

# STUDENTS' COUNCIL

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Tuesday, February 5, 2008  
Council Chambers 2-1 University Hall

## ORDER PAPER (SC 2007-20)

- 2007-20/1      **SPEAKER'S BUSINESS**
- 2007-20/1a      Announcements – The next meeting of Students' Council will take place on Tuesday, February 12, 2008
- 2007-20/1b      Verbal count for Bill #7
- 2007-20/2      **PRESENTATIONS**
- 2007-20/3      **EXECUTIVE COMMITTEE REPORT**
- 2007-20/3a      Executive Committee- January 15<sup>th</sup>, 18<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>, 2008  
  
Please see document SC 07-20.01
- 2007-20/4      **QUESTION PERIOD**
- 2007-20/5      **BOARD AND COMMITTEE REPORTS**
- 2007-20/5a      External Policy Committee- Report  
  
Please see document SC 07-20.02
- 2007-20/5a(i)      **CAMPBELL MOVES THAT** Students' Council, upon the recommendation of the External Policy Committee, amend the "Student Loans" Political Policy by: ---  
-Adding to the final BE IT FURTHER RESOLVED THAT:  
g.) adjust monthly living allowance to more accurately reflect costs of living determined by a market-basket method  
-Amend all WHEREAS, BE IT RESOLVED THAT and BE IT FURTHER RESOLVED THAT to capital letters  
  
Please see document SC 07-20.03
- 2007-20/5a(ii)      **CAMPBELL MOVES THAT** Students' Council, upon the recommendation of the External Policy Committee, amend the "Tuition Policy" Political Policy by:  
-Removing point b) and adding the words *stable and* to point c)  
-Re-letter the policy  
-Remove "and ultimate" in point a) from BE IT FURTHER RESOLVED THAT clause

Please see document SC 07-20.04

- 2007-20/5a(iii) CAMPBELL MOVES THAT** Students' Council, upon the recommendation of the External Policy Committee, amend the "Income Contingent Loans" Political Policy by:  
-replacing all WHEREAS and BE IT RESOLVED THAT to capital letters

Please see document SC 07-20.05

- 2007-20/5a(iv) CAMPBELL MOVES THAT** Students' Council, upon the recommendation of the External Policy Committee, rescind the "Post-Secondary Learning Act" Political Policy

Please see document SC 07-20.06

**2007-20/5b** University Policy Committee

- 2007-20/5b(i) SAMUEL/ERUVBETINE MOVED THAT** Students' Council, upon the recommendation of the University Policy Committee, adopt the Academic Materials Political Policy (2nd Reading)

Please see document SC 07-20.07

**2007-20/5c** Council Administration Committee-Report

Please see document SC 07-20.08

**2007-20/5d** Bylaw Committee

- 2007-20/5d(i) NICOL/PROKOPIUK MOVE THAT** Students' Council, upon the recommendation of Bylaw Committee, read Bill #7 a second time

Please see document SC 07-20.09

**2007-20/6** GENERAL ORDERS

**2007-20/6a ERUVBETINE MOVES THAT** Students' Council read BILL #10 a first time

Principles Bill #10:

a) The University Policy Committee and the External Policy Committee shall be able to make editorial changes to all political policy assigned to them.

b) These editorial changes shall include changes to expiration dates of Political Policies.

Please see document SC 07-20.10

**2007-20/6b PROKOPIUK MOVES THAT** Students' Council read Bill #9 a first time

Principles Bill #9:

That the number of grants per student group not be limited to a fixed number per academic session.

- 2007-20/6c**      **CHAN MOVES THAT** Students' Council nominate (1) member to serve on the FACRA Board (CJSR)
- 2007-20/7**      **INFORMATION ITEMS**
- 2007-20/7a**      Prem Eruvbetine- Global Citizenship Curriculum Development Advisory Board- Report  
Please see document SC 07-20.11
- 2007-20/7a**      Sihame Farhat resigns from Students' Council  
Please see document SC 07-20.12
- 2007-20/7b**      Kyle Friedt resigns from External Policy Committee  
Please see document SC 07-20.13
- 2007-20/7c**      Appointment for Ms. Bridget Casey- Science Councillor  
Please see document SC 07-20.14
- 2007-20/7d**      Jo Chan resigns from FACRA Board  
Please see document SC 07-20.15

**Executive Committee Report to Students' Council February 5, 2008**

- 1. There were no motions were passed at the January 15, 2008 Executive Committee meeting.**
- 2. There were no motions were passed at the January 18, 2008 Executive Committee meeting.**
- 3. There were no motions were passed at the January 22, 2008 Executive Committee meeting.**
- 4. The following motion was passed at the January 29, 2008 Executive Committee meeting:**
  - a. GAMBLE/DOLLANSKY MOVED THAT the Executive Committee  
censure Vice President Academic Bobby Samuel.  
VOTE ON MOTION           4/0/1 (abstention Samuel) CARRIED

*University of Alberta Students' Union*  
**Report to Students' Council**

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*2007/EPC/14*

***External Policy Committee***

**January 17 & 24, 2008 meetings**

***Hello Council,***

***Here is what you missed by not attending the past few EPC meetings***

***Summary of Proceedings:***

- Recommendations to be approved by council were drafted in first reading format
- Discussion and research into a federal lobbying policy discussed
- Discussion and meeting to coordinate EPC and UPC Standing Orders
- Discussion and research into a CMSF policy discussed
- Implementation plans for EPC policies were questioned
- Discussion regarding full vs. associate CASA membership
- Next meeting on Feb. 7 changed to 4pm due to Prime Minister Series

If you have any questions at all please don't hesitate to ask!

Lindsey Campbell

# **THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA**

## **POLITICAL POLICY STATEMENT**

*Policy Number:* **7**

*Effective Date:* **November 28, 2006** Page **1** of **2**

*Expiration Date:* **April 30, 2010**

*Responsibility for Policy:*

**External Policy Committee**

*Subject Matter* - *Category:*

**POLITICAL POLICY (GENERAL)**

- *Specific:*

**Student Loans**

- *Topic:*

Whereas education must be viewed as a public good due to the benefits it brings to the tax system and social structure;

Whereas there exists an opportunity cost for those individuals who choose to pursue an education and be away from a job;

Whereas in order for education to be viewed as affordable and accessible the costs of living and the costs of education must be addressed as separate burdens;

Whereas the current student loan system affects students disproportionately by penalizing those who work to pay their way, the diverse costs of living must be recognized;

Whereas the debt load of students has increased dramatically over the past ten years, with the rising cost of tuition eating away the living allowance.

Be it resolved that the University of Alberta Students' Union advocate for a financial aid system that:

- a.) includes a greater proportion of non-repayable assistance, including but not limited to grants and bursaries;
- b.) is accessible to all Albertan students attending not-for-profit post-secondary institutions and addresses the real financial need;
- c.) recognizes the complete overhead costs of education to the learner including, but not limited to: rent and utility costs, textbook costs, transportation costs, food, personal care, internet and computer costs;
- d.) includes adjustments to all forms of financial assistance to reflect changes in market realities as they affect students;

Be it further resolved that the University of Alberta Students' Union advocate to make immediate changes to the student loan system to include:

- a.) the complete exemption of part-time earnings;
- b.) the enhancement of scholarship exemptions and spousal working exemptions;
- c.) the removal of the parental contribution requirement;
- d.) to improve the remission program to become more transparent, consistent and accessible;

### **Policy History:**

#### **Reference/Vote**

Create 2006-12

#### **Board/Committee**

EPC

#### **Date of Council Approval**

November 28,2006/SC 06-15/5a(i)

- e.) to lower interest rates on the Alberta portion of all new and outstanding student loans;
- f.) the removal of accommodation requirements.

**Policy History:**  
**Reference/Vote**  
Create 2006-12

**Board/Committee**  
EPC

**Date of Council Approval**  
November 28,2006/SC 06-15/5a(i)

**THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA**  
**POLITICAL POLICY STATEMENT**

<i>Policy Number:</i> <b>19</b>	<i>Effective Date:</i>	<i>Page 1 of 2</i>
	<i>Expiration Date:</i> <b>April 30,2009</b>	
<i>Responsibility for Policy:</i>	<b>External Policy Committee</b>	
<i>Subject Matter</i> - <i>Category:</i>	<b>POLITICAL POLICY (GENERAL)</b>	
	- <i>Specific:</i> <b>Tuition Policy</b>	
	- <i>Topic:</i>	

WHEREAS the Government of Alberta has shown an increased awareness of the importance of post-secondary education in our province;

WHEREAS the Government of Alberta has the duty to fund the cost of a postsecondary education system that has the capacity for all eligible individuals to participate given the increased importance of an educated populace and the growing demands of an emerging knowledge economy;

WHEREAS the current tuition levels and costs of obtaining a post-secondary education are contrary to the values of a public post-secondary education system;

WHEREAS it is essential that the Government of Alberta craft a policy recognizing the need to alleviate the financial burdens borne by Alberta's students and families in accessing the post-secondary education system;

BE IT RESOLVED THAT the University of Alberta Students Union advocate for a tuition policy that:

- a.) Provides long-term, sustained base operating funding for our universities that will be protected from negative changes in our government's financial situation;
- b.) Protects tuition from increasing due to fluctuations in funding grants to the university from the government;
- c.) Ensures tuition levels are predictable;
- d.) Has as its primary indicator of affordability the ability of students to pay without having to accrue the burden of debt;
- e.) Provides for the fact that tuition is only one of the costs of pursuing a post-secondary education;
- f.) Ensures that no student will ever be denied the opportunity to pursue post-secondary education because of their inability to pay;

**Policy History:**

**Reference/Vote**

Created 2006-24/4/0/0

**Board/Committee**

EPC

**Date of Council Approval**

April 10,2007/SC06-25/5e(i)

BE IT FURTHER RESOLVED THAT the University of Alberta Students' Union advocate that the Government of Alberta legislate a policy on tuition fees that:

- a.) Provides strict guidance to an institution's ability to set tuition, including annual and ultimate limits on the maximum amount of tuition fees that can be levied on students;
- b.) Requires post-secondary institutions to provide to the Board of Governors of the institution, the Auditor General of Alberta and the Minister of Advanced Education & Technology a detailed and verifiably transparent public plan on how additional tuition revenues will be spent.

**Policy History:**

**Reference/Vote**

**Board/Committee**

**Date of Council Approval**

Created 2006-24/4/0/0

EPC

April 10,2007/SC06-25/5e(i)

# **THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA**

## **POLITICAL POLICY STATEMENT**

*Policy Number:***8**

*Effective Date:* **November 28, 2006** Page **1** of **1**

*Expiration Date:* **April 30, 2010**

*Responsibility for Policy:*

**External Policy Committee**

*Subject Matter* - *Category:*

**POLITICAL POLICY (GENERAL)**

- *Specific:*

**Income-Contingent Student Loans**

- *Topic:*

Whereas the Alberta Student Loan Program is intended to ensure no financial barriers exist to Albertans receiving a post-secondary education;

Whereas income contingent loan repayment schemes are a method of shifting the cost of post-secondary education away from the government and on to students;

Whereas income contingent loan repayment schemes result in those with lower incomes paying substantially more for the cost of their education;

Whereas jurisdictions such as New Zealand, Australia and the United Kingdom that have income contingent loan repayment schemes have seen a corresponding and dramatic increase in tuition fees and other education costs;

Be it resolved that the University of Alberta Students' Union oppose the introduction of an income contingent loan repayment scheme for the Alberta Student Loan Program, and oppose any income contingent loan repayment scheme that:

- a.) will directly result in further increases of tuition at Alberta universities;
- b.) through the use of annual interest rates ensures that lower-income Albertans will pay more for their education than higher-income Albertans;
- c.) erodes the commitment of government to funding public post-secondary education or transfer the responsibility for funding from government to students and their families.

# **THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA**

## **POLITICAL POLICY STATEMENT**

*Policy Number:*

*Effective Date:* **January 11, 2005**

*Page* **1** *of* **1**

*Expiration Date:* **April 30, 2008**

*Responsibility for Policy:*

**External Affairs Board**

*Subject Matter* - *Category:*

**POLITICAL POLICY (GENERAL)**

- *Specific:*

- *Topic:*

**Post-Secondary Learning Act**

WHEREAS the Students' Union of the University of Alberta is a corporation organized and existing under the Post-Secondary Learning Act;

AND WHEREAS the fulfillment of the mandate of the Students' Union of the University of Alberta requires financial and political independence from the Government of Alberta;

AND WHEREAS the ability of the Students' Union of the University of Alberta to fulfill its mandate may be seriously compromised as a result of provisions of the Post-Secondary Learning Act relating to the intervention of the Minister of Learning in cases of financial irregularity;

AND WHEREAS the assets of the Students' Union of the University of Alberta rightfully belong to its members;

NOW THEREFORE, BE IT RESOLVED THAT:

The Students' Union of the University of Alberta opposes the authority of the Minister of Learning to intervene in the management of its business and other affairs, as set out in the Post-Secondary Learning Act;

The Students' Union of the University of Alberta believes that the ability of the Minister of Learning to suspend and terminate the office of members of Students' Council breaches the political independence of the Students' Union; and

### **Policy History:**

	<b>Reference/Vote</b>	<b>Board/Committee</b>	<b>Date of Council Approval</b>
Created	2004-19/9a	External Affairs Board	January 11, 2005

The Students' Union of the University of Alberta most strongly opposes the authority of the Minister of Learning to dissolve the Students' Union under section 102(5) of the Act in the absence of a dissolution agreement between the Students' Union and the Government of Alberta as to the disposition of assets and liabilities of the Students' Union.

**Policy History:**

	<b>Reference/Vote</b>	<b>Board/Committee</b>	<b>Date of Council Approval</b>
Created	2004-19/9a	External Affairs Board	January 11, 2005

## Principles

2007-11/5b University Policy Committee

2007-11/5b(i) **SAMUEL/GELLER MOVED THAT** Students' Council, upon the recommendation of the University Policy Committee, adopt the following principles on Academic Materials as a Political Policy:

1) The Students' Union will pressure academic material manufacturers, retail outlets, other student organizations and institutions to engage in practices designed to relieve financial pressures associated with the costs of academic materials.

2) The Students' Union will endeavor to educate professors as to the costs of textbooks and the alternatives available to them.

3) Furthermore, the Students' Union will advocate for peripheral academic materials to be standardized across the institution.

# **THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA**

## **POLITICAL POLICY STATEMENT**

*Policy Number:***7**

*Effective Date:*

*Page* **1** *of* **1**

*Expiration Date:* **April 30, 2010**

*Responsibility for Policy:*

**University Policy Committee**

*Subject Matter* - *Category:*

**POLITICAL POLICY (GENERAL)**

- *Specific:*

- *Topic:*

**Academic Materials**

WHEREAS the true cost of being a student is composed of many factors, such as tuition, fees, foregone wages, and academic materials;

WHEREAS the real cost of academic materials has risen dramatically in the last 15 years;

WHEREAS students are increasingly required to purchase peripheral academic materials and other equipment to succeed in their courses;

WHEREAS these peripheral materials are not standardized across courses and faculties, which often leads to the mandatory purchase of several versions of the same equipment;

BE IT RESOLVED THAT the Students' Union will pressure academic material manufacturers, retail outlets, other student organizations, and post-secondary institutions to engage in practices designed to lower the costs of academic materials to students.

BE IT FURTHER RESOLVED THAT the Students' Union will educate professors about the costs of textbooks and about alternatives available to them.

BE IT FURTHER RESOLVED THAT the Students' Union will advocate for peripheral academic materials to be standardized across the institution to avoid needless expenditures.

### **Policy History:**

**Reference/Vote**  
Created 2007-11/5b(i)

**Board/Committee**  
UPC

**Date of Council Approval**  
September 18 '07 1<sup>st</sup> reading

*University of Alberta Students' Union*  
**Report to Students' Council**

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2008-02-05

## **Council Administration Committee**

Hello Council:

Again, there were some updates on the progress of the website. I actually got a sneak peak at the new website. There are plans for online collaborative tools for next year's Students' Council.

We forwarded a motion to nominate someone to the Awards Selection Committee and quickly discussed a few items:

- Council Retreat
- Council Binders for next year
- Meeting of the Chairs of Committees
- Speaker's meet-up

Cheers.

Prem Eruvbetine

Principles CARRIED

2007-18/6a

**DOLLANSKY/BANDALI MOVED THAT** Students' Council read BILL # 7 a first time

Principles BILL # 7 (AMENDED)

1. The number of elected councilors shall be reduced from 42 to 32 and shall be calculated under the existing formula
2. All of the current responsibilities of the Access Fund Committee shall be transferred to the Grant Allocation Committee and the Access Fund Committee shall be abolished
3. The 2007/08 council shall be immune from said changes

**Bylaw 100**  
**A Bylaw Respecting Students' Council**

**1. Definitions**

In this bylaw

- (a) "Councillor" means any member of Students' Council except
  - i. the President of the Students' Union,
  - ii. a Vice President of the Students' Union,
  - iii. the Undergraduate Board of Governors Representative,
  - iv. the Speaker of Students' Council, or
  - v. the General Manager of the Students' Union;
- (b) "faculty" means
  - i. any entity designated by University of Alberta General Faculties Council policy as a faculty, except the Faculty of Graduate Studies and Research, the Faculty of Library and Information Studies, and the Faculty of Extension,
  - ii. all undergraduate students registered at the University of Alberta in Open Studies;
- (c) "faculty population" means the average number of undergraduate students enrolled in a given faculty in a Fall term and the Winter term immediately following it;
- (d) "introductory meeting" means the annual meeting of those persons elected to serve on Students' Council for the coming year;
- (e) "legislation" means
  - i. Students' Union bylaws,
  - ii. Students' Union political policies,
  - iii. Students' Council standing orders, and
  - iv. general orders of Students' Council;
- (f) "Speaker" means the Speaker of Students' Council or, in his/her absence, any individual designated as having the responsibilities of the Speaker of Students' Council;
- (g) "standing committee" means
  - i. the Audit Committee,
  - ii. the Awards Committee,
  - iii. the Budget and Finance Committee,
  - iv. the Bylaw Committee,
  - v. the Council Administration Committee,
  - vi. the External Policy Committee,
  - vii. the Grant Allocation Committee, or
  - viii. the University Policy Committee;

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- (h) “Students’ Council” means the Council of the Students’ Union, University of Alberta, as constituted by statute of the province of Alberta;
- (i) “Students’ Union” means the Students’ Union, University of Alberta, as incorporated by statute of the province of Alberta; and
- (j) “Undergraduate Board of Governors Representative” means the individual, other than the Students’ Union President, nominated by the Students’ Union to the University of Alberta Board of Governors.

**2. Composition of Students’ Council**

- (1) Students’ Council is composed of
  - (a) the President of the Students’ Union,
  - (b) the Vice Presidents of the Students’ Union,
  - (c) the Undergraduate Board of Governors Representative,
  - (d) ~~thirty~~-two Councillors,
  - (e) the Speaker, and
  - (f) the General Manager of the Students’ Union.
- (2) The Speaker and the General Manager of the Students’ Union are entitled neither to move, second, or vote on motions of Students’ Council, nor to serve as voting members of standing committees.
- (3) Each Councillor shall represent exactly one faculty.
- (4) Each faculty shall be allocated a number of Councillors equal to the number of Councillors times its faculty population divided by the sum of all faculties’ faculty populations, with any remainder being discarded.
- (5) A faculty shall be allocated Councillors for upcoming Students’ Council elections dependant upon that faculty continuing to include undergraduate students in their student body at the time of the election, and in the next academic year.
- (6) Notwithstanding (4), every faculty shall be allocated at least one Councillor.
- (7) If more than ~~thirty~~-two Councillors are allocated, they shall be revoked from faculties with more than one Councillor in ascending order of remainder until only ~~thirty~~-two Councillors are allocated.
- (8) If fewer than ~~thirty~~-two Councillors are allocated, additional Councillors shall be allocated to faculties entitled to at least one Councillor under (4) in descending order of remainder until ~~thirty~~-two Councillors are allocated.

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(9) In the event that two faculties have equal remainders and that this equality prevents the processes set out in (6) and (7) from allocating exactly ~~thirty~~-two Councillors, the number of Councillors shall be temporarily increased by the minimum amount necessary.

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(10) The Chief Returning Officer of the Students' Union shall determine the allocation of Councillors annually before February 15, and shall forthwith table with Students' Council a report detailing the allocation of Councillors and the statistics used to reach that allocation.

(11) The Chief Returning Officer shall review the allocation of Councillors before each election and determine if the allocation remains valid. If the allocation is no longer valid the Chief Returning Officer shall re-determine the allocation of Councillors and shall report the re-determined allocation to Students' Council as set out in (10).

### **3. Eligibility**

(1) All members of Students' Council except for the General Manager of the Students' Union are required to be members of the Students' Union.

(2) Every Councillor is required to be enrolled in the faculty he/she represents.

(3) No person shall simultaneously hold more than one position on Students' Council.

### **4. Removal of Members**

(1) Any member of Students' Council wishing to resign must do so in writing to the Speaker.

(2) The Speaker shall table in Council any letters of resignation he/she receives.

(3) Resignations take effect on the date specified in the letter of resignation or, if no such date is specified, at the time that the letter is tabled in Students' Council.

(4) Students' Council does not have the authority to remove any Councillor.

(5) Any person who ceases to be a member of Students' Council shall be removed from any Students' Union office that is the result of his/her position on Students' Council or of which his/her position on Students' Council is the result.

(6) The Students' Union shall immediately recommend that any person who ceases to be a member of Students' Council be removed from any office in an external organization that

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results from his/her position on Students' Council, or from any position from which he/she is removed as a consequence of (4) or (5).

## **5. Replenishment**

- (1) In the event of a vacancy in the office of President, Vice President, or Undergraduate Board of Governors Representative, Students' Council shall
  - (a) appoint a qualified Students' Union member to fill the position, and/or
  - (b) call a by-election for the position.
- (2) In the event of a vacancy in the office of Councillor, the Chief Returning Officer of the Students' Union shall offer the position to the candidate who would have been elected had another Councillor been allocated to the resigning Councillor's faculty during the last election before which nominations were open for that faculty.
- (3) Notwithstanding (2), no person shall be offered a Councillor position who
  - (a) has already vacated a Councillor position since the last election before which nominations were open for the faculty in question,
  - (b) has already declined appointment to a Councillor position since the last election before which nominations were open for the faculty in question, or
  - (c) is a member of Students' Council.
- (4) The process for replenishment of Councillor positions shall continue until
  - (a) no vacancies remain for the faculty in question,
  - (b) the list of candidates from the last election before which nominations were open for the faculty in question is exhausted, or
  - (c) the position would be offered to None of the Above.
- (5) Students' Council does not have the authority to appoint any Councillor.
- (6) In the event of a vacancy in the office of the Speaker of Students' Council, Students' Council shall select a new Speaker of Students' Council.

## **6. Start-Up**

- (1) All members of Students' Council except the Speaker of Students' Council and the General Manager of the Students' Union shall be elected on an annual basis.
- (2) The Chief Returning Officer of the Students' Union shall submit to the Speaker, as soon as practically possible, a report containing the results of any election of members to Students' Council.

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- (3) The Speaker shall convene and chair the introductory meeting as soon as practical after all elections have been completed except any portion of the meeting in which the outgoing Speaker is running for re-election.
- (4) At the introductory meeting, the Students' Council-elect shall
  - (a) select the ensuing year's Speaker of Students' Council,
  - (b) select the compositions of the ensuing year's standing committees, and
  - (c) set the meeting schedule for the ensuing year's Students' Council, with the first meeting to occur not before the last scheduled meeting of the current Students' Council and not later than May 7, and the last meeting to occur not later than May 7 of the succeeding year.
- (5) At the first meeting of any year's Students' Council, all members of that Students' Council except the General Manager of the Students' Union shall be installed in a ceremony to be presided over by
  - (a) the previous year's Students' Union President, if available,
  - (b) the previous year's Speaker of Students' Council, if the previous year's President is unavailable, or
  - (c) the incoming Speaker of Students' Council, if neither the previous year's President nor the previous year's Speaker of Students' Council is available.
- (6) Upon the execution of (5), power is transferred from one year's Students' Council to the next.

## **7. Councillor Remuneration**

- (1) All voting members of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, shall be considered payees with respect to councillor remuneration.
- (2) The annual base rate shall be equal to \$500.00.
- (3) Remuneration shall be calculated and dispensed at the end of each installment period:
  - (a) May – August
  - (b) September – December
  - (c) January – April
- (4) Payees shall be eligible to receive up to the annual base rate for serving on Students' Council.

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- (a) A proportional amount of the annual base rate shall be dispensed to payees at the end of each installment period provided that they attend every meeting of Students' Council.
  - (b) Payees who are not in attendance for one (1) meeting of Students' Council during an installment period shall only be eligible for one half (1/2) of the proportional amount of the annual base rate for that installment period.
  - (c) Payees who are not in attendance for two (2) or more meetings of Students' Council during any installment period shall not be eligible for any of the proportional amount of the annual base rate for that installment period.
  - (d) Payees shall be considered present for the purposes of councilor remuneration:
    - i. at the first two (2) meetings of Students' Council they fail to attend;
    - ii. during a leave of absence taken for the purposes of running in a General Election.
- (5) Payees shall be eligible to receive up to the annual base rate for serving on at least one Standing Committee of Students' Council with the exception of the Awards Committee.
- (a) Payees who are removed from any Standing Committee of Students' Council shall not be eligible for any of the proportional amount of the annual base rate for that installment period regardless of any other Standing Committees of Students' Council on which they serve.
  - (b) Payees who resign from a Standing Committee of Students' Council shall still be eligible to receive the proportional amount of the annual base rate for that installment period provided they are still serving on at least one Standing Committee of Students' Council.
- (6) A payee shall receive remuneration in the amount equal to two thirds (2/3) of the annual base rate for serving as the Chair of at least one Standing Committee of Students' Council with the exception of the Awards Committee.
- (7) Proxies are not eligible to receive remuneration but satisfy the attendance requirement of the payee at meetings of Students' Council and Standing Committees of Students' Council.
- (8) A payee shall not receive an amount greater than eight thirds (8/3) of the annual base rate in an academic year.
- (9) To meet attendance requirements a member must be present for both roll calls at a meeting of Students Council.

## **8. Speaker of Students' Council**

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- (1) The Speaker is responsible for
  - (a) chairing all meetings of Students' Council;
  - (b) the budget and logistical needs of Students' Council;
  - (c) requesting a report from the University of Alberta Office of the Registrar and Student Awards each term to confirm that all individuals occupying positions requiring them to be undergraduate students meet all requirements set out in bylaw; and
  - (d) representing Students' Council before the Discipline, Interpretation, and Enforcement Board; and
  - (e) other duties as may be required by Students' Council from time to time.
- (2) The Speaker shall have access to sufficient administrative support to carry out the logistical needs of Students' Council.
- (3) The President of the Students' Union reports to the Speaker for of purpose of all Students' Council business.
- (4) The Speaker reports to Students' Council.
- (5) The Speaker may be dismissed by a simple majority vote of Students' Council.
- (6) The Chair of the Council Administration Committee shall be the Deputy Speaker of Students' Council and shall carry out the duties of the Speaker in the absence of the Speaker of Students' Council.

## **9. Proxies**

- (1) Any Councillor may appoint a Students' Union member in his/her faculty as his/her proxy for any portion of his/her term of office.
- (2) A proxy will, for the duration of his/her appointment, have all of the rights and responsibilities of the Councillor who appointed him/her excepting the right to serve on standing committees.
- (3) A proxy's appointment is not effective in the attendance of the Councillor who appointed him/her.
- (4) A Councillor who has designated a proxy retains access to all resources that he/she would otherwise be entitled

## **10. Conduct of Meetings**

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- (1) Quorum of Students' Council is a majority of its current voting membership.
- (2) Where legislation does not contradict it, *Robert's Rules of Order* shall be observed at all meetings of Students' Council.

## **11. Legislation**

- (1) Students' Union bylaws
  - (a) are directives perpetually requiring and/or prohibiting action on the part of the Students' Union;
  - (b) are adopted, amended, or rescinded by two simple majority votes of Students' Council occurring not less than seven days apart; and
  - (c) do not expire.
- (2) A Students' Union political policy
  - (a) is a directive to the Executive Committee dictating on what issues Students' Union advocacy efforts should be directed;
  - (b) shall be explicitly tied to a standing committee;
  - (c) requires the Executive Committee to submit an implementation plan to the standing committee to which it is tied;
  - (d) prohibits any person from representing any opinion not expressed by Students' Union political policy as being the opinion of the Students' Union;
  - (e) is not binding on the Students' Union except as noted;
  - (f) is adopted, amended, or rescinded on two simple majority votes of Students' Council held not less than seven days apart.
- (3) Standing orders of Students' Council
  - (a) are ongoing instructions to members of Students' Council and Students' Union staff respecting the manner of execution of Students' Council logistics;
  - (b) are adopted, amended, or rescinded on a simple majority vote of Students' Council or the Council Administration Committee; and
  - (c) do not expire, but shall be reintroduced by the chair of the Council Administration Committee at the first meeting of each year's Students' Council.
- (4) General orders of Students' Council
  - (a) are any non-procedural motions of Students' Council that do not adopt, amend, or rescind other legislation; and
  - (b) expire concurrently with the authority of the Students' Council that adopted them unless otherwise specified in the motion.

## **12. Standing Committee Membership**

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(1) ~~The Budget and Finance Committee, the External Policy Committee, the Grant Allocation Committee, and the University Policy Committee each consists of seven members of Students' Council.~~

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(2) The Bylaw Committee consists of five members of Students' Council

(3) The Audit Committee consists of five members of Students' Council who are not also members of the Students' Union Executive Committee.

(4) The Council Administration Committee consists of  
(a) five permanent members of Students' Council, and  
(b) all members of Students' Council except the Speaker and the General Manager.

(5) The Awards Committee consists of  
(a) the Vice President (Academic) or designate, and  
(b) seven undergraduate students selected annually by Students' Council.

(6) Notwithstanding any provision in this bylaw, standing committees may appoint nonvoting members to themselves by passing regulations to this effect as part of their standing orders.

(7) Non-voting members of standing committees  
(a) are not entitled to move, second, or vote on motions of standing committees,  
(b) are not entitled to chair standing committees, and  
(c) do not count towards quorum of standing committees.

### 13. Chairs of Standing Committees

- (1) Each standing committee shall be chaired by a member of that standing committee elected by that standing committee.
- (2) The chair of the Council Administration Committee shall be a permanent member of the Council Administration Committee.
- (3) Notwithstanding (1), the Awards Committee shall be chaired by the Vice President (Academic) or designate.

### 14. Quorum of Standing Committees

- (1) ~~The Budget and Finance Committee, External Policy Committee, Grant Allocation Committee, and University Policy Committee each have a quorum of four members.~~

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- (2) The Audit Committee and the Bylaw Committee each have a quorum of three members.
- (3) The Council Administration Committee has a quorum of three permanent members.
- (4) The Awards Committee has a quorum of the chair and four additional members.

**15. Functioning of Standing Committees**

- (1) Standing committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
  - (a) May to August,
  - (b) September to December, and
  - (c) January to April.
- (2) No meeting of a standing committee shall occur unless
  - (a) every quorum-counting member of the standing committee has received at least seventy-two hours notice of the meeting, or
  - (b) every quorum-counting member of the standing committee consents to the meeting taking place.
- (3) Standing committees may adopt such standing orders as do not conflict with legislation.
- (4) The Speaker, and through him/her chairs of standing committees, shall have access to sufficient administrative support to ensure the proper functioning of standing committees, including but not limited to
  - (a) the creation and publication of agendas for committee meetings,
  - (b) the creation and publication of minutes for committee meetings,
  - (c) the booking of meeting rooms,
  - (d) the duplication of required documents, and
  - (e) access to Students' Union archives.
- (5) Any permanent member of a standing committee may designate any member of Students' Council as his/her proxy for any portion of his/her term, provided that the member of Council so-designated fulfills the eligibility requirements to serve on the standing committee in question.
- (6) Every standing committee named at the introductory meeting shall hold a meeting before the first meeting of its Students' Council in order to
  - (a) elect a chair,
  - (b) set initial standing orders, and
  - (c) set a meeting schedule for its first trimester.

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- (7) Meetings of standing committees shall occur in person.
- (8) The Awards Committee is exempt from (1), (5), and (6).

**16. Reporting Structure**

- (1) The chair of each standing committee shall, after each meeting of the committee, submit to Students' Council a report including
  - (a) any decisions made by the standing committee acting under authority delegated to it by Students' Council,
  - (b) any recommendations made by the standing committee to Students' Council,
  - (c) any standing orders adopted by the committee, and
  - (d) a summary of all motions passed by the standing committee at the meeting in question
- (2) The Speaker shall table each report from each standing committee in Students' Council.
- (3) No decision made by a standing committee acting under authority delegated to it by Students' Council is effective before it has been provided to the Speaker as part of the standing committee's report to Students' Council.

**17. Mandates of Standing Committees**

- (1) The Audit Committee
  - (a) shall review any Dedicated Fee Unit or Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
  - (b) shall investigate breaches of contract with the Students' Union;
  - (c) shall monitor the use of all Faculty Association Membership Fess and Faculty Membership;
  - (d) shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;
  - (e) shall monitor the Grant Allocation Committee's allocation of the Campus Recreation Enhancement Fund, the Eugene L.Brody Fund, the Golden Bear and Panda Legacy Fund and the Refugee Student Fund;
  - (f) shall review the proposed uses and make a decision on the disbursement of the CJSR FM88 Fund, the Student Legal Services of Edmonton Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
  - (g) has the authority to approve disbursement of the CJSR FM88 Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
  - (h) shall annually select the Students' Union auditor

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 <#>The Access Fund Committee ¶  
 <#>has authority to set and implement policy regarding the disbursement of the Access Fund; ¶  
 <#>shall provide for the existence of an appeals mechanism; ¶  
 <#>shall recommend a budget for the Access Fund to Students' Council on or before April 30 of each year; and ¶  
 <#>shall recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council. ¶

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- (i) shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- (j) shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- (k) shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- (l) shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- (m) shall review all expenditures made on Students' Union credit cards;
- (n) shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- (o) has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

(2) The Awards Committee

- (a) may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources;
- (b) shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- (c) may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.

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(3) The Budget and Finance Committee

- (a) shall recommend budgets to Students' Council as may be required by Students' Union legislation;
- (b) shall make recommendations to Students' Council on alterations to the Students' Union operating budget;
- (c) shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation; and
- (d) shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council.

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(4) The Bylaw Committee

- (a) shall draft bylaws as required by Students' Council;
- (b) shall draft referendum and plebiscite questions as required by Students' Council;
- (c) shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other standing committee; and
- (d) has the power to make, to Students' Union bylaws, alterations that do not alter the meaning of the bylaws in question.

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(5) The Council Administration Committee

- (a) has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
- (b) shall make recommendations to Students' Council on the structure of Students' Council and standing committees;
- (c) shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
- (d) shall oversee the progress of Students' Council's legislative agenda;
- (e) shall recommend to Students' Council a candidate for the position of Chief Returning Officer on or before April 15 of each year;
- (f) shall recommend to Students' Council a composition for the Awards Committee on or before April 15 of each year;
- (g) shall, in conjunction with the Vice President (External), recommend to Students' Council on such nominations to the University of Alberta Senate as may be required of the Students' Union.

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(6) The External Policy Committee

- (a) shall make recommendations to Students' Council on Students' Union political policy respecting the business of entities not based on the University of Alberta;
- (b) shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta; and
- (c) shall receive reports from the Students' Union Executive Committee on its off-campus and tuition-related advocacy activities and evaluate their effectiveness.

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(7) The Grant Allocation Committee

- (a) has authority to set and implement policy regarding the disbursement of the Access Fund;
- (b) shall provide for the existence of an appeals mechanism for the Access Fund;
- (c) shall recommend a budget for the Access Fund to Students' Council on or before April 30 of each year;
- (d) shall recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council;
- (e) shall make grants and has the authority to set an implement policy regarding the disbursement of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, the Eugene L. Brody Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;
- (f) has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group;
- (g) has authority to make grants of not more than three thousand five hundred dollars from the Eugene L. Brody Fund; and

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(h) may delegate the granting of funds, with the exception of the Access Fund, where the Grant Allocation Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting.

(8) The University Policy Committee

- (a) shall make recommendations to Students' Council on Students' Union political policy respecting:
  - (i) the business of entities based at the University of Alberta;
- (b) shall not make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
- (c) shall receive reports from the Students' Union Executive Committee on its on-campus non-tuition-related advocacy activities and evaluate their effectiveness.

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(9) Standing committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.

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(10) Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.

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## 18. Conflict-of-Interest

- (1) No person shall use a Students' Union position that he/she holds to further personal business interests.
- (2) No person may hold a Students' Union position who
  - (a) is party to any contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union; or
  - (b) has any interest in a contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union.
- (3) (2) does not apply to any person by reason only
  - (a) of the receipt of any properly-approved honorarium, commission, or allowance from the Students' Union;
  - (b) of being a non-executive member of any registered student group which has any contract or agreement with the Students' Union; or
  - (c) of the sale of goods or services to the Students' Union in the ordinary course of business, at competitive prices, and in accordance with Students' Union procedures.

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- (4) No member of Students' Council shall vote on a motion relating to a student group or organization of which he/she is a member unless that organization is a faculty association.
- (5) Neither any member of the Students' Union Executive Committee nor the Chief Returning Officer of the Students' Union shall apply for a remunerated position with the Students' Union unless the selection of that position is ratified by Students' Council.

**19. Nominations to University Bodies**

- (1) The four individuals nominated by the Students' Union to the University of Alberta Senate shall be
  - (a) the Students' Union Vice President (External), and
  - (b) three members of the Students' Union selected by Students' Council, after receipt by the latter of a recommendation from the Council Administration Committee.
- (2) The two individuals nominated as ex-officio representatives of the Students' Union to the University of Alberta General Faculties Council shall be
  - (a) the Students' Union Vice President (Academic), and
  - (b) the Students' Union Vice President (Student Life).
- (3) The two individuals nominated by the Students' Union to the University of Alberta Board of Governors shall be
  - (a) the Students' Union President, and
  - (b) the Undergraduate Board of Governors Representative.
- (4) The Undergraduate Board of Governors Representative shall be elected at the same time and in the same fashion as the Students' Union President and Vice Presidents.
- (5) The Undergraduate Board of Governors Representative shall have access to sufficient administrative resources for the discharge of his/her duties.

**20. No Force or Effect**

Any decision of Students' Council that is in conflict with federal or provincial statute or with the Common Law is of no force or effect.

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**Amendments to Bill**

Principles BILL #

a) The University Policy Committee and the External Policy Committee shall be able to make editorial changes to all political policy assigned to them.

b) Political Policies shall expire, but may be renewed by a motion to renew by Students' Council.

pooch 1/31/08 5:47 AM

**Deleted:** These editorial changes shall include changes to expiration dates of Political Policies.

**Possible Standing Orders:**

**Expiration of Political Policy**

17(4) Political Policies adopted within a particular session of Students' Council shall expire three (3) years after the end of that session

17(5) Upon expiration, a Political Policy shall be received by either the External Policy Committee or the University Policy Committee as per their respective mandates as a motion to recommend to Students' Council for renewal.

17(6) If the motion in 17(5) passes, the Political Policy shall be forwarded to Students' Council for and if defeated, it shall be allowed to expire.

*University of Alberta Students' Union*  
**Report to Students' Council**

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2007-01-22

## **Global Citizenship Curriculum Development Advisory Board (SU Rep)**

Hello Council:

The first meeting of this Board was on January 16, 2008 from 11am – Noon. The next scheduled meeting is March 4, 2008 from 12:30 – 1:30pm. The Board is expected to meet four times a year. If you are interested in any of the documents, please let me know.

At our first meeting, introductions and then a brief presentation (about the Advisory Board, and its possible roles) were made. Some time was spent discussing ideas of what role the board plays in the overall scheme of things.

Basically, the end-goal is to develop a campus-wide curriculum (either course-based or through involvement) that will enlighten every student that passes through on Global Citizenship. It was recognized that not all students would be interested. The development stage is expected to take 4-years.

In my impression, this Board has no authoritative power (final say) over the implementation of this program (this power lies in the outer layers—the project management team, project coordinator, working group and research assistants), but questioning and brainstorming ideas at meetings could prove quite effective at pushing an agenda.

Noteworthy is a comment raised by Derek Roy-Brenneis (from the Senate) which suggested that only one student position on the Board might prove burdensome on that representative. And that perhaps representation from a few main faculties and the GSA would prove beneficial, giving the diverse nature of the task at hand.

At the meeting, I highlighted a few concerns that students might face, e.g. how this program will fit in with existing activities via student groups (EWB, Cultural Clubs, Community Service Learning, etc).

My hope is that this Board provides an avenue for students to influence the direction of this project—a very significant project that will affect every student on campus.

Prem Eruvbetine

Madame Speaker, Councilors and whom else it may concern:

I, Sihame Farhat, regret to inform Students' Union Council that I resign from my position as a Science Councilor due to scheduling and commitment dilemmas.

Sincerely,

Sihame Farhat

Date: Mon, 21 Jan 2008  
From: Kyle Friedt

I would like to resign from EPC  
Kyle Friedt

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**vote** Students' Union Elections Office  
Phone: (780) 492-7102 Email: cro@su.ualberta.ca

<b>To:</b>	➤ Ms. Amanda Henry Speaker, Students' Council
<b>From:</b>	➤ Mr. Craig Turner Chief Returning Officer
<b>Subject:</b>	Students' Council Appointment
<b>Date:</b>	January 29, 2008

In accordance with Students' Union Bylaw 100, empty seats on Students' Council shall be filled by the next-highest ranked candidate from the previous election.

In response to the recent vacancy of a Science Councillor seat, I am pleased to announce the appointment of Ms. Bridget Casey to Students' Council as Science Councillor.

If you require any other information regarding this appointment, or regarding the Councillor replenishment process, please contact me directly.

Respectfully Submitted,

Craig A. Turner

Date: Jan 30, 2008  
From: Joanna Chan

I would like to resign as the SU representative on the FACRA board.

Jo Chan