

STUDENTS' COUNCIL

Tuesday June 9, 2009
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2009-04)

2009-04/1 SPEAKER'S BUSINESS

2009-04/1a Announcements – The next meeting of Students' Council will take place on Tuesday, June 23, 2009

2009-04/2 PRESENTATIONS

2009-04/3 EXECUTIVE COMMITTEE REPORT

2009-04/3a Executive Committee report for May 27, 2009

Please see document SC 09-04.01

Please see document SC 09-04.02

2009-04/4 BOARD AND COMMITTEE REPORTS

2009-04/5 QUESTION PERIOD

2009-04/5a DOLLANSKY- To the VP Operations:

The Vice President (Operations and Finance) explained to Students' Council during the May 26 meeting that the budget for capital improvements had been re-allocated. Could the Vice President Operations and Finance attach a detailed breakdown of the RATT capital changes including how this has changed from documentation presented to BFC in March.

2009-04/6 BOARD AND COMMITTEE BUSINESS

2009-04/7 GENERAL ORDERS

2009-04/7a FENTIMAN/CHIN MOVES TO appoint three (3) members of Students' Council to Budget and Finance Committee.

2009-04/8 INFORMATION ITEMS

2009-04/8a Boards and Committee members

Please see document SC 09-04.03

2009-04/8b Budget and Finance Committee- Report

Please see document SC 09-04.04

2009-04/8c Votes and Proceedings

Please see document SC 09-04.05

Report to Students' Council

2009-2010/BFC02

Budget and Finance Committee

Dear Council,

At the May 27th, 2009 meeting of the Budget and Finance Committee:

The committee approved a change to standing orders to clarify the process of appointing a new chair if the position is vacated.

The committee was provided with a brief budgeting process review document to read at their own discretion.

Most importantly, the committee was provided with the original breakdown (from March 2009) of the capital budget (with Special Projects Reserve inclusions) for Room At The Top improvements. The possibility of reallocating within this capital budget was discussed, specifically to increase the amount allotted for the bar and include improving the flooring. The chair will provide more information to the committee after more cost investigation is provided from the Senior Manager of Food and Beverage and the Senior Manager of Marketing.

Sincerely,

Zach Fentiman

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 7.17	<i>Effective Date:</i> July 26, 1995
<i>Responsibility for Policy:</i>	Executive Committee
<i>Subject Matter</i> - <i>Category:</i>	OPERATING POLICY (GENERAL)
- <i>Specific:</i>	FINANCE
- <i>Topic:</i>	Conferences

Introduction:

Sending representatives of the Students' Union to external conferences can be one of the most effective ways of building relationships with other groups and of obtaining new information or different perspectives which will make our operations more effective. This policy outlines the circumstances under which a conference may be attended, the procedure for obtaining approval, and requirements of the delegate after returning.

Policy:

- 7.17.1 Employees wishing to attend a conference must include the associated costs in the budget of the relevant department, to be approved by Students' Council.
- 7.17.2 Prior to spending any money on a conference, the employee must obtain specific approval from the Executive Committee to attend said conference.
- 7.17.3 Approval from the Executive Committee will be granted only after the employee has submitted a written proposal that includes a summary of the conference and sessions or activities relevant to the Students' Union, the benefits derived from attendance, and a break down of all associated costs.
- 7.17.4 The employee shall take the necessary steps to ensure that all costs are kept to a minimum when making arrangements for both travel and accommodations.
- 7.17.5 Conference requests will only be considered from paid employees of the Students' Union.
- 7.17.6 Upon returning from a conference, the employee must submit a written report to the Executive Committee outlining the benefits of attendance within two weeks of returning from the conference, what impact said attendance will have on the Students'

History:	Ref.	Board/Committee	Date of Council Approval
Created		Executive Committee	July 25/95
	SC 97-06/11b	Executive Committee	Aug. 06/97
	Exec 03/37-5a	Executive Committee	Oct. 08/03
	August 29/07	Executive Committee	September 11/07
	May 27/09	Executive Committee	

Union and a recommendation on attendance in future years. The report will also include actual costs of the conference to the Students' Union, compared against the approved amounts (referred to in 7.17.3). Reports from the Executive Committee will be forwarded to Students' Council for information.

7.17.7 For conferences outside of the City of Edmonton, where meals are not included as part of the registration, a per diem allowance of \$35.00 will be given to each delegate from the Students' Union. This per diem cannot be spent to purchase alcohol.

7.17.8 Where an employee is required to drive their own vehicle substantial distances (over 50km) on work-related business, they shall be reimbursed at the Government of Alberta rate.

History: Created	Date	Board/Committee	Council Approval
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	SC 97-06/11b	Executive Committee	Aug. 06/97
	Exec 03/37-5a	Executive Committee	Oct. 08/03
	August 29/07	Executive Committee	September 11/07
	Nov8/07	Executive Committee	Nov20/07

**Audit Committee
Members 2009-2010**

NAME	POSITION	EMAIL ADDRESS
Harry Chandler	Member	hchandle@ualberta.ca
Jaiman Chin	Chair	jaiman@ualberta.ca
Susan Glenister	Member	gleniste@ualberta.ca
Sean Wallace	Member	sgwallac@ualberta.ca
Caitlin Schulz	Member	ceschulz@ualberta.ca

**The Audit Committee is composed of five councillors.*

**Budget and Finance Committee
Members 2009-2010**

NAME	POSITION	EMAIL ADDRESS
Brittany Kustra	Member	kustra@ualberta.ca
Jaiman Chin	Member	jaiman@ualberta.ca
Zach Fentiman	Chair	fentiman@ualberta.ca
Colten Yamagishi	Member	cyamagis@ualberta.ca

** The Budget Committee is composed of seven voting members of Students' Council.*

**Bylaw Committee
Members 2009-2010**

NAME	POSITION	EMAIL ADDRESS
Vikram Seth	Member	seth1@ualberta.ca
Rachel Dunn	Chair	rsdunn@ualberta.ca
Nhial Tiitmamer Kur	Member	kur@ualberta.ca
Leah Trueblood	Member	vp.academic@su.ualberta.ca

**The Bylaw Committee is composed of five voting members of Students' Council.*

**Council Administration Committee
Members 2009-2010**

NAME	POSITION	EMAIL ADDRESS
Petros Kusmu	Member	kusmu@ualberta.ca

Brittany Kustra	Member	kustra@ualberta.ca
Colten Yamagishi	Member	cyamagis@ualberta.ca
Rachel Dunn	Chair	rsdunn@ualberta.ca
Sangram Hansra	Member	hansra@ualberta.ca

**The Council Administration Committee is composed of five voting members of Students' Council as voting members and the Speaker of Students' Council as a non-voting member.*

Executive Committee Members 2009-2010

NAME	POSITION	EMAIL ADDRESS
Marc Dumouchel	General Manager (non-voting)	marc.dumouchel@su.ualberta.ca
Kory Mathewson	President	president@su.ualberta.ca
Leah Trueblood	Vice President Academic	vp.academic@su.ualberta.ca
Beverly Eastham	Vice President External	vp.external@su.ualberta.ca
Zach Fentiman	Vice President Operations & Finance	vp.operations@su.ualberta.ca
Nick Dehod	Vice President Student Life	vp.studentlife@su.ualberta.ca

Policy Committee Members 2009-2010

NAME	POSITION	EMAIL ADDRESS
Beverly Eastham	Member	vp.external@su.ualberta.ca
Nick Dehod	Member	vp.studentlife@su.ualberta.ca
Leah Trueblood	Member	vp.academic@su.ualberta.ca
Ian Clarke	Chair	iclarke@ualberta.ca
Vikram Seth	Member	seth1@ualberta.ca
Susan Glenister	Member	gleniste@ualberta.ca
Natalie Cox	Member	ncc@ualberta.ca
Adam Zepp	Member	azepp@ualberta.ca

* The Policy Committee is composed of nine voting members of Students' Council.

Grant Allocation Committee Members 2009-2010

NAME	POSITION	EMAIL ADDRESS
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Updated
05/05/2009

Allison Edwards	Member	adedward@ualberta.ca
Jazz Singh	Member	jaskaran@ualberta.ca
Sean Wallace	Member	sgwallac@ualberta.ca
Petros Kusmu	Member	kusmu@ualberta.ca
Zach Fentiman	Member	vp.operations@su.ualberta.ca
Steven Dollansky	Chair	steven.dollansky@su.ualberta.ca
Nick Dehod	Member	vp.studentlife@ualberta.ca

*The Grant Allocation Committee is composed of seven voting members of Students' Council selected by Students' Council, three individuals appointed by the University of Alberta Recreation Action Committee as non-voting members (they will only attend meetings at which grants are being made from the Campus Recreation Enhancement Fund), three individuals appointed by the University of Alberta University Athletics Board as non-voting members (they will only attend meetings at which grants are being made from the Golden Bear and Panda Legacy Fund).

Report to Students' Council

2009-2010/BFC02

Budget and Finance Committee

Dear Council,

At the May 27th, 2009 meeting of the Budget and Finance Committee:

The committee approved a change to standing orders to clarify the process of appointing a new chair if the position is vacated.

The committee was provided with a brief budgeting process review document to read at their own discretion.

Most importantly, the committee was provided with the original breakdown (from March 2009) of the capital budget (with Special Projects Reserve inclusions) for Room At The Top improvements. The possibility of reallocating within this capital budget was discussed, specifically to increase the amount allotted for the bar and include improving the flooring. The chair will provide more information to the committee after more cost investigation is provided from the Senior Manager of Food and Beverage and the Senior Manager of Marketing.

Sincerely,

Zach Fentiman

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday May 26, 2009
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2009-03)

- 2009-03/1 **SPEAKER'S BUSINESS**
Meeting called to order at 6:05pm
- 2009-03/1a Announcements – The next meeting of Students' Council will take place on Tuesday, June 9, 2009
- 2009-03/2 **PRESENTATIONS**
- 2009-03/3 **EXECUTIVE COMMITTEE REPORT**
Leah Trueblood, VP Academic- Oral report
- 2009-03/4 **BOARD AND COMMITTEE REPORTS**
- 2009-03/5 **QUESTION PERIOD**
Point of Order: Fentiman "don't we have question period before general orders?"
Speaker: Point well taken
- 2009-03/6 **BOARDS AND COMMITTEE BUSINESS**
- 2009-03/7 **GENERAL ORDERS**
- 2009-03/7a **FENTIMAN/MATHEWSON MOVED THAT** Students' Council appoint one (1) member to the First Alberta Campus Radio Association Board of Directors.
Nominations: Kusmu
Nominations Closed
Appointed: Kusmu
- 2009-03/7b **MATHEWSON/FENTIMAN MOVED THAT** Students' Council appoint one (1) member to the Alberta Public Interest Research Group Board of Directors.
Nominations: L'Abbe'
Nominations Closed

Appointed: L'Abbe'

2009-03/7c **MATHEWSON/FENTIMAN MOVED THAT** Students' Council appoint one (1) member to the Gateway Student Journalism Society Board of Directors.

Nominations: Dunn

Nominations Closed

Appointed: Dunn

2009-03/7e **FENTIMAN/DOLLANSKY MOVED TO** appoint one (1) member of Students' Council to the Grant Allocation Committee.

Nominations: Dehod

Nominations Closed

Appointed: Dehod

2009-03/7f **DUNN/KUSMU MOVED TO** appoint one (1) member of Students' Council to the Council Administration Committee

Nominations: Hansra

Nominations Closed

Appointed: Hansra

2009-03/7g **CHIN/GLENISTER MOVED THAT** Students' Council appoint one (1) member to the Audit Committee.

Nominations: Cox, Schulz

Nominations Closed

Appointed: Schulz

2009-03/7d **DEHOD/ FENTIMAN MOVED THAT** Students' Council, in accordance with the referendum question passed in the Winter 2009 Executive Election, ratify the Memorandum of Agreement and Understanding between Studentcare.net/works and the Students' Union, and direct members of the Executive Committee to sign the aforementioned memorandum.

Speakers List: Dehod, Dollansky

Motion: CARRIED

DEHOD/SCHULZ MOVED TO adjourn

Motion: CARRIED

Meeting adjourned at 6:50

