

STUDENTS' COUNCIL

Tuesday, August 21, 2007
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2007-09)

- 2007-09/1 **SPEAKER'S BUSINESS**
- 2007-09/1a Announcements – The next meeting of Students' Council will take place on Tuesday, September 11, 2007
- 2007-09/1b University of Alberta Senate Volunteer Posting
Please see document SC-07.09.01
- 2007-09/1c U-Pass stickers are available at all InfoLink desks starting on August 20. Please pick up your sticker as early as possible to allow staff to address any problems that may arise in advance of September.
- 2007-09/2 **PRESENTATIONS**
- 2007-09/3 **EXECUTIVE COMMITTEE REPORT**
- 2007-09/3a Executive Committee- August 8, August 13 and August 15, 2007
Please see document SC- 07.09.02
- 2007-09/4 **QUESTION PERIOD**
- 2007-09/5 **BOARD AND COMMITTEE REPORTS**
- 2007-09/5a Audit Committee July 26 and Aug 9, 2007
Please see document SC-07.09.03
- 2007-09/5b University Policy Committee- Report
Please see document SC-07.09.04
- 2007-09/5c Council Administration Committee- Report
Please see document SC-07.09.05
- 2007-09/6 **GENERAL ORDERS**

- 2007-09/6a** **NICOL/McKINNEY MOVES THAT** Students' Council, upon the recommendation of the Audit Committee, remove Terence Fung from the Audit Committee
- 2007-09/6b** **ERUVBETINE/CHAN MOVES THAT** Students' Council adopt the amended changes in Appendix 3 into its Standing Order
- 2007-09/6c** **ERUVBETINE/DOLLANSKY MOVES THAT** Students' Council adopt Appendix 4 into its Standing Orders
- 2007-09/6d** **ERUVBETINE MOVES THAT** Students' Council read BILL # 2 a first time
- BILL # 2
Committee reporting structure (Bylaw 100, 16d) shall be changed to require either a document titled "Summary of Proceedings" or the Committee Minutes in lieu of that.
- 2007-09/6e** **ERUVBETINE MOVES THAT** Students' Council read BILL # 3 a first time
- BILL # 3
(first reading)
Principles
For the case of the Council Administration Committee, members of CAC referred to in Section 15-2 of Bylaw 100 shall mean permanent members of CAC.
- 2007-09/6f** **GAMBLE MOVES THAT** Students' Council extend all negotiated changes from the CUPE Collective Agreement for the contact period May 1/07-April 30/09 to non-unionized staff as per all previously ratified contracts
- 2007-09/6g** **NICOL/MCKINNEY MOVES THAT** Students' Council adopt the principles of Bill # 4
- Please see document SC-07.09.06
- 2007-09/6h** **GAUTHIER/MCKINNEY MOVES THAT** Students' Council approve Bill # 5
- Please see document SC-07.09.07
- 2007-09/7** **INFORMATION ITEMS**
- 2007-09/7a** Letter of Resignation from David Cournoyer
- Please see document SC-07.09.08
- 2007-09/7b** A Quick Survival Guide for University Life
- Please see document SC-07.09.09
- 2007-09/7c** Letter of Resignation from Adil Afzal
- Please see document SC-07.09.10
- 2007-09/7d** Pamela Aranas, AVP External- Report
- Please see document SC-07.09.11

- 2007-09/7e** Bobby Samuel, VP Academic- Report
Please see document SC-07.09.12
- 2007-09/7f** Eamonn Gamblee, VP Operations and Finance- Report
Please see document SC-07.09.13
- 2007-09/7g** Steven Dollansky, VP External- Report
Please see document SC- 07.09.14
- 2007-09/7h** Chris Le, VP Student Life- Report
Please see document SC-07.09.15
- 2007-09/7i** National Orientation Directors Association Conference
Please see document SC- 07.09.16
- 2007-09/7j** Votes and Proceedings- August 7,2007
Please see document SC-07.09.17
- 2007-09/7k** Councilor Attendance Records 2007-2008
Please see document SC-07.09.18

UNIVERSITY OF ALBERTA SENATE

- Requires 1 undergraduate students appointed by the Students' Union
- The Senate's responsibility is to inquire into any matter that may enhance the image of the University and act as a link between the University and the public. The Senate may also authorize the conferring of Honorary Degrees.

MEETS: Four times yearly

Deadline for application is Monday September 10. Please submit cover letter and resume to 2-900 SUB or email to ea@su.ualberta.ca

For further information contact the VP External Steven Dollansky at 492-4236

Interviews scheduled for the week of September 11

Executive Committee Report to Students' Council August 21, 2007

- 1. There were no motions passed at the August 8, 2007, 2007 Executive Committee meeting:**

- 2. The following motion was passed at the August 13, 2007, 2007 Executive Committee meeting:**
 - a. DOLLANSKY/JANZ MOVED THAT the Executive Committee approve the request to conduct a U-Pass survey in SUB pending parameters set out by Advocacy.
VOTE ON MOTION 3/1(abstained)/0 CARRIED

- 3. The following motions were passed at the August 15, 2007 Executive Committee meeting:**
 - a. JANZ/DOLLANSKY MOVED THAT the Executive Committee approve the human resource recommendations put forward by the Advocacy Director relating to UAO and ECO positions moving from full time permanent to full time contract positions and the respective title changes for both positions.
VOTE ON MOTION 4/0/0 CARRIED

 - b. GAMBLE/SAMUEL MOVED THAT The Executive Committee delete the following Operating Policies effective immediately: 5.01 Equipment Inventory, 5.05 Replacement Cost, 5.06 Spot Checks, 7.02 Budgeting, 11.06 Smoking Policy, 11.18 Council Library, 11.28 Dewey's Non-Smoking, 14.02 Criteria and Requirements for Consideration.
VOTE ON MOTION 4/0/0 CARRIED

 - c. JANZ/DOLLANSKY MOVED THAT THE Executive Committee approved and sign the U-Pass Fare Media Distribution MOU.
VOTE ON MOTION 4/0/0 CARRIED

 - d. JANZ/DOLLANSKY MOVED THAT the Executive Committee approve \$90.00 per month plus appropriate work related long distance changes from the Advocacy budget for the Advocacy Director.
VOTE ON MOTION 4/0/0 CARRIED

DELETE

No longer relevant

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 11.06	<i>Effective Date:</i> February 7, 1995	<i>Page</i> 1 <i>of</i> 1
<i>Responsibility for Policy:</i>	Executive Committee	
<i>Subject Matter</i> - <i>Category:</i>	OPERATING POLICY (GENERAL)	
- <i>Specific:</i>	SPACE	
- <i>Topic:</i>	Smoking Policy	

Introduction:

Due to numerous persons citing both health and building concerns and under the direction of Students' Council, the following policy was drafted.

Policy:

- 11.06.1 The Students' Union Building and all Students' Union owned and/or operated businesses, shall be non-smoking establishments in accordance with City of Edmonton Bylaw and University Policy:
- 11.06.2 Any Building user in violation of this policy may be asked to extinguish their cigarette by any staff member of the relevant SU business. Those who refuse to do so will be asked to leave the Building.

<u>History:</u>	Date	Board/Committee	Date of Council Approval
Created	March, 1993	Executive Committee	March 16, 1993
Updated	January 27, 1995	Executive Committee	February 7, 1995
Updated	July 3, 2002	Executive Committee	July 23, 2002
Updated	April 18, 2005	Executive Committee	
Updated	April 28, 2005	Executive Committee	

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 11.18	<i>Effective Date:</i> February 7, 1995	<i>Page</i> 1 <i>of</i> 1
<i>Responsibility for Policy:</i>	Executive Committee	
<i>Subject Matter</i>	- Category: OPERATING POLICY (GENERAL)	
	- Specific: SPACE	
	- Topic: Council Library	

Introduction:

The Council Library is intended to be a resource for the Executive Committee, Council members and for employees and volunteers of the Students' Union. This policy provides for the orderly storage and distribution of Library materials.

Policy:

- 11.18.1 The purpose of the Library shall be to maintain records of relevant statistics, publications and documents pertaining to the administration of the Students' Union and general student concerns.
- 11.18.2 The Council Library shall be under the supervision of the Students' Union Administrative Assistant to Council (AAC)
- 11.18.3 All material for cataloguing or storage should be directed to the AAC
- 11.18.4 All employees and student representatives within the Students' Union having need of such resources shall have access to the library during office hours.
- 11.18.5 Upon approval of the AAC, materials may be photocopied and/or studied but shall not leave the Executive Offices.

<u>History:</u>	Date	Board/Committee	Date of Council Approval
Created	Jan 27/95	Executive Committee	Feb 7/95
Updated			

DELETE
No longer relevant

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 11.28	<i>Effective Date:</i> August 27, 2002	<i>Page</i> 1 <i>of</i> 1
<i>Responsibility for Policy:</i>	Executive Committee	
<i>Subject Matter</i>	- <i>Category:</i> OPERATING POLICY (GENERAL)	
	- <i>Specific:</i> SPACE	
	- <i>Topic:</i> Dewey's Non Smoking	

Introduction:

Due to numerous complaints from students and patrons, it is requested that Dewey's Lounge be non-smoking. In addition to addressing these concerns, smoking has been shown to cause considerable capital damage to this venue, not to mention the myriad health concerns a policy such as this attempts to alleviate.

Policy:

- 11.28.1 Dewey's Lounge shall be designated as a "non-smoking" portion of the Powerplant Bar and Grill.
- 11.28.2 Any Building user in violation of this policy may be asked to extinguish their cigarette by any member of the Powerplant staff. Those who refuse will be asked to leave the Building.

<u>History:</u>	Date	Board/Committee	Date of Council Approval
Created	Aug 27/02	Executive Committee	Sept 17/02
Updated			

DELETE

This is not current practise.

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 5.01	<i>Effective Date:</i> May 2, 1995	<i>Page</i> 1 <i>of</i> 1
<i>Responsibility for Policy:</i>	Executive Committee	
<i>Subject Matter</i> - <i>Category:</i>	OPERATING POLICY (GENERAL)	
	- <i>Specific:</i>	EQUIPMENT
	- <i>Topic:</i>	Equipment Inventory

Introduction:

To better track the use and movement of the capital assets of the Students' Union, a fixed asset inventory was undertaken in the summer of 1992. Employees who no longer require certain equipment in their areas, or who wish to acquire equipment from other areas, should follow the procedure outlined in this Policy.

Policy:

- 5.01.1 All inventoriable items with a value of \$100.00 or more shall be marked with a bar-coded sticker.
- 5.01.2 Each bar-coded sticker shall have a correlating Fixed Asset Inventory form, which will contain a description of the equipment, its age, its original value, its replacement value, its life expectancy, and its location.
- 5.01.3 Movement of all inventoried assets must be recorded with the Manager of Facilities & Operations.
- 5.01.4 At least once per year, all areas shall update the fixed asset inventory in their respective areas. Updating of assets in common areas shall be done by a designate of the Manager of Facilities & Operations.
- 5.01.5 Acquisition of new items and disposal of existing items are governed by Policy 5.02 and Policy 5.03 respectively.
- 5.01.6 The Manager of Facilities and Operations shall be responsible for the Fixed Asset Inventory.
- 5.01.7 In the interests of security, a copy of the Fixed Asset Inventory will be kept on diskette in a fireproof safe in the Students' Union's offices.

History:
Created
Updated

Date

Board/Committee

Date of Council Approval

May 2/95

DELETE

This is no longer current practice

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 5.05	<i>Effective Date:</i> May 2, 1995
<i>Responsibility for Policy:</i>	Executive Committee
<i>Subject Matter</i> - <i>Category:</i>	OPERATING POLICY (GENERAL)
- <i>Specific:</i>	EQUIPMENT
- <i>Topic:</i>	Replacement Cost Projections

Introduction:

Replacement cost projections allow the Students' Union to estimate the dates on which its capital equipment will need to be replaced, and the costs that will need to be incurred at that time, so that budgets can be prepared accordingly.

Policy:

- 5.05.1 For each piece of capital equipment purchased by the Students' Union with a value of \$500 or more, a replacement cost projection will be generated.
- 5.05.2 The process for estimating a replacement cost will be as follows:
- a) The projected year of replacement will be estimated, based on the expected lifespan of the item;
 - b) An inflation figure will be applied to the cost of the item for each year of its expected life;
 - c) A theoretical replacement cost will be forecasted for the year of expected replacement.
- 5.05.3 The Manager of Finance & Administration shall be responsible for formulating and maintaining replacement cost projections.

History:	Date	Board/Committee	Date of Council Approval
Created			May 2/95
Updated			

DELETE

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i> 5.06	<i>Effective Date:</i> May 2, 1995	<i>Page</i> 1 <i>of</i> 1
<i>Responsibility for Policy:</i>	Executive Committee	
<i>Subject Matter</i> - <i>Category:</i>	OPERATING POLICY (GENERAL)	
- <i>Specific:</i>	EQUIPMENT	
- <i>Topic:</i>	Spot Checks	

Introduction:

Regular spot checks of Students' Union equipment ensure that any losses or damages are noted and reported as quickly as possible.

Policy:

- 5.06.1 Regular spot checks of equipment will be conducted by the head of each department, as well as by Facilities personnel in the course of their normal duties.
- 5.06.2 In cases where equipment is found to be missing, proper procedure, as outlined in Policy 5.04 (Losses & Destructions) will be followed.

History:
Created
Updated

Date

Board/Committee

Date of Council Approval
May 2/95

DELETE

Covered in Standing Orders and Bylaw 3000

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA
OPERATING POLICY STATEMENT

<i>Policy Number:</i> 7.02	<i>Effective Date:</i> July 25, 1995
<i>Responsibility for Policy:</i>	Students' Council
<i>Subject Matter</i> - <i>Category:</i>	OPERATING POLICY (GENERAL)
- <i>Specific:</i>	FINANCE
- <i>Topic:</i>	Budgeting

Introduction:

A clear and comprehensive budgeting process ensures that the Students' Union able to properly plan its revenues and expenditures during the year, and that all department heads are able to give input into the process. This policy outlines the procedure for developing both the preliminary and final budgets, so that all employees understand the process and where they fit in.

Policy:

- 7.02.1 The Budget Process is described in Students' Union Bylaw
- 7.02.2 Prior to the preparation of the Budget, the Vice President (Operations and Finance) and the Manager of Finance and Administration will develop net profit or loss guidelines for each operational unit.
- a) The guidelines will be developed using budgets and variance reports from the previous year, as well as information available regarding future financial directions;
- 7.02.3 The budget guidelines must be approved by the Executive Committee and the Budget and Finance Committee.
- 7.02.4 The Executive Committee shall submit or cause to be submitted a proposed net profit of loss for each operational unit to the Budget and Finance Committee.
- a) The submission should occur on or before February 1;
- 7.02.5 The guidelines will be given to the heads of each department, who will use them to develop budgets which are to be submitted by a date specified by the Vice-President (Operations and Finance)
- a) The submission should be on or before February 1;

History:	Date	Board/Committee	Date of Council Approval
Created		Executive Committee	July 25/95
Updated			

Audit Committee Report to Students' Council

Dear Council,

At the July 26/2007 meeting of Audit Committee, the committee reviewed credit card statements from the period May-June, 2007, as well as spending by the Powerplant and L'Express business units.

Certain concerns were noted, including the following:

- Certain receipts were missing.
- Interest was charged on some credit cards – why are balances being carried?
- A handwritten receipt was included in one instance.

There were concerns regarding the Powerplant's May performance. Notably, the Powerplant was to be shut down and incur only fixed expenses, however variable expenses (such as supplies, etc.) were charged to its accounts.

Yours Truly,

Scott Nicol
Chair, Audit Committee

Summary of Proceedings

1. Call to order at 2009h.
2. Adoption of July 5 minutes.
3. Discussion regarding credit card packages.
4. Discussion regarding Powerplant spending.
5. Discussion regarding L'Express spending.
6. Adjournment at 2035h.

Audit Committee Report to Students' Council

Dear Council,

At the August 9/2007 meeting of Audit Committee, the committee reviewed credit card statements from the period June-July, 2007, as well as spending by the Cram Dunk and Juicy business units for June.

Certain concerns were noted, including the following:

- Again, certain receipts were missing.
- More interest charges have accumulated on credit cards.

In reviewing Cram Dunk, it was noticed that staff costs went up substantially (50%+) while revenues dropped. Regarding Juicy, there was concern about liquor revenues being booked – as to Audit Committee's knowledge, Juicy does not sell alcohol products.

It was also decided to recommend to Council the removal of Terence Fung as a member of the committee, per the standing orders of Audit Committee, as this was the fourth meeting missed by Terence in this Trimester. It was discussed that there are two main considerations – that summer is a difficult time for some members to attend Council or committee meetings, especially if they work and/or live outside of Edmonton, but also that Councilors are paid for committee work, and may not have earned this pay if they fail to attend a large number of committee meetings. The decision was based on an objective interpretation of our standing orders, and the decision on removal is left with Council, with the caution that we are not seeking a rubber stamp on a decision already made.

Yours Truly,

Scott Nicol
Chair, Audit Committee

Summary of Proceedings

1. Call to order at 2015h.
2. Adoption of July 5 minutes.
3. Discussion regarding credit card packages.
4. Discussion regarding Cram Dunk spending.
5. Discussion regarding Juicy spending.
6. Discussion regarding suggestion to Council for removal of Terence Fung.
7. Adjournment at 2048h.

University of Alberta Students' Union
Report to Students' Council

2007-08-21

University Policy Committee

Hello Council:

Here are the highlights:

- UPC is still keeping tabs on the VPSL and VPA portfolio through the reports
- An Academic Materials Political Policy is in the works
- UPC has set a strategic goals document that will guide it through the year
- UPC will soon start setting up Fall meeting schedules

I'm happy to answer any questions.

Prem Eruvbetine

University of Alberta Students' Union
Report to Students' Council

2007-08-21

Council Administration Committee

Hello Council:

Here are my updates for Council:

- CAC has made a change to Standing Orders - from now on, attendance at Council will be included in the Votes and Proceedings.
 - This was primarily done to satisfy the request made by the Gateway, but was also thoroughly discussed for its merits.
- We discussed the proposed review to Council Remuneration and have forwarded that to Council for its pleasure. We recommend:
 - reducing the yearly freebies to one (instead of two).
 - adding trimester reporting requirements as a condition for receipt of pay
- We also hashed out the procedures for a Councillor Mentorship Program and have that tabled before you too.
 - We hope to have this starting this fall
 - We need people to VOLUNTEER, so please sign up. It isn't too hard a job, and there will be a presentation about it soon.
- CAC has made a request to have the SU projector and computer available at every meeting of Students' Council for the purpose of presentations and working through amendments on the Agenda
- CAC has ratified a number of additions to the Students' Council website:
 - Addition of individual councillor spaces which will include:
 - A picture
 - Name, faculty and email
 - Optional letter to students provided by the councillor
 - Councillor reports
 - Updated Standing Committee websites to include member lists (with link-backs to individual councillor pages)
 - A system to easily update all important aspects of the SU website to ensure that material is no older than one week.
 - A councillor mentorship request form.
- Coming up soon:
 - Discussions about CAC's new role in the CRO selection and oversight
 - Planning of Council Retreat for the September.... Look out for that one soon!

I'll be happy to answer any questions.

Yours,

Prem Eruvbetine

A G E N D A

2007/CAC/12

Council Administration Committee

Wednesday, Aug 21, 2007

6:00 pm

SUB Meeting Room (420 SUB)

1. Approval of the Agenda
2. Approval of the Aug 15, 2007 Minutes
3. Announcements
4. Old Business
 - a. Review of AVPs reports to Council
5. New Business
 - a. Committee Reviews
 - b. Council Retreat – September
 - i. Council Group Picture
6. Discussion Period
 - a. Election Bylaw Changes
7. Confirmation of Next Meeting Date
 - Tuesday September 11th, 2007 at 5pm.
8. Adjournment

Election Bylaw Changes

The major changes that will affect the committee are...

- CAC members will no longer sit on the CRO selection committee
- DRO hiring/firing will occur via CAC instead of Council

Below are an excerpt of the relevant sections of the proposed bill that may affect CAC or be of interest to the committee;

1. The CRO shall be appointed by Students' Council after a recommendation is issued by a committee comprising of the current CRO, as chair, voting only in the event of a tie, and two members of the DIE Board
2. The DRO(s) shall be appointed by the Council Administration Committee after a recommendation is issued by a committee comprising of the current CRO, as chair, voting only in the event of a tie, and two members of the DIE Board
3. The CRO and DRO terms of office shall extend from May 31 to the following June 1.
4. The CRO final report will be due by May 31
5. The duties of the Deputy Returning Officers shall include those that may be required by the Chief Returning Officer in the discharge of his/her duties.
6. The DRO shall report directly to the CRO
7. A DRO shall be dismissed by a simple majority of the Council Administration Committee.

Bill #4 – Annual Electoral Bylaw Review

Bylaw 2000 Revisions

1. All Plebiscites and Referenda must be drafted by the Bylaw committee prior to final approval by Students' Council.
2. Where only joke candidate nominations are received for a position the CRO shall extend the nomination deadline by up to 2 days.
3. Campaign Managers, NOT all members of sides, must attend the Candidate and Plebiscite/Referendum Registration Meeting in its entirety or designate in writing an agent who will do so.
4. The CRO shall provide space on campus for campaign managers, NOT sides, to store campaign materials.
5. Candidates and volunteers shall not engage in pre-campaigning between nomination deadline and the initiation of the campaign.
6. Ballot counting shall occur for all elected positions until all candidates are preferentially declared victorious.
7. Candidates shall be allocated seats as outlined in Bylaw 100
8. Eliminate references to the CRO calling a by-election from s.52 (13, 14)

Combination of Bylaws 2000 and 2500

1. The Chief Returning Officer and Elections Staff Bylaw (2500) shall be rescinded.
2. The content of Bylaw 2500 shall be moved to Bylaw 2000 with the following revisions;
 - a. The CRO shall appointed by Students' Council after a recommendation is issued by a committee comprising of the current CRO, as chair, voting only in the event of a tie, and two members of the DIE Board
 - b. The DRO shall be appointed by the Council Administration Committee after a recommendation is issued by a committee comprising of the current CRO, as chair, voting only in the event of a tie, and two members of the DIE Board
3. The CRO and DRO terms of office shall extend from May 31 to the following June 1.
4. The CRO final report will be due by May 31
5. The duties of the Deputy Returning Officers shall include those that may be required by the Chief Returning Officer in the discharge of his/her duties.
6. The DRO shall report directly to the CRO
7. A DRO shall be dismissed by a simply majority of the Council Administration Committee.

Bylaw 100
A Bylaw Respecting Students' Council

1. Definitions

In this bylaw

- (a) "Councillor" means any member of Students' Council except
 - i. the President of the Students' Union,
 - ii. a Vice President of the Students' Union,
 - iii. the Undergraduate Board of Governors Representative,
 - iv. the Speaker of Students' Council, or
 - v. the General Manager of the Students' Union;
- (b) "faculty" means
 - i. any entity designated by University of Alberta General Faculties Council policy as a faculty, except the Faculty of Graduate Studies and Research, the Faculty of Library and Information Studies, and the Faculty of Extension,
 - ii. all undergraduate students registered at the University of Alberta in Open Studies;
- (c) "faculty population" means the average number of undergraduate students enrolled in a given faculty in a Fall term and the Winter term immediately following it;
- (d) "introductory meeting" means the annual meeting of those persons elected to serve on Students' Council for the coming year;
- (e) "legislation" means
 - i. Students' Union bylaws,
 - ii. Students' Union political policies,
 - iii. Students' Council standing orders, and
 - iv. general orders of Students' Council;
- (f) "Speaker" means the Speaker of Students' Council or, in his/her absence, any individual designated as having the responsibilities of the Speaker of Students' Council;
- (g) "standing committee" means
 - i. the Access Fund Committee,
 - ii. the Audit Committee,
 - iii. the Awards Committee,
 - iv. the Budget and Finance Committee,
 - v. the Bylaw Committee,
 - vi. the Council Administration Committee,
 - vii. the External Policy Committee,
 - viii. the Grant Allocation Committee, or
 - ix. the University Policy Committee;
- (h) "Students' Council" means the Council of the Students' Union, University of Alberta, as constituted by statute of the province of Alberta;

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

- (i) “Students’ Union” means the Students’ Union, University of Alberta, as incorporated by statute of the province of Alberta; and
- (j) “Undergraduate Board of Governors Representative” means the individual, other than the Students’ Union President, nominated by the Students’ Union to the University of Alberta Board of Governors.

2. Composition of Students’ Council

- (1) Students’ Council is composed of
 - (a) the President of the Students’ Union,
 - (b) the Vice Presidents of the Students’ Union,
 - (c) the Undergraduate Board of Governors Representative,
 - (d) forty-two Councillors,
 - (e) the Speaker, and
 - (f) the General Manager of the Students’ Union.
- (2) The Speaker and the General Manager of the Students’ Union are entitled neither to move, second, or vote on motions of Students’ Council, nor to serve as voting members of standing committees.
- (3) Each Councillor shall represent exactly one faculty.
- (4) Each faculty shall be allocated a number of Councillors equal to the number of Councillors times its faculty population divided by the sum of all faculties’ faculty populations, with any remainder being discarded.
- (5) A faculty shall be allocated Councillors for upcoming Students’ Council elections dependant upon that faculty continuing to include undergraduate students in their student body at the time of the election, and in the next academic year.
- (6) Notwithstanding (4), every faculty shall be allocated at least one Councillor.
- (7) If more than forty-two Councillors are allocated, they shall be revoked from faculties with more than one Councillor in ascending order of remainder until only forty-two Councillors are allocated.
- (8) If fewer than forty-two Councillors are allocated, additional Councillors shall be allocated to faculties entitled to at least one Councillor under (4) in descending order of remainder until forty-two Councillors are allocated.
- (9) In the event that two faculties have equal remainders and that this equality prevents the processes set out in (6) and (7) from allocating exactly forty-two Councillors, the number of Councillors shall be temporarily increased by the minimum amount necessary.

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

- (10) The Chief Returning Officer of the Students' Union shall determine the allocation of Councillors annually before February 15, and shall forthwith table with Students' Council a report detailing the allocation of Councillors and the statistics used to reach that allocation.
- (11) The Chief Returning Officer shall review the allocation of Councillors before each election and determine if the allocation remains valid. If the allocation is no longer valid the Chief Returning Officer shall re-determine the allocation of Councillors and shall report the re-determined allocation to Students' Council as set out in (10).

3. Eligibility

- (1) All members of Students' Council except for the General Manager of the Students' Union are required to be members of the Students' Union.
- (2) Every Councillor is required to be enrolled in the faculty he/she represents.
- (3) No person shall simultaneously hold more than one position on Students' Council.

4. Removal of Members

- (1) Any member of Students' Council wishing to resign must do so in writing to the Speaker.
- (2) The Speaker shall table in Council any letters of resignation he/she receives.
- (3) Resignations take effect on the date specified in the letter of resignation or, if no such date is specified, at the time that the letter is tabled in Students' Council.
- (4) Students' Council does not have the authority to remove any Councillor.
- (5) Any person who ceases to be a member of Students' Council shall be removed from any Students' Union office that is the result of his/her position on Students' Council or of which his/her position on Students' Council is the result.
- (6) The Students' Union shall immediately recommend that any person who ceases to be a member of Students' Council be removed from any office in an external organization that results from his/her position on Students' Council, or from any position from which he/she is removed as a consequence of (4) or (5).

5. Replenishment

- (1) In the event of a vacancy in the office of President, Vice President, or Undergraduate Board of Governors Representative, Students' Council shall
 - (a) appoint a qualified Students' Union member to fill the position, and/or

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

(b) call a by-election for the position.

- (2) In the event of a vacancy in the office of Councillor, the Chief Returning Officer of the Students' Union shall offer the position to the candidate who would have been elected had another Councillor been allocated to the resigning Councillor's faculty during the last election before which nominations were open for that faculty.
- (3) Notwithstanding (2), no person shall be offered a Councillor position who
 - (a) has already vacated a Councillor position since the last election before which nominations were open for the faculty in question,
 - (b) has already declined appointment to a Councillor position since the last election before which nominations were open for the faculty in question, or
 - (c) is a member of Students' Council.
- (4) The process for replenishment of Councillor positions shall continue until
 - (a) no vacancies remain for the faculty in question,
 - (b) the list of candidates from the last election before which nominations were open for the faculty in question is exhausted, or
 - (c) the position would be offered to None of the Above.
- (5) Students' Council does not have the authority to appoint any Councillor.
- (6) In the event of a vacancy in the office of the Speaker of Students' Council, Students' Council shall select a new Speaker of Students' Council.

6. Start-Up

- (1) All members of Students' Council except the Speaker of Students' Council and the General Manager of the Students' Union shall be elected on an annual basis.
- (2) The Chief Returning Officer of the Students' Union shall submit to the Speaker, as soon as practically possible, a report containing the results of any election of members to Students' Council.
- (3) The Speaker shall convene and chair the introductory meeting as soon as practical after all elections have been completed except any portion of the meeting in which the outgoing Speaker is running for re-election.
- (4) At the introductory meeting, the Students' Council-elect shall
 - (a) select the ensuing year's Speaker of Students' Council,
 - (b) select the compositions of the ensuing year's standing committees, and
 - (c) set the meeting schedule for the ensuing year's Students' Council, with the first meeting to occur not before the last scheduled meeting of the current Students'

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

Council and not later than May 7, and the last meeting to occur not later than May 7 of the succeeding year.

- (5) At the first meeting of any year's Students' Council, all members of that Students' Council except the General Manager of the Students' Union shall be installed in a ceremony to be presided over by
 - (a) the previous year's Students' Union President, if available,
 - (b) the previous year's Speaker of Students' Council, if the previous year's President is unavailable, or
 - (c) the incoming Speaker of Students' Council, if neither the previous year's President nor the previous year's Speaker of Students' Council is available.
- (6) Upon the execution of (5), power is transferred from one year's Students' Council to the next.

7. Councillor Remuneration

- (1) All voting members of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, shall be considered payees with respect to councillor remuneration, [as detailed in Standing Orders of Students' Council](#).

8. Speaker of Students' Council

- (1) The Speaker is responsible for
 - (a) chairing all meetings of Students' Council;
 - (b) the budget and logistical needs of Students' Council;
 - (c) requesting a report from the University of Alberta Office of the Registrar and Student Awards each term to confirm that all individuals occupying positions requiring them to be undergraduate students meet all requirements set out in bylaw; and
 - (d) representing Students' Council before the Discipline, Interpretation, and Enforcement Board; and
 - (e) other duties as may be required by Students' Council from time to time.
- (2) The Speaker shall have access to sufficient administrative support to carry out the logistical needs of Students' Council.
- (3) The President of the Students' Union reports to the Speaker for of purpose of all Students' Council business.
- (4) The Speaker reports to Students' Council.
- (5) The Speaker may be dismissed by a simple majority vote of Students' Council.

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

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Jay Gauthier 8/8/07 8:53 PM

Deleted: <#>The annual base rate shall be equal to \$500.00. .

<#>Remuneration shall be calculated and dispensed at the end of each installment period: .

<#>May – August .

<#>September – December .

<#>January – April .

<#>Payees shall be eligible to receive up to the annual base rate for serving on Students' Council. .
<#>A proportional amount of the annual base rate shall be dispensed to payees at the end of each installment period provided that they attend every meeting of Students' Council. .

<#>Payees who are not in attendance for one (1) meeting of Students' Council during an installment period shall only be eligible for one half (1/2) of the proportional amount of the annual base rate for that installment period. .

<#>Payees who are not in attendance for two (2) or more meetings of Students' Council during any installment period shall not be eligible for any of the proportional amount of the annual base rate for that installment period. .

<#>Payees shall be considered present for the purposes of councillor remuneration: .

<#>at the first two (2) meetings of Students' Council they fail to attend; .

<#>during a leave of absence taken for the purposes of running in a General Election. .

<#>Payees shall be eligible to receive up to the annual base rate for serving on at least one Standing Committee of Students' Council with the exception of the Awards Committee. .

<#>Payees who are removed from any Standing Committee of Students' Council shall not be eligible for any of the proportional amount of the annual base rate for that installment period regardless of any other Standing Committees of Students' Council on which they serve. .

<#>Payees who resign from a Standing Committee of Students' Council shall still be eligible to receive the proportional amount of the annual base rate for that installment period provided they are still serving on at least one Standing Committee of Students' Council. .

<#>A payee shall receive remuneration in the amount equal to two thirds (2/3) of the annual base rate for serving as the Chair of at least one Standing Committee of Students' Council with the exception of the Awards Committee. .

<#>Proxies are not eligible to receive remuneration but satisfy the attendance requirement of the payee at meetings of Students' Council and Standing Committees of Students' Council. .

<#>A payee shall not receive an amount greater than eight thirds (8/3) of the annual base rate in an academic year. .

... [1]

- (6) The Chair of the Council Administration Committee shall be the Deputy Speaker of Students' Council and shall carry out the duties of the Speaker in the absence of the Speaker of Students' Council.

9. Proxies

- (1) Any Councillor may appoint a Students' Union member in his/her faculty as his/her proxy for any portion of his/her term of office.
- (2) A proxy will, for the duration of his/her appointment, have all of the rights and responsibilities of the Councillor who appointed him/her excepting the right to serve on standing committees.
- (3) A proxy's appointment is not effective in the attendance of the Councillor who appointed him/her.
- (4) A Councillor who has designated a proxy retains access to all resources that he/she would otherwise be entitled

10. Conduct of Meetings

- (1) Quorum of Students' Council is a majority of its current voting membership.
- (2) Where legislation does not contradict it, *Robert's Rules of Order* shall be observed at all meetings of Students' Council.

11. Legislation

- (1) Students' Union bylaws
 - (a) are directives perpetually requiring and/or prohibiting action on the part of the Students' Union;
 - (b) are adopted, amended, or rescinded by two simple majority votes of Students' Council occurring not less than seven days apart; and
 - (c) do not expire.
- (2) A Students' Union political policy
 - (a) is a directive to the Executive Committee dictating on what issues Students' Union advocacy efforts should be directed;
 - (b) shall be explicitly tied to a standing committee;
 - (c) requires the Executive Committee to submit an implementation plan to the standing committee to which it is tied;
 - (d) prohibits any person from representing any opinion not expressed by Students' Union political policy as being the opinion of the Students' Union;

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

- (e) is not binding on the Students' Union except as noted;
- (f) is adopted, amended, or rescinded on two simple majority votes of Students' Council held not less than seven days apart.

(3) Standing orders of Students' Council

- (a) are ongoing instructions to members of Students' Council and Students' Union staff respecting the manner of execution of Students' Council logistics;
- (b) are adopted, amended, or rescinded on a simple majority vote of Students' Council or the Council Administration Committee; and
- (c) do not expire, but shall be reintroduced by the chair of the Council Administration Committee at the first meeting of each year's Students' Council.

(4) General orders of Students' Council

- (a) are any non-procedural motions of Students' Council that do not adopt, amend, or rescind other legislation; and
- (b) expire concurrently with the authority of the Students' Council that adopted them unless otherwise specified in the motion.

12. Standing Committee Membership

- (1) The Access Fund Committee, the Budget and Finance Committee, the External Policy Committee, the Grant Allocation Committee, and the University Policy Committee each consists of seven members of Students' Council.
- (2) The Bylaw Committee consists of five members of Students' Council.
- (3) The Audit Committee consists of five members of Students' Council who are not also members of the Students' Union Executive Committee.
- (4) The Council Administration Committee consists of
 - (a) five members of Students' Council as permanent members, and
 - (b) all members of Students' Council, except the Speaker and the General Manager.
- (5) The Awards Committee consists of
 - (a) the Vice President (Academic) or designate, and
 - (b) seven undergraduate students selected annually by Students' Council.
- (6) Notwithstanding any provision in this bylaw, standing committees may appoint non-voting members to themselves by passing regulations to this effect as part of their standing orders.
- (7) Non-voting members of standing committees
 - (a) are not entitled to move, second, or vote on motions of standing committees,
 - (b) are not entitled to chair standing committees, and

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

(c) do not count towards quorum of standing committees.

13. Chairs of Standing Committees

- (1) Each standing committee shall be chaired by a member of that standing committee elected by that standing committee.
- (2) The chair of the Council Administration Committee shall be a permanent member of the Council Administration Committee.
- (3) Notwithstanding (1), the Awards Committee shall be chaired by the Vice President (Academic) or designate.

14. Quorum of Standing Committees

- (1) The Access Fund Committee, Budget and Finance Committee, External Policy Committee, Grant Allocation Committee, and University Policy Committee each have a quorum of four members.
- (2) The Audit Committee and the Bylaw Committee each have a quorum of three members.
- (3) The Council Administration Committee has a quorum of three permanent members.
- (4) The Awards Committee has a quorum of the chair and four additional members.

15. Functioning of Standing Committees

- (1) Standing committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
 - (a) May to August,
 - (b) September to December, and
 - (c) January to April.
- (2) No meeting of a standing committee shall occur unless
 - (a) every member of the standing committee has received at least seventy-two hours notice of the meeting, or
 - (b) every member of the standing committee consents to the meeting taking place.
- (3) Standing committees may adopt such standing orders as do not conflict with legislation.
- (4) The Speaker, and through him/her chairs of standing committees, shall have access to sufficient administrative support to ensure the proper functioning of standing committees, including but not limited to
 - (a) the creation and publication of agendas for committee meetings,

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

- (b) the creation and publication of minutes for committee meetings,
 - (c) the booking of meeting rooms,
 - (d) the duplication of required documents, and
 - (e) access to Students' Union archives.
- (5) Any member of a standing committee may designate any member of Council as his/her proxy for any portion of his/her term, provided that the member of Council so-designated fulfills the eligibility requirements to serve on the standing committee in question.
- (6) Every standing committee named at the introductory meeting shall hold a meeting before the first meeting of its Students' Council in order to
- (a) elect a chair,
 - (b) set initial standing orders, and
 - (c) set a meeting schedule for its first trimester.
- (7) Meetings of standing committees shall occur in person.
- (8) The Awards Committee is exempt from (1), (5), and (6).

16. Reporting Structure

- (1) The chair of each standing committee shall, after each meeting of the committee, submit to Students' Council a report including
- (a) any decisions made by the standing committee acting under authority delegated to it by Students' Council,
 - (b) any recommendations made by the standing committee to Students' Council,
 - (c) any standing orders adopted by the committee, and
 - (d) a document titled "Summary of Proceedings" summarizing the activities of the standing committee at the meeting in question.
- (2) The Speaker shall table each report from each standing committee in Students' Council.
- (3) No decision made by a standing committee acting under authority delegated to it by Students' Council is effective before it has been provided to the Speaker as part of the standing committee's report to Students' Council.

17. Mandates of Standing Committees

- (1) The Access Fund Committee
- (a) has authority to set and implement policy regarding the disbursement of the Access Fund;
 - (b) shall provide for the existence of an appeals mechanism;
 - (c) shall recommend a budget for the Access Fund to Students' Council on or before April 30 of each year; and

(d) shall recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council.

(2) The Audit Committee

- (a) shall review any Dedicated Fee Unit or Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
- (b) shall investigate breaches of contract with the Students' Union;
- (c) shall monitor the use of all Faculty Association Membership Fess and Faculty Membership;
- (d) shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;
- (e) shall monitor the Grant Allocation Committee's allocation of the Campus Recreation Enhancement Fund, the Eugene L. Brody Fund, the Golden Bear and Panda Legacy Fund and the Refugee Student Fund;
- (f) shall review the proposed uses and make a decision on the disbursement of the CJSR FM88 Fund, the Student Legal Services of Edmonton Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
- (g) has the authority to approve disbursement of the CJSR FM88 Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
- (h) shall annually select the Students' Union auditor
- (i) shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- (j) shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- (k) shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- (l) shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- (m) shall review all expenditures made on Students' Union credit cards;
- (n) shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- (o) has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

(3) The Awards Committee

- (a) may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources;
- (b) shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- (c) may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.

(4) The Budget and Finance Committee

April 18/07
Feb. 13/07
Dec. 5/06
Nov. 7/06
Aug. 22/06
Apr. 10/06
Created Mar. 21/06

- (a) shall recommend budgets to Students' Council as may be required by Students' Union legislation;
 - (b) shall make recommendations to Students' Council on alterations to the Students' Union operating budget;
 - (c) shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation; and
 - (d) shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council.
- (5) The Bylaw Committee
- (a) shall draft bylaws as required by Students' Council;
 - (b) shall draft referendum and plebiscite questions as required by Students' Council;
 - (c) shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other standing committee; and
 - (d) has the power to make, to Students' Union bylaws, alterations that do not alter the meaning of the bylaws in question.
- (6) The Council Administration Committee
- (a) has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
 - (b) shall make recommendations to Students' Council on the structure of Students' Council and standing committees;
 - (c) shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
 - (d) shall oversee the progress of Students' Council's legislative agenda;
 - (e) shall recommend to Students' Council a candidate for the position of Chief Returning Officer on or before April 15 of each year;
 - (f) shall recommend to Students' Council a composition for the Awards Committee on or before April 15 of each year;
 - (g) shall, in conjunction with the Vice President (External), recommend to Students' Council on such nominations to the University of Alberta Senate as may be required of the Students' Union.
- (7) The External Policy Committee
- (a) shall make recommendations to Students' Council on Students' Union political policy respecting the business of entities not based on the University of Alberta;
 - (b) shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta; and
 - (c) shall receive reports from the Students' Union Executive Committee on its off-campus and tuition-related advocacy activities and evaluate their effectiveness.
- (8) The Grant Allocation Committee
- (a) shall make grants and has the authority to set an implement policy regarding the disbursal of funds from the Campus Recreation Enhancement Fund, the Golden Bear

- and Panda Legacy Fund, the Refugee Student Fund, the Eugene L. Brody Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;
- (b) has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group;
 - (c) has authority to make grants of not more than three thousand five hundred dollars from the Eugene L. Brody Fund; and
 - (d) may delegate the granting of funds where the Grant Allocation Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting.
- (9) The University Policy Committee
- (a) shall make recommendations to Students' Council on Students' Union political policy respecting:
 - (i) the business of entities based at the University of Alberta;
 - (b) shall not make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
 - (c) shall receive reports from the Students' Union Executive Committee on its on-campus non-tuition-related advocacy activities and evaluate their effectiveness.
- (10) Standing committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.
- (11) Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.

18. Conflict-of-Interest

- (1) No person shall use a Students' Union position that he/she holds to further personal business interests.
- (2) No person may hold a Students' Union position who
 - (a) is party to any contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union; or
 - (b) has any interest in a contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union.
- (3) (2) does not apply to any person by reason only
 - (a) of the receipt of any properly-approved honorarium, commission, or allowance from the Students' Union;
 - (b) of being a non-executive member of any registered student group which has any contract or agreement with the Students' Union; or

April 18/07
 Feb. 13/07
 Dec. 5/06
 Nov. 7/06
 Aug. 22/06
 Apr. 10/06
 Created Mar. 21/06

(c) of the sale of goods or services to the Students' Union in the ordinary course of business, at competitive prices, and in accordance with Students' Union procedures.

- (4) No member of Students' Council shall vote on a motion relating to a student group or organization of which he/she is a member unless that organization is a faculty association.
- (5) Neither any member of the Students' Union Executive Committee nor the Chief Returning Officer of the Students' Union shall apply for a remunerated position with the Students' Union unless the selection of that position is ratified by Students' Council.

19. Nominations to University Bodies

- (1) The four individuals nominated by the Students' Union to the University of Alberta Senate shall be
 - (a) the Students' Union Vice President (External), and
 - (b) three members of the Students' Union selected by Students' Council, after receipt by the latter of a recommendation from the Council Administration Committee.
- (2) The two individuals nominated as ex-officio representatives of the Students' Union to the University of Alberta General Faculties Council shall be
 - (a) the Students' Union Vice President (Academic), and
 - (b) the Students' Union Vice President (Student Life).
- (3) The two individuals nominated by the Students' Union to the University of Alberta Board of Governors shall be
 - (a) the Students' Union President, and
 - (b) the Undergraduate Board of Governors Representative.
- (4) The Undergraduate Board of Governors Representative shall be elected at the same time and in the same fashion as the Students' Union President and Vice Presidents.
- (5) The Undergraduate Board of Governors Representative shall have access to sufficient administrative resources for the discharge of his/her duties.

20. No Force or Effect

Any decision of Students' Council that is in conflict with federal or provincial statute or with the Common Law is of no force or effect.

August 9, 2007

Dear Madame Speaker,

I hereby resign from the University of Alberta Students' Union Students' Council.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Cournoyer", is written on a light yellow background. The signature is cursive and ends with a long horizontal stroke that curves upwards.

David Cournoyer
Councillor, Faculty of Arts

Cc: Astra Aqui, Administrative Assistant to Students' Council

A Quick Survival Guide for University Life

As president of the University of Alberta Students' Union many prospective students coming to university have sent me emails asking for advice as they begin their educational journey.

They weren't asking me how to get into grad school or get the right classes, but more practical questions like "how do you deal with large classes?" or "What can I do for fun on campus?".

I thought I might take a moment to share some advice with prospective students and their families:

Go to orientation: It's a great way for you to meet other students, to find out where everything is on campus and become familiar with the vast number of resources here to support you.

Change it up. You should not be afraid to take a course in an entirely different field than your own. You never know what you will discover about yourself and your interests. It's much better to find out in the first year that engineering is not suited to you than waiting four years before realizing that you really wanted to study graphic design.

Don't go home on weekends. While it may be tempting to rush back and see your hometown friends, to truly immerse yourself in the university culture it is much better to save your travels for the holidays and use the time you have on campus to get to know the other students, attend diverse events, and of course to study!

Join a club or group: At the U of A for instance there are hundreds of student groups that you can take part in, from debate to the ski club. Student groups will provide you with opportunities to show leadership, attend events, and to build friendships with people who have similar interests.

The Freshman 15 (gaining of an extra 15 lbs in first-year): **it can happen to the best of us, especially if one discovers beer and indulges in the wide array of fast foods on campus. Phys. Ed. class was left at high school so make sure that you find another hobby to help you stay active.**

Financial Woes: Just because your parents made it through school with no debt, don't expect that you will be able to do the same. Unfortunately there are really not that many scholarships available! There are many entrance scholarships available for new students, but it is much harder to get scholarships in your

senior years. You may seriously need to consider a loan or working to finance your education.

Housing: Get it early, get it fast. Urban areas in Alberta are facing serious housing crunches, making it is harder than ever for students to find a roof. The housing registry at www.su.ualberta.ca/housing is an excellent starting point for Edmonton.

What you put in, you'll receive back tenfold: School is expensive, it's difficult, and sometimes you will be under seemingly insurmountable stress. Fret not - university can be the best time in your life if you get involved. The diverse people you will meet, the ideas and methods you will learn, and the challenges you will overcome will push you in ways you never imagined. University is not about being trained to do a job, it's about finding out who you are and how you can make our world a better place.

For more information on what University is like check out www.su.ualberta.ca! I'll see you in September!

To Whom It May Concern,

I Adil Afzal am hereby resigning my position as Science Councillor of the University of Alberta Students' Union Council.

Sincerely,
Adil Afzal

August 14th, 2007

Council Report – July 2007

Pamela Aranas – Associate Vice-President (External), 2007-08
University of Alberta Students' Union

Hey Council,

Sorry about getting this in late to you guys (things have been kind of hectic with school and such). Here's what went on my side of the Pod in July:

- **High School Leadership Conference (HSLC):** I've started hearing back from a couple of faculties regarding sponsorship for the conference. Things are going good so far in that regard. The logo design for the conference has been done, and we are now working on promoting the event. The keynote speaker for the event has been hired as well. His name is Phil Doucette, and you can check out his stuff at www.phillyd.com. I've also come up with the session topics, as well as group activities. I am looking for people to host session topics as well as volunteer as group leaders. If you are interested in either of these, please let me know!
- **Student Housing Week (SHW):** We decided to rename Housing Awareness Week to Student Housing Week in order to really shift the focus on student housing issues. Advocacy will be organising the majority of SHW, while I'll be looking after the Campout in Quad (COQ) on September 27th-28th. The COQ will also be the SU's fundraising event for the United Way.
- **Campus Planning and Action Committee (CPAC):** I am still in the process of formalising CPAC and will be working on doing so for the next couple of weeks. If you are interested in sitting on the committee or if you know of anyone who is, please let me know.
- **Other:**
 - o We're working on putting material and such for Clubs Fair during the first week of school

If you have any questions or comments on any of the aforementioned points, please feel free to contact me at avpex@su.ualberta.ca or stop by my office in 2-900 to chat.

Cheers,
Pam

Bobby Samuel
Vice President (Academic)
August 21, 2007

Hello Council! Hope the day is treating you well as summer comes to a frightening close. In the interim, here's what I have been up to in the last little while:

Goals:

Textbooks – We're meeting with Todd Anderson, the Director of the Book Store, on the Tuesday of Council. Ideally, what I am looking for is information on the top 50 books and how often the edition changes. Using this, we hope to set outcomes with regards to any textbook campaign we engage in.

Reward Involvement – Currently working on drafting a strategy to promote Community Service Learning to other faculties and departments so that there are options with the type of credit you obtain (Science vs. Arts vs. Engineering vs. etc.)

Scholarships & Bursaries – we are waiting on the working group for now and engaging in other types of research.

Technology – We will be meeting with the folks from the formative feedback project by the end of the month to set up a project involving podcasts. I also met with Paul Sorenson, the Vice Provost Information Technology, on technology on campus. A new development was Identity Management System (IMS), check out <https://start.ualberta.ca> for more details.

Teaching & Learning – We discussed minimum standards with Faculty of Medicine & Dentistry, along with their certification program they created for professors to now teach in the Medicine program. They liked the idea of certification and mandatory classes for new faculty, but they didn't like minimum standards. Where to from here? Talking to various Deans and faculty, eventually arriving at an idea of a minimum standard for instruction.

Emerging Issues:

Bear Scat – As part of the new upgrade, the University will be comparing the functionality of Bear Scat with PeopleSoft 9.0. From there, they will determine which features they can add.

Faculty Associations – The CoFA Retreat is on August 25 at SUB. In the interim, we are hoping to meet with as many faculty association executives as possible. So far we met with Collective Body for Arts Students, Medicine Students' Association and Law Students' Association (and sort of AUFSJ). Upcoming ones include UASUS, Ag For Student Liason, with the rest coming either on CoFA retreat or in September. This year, we are emphasizing faculty advocacy with the FAs and seeking their help on CSL, teaching, and textbooks.

VP Operations & Finance Report

August 7, 2007

“Nobody has the intention of building a wall”

I feel like a modern day Walter Ulbricht before the construction of the Berlin Wall, here to announce that the University has built a wall separating the East and West portions of the Powerplant. Marketing plans are coming along very well for the revitalized Dewey's, including signage for the North door to the coffee bar. Jerry will have the completed menu and marketing strategy finished likely before you have read this. Our events staff are transferring sound and lighting equipment from the 'plant to Dinwoodie to make it more feasible for hosting concerts. The ATM in the bar will be moved into Dewey's. Everything is moving along smoothly.

Operating Policies

The deleted policies are attached. Had it not been for an extremely busy executive meeting on Wednesday, all of the amended policies would have been on here as well. Next time.

July PnLs (Profit and Loss statements)

The results are in. July is usually the slowest month of the year for our businesses, and that trend continued. Although year-over-year growth is positive, especially in the Print Centre and SUBmart, and hopefully the rest of the months this year reflect that.

Mission: SUB-tacular

As promised, I am starting to look into ideas and formulating a strategy for future SUB expansions. As I am still in extremely preliminary stages of this process (i.e. a drawing on the white board in my office), I would like to hear from councilors what they think would be good additions to an already beautiful and over used building. To get the ball rolling, maybe a “Gamble's Sin City” strip joint? If you don't make suggestions I will assume that you all agree with this take. Remember that our payments on the last expansion don't conclude until 2011/2012 so anything we come up with this year will be still just planning.

Cool Beans
Eamonn Gamble

VPX Report to Council

August 21, 2007

Hello Council,

It has been an absolutely crazy two weeks, but we are finally starting to look caught up and ready to go for the back to school rush. Here is what has been going on.

1. **MEDIA MEDIA MEDIA-** For those of you who don't know the SU launched a massive media blitz to try and ensure that everyone who is attending school in the fall has a place to live. The response was incredible. Over 500 listings have been added to the housing registry and demand has also spiked. We received the following media hits.
 - a. **Edmonton Journal (twice on the front page of CityPlus)**
 - b. **CBC TV**
 - c. **Global TV**
 - d. **CTV NEWS**
 - e. **Big Breakfast (CITY TV)**
 - f. **Radio Canada**
 - g. **CBC Radio (Several Times)**
 - h. **Edmonton SUN**
 - i. **Metro News**

***A big thanks to Colin, Marc, and Don for their extraordinary work and very long hours these past few days keeping our messaging concise and well thought out. Deb Holloway and the University staff have also been very helpful on their end of things.
2. **U-Pass** – We have signed a memorandum of understanding with the University for reimbursement for the fare media distribution. Any questions you may be receiving should be deferred to the U-pass website www.ualberta.ca/u-pass. The stickers are in and ready for distribution. **IF YOU DON'T HAVE ONE PICK ONE UP AT INFOLINK ASAP!!!** We need to test out the system in order to work out any kinks.
3. **Camp Out in Quad** – Our first major event is taking form. Pam, Don, Colin and I have been working to get the ball rolling on an event which will be fun, raise some money for the United Way, and create public awareness of solutions to the housing problems facing students. We will hopefully begin in the afternoon of September 27th with a barbeque, music, and volleyball tournament in quad. This will be followed by a movie night in SUB and a related event in RATT, and will be capped off with a pancake breakfast on Friday morning, free to all those who survived (and anyone who enjoys pancakes). Want to help us out with planning?? Email Pam about CPAC because it should be a lot of fun. (avpex@su.ualberta.ca) Get your teams ready and tell your friends.
4. **WOW** – We will have a table set up and have a fancy little handbill prepared for the handbooks. Talk to Pam, avpex@su.ualberta.ca, if you want to help table for an hour or two!
5. **MP Blitz 07** – 6 down 1 to go. Kudos to the advocacy department for helping prepare the lobby document, Janz and I have been very well received (ask Janz offline about our trip to Edmonton-East). Still waiting on Hon. Rona Ambrose....
6. **Tuition Stunt-** Looks like there will be balloons. Lots and lots of balloons. If you have an uncanny knack for tying balloons let me know. We will need you in late Sept.
7. **MLA Blitz 07** – 0 down 18 to go. We are preparing a new lobby document for these meetings, which will hopefully start taking place in early September. Our focus will be on the importance of investment in students and quality of education, while describing the new stresses facing students in today's economy.

8. **Student Finance Board-** I was appointed by the Minister of Advanced Education and Technology to sit on the Student Finance Board for the next three years. Should be very interesting and I am looking forward to it.
9. **Rural Tours** – Our first rural tour will be in late October, we are working out locations and meetings.
10. **EAS** – The Edmonton Alliance of Students is on the roll. With a teaser story in the Edmonton Journal and on CBC radio, word is in the air of a unified student voice. Official launch will be at city hall on August 29 and we are expected several city councilors and a lot of media to show up. The mayor has also been invited.
11. **CAUS** – The campaign development continues... The UASU marketing department has been selected as the CAUS recommendation to produce our provincial election campaign. Congrats to Geoff and his team. ACTISEC has committed to be a partner with a minimum of \$10 000. We are hoping that the major schools will contribute in addition to that amount (NAIT, SAIT, Mount Royal, and MacEwan). My goal is for the CAUS campaign to top six figures, and we are on our way to getting there.
12. **Senate** – The Senate position has been posted on the SU website and will be advertised in the Gateway. The application deadline will be Sept. 11, with interviews being held on the 12th and 13th, and the first plenary session is on Sept. 21. The Senate has been very helpful with the high-school leadership conference. They appear to be looking at stepping up their sponsorship, stay tuned for more details.
13. **CPAC** – Campaigns Planning and Action Committee will be getting underway very soon, we hope to have three or four councilors help us out. It is the group that plans events, helps promote advocacy and generally will be a lot of fun. Let me know if you are interested!
14. **Meetings** –
 - a. August 15 – Peter Goldring MP Edmonton-East
 - b. August 17 – Jaffer Pancake Breakfast (Mmmm)
 - c. August 18 – InfoLink Training Lunch
 - d. August 20 – Design Team
 - e. August 21 – CAUS Teleconference
 - f. August 22 – Dr. Art Quinney Retirement
 - g. August 22 – EPC
 - h. August 23 – U-Pass
 - i. August 23 – Public Interest Alberta PSE Task Force
 - j. August 25 – COFA Retreat (not sure about this acronym ??Faculty Associations)
 - k. August 25 – MUGS Lunch
 - l. August 27 – Senate Executive Committee
 - m. August 29 –LHSA

Have a great meeting! – Steven Dollansky VPX

Chris Lê, Vice President (Student Life)

Council Report 07

21 August 2007

Hello Council,

Pardon the lack of Student Life updates. I've been away on vacation and feel refreshed to be back!

- ❑ **Senior Manager of Programming and Venues:** Christine Rogerson has been hired on in this new senior management position. As the title says, this position focuses on campus programming and venues; licensed activities have moved to a different portfolio. Christine's involvement with the SU began as a volunteer in 1998, and I'm very excited that she continues to work with the SU to enrich the time students spend on campus.
- ❑ **Operations Manager – Programming and Venues:** Since Christine has moved to her new position, the SU has hired Jon Lovell as the Operations Manager – Programming and Venues. As a former Programming Assistant, Jon has first-hand experience with the operations of our venues and the various programming initiatives of the Students' Union. He is passionate about our cultural community and the importance of having vibrant and diverse programming options for our patrons - students, staff and the community - to enjoy.
- ❑ **SUB Wall of Gold Events Calendar:** Based on feedback gathered this summer, I found that students groups' number one wish-list item is increased advertisement for recruitment and events. The SU will have a giant September wall calendar on the Wall of Gold (y'know, where we had the Wall of Debt) to list out exactly where and when such events will happen. We've gotten many submissions from student groups, and I anticipate that this will boast attendance at their events.
- ❑ **Stage 13: Campus Chaos:** The "unnamed multi-campus concert" that the Exec supported in a previous Exec report is Stage 13: Campus Chaos. The same person who organized Ookfest is producing this event. The SU is happy to support this event as it a premier concert for UofA students. Confirmed bands included Three Days Grace, Hedley, Tupelo Honey, Social Code, Marianas Trench, State of Shock, and illScarlett.
- ❑ **Student Groups Review Committee:** Stakeholders in Student Group Services have divided up the task of writing UAPPOL policies and procedures to govern student groups.
- ❑ **WoW:** Posters, handbills, and t-shirts have been sent off for production. I'm very excited by the look and theme of everything!

To: The Members of the 2007-2008 Students' Union Executive Committee
From: Norma Rodenburg, Senior Manager Student Services
Re: NODAC 2007 (National Orientation Directors Association Conference)

Over the past ten years, the Orientation Manager has been given the opportunity to attend the annual National Orientation Directors Association Conference (NODA). The mandate of the Orientation program is to assist all first year students in their transition to University life and in order to do this it is important that our program remains on the cutting edge in the area of transition programs. The ideas and contacts that have made through NODA have been amazing and have helped improve our Orientation Program immensely.

The University of Alberta Orientation program is unique in that it is the only orientation that is delivered through the Students' Union. Not only is our program the envy of many schools, but we also have one of the largest student involvement ratios for a school of our size. Organizations like NODA allow us to continue to grow, while providing the opportunity for us to showcase our exceptional Orientation program. It is for these reasons that I feel that the NODA 2007 Conference would again prove to be a valuable experience for Karla Barron (Orientation Manager), our soon to be hired Transition Programs Manager, and myself. At the NODA Regional Conference in 2005, I was elected to the NODA Board of Directors. I am the only Canadian voting member, and I am also the only person representing a student run organization. My term on the Board began at the Spring Board meeting in March 2006 and will conclude at NODAC 2008.

This year the NODA Conference will be held in Dallas, Texas from Oct 27-30. The Board meeting begins on October 24 and runs until the start of the conference. Attached you will find a breakdown of the budgeted amounts and the anticipated actual amounts for the costs associated with this conference. As you can see, this conference is within the budgeted amount.

I feel that our attendance and participation at the NODA 2007 Conference would be invaluable and would allow us to not only bring back numerous ideas but also to showcase our amazing program. If you have any questions please do not hesitate to contact me.

NODAC 2007 Estimated Budget

Expense	Amount Budgeted in 611	Estimated Actual for 611	Amount Budgeted in 600	Estimated Actual for 600
Travel – Flight to and from Dallas	\$2000	\$1800	\$1000	\$900
Accommodation	\$2200	\$900	\$1500	\$1400
Conference Registration (\$265 USD)	\$650	\$580	\$325	\$290
NODA Membership Fee (\$100 USD)	\$260	\$220	\$130	\$110
Per Diem	\$350	\$350	\$200	\$200
Total	\$5460	\$3850	\$3155	\$2900

- Please note that all estimated actuals are based on the current currency exchange rate.
- The budgeted accommodation line for 611 is so high because there are 2 managers in the service and the amount would cover us in case we had 2 managers of different genders who needed individual rooms. We are about to hire our Transition Programs Manager and will not know the final situation until that process is complete, but the budget cover either situation.

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday, August 7, 2007
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2007-08)

- 2007-08/1 SPEAKER'S BUSINESS
- 2007-08/1a Meeting called to order at 6:05 pm
- 2007-08/2 PRESENTATIONS
- 2007-08/2a ERUVBETINE/PAYNE MOVED THAT the Council Outreach presentation be presented.
- 2007-08/2b CHISWELL/ERUVBETINE MOVED THAT the Council Remunerations presentation be presented.
- 2007-08/2c JANZ/ERUVBETINE MOVED THAT the Elections presentation be presented.
- 2007-08/3 EXECUTIVE COMMITTEE REPORT
- 2007-08/4 QUESTION PERIOD
- 2007-08/5 BOARD AND COMMITTEE REPORTS
- 2007-08/6 GENERAL ORDERS
- 2007-08/6a LEWIS/SAMUEL MOVED TO make item 6a a special order item.
LEWIS/SAMUEL MOVED TO make item 6b a special order item.
Motion: CARRIED
Speaker's List: Janz
- PAYNE/ERUVBETINE MOVES TO amend general order item 6a and 6b to read as follows:
- LE/JANZ MOVED THAT Students' Council appoint two (2) members to the Health and Services Advisory Group.
- LE/JANZ MOVED THAT Students' Council appoint one (1) member to the Food and Services Advisory Group.
- Motion: CARRIED**

Speakers List: Eruvbetine

Eruvbetine nominates McKinney; accepts

Gellar nominates Gauthier; accepts

Janz nominates Braga; declines

DOLLANSKY MOVED TO close nominations

Nominations closed

McKinney appointed to the Heath Services Advisory Group

Gauthier appointed to the Heath Services Advisory Group

2007-08/6b

LE/JANZ MOVED THAT Students' Council appoint one (1) member be appointed to the Food Services Advisory Group.

Eruvbetine nominates Campbell; accepts

DOLLANSKY/GAUTHIER MOVED TO close nominations

Nominations remain open

Payne nominates McKinney; declines

COUNCILOR MOVED TO close nominations

Nominations closed

Campbell appointed to Food Services Advisory Group

2007-08/6c

JANZ/GAMBLE MOVED THAT Students' Council pass a motion endorsing the formation of the Tribune Selection Committee.

Out of Order: Speaker "...no point in endorsing item 6c because it will go to DIE Board."

2007-08/6d

JANZ/GAMBLE MOVED THAT Students' Council appoint two (2) councilors to the Tribune Selection Committee.

Speakers List: Janz, Janz sponsors Henry

Dollansky nominates Chiswell; accepts

Gamble nominates Nicol; accepts

Gellar nominates Payne; accepts

COUNCILOR MOVED to close nominations

Nominations closed

Chiswell appointed to Tribune Selection Committee

Nicol appointed to Tribune Selection Committee

2007-08/6e

GAMBLE /CAMPBELL MOVES THAT Students' Council upon the recommendation of the Negotiation Committee ratify the Collection Agreement between the Students' Union and CUPE Local 1368.

GAMBLE/ERUVBETINE MOVED IN-CAMERA

Motion: CARRIED

LEWIS/NICOL MOVED EX-CAMERA

Motion: CARRIED

ERUVBETINE/CAMPBELL MOVES TO amend the motion to state as follows:

GAMBLE /CAMPBELL MOVES THAT Students' Council upon the recommendation of the Negotiation Committee ratify the Collection Agreement between the Students' Union and CUPE Local 1368 effective May 1,2007 to April 30,2009.

Motion: CARRIED

2007-08/6f

EASTHAM/McKINNEY MOVES THAT Students' Council adopt the proposed substantive changes to Bylaw 5600.

Out of Order: Speaker "Bylaw 5600 is not phrased in the appropriate way...feel free to amend it and bring it back."

2007-08/6g

ERUVBETINE/DOLLANSKY MOVES THAT Council Remuneration (Bill #1) be removed from Bylaw and put into Students' Council Standing Orders.

Point of Order: Lewis "...item 6g should appear as a Bill."

Speaker: "Point well taken"

ERUVBETINE/GAMBLE MOVED THAT item 6g should be divided into two (2) motions to read as following:

2007-08/6g (i)

ERUVBETINE/GAMBLE MOVED THAT upon the recommendation of the Council Administration Committee that Students' Council removes all representation to Bylaw.

2007-08/6g(ii)

ERUVBETINE/GAMBLE MOVED THAT Students' Council direct the Council Administration Committee to review Council procedures and incorporate them into the standing orders.

Speakers List: Eruvbetine, Nicol

Motion: CARRIED

NICOL/LEWIS MOVES THAT item 6g(i) and item 6g(ii) be an omnibus motion.

Speakers List: Eruvbetine

Motion: CARRIED

CHISWELL/PAYNE MOVED TO amend item 6g(ii) by adding "submit them for approval" to the end.

ERUVBETINE/ GAMBLE MOVED THAT Students' Council direct the Council Administration Committee to review Council procedures and incorporate them into the standing orders and submit them for approval.

Objection on Amendment

Speakers List: Eruvbetine

Amendment: CARRIED

Main Motion: CARRIED

LEWIS/ GAUTHIER MOVED TO adjourn

Motion: CARRIED

Meeting adjourned at 8: 26 pm

