

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday, June 24, 2008
Council Chambers 2-1 University Hall

LATE ADDITIONS (SC 2008-05)

- 2008-05/5** **BOARD AND COMMITTEE REPORTS**
- 2008-05/5a** External Policy Committee- Report
Please see document LA 08-05.01
- 2008-05/5b** Council Administration Committee- Report
Please see document LA 08-05.02
- 2008-05/6** **GENERAL ORDERS**
- 2008-05/6b** **DOLLANSKY MOVES THAT** Students' Council appoint (1) member to the Grant Allocation Committee
- 2008-05/6c** **FLATH MOVES THAT** Students' Council appoint (2) members to sit on the Health Centre Advisory Group
- 2008-05/7** **INFORMATION ITEMS**
- 2008-05/7c** Ian Clarke resigns from the Grant Allocation Committee
Please see document LA 08-05.03
- 2008-05/7d** Kristen Flath, VP Student Life- Report
Please see document LA 08-05.04
- 2008-05/7e** Michael Janz, Board of Governors Rep.- Report
Please see document LA 08-05.05
- 2008-05/7f** Supporting documents for presentation item # 2008-05/2c
Please see document LA 08-05.06
- 2008-05/7g** Informational Update for Students' Council
Please see document LA 08-05.07

2008-05/7h

Janelle Morin, President- Report

Please see document LA 08-05.08

2008-05/7i

Steven Dollanksy, VP Operations and Finance- Report

Please see document LA 08-05.09

University of Alberta Students' Union
Report to Students' Council

08-06-24

External Policy Committee

Hello Council:

The External Policy Committee held our second meeting on Tuesday, June 17.

As per committee Standing Orders, we had a political policy implementation presentation by Vice-President Eastham. For each external policy, VP Eastham discussed the current situation of the issue as well as what she would like to accomplish in the area.

During discussion period, we discussed some goals that we would work on during the next year. We also decided to change our July 1, 2008, meeting tentatively to July 3, 2008.

If you want to know in-depth information about our meeting, please review the minutes, and if you have any questions, feel free to ask them.

Jacqueline

University of Alberta Students' Union
Report to Students' Council

08-06-24

Council Administration Committee

Hello Council:

We received an update on the RSS and everything seems to be contingent upon speaker bookings. Madame President will keep us posted. The Vice President Operations and Finance tabled a report outlining the fact that online voting is going according to plan. We should be voting for new council members online in September. Yay efficiency! Madame Speaker will be tabling a form of report about Council Retreat at our next meeting so we can decide any changes we would like to make in regard to the September Council Retreat. It will be in Edmonton-- either SUB or Kristen Flath's yard or something. I spoke about Executive Pay and we are going to be collecting further information on that subject. Our next meeting is Tuesday July 15th at 6PM in 4-20 SUB. If we are not there we are probably in 6-06 SUB.

Thanks,
Governor Janz

June 20, 2008

Hi,

I'm just sending an email to say that I am resigning from the GAC committee as I won't be able to make any of the meetings.

Ian Clarke

Hello Council,

Here is an update on what has been happening the past couple of weeks.

Campus Law Review Committee (CLRC) – I attended a CLRC meeting last week, where we discussed some changes to the residence discipline system and guidelines for decisions in the disciplinary process. The meeting went well and the changes to the residence system were withdrawn until the changes had been clarified and further consultation occurred. With regards to the guidelines for the discipline process, suggestions were put into place for Assistant Dean's to consider where before there were no guidelines for them to follow.

Office of the Dean of Students – The Exec met with the new Dean of Students as well as Jim Bohun and Cheryl Luchknow from his office. It was a great chance to talk with them about what we plan on doing, what they are interested in, and see where our goals align.

Infolink – Johanna Comartin, the manager of InfoLink, will be leaving us over the summer. While we are sad to see her go, we wish her luck in her future travels and studies. We held interviews last week for a new manager and look forward to welcoming a new manager to the position.

ECOS – We have hired a Bike Mechanic for ECOS, Adrian Frey, and are very excited to be getting some more bikes up and working. On Monday I had a meeting with the University about the development bringing in a second Associate Director to ECOS, and the role of that position. Feel free to ask me about it.

Student Life Committees – We had our fourth meeting last week, where we decided on events for WoW and delved further into the organization. We have our Committee Retreat this weekend, which will be a great opportunity to get to know SLC members better. Our Sustainability Advisory Committee has started to look at reusable containers to provide for first-year students for September.

Augustana Trip – The entire Exec made a trip out to Augustana earlier in the month to meet the Exec of the Students' Association. We talked about some goals from both sides and look forward to working together to increase the communication from both campuses.

Health Plan – I dedicated some time over the past couple weeks to looking over previous requests for proposals and what was done with the 2005 health plan. I have revised the Request for Proposals, which I will send out to several providers if the motion passes on Tuesday.

Peregrine Falcons – The falcons are alive and well. The eggs are still being nested upon; we expect them to hatch at anytime.

Please let me know if you have any questions. Ask during council, stop by the office, or send me an email at vp.studentlife@su.ualberta.ca.

Undergraduate Board of Governors Representative Report to Students' Council

Hello Council,

The Board meeting was Friday and it proved to be a pretty tame meeting. Things of note:

- Update on the International strategy (Goal: 15% Intl. Students by 2012). This was a bit concerning to me as I'm not sure that the taxpayers of Alberta and the good folks at Minister Horner's office are on the same page as our Administration.
- Dental School Deposits are going to \$500.
- I'm saddened to note the retirement of Ruth Kelly from the Board of Governors. Her vision and colorful commentary will be missed. You might recognize her name as she was the woman who gave our Keynote address at the award ceremony last year. Without a doubt she will remain a staunch supporter of Post-Secondary here in the province.
- The administration would like to have 3 graduate students for every one undergraduate student in the next few years. I'm a bit concerned that we are not going to have enough space, funding, and housing for all of these extra grads. I'm sure we will hear more about this.
- If the word "undergraduate" is said at the next board meeting (and not in the context of raising our fees for something) I might just yell bingo... It certainly wasn't said at this meeting!

Next Board of Governors meeting is in September. Questions or Comments? I don't have class again till July 5th so give me an email at michael.janz@gmail.com or call me 288-9866 for coffee. I live above Hudsons on Campus.

In Solidarity,
Governor Janz



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VP Operations and Finance Update

June 24, 2008

Steven Dollansky VPOF

Introduction



- This presentation is intended to accomplish the following things.
 - Update Council on the General Manager search process.
 - Show Council the information that has been made available on the website for budget and fees.
 - Outline the new SU business entity “SUBspace”
 - Introduce Council to the Cameron Library Cram Dunk concept.





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Update on General Manager Search Process

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GM Search Update - Where are we?



- Deadline for Applications - June 13
 - We received 17 applications from a diverse group of candidates.
- Candidate screening and short-listing
 - The General Manager hiring committee has been working with the Xenex consulting team to develop scenario questions and a detailed matrix for evaluating responses.
 - Final shortlisting to occur on July 2.

GM Search Update - Revisions to Timeline



- As indicated at the last meeting of Students' Council we have revised our timeline to better accommodate a more detailed screening process
 - **Old** dates:
 - Formal Interviews - July 2, 4, 7, and 8
 - Negotiation and Acceptance - July 9 - 20
 - Target Start Date - No later than Oct. 20
 - **New** dates:
 - Formal Interviews - July 9, 11, 14, and 15
 - Negotiation and Acceptance - July 16 - 27
 - Target Start Date - No later than Oct. 27



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Budget and Fees on the Interwebs...

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The wonderful world of SUBspace

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SUBspace

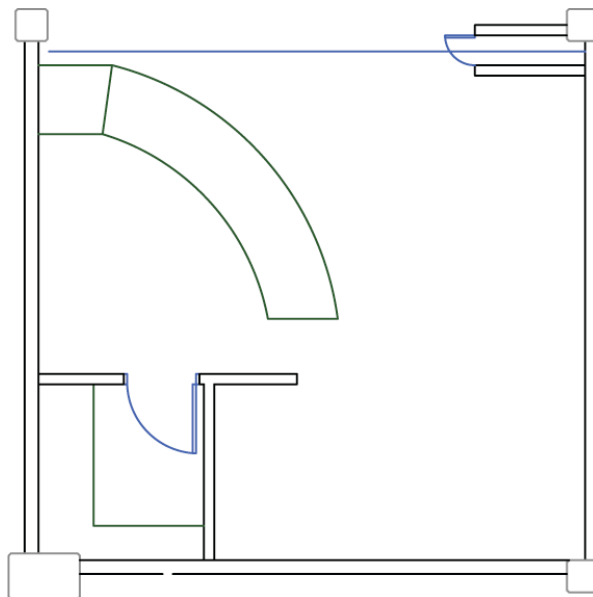


- With the current renovations to our business operations well underway, the SU was faced with the task of filling the space currently operating as SUBmart.
- Brief overview of current renovations:
 - CUE has been closed - six pool tables relocated to Dewey's
 - SUBtitles academic materials is being moved to lower level space vacated by CUE
 - SUBmart is being moved to the current SUBtitles space to offer an expanded product line
 - This plan would leave an empty space where SUBmart current sits
 - SO... What do we do with an empty space in SUB?
 - CREATE SUBspace!

SUBspace - What is SUBspace?



- SUBspace is a rentable retail space in the busiest building at the U of A campus. It is available for one week intervals, with options for renewal.



SUBspace - Who can use SUBspace?

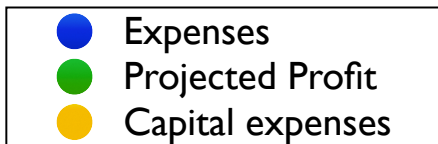
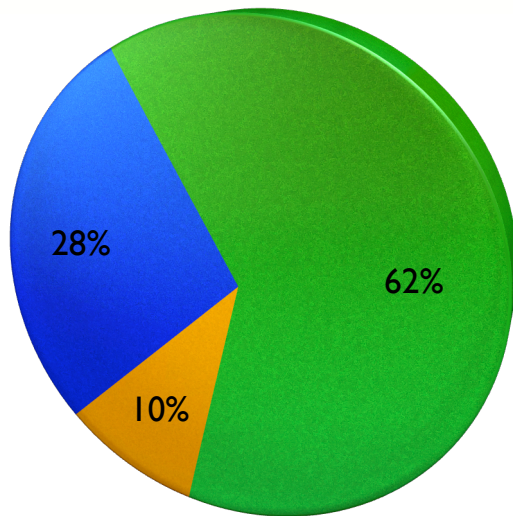


- SUBspace is intended for external clients who are looking for access to the student population. It will be booked by our Sponsorship Coordinator on an ongoing basis.
- SUBspace tenants will need to meet the requirements of all SUB vendors (insurance, no solicitation, etc.) and must not infringe on any of our exclusivity agreements.
- IF we are unable to secure a tenant by the Wednesday prior to the week of occupancy, the space will be open to student groups on a first come first serve basis.
- All tenants (including student groups) will be required to place a \$500 deposit.
- Some of our major sponsors will receive a discounted rate as part of their sponsorship package for a week in SUBspace. These rates change based on the level of sponsorship from 5-15%.

SUBspace - Proposed 8 month budget



Business Model Summary

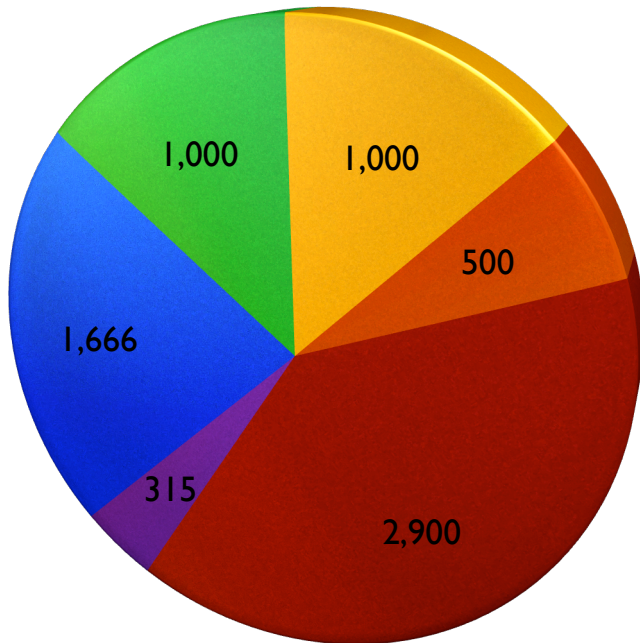


Revenue - \$25875
Expenses - (\$7331)
Capital Expense - (\$2500)
Profit - \$16044

SUBspace - Proposed 8 month budget



Expenses - \$7331

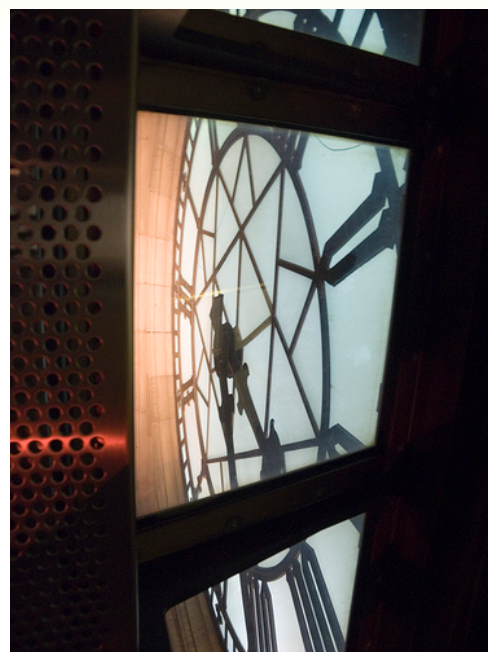


- Staff Costs
- Repairs and Maintenance
- Marketing
- Printing
- Space Costs
- Other

SUBspace - Timelines



- Compilation of necessary materials and development of marketing strategy - June 1 - July 8
- Council Presentation - June 24
- Amendments to budget - July 8
- Solicitation of tenants - July 8 - ongoing
- Renovations to be completed - August 30
- SUBspace opens - Sept 1





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Cram Dunk Version 2.0

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Cram Dunk



- Cameron Library renovations are set to complete this fall.
- Part of the newly renovated space will hopefully be a Cram Dunk location, our first outside of the Students' Union Building.
- Our senior manager of food and beverage operations, Jerry Daley, and I are currently in negotiations with the University surrounding the new location.
- We hope to have a proposal to amend the budget for this new operation in late July or early August.

Cram Dunk
FRESH DONUTS • PASTRIES • FAIR TRADE COFFEE





Questions:

If you have any questions please don't hesitate to email or stop by the office.

Email: vp.finance@su.ualberta.ca

Hello to Council!

I would like to begin with a giant “HI” to Council, and to send my congratulations to each of you on a successful election campaign. It’s been a while since I have seen many of you (in fact, for some of you, it has been since the election itself!). I want to tell you that my office door is always open to any of you. I am planning on typically providing written updates to Students’ Council every one to two months, depending on the level of activity in my portfolio at the time. If you’d like more information, please get in touch with me, either by stopping by, giving me a call or sending me an email at avpa@su.ualberta.ca.

STLHE Conference

John and I attended the Society for Teaching and Learning in Higher Education’s annual conference from June 18-21 at the University of Windsor. It served as a very beneficial opportunity to learn about ideas and programs that have seen successes at other institutions throughout North America, Europe and Australia. We will be preparing a joint report in the coming weeks that will outline the conference and summarize the sessions we attended.

Council of Faculty Associations

Given the logistical constraints that come with summer, CoFA does not meet collectively over summer. Instead, in addition to any individual meetings that John or the exec has with Faculty Associations, we host a CoFA Retreat at the end of August. We are planning on expanding the retreat into the early evening this year, allowing for more workshops and more time for informal discussion. If you would like more information, please contact me!

Academic Relations Group

ARG met for the first time this month, and I was very excited to see the interest from all of our ARG members. Much of the work I have been completing for ARG has been administrative-based: setting up meetings and preparing documentation. I am looking forward to a great year with ARG!

General Faculties Council Student Caucus

I have been doing a fair bit of preparation for GFC SC in the past few weeks—for the most part, this has taken the shape of a reference manual I developed, which I hope will be a councillor’s complete guide to GFC and governance. We had a great first meeting in May, and are looking forward to reconvening in the fall. As you might already be aware, we have a significant number of student seats still open on GFC. If you want to know more about this, contact either myself, John or Patrick (our new CRO! Hooray!).

Awards Committee

Catherine (our Executive Assistant and my partner in crime in the Awards Program) and I have committed to getting awards off the ground earlier than usual this year. This week, I will be launching an advertising campaign to recruit members to the Awards Committee. We are currently in need of more volunteers! If you know anyone who may be interested in this opportunity, send them my way! In addition to getting the committee filled, we are also working on strategies of both informing students of our awards program, and encouraging themselves and their friends and classmates to apply. Much more will be on the way in my next update to you.

Other University Committees

I sit on a number of other University committees, which I would be happy to discuss at length with any one of you if you ever wish. I will likely, however, only include information from these meetings in my updates if there has been something of importance to Council that has come up in them. Again, feel free to come see me anytime!

Up and Coming...

Much of my work for the next month will involve the planning and preparation for the CoFA Retreat. Along with this, I will be hammering out the marketing and promotion plans for the Students' Union Awards Program. There are so many other little projects also underway; too much to explain here, but projects that I'd love to tell you about. Again, the best way to find out about the day-to-day musings of the pod is to stop on by. I'd be glad to hear your comments and suggestions. And of course, if you're ever looking to volunteer, there's always things coming up to do! See you around!

Report to Council Edition 4.0

Janelle Morin, President 2008-2009

June 24, 2008

Dear Council:

Thrills of the Presidency for the past two weeks to follow →

NAIT Meeting

As a precursor to the Edmonton Alliance of Students (EAS) that Vice President Eastham is working on, I met to discuss areas of collaboration on a municipal level, such as transit.

SWOT Analysis

Our executive and advocacy department (finally!) finished and analyzed the results of what I hope becomes a yearly process, a Strengths, Weaknesses, Opportunities and Threats analysis of our organization and a contextualization of our goals within this framework. The SWOT analysis was a fantastic opportunity to take stock of what we are “working with” this year and to tweak our goals to the landscape within which we are situated.

Students' Union Wiki

The whitematter team has been hard at work creating and unveiling the SU Wiki, which we hope will revolutionize interdepartmental communication and institutional knowledge retention. Structured as a staff-only Wikipedia, this interactive and easy-to-use tool is intended, with time, to replace year-end reports and staff daily news letters. It also has a blog for upcoming events and quick information.

APIRG Meeting

Our executive had a meet-and-greet with APIRG to discuss goals and areas of collaboration. We hope to have another meeting in early September, after APIRG has had a chance to solidify their direction for the year, and to meet those Board members and staff who were away over the summer.

Revolutionary Speaker Series

After two presentations to CAC and multiple meetings, we will be pursuing several speakers. Please find a summary of information related to RSS on the Late Additions.

University Administration Meetings

I've recently met with Karen Wichuk (Director of Government Relations), Pat Beelby (University Secretary), and Carl Amrhein (Provost) about various procedural and goal-related SU initiatives.

Website Updates

The President's main page is finally updated. More to come soon as we update links and add some interesting features.

General Manager Search

This process has occupied much of my time, although much more of Vice President Dollansky's. We will continue to keep Council updated on process.

Office of the Dean of Students

Our executive met with the staff of the ODS last week and were able to talk about joint initiatives for the coming year, as well as developing some important relationships with one of our most-frequented university collaborators. Future Dean Robinson is excited to begin his new post and has already committed to frequent RATT on Council nights – we will hold him to this!

BOG Social and Meeting

Last week was filled with BOG duties, including a retirement dinner with a visiting delegation from LMU, Germany (a school we are looking to partner with) and a board meeting, at which some benchmarks for Dare to Discover Report Card were discussed.

Emails, emails, emails

Janelle continues to waste her youth in front of a computer screen for large portions of each day.

As always, I'm open to discussion, feedback, thoughts... do not hesitate to contact me about anything you feel is important.

Cheers,
Janelle

Revolutionary Speaker Series: Revitalization Proposal

Goals:

1. Promote revolutionary and free thought within the campus community
2. Foster joint initiatives between the Students' Union and campus stakeholders
3. Encourage student engagement with, and promotion of, the Students' Union

Next Steps toward Implementation:

1. Solicit student input for potential speaker candidates through Council committees (CAC)
2. Provide Christine Rogerson with preferential list of speakers to attempt to book on three flexible dates, approximately November, January, February and March
3. Look for temporal joint initiative to promote with student communities who are already bringing in speakers (i.e. CBAS and Avi Lewis)
4. Heavily market the speakers before series to ensure buy-in by making each speaker event a joint initiative with "street team" of student group(s) and stakeholders (revenue share and co-promotion)

Proposed Speakers:

1. Social Justice: (TBA)
2. Sustainability/ Environment: Garbage! The Revolution creator Andrew Nisker
3. Progress/ "Pushing the Edge": Sunday Night Sex Show host Sue Johansen and/ or The Hour host George Stroumboulopoulos
4. Collaborative with stakeholders: Avi Lewis (Collective Body for Arts Students: this particular speaker is not an official "RSS," but is included as a related initiative put on by CBAS and sponsored in part by the SU)

Report to Students' Council

June 24, 2008

Prepared by: Steven Dollansky, Vice-President (Operations and Finance)



To: 2008/2009 Students' Council

Important Initiatives

- General Manager Search Process – update in Council Presentation.
- Dub5 – Presentation to Council tonight.
- Operating Plans – The SU's budgeting process is about to begin with the distribution of operating plans to be updated and resubmitted by mid July. The operating plans are then reviewed by BFC and play a critical role in budgetary decisions later in the year. I have added some new components this year to better assess each business and service's space needs over both the long and short term.
- SUB expansion/Powerplant – we had a meeting with University officials last Thursday to discuss the future of the Students' Union and the Powerplant. It should be made clear that there is no plan in place to continue occupying the space past April 2009. We will be undertaking a joint discussion surrounding the space needs within SUB and the possible role of the Powerplant in SUB expansion discussions (ie. If the University needs to find a new home for Industrial Design). On a more positive note, we have agreed to create an actual lease for the upcoming academic year, which was one of my goals. Surprisingly, this had never been done before.
- Renovations – have hit a few snags. We have had to bump timelines slightly and are pushing the limits of our budget, but things continue to move forward. We are still on target to have everything completed during the summer semester.
- Final Numbers – Tentative numbers for the 2007/2008 budget year are in and we look to be in good shape. Anita and her accounting team will be finalizing all of the year's entries and preparing our statements for the auditors in the coming weeks.
- SUBspace and Sponsorship – have come together nicely.

Other issues

- Coke Contract – Grrrr. We are starting talks again next week. I'm going to do my best to speed things up.
- GAC – Has had some struggles... we haven't made quorum yet. I've made some emails and we should be able to find a day that works very soon. We have managed to avoid any serious delays in Access Fund granting in the interim. Hopefully this is functioning better by mid July. Thanks to GAC members for getting me their availability.
- Flags (or lack thereof) - In an attempt to increase the visibility of our logo on campus I have been working with the University to develop a proposal for four flags (Canada, Alberta, University, and SU) to be placed on the South Lawn of SUB. A feasibility study is underway. In the spirit of furthering the sense of patriotism and citizenship I have also asked Margriet Tilroe-West to determine the feasibility of hanging the four flags from the roof over the north south corridor near Subway.
- RBC – Royal Bank has revised their proposal for space in the Student Financial Aid and Information Centre and we are eagerly awaiting a formal document from their head office surrounding timeline and remuneration.