

# STUDENTS' COUNCIL LATE ADDITIONS

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Tuesday September 20, 2005  
Council Chambers 2-1 University Hall

- 2005-11/6            REPORTS
- 2005-11/6a        Graham Lettner, President  
Please see document LA 05-11.01
- 2005-11/6b        Samantha Power, Vice President (External)  
Please see document LA 05-11.02
- 2005-11/6c        Mathieu Johnson, Vice President (Academic)  
Please see document LA 05-11.03
- 2005-11/7            BOARD AND COMMITTEE REPORTS
- 2005-11/7c        Access Fund Committee – AFC Proposed Policy  
Please see document LA 05-11.04
- 2005-11/7d        Students Affairs Committee – September 19, 2005  
Please see document LA 05-11.05
- 2005-11/10           INFORMATION ITEMS
- 2005-11/10a        Dr. Mike Mahon's response to the PAC Presentation at the September  
13, 2005 meeting of Students' Council  
Please see document LA 05-11.06
- 2005-11/10c        Votes and Proceedings – September 13, 2005  
Please see document LA 05-11.07

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## President's Report

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Meeting date: Tuesday, September 20, 2005

### EXECUTIVE SUMMARY:

There is little to report from last week as I was away in Connecticut from Thursday to Sunday.

### SPECIFICS:

- A Day with the President

This event went off brilliantly: Indira was thoroughly engaged and impressed and all of the staff and directors that assisted with the day were at top-notch form. Sarah Colpitts and I will meet this week to recap the event and tie up any loose ends.

- Student Summit set for October

Calgary and Brock have already responded, and I have heard back from UBC, Regina and Western.

- Government politics

I will be meeting with past SU President Randy Boissonault this week and with Minister Hancock this month. The advanced education review is right in the thick of things and we are continuing our full court press in our effort to procure a system of funding, finance and tuition that allows students to flourish.

### ANNOUNCEMENTS:

Speaker series slated for November in Dewey's held its first marketing meeting today.

<b>COUNCIL REPORT SEPTEMBER 20, 2005</b> <b>VICE PRESIDENT EXTERNAL</b>
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Since we just had a meeting I don't have a lot to report.

**CAMPUS CAMPAIGNS:** Our first event is Sept. 28<sup>th</sup>. We have the following sessions:

Bike Workshop, Forest Purchasing Policies, a bike workshop, a discussion on pesticides, the international effort to save Alberta's foothills, a forum on sustainable transit, and a lecture by Dr David Schindler on water use in Alberta. Events run from 12-8pm.

**CAUS/ICR/TUITION:** I'm holding regular "Braintrust" meetings to formulate presentation and argument for the steering committee. We have a meeting with the triad of **Hancock, Danyluk and Ady** on Oct. 3<sup>rd</sup>. I'm hoping to get a meeting with **Carl Amrhein** before the next steering committee meeting, which we may be invited to.

There are regional **consultations** happening starting Sept. 21<sup>st</sup>. I'm attending for CAUS this Wednesday. Hopefully it's more productive than the previous meeting.

CAUS is meeting **Sept. 29<sup>th</sup> and 30<sup>th</sup>** in Lethbridge to create our attack position on ICR and our vision of PSE in the future. We've increased the number of conference calls to ensure that we're communicating effectively.

**UPCOMING EVENTS:**

**Public Interest Alberta PSE Forum:** will also be happening Sept 28<sup>th</sup>. It will be in the Alumni Room from 10-12. Come out, voice your concerns and hear what PIA, AASUA, and the SU have to say about PSE. We're also inviting Raj Pannu, Dave Taylor and Dave Hancock.

**Campus Campaigns**

Noon – 4	Bike Workshop	People's Pedal and ECOS	QUAD
1-2pm	Forest Purchasing Policies	Christy Ferguson (Greenpeace)	Ed. 165
2-3pm	Pesticides and the Community Garden	Meredith James (Sierra Club) Franny Trawluk	Dewey's
3-4pm	Alberta's Endangered Foothills	Rebecca Reeves	Ed. 164
3:30 –5pm	Sustainable Transit forum	Clare Stock (sustainable transit advocate) Lindsay Telfour (Sierra Club) David Eggen (NDP MLA)	Dewey's
5:30 – 7pm	Dr David Schindler Water issues in Alberta	Dr David Schindler (University professor)	Ed. 129



**Mathieu Johnson VP(Academic)**  
**Report to Students' Council**  
**September 20, 2005**

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**Follow-up on Past Projects**

**Ongoing Projects**

**Information on Upcoming Projects**

Student Distress Center and course Syllabus: After a discussion with the Dean of Students office. Together with Johanna Comartin from the SDC will be putting together a package that will be circulated suggesting to professors that they Should be putting the contact for SDC on their syllabus.

**Announcements**

In conjunction with the director of UTS I will be talking to department chairs about the need for better screening and training for ESL TAs. Any anecdotes about trials you have had with TAs would be useful.

# ACCESS FUND POLICIES

August 31st, 2005

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## 1. Formal Policies Concerning General Operations of the Fund

### a) Access to application information

(4/09/96) Revised (06/07/05)

In the interest of preserving applicant confidentiality, and allowing the Selection Committee to make decisions without bias on any grounds, complete applications will be available only to the Associate Director and the interviewer, then filed appropriately. Application summaries will contain ID numbers and relevant budget, family size and program information and will be available to Selection Committee members. If an applicant presents a letter with the application, identifying information will be removed.

### b) Appeals

(1/04/96) Revised (06/07/05)

Applicants who wish to appeal the committee decision may do so by first making an appointment to see the Director, Student Financial Aid Information Centre. This appointment will explain the committee's decision in detail and allow the Director to explain other funding options if necessary. If the applicant still chooses to appeal, they must do so in writing to the Access Fund Appeals Selection Committee no later than the deadline posted at SFAIC (not more than two weeks after cheques are issued). The appeals will be brought to the Appeals Selection Committee and the decision of the Committee will be final. Students will be notified by mail or e-mail as to the Committee's decision.

### c) Appointments

(1/10/96) Revised (07/08/03)

For application interviews, due to the large number of applicants, applicants more than ten minutes late will need to reschedule their appointments. Applicants who miss an appointment without notification prior to the close of business on the day before their appointment, or without valid excuse will not be allowed to apply until the next application period at the interviewer's discretion.

### d) Deadlines

(8/4/99) Revised (06/07/05)

The Associate Director – Access Fund will establish a firm deadline for both Access Fund applications and opt outs before the end of the winter term. This deadline will be advertised for at least two weeks prior to the established deadline.

### e) Funds not granted

(1/11/96) Revised (06/07/05)

Any money not granted in a given disbursement period will be carried over to the next disbursement period. At the end of the Access Fund year (August 31), any money not granted will be put into the Access Fund internal reserve.

### f) Old Application Information

(03/12/98) Revised (21/11/02)

Hardcopy files that have been inactive for four years will be confidentially disposed of (shredded). Selective files should be retained for archival purposes.

### g) Opt-out money

(11/09/96) Revised (02/12/97)

Opt-out money not picked up by the end of the semester for which the student has opted-out will be returned to the bursary fund. This date will be no later than the last business day of the final month of the respective term.

### h) Past History

(03/12/98) Revised (21/11/02)

The Access Fund will have access to ALL data provided willingly by the applicant on their application for the current period as well as for previous periods. The Selection Committee will be able to consider all information provided in making a decision on the applicant including such items as award history, and any other data the Access Fund may have from current or previous applications.

**i) Selection committee composition** (11/09/96) Revised (06/07/05)

The Selection Committee must always be composed of two Access Fund Committee members, as well as the Associate Director as a non-voting member.

**j) Appeals selection committee composition** (21/11/02) Revised (06/07/05)

The Access Fund Appeals Selection Committee must be composed of at least two students not on the original Selection Committee in addition to the Director of Student Financial Aid Information Centre, as well as the Associate Director as a non-voting member.

**k) Spring/Summer Sessions** (2/04/96) Revised (06/07/05)

Students' Union Access Fund Bursaries will be available to students in the term in which they are registered so long as they have paid Access Fund fees for that term. As in all cases, students who do not meet the criteria may submit a letter explaining their exceptional circumstances. Students who received the maximum bursary approved by the Access Fund Committee in the previous semesters will not be eligible for additional funding during the spring and summer terms. Students enrolled in one of the spring or summer terms will be allowed a maximum bursary of \$ 1500.00 per spring and summer terms. Access Fund Bursaries will be processed in May and in July.

**l) Statistics/dissemination or exchange of information** (11/09/96) Revised (06/07/05)

The Director of the Access Fund will respond to requests for information from University, Students' Union and governmental departments. The reason for and purpose of the request will be verified in all cases. Any requests for information that is not public knowledge must be approved through the Vice-President (External) and the Access Fund Committee. The Associate Director will exchange information with Student Financial Aid Information Centre and the University Bursary and Emergency Fund or any other University or government departments in order to verify any information contained on an application, including, but not limited to registration status, GPA, and outstanding amounts owing to the University or governmental agencies the student has indicated an outstanding balance with.

**m) Recall** (17/04/96) Revised (06/07/05)

During the selection process, the Committee may choose to have the Associate Director recall an applicant to verify information or to provide further details. A one-week period between Selection Committee meeting and ratification by the Access Fund Committee will allow for these recalls.

**n) Conflict of Interest** (9/11/04) Revised (06/07/05)

No individual who has received an Access Fund bursary during a given council year can sit on the Access Fund Committee in the council year. Access Fund Committee members are ineligible to receive Access Fund bursaries in the current council year during their term of service.

## 2. Formal Policies Concerning the Allocation of Bursaries

### **a) Allocation of Funds for the purpose of bursaries in each application period** (07/08/03)

The funds available each year will be divided between the projected number of granting sessions upon the recommendation of the Access Fund Interviewers. The money available for granting in each year shall be divided into six portions for each competition.

### **b) Appeals (student loans)** (11/12/96) Revised (17/04/96) & (29/11/03)

Applicants who have loan appeals in progress will not be considered for funding unless their appeal has been processed prior to the meeting of the Selection Committee.

### **c) Concerning information on application form/materials required for application**

#### **i. Allowable Income** (08/01/98)

All income sources (CPP, Widow's & Orphan's benefit, GST, etc.) must be disclosed on application form.

#### **ii. Application Form** (07/08/03)

Applicants who have not completed an application form prior to their appointment will be considered to have missed their appointment.

#### **iii. Books Supplies and Instrument Costs** (08/01/98) Revised (21/11/02)

Applicants will be allowed expenses for books, supplies and instruments based on total prices quoted by their faculty for a full course load. Applicants who are not taking a full course load will be allowed the appropriate proportion of this total. Applications more than the maximum quoted by their faculty need to be supported by receipts. Under no circumstances will the Access Fund allow additional expenses for computers or computer-related expense.

#### **iv. Certification/Entrance Exams** (07/08/03)

Under no circumstances will the Access Fund cover the costs of Certification or Entrance Exams, or any exam preparation course for either certification or entrance exams.

#### **v. Credit cards** (17/4/96) Revised (08/09/04)

The Access Fund will allow Minimum Monthly Payments (MMPs) up to a limit of \$40/month providing the student can demonstrate to the interviewer's satisfaction that the debt was used to cover legitimate academic or living costs that have accrued while registered at the University of Alberta. Legitimacy will be determined by the interviewer.

#### **vi. International Students** (07/03/98) Revised (06/01/00)

Applicants who are international students must provide a letter with their application detailing how they had planned on financing their education and living costs and why their original plan is no longer sufficient as well as current bank statements from all accounts in their possession.

#### **vii. Married/Common-law students** (11/12/96) Revised (21/11/02)

The financial information, both income and expenses are to include all family members in the household. The full family shortfall, up to the yearly maximum of \$3000 each will be recommended. If both spouses are U of A students, it is in their best interest to both apply. Separate applications should be filled out, but the financial information should be the same on both applications. Each applicant will be recommended one half of the family shortfall. In cases where loans or appeals are in progress, each applicant will receive one half of their living expenses for one month.

#### **viii. Medical Costs** (08/01/98) Revised (06/07/05)



Medical/Dental expenses other than Alberta Health Premiums, University of Alberta Health Insurance Plan and Blue Cross Coverage will require documentation (doctor's note, prescription receipts) as proof for the Selection Committee. The Access Fund will allow Medical/Dental expenses up to a limit of \$500 per individual in the applicant's family per year.

**ix. Parental Contributions** (07/08/03)  
Applicants who are experiencing a shortfall due to a lack of expected parental contributions must submit either a letter from the applicant's parents or guardians confirming that they are unable or unwilling to provide the expected contribution or a letter from a third party, if a parent or guardian is unable or unwilling to provide such documentation.

**x. Required documentation** (07/08/03)  
At the time of their interview, applicants are required to submit a completed application form, their student loan Notice of Assessment, their University of Alberta Tuition and Fees Assessment as issued by the Registrar's Office, their University of Alberta ONEcard, and a copy of a pay stub from each job held in the last twelve months. In addition, applicants who are international students are required to submit copies of their bank statements for at least the previous four months. Applicants who do not provide the required documentation may have their applications considered incomplete and may not be eligible for funding at the discretion of the interviewer.

**xi. RRSPs** (08/01/98) Revised (21/11/02)  
Applicants must report the full value of all RRSPs. A \$2000 RRSP exemption will be allowed for each year out of high school. RRSPs must have been purchased before the commencement of post-secondary studies. For married and common-law applicants, if the applicant and their spouse are both in full-time studies, the total value of the RRSPs will be divided by two.

**xii. Student Lines of Credit or Student Bank Loan payments (interest only)**  
(11/12/96) Revised (21/11/02)  
The Selection Committee will allow additional expenses for student line of credit or student bank-loan interest payments. Applicants claiming Student Line of Credit interest payments must provide a copy of their most recent account statement.

**xiii. Vehicles** (21/11/02)  
Applicants should enter the full value of all vehicles, which includes leased vehicles and if married or living common-law, the value of the spouse's vehicles. For single applicants, a \$5,000 exemption will be allowed and a \$10,000 exemption will be allowed for married or common-law applicants or applicants with dependants, but the Selection Committee will take anything over that amount into consideration.

**xiv. Leased Vehicles** (21/11/02)  
Applicants with leased vehicles must have taken out the lease on their vehicle prior to the commencement of full-time studies. They must document the amount of monthly payments on the vehicle and provide a copy of the lease agreement including information on the breakability of the lease. The Selection Committee will waive the value of the leased vehicle, providing the above criteria have been met, but the Committee will not take into consideration monthly lease payments above the Access Fund's monthly expense guidelines.

**xv. Allowed Monthly Expenses** (8/09/04)  
Effective September 2004 the Access Fund living allowances will match those in the annual Canada Student Loans budget chart.

**d) Concerning bursary amounts**

**i. Maximum bursary** (26/02/97) Revised (06/07/05)

The maximum bursary allowed per student is \$3, 000.00 per academic year (September 1 - August 31), to be reviewed on an annual basis by the Committee at the August meeting.

**ii. Minimum Bursary** (08/01/98) Revised (07/08/03)  
No bursary under the amount of \$100.00 will be granted by the Access Fund.

**iii. Maximum Lifetime Limit** (06/01/00) Revised (21/11/02)  
The maximum lifetime limit allowed per student is \$6,000.00.

**iv. Maximum Limit for Students in non-degree/designation programs** (29/11/03)  
The maximum bursary granted to a student in a non-degree / designation program is not to exceed the cost of that student's classes.

**v. First and Second Year Students** (07/08/03)  
Applicants in the first or second year of a program who are applying to the Access Fund for reasons other than unexpected emergency expenses will have their bursary pro-rated based on the lifetime maximum allowed under Access Fund guidelines and the number of years remaining in the applicant's program.

**vi. Graduating Students** (06/07/05)  
Students who apply in the term in which they are graduating and who have reached the yearly maximum but not the lifetime maximum may be granted an amount up to the lesser of their assessed financial shortfall or the lifetime maximum, at the discretion of the Selection Committee.

#### **e) Concerning Eligibility**

**i. Audits** (07/08/03)  
Applicants being audited by the Students' Finance Board must provide the Access Fund with documentation regarding the audit and steps that have been taken to comply with the auditor. An audit may be grounds for denying an applicant funding; however, the Access Fund Selection Committee will make decisions on these applications on a case-by-case basis and take individual circumstances under consideration.

**ii. Concurrently enrolled students** (07/08/03)  
If courses being taken at other institutions are leading towards a degree from the University of Alberta, all living and educational costs will be taken into consideration by the Access Fund. If courses being taken at other institutions are leading towards a degree from another institution, the Access Fund will take into consideration all costs for courses taken through the University of Alberta.

**iii. Defaults** (17/04/96) Revised (26/07/00)&(21/11/02)  
Applicants with previous student loan defaults must provide documentation describing the reasons why this default occurred and steps taken to remedy the situation. Technical defaults will not be held against the applicant. A previous student loan default may be grounds for denying an applicant funding; however, the Access Fund Selection Committee will make decisions on these applications on a case by case basis and take individual circumstances under consideration. In no circumstances will a student with a previous default on an Emergency Student Loan be granted a bursary.

**iv. Differential Fee Faculties** (07/08/03)  
Students in differential fee faculties offering bursaries to students entering certain programs will be required to apply for and be notified of their faculty bursary status prior to submitting an application to the Access Fund.

**iv. Student Contribution** (07/08/03) Revised (06/07/05)

All applicants must have prior to the start of the school year, \$1350 in savings, or must, during the course of the year be contributing at least \$1350 towards their educational expenses through part-time work. This requirement may be waived for the following students:

- (a) Those students studying in one of the following faculties or programs: Dentistry, Medicine or Rehabilitation Medicine;
- (b) Those students with a dependant under the age of twelve (12) where the applicant is the primary care-giver of that dependant;
- (c) Those students with medical circumstances that prevent them from working—including but not limited to: chronic/temporary illness, disability, or recovery from a medical procedure.
- (d) Those students on or returning from a practicum or unpaid work experience at the discretion of the selection committee.

**v. Students on exchange**

(07/08/03)

Costs incurred in connection with academic exchanges above the costs that would have been incurred had the applicant not participated in the exchange will not be considered allowable expenses. Under no circumstances will the Access Fund cover debts incurred as the result of exchanges or study abroad experiences.

**vi. Students who opted out**

(17/04/96) Revised (03/12/98)&(21/11/02)&(29/11/03)

In all cases, students who opt out will not be eligible for an Access Fund bursary during the year in which they have opted out. This policy will be advertised widely to avoid confusion and misinformation. Students who are assessed for the whole year will be required to pay into the Access Fund for both terms.

### **3. Working Guidelines**

**a) International Students**

(no formal policy developed)

International Students in severe financial need early in their program may be denied funding by the Access Fund. This guideline is based on consultation with the International Centre, which related the low probability of such students completing their program, and the fact that international students, prior to coming to study in Canada, must document ability to cover the cost of their program. However, in such cases, the Access Fund Selection Committee may decide to grant a bursary which is pro-rated over the remaining years of the program. This guideline may be waived for students who have high shortfalls due to emergency or unexpected expenses.

**b) Students not living at home**

(15/01/98)

Given that the Access Fund is a last resort bursary, the AFB expects student to have done all they can to reduce their expenses. If a student is not living at home to reduce their costs, they must provide a reasonable answer in response to the question of why they do not live at home. In the past, acceptable reasons have been:

- that their parents live out of town (although if the town is accessible by public transportation such as St. Albert and Sherwood Park this answer is not sufficient)
- abusive home environment

- student has child/spouse
- student has several siblings that make it a very difficult environment in which to study
- parents are divorced/separated and student cannot adapt to either one of the new residences
- student is a returning student who has been in the workforce for several years
- parent(s) do not want the child living with them anymore

The Associate Director must use his/her judgement in assessing whether the student could reasonably be expected to live with his/her parents to reduce living expenses. If the AD - AF is unsure of the adequacy of the reason given, he/she should request that the student include a short letter with their application, addressed to the Selection Committee, explaining why they have not chosen to live with their parents in order to reduce costs.

**c) Trips home (passed as policy originally in 1996/1997? reaffirmed January 08, 1998)**

Return trips home are not to be included in an applicant's shortfall as expenses excepting for trips arising out of exceptional circumstances (ex. familial medical emergencies).

**d) Financial Plan**

(29/11/03)

The Selection Committee may choose not to grant a bursary to an application if it believes there is little or no likelihood that the applicant will be able to secure funding to complete their program.

**e) After degree or second-entry students**

(31/08/05)

After-degree or second-entry students who have no previous accumulated debt or no dependents will then be placed in an end of year consideration file at the discretion of the Access Fund Selection Committee.

The Students' Union, The University of Alberta  
**Student Affairs Committee**

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19 September 2005 @ 18:00 – SUB 420

**Report to Council (SAC 2005-02)**

SAC made quorum for our second meeting with 5 members of the team: the VP Student Life, Councillors Eruvs, Gordon, Khanna, and myself.

We briefly reviewed our mandate in bylaw 4000, and then proceeded to discuss policies to pursue. Enthusiasm took over and various discussions about residence issues to security took place. The committee decided that we wanted to pursue policies that would directly effect students. Then we presented our ideas and we talked about the plausibility of these things happening. We still had many questions about what types of policies we are able to create or improve. At the end of the exciting policy conversations, which took up plenty of time – approximately an hour and fifteen minutes – the committee concluded that the chair should talk to Mr. Speaker about our ideas to investigate what is possible. The chair will then update SAC during the next meeting so that we can set up a list of goals.

We discussed the second part of our mandate and wondered how to assess the student services. Before we decided on how we would do this, we determined what is considered to be student services. We looked through our handbooks and also brought up the fact that student groups are also included. We discussed the creation of some services and an investigation of whether some services are offering the same services as another. Some members also became concerned about the tobacco reduction project and whether we should do something to help students stop smoking. The committee then decided to send the chair on an errand to find out if the peer health services and the university health center provide a service to help students quit smoking. The chair is to bring a report back to SAC and we will take action depending on what is available, whether it is to provide a service or to advertise the services that already exist.

SAC discussed meeting times and would like to meet on the off-Council Tuesdays, so for the fall term, we will meet every other Tuesday at 17:30. Our next meeting will be 27 September, 2005.

The committee was very enthusiastic about our plans, but we cannot solidify many plans until the chair talks to Mr. Speaker, so we decided to adjourn the meeting. In the end, we didn't have clear goals set out because of some confusion about what we are able to do, and how we should go about doing them. However, we had many ideas to get us started, and we will be meeting next week to discuss them further, so we should be able to send our goals by the next Council meeting. That's it for now. Thank you and good night!

Sheena Aperocho

The Students' Union, The University of Alberta  
**Student Affairs Committee**

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19 September 2005 @ 18:00 – SUB 420

**Order Paper (SAC 2005-02)**

1. Call to Order at 18:05
2. Approval of the Orders of the Day (ERUVS/GORDON)
3. Approval of last meeting's minutes (ERUVS/KEHOE)
4. Old Business
  - a. Mandate [4000(15)]
5. New Business
  - a. Meeting schedule for fall term
6. Adjournment (ERUVS/KHANNA)





**Date:** September 16, 2005

**To:** Graham Lettner, President  
Students Union

**From:** Dr. Mike Mahon, Dean

**Re:** **Response to Presentation (SU Council Meeting of September 13, 2005)**

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On behalf of myself, John Barry, Bob Kinasewich and Chad Fletcher (President of RAC) our sincerest thanks for allowing us to provide further information regarding PAC to the Students Council. We found the questions very appropriate and probative and indicated a genuine interest in this important project. Although we felt the presentation to be positive in nature, upon reflection following the meeting, we feel it important to further elaborate on a few key points that perhaps were not touched on by us as well as could have been.

These points are as follows;

- A) We did not appropriately bring out the fact that we are prepared and would look forward to working with Council to develop an MOU, much on the basis of the draft that Bob Kinasewich provided to you over the summer and which was to set the base for further discussions between us. We feel that entering a mutually acceptable MOU would provide Council with a large degree of comfort that the students would have a significant say in the development and subsequent operation of PAC.
- B) We did not sufficiently set out some of the potential for commercial ventures to be undertaken by the Students Union within PAC. In this regard we have had further discussions with Aramark and the University Ancillary Services and are comfortable that the door is clearly open for discussing opportunities in that regard within PAC. We did not speak to this as we had not had an opportunity to discuss this with you prior to the council meeting.
- C) Although all the questions were well thought out and sincerely appreciated, we left the meeting with the feeling that perhaps some members of Council may have misunderstood what our objective for the presentation was. Although it was certainly our objective to provide Council with more information regarding PAC, in the end result, the true objective was to provide sufficient information to Council to enable them to make a decision in relation to having the Referendum question placed on the Spring General Election Ballot without the necessity of providing Petition signatures from the student body. We hope that this was clear.



Overall we felt the meeting to be positive and we again thank you for this opportunity to meet with Council. Please let us know Council's views on this matter and we trust that you will be comfortable in passing this message to Council. Should a further presentation to Council be required please do not hesitate to let us know. We would also welcome the opportunity to set up meetings with smaller representative committees of Council to continue discussions regarding the above noted points or any other matters in relation to PAC that you feel should deal with.

Thank you for your ongoing interest in this very important project and we look forward to your response.

Sincerely,

Michael J. Mahon, Ph.D.  
Dean

- c. *J. Barry*
- C. Fletcher*
- B. Kinasewich*



# STUDENTS' COUNCIL VOTES AND PROCEEDINGS

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Tuesday September 13, 2005  
Council Chambers 2-1 University Hall

## VOTES & PROCEEDINGS (SC 2005-10)

2005-10/1

### CALL TO ORDER

The Speaker called the meeting to order at 6:04 p.m.

2005-10/2

### SPEAKER'S BUSINESS

2005-10/2a

Announcements – The next Students' Council meeting will take place on September 20, 2005.

Reunion Days 2005 – Dinner and Dance on Saturday October 1, 2005. This evening includes a four-course meal, special video tribute to the Alumni, dancing to a live band and an opportunity to hear the new President, Dr. Indira Samarasekera speak. It's \$325 for a table of 10. Speak with Graham Lettner for more information.

Department 505 Expenditures.

2005-10/3

### APPROVAL OF THE ORDERS OF THE DAY

WALLACE/LEWIS MOVED TO approve the orders of the day.

Main Motion: CARRIED

2005-10/4

### PRESENTATIONS

PAC plebiscite questions presented by Dean Mahon, Bob Kinasewich and John Barry.

2005-10/5

### NOMINATIONS

2005-10/5a

KAWANAMI/JOHNSON MOVED THAT Students' Council nominate Mustafa Hirji, Roman Kotovych and Carrie Ye to the Senate.

Speaker's List (mm): Kawanami

Main Motion: CARRIED

2005-10/5b

**Nominations for the Audit Committee:**

Lewis nominates Young: Young accepts.  
Montasser nominates Ceelen: Ceelen declines.

**Member Acclaimed:**

Councillor Young

**Nominations for the Budget & Finance Committee:**

Lewis nominates Young: Young accepts.  
Hussein nominates Hao: Hao accepts.  
Schneider nominates himself.

**Member Acclaimed:**

Councillor Young

**Nominations for the Council Administration Committee:**

Yusef nominates Hao: Hao accepts.  
Lewis nominates Wallace: Wallace declines  
Yusef nominates Kelly: Kelly accepts.

**Member Acclaimed:**

Councillor Kelly

**Nominations for the Grant Allocation Committee:**

Johnson nominates Baniulis: Baniulis accepts.  
Kirkham nominates Blais: Blais accepts.  
Lewis nominates Thevenaz: Thevenaz declines.  
Kustra nominates Hao: Hao accepts.

**Members Acclaimed:**

Councillor Baniulis, Councillor Blais and Councillor Hao

**Nominations for the University Policy Committee:**

Wallace nominates Hao: Hao accepts.  
Kirkham nominates Blais: Blais accepts.  
Lewis nominates Aperocho: Aperocho accepts – withdraws.  
Lewis nominates Kelly: Kelly declines  
Kehoe nominates Schneider: Schneider declines.

**Members Acclaimed:**

Councillor Hao and Councillor Blais

2005-10/6

**REPORTS**

2005-10/6a

Samantha Power, Vice President (External)

2005-10/6b

Mathieu Johnson, Vice President (Academic)

2005-10/6c

Justin Kehoe, Vice President (Student Life)

Point of Order: Standing Order #45

Speaker: Point of order well taken we will have a 15 minute break.

2005-10/6d

Jason Tobias, Vice President (Operations and Finance)

**2005-10/7**      **BOARD AND COMMITTEE REPORTS****2005-10/7a**      Executive Committee

**2005-10/7a (i)**      **TOBIAS/JOHNSON MOVED THAT** Students' Council approve an expenditure not to exceed \$5,000 (five thousand dollars) from the Special Projects Reserve for the High School Leadership Conference.

**TOBIAS/JOHNSON MOVED TO** strike item 7a and replace with "Students' Council approve a budget transfer of \$4,900.00 from the Ombudservice (Budget line 610) to the External Affairs (Budget line 521) for the purpose of funding the High School Leadership Conference.

Speaker's List (am): Tobias

**Amendment to the Main Motion: CARRIED**

**Main Motion: CARRIED**

**2005-10/7a (ii)**      **TOBIAS/POWER MOVED THAT** Students' Council approve an expenditure not to exceed \$5,000 (five thousand dollars) from the Special Projects Reserve for the Day with the President.

Speaker's List (mm): Tobias, Kirkham, Kawanami, Hussein, Power

**KIRKHAM/SCHNEIDER MOVED TO** postpone the Question to the September 20, 2005 meeting of Council.

Speaker's List (pp): Kirkham

**Motion to Postpone: DEFEATED**

Speaker's List (mm): Wallace

**Main Motion: CARRIED**

**2005-10/7b**      Grant Allocation Committee**Bill #13 – Grant Allocation (sponsor; TOBIAS)**

Principles (first reading)

1. Implementation of GAC policy may be delegated to any body deemed fit by the Grant Allocation Committee.

**TOBIAS/CROSSMAN MOVED THAT** Bill #13 be read a first time.

Speaker's List (mm): Tobias, Kawanami, Tobias, Kawanami, Crossman

Point of Order: Lewis – "Mr. Speaker this is not a question, this is a comment on the motion being debated".

Speaker: Point of order not well taken.

**LEWIS/KHANNA MOVED** the Previous Question.

**Previous Question: CARRIED**

**Main Motion: CARRIED**

2005-10/7c

External Policy Committee

**KIRKHAM/KAWANAMI MOVED TO** table item 7d (i).

**Motion to Table: CARRIED**

**KIRKHAM/LEWIS MOVED TO** table item 7d (ii).

**Motion to Table: CARRIED**

2005-10/7e

Access Fund Committee

2005-10/8

**QUESTION PERIOD**

2005-10/9

**GENERAL ORDERS**

2005-10/9a

**KAWANAMI/LEWIS ORDERED THAT** the Council Administration Committee not look into elections.

Speaker's List (mm): Kawanami, Wallace, Lewis, Schneider

**Main Motion: DEFEATED, 11/11**

**KIRKAHM MOVED TO** take from the table item 7d (i)

**Motion to take item 7d (i) from the table: CARRIED**

2005-10/7d (i)

**Bill #11 – DIE Board Reform (sponsor; THEVENAZ)**

Principles (first reading)

1. Initial Tribune appointments will be made between January and April of each year.
2. The number of Associate Chief Tribunes is increased from one to two.
3. The number of general Tribunes is changed to a minimum of five and a maximum of 11.
4. The specific potential penalties are removed.
5. The Chief Tribune will have access to sufficient administrative support to carry out the logistical requirements of DIE Board.

**THEVENAZ/LEWIS MOVED THAT** Bill #11 be read a first time.

Speaker's List (mm): Thevenaz, Kehoe, Lewis

**Main Motion: CARRIED**

**WALLACE/KIRKHAM MOVED TO** take item 7d (ii) from the table.

**Motion to take item 7d (ii) from the table: CARRIED**

2005-10/7d (ii)

**Bill #10 – Students’ Council Reform (sponsor; BERGHOFF)**

Principles (first reading)

Consolidation

1. Bylaws 100, 400, 3100, 4000 and 8100 are to be consolidated into a single bylaw.

Update of Bylaw 100 (Respecting Students’ Council)

2. If a Councilor is elected Speaker, their seat shall become vacant.

3. The Chair of the Council Administration Committee will be the deputy Speaker of Council.

4. The Deputy Speaker of Council will fulfill the duties of the Speaker in their absence.

5. There shall be a meeting of the newly elected members to Council as soon after the General elections as possible for the purpose of:

(a) electing a Speaker;

(b) electing committee members, and;

(c) setting a schedule of meetings.

6. The current requirements of members of Council are repealed.

7. A letter of resignation from a member of Council takes effect either:

(a) Immediately upon its inclusion on the order paper, or;

(b) On the date specified in the letter.

8. Standing Orders shall take precedence over Roberts’ Rules of Order.

9. The Chief Returning Officer will apportion Councilor seats between faculty on the basis of the Fall and Winter term registration statistics as compiled by the Registrar.

10. The Chief Returning Officer will re-apportion Councilor seats, once each year, prior to the general election for Councilors.

11. The Chief Returning Officer will table a report prior to the general elections containing the statistics used to apportion seats as well as the results of the re-apportionment.

12. The following items are removed from bylaw:

(a) The Oath of office to be used in the Installation Ceremony;

(b) The process by which Council will elect a Speaker, and;

(c) The style of the form that must be submitted to the Speaker for an eligible member of Council to appoint a proxy.

Update of Bylaw 400 (Legislation of the Students’ Union)

13. The Standing Orders is a new categories added to SU Legislation

14. Miscellaneous Motions are renamed General Orders.

15. Standing Orders are ongoing instructions to councilors, officers and staff of Council and the Students’ Union respecting the manner and execution of Council logistics.

16. Standing Orders of Council do not expire, but must be re-introduced on the Order Paper at the first meeting of each new Council.

17. Each political policy must contain a sunset clause.

18. For each political policy, the Executive must create an implementation plan and submit that plan to the relevant committee for feedback.

Update of Bylaw 3100 (Conflicts of Interest)

19. No substantive changed proposed.

Update of Bylaw 4000 (Standing Committees)

20. The relevant bylaw provision of the Awards Committee are transferred to his bylaw.

21. All non-voting members are removed from committees.

22. Committees may add non-voting members to their composition by passing regulations to that end in their respective standing orders.

23. The prohibition against proxies serving on committees is rescinded.

24. A Councilor can appoint another Councilor to serve as their proxy on a committee.

25. Incoming committees will meet after the elections and prior to the Installation ceremony to:
- (a) elect chairs, and;
  - (b) establish meeting dates and times.
26. Established meeting schedules must cover the entire trimester.
27. In addition to the existing requirements the committee will also submit a document styled "Summary of Proceedings" that summarizes that activities of the committee.
28. The Council Administration Committee is responsible for nominating students to serve on the U of A Senate.

**Update of Bylaw 8100 (Board of Governors Representative)**

29. The provisions of bylaw 8100 are repealed
30. Of the two members of the Board of Governors that Council is entitled to nominate under the Post Secondary Learning act:
- (a) One shall be the President, and;
  - (b) One shall be a student-at-large elected in the same manner as the voting members of the Executive Committee.
31. The student-at-large member elected to the Board of Governors will have access to sufficient administrative support to carry out the logistical requirements of their office.

**Additional Update**

32. Of the four members of the Senate that Council is entitled to nominate under the Post Secondary Learning act:
- (a) One shall be the Vice-President (External) of the Students' Union, and;
  - (b) Three shall be nominated by Students' Council on the advice of the Council Administration Committee.
33. Of the two member of the General Faculties Council that Council is entitle to nominate under the Post Secondary Learning Act:
- (a) One shall be the Vice-President Academic, and;
  - (b) One shall be the Vice-President Student Life.

**General Provisions**

34. The bylaws will be amended to allow for any additional non-substantive changes necessary to make the bylaws as a whole compliant with each other.

**BERGHOFF/THEVENAZ MOVED THAT** Bill #10 be read a first time.

Speaker's List (Point 1): Berghoff  
 Speaker's List (Point 2): Berghoff  
 Speaker's List (Point 3): Berghoff  
 Speaker's List (Point 4): Berghoff  
 Speaker's List (Point 5): Berghoff

**CROSSMAN/KAWANAMI MOVED TO** strike the words "There shall be a..." and replacing with the words "The outgoing Speaker shall convene a ..."

Speaker's List (am): Crossman

**Motion deemed Friendly.**

Speaker's List (point 6): Berghoff, Wallace, Lewis, Kawanami

Point of Order: Crossman – decorum?

Speaker: Point of order well taken.

Speaker's List (Point 7): Berghoff  
 Speaker's List (Point 8): Berghoff  
 Speaker's List (Point 9): Berghoff  
 Speaker's List (Point 10): Berghoff  
 Speaker's List (Point 11): Berghoff  
 Speaker's List (Point 12): Berghoff  
 Speaker's List (Point 13): Berghoff  
 Speaker's List (Point 14): Berghoff  
 Speaker's List (Point 15): Berghoff  
 Speaker's List (Point 16): Berghoff  
 Speaker's List (Point 17): Berghoff  
 Speaker's List (Point 18): Berghoff, Kawanami, Power

**JOHNSON/KAWANAMI MOVE TO** amend Point 18 by inserting the words "Created after September 14, 2005" after the word "Policy"

Speaker's List (am): Johnson, Lewis, Berghoff

**Amendment to Point 18: DEFEATED**

Speaker's List (Point 19): Berghoff  
 Speaker's List (Point 20): Berghoff  
 Speaker's List (Point 21): Berghoff  
 Speaker's List (Point 22): Berghoff  
 Speaker's List (Point 23): Berghoff

**LEWIS/KAWANAMI MOVED TO** strike Point 23

Speaker's List (am): Lewis, Lettner, Wallace

**WALLACE/SCHNEIDER MOVED TO** adjourn.

**Adjournment: CARRIED at 9:58 p.m.**

**ATTENDANCE (SC 2005-10)**

Faculty/Position	Name	1 <sup>st</sup> Roll Call	2 <sup>nd</sup> Roll Call
President	Graham Lettner		
VP Academic	Mathieu Johnson	√	√
VP External	Samantha Power	√	
VP Finance	Jason Tobias	√	√
VP Student Life	Justin Kehoe	√	√
BoG Undergrad Rep.	Adam Cook		
Agriculture, Forestry and Home Economics	Miranda Baniulis	√	√

Arts	Catrin Berghoff	√	√
Arts	John Chandler		
Arts	Michelle Kelly	√	√
Arts	Bryce Kustra	√	√
Arts	Cameron Lewis	√	√
Arts	Tim Schneider	√	√
Arts	Shad Thevenaz	√	√
Arts	Heather Wallace	√	√
Augustana	Jonathan Friesen		
Business	Chris Young	√	√
Education	Trevor Panas	√	√
Education	Lillian Patz	√	√
Engineering	Brian Ceelen	√	√
Engineering	James Crossman	√	√
Engineering	Prem Eruvs	√	√
Engineering	Jamaal Montasser	√	√
Law	Kyle Kawanami	√	√
Medicine and Oral Health Sciences	Suneil Khanna	√	√
Faculte Saint-Jean	Joseph Blais	√	√
Physical Education and Recreation	Philip Goebel	√	
Science	Sheena Apercho	√	√
Science	Jack Gordon	√	√
Science	Abbeir Hussein	√	√
Science	Stephen Kirkham	√	√
Science	Kassim Rekieh	√	√
Science	Sylvia Shamanna	√	√
Science	Omer Yusuf	√	√
General Manager	Bill Smith		



Speaker	Gregory Harlow	√	√
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Guests of Council:

- Rachel Woynorowski – Chief Returning Officer
- Ross Prusakowski – The Gateway