

# STUDENTS' COUNCIL

---

Tuesday March 14, 2006  
Council Chambers 2-1 University Hall

## ORDER PAPER (SC 2005-24)

- 2005-24/1            CALL TO ORDER
- 2005-24/2            SPEAKER'S BUSINESS
- 2005-24/2a           Announcements – The next meeting of Students' Council will take place on Tuesday March 28, 2006
- 2005-24/2a (i)       Students' Council photos will be taking place at the March 28, 2006 meeting.
- 2005-24/2b           Brendan Trayner to fill the vacant Science seat.  
  
Please see document SC 05-24.01
- 2005-24/3            APPROVAL OF THE ORDERS OF THE DAY
- 2005-24/4            PRESENTATIONS
- 2005-24/4a           Presentation on the Students' Union Budget by VPOF, Jason Tobias.
- 2005-24/4b           Task Force presentation by President, Graham Lettner.
- 2005-24/4c           PAC Memorandum of Understanding presentation by President, Graham Lettner.  
  
Please see document SC 05-24.02
- 2005-24/5            NOMINATIONS
- 2005-24/5a           **TOBIAS MOVED THAT** Students' Council remove the current members of the Bylaw Committee and appoint five (5) new members.
- 2005-24/5b           **TOBIAS MOVED THAT** Students' Council appoint one (1) councillor to the Grant Allocation Committee.
- 2005-24/5c           **JOHNSON MOVED THAT** Students' Council appoint one (1) councillor to the University Policy Committee.
- 2005-24/6            REPORTS AND EXECUTIVE COMMITTEE REPORT

- 2005-24/6a** Jason Tobias, Vice President (Operations and Finance)  
Please see document SC 05-24.03
- 2005-24/6b** Graham Lettner, President  
Please see document SC 05-24.04
- 2005-24/6c** Mathieu Johnson, Vice President (Academic)  
Please see document SC 05-24.05
- 2005-24/6d** Executive Committee – March 7, 2006  
Please see document SC 05-24.06
- 2005-24/7** **QUESTION PERIOD**
- 2005-24/8** **BOARD AND COMMITTEE REPORTS**
- 2005-24/8a** Discipline, Interpretation and Enforcement Board – Case 13: Audited Financial Statements.  
Please see document SC 05-24.07
- 2005-24/8b** Audit Committee - February 8, 2006  
Please see document SC 05-24.08
- 2005-24/8c** Awards Committee – February 3, 2006  
Please see document SC 05-24.09
- 2005-24/8d** Budget and Finance Committee – March 8, 2006  
Please see document SC 05-24.10
- 2005-24/8d (i)** **TOBIAS/LETTNER MOVED THAT** Students' Council adopt the amended "Budget Principles", as recommended by the Budget and Finance Committee.  
Please see BFC March 8, 2006 Minutes (SC 05-24.10)
- 2005-24/9** **GENERAL ORDERS**
- 2005-24/9a** **POWER MOVED THAT** Bill #28 be read a first time.
- Bill #28 *Effective Political Policy Reform* (sponsor; POWER)**  
Principles (first reading)
1. The existing legislative provisions regarding political policy are repealed.
  2. Political policies are directives from students' council to the exec committee outlining where students' unions advocacy efforts should be directed.
  3. For each political policy passed the exec committee is required to develop an implementation plan, which will outline the actions to be taken and resources required in a given year.
  4. Are adopted, amended or rescinded by two simple majority votes of students' council occurring not less than 7 days apart.

- 2005-24/9b** TOBIAS MOVED THAT Bill #30 be read a first time.
- Bill #30 – Repeal of Bylaw 700 (sponsor; TOBIAS)**  
Principle (first reading)
1. The provisions of Bylaw 700 (A Bylaw Respecting the Privileges of Students' Union Members) are repealed.
- 2005-24/9c** TOBIAS MOVED THAT Bill #31 be read a first time.
- Bill #31 – Repeal of Bylaw 3200 (sponsor; TOBIAS)**  
Principle (first reading)
1. The provisions of Bylaw 3200 (A Bylaw Respecting the Honoraria and Salaries paid by the Students' Union to Term and Elected Employees) are repealed.
- 2005-24/9d** TOBIAS MOVED THAT Bill #32 be read a first time.
- Bill #32 – Repeal of Bylaw 3300 (sponsor; TOBIAS)**  
Principle (first reading)
1. The provisions of Bylaw 3300 (A Bylaw Respecting the General Manager of the Students' Union) are repealed.
- 2005-24/9e** KAWANAMI MOVED THAT Bill #33 be read a first time.
- Bill #33 - Executive Accountability (sponsor; KAWANAMI)**  
Principles (first reading)
1. The Executive Committee and/or members thereof should be required to resign upon a motion to that effect being passed by Students' Council.
  2. The Executive Committee and/or members thereof should be required to resign upon the submission of a petition to that effect being submitted by as any members as would be required to submit a valid petition for a referendum.
  3. This Act will come into effect on 1 May 2006.
- 2005-24/9f** KAWNAMI MOVED THAT Bill #34 be read a first time.
- Bill #34 – DIE Board Reference Initiation Restriction (sponsor; KAWNAMI)**  
Principle (first reading)
1. Only Students' Council may initiate a reference question to DIE Board on the meaning of Students' Union Legislation.
- 2005-24/9g** TOBIAS MOVED THAT Bill #35 be read a first time.
- Bill #35 – Schedule of Fee Update For Faculty DFU's (sponsor; TOBIAS)**  
Principle (first reading)
1. The schedule of fees in Bylaw 3100 will be updated to reflect the Faculty Dedicated Fees collected under the authority of the Students' Union.
- 2005-24/9h** KIRKHAM ORDERED THAT Students' Council direct the Office of the Registrar and Student Awards to cease the collection of the "Faculty Student Funds" for the Faculty of Law and Campus Saint-Jean effective immediately.

Please see document SC 05-24.11

- 2005-24/9i**      **KIRKHAM ORDERED THAT** Students' Council censure the Executive Committee for knowingly and willingly contravening the directive of Students' Council made in item 2005-22/6a(i).
- 2005-24/9j**      **CROSSMAN ORDERED THAT** the Executive Committee submit a letter of apology to both Student's Council and the Gateway no later than March 6th, 2006 for the events leading up to the February 16th, 2006 meeting of Student's Council on the following grounds:
1. That the Executive Committee did not provide information on the Travel Cuts lawsuit sufficiently in advance of the emergency meeting of February 16th, 2006.
  2. That given the deadline for leaves of absence related to the 2006 elections, the Executive Committee did not schedule the emergency meeting of Council related to the Travel Cuts lawsuit sufficiently early to allow councillors to scrutinize documents and debate the issue.
  3. That given points 1 and 2, the Executive committee compromised individual councillor's abilities to adequately and effectively represent their constituents.
  4. That these actions compromised Student's Council's trust in the Executive Committee, and by extension the Student's Union's effectiveness and legitimacy as an organization.
- 2005-24/9k**      **SCHNEIDER MOVED THAT** Students' Council censure the President for publicly commenting on the Travel Cuts settlement in a manner that has jeopardized the settlement and may violate the settlement agreement.
- 2005-24/10**      **INFORMATION ITEMS**
- 2005-24/10a**      Votes and Proceedings – February 16 and 28, 2006.
- Please see document SC 05-24.12



## Students' Union Election Office

Phone: (780) 492 7102 Email: cro@ualberta.ca

<b>To:</b>	➤ Mr. Gregory Harlow Speaker, Students' Council
<b>From:</b>	➤ Rachel Woynorowski Chief Returning Officer
<b>Subject:</b>	2005/06 Student' Councillors
<b>Date:</b>	Friday, March 3, 2006

In accordance with DIE Board Ruling #12, two seats have recently been vacated on Students' Council – one seat in for the Faculty of Science, and one seat for the Faculty of Physical Education and Recreation.

At this time the Elections Office would like to announce a Science Councillor-In-Waiting, Mr. Brendan Trayner has been appointed to Students' Council to fill a recently vacated Seat for the Faculty of Science.

The Physical Education and Recreation Seat will remain vacant as there is no Councillor-In-Waiting.

Members appointed to Students' Council are as follows;

### Students Union Council

- *Science*
  - Mr. Brendan Trayner

## MEMORANDUM OF AGREEMENT

**BETWEEN:**                                **THE GOVERNORS OF THE UNIVERSITY OF ALBERTA**  
(the “University”)

**AND:**                                        **THE STUDENTS’ UNION, UNIVERSITY OF ALBERTA**  
(the “Students’ Union”)

**WHEREAS** the University of Alberta is a University pursuant to the terms of the *Post-Secondary Learning Act* and , through the Faculty of Physical Education and Recreation (the “Faculty”), is responsible for the provision of sport and recreation programs and facilities to the broader university campus;

**WHEREAS** the Students’ Union is established by and has a duty under the *Post-Secondary Learning Act* and is responsible to provide numerous services to undergraduate students and provide for the administration of student affairs within a post-secondary institution.

**WHEREAS** the University and the Students’ Union would like to work together to renovate the Van Vliet Physical Education and Recreation Centre and develop a new Physical Activity Centre on the University of Alberta campus ( for the purposes of this Agreement, collectively referred to as the “PAC”);

**AND WHEREAS** the University and the Students’ Union would like to work together to establish a committee to be involved with the PAC as is more fully described in this Agreement;

**NOW THEREFORE** this Memorandum of Agreement (the “Agreement”) sets out the intent of the working relationship between the Parties as follows:

- 1.1 The Parties agree that they will work together to establish a committee whose mandate shall be to work collaboratively and in good faith to advise the University on the development and promotion of policies and strategic direction in relation to the planning, design, construction and operation/management of the PAC for the good of all its stakeholders with due consideration being given to the wishes and needs of the

undergraduate students (the “Governance Committee”); provided however, that the Parties agree that this Governance Committee shall focus on advising the University on the establishment of a strategic direction, and shall not be involved in overseeing the day-to-day affairs of the PAC.

- 1.2 It is clearly understood and agreed by the Parties that the University will at all times retain ultimate responsibility for the planning, design, construction, management and operations of the PAC.
- 1.3 The Parties further agree that, notwithstanding anything to the contrary contained herein, recommendations made to the University by and on behalf of the Students’ Union through its representatives on the Governance Committee shall not be unreasonably disregarded by the University having regard to all factors involved in the making of decisions as to the complex issues related to the planning, design, operations and management of the PAC.
- 1.4 The Governance Committee will examine and recommend to the University ways to enable the Students’ Union to participate in specific business and service opportunities within the PAC, provided such opportunities are not in conflict with pre-existing commitments in relation to the PAC.
- 1.5 The Parties agree that the members of the Governance Committee shall determine how decisions and recommendations will be arrived at within the Governance Committee and communicated to the University.

## **2 MEMBERSHIP OF GOVERNANCE COMMITTEE**

- 2.1 The Governance Committee shall be comprised of up to 10 members (subject to Section 5.2) and will include the Dean of Students, or designate, who will act as the Chair, the Dean of the Faculty of Physical Education and Recreation, or designate, the Director of Operations of the Faculty of Physical Education and Recreation, or designate, the Manager of the PAC Fitness and Lifestyle Centre, or designate, Students’ Union

representatives as appointed by Student Council, with the final number of Students' Union representatives to be determined in consultation with the Faculty and Dean of Students and to be proportional to the students' financial contribution to the total cost of the PAC, such costs to include, but not necessarily limited to, all soft and hard capital costs in relation to the construction of the new Physical Activity Centre, all related renovations to the Van Vliet Centre and all related finance costs incurred (the "Total PAC Costs").

- 2.2 The Governance Committee may also include other stakeholders (such as NASA, the AAS:UA and the Graduate Students' Association), conditional on the stakeholder providing a significant financial contribution towards the PAC. If the addition of stakeholder representatives to the Governance Committee would result in the size of the Governance Committee increasing beyond 10 members, then the Chair shall have the authority to increase the size accordingly.

### **3 FINANCIAL REPORTING**

It is understood that although the financial contribution of the students shall be applied to the Total PAC Costs, such contribution shall not be utilized in any way towards any costs in relation to areas to be developed within the PAC whose primary function is to serve academic and research functions (the "Academic Space"). This restriction shall apply to areas specifically developed for academic or research purposes and not to areas whose primary function is to serve for recreational, fitness and/or athletic needs but that may, in appropriate circumstances double as academic or research functions.

- 3.1 The University will maintain separate financial information and records in relation to the collection and utilization of the financial contribution of the students towards PAC. The said financial information shall be provided to the Students' Union on an annual basis for so long as the student's financial contribution is being provided and such information shall be utilized to verify how such funds are or have been utilized.



## **4 MEETINGS**

- 4.1 The Governance Committee shall hold a minimum of two and a maximum of four meetings annually, or as otherwise called by the Chair.

## **5 GENERAL PROVISIONS**

- 5.1 In establishing the fees that may be charged to other users of the PAC, the University shall take into consideration the annual mandatory PAC fee being charged to undergraduate students.
- 5.2 The University shall bear all responsibility in relation to all capital or operating deficits in relation to the PAC.

## **6 CONFIDENTIALITY**

- 6.1 Each Party acknowledges that in the process of furthering discussions under this Agreement it may come into possession of confidential information of the other Party. Accordingly, each Party agrees that it will only use such confidential information for the purposes of furthering discussions under this Agreement and that it will not, without the prior, written consent of the other Party; disclose to any third party such confidential information. For the purposes of this Agreement, confidential information shall not include information that was already in the public domain, information that comes into the public domain through no act of the receiving Party or information that the receiving party is compelled by law to disclose. The receiving Party will return the confidential information of the other Party upon the termination of this Agreement or upon receipt of a written request from the other Party.
- 6.2 The Students' Union and the University shall consult with one another prior to the issuance of any press release or public statement relating to this Agreement. Such consultation shall include prior notification of a Party's intent to issue a press release or public statement accompanied by a copy of the proposed language of such press release or public statement. If a Party has a concern with the proposed wording of the other

Party's press release or public statement, it shall notify the other Party immediately and the Parties shall work together to ensure that the press release or public statement is acceptable to both Parties.

## **7 COSTS AND EXPENSES**

Each Party shall bear its own costs and expenses arising from this Agreement unless otherwise mutually arranged and agreed to.

## **8 NOTICES**

All notices to be given pursuant to this Agreement shall be in writing faxed to the following individuals;

University of Alberta Board of Governors

Position: Provost and Vice-President (Academic)  
Fax: (780) 492-1438  
Address: University of Alberta  
2-10 University Hall  
Edmonton, AB T6G 2J9

Faculty of Physical Education and Recreation

Position: Dean  
Fax: (780) 492-1008  
Address: University of Alberta  
W1-34 Van Vliet Centre  
Edmonton, AB T6G 2H9

The Students' Union, University of Alberta

Name:  
Position: President  
Fax:  
Address:

Notice shall be deemed to be received on the date of delivery if delivered by hand or transmitted by facsimile.

**9 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

Both the Students' Union and the University shall ensure that through this Agreement adherence is made to the requirements of the relevant privacy legislation. The parties shall, where appropriate, enter into Personal Information Sharing Agreements pursuant to the requirements of the *Freedom and Protection of Privacy Act* of Alberta.

In WITNESS WHEREOF the parties have caused this Agreement to be executed on the dates indicated below.

**The Students' Union, University of Alberta**

**The Board of Governors of the  
University of Alberta**

\_\_\_\_\_  
**per President**

\_\_\_\_\_  
**per Provost and Vice President, Academic**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Witness**

**The Faculty of Physical Education and  
Recreation**

\_\_\_\_\_  
**per Dean**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Witness**

*March 14, 2006*

### **Budget Principles**

Last Wednesday BFC discussed and passed a set of budget principles for Council's approval. We also had an in depth discussion relating to the Powerplant proposal that came to Council a few weeks back. All in all, fairly satisfied with our progress to date, lot's more work to do. I'll be presenting on this tonight.

### **Website Review**

Some councilors have expressed interest on providing feedback for the website redesign process. If you are interested in doing so, you can either come in and talk to me face-to-face or send me a written copy of your suggestions.

### **Travel CUTS**

The General Manager and myself will be attending about 4 days worth of meeting in London, Ontario pertaining to final resolution of the Travel CUTS lawsuit. Our meeting will center around issues pertaining to the creation of the shareholder company of which the UofA SU will become a member.

### **Campus Advantage**

While we are in Ontario, we will also likely take advantage of the opportunity to attend a shareholder's meeting of Campus Advantage.

---

---

## President's Report

---

---

Meeting date: Thursday, March 9, 2006

### EXECUTIVE SUMMARY:

Elections will have wrapped up after this report has been drafted: my congratulations to all the participants that ran in this year's election, and to this year's winners. I look forward to an exciting transition process.

### SPECIFICS:

- Budget Process

While BFC will be presenting the budget principles to Council today, the document deserves some mention here as well. As a principles document this should be read as encompassing all of the changes and improvements that councilors, executives and staff think will improve the Students' Union. It represents a year's worth of work, and a direction to be set for the upcoming 12 months.

- Travel CUTS

Councilors will likely have seen an article in the Gateway (March 2<sup>nd</sup> edition) reporting that Phil Link took issue with statements I had made. Our lawyers were consulted, a statement was made, and we do not expect any further disturbances to the settlement process. I regret making the contested statement, but am pleased that the matter was quickly resolved.

- Profile Task Force Finished

The final recommendations from our task force have been made. I am presenting them to Council tonight since I think they should be considered by councilors before being implemented.

- Budget Advisory Committee Resolution

After a long time in the University's Budget Advisory Committee, a resolution is coming forward to the Board of Governors this Friday, which spells out a commitment between the Board of Governors and both the SU and the GSA to improve affordability for students and sustainable funding for the University. If passed at the Board, it will (obviously) still require Students' Council approval. It is attached to this report.

## **Budget Advisory Committee Resolution**

That the Budget Advisory Committee recommend that the Board Finance and Planning Committee (BFPC) recommend that the Board of Governors approve the following resolution:

### **Board of Governors Resolution:**

Whereas, on January 16, 2004, the Board of Governors adopted a resolution *that the Administration bring to the Board of Governors, on June 18, 2004, options for a three or four year tuition fee policy or plan that is aligned with the University of Alberta strategic plans and vision;*

Whereas, the Board of Governors now recognizes that the requirement embedded in its January 16, 2004 resolution could not be satisfied because of system-wide uncertainty related to provincial government funding levels and provincial tuition policy development; and

Whereas, the Board of Governors now wishes to proceed with a commitment and course of action developed jointly with the Students' Union and the Graduate Students' Association;

Now therefore be it resolved that the Board of Governors partner with the Students' Union and the Graduate Students' Association in a commitment to:

1. recognize the value of publicly funded post-secondary education, the financial constraints caused by decreases in constant dollars on a per capita basis in government funding, and the impact of tuition increases on student affordability;
2. improve and expand Alberta's advanced education system by working toward the goal of leading the nation in sustainable funding for universities, quality of learning and discovery, and affordability for students; and
3. recognize that the goals of accessibility, affordability and sustainable funding are indivisible components of the overarching goal of enhancing the Alberta advanced education system and, as such, must be realized together.

January 10, 2006

BAC approved: Jan. 16/06

G:F104\COM-BU-06\BAC Resolution.Jan 10.05

**Mathieu Johnson VP(Academic)**  
**Report to Students' Council**  
**March 14<sup>th</sup>, 2006**

---

**Ongoing Issues**

**24/7 SUB:** Generally things are going well. Students are using the space and there have been no catastrophic problems. One minor issue is that due to the secluded nature of the "Crash Space" behind the subway and cram dunk there was a safety concern brought up by campus security. In response the area is now being locked from 9pm until 7 am daily. Otherwise the project continues to be a success and barring unforeseen complications I will be pursuing the university to continue funding in the 2006-2007 year.

**University Advocacy Taskforce:  
Summary:**

In a December retreat the executive committee of the Students' Union articulated university advocacy along with 4 other themes as areas most in need of development. A taskforce was struck to determine the most effective means to do so.

The taskforce looked at the processes involved in advocacy and where the SU is currently falling short, and then looked at a number of solutions to see which possible adaptation to current methods best shore up our strengths. The solution recommended by the taskforce is a restructuring of the advocacy department; whereby the university policy and information officer is moved from the Vice president academic portfolio to the advocacy department, and a new permanent employee be hired, of the \$25 000 to \$30 000 salary range, and placed in the advocacy department.

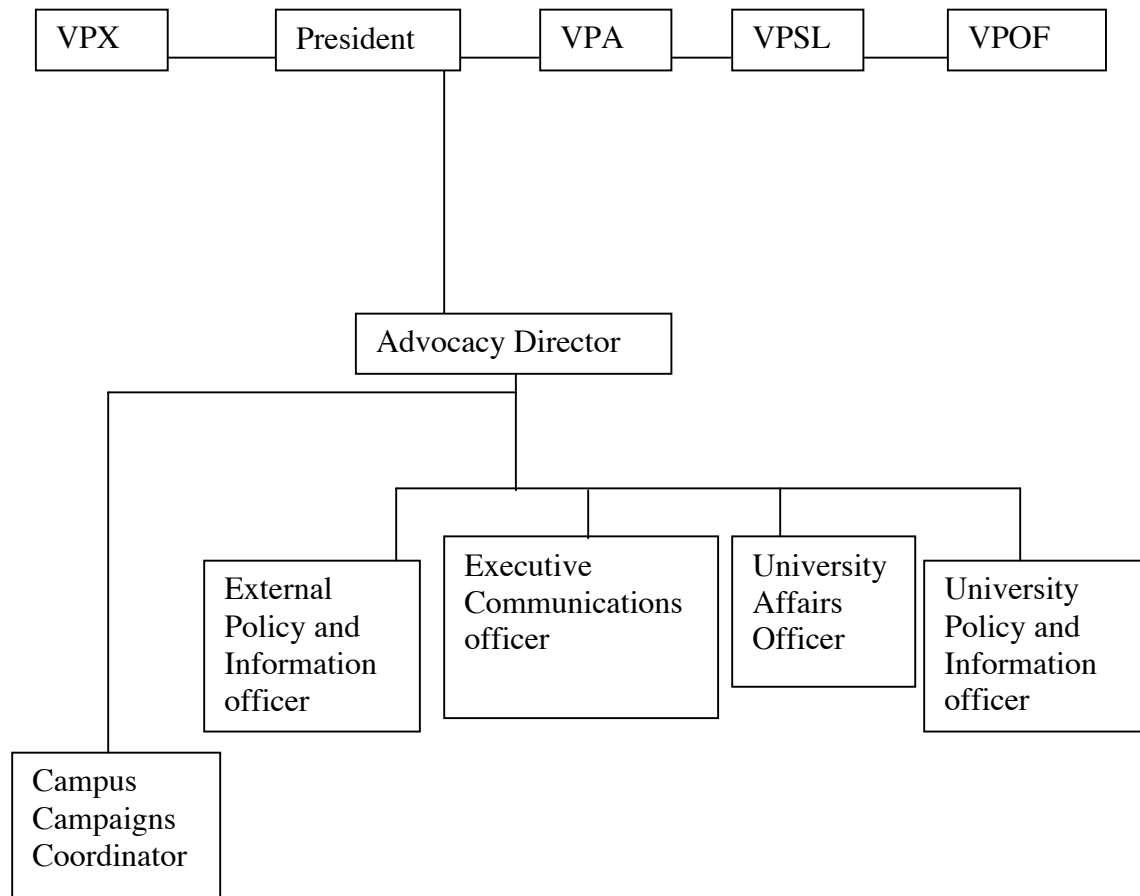
This solution best enforces our four main objectives the taskforce identified:

1. adding capacity to university advocacy;
2. improving continuity of university advocacy;
3. ensuring the quality of university advocacy; and
4. ensuring the resources of university advocacy are not subsumed by external advocacy.

It also allows the advocacy to address emerging organizational priorities such as:

1. The need more actively schedule our time throughout the year and anticipate peak times and plan for them.
2. To delineate consistent and ongoing arenas of concern and not consistently rely on addressing them in an adhoc manner.
3. To not unduly siloize our resources, and allow for some flexibility in skill and work.

The final org Chart will look something like this:



The obvious separation of the CCC is to signify the advocacy department and the executive are continuing to review the role of the CCC and at this time it is inappropriate to fit them into the structure.

If anyone would like to read the full report of the committee or the job description of the UAO, please contact me.



## **Executive Committee Report to Students' Council March 14, 2006**

- 1. The following motion was passed at the February 28, 2006 Executive Meeting:**
  - a. LETTNER/TOBIAS MOVED THAT the Executive Committee support and encourage the creation of an alternative conference to CCSA for 2006.  
VOTE ON MOTION 4/0/0 CARRIED
- 2. The following motions were passed at the March 3, 2006 Executive Meeting.**
  - a. TOBAIS/KEHOE MOVED THAT the Executive Committee approve the proposed changes to Operating Policy 11.16 relating to Table Bookings.  
VOTE ON MOTION 4/0/0 CARRIED
  - b. TOBAIS/KEHOE MOVED THAT the Executive Committee approve Operating Policy 11.31 relating to Solicitation.  
VOTE ON MOTION 4/0/0 CARRIED
  - c. TOBIAS/JOHNSON MOVED THAT the Executive Committee approve an additional \$100.00 from 402-conference budget to attend ACUI March 17-21, 2006.  
VOTE ON MOTION 4/0/0 CARRIED
- 3. The following motion was passed at the March 7, 2006 Executive Meeting:**
  - a. TOBIAS/KEHOE MOVED THAT the Executive Committee approve an expense from the Contingency Fund not to exceed \$3,000.00 for fixing/replacing computer hardware in Subtitles.  
VOTE ON MOTION 4/0/0 CARREID
  - b. TOBIAS/LETTNER MOVED THAT the Executive Committee approve an expense not to exceed \$1000.00 from the Special Project Reserve for the purpose of hiring an architect to aid in Power Plant renovation project.  
VOTE ON MOTION 4/0/0 CARRIED

## **D.I.E. Report to Students' Council March 14, 2006**

**The Discipline, Interpretation, and Enforcement Board have made the following rulings:**

### ***Re: Audited Financial Statements***

**Ruling:** # 13

**Date heard:** March 2 2006

**Appearing for the D.I.E. Board: Presiding Chair:** Kanchana Fernando,

**Tribunes:** Alan Cliff, Joel David

**Referring Party:** Bryce Kustra

**Interveners present:** None.

### **Case summary:**

The referring party asks: in order for the audit committee to approve disbursement of an external dedicated fee unit, do the audited financial statements need to be the final, signed audit or is an interim report from the auditors sufficient? The D.I.E panel dismisses the referred question due to the failure of the Applicant to attend the hearing.

### **Decision:**

The D.I.E. board refers the applicant to Part III, Section 7 of the D.I.E. Board Protocols:

#### 7. Attendance Required

A party to a hearing or his agent is required to attend the hearing of that matter.

In the event that a party or agent is not in attendance, the Board will:

(a) Summarily dismiss the complaint where the Applicant or his agent does not appear;

The failure of the Applicant to be in attendance at the hearing deprives D.I.E. Board of the opportunity to question the Applicant on the referred question. In the absence of any argument being presented to the Board, it cannot make an interpretation of the legislation. Furthermore, D.I.E. Board is loath to hold hearings where the parties do not make an effort to attend or to send an agent in their absence.

The panel strongly recommends that applicants familiarize themselves with the D.I.E. Board Protocols. Failure to adequately notify the board of the inability to attend a hearing not only prevents a ruling from being issued, but also wastes the time of tribunes and interveners. The Board will not take this lightly in the future.

The Discipline, Interpretation And Enforcement (D.I.E.) Board functions as the judiciary branch of the Students' Union, and is responsible for interpreting and enforcing all Students' Union legislation. If anyone has any questions regarding the D.I.E. Board, feel free to contact the Chair, Alex Ragan, at [ea@su.ualberta.ca](mailto:ea@su.ualberta.ca).

# MINUTES

2005-06

## Audit Committee

Wednesday, February 8, 2006

ATTENDANCE: Theresa Chapman Cam Lewis  
Prem Eruvs Tim Schneider (guest)  
Bryce Kustra Eugene Lee from APIRG (guest)

CALL TO ORDER: 2:04 pm

NEW BUSINESS:

- Eruvs/Chapman motion to approve the disbursement of the APIRG DFU. (0-2-2(Eruvs, Lewis))  
We were joined once again by Eugene from APIRG to discuss the disbursement of the APIRG DFU. What we hoped would be a short meeting once again turned into an episode in frustration. During our previous meeting with Eugene we had outlined three concerns that would need to be resolved before the DFU was dispersed: an official copy of the Audit, a plan of action to reduce the contingency fund and a plan of action for investing the contingency fund. While the APIRG Board of Directors had discussed these, Audit Committee did not feel that 'discussion' was a strong enough commitment. We thus requested written commitment from the APIRG Board of Directors that the contingency fund would be reduced and that the funds would be invested. Furthermore, we did not yet have a copy of the signed, official APIRG audit from the auditors. Audit Committee also brought its concerns about APIRG's accounting to Eugene's concern. APIRG does not currently implement Generally Accepted Account Principles and there are examples of shifting in the year-end statements to equate revenues and expenses. Audit Committee did not feel that the resources necessary to correct this were an effective use of students' money but we reinforced that in future years the disbursement process would be much simpler if this issue was resolved.

Audit Committee will reconvene and its earliest possible convenience (including reading week) once Eugene has been able to obtain all necessary documents.

NEXT MEETING: TBA

ADJOURNMENT: 3:46 pm

The Students' Union, The University of Alberta  
**Awards Committee**

---

03 February 2006 @ 15:30 - SUB 306

Present: Amanda Henry, Omer Yusuf, Nancy Jacobsen, Joanna Jagiello, Simina Ionescu-Mocanu, Cameron Elliott, James Montgomery

Attached: 2005/06 SU Award Winners

Meeting begins at 3:24

### 1. Review of Procedure

HENRY: Hopefully everyone has given a read over the criteria for the awards. We are still missing the criteria for the Subway Award. Also, we have another SALUTE nomination. Is that acceptable to the committee?

(unanimously accepted).

The Royal Bank Involvement award is only ONE award for \$500, not two.

The awards that have a GPA requirement are met for those that are in the binder.

The transcript binder contains all the transcripts and might not be in alphabetical order. We will refer to them as needed.

There were 5 applications that were disqualified right away because some people checked more than three awards. There were also a handful of applications with more than 2 ref letters. We'll address them when the time comes.

Simina: I have to leave at 7:00 and I'll be back in 2 or 3 hours.

Henry: How late do we want to go tonight? Seems like we'll be going late. Do we want to start at 9:00 tomorrow morning?

(unanimously agreed to go until midnight)

Nancy: We should divide into groups to figure out who we like the most, and then debate on them

(unanimously agreed to use this strategy for awards with larger applicant pools, with the exception of the Award for Excellence)

Henry: We can still move them around too.

(unanimously recognized the committee's right to consider applicants for awards that they did not apply for but were eligible to win)

Also, Omer and I will be non-voting members

(Committee accepts our non-voting status, and are willing to hear our thoughts and opinions until we actually come to a vote).

### 2. Awards Selection

Do we want to start with a smaller award?

Went in camera at 3:36

Recessed for sleep

February 4, 2006

Award selection process continued at approximately 10:30 am

Out of camera at 12:54pm.

### 3. Assessment and Wrap-Up

Henry: what can be improved regarding this process? Any general comments about how things went?

- strictly follow the 3 awards ONLY check
- doing the small awards first (so that we can eliminate them from the larger ones)
- doing the ones with overlapping criteria one after another
- starting early on Friday afternoon was great
- Tighten up the descriptions between bylaw (as part of bylaw 4000 reconciliation) and the descriptions given to the public.
- Remove the inclusion of the medal from the SU Award for Excellence description
- More food for the later hours (on Friday night).
- Make it so that future meetings will consist of one 8-hour meeting and another 5 hour meeting, occurring on a Friday and subsequent Saturday
- Its certainly easier getting the 8-hour one done on Friday, if possible.
- MUCH better to have selections early in February (before midterms, elections, reading week).
- Binders were great for early perusing
- Email communication/voting is appropriate for the minutes (and last minute changes that need to occur, like the medal).

Awards ceremony on the 27<sup>th</sup> of March.

Meeting adjourned at 1:07pm.

The Students' Union, The University of Alberta  
2005/06 Award Winners\*

---

Cristal Mar Memorial Award

*Amanda Laycock*  
*Doshi Shirmee*

Jave Jive Award

*Graeme Wicentowich*  
*Sarah Yusuf*  
*Kelli Taylor*

Walter A. Dinwoodie Award

*Sharon So*  
*Ali Grotkowski*

Eugene L. Brody Award

*Rhett Taylor*  
*Pat Gamez*

Alberta Treasury Branches Involvement Award

*Terrence Fung*  
*Melissa Reindhart*

Royal Bank Financial Group Involvement Award

*Wing Li*

Hilda Wilson Memorial Volunteer Recognition Award

*Kristy Baron*  
*Muntaka al Shah*

Lorne Calhoun Memorial Award

*Aisha Khatib*  
*Roman Kotovyтч*

Tom Lancaster Award

*Stephen Kirkham*  
*Sheena Aperochо*

Tevie Miller Involvement Award

*Kyle Kawanami*  
*Spence Nichol*

Hooper Munroe Academic Award

*Susan Lee*  
*Yuan Hao*

Subway Sandwiches Award

*Catrin Berghoff*  
*No employees of the Subway locations eligible applied*

Funky Pickle Pizza Award

*Karri Roswell*

Royal Bank Student Faculty Association Involvement Award

*Gary Wicentowich*

Dr. Randy Gregg Athletics Award

*Louis Bezuidenhout*  
*Christopher Fung*

Anne Louise Mundell Humanitarian Award

*Jennifer Au*  
*Kenman Gan*

Dean Mortenson Award

*Alisha Petryshyn*  
*Pat Stratton*

Maimie Shaw Simpson Book Prize

*Jodie Gauthier*  
*Winne Wong*

SU Award For Excellence

*Ariana Barer*

SALUTE

*Dr. Wendy Gati*  
*Dr. Peter A. Smith*  
*Dr. Zbigniew W. Gortel*

*\*Gold Key and Coca-Cola Achievement Award Winners are selected by different committees. As such, they are not included in this report.*

# MINUTES

2005-09

## Budget and Finance Committee

Wednesday March 8, 2006  
Lower Level Meeting Room, SUB

ATTENDANCE: Tobias Ceelen  
Young Lettner

CALL TO ORDER: 5:15 p.m.

OLD BUSINESS:

**a. Budget Process** BFC continued to discuss the budget process.

**TOBIAS/LETTNER MOVED THAT** BFC adopt the tabled budget principles as amended for recommendation to Students' Council.

VOTE ON MOTION

CARRIED 4/0

NEW BUSINESS:

**a. PowerPlant** In depth discussion on the PowerPlant proposal.

NEXT MEETING: Wednesday March 15, 2006 in the Lower Level Meeting Room

ADJOURNMENT: 7:16 p.m.

BUDGET PRIORITIES OF STUDENTS' COUNCIL, UNIVERSITY OF ALBERTA STUDENTS' UNION  
FOR THE FISCAL YEAR BEGINNING MAY 1, 2006 AND ENDING APRIL 30, 2007.

*This document is intended to serve as an outline of the fiscal priorities of the Students' Union.*

### 1. General

The four key focuses of the Students' Union are

- Undergraduate Student Representation (Advocacy)
- Providing Student Services
- Operating the Students' Union Building
- Operating businesses for the purpose of funding Students' Union activities

Total operating and capital expenditures will not exceed the amount of total operating and fee revenues.

All departments must work within the mandate of the Students' Union.

External entities such as dedicated fee units shall be managed as per existing Students' Union bylaw and any applicable contracts.

Capital expenditures shall be incurred based upon the following criteria:

- Replacement due to wear and tear
- To ensure continued operations of a particular unit
- To enhance the security or functionality of a particular unit

In the event that one section of this document conflicts with any other section, BFC shall identify such a conflict and propose any necessary changes in the presentation of the final budget.

Unless otherwise noted:

- Operating and fixed costs increase at a rate, relative to the previous fiscal year, commensurate with inflation.
- Activity of the Students' Union will continue in a manner consistent with the precedent set in previous fiscal years.

## **2. Staff**

Staff costs shall increase by 2.5%, as specified in the CUPE collective agreement. Managerial staff are entitled to a merit increase of *up to* 4%. Unionized staff are eligible for a merit increase of up to 4%.

## **3. Fees**

Operating, dedicated and capital fees shall increase in accordance with Students' Union Bylaw 3000. The consumer price index will be calculated as 1.5%. Tuition increases will be calculated as 6.4%.

Operating and capital fees shall account for between 15%-25% of overall revenues.

## **4. Advocacy and Representation**

The Advocacy and Representation units of the Students' Union are:

- The Executive Committee and each individual executive member
- Students' Council
- Advocacy department
- Elections
- Awards night

An additional full-time permanent staff person will be added to the advocacy department. Their role will be to support the Vice-President Academic and the Vice-President Student Life as the primary resource for university advocacy. The University Policy and Information Officer will also be shifted into the advocacy department.

## **5. Services**

The service units of the Students' Union are:

- Information Services
- Orientation and Transition Programs
- Ombudservice
- Student Financial Aid and Information Center and Access Fund
- Student Group Services
- Safewalk
- Student Distress Center
- Environmental Coordination Office of Students
- Handbook

The Academic Guidance Center shall be removed from the Center for Student Development and amalgamated with Information Services.



## **6. Business**

The business units of the Students' Union are:

- Myer Horowitz Theater
- Dinwoodie Lounge
- SUBmart
- SUBtitles
- Print Center
- Que
- Cramdunk
- Postal Outlet
- Room at the Top
- Powerplant
- L'Express and L'Express Catering
- Juicy
- SUB Rental Operations

All reasonable attempts to maximize the profitability of these business units, consistent with the mandate of the Students' Union as a service provider, shall be made.

The Powerplant will operate as a multi purpose space, encompassing a coffee shop, buffet and bar portion.

## **7. Entertainment and Programming**

The Entertainment and Programming units of the Students' Union are:

- Week of Welcome
- Antifreeze
- High School Leadership Conference
- SU Kid's Christmas Party
- SUB Programming
- Other Entertainment and Programming

For the purpose of the budget principles discussion, programming that takes place in an SU venue that is not specifically mentioned in the above list shall be considered as separate from the entertainment and programming units.

Where possible, all entertainment and programming units should plan to recoup all costs. Either admission sales or sponsorship are acceptable sources of revenue. Exceptions shall be made clear in the presentation of the final budget.

All entertainment and programming units will confine their operations to main campus.

## **8. Administration, Operations and Support**

The administrative, operational and support units of the Students' Union are:

- Marketing
- Sponsorship
- Facilities
- Administration

The staff support available to the marketing department will be increased marginally by adding a part-time marketing assistant.

Any expenditure relating to marketing will be outlined in each individual unit's marketing plan, to be submitted to the executive committee or designate for approval .

# STUDENTS' COUNCIL VOTES & PROCEEDINGS

---

Thursday February 16, 2006  
Council Chambers 2-1 University Hall

## VOTES & PROCEEDINGS (SC 2005-22)

2005-22/1

### CALL TO ORDER

The meeting was called to order at

**TOBIAS/KEHOE MOVED In-Camera.**

**Motion to move In-Camera: CARRIED**

2005-22/6a (i)

**LETTNER/TOBIAS MOVED THAT** Students' Council grant the Executive Committee authority to approve a joint settlement to resolve the TravelCUTS lawsuit, as entered into by Students' Council on August 1, 2000.

Speaker's List (mm): Lettner

**LETTNER MOVED TO** amend the main motion by striking the words "August 1, 2000" and replace with "January, 1988"

**Amendment to the Main Motion: FRIENDLY**

Speaker's List (mm): Kawanami

**KIRKHAM MOVED TO** amend the main motion by adding at the end "provided that the terms of such settlement be full disclosed"

**Amendment to the Main Motion: FRIENDLY**

**Main Motion: CARRIED, unanimous consent**

**KIRKHAM/ MOVED Ex-Camera.**

**Motion to move Ex-Camera: CARRIED**

**LETTNER/KEHOE MOVED TO** adjourn.

**Motion to Adjourn: CARRIED**

The meeting was adjourned at 5:02 p.m.

**ATTENDANCE (SC 2005-23)**

Faculty/Position	Name	1 <sup>st</sup> Roll Call
President	Graham Lettner	✓
VP Academic	Mathieu Johnson	✓
VP External	Samantha Power	
VP Finance	Jason Tobias	✓
VP Student Life	Justin Kehoe	✓
BoG Undergrad Rep.	Adam Cook	
Agriculture, Forestry and Home Economics	Miranda Baniulis	✓
Agriculture, Forestry and Home Economics	Amanda Rajotte	✓
Arts	Catrin Berghoff	✓
Arts	John Chandler	✓
Arts	Michelle Kelly	✓
Arts	Bryce Kustra	
Arts	Cameron Lewis	✓
Arts	Tim Schneider	✓
Arts	Shad Thevenaz	✓
Arts	Al-Amyr Sumar	✓
Augustana	Jonathan Friesen	
Business	Chris Young	✓
Business	Ryan Payne	
Education	Lillian Patz	
Engineering	Brian Ceelen	
Engineering	James Crossman	✓
Engineering	Prem Eruvs	✓
Engineering	Jamaal Montasser	
Law	Kyle Kawanami	✓
Medicine and Oral Health Sciences	Suneil Khanna	✓
Native Studies	Matt Wildcat	
Nursing	Nadia Ickert	✓

Faculté Saint-Jean	Joseph Blais	✓
Open Studies	Sabine Stephan	✓
Physical Education and Recreation	Philip Goebel	
Science	Sheena Apercho	✓
Science	Jack Gordon	✓
Science	Abbeir Hussein	✓
Science	Stephen Kirkham	✓
Science	Sylvia Shamanna	✓
Science	Omer Yusuf	✓
Science	Yuan Hao	
Science	Chris Le	
Science	Theresa Chapman	✓
General Manager	Bill Smith	✓
Speaker	Gregory Harlow	✓

# STUDENTS' COUNCIL VOTES & PROCEEDINGS

---

Tuesday February 28, 2006  
Council Chambers 2-1 University Hall

## VOTES & PROCEEDINGS (SC 2005-23)

2005-23/1

### CALL TO ORDER

The meeting was called to order at 6:02 p.m.

2005-23/2

### SPEAKER'S BUSINESS

2005-23/3

### APPROVAL OF THE ORDERS OF THE DAY

PAYNE/PATZ MOVED TO approve the orders of the day.

JOHNSON/BLAIS MOVED TO suspend Standing Order #18 to allow Spencer Keys to make a presentation.

**Motion to Suspend Standing Order #18: CARRIED**

JOHNSON/KEHOE MOVED TO amend the main motion by adding a presentation on CASA to the order paper as item 4a.

**Amendment to the Main Motion: CARRIED**

KIRKHAM/PAYNE MOVED TO amend the main motion by adding the Late Additions to the order paper: **WITHDRAWN**

KIRKHAM/PAYNE MOVED TO suspend Standing Order #18 to allow the Late Additions onto the order paper.

**Motion to Suspend Standing Order #18: DEFEATED**

Point of Order: Kirkham – "Quorum?"

Speaker: Point of order well taken, we will proceed to the presentation to allow time for quorum to re-establish.

2005-23/4

### PRESENTATIONS

2005-23/4a

Presentation on CASA by Regional Director Spencer Keys.

2005-23/6

**REPORTS AND EXECUTIVE COMMITTEE REPORT**

2005-23/6a

Mathieu Johnson, Vice President (Academic)

2005-23/6b

Justin Kehoe, Vice President (Student Life)

2005-23/6c

Executive Committee – February 21, 2006

2005-23/6d

Graham Lettner, President

2005-23/6e

Jason Tobias, Vice President (Operations and Finance)

2005-23/7

**QUESTION PERIOD**

KIRKHAM/CELEN MOVED TO adjourn.

Motion to Adjourn: CARRIED

The meeting was adjourned at 7:06 p.m.

**ATTENDANCE (SC 2005-23)**

Faculty/Position	Name	1 <sup>st</sup> Roll Call
President	Graham Lettner	✓
VP Academic	Mathieu Johnson	✓
VP External	Samantha Power	
VP Finance	Jason Tobias	✓
VP Student Life	Justin Kehoe	✓
BoG Undergrad Rep.	Adam Cook	
Agriculture, Forestry and Home Economics	Miranda Baniulis	
Agriculture, Forestry and Home Economics	Amanda Rajotte	✓
Arts	Catrin Berghoff	✓
Arts	John Chandler	
Arts	Michelle Kelly	
Arts	Bryce Kustra	✓
Arts	Cameron Lewis	
Arts	Tim Schneider	
Arts	Shad Thevenaz	
Arts	Al-Amyr Sumar	

Augustana	Jonathan Friesen	
Business	Chris Young	✓
Business	Ryan Payne	✓
Education	Lillian Patz	✓
Engineering	Brian Ceelen	✓
Engineering	James Crossman	✓
Engineering	Prem Eruvs	
Engineering	Jamaal Montasser	
Law	Kyle Kawanami	✓
Medicine and Oral Health Sciences	Suneil Khanna	✓
Native Studies	Matt Wildcat	
Nursing	Nadia Ickert	✓
Faculté Saint-Jean	Joseph Blais	✓
Open Studies	Sabine Stephan	
Science	Sheena Aperocho	✓
Science	Jack Gordon	
Science	Abbeir Hussein	✓
Science	Stephen Kirkham	✓
Science	Sylvia Shamanna	
Science	Omer Yusuf	
Science	Chris Le	✓
Science	Theresa Chapman	
General Manager	Bill Smith	
Speaker	Gregory Harlow	✓

### Guests of Council:

Position	Name
The Gateway	Ross Prusakowski