the allocation in §27 that is dispersed in equal monthly installments for the first six months;
    - ii. the student shall receive an amount totaling to 27% of the remaining amount after the allocation in §27 that is dispersed in equal monthly installments for the last six months;
  - b. In his/her second year: 16% of the remaining amount after the allocation in §27;
  - c. In his/her third year: 7% of the remaining amount after the allocation in §27; and
  - d. In his/her fourth year: 6% of the remaining amount after the allocation in §27.
6. Where a SRP student requires more than the amount allotted in §30, or requires a different payment scheme, this shall be decided by two-thirds majority by the SRPB. The SRPB shall submit a report detailing funds dispersed at the next Students' Union Finance Committee Meeting immediately following such disbursement of funds.

## 12 Guiding Principles of Student Group Granting

1. The Student Group Granting processes shall strive to:
  - a. Provide funding for groups and events that shall strive to benefit the wider campus community;

- b. Target funding to groups and events that shall benefit the maximum possible number of University of Alberta students;
- c. Target funding for student groups for unmet student group needs;
- d. Provide funding to student groups who demonstrate initiative in finding funding for themselves through other (non-granting) sources;
- e. Complement existing University of Alberta student group grant programs.
- f. Provide support to undergraduate student groups in concert with the Student Engagement Grant for University and graduate student groups.

### 13 Student Group Granting Committee

1. The Finance Committee shall delegate its authority to deliver student group grants to the Student Group Granting Committee.
2. The Student Group Granting Committee shall disburse funds from the Students' Union Student Group Granting Program and the University of Alberta Student Engagement Fund.
3. The voting membership of the Student Group Granting Committee shall consist of the following Students' Union representatives:
  - a. Two (2) students who are undergraduate Executive members of student groups on campus as selected by Student Group Services.
  - b. The Students' Union Vice President (Operations and Finance) or their representative.
  - c. The Students' Union Vice President (Student Life) or their representative.
4. The non-voting membership of the Student Group Granting Committee shall consist of the following University of Alberta representatives:
  - a. The Student Affairs Officer, Office of the Dean of Students, or their representative.
  - b. A member of the University of Alberta Senate, or their representative.
  - c. A staff member of the University of Alberta Student Services
  - d. Two representatives selected by the Graduate Students' Association
5. The non-voting membership of the Student Group Granting Committee shall consist of:
  - a. The Manager of Student Group Services; and
  - b. A Student Group Services Coordinator.
6. The Manager of Student Group Services shall serve as chair of the Student Group Granting Committee. The Coordinator of Student Group Services shall serve as the secretary of the Student Group Granting Committee.
7. Quorum of the Student Group Granting Committee shall consist of the chair, and four (4) other members, including at least one representative each from the University of Alberta, the Students' Union, and the Graduate Students' Association. In absence of attendance at the meeting, submission of granting scores may count towards quorum.
8. In the event that the Chair is absent at a meeting of the Student Group Granting Committee, the meeting shall be rescheduled to a later date when quorum may be reached.

### 14 Student Group Granting Eligibility

1. In order to be eligible to receive grants from the University of Alberta Students' Union's Student Group Granting Program, a student group must:
  - a. Be fully registered with Student Group Services, and University of Alberta Students' Union as an undergraduate group;
  - b. Demonstrate a benefit not only to their own group, but to the campus community as a whole;
  - c. Not have any outstanding financial issues with the University of Alberta or the University of Alberta Students' Union;
  - d. Demonstrate a need for funding in the future, as retroactive granting is not permissible;
  - e. Submit an application that was composed by a member of the Executive who is an undergraduate student;
  - f. Provide reasonable estimates of event expenses, and provide the Granting Committee with a budget of anticipated costs;

- g. Complete the Student Group Services grant application form in full, before the application deadline. Late applications shall not be accepted.;
  - h. Provide proof of a valid bank account;
  - i. Complete University of Alberta event risk management approval with the Office of the Dean of Students.
2. In order to be eligible to receive grants from the University of Alberta Student Engagement Fund, a student group must:
    - a. Be fully registered with Student Group Services and the University of Alberta, The Students' Union, or the Graduate Students' Association.
    - b. Must not apply for funds relating to academic or for-credit activities.
    - c. Demonstrate a benefit not only to their own group, but to the campus community as a whole.
    - d. Not have any outstanding financial issues with the University of Alberta or the University of Alberta Students' Union.
    - e. Demonstrate a need for funding in the future, as retroactive granting shall not be permitted.
    - f. Provide reasonable estimates of event expenses, and provide the Granting Committee with a budget of anticipated costs.
    - g. Complete the Student Group Services grant application form in full, before the application deadline. Late applications shall not be accepted.

## 15 Student Group Grant Categories

1. All Student Group grants shall fall within one of four (4) following categories such that they are a:
  - a. Start-up Grant, where:
    - i. A student group is in the first two (2) years of its existence;
    - ii. A student group has not previously received a Start-Up grant.
    - iii. The maximum Start-up Grant funding received by any student group is \$450.00.
    - iv. A student group is registered with the University of Alberta and Students' Union.
  - b. Re-Start Grant, where:
    - i. A student group is registered with the University of Alberta and Students' Union.
    - ii. A student group has not previously received a Re-Start grant in the past three (3) years.
    - iii. The maximum Re-Start grant funding received by any student group is \$250.00.
  - c. Event or Conference Grant, where:
    - i. A student group may be registered at any level with the University of Alberta, Students' Union, or Graduate Students' Association.
    - ii. A student group may receive up to 50% of the entire event/conference expenses for approved items.

## 16 Student Group Granting Criteria

1. A student group is eligible to receive a maximum of \$2000 per academic year (May-April), unless:
  - a. Two (2) or more executive members of the student group commit to attending the Alberta Student Leadership Conference, at which time the student group may be eligible to receive a maximum of \$4000.
2. A student group may apply any number of times and for any combination of granting categories in each granting session until their annual maximum limit is reached.
3. A group may apply only for the amount of funds remaining in their annual limit, and any requests over this limit shall be reduced.
4. A student group may apply for event funding up to six (6) months in advance if a reasonable estimate of their actual event expenses can be provided.
5. A student group must not make purchases from organizations closely connected or related to the student group, or the student group's individual members, unless prior arrangements have been made with Student Group Services.
6. A student group must not apply for, or use, Student Group Granting funds to:

- a. Obtain alcohol and related items;
- b. Obtain illegal substances;
- c. Obtain prizes;
- d. Distribute or sponsor scholarships or bursaries;
- e. Pay wages or staff expenses
- f. Contribute to fundraisers that benefit external agencies, causes, or organizations without directly benefiting group members or the wider campus community.

## 17 Requirements for Student Groups Receiving Funding

1. A student group must pick up their grant cheques within fifteen (15) business days of being notified that they have received funding, unless the group makes alternative arrangements.
2. A student group must complete a granting report, which
  - a. Shall be completed by a deadline provided by Student Group Services staff, or an approved extension;
  - b. Meets the expectations of the Student Group Services staff;
  - c. Must be written and submitted by an undergraduate student member of the student group's executive.
3. A student group that fails to submit a grant report shall face appropriate consequences, which may include:
  - a. Removal of student group privileges on campus;
  - b. Denial of future grant requests;
  - c. Cancellation of group registration on campus;
  - d. Other measures as deemed necessary by the Student Group Services staff.

## 18 Student Group Granting Committee Reporting Requirements

1. The Chair of the Student Group Granting Committee shall provide minutes of the each Student Group Granting Committee meeting to the Finance Committee within two (2) weeks of the meeting's occurrence.

## 19 Access Fund

1. The Finance Committee shall ensure that the Access Fund operates according to the University of Alberta Student Financial Services Supplementary Bursary Policy
2. The Finance Committee shall review the University of Alberta Student Financial Services Supplementary Bursary Policy annually and review any changes to the policy to ensure the Access Fund is being operated in the best interests of students.
3. The funds available each year shall be divided between the projected number of granting sessions upon the recommendation of the Student Financial Services staff.
4. The maximum bursary allowed per student is \$3,000.00 per academic year (September 1 - August 31).
5. The maximum lifetime limit allowed per student is \$6,000.00.
6. Student who opt out of the Access Fund will forever be ineligible for the Access Fund
7. The Finance Committee will ensure the Decision Review process outlined in the University of Alberta Student Financial Services Supplementary Bursary Policy is a fair appeal process to students in extraordinary situations.
8. The Access Fund shall accept donations from outside sources through donations made to the University of Alberta.
9. Any money not granted in a given disbursement period shall be carried over to the next disbursement period. At the end of the Access Fund year (August 31), any money not granted shall be put into the internal reserve.
10. Access Fund awards not claimed within thirty (30) days of the end of the semester in which they were awarded shall be cancelled and returned to the bursary fund.
11. Finance Committee members are ineligible to receive Access Fund bursaries in the current council year during their term of service.

## 20 Guiding Principles of Students' Union Awards

1. Students' Union Awards exists for the purpose of recognizing excellence in student and professor involvement in the campus community using funds from external sources and from the Student Involvement Endowment Fund, subject to the following conditions:
  - a. not more than eight and one half percent of the balance of the Student Involvement Endowment Fund is spent in this fashion in any one year;
  - b. no single award has a value greater than two thousand five hundred dollars;
  - c. no award is awarded to a member of the Executive Committee or the Finance Committee, or a full-time permanent salaried employee of the Students' Union;
  - d. no monetary award is awarded to any person who was not an undergraduate student registered in the Winter semester directly preceding disbursement in the Fall;
  - e. no person receives more than one monetary award in a single year;
  - f. no monetary award is awarded to a person with financial holds as ascribed by the University of Alberta or the University of Alberta Students' Union; and
  - g. no monetary award is awarded to a person who does not meet the minimum GPA requirement of 1.8 over the previous fall/winter semesters of the academic calendar.
2. Financial need will be considered when selecting award recipients, using the following criteria:
  - a. Allowable expenses will equal the Canada Student Loans limits plus 25%;
  - b. Students are not expected to contribute a minimum level of summer savings;
  - c. Part-time Earnings: Full-time students are not expected to work. No exemption shall be given to the part-time earnings students make; and
  - d. Assessment of financial need is at the discretion of the Awards Adjudication Committee.

## 21 Students' Union Awards Adjudication Committee

1. The Finance Committee shall delegate its authority to select Students' Union Involvement Awards, the Students' Union Award for Excellence, Student Group Awards, and the Students' Union Award for Leadership in Undergraduate Teaching (collectively referred to as "Students' Union Awards") recipients to the Awards Adjudication Committee.
2. The Awards Adjudication Committee shall be composed of:
  - a. A member of the SU Awards permanent staff, as Chair;
  - b. A member of the SU Awards permanent staff, as Secretary;
  - c. A permanent staff member of Student Group Services as a non-voting member; and
  - d. Five (5) undergraduate students.
3. The Secretary of the Awards Adjudication Committee shall be a non-voting member with speaking privileges except in the case of an intractable tie, in which case the secretary shall rule to break it.
4. The Chair of the Awards Adjudication Committee and the Student Group Services representative shall be a non-voting member with speaking privileges.
5. The application, replenishment, and selection process for Awards Adjudication Committee members shall be the responsibility of the Team Lead - Leadership of the Students' Union, or, if the position is unfilled or no longer exists, the Chair of the Awards Adjudication Committee.
6. Appointment of any voting members to the Awards Adjudication Committee must be submitted to the Finance Committee for ratification.
7. Quorum of any meeting of the Awards Adjudication Committee shall be four (4) voting members, and both the Chair and Secretary.

## 22 Operation of Students' Union Awards Adjudication Committee

1. Conduct of Business
  - a. The Finance Committee has the power to create, amend, and eliminate awards in order to properly represent the diversity of involvement on campus and the differing and unique abilities of contributors.
  - b. Recommendations on changes to awards for the following year from the Awards Adjudication Committee shall be made to Finance Committee during their next regularly scheduled meeting directly following awards disbursement.

- c. Creations, amendments and elimination of awards must be in place before the commencement of the advertisement for awards. The Chair of the Awards Adjudication Committee shall advise Finance Committee of the date the awards advertisement will be made public thirty (30) days before advertising commences.
2. Procedure of Application
    - a. The Awards Adjudication Committee shall receive all nominations from those eligible from all available sources. The Awards Administrator shall advertise in order to collect the greatest number of diverse applications.
    - b. Student applications shall adhere to the following format for the selection of awards:
      - i. A personal essay not more than one (1) page in length
      - ii. A résumé (not more than two (2) pages)
      - iii. Two (2) letters of reference
    - c. Awards Adjudication Committee members may not apply for Students' Union Awards. Awards Adjudication Committee members also may not write letters of reference for applicants for Students' Union Awards.
    - d. A student may apply for a maximum of three Students' Union Involvement Awards, but need only to submit one application package.
    - e. The Awards Adjudication Committee shall select award recipients on the basis of their eligibility according to the written descriptions of the awards and application requirements. In case of a disagreement between the Awards Adjudication Committee's internal listing of awards and the advertised descriptions of awards and the description on the application, the description on the application shall take precedence.
    - f. Voting membership on Students' Council or any of its standing committees, with exception of the Finance Committee, or any positions that have been granted by virtue of membership on Students' Council, shall not be a consideration in the selection of award recipients.
    - g. A student shall be entitled to receive only one Students' Union Award for the year in which they applied. A student is ineligible to receive an award previously received, unless otherwise stipulated in the award description.
  3. Selection
    - a. The Awards Adjudication Committee shall be responsible for the selection of Students' Union Awards.
    - b. The Awards Adjudication Committee must keep a written record of all names, criteria, and value of awards it disburses, as well as application procedures for disbursement.
    - c. Selection shall be completed no less than six (6) weeks before awards disbursement each year.
    - d. Selection shall occur over the course of one or more consecutive days in order to allow the proper consideration of all nominees. It shall be expected that Awards Adjudication Committee members shall have read the applicable information before attending the selection meeting.
    - e. Selection shall occur according to a system agreed upon by the Awards Adjudication Committee. The system shall be recorded for posterity and transparency. It is strongly advised that the processes used in the past be reviewed.
    - f. To participate in the making of any final decision, members of the Awards Adjudication Committee must have been present for the entirety of the selection process.
    - g. Award applicants may be considered for awards they had not applied for if they meet the criteria. Award applicants not chosen for one award may be placed back in the running for other awards unconsidered for if they meet the criteria.
    - h. The Awards Adjudication Committee shall select persons from the list of applicants and shall submit the names of those selected to the Finance Committee for ratification prior to October 1 of that year.
  4. Confidentiality
    - a. Only members of the Awards Adjudication Committee shall be present during selection deliberations.
    - b. The entirety of the deliberation meetings shall be considered de facto in-camera sessions.

## 23 Coca-Cola Student Achievement Awards

1. Notwithstanding Standing Orders, the Coca-Cola Student Achievement Awards are open to all undergraduate and graduate students of the University of Alberta.





## NOMINATING COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: June 01<sup>st</sup> 2015

Time: 6.00 pm

2015 – 2016

### Motions

1.	<i>RAHMAN/DUAN moved to approve the agenda for June 01, 2015 as tabled.</i>	<i>CARRIED 6/0/0</i>
2.	<i>XU/DUAN moved to approve the minutes for May 18, 2015 as tabled.</i>	<i>CARRIED 6/0/0</i>
3.	<i>WANG moved to appoint Jeffry Kockikuzhyil to the chancellor search committee.</i>	<i>CARRIED 6/0/0</i>



## FINANCE COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: June 08<sup>th</sup> 2014

Time: 6.02 pm

2015 – 2016

<b>Motions</b>		
1.	<i>PACHES/ALEX KWAN moved to approve the agenda for June 08, 2015 as amended.</i>	<i>CARRIED 7/0/0</i>
2.	<i>FLAMAN/LEWIS moved to approve the minutes for May 11, 2015 as tabled.</i>	<i>CARRIED 7/0/0</i>
3.	<i>BONDARCHUK/FLAMAN moved to change the spring/summer meetings of the Finance Committee to the following: June 08, June 22, July 06, August 03, and August 17.</i>	<i>CARRIED 7/0/0</i>
4.	<i>BONDARCHUK/PACHES moved upon the recommendation of the Team Lead, Leadership to change Finance Committee Standing Orders with regards to the Students' Union Awards as amended.</i>	<i>CARRIED 7/0/0</i>
5.	<i>BONDARCHUK/ALEX KWAN moved upon the recommendation of the Director, Student Life to change Finance Committee Standing Orders with regards to the Access Fund as presented.</i>	<i>CARRIED 8/0/0</i>
6.	<i>BONDARCHUK/FLAMAN moved to invite the Team Lead, Leadership to give a presentation to the Finance Committee.</i>	<i>CARRIED 8/0/0</i>
7.	<i>BONDARCHUK/PACHES moved to amend Finance Committee Standing Orders to replace "Senior Manager of Services" in Committee Membership with "Director of Student Life".</i>	<i>CARRIED 8/0/0</i>
8.	<i>ALEX KWAN/LEWIS moved to adjourn the meeting.</i>	<i>CARRIED 8/0/0</i>



June 15th, 2015

To: Council

Re: VPA Report

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Dear Council,

I'll be in Vancouver for the Society for Teaching and Learning in Higher Education (STLHE) conference, and I'm really looking forward to some of the sessions around teaching and learning, grading and assessment, and learning outcomes. I'll be attending with our University Governance and Advocacy Advisor, as well as a few other instructors here at the University of Alberta.

Here is a report on my duties to date:

#### 1. Be BookSmart

I took some time over the past two weeks to run our content for the Be BookSmart campaign by the University Libraries and SUBprint. They had a few edits to help tighten up language, and are also reviewing how they can market the services they provide for students as well. Both groups were really into seeing students pay less for their academic materials, which was excellent.

I'll be circulating a letter to all instructors before the end of the month encouraging them to consider the following strategies:

1. Allow the use of older editions of the textbook for your class.
2. Design a copyright regulation compliant coursepack customized to your curriculum, which are often cheaper than textbooks. [You can order a Coursepack here.](#)
3. Assign journal articles accessible through the Libraries, rather than a textbook. [Submit your class reading list](#) for persistent links to available e-resources that you can share with your students, at no additional cost.
4. Link students with less expensive alternate materials, where possible, on your [course website](#) and syllabus.
5. Order textbooks 6-8 weeks before classes start as late orders have rush shipping and additional handling fees that are passed directly to your students.
6. Encourage your students to visit the Libraries to borrow your course textbook. If the Libraries don't currently own your course textbook, [submit a request](#) that it be purchased and put on reserve for your course.

I'm circulating it to instructors at the end of month so that it reaches them over 8 weeks before textbooks and other materials need to be in the Bookstore's shelves, giving instructors time to change strategies if needed. We'll continue to appreciate those instructors who have their own strategies for lowering the burden through our [Be BookSmart Award and teaching honor roll!](#)

#### 2. University Standing Committees



No University standing committees met over the past two weeks.

### 3. General Faculties Council

There were three meetings of GFC standing committees last week: the Academic Standards Committee Subcommittee on Standards, Replenishment Committee and Academic Planning Committee.

At ASC SOS, a certificate in biomedical research for Science students in FoMD programs like neuroscience or biochemistry was discussed, alongside modifications to the Dental Hygiene program to replace our diploma program to a degree program. This will alleviate the burden the program places on students in their second and third years as dental hygiene students. Three certificates were also presented from Education for early childhood, adolescent literacy and digital learning. Finally, the Faculty of Extension proposed changes to their bridging program for students without a strong background in English. I'm currently trying to figure out if the SU can play a role in this issue outside of advocacy.

RC was a simple meeting to appoint members onto GFC Executive Committee and GFC Nominating Committee. Refilling the undergraduate seat went really smoothly thanks to applications from GFC Student Caucus!

I attended APC as a proxy for President Khinda, which was exciting as I've rarely been in a meeting with so much representation from the different senior administrative offices. Here a motion to rescind the Law FMF by the Registrar's Office passed unanimously, and will continue forward to the Board. New M. Sc programs in Audiology and Urban and Regional planning were presented and approved, alongside the graduate student professional development plan.

### 4. COFA

My most recent conversations with Faculty Associations occurred with the Business Students' Association, the Medical Students' Association and the Interdepartmental Science Students' Society. Oddly enough, all of those Faculty Associations alongside the Augustana Students' Association are undergoing internal reviews of how they operate, akin to the SU's Governance Review Task Force.

### 5. Council

Attended CAC last week and enjoyed the discussion around Council jackets and where to spend our money as a group. Council engagement and connecting with constituents seemed to be the primary focuses, so I'm looking forward to what gets proposed as a plan of action on these tasks!

At our next Policy meeting, I'll be motioning to approve the first principles for a new Experiential Learning policy, which I'll then bring to Council for a motion and discussion.

### 6. Student Group Policies

In light of the cancellation of Geer Week for 2016, VP Kwan and I will likely be meeting with the University to develop a clearer policy around student group policies come Fall.



Thanks so much for your time, and looking forward to the next report.

All the best,

Fahim Rahman

(Electronically submitted)

June 16, 2015

**To:** Students' Council

**Re:** Report to Students' Council

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Hello Council!

It has been an incredibly busy two weeks for me! I am confident in saying I have now hit my stride and am not so lost day-to-day with this job, and I still love every single minute of it!

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### **Washroom Signage Consultation**

I attended the first in a series of consultation meetings held by the University Facilities and Operations department on washrooms. This meeting included four main discussion points:

- Signage of all gender/barrier free single-unit washrooms on campus
  - It was determined that there is a need for change, as the current signage is not appropriate for the existing function of the washroom. Signage does have to be consistent, and will affect the entire time, so time will be taken to propose some potential designs going forward. Signage used by MacEwan, SAIT, and UCalgary were used as examples during the discussion. We also have to look into the addition of child-friendly and accessibility symbols on the signage.
- Alberta Building Code changes
  - This was presented as a long shot, as it can be difficult to change building code, and many sufficient reasons need to be given before the government will consider revision. It was recommended that this be put to the side as we are still addressing how to make advancements in washroom inclusivity work within the existing framework. Regardless, research is being compiled by the Students' Union on the specifics of our building code, compared to British Columbia and Ontario and how post-secondary schools in other provinces address limitations.
- Gender-inclusive change rooms in VVC
  - It was brought forward by both F&O and the SU that there is an immediate need for places to change when non-gender binary students attend the recreation facilities and fitness centre. Currently, no appropriate alternative exists to the male and female change areas in the Van Vliet Complex, so this will be a primary focus for the committee, to pilot a project for inclusive spaces to change.
- Multi-stall all gender washrooms
  - This is largely a project specific to the Students' Union, as most buildings on campus just meet the washroom requirements set out in the Code and constructing additional washrooms would be exorbitantly expensive. It is a long-term project, as not much has been done in terms of research, but a 2012/13 report on inclusive washroom space on campus is being finalized and will likely be available in the fall.

Representatives from The Landing and iSMSS attended the consultation as well, to give their feedback on the discussion points and share their expertise working with communities that use gender-inclusive washrooms. The GSA was also present.

### **Gateway Student Journalism Society Board**

The GSJS Board had its first meeting, and I have been elected Secretary of the Board and part of the HR Committee. I am very excited for these new positions, and hope to help out any way I can to keep The Gateway wonderful!

### **Groceries in SUB**

I have spent the last few weeks collecting data for a grocery proposal to bring to the Students' Union's Business Management Group. This proposal will include the purpose of having groceries on campus, if anyone else does it already, who would benefit from this, where it should be located, what we'll need to get it done, and items that could be stocked. A copy of this report will also be circulated to Council.

As you may know, Vivian and a representative from the LHSA sent around a survey to students, asking what kinds of things they would like to see in terms of groceries on campus. We have received almost 100 responses, and lots of good ideas were presented. This will be included in the proposal; since the primary goal of having groceries on campus would be to benefit students, the first group of people we thought of asking was students.

### **Finance Committee Standing Orders Change**

The new standing orders for Finance Committee are attached as an information item. I will direct your attention to items 19 through 23. We made changes to the Access Fund by cutting it down, as Access Fund is now operated by the Registrar's Office. We still control the funds, and if we ever feel the program could be run better by us, we do have the right to re-assume that responsibility.

The other change involves SU Awards. We have tightened some of the language around choosing an adjudication committee for awards, and cleared up rules and timelines around disbursement. The awards schedule has changed so awards are now applied for in the summer and disbursed in the fall, and this change reflects that officially.

### **Operating Policy Change**

You will also see an attached change to the SU Operating Policy. Executive Committee oversees and changes Operating Policy when necessary, and we are required to report all changes in the policy to Council, so enjoy! This change is fairly minor, and replaces all gendered pronouns in the Maternity and Parental Leave section with gender-neutral pronouns.

### **On a Personal Note**

This summer, my grandparents and cousins are coming to visit me from Prince Edward Island! The cousins are aged 2 to 11, so this weekend my family and I cleaned out our shed and took a bunch of toys



*Office of the* VICE PRESIDENT (OPERATIONS & FINANCE)

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out from storage for them. It was so cool to see all the things we played with when we were younger: a kitchen set, toy vehicles, tiny tables and chairs. I can't believe my siblings and I were that little once! I just wished we cleaned everything out on a Thursday so I could Instagram it.

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Thanks for reading through, and have a wonderful week!

A handwritten signature in black ink, appearing to read "Cody Bondarchuk". The signature is written in a cursive style and is followed by a horizontal line that tapers to a point on the right.

Cody Bondarchuk

P.S. You are all welcome to yell at me if I forget the Councillor discount cards again.

June 16th, 2015

To: University of Alberta Students' Council 2015/2016

Re: Vice President Student Life Council Report

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Hi Council,

I am excited to finally be present for my fourth council meeting! Hurray! On a side note, I have officially convocated and obtained my Bachelor of Science degree, so I guess I am a big kid now...

### **Advocacy**

This week was a little bit crazy for me in terms of dealing with residence concerns. Many student residents are transferring from their winter term contracts into spring/summer contracts. So a lot of miscommunication has occurred between residents and residence services. I spent a few weeks dealing with student resident concerns and was able to help resolve some ambiguity. This also gave me a sense of direction on what to focus on the next few weeks - the **Residence Feedback Form** (previously known as the Residence Complaint Form). I have arranged meetings with the new **Presidents of the Residence Associations**, just to chat about their vision for the upcoming year, as well as concerns regarding their respective residences that I should keep an eye out for this year. So far, I've had the opportunity to chat with **Leila from Lister Hall Students' Association**, **Cody from East Campus Village** and **Rabib from HUB Community Association**. I am looking forward to meet the rest of the Residence Association executives in the next few months! We've agreed that this is a good time to relaunch the form and start collecting student resident feedbacks for future advocacy purposes.

### **Council and Governance**

**Councillor Zhang** and the rest of the CAC team spent a while picking out styles for our council jackets. The options will soon be presented, stay tuned and feel free to join us at our next CAC meeting. We always end up having a great time during the meeting and after!

### **Access and Communications**

This past Monday, **VP Hanwell and I** had the opportunity to meet with the **Executive Director of the Counselling and Clinical Services, Jake**, to talk about partnership in obtaining continuous provincial mental health funding for the next few years. Jake was super enthusiastic and supportive throughout the conversation. He provided us a good overview of the number of

students that used their services and the overall growth in demand for appointments in the past 3 years (a rough estimate of +54%). These numbers were super significant and we are in the progress of getting in touch with the rest of the Executive Directors of respective services/initiatives to obtain a more holistic picture of the growth in general.

I also had the opportunity to get in touch with the **Programs Coordinator from International Student Services**, Anica, to talk about fostering a possible **partnership between the Students' Union and International Transition Orientation** this upcoming August/September. We currently have a meeting scheduled in the following week to talk about some logistics and details of orientation programming. It will be such a wonderful opportunity to have SU representatives present to engage the new students.

### **Student Groups and Associations**

Here is an upcoming opportunity for councillors to be involved in - **November Diabetes Week** (tentatively set to run from **November 2nd-5th** in **SUB**). This event is structured in a similar way as the annual March Health Week. In mid-April, I have been approached by the **Alberta Diabetes Institute and Alberta Diabetes Foundation** to be a part of the planning process. In case you aren't aware, November 14th is International Diabetes Day! The institute is hoping to take this opportunity to engage students-at-large to take part in this awareness campaign. There will be a lot of fun and educational activities happening, such as handing out healthy snacks, awareness brochures, quick diabetes check and more. We have already confirmed a number of partnerships, such as **University Wellness Services, School of Public Health Students' Association, Health Sciences Students' Association, Nutrition and Food Sciences Students' Association, Health and Wellness Movement, and many more to come!** If you would like to be a part of the planning committee, please don't hesitate to let me know.

Attended the **Alberta Pharmacist Students' Association (APSA) and Interdepartmental Science Student Society (ISSS)**'s graduation banquet as a friend and graduated student. The members of the planning committees invested a lot of time and effort into their events and totally deserve a pat on the back! Thank you for the invitations, I had a wonderful time being a part of the celebration. And well done graduates!

### **University**

I ended up sitting through 4 **convocations this spring** (including my own) as the Students' Union representative on stage. It was quite the experience, and I also had the opportunity to mingle with a few Deans, U of A President, Chancellor, Honorary Degree Recipients, Graduate Students and Registrar Administration staff. It brought me a lot of joy to have the opportunity to

congratulate some of my best friends on stage this year. I am excited to see where these bright alumni will go in the future!

**Chancellor, Ralph Young**, extended an invitation to the Students' Union to attend the **Honorary Degree Recipient Reception** on June 10th. It was my pleasure to bring **Councillors Kwan and Thronson** along. We all had an interesting evening together spotting out the people we recognized. It was definitely quite the experience for us to be the youngest three present, and being surrounded by a sea of successful and influential people.

## Events

Last week, **VP Hanwell, Councillors Duan, Kwan, Lewis, K. Wang, and Zhang** were down in Calgary with me for the **Wellness Summit at University of Calgary**. It was a pretty hectic day, but we managed to make it to Calgary safely and just missed a little bit of the keynote speaker. This year's conversation at the summit was focused on taking action in 5 ways:

1. Planning the approach
2. Implementing action
3. Evaluation progress
4. Sustaining efforts
5. Build momentum and support

We had some great conversations during our round table sessions. Now we are just waiting for **Ashley, the Provincial Mental Health Strategy Facilitator** to record these notes electronically, so she can share it with us via email. I am definitely excited to see what others brought up during their discussions. Lastly, we also had the opportunity to meet with the **executive team at the U of C SU**. They gave us a great tour around their building (MacEwan Hall) and treated us to dinner the same night. It was a great experience and we all had a lot of fun!

We also participated in the **Pride Parade on Whyte Ave** this past Saturday! I wanted to thank **VP Bondarchuk** for his hard work and efforts put into organizing a spot for the SU representatives. And thank you **VP Rahman, Councillors Mostafiz, and Thronson** for coming out and supporting pride! It was so much fun marching down Whyte Ave with an enthusiastic crowd. It was such an energetic morning in Edmonton. Hopefully more of you can join us next year!



Thanks for scrolling all the way down to my report! I actually had a lot of fun writing this one :D



Vivian Kwan  
Vice-President Student Life 2015-2016

# Councillor Attendance Records

2015-2016

Attendance

Council Seats (40 total)

Name

15-00-April 27

15-01-May 5

15-02-May 19

15-03-June 2

**Ex-officio Members (6 voting seats)**

President	Navneet Khinda	Y	Y	N	Y
VP Academic	Fahim Rahman	Y	Y	Y	Y
VP External	Dylan Hanwell	Y	Y	N	N
VP Operations & Finance	Cody Bondurchuk	Y	Y	N	Y
VP Student Life	Vivian Kwan	Y	Y	N	N
Undergraduate Board of Governors Rep	Azhar Khan	Y	Y	Y	Y

**Faculty Representation (32 voting seats)**

ALES	Justis Allard	Y	Y	(P)	0.5
Arts	Ben Thronson	Y	Y	Y	Y
Arts	Bo Zhang	Y	Y	Y	(P)
Arts	Jared Burton	Y	Y	Y	0.5
Arts	Victoria Dejong	(P)	Y	Y	Y
Arts	Hannah Schlamp	Y	N	Y	N
Arts	Ben Angus	Y	(P)	Y	Y
Augustana (Faculty)	<b>Vacant</b>				
Business	Robyn Paches	Y	Y	(P)	Y
Business	Ashima Chandan	0.5	Y	0.5	Y
Education	Sam Cheng	0.5	(P)	N	(P)
Education	Omar Yusuf	Y	0.5	Y	0.5
Education	<b>Vacant</b>				
Engineering	Thomas Patrick	Y	0.5	Y	N
Engineering	Jason Wang	(P)	Y	Y	Y
Engineering	Jane Yu	Y	Y	Y	Y
Engineering	Param Singh	N	Y	0.5	N
Law	<b>Vacant</b>				
Medicine & Dentistry	Brandon Christensen	Y	Y	Y	Y
Native Studies	<b>Vacant</b>				
Nursing	Helen Doan	(P)	0.5	0.5	Y
Open Studies	Levi Flaman	Y	Y	Y	Y
Pharmacy	Bryan Hodgson	Y	Y	(P)	Y
Phys Ed & Rec	Alyssa Roussel	Y	(P)	0.5	Y
Saint-Jean (Faculty)	Colin Mackinnon	(P)	Y	(P)	N
Science	Alex Kwan	Y	Y	Y	(P)
Science	Annie (Sudi) Duan	Y	Y	Y	(P)
Science	Donald Ademaj	(Faroq)	Y	Y	Y
Science	Kevin Wang	Y	Y	Y	(P)
Science	Sandy (Xin) Xu	Y	Y	Y	Y
Science	Ahona Mostafiz	Y	Y	Y	Y
Science	Charles Lewis	Y	Y	Y	N

**Ex-Officio Members (2 non-voting seats)**

Speaker	Saadig Sumar	Y	Y	Y	Y
General Manager	Marc Dumouchel	N	N	N	N

*University of Alberta Students' Union*

## STUDENTS' COUNCIL

### VOTES AND PROCEEDINGS

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Tuesday, June 2, 2015

NREF 1 003

#### **ORDER PAPER (SC 2015-03)**

#### **2015-03/1 SPEAKERS BUSINESS**

**2015-03/1a** Announcements - The next meeting of the Students' Council will take place on **Tuesday June 16, 2015 at 6.00pm in NREF 1-001.**

Speaker special orders *Late Additions* item 2015-03/7a onto this meeting's agenda.

#### **2015-03/2 PRESENTATIONS**

#### **2015-03/3 EXECUTIVE COMMITTEE REPORT**

CODY BONDARCHUK, Vice President Operations and Finance – Report.  
NAVNEET KHINDA, Student's Union President – Report.

#### **2015-03/4 BOARD AND COMMITTEE REPORT**

Report from Council Administration Committee (CAC).  
Report from the Board of Governors (BoG).

#### **2015-03/5 QUESTION PERIOD**

#### **2015-03/5a COUNCILOR LEWIS TO VICE PRESIDENT HANWELL:**

“When might we soonest see a proposal for Council to consider the distinct differences between a tuition freeze and a tuition cap and possible first principles to/from Policy Committee?”

Thanks for the question Councillor Lewis, and it is an interesting one with the NDP promising to freeze tuition. Now originally I thought that we may need to change policy to deal with this as we had to advocate against tuition increases during the PC government. That said, I'm confident that our policies are still able to sustain our lobbying efforts as well as one of our previous goals (and my current goal) of renewing the tuition cap. The second last "Be It Resolved" clause instructs us that this is a policy that the SU would like to see:

*BE IT FURTHER RESOLVED THAT the Students' Union –shall advocate that the Government of Alberta legislate a policy on tuition fees that:*  
*a. Provides strict guidance to an institution's ability to set tuition, including annual and ultimate limits on the maximum amount of tuition fees that can be levied on students.*

In terms of the tuition freeze, CAUS will be calling on the government to deliver on this promise, including funding the freeze as well. This ask by LATE ADDITIONS 15-03 TUESDAY JUNE 2, 2015 PAGE 2 CAUS also is in concord with the last clause:

*BE IT FURTHER RESOLVED THAT the Students' Union will not support increasing tuition and will work towards a reduction of any tuition increase at the University of Alberta Board of Governors.*

This is the benefit of creating policy through principles that will stand the change of government and the importance of really thinking through our political policies. I believe that our current policies are very well written and will do a great job outlining the SU's position on tuition regardless of the government of the day.

In short, we actually do make the distinction between the two clauses which puts us in a great place to both advocate for the regulation of tuition while still pushing for the freeze. Hopefully that clears it up, I know I had to make sure that we didn't have to change anything but our lobbying efforts are still clearly articulated and directed by Students' Council from my perspective.

Cheers, Dylan

**2015-03/6 BOARD AND COMMITTEE BUSINESS**

**2015-03/7 GENERAL ORDERS**

**2015-03/7a** FLAMAN/BONDARCHUK MOVE TO amend Standing Orders of Students' Council Paragraph 33(1) to reflect the attached changes.

MOTION CARRIED.

Please see SC 15-03.01

**2015-03/7b** WANG.K/RAHMAN MOVE TO appoint Jeffry Kochikuzhyil to the Joint Committee - Nomination of the Chancellor.

- *Concerns were raised as to why this individual was best suited to*

*the role of Chancellor, and the qualifications which resulted in his selection over the other candidate.*

- *Jeffry Kochikuzhyil has served as a Student's Union Councillor and two terms on Student Senate.*

MOTION CARRIED.

MEETING ADJOURNED AT 6:21 PM.