

STUDENTS' COUNCIL

Tuesday June 26, 2007
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2007-05)

- 2007-05/1 **SPEAKER'S BUSINESS**
- 2007-05/1a Announcements – The next meeting of Students' Council will take place on Tuesday July 10, 2007.
- 2007-05/1b Students' Council webpage- A photo, and a brief bio is required of all councillors in order for the appropriate changes to be made.
- 2007-05/1c Rescinded Bylaws- As per the review of the council binder this year, Bylaws 3100 and 5400 were rescinded and therefore should not have been included in the council package. Bylaw 2100, however, was combined with 2200 and 2400 at SC 16-07 Item 5b(ii) (second reading); therefore it is accurate.
- 2007-05/2 **PRESENTATIONS**
- 2007-05/3 **EXECUTIVE COMMITTEE REPORT**
- 2007-05/3a Executive Committee- June 12 and June 19, 2007
Please see document SC 07-05.01
- 2007-05/4 **QUESTION PERIOD**
- 2007-05/5 **BOARD AND COMMITTEE REPORTS**
- 2007-05/5a University Policy Committee- Report
Please see document SC 07-05.02
- 2007-05/5a(i) **ERUVBETINE/LE MOVE THAT** Students' Council, upon the recommendation of the University Policy Committee, approve the Political Policy "BearScat Policy" (second reading).
Please see document SC 07-05.03
- 2007-05/5b Council Administration Committee- Report
Please see document SC 07-05.04
- 2007-05/5c Audit Committee- June 07, 2007-Report

Please see document SC 07-05.05

2007-05/6

GENERAL ORDERS

2007-05/6a

GAMBLE MOVED THAT Students' Council appoint (1) member to the Budget and Finance Committee

2007-05/7

INFORMATION ITEMS

2007-05/7a

Letter from Mayor Steven Mandel & City Councillors

Please see document SC 07-05.06

2007-05/7b

Eamonn Gamble, VP Operations and Finance-Report

Please see document SC 07-05.07

2007-05/7c

Chris Le, VP Student Life-Report

Please see document SC 07-05.08

2007-05/7d

Chris Le, VP Student Life- Retreat Report

Please see document SC 07-05.09

2007-05/7e

Votes and Proceedings – June 12,2007

Please see document SC 07-05.10

Executive Committee Report to Students' Council June 26, 2007

1. The following motion was motions passed at the June 12, 2007 Executive Committee meeting:

- a. DOLLANSKY/GAMBLE MOVED THAT the Executive Committee approve an expense not to exceed \$2410.00 from the Special Project Reserve to cover the cost of voice mail installation in 2-900 SUB.

VOTE ON MOTION 4/0/0 CARRIED

2. The following motion was motions passed at the June 19, 2007 Executive Committee meeting:

- a. GAMBLE/JANZ MOVED THAT the Executive Committee approve an expense not to exceed \$1,100.00 from the Contingency Reserve, to purchase a Gourmet Ice System Machine.

VOTE ON MOTION 5/0/0 CARRIED

- b. SAMUEL/GAMBLE MOVED THAT the Executive Committee approve a budgeted expense not to exceed \$300.00 for the Senior Manager of Communications and Marketing to attend the Innovations 2007 Youth Symposium in Banff June 28 and 29/07.

VOTE ON MOTION 5/0/0 CARRIED

University of Alberta Students' Union
Report to Students' Council

2007-06 -26

University Policy Committee

Hello Council:

Our last meeting was three-hours long. We:

- had a Governance 599 presentation by Chris Henderson which proved to be informative.
- dealt with the Bearscat Political Policy. It was good practice and helped us get used to the Political Policy process.
- briefly talked some more about our Committee goals.

At our next meeting, we are looking forward to presentations of UPC-relevant Executive goals. We also eagerly await the implementation plans for our existing mandated Political Policies.

As always, I am open to questions.

Prem Eruvbetine

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

Policy Number: **02**

Effective Date:

Page **1** *of* **1**

Expiration Date: **April 30, 2010**

Responsibility for Policy:

University Policy Committee

Subject Matter - *Category:*

POLITICAL POLICY (GENERAL)

- *Specific:*

BearScat Policy

- *Topic:*

WHEREAS the majority of undergraduate students at the University of Alberta are required to register for courses through the online University of Alberta registration system;

AND WHEREAS course registration is an aspect of student life that must be a clear and efficient process;

AND WHEREAS students have found BearTracks, the official registration system of the University of Alberta, to be insufficient since its implementation;

AND WHEREAS BearScat, a registration facilitator service provided by the Students' Union, provides a large number of students with the functionality they require in a registration system such as a graphic interface and a waitlist notification system;

AND WHEREAS operating BearScat – a service for students – requires modest, but necessary, operational costs;

AND WHEREAS the University of Alberta has, in the past, indicated a willingness to provide support for BearScat;

BE IT RESOLVED THAT the Students' Union will lobby the University to alter BearTracks so that it will have features including, but not limited to, a graphic interface and a waitlist notification system.

BE IT FURTHER RESOLVED THAT, until BearTracks includes the above features and attains a level of functionality comparable to that of BearScat, the Students' Union will continue to advocate for support of BearScat.

BE IT FURTHER RESOLVED THAT support of BearScat will not burden students or the Students' Union.

Policy History:

Reference/Vote

Created 2007-04/6b

Board/Committee

UPC

Date of Council Approval

June 12 '07 1st reading

COURNOYER MOVES THAT Students' Council adopt a political policy based on the following principles:

Students have found BearTracks, the official registration system of the University of Alberta, to be insufficient since its implementation. Therefore, the Students' Union will lobby the University to alter BearTracks so that it will include features such as a graphic interface and waitlist alerts. Otherwise, the Students' Union will continue to advocate for support of BearScat until such time as BearTracks has a level of functionality comparable to that of BearScat. Support of BearScat will not burden students or the Students' Union.

University of Alberta Students' Union
Report to Students' Council

2007-06-12

Council Administration Committee

Hello Council:

We have received two applicant for the position of CRO. We are in the process of setting up interviews.

At our last meeting, we had minor editorial changes to Council Standing Orders – Initiation of Presentations.

Cheers.

Prem

PART 1: RULES OF ORDER

Roberts' Rules of Order

1(1) *Robert's Rules of Order* will be observed at all meetings of Students' Council except where they are inconsistent with the Bylaws or Standing Orders of Students' Council.

Speaker to Decide where Rules are Silent

1(2) Where the Bylaws, Standing Orders and *Roberts' Rules of Order* fail to provide direction with respect to procedure, the Speaker will decide.

PART 2: STRUCTURE OF SESSIONS

Order of Business

2(1) The Order of Business for Students' Council will be:

- (a) Speaker's Business,
- (b) Presentations,
- (c) Executive Committee Report,
- (d) Question Period,
- (e) Board and Committee Reports, and
- (f) General Orders.

Start-Up Meeting Order of Business

2(2) The Order of Business for the start-up meeting of the incoming Students' Council will be:

- (a) Election of a Speaker,
- (b) Approval of Annual Meeting Schedule, and
- (c) Nomination to Standing Committees.

First Meeting after Start-Up Meeting Additional Orders of Business

2(3) The Order of Business for the first meeting of the year after the start up meeting will have the following orders of the day added to Speaker's Business:

- (a) Installation Ceremony,
- (b) Inaugural Addresses of Executive Officers and the Undergraduate Board of Governors Representative, and
- (a) Approval of Standing Orders.

Last Meeting Additional Orders of Business

2(4) The Order of Business for the last meeting of the year will have the following orders of the day added to Speaker's Business:

- (a) President's Farewell Address.

Additional Meetings

3(1) Additional meetings of Students' Council may be called by the:

- (a) Speaker,
- (b) Council Administration Committee,
- (c) Executive Committee, and
- (d) Students' Council.

Cancelled Meetings

3(2) Meetings of Students' Council may be cancelled, no later than 97 hours in advance of the meeting intended to be cancelled, by the:

- (a) Speaker,
- (b) Council Administration Committee, and
- (c) Students' Council.

PART 3: ORDERS OF THE DAY

Right of Submission by Students' Council Members

4(1) Any voting member or Board/Committee of Students' Council may submit Orders of the Day to be considered by Students' Council

Right of Submission by Students' Union Members

4(2) Any Students' Union Member may submit an information item for inclusion in the agenda package provided that it is related to the proceedings.

Order of Orders of the Day

4(3) Orders of the Day shall appear on the Order Paper in the order they were submitted.

Deadline for Submission

4(4) Orders of the Day must be submitted to the Speaker and the Administrative Assistant to Students' Council by noon on the 3rd business day prior to a Students' Council meeting.

Late Additions

4(5) Late additions to the Order Paper may, at the discretion of Students' Council, be added at the meeting if the items of business cannot be postponed to a future meeting of Students' Council for resolution without risking detrimental consequences to or negative procedural difficulties for the Students' Union.

Deadline for Publishing

5(1) The agenda package will be published in the following manner:

- (a) paper copies will be created and made available in the Students' Union Executive/Administrative Offices, and
- (b) an electronic version will be placed on the Students' Union web page.

Deadline for Publishing

5(2) The agenda package will be published no later than 4:30 p.m. on the 2nd business day prior to a Students' Council meeting.

Deadline Exemption

5(3) For meetings called under the authority of Standing Order #3(1), there will be no submission or publishing deadline.

Special Orders

6(1) Motions making specific Orders of the Day Special Orders are privileged motions.

Speaker made Special Orders

6(2) The Order of Business notwithstanding, the Speaker may designate any Order of the Day a Special Order.

Council made Special Orders

6(3) The Order of Business notwithstanding, Students' Council may designate any Order of the Day a Special Order if it cannot be postponed to a future meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

PART 4: SPEAKER'S BUSINESS

Speaker's Business

7(1) During Speaker's Business, the Speaker will address all day-to-day regulatory concerns of Students' Council, including but not limited to:

- (a) resignations,
- (b) any process by which a member is permanently removed from Students' Council,
- (c) reports of the Chief Returning Officer,

- (d) announcements, and
- (e) motions making Orders of the Day Special Orders.

PART 5: PRESENTATIONS

Length of Presentations

8(1) Presentations will not exceed thirty (30) minutes in duration, including questions and discussion.

Presentations Exclude Enacting Motions on Same Topic

8(2) Motions related to the subject matter of a presentation at the same meeting are out of order.

Initiation of Presentations

8(3) In order for Students' Council to receive a presentation, a motion to accept the presentation must first be considered by Students' Council.

PART 6: NOMINATIONS

Motions to Nominate Considered Special Orders

9(1) A motion to nominate will be a Special Order upon completion of Presentations.

Motions to Nominate Considered Approved

9(2) A motion to nominate will be considered approved, and the floor open to nominations, unless a member requests a vote on the motion.

PART 7: REPORTS

Style of Executive Officer Reports

10(1) Executive Officer reports will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.

Executive Officer Reports on Conferences

10(2) Executive Officers will submit reports to Students' Council no later than one month after any conferences attended.

Style of the Undergraduate Board of Governors Representative's Report

10(3) The Undergraduate Board of Governors Representative's reports will be presented in written form and listed in the agenda package under Information Items.

Frequency of Undergraduate Board of Governors Representative's Reports

10(4) The Undergraduate Board of Governors Representative will report to Students' Council, at minimum, following each Board meeting.

Executive Committee Reports

11(1) The President will compile a report on the actions of the Executive Committee listing, at minimum, formal motions approved by the Committee.

Style of Board and Committee Reports

12(1) Board and Committee reports will be presented in written form.

PART 8: QUESTION PERIOD

Length of Question Period

13(1) Question period will be fifteen (15) minutes in duration.

Extension of Question Period

13(2) Question period will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.

Written Questions

14(1) Written questions may be submitted for inclusion with the Orders of the Day.

Priority of Written Questions

14(2) Written questions may be responded to in writing or orally, and will have priority over questions posed orally.

PART 9: LEGISLATIVE PROCESS FOR BY-LAWS

First Reading of Bylaws

15(1) When a bylaw is being read a first time:

- (a) the motion is placed on the Order Paper;
- (b) the motion is presented in the following format:
 - (i) the principle and/or objectives are listed, and
 - (ii) specific wording of legislation is not permitted;
- (c) debate is limited to general principles and objectives; and
- (d) if approved, the motion is referred to the Bylaw Committee.

Committee Stage (for Bylaws)

15(2) When a bylaw is in the Committee stage:

- (a) the Committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in first reading;
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading; and
- (c) as part of its report, the Committee may recommend that Students' Council reconsider the motion that "The bill be read a first time" if there are principles relevant to the bill that were not considered on first reading that:
 - (i) if omitted, would defeat or impair the purpose of the bill, and/or
 - (ii) will detrimentally impact the Students' Union.

Second Reading of Bylaws

15(3) When a bylaw is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire bylaw(s) will be presented (may be waived by the Speaker),
 - (ii) deletions to the existing bylaw(s) will be shown by using a strike-through font,
 - (iii) additions to the existing bylaw(s) will be shown by using an underline font, and
 - (iv) a recommendation (if made) by the Committee to reconsider the motion that "The bill be read a first time" with the principles considered to make the reconsideration necessary; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading, except when debating a recommendation to reconsider the motion that "The bill be read a first time," where debate will be limited to the suggested principles put forward by the Committee to support a return to first reading and the propriety of adopting such a motion.

Coming Into Force

15(4) Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

PART 10: LEGISLATIVE PROCESS FOR BUDGET

Vice President (Operations & Finance) Recommends Principles

16(1) The Vice President (Operations & Finance) shall submit or cause to be submitted a proposed set of Budget Principles to the Budget and Finance Committee no later than January 15.

Budget and Finance Committee Amends and Recommends Principles

16(2) The Budget and Finance Committee shall recommend a set of Budget Principles to Students' Council no later than February 15.

First Reading of Budget in Council

16(3) Students' Council shall approve a set of Budget Principles no later than March 15.

Executive Committee to Recommend Final Budget

16(4) The Executive Committee shall submit a final Operating and Capital Budget, reflecting the set of Budget Principles approved by Students' Council, to the Budget and Finance Committee no later than March 31.

Budget and Finance Committee to Amend and Recommend Final Budget

16(5) The Budget and Finance Committee shall recommend a final Operating and Capital Budget to Students' Council.

Second Reading of Budget in Council

16(6) When the Budget is being read a second time:

- (a) Students' Council shall approve a final Operating and Capital Budget;
- (b) the Budget will be presented in a three-part document consisting of:
 - (i) the Budget Principles passed on first reading,
 - (ii) the estimates (numerical breakdown of the budget), and
 - (iii) additional written instruction providing further instruction on how money within budget categories is to be spent; and
- (c) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

PART 11: LEGISLATIVE PROCESS FOR POLITICAL POLICIES

First Reading of Political Policy

17(1) The procedural requirements for passage of political policy on first reading are the same as those for the passage of bylaw on first reading except that the political policy will then be referred to either the External Policy Committee or the University Policy Committee by the Speaker according to their respective mandates.

Committee Stage (Political Policy)

17(2) When a political policy is in the Committee stage:

- (a) the Committee selects and assigns an Executive Officer to draft a new policy on the basis of the principles passed in first reading, with the assistance of the Advocacy Department; and
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading.

Second Reading of Political Policy

17(3) When a political policy is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire political policy will be shown,
 - (ii) deletions to existing political policy will be shown by using a strike-through font, and
 - (iii) additions to existing policy will be shown by using an underline font; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

PART 12: MODIFIED RULES OF DEBATE

Length of Speeches

18(1) Members having obtained the floor to speak to a motion can speak no longer than six minutes.

Speaker may Limit Debate

19(1) The Speaker may limit debate at any time on any Order of the Day.

Moving the Previous Question

20(1) A member of Students' Council may not move the previous question at the same time as he/she speaks to the motion.

Speaker may Disallow Moving the Previous Question

20(2) The Speaker may disallow moving the previous question if, in the opinion of the Speaker, the motion has not been sufficiently debated.

Subsidiary Motions Limited

21(1) Subsidiary motions are not permitted to be applied to the main motion until the motion has been spoken to at least two times, one in favour and one opposed.

Points of Order

22(1) Where a member rises on a Point of Order citing the violation of a federal, provincial or municipal law, the member must provide a copy of that law to the Speaker at the time the Point of Order is raised.

Guests of Students' Council

23(1) Any person may become a Guest of Students' Council by writing his/her name on the Guest List provided by the Speaker at each meeting of Students' Council.

Guest of Students' Council Debate Privileges

23(2) The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a Councillor having obtained the floor extends his/her speaking privileges to a guest.

PART 13: VOTING

Division

24(1) A roll call vote will be taken if request by five voting members of Students' Council and shall take precedence over any other method of voting.

Speaker may Refuse a Division

24(2) The Speaker may refuse a dilatory request for a division except on items of business disposing of main motions.

PART 14: RECESS/REASSEMBLY

Recess

25(1) Students' Council will recess for fifteen (15) minutes immediately after the first Order of the Day disposed of, at least ninety (90) minutes after the Call to Order.

Recess and Reassembly

25(2) Students' Council will recess for fifteen (15) minutes at 10:00 p.m. and reconvene at a location designated by the Speaker.

PART 15: ATTENDANCE REQUIREMENTS

Attendance

26(1) The Speaker will take attendance orally twice each meeting, once after Speaker's Business and once immediately prior to adjournment or at 10:00 p.m., whichever is earlier.

PART 16: DISCIPLINE

Speaker may Discipline

27(1) The Speaker may discipline a member of Students' Council for breaches of Standing Orders.

Call for Decorum

27(2) Any member of Students' Council may call for decorum, which when called for will remain in effect for the duration of the motion under consideration and result in the Speaker removing first the speaking privileges for the duration of the motion, and secondly the right to attend the meeting from anyone in the chamber caught speaking without having properly obtained the floor.

PART 17: PROXIES

Assignment of Students' Council Proxies

28(1) To appoint a proxy, a Councillor must provide a notice to that effect to the Speaker:

- (a) stating the name and e-mail address of the proxy member,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

Assignment of Committee Proxies

28(2) To appoint a proxy for a Committee, a Councillor must provide a notice to that effect to the Chair of the Committee:

- (a) stating the name and e-mail address of the proxy Councillor,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

PART 18: RECORDS OF STUDENTS' COUNCIL

Audio Record of Students' Council

29(1) When feasible, an audio record of Students' Council proceedings will be recorded.

Approval of Audio Record

29(2) The audio record is considered approved as recorded.

Minutes of Students' Council

30(1) When an audio record is not possible, minutes of Students' Council proceedings will be recorded.

Approval of Minutes

30(2) The minutes are considered approved as transcribed.

Members may Clarify Comments in Minutes

30(3) Whenever minutes are transcribed, a member's comments may be amended in accordance with the member's wishes prior to a time limit set by the Speaker.

Record of Votes and Proceedings

31(1) A record styled "Votes and Proceedings" will be compiled from the audio record or minutes of Students' Council and will consist of:

- (a) all motions moved,
- (b) any event having legal consequences extending beyond the adjournment of that meeting, and
- (c) a record of all regulations and decisions approved by Students' Council Boards and Committees that are required by Bylaw to report such regulations and decisions to Students' Council.

Publication of Votes and Proceedings

31(2) Votes and Proceedings shall be published electronically the third business day after a Students' Council meeting and in the next agenda package.

Approval of Votes and Proceedings

31(3) The record of Votes and Proceedings is considered approved as transcribed.

PART 19: MISCELLANEOUS

Speaker to Vacate Chair

32(1) A motion that the Speaker vacate the chair:

- (a) is always in order,
- (b) takes precedence over any other motion, and
- (c) is not debatable.

Public Meetings

33(1) Meetings of Students' Council are open to the public, unless Students' Council moves *in camera*.

Only Official Documents Allowed

34(1) Only official Students' Council documents may be distributed to members within the chamber.

Council Orientation

35(1) An orientation for Students' Council members will be held in May of each year.

Joke Motions

36(1) At the last meeting of the year, the Speaker may declare any motion to be a "joke motion," such a motion having no effect if carried.

i APPENDIX 1: PROCEDURE FOR ELECTING A NEW SPEAKER

Council to be provided with cover letter and resume

2(2)(a)(i) Each member of Students' Council will be provided with a cover letter and resume of each candidate for Speaker.

Senior member to preside when outgoing speaker running for re-election

2(2)(a)(ii) The longest-serving member of Students' Council not running for Speaker will preside over the election when the outgoing Speaker is running for re-election.

In Case of Tie, Elder Member to Preside

2(2)(a)(iii) In the case of a tie between longest-serving members, the eldest of the tied members will preside.

Speeches

2(2)(a)(iv) The presiding member will ask each candidate to give a brief speech not to exceed two minutes.

Questions

2(2)(a)(v) The presiding member will allow questions to be put to the candidates from the members of Students' Council.

Secret Ballot

2(2)(a)(vi) The vote will be by secret ballot and will be in the style of the Executive Elections.

Recess

2(2)(a)(vii) Students' Council will recess while the presiding officer counts the vote.

Announcement

2(2)(a)(viii) The presiding officer will announce the results of the election to Students' Council.

ii APPENDIX 2: OATH OF OFFICE

The oath of office to be taken by all members of Students' Council present at the installation ceremony is:

*I am not here for me.
I am here for the people that lent me their power in exchange for a promise.
I will keep that promise to make decisions with their interest in mind.
I will vote after knowing the facts, not before.
I will use Robert's Rules for their purpose, not my own.
I will oppose ideas, not people.
I will think before I speak, not speak just to think.
I will take the job seriously or not take the job at all.
I will represent my fellow students' interests, not my own.
I am not here for me.*

APPENDIX 3: COUNCILLOR REMUNERATION

Executive Excluded

1 All voting members of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, shall be considered payees with respect to Councillor remuneration.

Base Rate

2 The annual base rate shall be equal to \$500.00.

Disbursement

3 Remuneration shall be calculated and dispensed at the end of each instalment period:

- (a) May – August,
- (b) September – December, and
- (c) January – April.

Council Remuneration

4 Payees shall be eligible to receive up to the annual base rate for serving on Students' Council.

- (a) A proportional amount of the annual base rate shall be dispensed to payees at the end of each instalment period provided that they attend every meeting of Students' Council.
- (b) Payees who are not in attendance for one (1) meeting of Students' Council during an instalment period shall only be eligible for one half (1/2) of the proportional amount of the annual base rate for that instalment period.
- (c) Payees who are not in attendance for two (2) or more meetings of Students' Council during any instalment period shall not be eligible for any of the proportional amount of the annual base rate for that instalment period.
- (d) Payees shall be considered present for the purposes of Councillor remuneration at the first two (2) meetings of Students' Council they fail to attend

Committee Remuneration

5 Payees shall be eligible to receive up to the annual base rate for serving on at least one Standing Committee of Students' Council, with the exception of the Awards Committee.

- (a) Payees who are removed from any Standing Committee of Students' Council shall not be eligible for any of the proportional amount of the annual base rate for that instalment period, regardless of any other Standing Committees of Students' Council on which they serve.
- (b) Payees who resign from a Standing Committee of Students' Council shall still be eligible to receive the proportional amount of the annual base rate for that instalment period provided they are still serving on at least one Standing Committee of Students' Council.

Chair Remuneration

6 A payee shall receive remuneration in the amount equal to two thirds (2/3) of the annual base rate for serving as the Chair of at least one Standing Committee of Students' Council, with the exception of the Awards Committee.

Proxies Excluded

7 Proxies are not eligible to receive remuneration, but satisfy the attendance requirement of the payee at meetings of Students' Council and Standing Committees of Students' Council.

Maximum Payment

8 A payee shall not receive an amount greater than eight thirds (8/3) of the annual base rate in an academic year.

Attendance Definition

9 To meet attendance requirements, a member must be present for both roll calls at a meeting of Students' Council.

University of Alberta Students' Union
Report to Students' Council

AC 07-01

Audit Committee

Dear Council,

At the June 07/2007 meeting of Audit Committee, the committee decided to adopt the attached standing orders, adopt a summer meeting schedule, and direct the administration to inform DFU recipients of the requirements of bylaw 6000.

Further, discussion was held regarding the function of Audit Committee. Selection of accounts to scrutinize was also discussed. While credit card packages were prepared for review, more information (budget, list of accounts) was required to perform an effective review.

Summary of Proceedings

1. Call to order at 1921h.
2. Adoption of April 24 minutes.
3. Adoption of standing orders. (see attachment)
4. Adoption of summer meeting schedule. (see attachment)
5. Direction to give DFUs information regarding requirements of bylaw 6000.
6. Discussion regarding accounts to audit.
7. Discussion regarding credit card packages – further information required.
8. Adjournment at 2025h.

Standing Orders

2007-04-22

Audit Committee

(Last Approved – June 14, 2007)

1. The Audit Committee shall meet:
 - (a) Once at the beginning of the year to
 - i. Elect a Chair;
 - ii. Approve Standing Orders.
 - (b) To make decisions regarding:
 - i. The removal and/or replacement of the Chair;
 - ii. Changes to Standing Orders.
 - (c) Whenever called for by any member with 72 hours notice or agreement by all members of the committee as a whole.
 - (d) For the first meeting of the Committee in May, September and January, set out a meeting schedule for the following four months.
 - (e) As per meeting schedule described in 1(d).

2. The Chair will assign the task of recording minutes to a member of the Committee.

3. The Audit Committee:
 - a. Shall review the proposed uses and make a decision regarding disbursement of funds for DFUs not listed in section 6(j), no later than August 31 of each year or within 4 weeks of their submission of documents required in Bylaw 6000(1) whichever is later subject to the following:
 - i. The committee shall review the disbursement of a dedicated fee unit when:
 1. The Students' Council representative on that dedicated fee's board is present,
 2. All conditions set out in Bylaw 6000(2) have been met;
 - ii. Shall monitor the use of all Faculty Association Membership Fees and Faculty Membership Fees;
 - iii. Shall annually select the Students' Union auditor and oversee the Students' Union's external audit;
 - iv. Shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
 - v. Shall review all alterations made to the Students' Union's budget for the purpose of verifying compliance with Students' Union legislation;
 - vi. Shall, each month, review, for appropriateness and compliance with the Students' Union's budget, the transactions of the Students' Union organizational units;

- vii. Shall review all expenditures made on Students' Union credit cards;
- viii. Shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- ix. Shall monitor the Grant Allocation Committee's allocation of the Campus Recreation Enhancement Fund, the Eugene L. Brody Fund, the Golden Bear and Panda Legacy Fund, and the Refugee Student Fund;
- x. Has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee(s) and/or member(s) of the Executive Committee.

4. The Chair:

- (a) Shall ensure that there is an agenda for each meeting that will include, at minimum:
 - i. Call to order,
 - ii. Items of Business,
 - iii. Adjournment,
 - iv. Confirmation of Next Meeting;
- (b) Shall, after each meeting of the committee, submit to Students' Council a report to appear on the main agenda including:
 - i. any decisions made by the standing committee acting under authority delegated to it by Students' Council,
 - ii. any recommendations made by the standing committee to Students' Council,
 - iii. any standing orders adopted by the committee, and
 - iv. a document titled "Summary of Proceedings" summarizing the activities of the committee at the meeting in question;
- (c) Notwithstanding Section 6(b), if the meeting occurs after that deadline, the Chair shall submit minutes of the Committee as soon as possible so that they appear on the late additions agenda of Students' Council;
- (d) Shall be responsible for booking meeting rooms for meetings of the Committee;
- (e) May institute Robert' Rules of Order if the meeting would benefit from the imposition of structure;
- (f) Shall be responsible for ensuring the security of all financial documents;
- (g) Shall ensure that all communication and decisions involving a dedicated fee unit and the Committee will be forwarded to the Students' Council representative on the dedicated fee unit's board;
- (h) Shall receive monthly summaries of the SU organisational units, and select those that should be reviewed by the Committee. Prior notice must be provided to committee members, and the review is subject to consent of the committee;
- (i) Shall request to be added to the GAC mailing list and to receive all minutes and agendas from GAC;
- (j) Shall provide a monthly oral report to the Committee on the activities of GAC.

5. All Members:

- a. Are required to attend all meetings of the Audit Committee. Notwithstanding this, members may be absent for three (3) meetings within a given trimester. Any additional absences shall result in the Committee recommending to Council the removal of that member from the Committee;
- b. Shall be considered present should a proxy be appointed and attend as per Bylaw 100, Section 15-5;
- c. Shall contribute to ensuring the security of all financial documents;

APPENDIX A – List of Yearly Reminders

Below is a timeline of events that **MUST** take place with regard to the Audit Committee during the course of any year. They are all ultimately the responsibility of the Chair to enforce, but may be delegated to any member of the Committee, or Administrative Staff.

TRIMESTER	REMINDER	DELEGATE
MAY - AUG	1. Elect a Chair	
	2. Formulate a Meeting Schedule for the first trimester	
	3. Add the Chair to the mailing list of the Grant Allocation Committee	Admin Staff
	4. Send out a reminder to all DFU's regarding disbursement procedure as outlined in Bylaw 6000.	Chair reminds => Admin Staff
	5. Receive a trimester summary of Internal PR posted to Credit Card Statements.	Admin Staff
	6. Review Credit Card Statements	
	7. Review at least four (4) SU business units	
	8. Plan out the review of SU Departments and review existing progress	
	9. Invite the Senior Manager of Finance to present on the previous year's actuals	
SEP – DEC	1. Send out a reminder to all DFU's regarding disbursement procedure as outlined in Bylaw 6000 (in September and in October).	Chair reminds => Admin Staff
	2. By the last meeting for this trimester, move motions to cease funding to any DFU that has not received approval for its funding.	Chair
	3. Receive a trimester summary of Internal PR posted to Credit Card Statements.	Admin Staff
	4. Review Credit Card Statements	

	5. Review at least four (4) SU Departments including Week of Welcome	
	6. Plan out the review of SU Departments and review existing progress	
JAN – APR	1. Make inquiries about the SU Audit and Auditor Selection	Chair
	2. Prepare a presentation with regard to the SU Audit and Auditor Selection.	Chair
	3. Receive a trimester summary of Internal PR posted to Credit Card Statements.	Admin Staff
	4. Review Credit Card Statements	
	5. Review at least four (4) SU Departments including Antifreeze	
	6. Plan out the review of SU Departments and review existing progress	
ON-GOING	1. Forward to Audit Comm. all alterations made to the SU Budget.	Admin Staff
	2. The Chair shall receive monthly summaries of the SU business units, and select those that should be reviewed by the Committee. Prior notice must be provided to committee members, and the review is subject to consent of the committee.	Chair
	3. The Chair shall provide a monthly oral report to the Committee on the activities of GAC.	Chair

APPENDIX B – Mandate Translation

Below is a list of some of Audit Committee’s Mandates, and a literal translation put into procedures that should be conducted by the Committee. This information is not complete, and shall remain a working progress across the years until completion.

1. Review of Dedicated Fee Units (DFUs)

- a. The Students' Council member serving as the representative on the DFU's recipients Board of Directors should be regularly updated on any concerns or decisions regarding the DFU.
- b. The Agenda item for a DFU disbursement shall appear as follows:
 - "[Organization] Disbursement (Guest: [Name])*
 - i. Approval of the [Organization] Disbursement*
 - 1. Review Audited Financial Statements*
 - 2. Verify Authenticity by Phone Call*
 - 3. Review previous and present Budget*
 - 4. Q & A"*
- c. DFUs are funds collected by the Students' Union specifically dedicated to the support of an organization. Audit Committee shall review and make an approval decision on the disbursal of the dedicated fees received by the following organizations:
 - i. Alberta Public Interest Research Group (APIRG);
 - ii. First Alberta Campus Radio Association (FACRA);
 - iii. Gateway Student Journalism Society (Gateway); and
 - iv. Student Legal Services of Edmonton (SLS).
- d. A dedicated fee can only be disbursed once it has been approved by the Committee. The Committee may decide not to approve the fee if the following are not provided:
 - i. final Audited Financial Statements for the previous fiscal year (the Chair shall confirm the validity of these statements);
 - ii. a budget that details how the funds will be spent in the coming year;
 - iii. budgets and actuals for at least two years prior; and
 - iv. evidence that the organization is fulfilling its mandate as described in Bylaw 6000.
- e. To approve a disbursal, the Committee must be satisfied with the submissions in (d) and convinced that the organization is fulfilling its mandate.
- f. The Committee shall make a disbursement decision within four weeks of receiving the documents outlined in (d).
- g. Notwithstanding point (f), the Committee is not obligated to make a disbursement decision on any dedicated fee prior to August 31st of that session.
- h. Notes:
 - i. FACRA receives monthly disbursal of the their dedicated fee from the Students' Union. They are required to make a submission for their disbursal prior to December 1st of the session. If a submission has not been made by this date, their payments shall be stopped (effective January 31st) subject to a motion made by Audit Committee to that effect; and
 - ii. All submitted packages regarding dedicated fee disbursal shall be stored in the Students' Union office.

2. Review of Faculty Membership Fees (FMs)

- a. All concerns outside of the finances with regard to FMs and FAMFs shall be dealt with through the Vice-president Academic (VPA). Notwithstanding, The VPA should be made aware of all concerns with regard to these fees.
- b. FMs are the fees that support Faculties in academic pursuits. Currently the following faculties have a Student Fund (FMF)
 - i. Faculty of Engineering; and
 - ii. Faculty of Law.
- c. The Student Fund is managed by a Faculty-formed committee (see Bylaw 8400). This committee has the responsibility of submitting to Audit Committee a yearly report indicating the following:
 - i. The current composition of the Student Fund Committee;

- ii. A detailed breakdown of what the Student Fund was spent on in the previous year;
 - iii. How the Student Fund was administered and how decisions came about; and
 - iv. A recommendation to continue/stop the Student Fund.
- d. Audit Committee shall review the yearly report in (b) and ensure that the fund was spent only on academic purposes.
- e. All submitted reports shall be stored in the Students' Union office.

3. Review of Faculty Association Membership Fees (FAMFs).

- a. FAMFs are the fees that support different Faculty Associations (FAs) across campus. Currently, existing FAs which collect FAMFs include:
 - i. Engineering Students Society (ESS):
 - ii. **Augustana Students' Association:**
 - (a) They prepare a proposed Budget and receive a yearly Audit;
 - (b) They are mandated "to ensure a high quality university experience for Augustana students through innovative and responsible representation, advocacy, and the provision of services and activities";
 - (c) Their election process is the same as that of the SU including the bi-elections; and
 - (d) They prepare Budgets and Audits and are willing to submit them by January 31 of each year.
 - iii. AUFSJ:
 - iv. Nursing (to come):
 - v. Business (to come):
- b. These FAs are tasked with the responsibility (and should be reminded of said responsibility) of providing Audit Committee with a package consisting of:
 - i. past and projected budgets;
 - ii. past actuals; and
 - iii. Audited Financial Statements or a bank statement as of the closing of the fiscal year.
- c. Audit Committee shall review submitted packages ensuring that the Faculty Associations are meeting their specific mandates and being fiscally responsible. After a review, these packages shall be stored in the Students' Union office.

4. Review of Students' Union Departments:

- a. The purpose is to review for appropriateness and compliance with the Students' Union's budget, the transactions of different departments
- b. A review should be conducted during a session on at least the following:
 - i. Week of Welcome (Dept. 714), at the first meeting following the availability of the September actuals for that department;
 - ii. Antifreeze (Dept. 765) at the first meeting following the availability of the January actuals for that department; and
 - iii. all of the departments classified in the budget as services or businesses.

- c. The Committee shall review the profit and loss statements of the units listed in (b) and should concerns be raised, appropriate staff shall be invited to answer questions regarding financials and operations.
- 5. Review of Audit:** The committee shall review, with the help of senior management if necessary, the audited financial statements of the Students' Union. The focus of this review shall be on ensuring congruencies between budgeted amounts and actual amounts, reasons for differences, and marked differences from year to year. If the audit passes the inspection of the committee, a motion shall be made to approve the audit. Because of the detail and breadth of the financial statements, no less than two meetings should be devoted to this review process.
- 6. Selection of Auditor:**
- a. The selection of the Auditor shall occur after the review of the Audited Financial Statements.
 - b. The VPOF shall be consulted.
- 7. Presentation to Council:** The Chair shall give an oral presentation to Council after the Audited Financial Statements have been reviewed and the Auditor has been selected.
- 8. Reviewing alterations made to the SU budget:** All alterations made by Council, Budget and Finance Committee or the Executive Committee shall be forwarded to the Committee and subsequently reviewed.
- 9. Review of Credit Card statements**
- a. Monthly statements of all credit cards assigned to the SU Executive and Staff are to be prepared into packages:
 - i. Including copies of receipts for all purchases posted;
 - ii. Each expense must be charged to a budget line (which should also be indicated);
 - iii. A trimester summary of transactions from each credit card, posted to Internal PR;
 - iv. Only one copy of this package is necessary; and
 - v. These packages shall be retained by the Chair/Admin Staff till a trimester summary (see 8c) review is complete.
 - b. One member of the Committee shall look through the package for a month looking out for inconsistencies and/or inappropriate expenditures, bearing in mind that the credit cards are provided to "make reasonable expenditures for which it is not possible, or there is no time to request a purchase order or cheque. In particular, the following should be investigated:
 - i. Expenses made on or at a place that services alcoholic beverages, gambling, or any other business that would portray the SU as non-professional;
 - ii. Expenses that have no receipts, especially larger expenses;
 - iii. Large expenses for which no suitable reason is known at that time;
 - iv. Expenses that are not posted to a particular budget line; and
 - v. The overall expense made posted to Internal PR per trimester, per card holder.

- c. Any and all concerns found by a member should be briefly discussed by all members of the committee and suitable action taken to find out more information or mitigate inconsistencies.
- d. Under no circumstances may any member (excluding the Chair) take out these packages (8.a – 8.e) out of the meeting room.

10. Investigation of serious variances between budget and actuals, with regard to any SU unit.

11. Monitoring the Grant Allocation Committees activities with regard to the disbursement of funds.

12. When should we, and when should we not require the attendance by a Manager, or executive.

13. Breach of Contract with the Students' Union

- a. Upon finding that the Students' Union is in breach of a contract, Audit Comm. shall, in no particular order:
 - i. Inform Council and indicate to Council a proposed course of action to remedy or mitigate the breach; and
 - ii. Inform and question the Executive Committee, as soon as reasonably prudent, concerning the circumstances of the breach, its causes, and the actions being taken by the Executive to remedy or mitigate the breach.

Document AC-2007-01-02

Audit Committee 2007 Summer Meeting Schedule

~~Wednesday June 13, 2007 2100h~~
~~Wednesday June 27, 2007 1900h~~
~~Wednesday July 11, 2007 1900h~~
~~Wednesday July 25, 2007 1900h~~
~~Wednesday August 8, 2007 1900h~~
~~Wednesday August 22, 2007 1900h~~

Thursday June 14, 2007 2000h
Thursday June 28, 2007 2000h
Thursday July 12, 2007 2000h
Thursday July 26, 2007 2000h
Thursday August 9, 2007 2000h
Thursday August 23, 2007 2000h

June 19, 2007

Mayor Steven Mandel & City Councilors
Office of the City Clerk
3rd Floor City Hall
1 Sir Winston Churchill Square
Edmonton, Alberta T5J 2R7

Dear Mr. Mayor & Councilors,

Allow me first to thank you for showing leadership in considering the question of enabling secondary suite bylaw amendments and for allowing my presentation at the public hearing on June 13.

Modifying residential zoning bylaws to reflect actual practice, and enabling the creation of additional suites, is an important first step to address the housing crisis facing Edmontonians and students at the University of Alberta in particular. The executive committee heard unambiguously from community groups present at the public forum that pro-active change is needed, and that it must be expedited.

The committee's apparent preference for starting with new construction means that students living in existing suites, and those who need housing closer to campus, will have to wait to see their needs addressed. We understand your desire to evaluate impacts and uptake but renters, and among them our members in particular, need bold leadership from you now.

University of Alberta students can be found living across the City of Edmonton, but the majority live in areas proximate to the main campus. In addition, public transit service is already available in these mature areas, which would reduce the need for tenants to own a vehicle and would alleviate some traffic and parking impact concerns.

This fall, roughly 4,000 undergraduate first-year and transfer students from elsewhere will move to Edmonton to attend the University of Alberta. This in-migration will drastically worsen an already critical housing shortage. Many of these students will struggle to find a home, and a portion will simply have nowhere to live.

It is further imperative that suites in mature neighborhoods be permitted immediately so they can be brought up to fire and building codes. Current illegal suites can pose a significant health and safety hazard to tenants. With an apartment vacancy rate of 0.2% last fall in the University area, many affected students are afraid to address these hazards because there few alternative housing options.

I encourage this council to break for the election having addressed this issue in a decisive manner. Thank-you for hearing students' concerns, and I look forward to seeing bold action to increase supply and improve safety.

Sincerely,

Steven Dollansky
Vice President (External)

cc. Peter Ohm, Planning & Development

VP Operations & Finance Report

June 26, 2007

Recycling bin

One has been purchased for the south exit of SUB, around \$140, should be out there pretty soon

Budget reforms

Have asked for each department to submit a short, concise report for BFC to review that outlines departmental goals, quantitative performance measures, and necessary resources. This should make it easier to ensure that each dollar that we give out is done in the best way for students' benefit. I still have to meet with the service directors and marketing department to explain all of this.

May Profit and Loss statements

They are in. Due to some timing issues the original numbers made it look like we were doing about \$140,000 better than budget, and as much as I'd like to take credit for that, I had accounting rectify some of those timing issues to better reflect reality, which is much closer to dead on budget.

Juicy product line

Has been slightly expanded with the addition of an iced drink machine, which can adapt to serve fruity or coffee type drinks. That should be installed very shortly. That cost around \$1100.

The Edge

I thought I might be able to get out of going to any conferences at all, but got roped into this one in Halifax July 13-19. It should be a good opportunity to network with other financial executives to discuss operational endeavors, recent projects around the country, and brag to them about how sweet the UASU is. President Janz and VP Samuel will be attending as well.

Mumps

Chris Le and I were briefed about the possible need for space for vaccinations if mumps were ever to break out on campus by representatives from the University. We have committed to help to the best of our abilities by allowing the use of Horowitz lobby or Dinwoodie much like we did in the highly successful Meningitis vaccination a few years back.

Until next time,
Eamonn Gamble

Chris Lê, Vice President (Student Life)
Council Report 04
26 June 2007

Hello Council,

It's good to be back in the office after being away on a conference. I've spent a lot of time catching up on different things. If you have questions, let me know!

- ❑ **COCA Conference:** This was an entertaining conference that was focused on campus programming, especially music. The report to Council is coming shortly.
- ❑ **Campus Food Bank (CFB) Policies:** I met with Justin Kehoe, the Chair of the CFB Board of Directors, and Madeline Bachmann, the CFB Executive Director, to talk about the policies surrounding the budget process and fund allocation. Madeline hopes to have the policies ready by the end of the summer. As a Director of the CFB, I want to help put in appropriate measures to ensure that students are being served properly and in a transparent manner.
- ❑ **Lunch with the Office of the Dean of Students:** The Exec met with Dr. Bill Connor, Cheryl Luchkow, and Jim Bohun. Our offices have a good working relationship, and we hope to continue doing good work through the Council of Student Affairs (COSA) and on topics such as bursaries and Student Group Services.
- ❑ **WoW Theme:** The WoW Planning Committee has decided on a theme! The SU's Marketing Department is on board now and is developing visual concepts.
- ❑ **Mumps Vaccination Meeting:** Dr. Gordon McInroy and Kevin Friese spoke to the SU about potential vaccination sites if there were a mumps outbreak. Students generally have had one immunization; students would receive a second one in the case of a mumps outbreak.
- ❑ **Lunch with Omer Yusuf:** I met up with Omer, VPSL '06-'07, and listened to his sage advice. Also, Omer is moving to Calgary to go to medical school there!

Chris Lê, Vice President (Student Life)

Student Life Retreat – Council Report

26 June 2007

INTRODUCTION

The Student Life Committees (SLCs), which contain the Student Life Services Advisory Committee (SLSAC) and the Student Life Programming Committee (SLPC), work with Vice President (Student Life) and the Associate Vice President (Student Life) in various aspects of the VPSL portfolio. Omer Yusuf, VPSL '06-'07, remarked that the SLC members who spent time together in the summer tended to be the most committed and involved volunteers through his term. Based on his recommendation, I decided that a retreat with the SLCs would help bring together the SLC members for the year and develop a strong team dynamic. This retreat would be especially useful because I deliberately chose a mix between new and returning SLC members.

My AVPSL, Michael Schwake, and I decided to have the Student Life Retreat in early June to help the team come together. We also wanted a quick retreat: Friday night till Saturday afternoon.

ARRIVAL AT THE RETREAT

At the peak, we had ten SLC members out of sixteen show up. Justin Kehoe was a guest speaker who stayed through the retreat, while Pete Haggard stopped by for his presentation and left afterwards.

Everyone arrived slowly and the dinner took more time than scheduled, which strained the time schedule for the rest of the evening. Justin graciously helped with the clean-up after the dinner so we could start the events.

PERSONAL AND TEAM BUILDING ACTIVITIES

We used three activities to bring the group together. First, we did an envelope exercise where people filled out a sheet and sealed it in envelopes. The envelopes will be given back to them at a year-end event. This activity was useful because everyone took time to set out goals. We also did a diversity training activity where everyone stood in a circle and people entered the circle when a statement applied to them. This activity was useful in team building because we got to know each other at a more personal level. Finally, we did a test that revealed our personalities and categorized them based on colors. Everyone enjoyed this activity as it gave insight into our own personalities and others. There was a handout that described ways to work with the different personalities, which may be useful in the year when conflicts arise.

WEEK OF WELCOME (WoW) THEME DISCUSSION

The SLCs considered three themes. Michael moderated the discussion, while I listened and took notes. The discussion was lengthy and intense. After a quick break for everyone to cool off, I recapped the pros and cons, and the SLCs voted. I collected the votes from the people who were not present and tallied it with those at the retreat. I emphasized the necessity that the SLCs stay united on the theme and support it through to the end.

EVENING ACTIVITIES AND BREAKFAST

After the theme discussion, people dispersed for fun and games. In the morning, the men – Justin, Kevin Tok, Michael, and I – cooked a magnificent breakfast of eggs, bacon, and sausage for everyone. Everyone's eggs were cooked the way they wanted them by their kitchen-savvy VPSL. It was so hearty that we didn't even cook hamburgers or hotdogs for lunch.

GUEST SPEAKERS

Pete spoke about event planning and programming. He advised that we tie our events to the theme as well as possible, but don't force it. He emphasized that the quality of the event was dependent on the effort of the volunteers. He opened the floor to questions, which filled up the rest of his talk.

Justin presented a global view of the SU and the role of the SLCs – particularly SLSAC – in the SU. He spoke of the history of the boards and committees that belonged to the VPSL and how they contributed to the VPSL. Michael and Justin prepared a handout that included an organizational chart, which the SLCs found helpful. The presentation was the shortest one that I've ever seen Justin give, so I was happy with the quality and efficiency of his talk. It was very well done.

FINAL THOUGHTS

The SL Retreat is a good idea. People get to spend time with each other without necessarily talking about SU Student Services or campus programming. Those relationships will be very helpful when they need to come together for events through the year.

A criticism of the SL Retreat is the level of familiarity already present between SLC members. They generally come from the same pool of SU volunteers, so a retreat for them to hang out is an unnecessary expense. I have, however, deliberately selected my SLCs to have a combination of new and returning volunteers. Since the SLCs meet for the entire year, it is beneficial to have them spend dedicated time together to build relationships.

I look forward to the good work that the SLCs will do this year!

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday June 12, 2007
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2007-04)

2007-04/1

SPEAKER'S BUSINESS

Faculty vacancies are:
1 Agriculture and Forestry/Home Economics
2 Arts
2 Education
2 Engineering
1 Medical and Oral Health Sciences
2 Nursing
1 Open Studies
1 Physical Education
1 Rehab Medicine
1 Science

2007-04/2

PRESENTATIONS

2007/04/2a

Advocacy Department- Presented by Don Iveson and sponsored by Michael Janz

2007-04/4

QUESTION PERIOD

2007-04/5

BOARD AND COMMITTEE REPORTS

2007-04/5a(i)

ERUVBETINE/JANZ MOVED THAT, upon the recommendation of CAC, Council advise the Chairs of the Council Committees adopt the attached Agenda Templates as the official format used to record the business of Committees of Council.

Speaker's List: Eruvbetine, Lewis, Dollansky

DOLLANSKY MOVED TO amend the main motion by replacing "is" with "be" in point #2.

No objections

Amendment: CARRIED

Point of Order: Nicol- "We were on motion 5a(i), that refers to the agenda and not the minutes."

Speaker: Point well taken

Main motion: CARRIED

2007-04/5a(ii) ERUVBETINE/GELLER MOVED THAT, upon the recommendation of CAC, Council advise the Chairs of the Council Committees adopt the attached Minutes Templates as the official format used to record the business of Committees of Council.

Speaker's List: Eruvbetine, Dollansky

DOLLANSKY MOVED TO amend the main motion by replacing "is" with "be" in point #2

Amendment: CARRIED (Friendly)

Main Motion: CARRIED

2007-04/6 **GENERAL ORDERS**

2007-04/6a JANZ/SAMUEL MOVE THAT the Students' Union create a DFU to:

1. Support Student Groups in representing the University of Alberta in conferences and competitions, regionally, nationally, and internationally, and assisting Student Groups Services in developing shared capital equipment or infrastructure.
2. At an initial cost not to exceed \$3.00 per student, per Fall and Winter term, and
3. That students could opt out and receive a full refund.

JANZ/DOLLANSKY MOVED TO postpone to the first council meeting directly after the September by-elections.

Speaker's List: Janz

Motion: CARRIED

2007-04/6b COURNOYER/CAMPBELL MOVED THAT Students' Council adopt a political policy based on the following principles:

Students have found BearTracks, the official registration system of the University of Alberta, to be insufficient since its implementation. Therefore, the Students' Union will lobby the University to alter BearTracks so that it will include features such as a graphic interface and waitlist alerts. Otherwise, the Students' Union will continue to advocate for support of BearScat until such time as BearTracks has a level of functionality comparable to that of BearScat. Support of BearScat will not burden students or the Students' Union.

Speaker's List: Cournoyer, Nicol

Point of Order: Dollansky- "Is it in line to refer to the DFU, when we're arguing the merit of the political policy and not the DFU?"

Speaker: " Please relate your comments to the motion at hand councillor Nicol."

Point of Order: Lewis- "Comments about assumptions of suicide rates are germane."

Speaker: "Councillor Nicol did bring them up in the support of his argument."

LEWIS/GAUTHIER MOVED TO amend the principles by striking "Supporting of Bearscat will not burden students or the Students' Union."

Speaker's List: Lewis, Lukes

Speaker: " Mr. Lukes that's out of order. Wait till we get back to the main motion before you ask questions about anything other than whether or not we should strike the last sentence."

Speaker's List: Samuel, Murphy, Lewis, McKinney, Cournoyer, Nicol, Janz, Gauthier, Nicol

CAMPBELL MOVED THE previous question.

Amendment: DEFEATED

NICOL/LAMBERT MOVED TO postpone.

Speaker's List: Nicol, Cournoyer, Dollansky, Nicol, Eastham

JANZ MOVED THE previous question.

Motion (to postpone): DEFEATED

Speaker's List: Murphy, Eruvbetine

COUNCILLOR MOVED THE division of the question

Main motion: 15/4/3 referred to University Policy Committee

CHAN/TOK MOVED TO adjourn.

Motion: CARRIED