

STUDENTS' COUNCIL

Tuesday August 9, 2005 6:00 p.m.
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2005-08)

- 2005-08/1 CALL TO ORDER
- 2005-08/2 University of Alberta CHEER SONG "*Ring Out a Cheer*"
- 2005-08/3 SPEAKER'S BUSINESS
- 2005-08/3a Announcements – The next Students' Council meeting will take place on August 23, 2005.
- 2005-08/3b Election Results Update
Please see document SC 05-08.01
- 2005-08/4 APPROVAL OF THE ORDERS OF THE DAY
- 2005-08/5 PRESENTATIONS
- 2005-08/6 NOMINATIONS
- 2005-08/7 REPORTS
- 2005-08/7a Jason Tobias, Vice President (Operations and Finance)
Please see document SC 05-08.02
- 2005-08/8 QUESTION PERIOD
- 2005-08/9 BOARD AND COMMITTEE REPORTS
- 2005-08/9a Executive Committee – August 2, 2005
Please see document SC 05-08.03
- 2005-08/9a(i) **POWER/JOHNSON RESOLVED THAT** Students' Council, on the recommendation of the Executive Committee, dedicate \$5,000.00 to the Council of Alberta University Students' (CAUS) for the purpose of creating the Affordability Review campaign.
Please see document SC 05-08.04

2005-08/9bExternal Policy Committee – August 2, 2005

Please see document SC 05-08.05

2005-08/9b(i)**LEWIS/KAWANAMI RESOLVED THAT** Students' Council, upon the recommendation of the External Policy Committee, rescind the Access Fund Policy.

Please see document SC 05-08.06

2005-08/9cCouncil Administration Committee – July 26, 2005

Please see document SC 05-08.07

2005-08/9c (i)The Council Administration Committee to which the motion, "Resolved that Bill #3 (*Members of Council Legitimacy*) **be read a first time**,...**Bill #3 – Members of Council Legitimacy (sponsor; KIRKHAM)**

Principles (first reading)

1. The speaker will request a report from the Office of the Registrar and Student Awards on a bi-monthly basis that confirming that all members of Students' Council meet the necessary requirements to hold office.
2. The report from the Office of the Registrar and the Student Awards will be received by the President, the Speaker, and the Chair of the Discipline, Interpretation and Enforcement Board.
3. The Speaker shall cause to be tabled with Students' Council a report outlining the Registrar's findings at his or her earliest convenience.

...and the committee further recommends that, as thus amended, Bill #3 be adopted.

Recommended Amendments to Principles

1. The speaker will request a report from the Office of the Registrar and Student Awards on a bi-monthly semesterly basis that confirming that all student members of Students' Council meet the necessary requirements to hold office.
2. The report from the Office of the Registrar and the Student Awards will be received by the President, and the Speaker, ~~and the Chair of the Discipline, Interpretation and Enforcement Board.~~
3. The Speaker shall cause to be tabled with Students' Council a report outlining the Registrar's findings at his or her earliest convenience.

2005-08/9dBylaw Committee – August 2, 2005

Please see document SC 05-08.08

2005-08/9d (i)The Bylaw Committee to which Bill #2 (*Elimination of Nomination for Open Studies Students*) was referred in accordance with Standing Orders, recommends Bill #2 **be read a second time** as drafted.**Bill #2 – Elimination of Nominations for open Studies Students Bill (sponsor; KIRKHAM)**

Principle (first reading)

1. Open Studies students no longer require nomination signatures to contest a seat on Students' Council or General Faculties Council, except for Executive officers and the Undergraduate Board of Governors Representative.

Legislation (second reading)
Please see document SC 05-08.09

- 2005-08/9d (ii)** The Bylaw Committee to which Bill #6 (*Attendance Consequences*) was referred in accordance with Standing Orders, recommends that Council **reconsider** the Motion "Resolved that Bill #6 be read a first time".

Bill #6 – Attendance Requirements (sponsor; PANDYA)

Principles (first reading)

1. Members of Council absence of 3 consecutive council meetings or 5 total will be removed.
2. Members of Council may appeal their removal to DIE Board.
3. The provision of this bill will not be applied retroactively.
4. Where a member must miss a meeting due to an extenuating circumstance the absence will be countable as been excused and will not count towards the attendance requirements.
5. Excusable absence will be granted at the discretion of the Speaker and can include, but are not limited to, SU related matter, extreme personal circumstances and certifiable health issues.
6. This Bill will take effect starting May 1, 2006.
7. Non-voting members are exempt from attendance requirements.

If the motion to reconsider is carried, the Bylaw Committee recommends that Bill #6 be **amended** as follows:

Recommended Amendments to Bill #6 Principles (1st Reading)

1. Principle 1 be struck and replaced with the words "*Members of Council in absence of five Council meetings will be removed.*"
2. Principle 2 be struck.
3. Principles 4 and 5 be struck.
4. Principle 6 be amended by striking the words "May 1, 2006" and replacing them with the words "at the beginning of the September 13, 2005 meeting of Students' Council."

Finally, the committee to which was referred Bill #6 recommends that it not be adopted. The question is on the adoption of the resolution "Resolved that Bill #6 **be read a first time**, the recommendation of the committee to the contrary notwithstanding.

Or, if the motion to reconsider is rejected, the Bylaw Committee to which Bill #6 was referred in accordance with Standing Orders, recommends that Bill #6 not be adopted. The question is on the adoption of the resolution "Resolved that Bill #6 **be read a second time** as drafted, the recommendation of the committee to the contrary notwithstanding.

Legislation (second reading)
Please see document SC 05-08.10

- 2005-08/9d (iii)** The Bylaw Committee recommends that Bill #11 (*DIE Board Reform*) **be read a first time**.

Bill #11 – DIE Board Reform (sponsor; THEVENAZ)

Principles (first reading)

1. Initial Tribune appointments will be made between January and April of each year.
2. The number of Associate Chief Tribunes is increased from one to two.
3. The number of general Tribunes is changed to a minimum of five and a maximum of 11.
4. The specific potential penalties are removed.
5. The Chief Tribune will have access to sufficient administrative support to carry out the logistical requirements of DIE Board.

2005-08/9d (iv)

The Bylaw Committee recommends that Bill #10 (*Students' Council Reform*) be read a first time.

Bill #10 – Students' Council Reform (sponsor; BERGHOFF)

Principles (first reading)

Consolidation

1. Bylaws 100, 400, 3100, 4000 and 8100 are to be consolidated into a single bylaw.

Update of Bylaw 100 (Respecting Students' Council)

2. If a Councilor is elected Speaker, their seat shall become vacant.
3. The Chair of the Council Administration Committee will be the deputy Speaker of Council.
4. The Deputy Speaker of Council will fulfill the duties of the Speaker in their absence.
5. There shall be a meeting of the newly elected members to Council as soon after the General elections as possible for the purpose of:
 - (a) electing a Speaker;
 - (b) electing committee members, and;
 - (c) setting a schedule of meetings.
6. The current requirements of members of Council are repealed.
7. A letter of resignation from a member of Council takes effect either:
 - (a) Immediately upon its inclusion on the order paper, or;
 - (b) On the date specified in the letter.
8. Standing Orders shall take precedence over Roberts' Rules of Order.
9. The Chief Returning Officer will apportion Councilor seats between faculty on the basis of the Fall and Winter term registration statistics as compiled by the Registrar.
10. The Chief Returning Officer will re-apportion Councilor seats, once each year, prior to the general election for Councilors.
11. The Chief Returning Officer will table a report prior to the general elections containing the statistics used to apportion seats as well as the results of the re-apportionment.
12. The following items are removed from bylaw:
 - (a) The Oath of office to be used in the Installation Ceremony;
 - (b) The process by which Council will elected a Speaker, and;
 - (c) The style of the form that must be submitted to the Speaker for an eligible member of Council to appoint a proxy.

Update of Bylaw 400 (Legislation of the Students' Union)

13. The Standing Orders is a new categories added to SU Legislation
14. Miscellaneous Motions are renamed General Orders.
15. Standing Orders are ongoing instructions to councilors, officers and staff of Council and the Students' Union respecting the manner and execution of Council logistics.
16. Standing Orders of Council do not expire, but must be re-introduced on the Order Paper at the first meeting of each new Council.
17. Each political policy must contain a sunset clause.
18. For each political policy, the Executive must create an implementation plan and submit that plan to the relevant committee for feedback.

Update of Bylaw 3100 (Conflicts of Interest)

19. No substantive changed proposed.

Update of Bylaw 4000 (Standing Committees)

20. The relevant bylaw provision of the Awards Committee are transferred to his bylaw.
21. All non-voting members are removed from committees.
22. Committees may add non-voting members to their composition by passing regulations to that end in their respective standing orders.
23. The prohibition against proxies serving on committees is rescinded.
24. A Councilor can appoint another Councilor to serve as their proxy on a committee.
25. Incoming committees will meet after the elections and prior to the Installation ceremony to:
 - (a) elect chairs, and;
 - (b) establish meeting dates and times.
26. Established meeting schedules must cover the entire trimester.
27. In addition to the existing requirements the committee will also submit a document styled "Summary of Proceedings" that summarizes that activities of the committee.
28. The Council Administration Committee is responsible for nominating students to serve on the U of A Senate.

Update of Bylaw 8100 (Board of Governors Representative)

29. The provisions of bylaw 8100 are repealed
30. Of the two members of the Board of Governors that Council is entitled to nominate under the Post Secondary Learning act:
 - (a) One shall be the President, and;
 - (b) One shall be a student-at-large elected in the same manner as the voting members of the Executive Committee.
31. The student-at-large member elected to the Board of Governors will have access to sufficient administrative support to carry out the logistical requirements of their office.

Additional Update

32. Of the four members of the Senate that Council is entitled to nominate under the Post Secondary Learning act:
 - (a) One shall be the Vice-President (External) of the Students' Union, and;
 - (b) Three shall be nominated by Students' Council on the advice of the Council Administration Committee.
33. Of the two member of the General Faculties Council that Council is entitle to nominate under the Post Secondary Learning Act:
 - (a) One shall be the Vice-President Academic, and;
 - (b) One shall be the Vice-President Student Life.

General Provisions

34. The bylaws will be amended to allow for any additional non-substantive changes necessary to make the bylaws as a whole compliant with each other.

- 2005-08/9e** Grant Allocation Committee – August 2, 2005
Please see document SC 05-08.11
- 2005-08/10** **GENERAL ORDERS**
- 2005-08/10a** **MOTION BY POWER RESOLVED THAT** Bill #12 on the endorsement of the Council Administration Committee, **be read a first time.**
- Bill #12 – Administrative Assistant to Council Reporting Structure (sponsor; POWER)**
Principle (first reading)
1. The Administrative Assistant to Students' Council report directly to the Executive Assistant, and that the President report to the Speaker with respect to all Council business.
- Please see document SC 05-08.12
- 2005-08/10b** **MOTION BY LETTNER ORDERED THAT** Students' Council direct the Bylaw Committee to draft a referendum questions asking students if they would support mandatory fee levied on students to aid the construction of expanding Van Vliet.
- Please see document SC 05-08.13
- 2005-08/10c** **MOTION BY KAWANAMI ORDERED THAT** the Council Administration Committee not look into elections.
- 2005-08/11** **INFORMATION ITEMS**
- 2005-08/11a** Votes and Proceedings – July 26, 2005
Please see document SC 05-08.14



Students' Union Election Office

Phone: (780) 492 7102 Email: cro@ualberta.ca

To:	<ul style="list-style-type: none">➤ Mr. Gregory Harlow Speaker, Students' Council➤ Mr. Mathieu Johnson Vice President (Academic), Students' Union➤ Mr. Garry Bodnar University Secretariat
From:	➤ Rachel Woynorowski Chief Returning Officer
Subject:	2005 Students' Council and General Faculties Council Election Results Correction
Date:	Wednesday, July 27, 2005

At this time the Elections Office would like to issue a correction with regards to the 2005 Students' Union and General Faculties Council election results.

In the 2005 Councilor elections, held on March 23 and 24, the results for the position of Augustana Students' Union Councilor and General Faculties Councilor were inadvertently switched. This mistake was an administrative error of the Elections Office, that occurred only while reporting the election results.

Our elections were held in compliance with Bylaw 2200, and I am satisfied that they were fair, and the results reflect the will of the electorate. All appeals and decisions with regards to the election have been resolved, and no recounts were requested.

More detailed results, including breakdown of results are available to be viewed through the elections office.

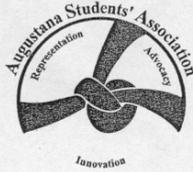
Please note the following correction;

Students Union Council

- *Augustana*
 - Mr. Jonathan Friesen

General Faculties Council

- *Augustana*
 - Mr. John Pattison



COPY

4901-46 Avenue, Camrose, AB T4V 2R3
Main Office (780)679-1541
Fax (780)672-5252
Email: aucsu@augustana.ca
Website: www.augustana.ca/su

ASA Spring 2005 Election Results

Voter turn-out 231

President - Daryl Bissillion

Yes	<u>137</u>
No	50
Spoiled	3
Percentage	71%
Total:	190

VP Finance - Kerry Algar

Yes	<u>174</u>
No	13
Spoiled	1
Percentage	93%
Total:	188

VP Communications - Karen Wedel

Yes	<u>178</u>
No	11
Spoiled	2
Percentage	93%
Total:	191

VP Student Life - Laura Campbell

Yes	<u>165</u>
No	17
Spoiled	1
Percentage	90%
Total:	209

Councillor at Large - Rose Braun

Yes	<u>158</u>
No	22
Spoiled	2
Percentage	87%
Total:	182

Councillor at Large - Kyle Bussell

Yes	<u>128</u>
No	28
Spoiled	3
Percentage	80%
Total:	159

Second Year Rep - Meredith Easton

Yes	<u>35</u>
No	5
Spoiled	0
Percentage	88%
Total:	40

Second Year Rep - Nathan Polturak

Yes	<u>35</u>
No	4
Spoiled	0
Percentage	90%
Total:	39

Third Year Rep - Jeffrey Siddle

Yes	<u>66</u>
No	2
Spoiled	4
Percentage	92%
Total	72

Off Campus Rep - Mike Benusic

Yes	<u>111</u>
No	6
Spoiled	1
Percentage	94%
Total	118

Fourth Year Rep - Sarah Langenhoff

Yes	<u>72</u>
No	3
Spoiled	7
Percentage	88%
Total	82

SU Councillor - Jonathan Friesen

Yes	<u>156</u>
No	21
Spoiled	6
Percentage	85%
Total	183

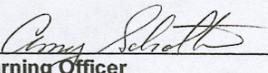
GFC Representative - John Pattison

Yes	<u>120</u>
No	4
Spoiled	1
Percentage	97%
Total	125

Fee Referendum Question

Do you support the institution of a Faculty Association Membership Fee for the Augustana Students' Association to be assessed a rate of \$62.50 per full-time or part-time student per Fall or Winter term, with this fee expiring April 30, 2009?

Yes	<u>207</u>
No	8
Spoiled	2
Percentage	95%
Total	217



Chief Returning Officer

Mar 22/05

Date

Report of the Vice President Operations and Finance

Tuesday August 2, 2005

ONGOING/ EMERGING/ CRITICAL ISSUES:

- **Operating Projections**

I've knocked up a few little spreadsheets to better understand our growth patterns. From this data, I hope to be able to construct a decent model of what we can expect the next few years to look like. This helps us plan for the future and also allows us to better understand what the ramifications of changes to our operating structure will be.

- **Campus Food Bank**

I am so sick of dealing with this. Bill Connor will cover the tab for renovations. Operating agreement hopefully signed.

- **Granting**

Also sick of dealing with this. We hand out money and it is a process so thoroughly ensconced in red tape it is easy to forget why we actually give away the money or what good the red tape was originally intended to serve.

TIMELINES

August 3-24, Vacation

Proposal One: Most Effective

Note: All quotes and stats are based on previous campaigns so they will not be exact.

Value:

-Would reach a substantial amount of our target audience with more than one exposure furthering the strength of the message.

-As the only PSE lobbying group, we need to make sure we get the message out there in as many forms as possible through a large variety of mediums.

-Budget is roughly 1.5 times that of the Provincial Election Campaign from last year and will run for the same length-two months.

Campaign Expenses	Cost	Reach
Television (Edm&Calgary) -30 30sec spots on Global/CTV -54 15sec spots on AChannel	\$23,500	-Adults 25-54 w/teenagers – 689,000 -252,000 TOTAL = 941,000
Radio -630 Ched – 42 30 sec ads and 10 free ads -Choir 42 – 42 30 sec ads and 10 free ads	\$8,000	400,000 with a frequency of 3.8 TOTAL = 1,520,000
Newspaper -20 half page ads in both Cal/Edm	\$10,000	400,000 per issue, assuming viewed twice each = 800,000
Website -addition of page to website	\$200	Guided to through other mediums
Brochures -70,000 3 color brochures	\$5000	80,000
Posters -5000 18x24 full color posters	\$1100	Approx. _ of all PSE students = 45,000
Transit -Edm and Calgary Only Outdoors -50 total – Back of buses	\$10,000 GRP Edmonton 25 Calgary 25	Would hit 82.7% of the 18+ aged transit riders in Edm/Calgary with a frequency of 8.7 TOTAL = 1,438,980
Cineplex Odeon Movie Theatres -4 weeks, 37 theatres, 201 screens	\$4629 *Not for profit rate given	469,360
Design	\$1000	
TOTAL	\$59,300	5,293,840

Proposal 2: Cut back efforts, but still some diverse marketing used.

Value:

- No newspaper or television coverage.
- Cut back on the number of brochures.
- Cut back on posters as they will target students and not the general public.
- Still a good spread of mediums that will get to the public in different ways.
- The spread of mediums used will increase the frequency and repetition of viewings by an individual.

Campaign Expenses	Costs	Reach
Radio -630 Ched – 42 30 sec ads and 10 free ads -Choir 42 – 42 30 sec ads and 10 free ads	\$8,000	400,000 with a frequency of 3.8 TOTAL = 1,520,000
Website -addition of page to website	\$200	Guided to through other mediums
Brochures -30,000 2 color brochures	\$2000	35,000
Posters -500 18x24 full color posters	~\$750	15,000
Transit -Scaled back to approx. 30 placements in Edm and Calgary- Back of buses	~\$7,000	Approx. 700,000
Design	\$1000	
TOTAL	\$19,450	2,269,500

Proposal 3: Using budgeted \$9000

Value:

- Limited variety of mediums
- Very sparse placement over 2 month period especially for Radio
- Brochures and Radio would be the two main mediums used to draw attention

Campaign Expenses	Costs	Reach
Radio -50 30sec spots in Edm, Calgary	~\$5,500	Approx. 400,000 with a frequency of 1.5 TOTAL = 600,000
Website -addition of page to website	\$200	will be led to through other mediums
Brochures -10,000 2 color brochures	~\$1500	11,000
Posters -2500 18x24 full color posters	~\$750	15,000
Design	\$1000	
TOTAL	\$8950	626,000

Affordability Review Timelines:

Budget Determined:	Wed. July 27 th
Messaging/Imaging of Ads Decided (Concept):	Wed. Aug 3rd
External Media Booked (Radio, Transit, TV)	Wed. Aug 3rd
Transit (if applicable) Proofs:	Wed. Aug 10 th
Transit to Print:	Mon. Aug 15th
Print Material Proofs:	Mon. Aug. 15th
Print Materials to Print:	Friday, Aug. 19th
Launch:	Tues. Sept 6th

MINUTES

2005-05

External Policy Committee

Tuesday, August 2, 2005

CALL TO ORDER: Meeting called to order at 4:42
p.m..

ATTENDANCE: Crossman, Kustra, Lewis, Berghoff, Power, Pandya (Guest),
Kawanami (4:52 p.m.)

- ITEMS OF BUSINESS: (a) Report Of The Vice-President (External):
The VPX presented an oral report on her current projects. The Chair invited questions for the VPX. Questions concerned the U-Pass as well as a potential provincial leadership change. The meeting reverted to (a) upon Kawanami's arrival.
- (b) New Policies:
Kawanami reintroduced his previous idea of a policy on student bankruptcy.
- (c) Report Of The Senate Nomination Committee:
Kawanami presented a rough timeline. Questions were asked regarding the status of nominations, as well as the possibility of contacting prior applicants. Discussion ensued of the nature of the SNC meeting Friday at 5 p.m..
- (d) Review Of Existing Policies:
- i. Access Fund:
Upon Power's report concerning the effect of making the Access Fund an Institutional Opportunities Bursary, the Committee determined that the negative consequences of the policy being enacted made the rescinding the policy immediately the best course of action.
Lewis/Kawanami moved that EPC recommend to Students' Council that the Access Fund Policy be rescinded.
(6-0-0)
- (e) Other Business:
- i. Meeting Time:
Crossman/Kawanami moved that the remainder of the Spring/Summer meetings be moved to 5:00 p.m..
(6-0-0)
- ii. Creation And Consultation Of New Policies:
Berghoff suggested that EPC discuss potential new policies with several relevant organizations, including WUSC, AFC, SFAIC, the International Centre, and the SU's External portfolio.
Berghoff volunteered to discuss concerns and policies with WUSC. Power volunteered to discuss concerns and policies with the International Centre as well as the SU's External portfolio. Lewis volunteered to discuss concerns and policies with the AFC Chair, as well as to bring a member of SFAIC to the September 20 meeting of EPC.
- iii. Existing Policies To Be Discussed At Future Meetings:
Crossman, with Power assisting with research, will redraft Board Of Governors Policy for the August 16 meeting of EPC. The Chair will attempt to attain the presence of the President and Board Of Governors Representative.
The Tuition Policy will be reviewed at the August 30 meeting of EPC.
All policies concerning student finance will be reviewed with the SFAIC member at the September 20 meeting of EPC.

ADJOURNMENT: Crossman/Kawanami moved to adjourn.
(6-0-0)
Meeting adjourned at 5:54 p.m..

The Students' Union, The University of Alberta
Council Administration Committee

26 July 2005 @ 10:00 – SUB 4-20

Order Paper (CAC 2005-07)

1. Call to Order
2. Discussion
 - a. Bill #10 Governance By-Laws, Consolidation and Update
3. Adjournment

July 28th, 2005

Hola, amigos,

So CAC held a brief meeting Tuesday night to review the latest recommendation from its bratty little sister committee (who always tries to be as cool as CAC but inevitably fails miserably), By-Law. The document to be reviewed, Bill #10, consisted of the amalgamation and update of all Council related by-laws – specifically by-laws 100, 400, 3100, 4000 and 8100. The changes presented were intended to be a combination of house-keeping (e.g. the new categories of “Budget,” “Standing Orders” and “General Orders” added to SU Legislation) and non-controversial updates (e.g. The Chair of the Council Administration Committee will be the Deputy Speaker of Council). CAC also decided that there are other substantial changes to be made to the Council By-Laws, however, those will come forward separately at a later date, once CAC discusses and vets out the details. For the time being, CAC merely reviewed said Bill (who really prefers to go by William, but we ignored him), but will discuss it in further detail at the July 29th meeting of Council.

Offering my deepest condolences for your failed attempts to be as awesome as CAC,

Shawna Pandya
Interim Recliner, CAC

The Students' Union, The University of Alberta
Council Administration Committee

26 July 2005 @ 10:00 – SUB 4-20

Votes and Proceedings (CAC 2005-07)

1. Call to Order @ 10:25PM

PRESENT: Councilor APEROCHO, Councilor BERGHOFF, Councilor PANDYA,
Greg HARLOW (Speaker)

2. Discussion

a. Bill #10 Governance By-Laws, Consolidation and Update

3. Adjournment

APEROCHO/BERGHOFF moved to adjourn at 11:00PM

CARRIED

The Students' Union, The University of Alberta
Council Administration Committee

29 July 2005 @ 17:00 – SUB 4-20

Votes and Proceedings (CAC 2005-08)

1. Call to Order @ 5:21PM

PRESENT: Councilor PANDYA, Councilor BERGHOFF, Councilor APEROCHO, Justin KEHOE (Vice-President Student Life), Sam POWER (Vice President External), Steve SMITH (6:02PM)

2. Approval of the Orders of the Day

BERGHOFF/APEROCHO moved to approve the Orders of the Day.

CARRIED

3. Approval of last meeting's minutes:

- a. Minutes from July 10th, 2005 (Please see attached)

APEROCHO/BERGHOFF moved to approve the July 10th minutes.

CARRIED

- b. Minutes from July 26th, 2005 (Please see attached)

BERGHOFF/APEROCHO moved to approve the July 10th minutes.

CARRIED

I. Old Business

4. Council Business

- a. Bill #3 – Member of Council Legitimacy Bill

Bill #3 – Member of Council Legitimacy Bill

Principles

- i. The speaker will request a report from the Office of the Registrar and Student Awards on a ~~bi-monthly~~ semesterly basis that confirming that all student members of Students' Council meet the necessary requirements to hold office.
- ii. The report from the Office of the Registrar and the Student Awards will be received by the President, and the Speaker, ~~and the Chair of the Discipline, Interpretation and Enforcement Board.~~
- iii. The Speaker shall cause to be tabled with Students' Council a report outlining the Registrar's findings at his or her earliest convenience.

BERGHOFF/APEROCHO moved to approve the amended motion.

CARRIED

5. CAC Goals

- a. SCHNEIDER's Efficiency Report (HARLOW to introduce) (Please see attached)

BERGHOFF/APEROCHO moved to adopt the report and make the necessary changes to Standing Orders.

CARRIED

PANDYA/KEHOE moved to that reports from boards and committees be limited to 2 minutes in length, and that Standing Orders be amended accordingly.

CARRIED

- b. Reapportionment of the VPSL/VPA Portfolios (PANDYA to introduce)

No motions passed. Please see Chair's report for update.

—

II. New Business

CAC Goals

6. Students' Council Administrative Assistant Position (please see attached)

BERGHOFF/PANDYA moved to adopt option 2) from the Vice President External's report, that the Administrative Assistant to Students' Council report directly to the Executive Assistant, and that the President report to the Speaker with respect to all Council business, and moved to direct the Vice-President External to adopt the same.

CARRIED

Other

7. Update of Students' Council By-Laws (copies to be distributed at meeting)

BERGHOFF/APEROCHO moved to adopt the proposed Bill #10 as amended.

CARRIED

8. Motion by PANDYA/BERGHOFF, ordered that the CRO submit to CAC a list of year-long goals no later than the August 5th meeting of CAC.

CARRIED

—

9. Adjournment

APEROCOHO/BERGHOFF moved to adjourn at 9:14PM.

CARRIED

Minutes

July 11, 2005

Buenos Dias Council,

Sometimes, life is like a box of chocolates. But other times, it's like Christmas morning with a million boxes of chocolates. Like those days when you get to read a lengthy yet highly entertaining CAC report. Take today, for example, you lucky lint-bunny....

Meeting Schedule:

So, in order to keep you folks on your toes, we have rearranged our meeting schedule for the summer. For those of you who had previously booked off all your Sundays, nix that – we're now moving to a hipper, fresher day – Flyday! Here is the amended schedule, all meetings to be held in SUB 4-20 or 4-30:

Friday, July 29th, 2005 @ 5PM

Friday, August 5th, 2005 @ 5PM
Friday, August 12th, 2005 @ 5PM
Friday, August 26th, 2005 @ 5PM

CAC Standing Orders:

Sometimes, when things are done over and over and over again, it just makes sense to put them into standing orders – because the alternative would be to laugh cruelly at the new chair year after year as they struggle to figure out what the committee has done in the past. Hence, CAC has now Standing Ordered its CRO Selection Process, its annual Goals Compilation, and the Publication of its Minutes.

Elections Reform:

Much of our meeting was devoted to this issue, since the CRO was kind enough to attend. After much discussion, it was apparent that the most pressing issue within the entire Students' Union organization was to increase the profile and public focus on the elections of its highest governing body, Students' Council. The current system does not afford Council the profile or publicity it needs in order to augment its credibility in the eyes of students. In order achieve this, the committee moved three points of reform, as follows:

(1) Referenda will occur in conjunction with Councilor Elections

This is probably one of the simplest and easiest ideas to implement. Referenda mostly deal with issues directly affecting students, and consequently tend to generate a lot of student interest – especially in years where they are contentious – hence it makes sense to couple them with Councilor elections to increase the profile of the Councilor elections.

(2) Councilor Elections will precede the General Elections

There are three primary reasons for this decision. Firstly, it has become increasingly apparent that the student body tends to suffer an 'election-burnout' by the time the General Elections, with its glitzy posters and considerable media coverage have wrapped up – especially since the neither the budgets nor the media coverage are as extensive in the Councilor Elections. In that vein, it was secondly agreed that the first of any two elections will receive more notice and priority from the student body. Finally, this decision does not seem to act at the expense of the General Elections, as it seems that the campus cultural bias presently lends a great deal of importance, and hence attention, to the General Elections, thus the probability of a severely hindered General Election seems minimal.

(3) Candidate's budgets will be increased for the Councilor Elections

This is probably one of the most necessary courses of action if Councilors are ever to be viewed in the same light as other elected officials. The fact the Councilor candidates are given a \$30.00 budget, on average, to run for a position on the highest governing body within the SU is illogical, especially when compared to the current candidates' budgets for the General Elections - \$500.00. For this reason, it is the opinion of the Council Administration Committee that the candidate expenditure limits be increase for the purposes of Councilor Elections.

The CRO also revealed other ideas for increasing the profile of both the Council and General elections, including the production of videos to be played in Smart classrooms and on SUB stage, increased Councilor involvement, garnering the attention of external media sources, and also spoke about combining By-Laws 2100 and 2200 to simplify Elections documentation. Finally, the committee extensively discussed a forth point of reform: directly electing the Executive from the Council body. However, because of the number of issues involved with this suggestion, such as the need to reformulate elections timelines, evaluate student opinion, examine the roles of the Executive officers, etc., the

committee elected to discuss this further, and bring this to Council at a later date.

Recall Mechanisms:

This involved another super-lengthy discussion, in which CAC members discussed alternatives to what was currently proposed, and eventually expanded the debate to talk about the merits of recall, the pragmatic and theoretical pitfalls of instating such recall, and whether it was necessary in our system (i.e. are Councilors elected as trustees for the constituents, or on delegate authority). Several members pointed out that under the current system, constituents are free to approach DIE Board should they feel that their elected official is not adequately performing their duties (as outlined in By-Law 100), while others were quick to point out that recall is not about reprimanding, but allowing constituents to keep their elected officials on a tether: basically, if Councilors can be elected for any reason, then they should be allowed to be recalled for any reason. However, all CAC members agreed that recall was an ineffectual provision, and that any mechanism construed would be unfeasible if it were to be even remotely representative of the voting body. As such, CAC voted to defeat the bill. However, it was agreed that it was not clear whether Council had intended for CAC to merely come to a conclusion on the merits of Bill #1, or if it had been assigned to hash out the details of the Bill. In the end, CAC concluded that it would present its recommendation to defeat Bill #1, but would be open to re-examine the Bill and provide alternate solutions should Council so desire.

Upcoming Business:

Given the size and scope of our agenda, we still have a lot of leftover business to deal with in our upcoming meetings that we were unable to deal with this last meeting. For interest's sake, here is our old business for upcoming meetings:

1. Council and Council-Related Business:
 - i. Bill #3 – Member of Council Legitimacy Bill
 - ii. Moving the submission of committee Goals Lists into Council Standing Orders
2. CAC Goals
 - i. SCHNEIDER's Efficiency Report
 - ii. Reapportionment of the VPSL/VPA Portfolios
3. Updates on Projects
 - i. Council/Committee Support Staff (PANDYA)
 - ii. Councilor Offices (HARLOW)
 - iii. Council Website Forums (PANDYA)
 - iv. Councilor Remuneration (SCHNEIDER)
 - v. Board Space in SUB (APEROCCHO)

The Chair's Thwarted Attempt to Rename the Committee:

My attempt to move that CAC be renamed the Council Reform and Administration Committee, so that we could say we were on CRAC was ruled out of order by the Speaker, who has no real power on the committee, so I probably should have ignored him and acted on my own whims.

More reasons to come to CAC:

aka An Afternoon with Greg Harlow

"It would have died a quiet death – it would have been great!" – on Recall mechanisms

"I think I wrote, 'This is stupid' on my ballot." – On Senate elections

"In the beginning, there was Students' Council, and there was nothing else. Then they said, 'let there be the Executive Committee' and there was the Executive Committee. And then they saw it was bad." – On

Council legitimacy

"I'm being flippant, but not really." – On elections reform

"Otherwise, we would have little boxes by our beds where we could vote on things every morning." - On some sort of rant about something

"People! We're not electing kings anymore! Those days are over." – Greg, waxing nostalgic about the good old days

"The sky isn't falling. The sky already fell. Right now, we are walking on itty-bitty little sky pieces. The question now is about putting the sky back." – On his doomsday prophecies regarding Council legitimacy

So, Council, there you have it. As always, I welcome any questions you may have about anything C(R)AC-related – just contact me at shawnapandya@hotmail.com.
Arrivaderci amigos!

Shawna
Interim Chair, CAC

The Students' Union, The University of Alberta
Council Administration Committee

10 July 2005 @ 14:00 – SUB 4-20

Votes and Proceedings (CAC 2005-06)

1. Call to Order @ 2:26PM

PRESENT: Rachel WOYNOROWSKI (CRO), Gregory HARLOW (Speaker), Councilor PANDYA, Councilor APEROCHO, Councilor BERGHOFF, Justin KEHOE (Vice-President Student Life, 4:03PM)

2. Approval of the Orders of the Day

BERGHOFF/APEROCHO moved to approve the orders of the day.
APPROVED

3. Approval of last meeting's minutes:

a. Minutes from June 26th, 2005

APEROCCHO/BERGHOFF moved to approve the minutes as amended.

APPROVED

4. Meeting Day

APEROCCHO/BERGHOFF moved to strike the existing meeting schedule and replace with the following schedule:

Friday, July 29th, 2005 @ 5PM

Friday, August 5th, 2005 @ 5PM

Friday, August 12th, 2005 @ 5PM

Friday, August 26th, 2005 @ 5PM

APPROVED

5. CAC Standing Orders

PANDYA/APEROCCHO moved that the proposed CAC standing orders be approved:

Publication of Minutes

(1) a. Minutes are to be published online and in the Council Agenda following each meeting of the Council Administration Committee.

- b. Minutes are to consist of:
- i. The Votes and Proceedings
 - ii. A report from the Chair

Committee Goals

(2) CAC is to compile a list of its goals to guide its business by the third meeting of the year.

CRO Selection Process

(3) The CRO Selection Subcommittee, whose membership will consist of three of the permanent members of CAC, will oversee the CRO selection process.

APPROVED

6. Elections Reform

BERGHOFF/APEROCCHO moved that Students' Council, based on the recommendations of the Council Administration Committee, adopt the following principles:

- (1) Referenda will occur in conjunction with Councilor Elections
- (2) Councilor Elections will precede the General Elections
- (3) Candidate's budgets will be increased for the Councilor Elections

APPROVED

7. Council Business

a. Bill #1 – Recall

Principles

1. That any member of Students' Council may be recalled by a petition to that effect bearing the names and student identification numbers of a majority of the students eligible to vote for that member's position.
2. That any member of Students' Council can be compelled to contest his or her seat in a by-election by a motion to this effect carried by a two thirds majority vote of Students' Council at three consecutive meetings of Students' Council.
3. That the Students' Union will recommend that any Undergraduate Board of Governors representative who is removed from Students' Council also be removed from the Board of Governors.
4. That the Students' Union will recommend that any person removed from the position of President also be removed from the Board of Governors.

DEFEATED

8. Adjournment

KEHOE/PANDYA moved to adjourn at 6:03PM

APPROVED

July 28th, 2005

Hola, amigos,

So CAC held a brief meeting Tuesday night to review the latest recommendation from its bratty little sister committee (who always tries to be as cool as CAC but inevitably fails miserably), By-Law. The document to be reviewed, Bill #10, consisted of the amalgamation and update of all Council related by-laws – specifically by-laws 100, 400, 3100, 4000 and 8100. The changes presented were intended to be a combination of house-keeping (e.g. the new categories of “Budget,” “Standing Orders” and “General Orders” added to SU Legislation) and non-controversial updates (e.g. The Chair of the Council Administration Committee will be the Deputy Speaker of Council). CAC also decided that there are other substantial changes to be made to the Council By-Laws, however, those will come forward separately at a later date, once

CAC discusses and vets out the details. For the time being, CAC merely reviewed said Bill (who really prefers to go by William, but we ignored him), but will discuss it in further detail at the July 29th meeting of Council.

Offering my deepest condolences for your failed attempts to be as awesome as CAC,

Shawna Pandya
Interim Recliner, CAC

The Students' Union, The University of Alberta
Council Administration Committee

26 July 2005 @ 10:00 – SUB 4-20

Votes and Proceedings (CAC 2005-07)

10. Call to Order @ 10:25PM

PRESENT: Councilor APEROCHO, Councilor BERGHOFF, Councilor PANDYA, Greg HARLOW (Speaker)

11. Discussion

- a. Bill #10 Governance By-Laws, Consolidation and Update (Please see attached)

12. Adjournment

APEROCOHO/BERGHOFF moved to adjourn at 11:00PM

CARRIED

Cncl Mtng Effcncy Rprt (No vowels! That's Efficient!)

By: Tim Schneider
July 1, 2005

The following will be some suggestions as to how we should change our meetings to increase efficiency. But it's going to be quick b/c I leave in a couple of hours.

#1 U of A Cheer Song

Pros: Maintains tradition in the organization, "builds pride", there could be worse ways to start off our meetings

Cons: Wastes time that we could be legislating, People hate singing it, people who hate singing it are often picked on by the Speaker (But that's pretty much everyone so it works out)

Verdict: Axe it.

Rationale: If we don't sing the National Anthem, we don't need to sing this. We should dispense with this pompous fluff and get down to what students elected us to do.

#2 Verbal Roll Call

Pros: Roll Call is kept on MP3 (I think)

Cons: Takes up prime legislating time, People say stupid things in announcing their presence (Ties in with taking council seriously)

Verdict: Change to written roll call

Rationale: If people simply sign when they enter, we will be ready to go much faster. This raised concern for second roll call in my mind. We can have a recess and get people to sign then, we can have a verbal roll call for a second one, or we can do something I haven't thought of yet.

#3 Excessive Recesses

Pros: Gives councillors time to refresh and think about upcoming legislation

Cons: Takes up time

Verdict: Carefully monitor the length of recesses to find the perfect balance

Rationale: The last meeting we had (June 28th) we spent almost 40 minutes in recess, that's a waste. We should examine how much time we are spending in recess per meeting and find an appropriate balance, perhaps based on feedback. We also need to understand how having food will affect that balance

#4 Verbal Reports

Pros: Some people understand better when they listen, verbal reports from this exec often involve razzmatazz, adds things that may not be on written report.

Cons: Much like everything else on this list: Takes up time, basically reiterates what has already been said

Verdict: Heavily reduce

Rationale: Councillors have the responsibility to read these reports before council. There is no need to engage in hand-holding by repeating them verbally. We need to reduce all reports to only verbally report updates. With the current exec this is more or less the case, but we need to apply this to all reports. I'm not sure how to legislate this.

I had more ideas, but I do not have access to them at this time. This should be enough for now. Enjoy!

Tim Schneider

Rules of Order

1. Robert's Rules of Order

Robert's Rules of Order will be observed at all meetings of Council except where they are inconsistent with the bylaws or standing orders of Council.

2. Speaker to decide where rules are silent

Where the bylaws, standing orders, and *Robert's Rules of Order* fail to provide direction with respect to procedure, the Speaker will decide.

Structure of Sessions

3. Order of Business

The Order of Business for the Students' Council will be as follows:

- a. Call to Order
- b. ~~University of Alberta Cheer Song "Ring Out a Cheer"~~
- c. Speaker's Business
- d. Approval of the Orders of the Day
- e. Presentations
- f. Nominations
- g. Reports
- h. Board and Committee Reports
- i. Question Period
- j. ~~Board and Committee Reports~~
- k. General Orders

4. First Meeting Additional Orders of Business

At the first meeting of the year the following orders of the day will be added to Speakers' Business.

- a. Installation of new members
- b. Election of a Speaker¹
- c. Inaugural addresses of Executive Officers and the Undergraduate Board of Governors Representative.
- d. Approval of Standing Orders
- e. Annual Meeting Schedule

5. Last Meeting Additional Orders of Business

At the last meeting of the year the following orders of the day will be added to Speaker's Business:

- a. Presentation and tabling of the election report as compiled by the Chief Returning Officer
- b. President's Farewell Address

6. Additional and Moved Meetings

The Speaker, Executive Committee or Students' Council may call, or cancel meetings of Council.

Opening Ceremonies

7. Singing of the University of Alberta Cheer Song

The Speaker will select a member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

Speaker's Business

8. Speaker's Business

The Speaker will at this time address all day to day regulatory concerns of Council including but not limited to:

- a. Election of an interim Speaker (as required)
- b. Resignations
- c. Any process by which a member is permanently removed from Council
- d. Announcements

9. Guests of Council

Any person may become a Guest of Council by writing his/her name on the Guest of Council List provided by the Speaker at each meeting of Students' Council.

10. Guest of Council Debate Privileges

The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a councilor having obtained the floor extends to a Guest of Council her/his speaking privileges.

11. Audio Record of Students' Council

Where feasible, an audio record of Students' Council proceedings will be recorded.

12. Approval of Audio Record

The audio recording is considered approved as recorded.

13. Minutes of Students' Council

Where an audio record is not possible, minutes of Council proceedings will be recorded.

14. Approval of Minutes

The minutes are considered approved as transcribed.

15. Members may Clarify Comments in Minutes

Whenever minutes are transcribed, a member's comments may be amended in accordance with the member's wishes prior to a time limit set by the Speaker.

16. Record of Votes and Proceedings

A record styled 'Votes and Proceedings' will be compiled from the audio record or minutes of Council consisting of:

- a. All motions moved, and
- b. Any event having legal consequences extending beyond the adjournment of that meeting.
- c. A record of all regulations and decisions approved by Students' Council boards and committees that are required by bylaw to report such regulations and decisions to Students' Council.

17. Approval of Votes and Proceedings

The record of votes and proceedings is considered approved as transcribed.

Orders of the Day

18. Deadline for Submission

Orders of the Day must be submitted to the Speaker by noon on the 3rd business day prior to a Council meeting.

19. Late Additions

Late additions to the Orders of the Day may, at Council's discretion, be added at the meeting if the items of business cannot be postponed to a further meeting of Council for resolution without risking serious and detrimental consequences to the Students' Union.

20. Right of submission

Any voting member or board/committee of Council may submit Orders of the Day to be considered by Council.

21. Speaker to Arrange

The Speaker will set the initial sequence in which the Orders of the Day will be considered by Council within the confines of the Order of Business.

22. Special Orders

The Order of Business notwithstanding, the Speaker or Council may designate any Order of the Day a Special Order.

23. Deadline for Publishing

The agenda package will be published no later than 4:30 p.m. on the 2nd business day prior to a Council meeting.

24. Deadline Exemption

For meetings called under the authority of Standing Order #6, there will be no publishing deadline.

25. Publishing Format

The agenda package will be published in the following manner:

- a. Paper copies will be created and made available in the Students' Union Executive/Administrative Offices, and
- b. An electronic version will be placed on the Students' Union web page.

Presentations

26. Length of Presentations

Presentations will not exceed 30 minutes in duration including questions and discussion unless otherwise authorized on the order paper.

Reports

27. Style of Executive Officer Reports

Executive Officer reports will be presented in written form and may be accompanied by a two-minute oral report.

28. Style of the Undergraduate Board of Governors Representative's Report

The Undergraduate Board of Governors Representative will report to Council in written form at a minimum following each Board meeting, which may be accompanied by a two-minute oral report. Failure to provide a written report will not preclude an oral report.

29. Style of Board and Committee Reports

Board and committee reports will be presented in written form and may be accompanied by a two-minute oral report.

30. Oral reports offered before votes

Where a committee has made recommendations in the form of motions, the oral report will precede the recommendations.

Question Period

31. Question Period

Question period will be 15 minutes in duration.

32. Extension of Question Period

Question period will be extended once for 15 minutes upon the request of five voting members of Council. Further extensions require a two-thirds majority vote.

33. Written Questions

Written questions may be submitted for inclusion with the Orders of the Day.

34. Priority of Written Questions

Written questions may be responded to in writing or orally, and will have priority over questions posed orally.

Board and Committee Report

35. Executive Committee Reports

The President will compile a report on the actions of the Executive Committee listing, at minimum, formal motions approved by the committee.

Legislative Process

36. Legislative Process for Bylaws

- a. Time Between Consideration
 - i. Meetings to consider first reading and second reading must be a minimum of one (1) week apart.
- b. First Reading
 - i. The motion is placed on the order paper;
 - ii. The motion is presented in the following format:
 - 1. The principles and/or objectives are listed; and
 - 2. Specific wording of legislation is not permitted; and
 - iii. Debate is limited to general principles and objectives; and
 - iv. If approved the motion is referred to the Bylaw Committee.
- c. Committee Stage
 - i. The committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in first reading.
 - ii. The committee will not recommend to Council draft legislation that is outside the scope of the principles approved in first reading.
 - iii. As part of its report, the Bylaw Committee may recommend that Students' Council move to reconsider the motion that "The bill be read a first time" if there are principles relevant to the bill that were not considered on First Reading that:
 - 1. if omitted would defeat or impair the purpose of the bill,
 - 2. will detrimentally impact on the operations of the Students' Union
- d. Second Reading
 - i. The motion will be presented in the following format:
 - 1. The entire by-law will be presented (may be waived by the Speaker); and
 - 2. Deletions to existing bylaw will be shown by using a strike through font; and
 - 3. Additions to the existing will be shown by using an underline font.
 - 4. A recommendation (if made) by the bylaw committee to reconsider the motion that "The bill be read a first time" with the principles that the Bylaw Committee considers make the reconsideration necessary.
 - ii. Debate is confined to technical merits and whether the committee properly interpreted the principles passed in First Reading, except when debating a recommendation to reconsider the motion that "The bill be read a first time" where debate will be limited to the suggested principles put forward by the Bylaw Committee to support a return to First Reading and the propriety of adopting such a recommendation.
- e. In Force
 - i. Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

Nominations

37. Nominations

A motion to nominate will be considered approved, and the floor open to nominations, unless a member requests a vote on the motion.

38. Initial Board and Committee Nominations

- a. Members of Council will submit one cover letter for each Board/Committee on which they wish to serve no later than five business days before the first meeting of Students' Council.
 - i. The Cover Letter should outline why the member would like to serve on that Board/Committee
- b. Each member of Council will be provided with an opportunity to make a brief speech to Council regarding the appointments they are seeking.
- c. Voting will be by secret ballot in a style similar to the election of Councilors.

Modified Rules of Debate

39. Length of Speeches

Members having obtained the floor to speak to a motion can speak no longer than six minutes.

40. Speaker may Limit Debate

The Speaker may limit debate at any time on any Order of the Day.

41. Moving the Previous Question

A member of Council may not move the previous question at the same time as he/she speaks to the motion.

42. Speaker may Disallow a Motion for the Previous Question

The Speaker may disallow the moving of the previous question if, in the opinion of the Speaker, the motion has not been sufficiently debated.

Voting

43. Division

A roll call vote will be taken if requested by five voting members of Council and shall take precedence over any other method of voting.

44. Speaker may Refuse a Division

The Speaker may refuse a dilatory request for a division except on items of business disposing of main motions.

Recess/Reassembly

45. Recess

Council will recess for 15 minutes immediately after the first order of the day disposed of at least 90 minutes after the call to order.

46. Recess and Reassembly

Council will recess for 15 minutes at 10 p.m. and reconvene at a location designated by the Speaker.

Attendance Requirements

47. Attendance

The Speaker will take attendance by providing sign up sheets for members of Council to sign. One sheet will be available for signing until the conclusion of Speaker's business. The second sheet will be available for signing after adjournment.

Discipline

48. Speaker May Discipline

The Speaker may discipline a member of Council for breaches of Standing Orders.

Miscellaneous

49. Speaker Vacate Chair

A motion that the Speaker vacate the chair:

- a. is always in order,
- b. take precedence over any other motion, and
- c. is not debatable.

50. Public Meetings

Meetings of Council are open to the public, unless Council moves *in camera*.

51. Only Official Documents Allowed

Only official Council documents may be distributed to members of Council within the Chamber.

52. Note Paper

Council will be provided with paper for notes passed between members.

53. Council Orientation

An orientation for Council members will be held in May of each year.

54. Joke Motions

At the last meeting of the year the Speaker may declare any motion to be a “joke motion,” such a motion having no effect if carried.

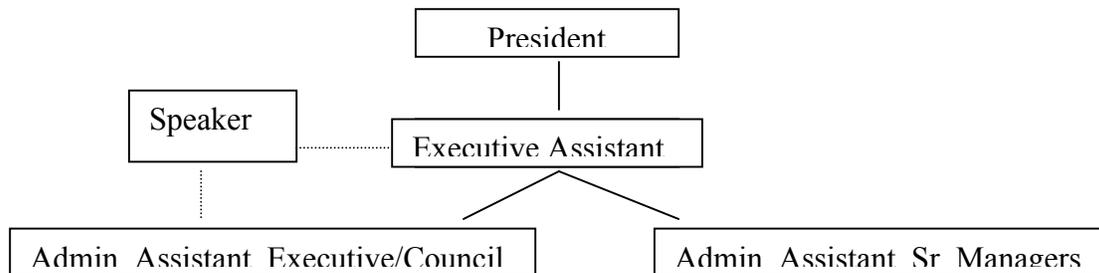
ADMINISTRATIVE ASSISTANT, STUDENTS' COUNCIL

Concept: Administrative support for Council and the Council Committees is both desirable and necessary.

Important Considerations:

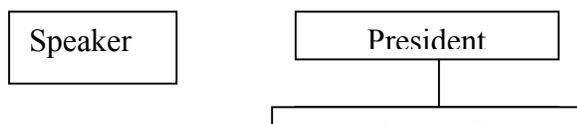
- According to the terms of the collective agreement, any staff person tasked to council admin would be “in-scope”, i.e. necessarily a unionized staff member.
- The collective agreement also states that only a staff members immediate supervisor has the power to hire, fire or reprimand them.
- Once a in-scope staff position is created, it can not be removed. (Once again, collective agreement)
- The current AAs report to the Executive Assistant (EA) who in turn reports to the President.
- There is enough work to justify a full time staff member for the AASC position.

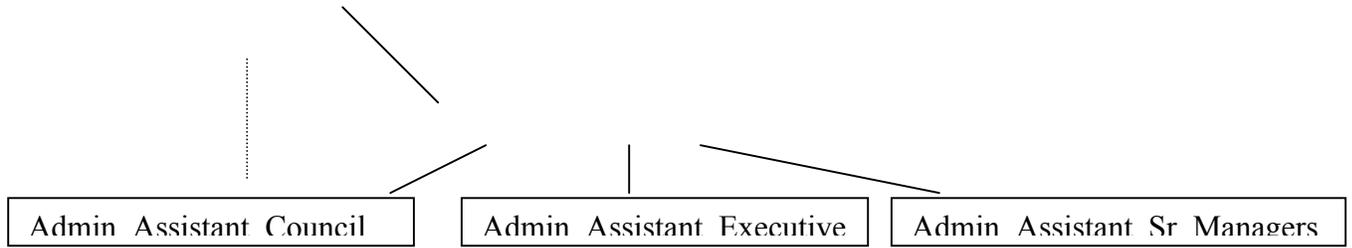
Current Structure:



Options:

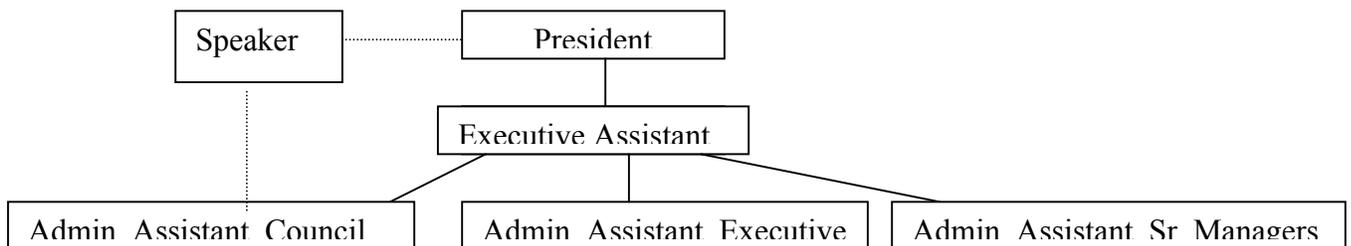
THE AASC REPORTS DIRECTLY TO THE EXECUTIVE ASSISTANT, WHO IN TURN REPORTS TO THE SPEAKER OF STUDENTS' COUNCIL ON ALL COUNCIL RELATED MATTERS.





- PROS:
- Allows the EA to supervise the day to day conduct of the AASC, and deal with any issues as they arise without risk of violating the collective agreement.
 - Frees the speaker of the responsibility of supervising a full time staff member.
- CONS:
- requires the re-negotiation of the EA's contract
 - no direct line between speaker and AASC
 - creates dual reporting structure

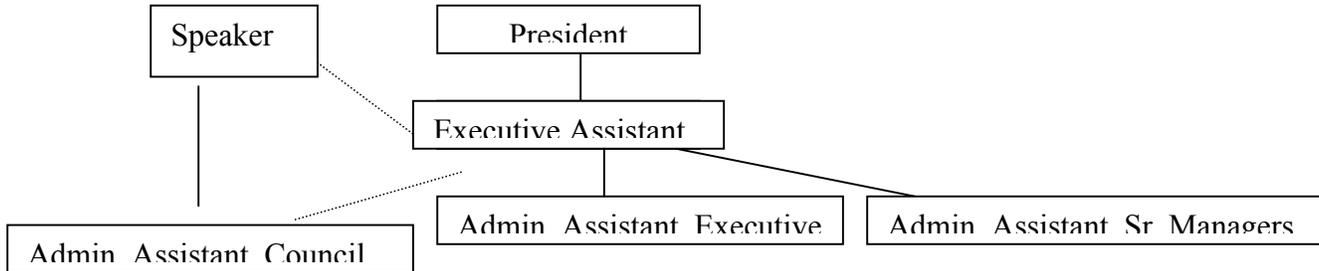
THE AASC REPORTS DIRECTLY TO THE EXECUTIVE ASSISTANT. THE PRESIDENT IS REQUIRED TO REPORT TO THE SPEAKER WITH RESPECT TO ALL COUNCIL BUSINESS.



- Pros:
- Allows the EA to supervise the day to day conduct of the AASC, and deal with any issues as they arise without risk of violating the collective agreement.
 - Frees the speaker of the responsibility of supervising a full time staff member.
 - Simplest to enshrine in current structure, preferred by current speaker and executive.
- Cons:
- requires a change in by-laws

- no direct line between speaker and AASC

THE AASC REPORTS DIRECTLY TO THE SPEAKER OF STUDENTS' COUNCIL.



- Pros:
- direct line between Speaker and AASC
- Cons:
- significantly increases work load for Speaker with the management of a full time staff position.
 - Less available recourse if expectations are not fulfilled.
 - Strongly discouraged by HR Manager, EA

Bill #10 Governance By-laws Consolidation and Update

Consolidation

1. Bylaws 100, 400, 3100, 4000 and 8100 are to be consolidated into a single bylaw.

Update of bylaw 100 (Respecting Students' Council)

2. If a Councilor is elected Speaker, their seat shall become vacant.
3. The Chair of the Council Advisory Committee will be the deputy Speaker of Council.
4. The Deputy Speaker of Council will fulfill the duties of the Speaker in their absence.
5. There shall be a meeting of the newly elected members to Council as soon after the General elections as possible for the purpose of
 - a. electing a Speaker
 - b. electing committee members
 - c. setting a schedule of meetings.

6. The current requirements of members of Council are repealed.
7. A letter of resignation from a member of Council takes effect either:
 - a. Immediately upon its inclusion on the order paper, or
 - b. On the date specified in the letter.
8. Standing Orders shall take precedence over Roberts' Rules of Order.
9. The Chief Returning Officer will apportion Councilor seats between faculty on the basis of the Fall and Winter term registration statistics as compiled by the Registrar.
10. The Chief Returning Officer will re-apportion Councilor seats, once each year, prior to the general election for Councilors.
11. The Chief Returning Officer will table a report prior to the general elections containing the statistics used to apportion seats as well as the results of the re-apportionment.
12. The following items are removed from bylaw:
 - a. The Oath of office to be used in the Installation Ceremony
 - b. The process by which Council will elect a Speaker
 - c. The style of the form that must be submitted to the Speaker for an eligible member of Council to appoint a proxy.

Update of bylaw 400 (Legislation of the Students' Union)

13. The Standing Orders is a new categories added to SU Legislation
14. Miscellaneous Motions are renamed General Orders.
15. Standing Orders are ongoing instructions to councilors, officers and staff of Council and the Students' Union respecting the manner and execution of Council logistics.
16. Standing Orders of Council do not expire, but must be re-introduced on the Order Paper at the first meeting of each new Council.
17. Political Policies no longer expire.
18. For each political policy, the Executive must create an implementation plan and submit that plan to the relevant committee for feedback.

Update of bylaw 3100 (Conflicts of Interest)

19. No substantive changes proposed.

Update of bylaw 4000 (Standing Committees)

20. The relevant bylaw provision of the Awards Committee are transferred to this bylaw.
21. All non-voting members are removed from committees.
22. Committees may add non-voting members to their composition by passing regulations to that end in their respective standing orders.
23. The prohibition against proxies serving on committees is rescinded.
24. A Councilor can appoint another Councilor to serve as their proxy on a committee.
25. Incoming committees will meet after the elections and prior to the Installation ceremony to:
 - a. elect chairs,
 - b. establish meeting dates and times, and
26. Established meeting schedules must cover the entire trimester.
27. In addition to the existing requirements the committee will also submit a document styled "Summary of Proceedings" that summarizes that activities of the committee.
28. The Council Administration Committee is responsible for nominating students to serve on the U of A Senate.

Update of bylaw 8100 (Board of Governors Representative)

29. The provisions of bylaw 8100 are repealed
30. Of the two members of the Board of Governors that Council is entitled to nominate under the Post Secondary Learning act:
 - a. One shall be the President
 - b. One shall be a student-at-large elected in the same manner as the voting members of the Executive committee
31. The student-at-large member elected to the Board of Governors will have access to sufficient administrative support to carry out the logistical requirements of their office.

Additional Update

32. Of the four members of the Senate that Council is entitled to nominate under the Post Secondary Learning act:

- a. One shall be the Vice-President (External) of the Students' Union
- b. Three shall be nominated by Students' Council on the advice of the Council Administration Committee

33. Of the two member of the General Faculties Council that Council is entitle to nominate under the Post Secondary Learning Act:

- a. One shall be the Vice-President Academic
- b. One shall be the Vice-President Student Life

General Provisions

34. The bylaws will be amended to allow for any additional non-substantive changes necessary to make the by-laws as a whole compliant with each other.

ⁱ Procedure for Electing a new Speaker

4(b)(1) Council to be provided with Cover letter and Resume

Each member of Council will be provided with a cover letter and resume from each candidate for Speaker.

4(b)(2) Senior Member to Preside

The longest serving member of Council not running for Speaker will preside over the election.

4(b)(3) In Case of Tie, Elder Member to Preside

IN the case of a tie between longest serving members then the eldest of the tied candidates will preside.

4(b)(4) Speeches

The presiding member will ask each candidate to give a brief speech not to exceed two minutes.

4(b)(5) Scenario Question

The presiding member will put a scenario question to each candidate.

4(b)(6) Questions

The presiding member will allow questions to be put to the candidates from the members of Council.

4(b)(7) Secret Ballot

The vote will be by secret ballot and will be in the style of the executive elections.

4(b)(8) In Case of a Tie, Presiding Member Votes

The presiding member will cast their vote at the start of the vote and will count it only in the event of a tie.

4(b)(9) Recess

Council will recess while the presiding officer counts the vote.

4(b)(10) Announcement

The presiding officer will announce the results of the election to Council.

The Students' Union, The University of Alberta
Council Administration Committee

29 July 2005 @ 17:00 – SUB 4-20

Order Paper (CAC 2005-08)

1. Call to Order
2. Approval of the Orders of the Day
3. Approval of last meeting's minutes:
 - a. Minutes from July 10th, 2005 (Please see attached)
 - b. Minutes from July 26th, 2005 (Please see attached)

I. Old Business

4. Council Business
 - a. Bill #3 – Member of Council Legitimacy Bill

Bill #3 – Member of Council Legitimacy Bill

Principles

- i. The speaker will request a report from the Office of the Registrar and Student Awards on a bi-monthly (semesterly?) basis that confirming that all members of Students' Council meet the necessary requirements to hold office.
- ii. The report from the Office of the Registrar and the Student Awards will be received by the President, the Speaker, and the Chair of the Discipline, Interpretation and Enforcement Board.
- iii. The Speaker shall cause to be tabled with Students' Council a report outlining the Registrar's findings at his or her earliest convenience.

5. CAC Goals
 - a. SCHNEIDER's Efficiency Report (HARLOW to introduce) (Please see attached)
 - b. Reapportionment of the VPSL/VPA Portfolios (PANDYA to introduce)
6. Discussion
 - a. Moving the submission of committee Goals Lists into Council Standing Orders (PANDYA to introduce)
7. Updates on Projects
 - a. Council/Committee Support Staff (PANDYA)
 - b. Council Offices (HARLOW)
 - c. Council Website Forums (PANDYA)

- d. Councilor Remuneration (SCHNEIDER)
- e. Board Space in SUB (APEROCOCHO)

II. New Business

Discussion

- 8. CAC Website (PANDYA to introduce)

CAC Goals

- 9. Students' Council Administrative Assistant Position (please see attached)

Other

- 10. Update of Students' Council By-Laws (copies to be distributed at meeting)
- 11. Motion by PANDYA, ordered that the CRO submit to Council a list of year-long goals no later than the August 9th meeting of Students' Council.

-
- 12. Adjournment

Minutes

July 11, 2005

Buenos Dias Council,

Sometimes, life is like a box of chocolates. But other times, it's like Christmas morning with a million boxes of chocolates. Like those days when you get to read a lengthy yet highly entertaining CAC report. Take today, for example, you lucky lint-bunny....

Meeting Schedule:

So, in order to keep you folks on your toes, we have rearranged our meeting schedule for the summer. For those of you who had previously booked off all your Sundays, nix that – we're now moving to a hipper, fresher day – Flyday! Here is the amended schedule, all meetings to be held in SUB 4-20 or 4-30:

Friday, July 29th, 2005 @ 5PM
Friday, August 5th, 2005 @ 5PM
Friday, August 12th, 2005 @ 5PM
Friday, August 26th, 2005 @ 5PM

CAC Standing Orders:

Sometimes, when things are done over and over and over again, it just makes sense to put them into standing orders – because the alternative would be to laugh cruelly at the new chair year after year as they struggle to figure out what the committee has done in the past. Hence, CAC has now Standing Ordered its CRO Selection Process, its annual Goals Compilation, and the Publication of its Minutes.

Elections Reform:

Much of our meeting was devoted to this issue, since the CRO was kind enough to attend. After much discussion, it was apparent that the most pressing issue within the entire Students' Union organization was to increase the profile and public focus on the elections of its highest governing body, Students' Council. The current system does not afford Council the profile or publicity it needs in order to augment its credibility in the eyes of students. In order achieve this, the committee moved three points of reform, as follows:

(1) Referenda will occur in conjunction with Councilor Elections

This is probably one of the simplest and easiest ideas to implement. Referenda mostly deal with issues directly affecting students, and consequently tend to generate a lot of student interest – especially in years where they are contentious – hence it makes sense to couple them with Councilor elections to increase the profile of the Councilor elections.

(2) Councilor Elections will precede the General Elections

There are three primary reasons for this decision. Firstly, it has become increasingly apparent that the student body tends to suffer an 'election-burnout' by the time the General Elections, with its glitzy posters and considerable media coverage have wrapped up – especially since the neither the budgets nor the media coverage are as extensive in the Councilor Elections. In that vein, it was secondly agreed that the first of any two elections will receive more notice and priority from the student body. Finally, this decision does not seem to act at the expense of the General Elections, as it seems that the campus cultural bias presently lends a great deal of importance, and hence attention, to the General Elections, thus the probability of a

severely hindered General Election seems minimal.

(3) Candidate's budgets will be increased for the Councilor Elections

This is probably one of the most necessary courses of action if Councilors are ever to be viewed in the same light as other elected officials. The fact the Councilor candidates are given a \$30.00 budget, on average, to run for a position on the highest governing body within the SU is illogical, especially when compared to the current candidates' budgets for the General Elections - \$500.00. For this reason, it is the opinion of the Council Administration Committee that the candidate expenditure limits be increase for the purposes of Councilor Elections.

The CRO also revealed other ideas for increasing the profile of both the Council and General elections, including the production of videos to be played in Smart classrooms and on SUB stage, increased Councilor involvement, garnering the attention of external media sources, and also spoke about combining By-Laws 2100 and 2200 to simplify Elections documentation. Finally, the committee extensively discussed a forth point of reform: directly electing the Executive from the Council body. However, because of the number of issues involved with this suggestion, such as the need to reformulate elections timelines, evaluate student opinion, examine the roles of the Executive officers, etc., the committee elected to discuss this further, and bring this to Council at a later date.

Recall Mechanisms:

This involved another super-lengthy discussion, in which CAC members discussed alternatives to what was currently proposed, and eventually expanded the debate to talk about the merits of recall, the pragmatic and theoretical pitfalls of instating such recall, and whether it was necessary in our system (i.e. are Councilors elected as trustees for the constituents, or on delegate authority). Several members pointed out that under the current system, constituents are free to approach DIE Board should they feel that their elected official is not adequately performing their duties (as outlined in By-Law 100), while others were quick to point out that recall is not about reprimanding, but allowing constituents to keep their elected officials on a tether: basically, if Councilors can be elected for any reason, then they should be allowed to be recalled for any reason. However, all CAC members agreed that recall was an ineffectual provision, and that any mechanism construed would be unfeasible if it were to be even remotely representative of the voting body. As such, CAC voted to defeat the bill. However, it was agreed that it was not clear whether Council had intended for CAC to merely come to a conclusion on the merits of Bill #1, or if it had been assigned to hash out the details of the Bill. In the end, CAC concluded that it would present its recommendation to defeat Bill #1, but would be open to re-examine the Bill and provide alternate solutions should Council so desire.

Upcoming Business:

Given the size and scope of our agenda, we still have a lot of leftover business to deal with in our upcoming meetings that we were unable to deal with this last meeting. For interest's sake, here is our old business for upcoming meetings:

1. Council and Council-Related Business:
 - i. Bill #3 – Member of Council Legitimacy Bill
 - ii. Moving the submission of committee Goals Lists into Council Standing Orders
2. CAC Goals
 - i. SCHNEIDER's Efficiency Report
 - ii. Reapportionment of the VPSL/VPA Portfolios
3. Updates on Projects
 - i. Council/Committee Support Staff (PANDYA)
 - ii. Councilor Offices (HARLOW)
 - iii. Council Website Forums (PANDYA)
 - iv. Councilor Remuneration (SCHNEIDER)

v. Board Space in SUB (APERROCHO)

The Chair's Thwarted Attempt to Rename the Committee:

My attempt to move that CAC be renamed the Council Reform and Administration Committee, so that we could say we were on CRAC was ruled out of order by the Speaker, who has no real power on the committee, so I probably should have ignored him and acted on my own whims.

More reasons to come to CAC:

aka An Afternoon with Greg Harlow

"It would have died a quiet death – it would have been great!" – on Recall mechanisms

"I think I wrote, 'This is stupid' on my ballot." – On Senate elections

"In the beginning, there was Students' Council, and there was nothing else. Then they said, 'let there be the Executive Committee' and there was the Executive Committee. And then they saw it was bad." – On Council legitimacy

"I'm being flippant, but not really." – On elections reform

"Otherwise, we would have little boxes by our beds where we could vote on things every morning." - On some sort of rant about something

"People! We're not electing kings anymore! Those days are over." – Greg, waxing nostalgic about the good old days

"The sky isn't falling. The sky already fell. Right now, we are walking on itty-bitty little sky pieces. The question now is about putting the sky back." – On his doomsday prophecies regarding Council legitimacy

So, Council, there you have it. As always, I welcome any questions you may have about anything C(R)AC-related – just contact me at shawnapandya@hotmail.com.
Arrivaderci amigos!

Shawna
Interim Chair, CAC

The Students' Union, The University of Alberta
Council Administration Committee

10 July 2005 @ 14:00 – SUB 4-20

Votes and Proceedings (CAC 2005-06)

1. Call to Order @ 2:26PM

PRESENT: Rachel WOYNOROWSKI (CRO), Gregory HARLOW (Speaker), Councilor PANDYA, Councilor APEROCHO, Councilor BERGHOFF, Justin KEHOE (Vice-President Student Life, 4:03PM)

2. Approval of the Orders of the Day

BERGHOFF/APEROCHO moved to approve the orders of the day.
APPROVED

3. Approval of last meeting's minutes:

a. Minutes from June 26th, 2005

APEROCHO/BERGHOFF moved to approve the minutes as amended.

APPROVED

4. Meeting Day

APEROCHO/BERGHOFF moved to strike the existing meeting schedule and replace with the following schedule:

Friday, July 29th, 2005 @ 5PM

Friday, August 5th, 2005 @ 5PM

Friday, August 12th, 2005 @ 5PM

Friday, August 26th, 2005 @ 5PM

APPROVED

5. CAC Standing Orders

PANDYA/APEROCHO moved that the proposed CAC standing orders be approved:

Publication of Minutes

(1) a. Minutes are to be published online and in the Council Agenda following each meeting of the Council Administration Committee.

b. Minutes are to consist of:

i. The Votes and Proceedings

ii. A report from the Chair

Committee Goals

(2) CAC is to compile a list of its goals to guide its business by the third meeting of the year.

CRO Selection Process

(3) The CRO Selection Subcommittee, whose membership will consist of three of the permanent members of CAC, will oversee the CRO selection process.

APPROVED

6. Elections Reform

BERGHOFF/APEROCHO moved that Students' Council, based on the recommendations of the Council Administration Committee, adopt the following principles:

- (1) Referenda will occur in conjunction with Councilor Elections
- (2) Councilor Elections will precede the General Elections
- (3) Candidate's budgets will be increased for the Councilor Elections

APPROVED

7. Council Business

a. Bill #1 – Recall

Principles

1. That any member of Students' Council may be recalled by a petition to that effect bearing the names and student identification numbers of a majority of the students eligible to vote for that member's position.
2. That any member of Students' Council can be compelled to contest his or her seat in a by-election by a motion to this effect carried by a two thirds majority vote of Students' Council at three consecutive meetings of Students' Council.
3. That the Students' Union will recommend that any Undergraduate Board of Governors representative who is removed from Students' Council also be removed from the Board of Governors.
4. That the Students' Union will recommend that any person removed from the position of President also be removed from the Board of Governors.

DEFEATED

8. Adjournment

KEHOE/PANDYA moved to adjourn at 6:03PM

APPROVED

July 28th, 2005

Hola, amigos,

So CAC held a brief meeting Tuesday night to review the latest recommendation from its bratty little sister committee (who always tries to be as cool as CAC but inevitably fails miserably), By-Law. The document to be reviewed, Bill #10, consisted of the amalgamation and update of all Council related by-laws – specifically by-laws 100, 400, 3100, 4000 and 8100. The changes presented were intended to be a combination of house-keeping (e.g. the new categories of “Budget,” “Standing Orders” and “General Orders” added to SU Legislation) and non-controversial updates (e.g. The Chair of the Council Administration Committee will be the Deputy Speaker of Council). CAC also decided that there are other substantial changes to be made to the Council By-Laws, however, those will come forward separately at a later date, once CAC discusses and vets out the details. For the time being, CAC merely reviewed said Bill (who really prefers to go by William, but we ignored him), but will discuss it in further detail at the July 29th meeting of Council.

Offering my deepest condolences for your failed attempts to be as awesome as CAC,

Shawna Pandya
Interim Recliner, CAC

The Students' Union, The University of Alberta
Council Administration Committee

26 July 2005 @ 10:00 – SUB 4-20

Votes and Proceedings (CAC 2005-07)

13. Call to Order @ 10:25PM

PRESENT: Councilor APEROCHO, Councilor BERGHOFF, Councilor PANDYA, Greg HARLOW (Speaker)

14. Discussion

a. Bill #10 Governance By-Laws, Consolidation and Update

15. Adjournment

APEROCHO/BERGHOFF moved to adjourn at 11:00PM

CARRIED

**Cncl Mtng Effcncy Rprt
(No vowels! That's Efficient!)**

By: Tim Schneider
July 1, 2005

The following will be some suggestions as to how we should change our meetings to increase efficiency. But it's going to be quick b/c I leave in a couple of hours.

#1 U of A Cheer Song

Pros: Maintains tradition in the organization, "builds pride", there could be worse ways to start off our meetings

Cons: Wastes time that we could be legislating, People hate singing it, people who hate singing it are often picked on by the Speaker (But that's pretty much everyone so it works out)

Verdict: Axe it.

Rationale: If we don't sing the National Anthem, we don't need to sing this. We should dispense with this pompous fluff and get down to what students elected us to do.

#2 Verbal Roll Call

Pros: Roll Call is kept on MP3 (I think)

Cons: Takes up prime legislating time, People say stupid things in announcing their presence (Ties in with taking council seriously)

Verdict: Change to written roll call

Rationale: If people simply sign when they enter, we will be ready to go much faster. This raised concern for second roll call in my mind. We can have a recess and get people to sign then, we can have a verbal roll call for a second one, or we can do something I haven't thought of yet.

#3 Excessive Recesses

Pros: Gives councillors time to refresh and think about upcoming legislation

Cons: Takes up time

Verdict: Carefully monitor the length of recesses to find the perfect balance

Rationale: The last meeting we had (June 28th) we spent almost 40 minutes in recess, that's a waste. We should examine how much time we are spending in recess per meeting and find an appropriate balance, perhaps based on feedback. We also need to understand how having food will affect that balance

#4 Verbal Reports

Pros: Some people understand better when they listen, verbal reports from this exec often involve razzmatazz, adds things that may not be on written report.

Cons: Much like everything else on this list: Takes up time, basically reiterates what has already been said

Verdict: Heavily reduce

Rationale: Councillors have the responsibility to read these reports before council. There is no need to engage in hand-holding by repeating them verbally. We need to reduce all reports to only verbally report updates. With the current exec this is more or less the case, but we need to apply this to all reports. I'm not sure how to legislate this.

I had more ideas, but I do not have access to them at this time. This should be enough for now. Enjoy!

Tim Schneider

Concept: Administrative support for Council and the Council Committees is both desirable and necessary.

Important Considerations:

- According to the terms of the collective agreement, any staff person tasked to council admin would be "in-scope", i.e. necessarily a unionized staff member.
- The collective agreement also states that only a staff members immediate supervisor has the power to hire, fire or reprimand them.
- Once a in-scope staff position is created, it can not be removed. (Once again, collective agreement)
- The current AAs report to the Executive Assistant (EA) who in turn reports to the President.
- There is enough work to justify a full time staff member for the AASC position.

Options:

- The AASC reports directly to the Executive Assistant, who in turn reports to the Speaker of Students' Council on all Council related matters.

Pros:

- Allows the EA to supervise the day to day conduct of the AASC, and deal with any issues as they arise without risk of violating the collective agreement.
- Frees the speaker of the responsibility of supervising a full time staff member.

Cons:

- requires the re-negotiation of the EA's contract
- no direct line between speaker and AASC

- The AASC reports directly to the Executive Assistant. The President is required to report to the Speaker with respect to all council business.

Pros:

- Allows the EA to supervise the day to day conduct of the AASC, and deal with any issues as they arise without risk of violating the collective agreement.
- Frees the speaker of the responsibility of supervising a full time staff member.
- Simplest to enshrine in current structure

Cons:

- requires a change in by-laws
- no direct line between speaker and AASC

- The AASC reports directly to the Speaker of Students' Council.

Pros:

- direct line between Speaker and AASC

Cons:

- significantly increases work load for Speaker with the management of a full time staff position.
- Less available recourse if expectations are not fulfilled.

MINUTES

2005-05

Bylaw Committee

Tuesday, August 2, 2005

CALL TO ORDER: Meeting called to order at 7:49
p.m..

ATTENDANCE: Thevenaz, Lewis, Berghoff, Harlow (Guest)

- ITEMS OF BUSINESS:
- (a) Legislation:
 - i. Bill #6 Second Reading:
Section 2 was shortned and Section 3 was struck.
Bylaw 100
Part VI – Removal of Members
Attendance Requirements
21.
(1) A voting member of Council in absence of three consecutive or five total Council meetings will be removed from Council.
(2) The Speaker may excuse an absence due to extenuating circumstances.
Thevenaz/Berghoff moved Second Reading of Bill #6.
(3-0-0)
 - ii. Bill #6 Report To Council:
There was discussion of Thevenaz’s report on Bill #6. Changes were made and recommendations on disagreeable points were inserted.
Berghoff/Thevenaz moved to approve BC’s Report on Bill #6.
(2-1(Lewis)-0)
 - iii. Bill #2 Second Reading:
Bylaw 2200
9.1 Candidates registered in Open Studies are exempt from 9.a..
Thevenaz/Berghoff moved Second Reading of Bill #2.
(3-0-0)
 - (b)
 - i. Section 3 – Judiciary of the Students’ Union:
Harlow outlined the ideas behind his changes to Bylaw 1500. BC recommended and approved changes to Harlow’s draft.
Thevenaz/Berghoff moved that BC recommend Bill #X – Judiciary of the Students’ Union to Students’ Council.
 - ii. Section 1 – Students’ Council:
Berghoff outlined the ideas behind the changes to Bylaws 100, 400, 3100, 4000, and 8100.
Lewis/Thevenaz moved to change principle 17 to enforce a sunset clause.
(2-1-0)
Berghoff/Thevenaz moved that BC recommend Bill #X – Students’ Council to Students’ Council.
(3-0-0)
- ADJOURNMENT: Berghoff/Lewis moved to adjourn.
(3-0-0)
Meeting adjourned at 10:00 p.m..

Bylaw Committee's Report On Proposed Bill 6

After much consideration and deliberation, the Bylaw Committee has decided to recommend to Council to reconsider and defeat Bill #6, for the following reasons:

1. One of the major ideas behind Bill #6 was to resolve the problem of Council's continuing inability to conduct meetings because of quorum requirements by providing an incentive for councillors to attend meetings regularly. However, council has already passed a bill to lower its quorum to half its voting members, thereby reducing quorum from 25 to currently 19. If there is no practical outcome behind a Bill, then there should not be a bill.
2. Under the existing Bylaw 100, Part V, there is already an attendance requirement. section 20, subsection c, reads that members of Council should "Attend to the maximum extent practicable all meetings of any board, committee, or task force of which that are a member" and " (subsection d) "Be responsible for regular attendance at the meetings of Council." The only difference between this section of bylaw 100 and Bill 6 is that the latter states the number of absences a member of council may have and the exact consequence for being in violation of the set number of absences. However, Council has already agreed that not all circumstances are equally neglectful, and tried to remedy that by amending Bill #6, giving the speaker the ability to decide what constitutes a "valid" excuse and what doesn't. Under the current bylaw, if somebody feels a councillor is not doing his/her duty, he/she can already make a case to DIE Board referring to Bylaw 100, without forcing the speaker to make a judgment call outside of his mandate. In this case, DIE Board would interpret the bylaw, and decide upon an adequate punishment, such as – among others – a potential removal of the councillor.
3. Finally, this proposed bylaw enables Council to second guess and overturn the decision of the electorate. If Council decides to pass the proposed bylaw it gives itself the power to remove an elected member of council, conveying a message to that councillor's constituents that they made the wrong decision and that council will now make the right decision for them. It is the conviction of the Bylaw Committee that missing a certain amount of meetings does not automatically translate into inadequate representation. Passing Bill #6 threatens the democratic principle of letting our electorate choose and support the councillors of their choice.

However, should council still be in favour of attendance requirements, then the Bylaw Committee strongly recommends reconsidering the individual principles of Bill #6, for the following reasons:

- Principle passed:

1. Members of Council in absence of three consecutive Council meetings or five total meetings will be removed.

The Bylaw Committee does not understand why missing three consecutive meetings constitutes a graver offence than missing three meetings stretched out over the year. The attendance requirement should be as straightforward and logical as possible to ensure equal treatment to everybody.

Recommendation:

1. Members of Council in absence of five Council meetings will be removed.

- Principle passed:

2. Members of Council may appeal their removal to DIE Board.

This is entirely redundant and already in our bylaws; DIE Board as the Judiciary of the Students' Union has the mandate to interpret whether bylaws have been followed correctly. DIE Board cannot under any circumstances act against bylaws or make value judgments, even if we tell a really heartwarming story.

Recommendation:

Strike principle 2.

- Principle passed:

4. Where a member must miss a meeting due to an extenuating circumstance, the absence will be countable as been excused and will not count towards the attendance requirements.

And

5. Excusable absences will be granted at the discretion of the Speaker and can include, but are not limited to, SU related matter, extreme personal circumstances and certifiable health issues.

These principles put the speaker in a position of power that far exceeds his/her mandate. The speaker would be forced to make value judgments and interpret vague expressions like “extreme personal circumstances” that would lead to a councillor’s removal. Considering that Bylaw Committee suggests to increase the allowable number of absences to 5 total (which constitutes approximately 2 and a half months of Council meetings), and that we have a fairly simple proxy mechanism, Bylaw Committee feels that the truly unforeseeable circumstances should be easily accommodated within 5 allowable absences.

Suggestion:

Strike principles 4 and 5.

- Principle passed:

6. This Bill will take effect starting May 1, 2006.

The Bylaw Committee strongly feels that an issue like attendance requirements, which has proven to be contentious on a yearly basis, should not be determined for a Council yet to come, which will most likely have its own opinion on it. There is no reason we should be policing a future Council, but hold ourselves exempt from the same standards. The Bylaw Committee understands the issue with councillors being away for the summer, but cannot see any reason at all why this bill should not come into effect with the first September council meeting.

Recommendation:

6. This bill will come into effect at the beginning of the September 13, 2005 meeting of Students’ Council.

Bylaw 2200
**A Bylaw Respecting the Councillor Elections to Students' Council and
 General Faculties' Council**

1. This Bylaw may be referred to as the “Councillor Elections to Students’ Council and General Faculties’ Council Bylaw”
2. For the purposes of this bylaw:
 - a. a “member” shall be;
 - i. during the months of September, October, November, and December, anyone who is an undergraduate student enrolled in at least one course for credit at the University of Alberta for the Fall term; and
 - ii. during the months of January, February, March, and April, anyone who is an undergraduate student enrolled in at least on one course for credit at the university of Alberta for the Winter Term.
 - b. a “faculty” shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered and shall include Open Studies;
 - c. a “faculty association” shall be any organization recognized as a faculty association under the Faculty Association Bylaw;
 - d. a “candidate” shall be any member whose nomination is accepted under this bylaw;
 - e. a “slate” shall be two (2) or more candidates from the same faculty who choose to run as members of a single slate for the purposes of this bylaw;
 - f. a “faculty councillor” shall be any voting member of a council whose seat is allocated on the basis of faculty population;
 - g. the “Election” shall be the general election of faculty councillors;

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

- h. a “campaign activity” shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to draw attention to that candidate or slate’s candidacy;
- i. the “Campaign” shall be the period of time during which campaign activities are permitted;
- j. a “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;
- k. the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- l. the “D.I.E. Board” shall be the Discipline, Interpretation and Enforcement of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- m. a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- n. the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council, as set out in the Official Student Newspaper Bylaw;
- o. a “joke candidate” shall be any candidate running either individually or as a member of a slate who chooses not to use his/her given name or a reasonable derivation thereof when appearing on the ballot;
- p. a “volunteer” shall be any individual who participates in campaign activities;
- q. “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- r. a “banner” shall be any campaign material composed of paper, cloth, or similar material, of a total area greater than four (4) square feet;
- s. a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar plane;

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

- t. a “voter” shall be any member who exercises his/her entitlement to vote, as set out in Section 70;
 - u. a “forum” shall be any event organized by any entity other than the Students’ Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
 - v. the “University” shall be the University of Alberta; and
 - w. “working hours” shall be any and all hours occurring between 0900 and 1700.
 - x. a “council” shall either be Students’ Council or General Faculties’ Council, as the context requires.
3. This bylaw shall govern the conduct of the Election.
 4. The Election shall occur fifteen (15) days after the General Election of the Executive Committee and the Undergraduate Board of Governors Representative as set out in the General Election of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw.
 - a. Notwithstanding Section 4, the C.R.O. may establish one alternate date designated for Election to occur, where the faculty can prove that the above date is unsuitable for their electorate.
 5. The C.R.O. shall determine and announce, prior to the end of November each year, the time and date of the commencement of the Campaign, to occur not fewer than seven (7) days prior to the start of the Election as set out in Section 4.
 6. The C.R.O. shall determine and announce, prior to the end of November each year, the deadline for the nomination of candidates, to occur not fewer than nine (9) days prior to the date of the Election as set out in Section 4.
 7. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days prior to the nomination deadline as set out in Section 6, and shall advertise the availability of these in not fewer than three

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

(3) editions of the Official Student Newspaper prior to the nomination deadline.

8. The nomination packages shall contain, at minimum:
 - a. complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - b. nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, and the names, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;
 - c. contact information for the C.R.O. and D.R.O.s;
 - d. the times, date, and location of the candidates meeting, as set out in Section 12.

9. Valid nomination papers shall include:
 - a. the names, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the proposed nominee identifying themselves as nominators;
 - b. a signed acceptance of the nomination by the proposed nominee;
 - c. a signed letter from the proposed nominee's faculty confirming his/her registration in that faculty and that he/she is in good academic standing under University regulations;
 - d. a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.

- 9 (i). Candidates registered in Open Studies are exempt from 9.a.

10. Where a member submits valid nomination papers, as set out in Section 9, prior to the nomination deadline, as set out in Section 6, that member's nomination shall be accepted by the C.R.O. within twenty-four (24) hours of the nomination deadline.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

11. Where the number of nominations received in a given faculty is less than the number of council seats allocated to that faculty, the C.R.O. shall extend the nomination deadline for that faculty by one (1) day.
12. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of the Campaign.
13. All candidates shall either attend the candidates meeting in its entirety or designate, in writing, an agent who will do so.
14. Where a candidate contravenes Section 13, that candidate shall be disqualified.
15. The C.R.O. may, at his/her discretion, grant exemptions to Section 14, but shall do so only where:
 - a. the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - b. the candidate requesting the exemption informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.
16. At the candidates meeting, the C.R.O. shall, at minimum:
 - a. review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;
 - b. conduct a random draw to determine the order of appearance of candidates' names on the ballot for each faculty;
 - c. determine and announce which candidates are joke candidates as set out in Section 2 (o);
 - d. where two (2) or more candidates from the same faculty have asked to appear on the ballot under names that are either identical or so similar as to be practically indistinguishable, the C.R.O. shall determine and announce under what names each of the two (2) or more candidates shall appear on the ballot; and

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

- e. take attendance for the purpose of verifying compliance with Section 13.
17. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.
 18. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:
 - a. the key, card, or other means of access in question would provide an unfair advantage to the candidate; and
 - b. the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.
 19. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.
 20. Where a candidate contravenes Section 17, he/she shall be disqualified.
 21. No candidate shall, between the nomination deadline and the commencement of campaign activities, engage in any campaign activity.
 22. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.
 23. Candidates providing written notification to the C.R.O. as set out in Section 22 shall include a slate name, which may not be the same as or a reasonable derivation of the name of any registered federal or provincial party.
 24. Where candidates requesting to run as a slate are in compliance with Sections 22 and 23, the C.R.O. shall grant their request.
 25. Where a candidate has been designated as a joke candidate as set out in Section 16 (c), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, within thirty-six (36) hours of the candidates meeting.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

26. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 25, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation shall be reversed.
27. Where two (2) or more slates in the same faculty submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine and announce within thirty-six (36) hours of the nomination deadline what name each of the two (2) or more slates shall use.
28. Within thirty-six (36) hours of the nomination deadline, the C.R.O. shall post the legal name of each of the candidates, the name under which each candidate will appear on the ballot, the name of each slate, and abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.
29. Each candidate and slate shall act reasonably and in good faith, and specifically shall:
 - a. ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;
 - b. ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on his/her/its behalf; and
 - c. report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.
30. No candidate or slate shall make use of any resource that is not:
 - a. available to all candidates and slates;
 - b. general volunteer labour or expertise; or
 - c. accounted for as part of that candidate's or slate's campaign expenses.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

31. No two (2) or more candidates or slates shall jointly use resources, including tables, posters, banners, and budgets but excluding volunteers, except that a candidate may jointly use tables with a slate of which he/she is a member.
32.
 - a. No candidate shall act as a volunteer for or endorse any other candidate in his/her race
 - b. The CRO; the DROs; the members of the Executive Committee of Students' Council; and executive members or the returning officers of a faculty association to whom the CRO has delegated powers under Section 118, shall not act as volunteer for or endorse any candidate or slate
33. No candidate shall, without the permission of the C.R.O., engage in any campaign activity:
 - a. in any business or service operated by the Students' Union;
 - b. in a University library;
 - c. in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
 - d. in any residence; or
 - e. in any building or on any land not owned or operated by the University or the Students' Union.
34. No candidate shall participate in any forum unless each candidate in his/her faculty has received at least twenty-four (24) hours notification of the forum and will be afforded an equal chance to speak at it.
35. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.
36. Candidates and slates wishing to have campaign materials approved shall provide the C.R.O. with:
 - a. a written estimate of the cost of the proposed campaign material, including the source of that estimate; and

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

- b. the complete contents of the proposed campaign material, including text, images, and layout.
37. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within nine (9) working hours of receiving a request as set out in Section 36.
 38. The C.R.O. shall not approve campaign materials that:
 - a. have more than a nominal value when distributed;
 - b. cannot be removed at the end of the Campaign; or
 - c. are likely to permanently damage or alter property.
 39. Where a candidate or slate contravenes Section 35, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
 40. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.
 41. Where a candidate or slate contravenes Section 40, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
 42. No candidate or slate shall have more than sixteen (16) posters on display in any given building at any given time.
 43. No poster shall be displayed in such a way as to obscure another candidate or slate's campaign materials.
 44. Where a candidate or slate contravenes Section 42 or Section 43, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
 45. No candidate or volunteer shall damage or destroy any other candidate or slate's campaign materials unless specifically authorized to do so by the C.R.O.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

46. All campaign materials shall be removed by 21h00 on the day before the commencement of voting.
47. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.
48. The C.R.O. shall designate at least five (5) printing companies from which candidates may purchase materials to be in compliance with Section 47.
49. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 48, the C.R.O. may grant a limited exemption from Section 47 to that candidate.
50. Where campaign materials can be produced by any Students' Union operated business, candidates shall purchase those campaign materials from that business.
51. Where a candidate contravenes Section 47 or Section 50, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 110.
52. No candidate shall accrue more than thirty dollars (\$30.00), plus six dollars (\$6.00) for every one thousand (1,000) students in his/her faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
53. No slate shall accrue more than twenty two dollars and fifty cents (\$22.50), plus six dollars (\$6.00) for every one thousand (1,000) students in its faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
54. No candidate running as part of a slate shall accrue more than fifteen dollars and seventy five cents (\$15.75) in campaign expenses, all of which shall be paid by the Students' Union.
55. Where the number of students in a faculty beyond three thousand (3,000) is not a multiple of one thousand (1,000), the amount of money in excess of the base amount, as set out in Sections 53 through 55, shall be prorated and rounded to the nearest cent.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

56. No joke candidate shall accrue more than one half (1/2) of the expenses set out in Sections 52 through 55.
57. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to him/her/it, then the amount of this increased cost shall not count against the limits set out in Sections 52 through 56.
58. Each candidate and slate shall keep an up to date and accurate account of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.
59. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 58, no less than eight (8) working hours prior to the commencement of voting.
60. No candidate or slate shall incur any campaign expense within eight (8) working hours of the commencement of voting, except where that campaign expense has been reported in the record submitted to the C.R.O. as set out in Section 59.
61. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate shall be considered to have incurred a campaign expense equal to the fair market value of that product or service, as determined by the C.R.O.
62. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value of that product or service, then that candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.
63. For the purposes of Section 61, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

64. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.
65. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.
66. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O., which shall include:
 - a. a full and accurate description of the product or service;
 - b. the supplier of the product or service, along with contact information for same; and
 - c. the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.
67. Where a complete request, as set out in Section 66, has been submitted to the C.R.O., the C.R.O. shall respond with a decision within nine (9) working hours.
68. The C.R.O. shall review all campaign expense records, and shall post summaries of same prior to the posting of official remarks as set out in 98 (b).
69. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit, that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.
70. Each member shall be entitled to cast one (1) ballot in the faculty in which he/she is registered only, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 83.
71. Where a member is found to have cast more than one (1) ballot, only one (1) ballot shall be counted.
72. Ballots shall list each candidate followed by the voting selection "None of the Above."

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

73. For the purposes of Sections 74 through 87, “None of the Above” shall be considered a candidate.
74. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices using natural numbers with one (1) representing the first choice and increasing numbers representing less desirable choices.
75. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.
76. Voters shall be entitled to mark as few as zero candidates or as many as all of them.
77. A voter’s ballot shall be considered spoiled where:
 - a. that voter has indicated the same number for more than one (1) candidate;
 - b. that voter has not included the number one (1) next to any candidate;
 - c. that voter has indicated more than one (1) number next to any given candidate; or
 - d. that voter has used non-consecutive numbers.
78. Notwithstanding Section 77, where a voter’s intention is clear that voter’s ballot shall be counted.
79. In the event that no candidate receives a majority of first place votes, the candidate with the fewest first place votes shall be eliminated.
80. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next lowest number following the number by which the eliminated candidate had been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
81. Where a ballot is left with no first place vote, that ballot shall be considered spoiled.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

82. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
83. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, where this tie has existed on every count, and where the candidates are running in the same faculty in which the C.R.O. is registered, then the C.R.O. shall cast a ballot.
84. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the C.R.O.
85. The process set out in Sections 79 through 84 shall continue until such time as a candidate receives a majority of first place votes, at which point that candidate shall be declared victorious and removed from the ballot, and the process recommenced with the remaining candidates not yet declared victorious.
86. The process set out in Sections 79 through 85 shall continue for each faculty until such time as the number of candidates declared victorious is equal to the number of Council seats allocated to that faculty by the Students' Council Bylaw.
87. Where "None of the Above" is declared victorious, no further candidates shall be declared victorious.
88. Voting shall be conducted a times determined and advertised by the C.R.O.
89. The C.R.O. shall conduct balloting by any means that provide accurate results, and may use multiple methods in any combination.
90. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

91. Where there are fewer than two (2) poll clerks at any given physical polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.
92. At each physical polling station, there shall be a notice to voters that shall explain the balloting procedures.
93. On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following:
 - a. that “None of the Above” shall be considered a candidate;
 - b. that voters shall rank each candidate according to their preferences;
 - c. that the ballot shall be considered spoiled where any of the conditions set out in Section 77 are met; and
 - d. that voters shall be permitted to rank as many as all or as few as zero candidates.
94. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or a secure location.
95. During voting, candidates shall not encourage members to vote, or engage in campaign activities.
96. During voting, candidates shall not remain within twenty (20) feet of any polling station except to vote.
97. Each candidate shall be permitted to have one (1) person, designated in writing by the candidate, acting as scrutineer and being present at the counting of the ballots.
98. The C.R.O. or at least one (1) D.R.O. shall:
 - a. supervise the counting of ballots;
 - b. post final Election results within twenty-four (24) working hours of all complaints and appeals being resolved;

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

- c. notify the following persons of the final results, in writing;
 - i. in the case of results for Students' Council Elections, the Speaker of the Students' Council;
 - ii. in the case of results for General Faculties' Council elections, the Secretary of General Faculties Council and the Vice President Academic of the Students' Union.
 - d. post unofficial Election results at any time, including during counting;
 - e. advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 98 (b); and
 - f. store the ballots in a locked room or container for at least two (2) weeks after the last recount has been completed.
99. A request for a recount shall be granted by the C.R.O. where:
- a. the request is in writing and signed by a member;
 - b. the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 98 (b); and
 - c. the difference between the first place votes of the last victor to be declared and any other candidate on the final count is less than two percent (2%) of the total votes cast for that position.
100. The C.R.O. may initiate a recount independently for any reason.
101. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.
102. Where a joke candidate is elected in any faculty, the seat to which that joke candidate has been elected shall be considered vacant.
103. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

104. The C.R.O. shall prepare and provide a complaint form which shall require complainants to indicate:
- a. their names and student identification numbers;
 - b. the specific bylaw and section, rule, or regulation that is alleged to have been contravened;
 - c. the specific individual or group that is alleged to be in contravention;
 - d. the specific facts which constitute the alleged contravention; and
 - e. the evidence for these facts.
105. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.
106. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.
107. Where a complaint is received and is found to be complete as set out in Section 104, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.
108. The C.R.O. shall post all of his/her rulings, including:
- a. a summary of the complaint;
 - b. a list of parties to the complaint;
 - c. where the C.R.O. fails to possess jurisdiction, as set out in Section 103, a summary of reasons for this finding;
 - d. a listing of all bylaws, rules, and regulations that apply;
 - e. a finding regarding the facts;
 - f. a ruling regarding the alleged contravention;
 - g. the penalty assigned, if any;

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

- h. the time the ruling was posted; and
 - i. the time limit for appeal.
109. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:
- a. fully counter-balances any advantage gained; and
 - b. where the contravention was intentional, penalizes the candidate who was or whose volunteer was guilty of the contravention.
110. Penalties available to the C.R.O. shall include:
- a. a fine, to be counted against the candidate's campaign expenses;
 - b. the confiscation or destruction of campaign materials;
 - c. limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
 - d. disqualification.
111. A candidate or slate shall be disqualified where he/she/it is guilty of a contravention that:
- a. cannot be counter-balanced by a lesser penalty;
 - b. is malicious or substantially prejudicial to another candidate or slate; or
 - c. involves tampering with ballots, voting procedures, or counting procedures.
112. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

113. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board Bylaw.
114. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.
115. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.
116. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.
117. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.
118. The C.R.O. may delegate any of his/her responsibilities under this bylaw to relevant faculty associations.
119. Notwithstanding Section 118, ultimate authority for all decisions delegated to faculty associations shall rest with the C.R.O.
120. Faculty associations shall have the right to use Election polling stations for the purposes of:
 - a. electing such positions as may be required by that faculty association; and
 - b. holding plebiscites and referenda.
121. The Election shall be divided into as many parts as there are councils for which elections are occurring.
122. A candidate who contests multiple parts of the Election shall be considered to be one candidate per contested part of the election;
123. All rules concerning nominations, campaign activities, campaign expenses, balloting, and penalties apply to a candidate per contested part of the Election and not to the candidate between multiple parts of the Election;
124. A slate may encompass candidates contesting multiple parts of the Election.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

125. Where vacancies exist in positions filled under this bylaw on August 15 of any year, the C.R.O. shall call a by-election to take place in September or October of that year for all those positions vacant on August 15.
126. Where the total voting membership of Students' Council falls below thirty, the C.R.O. shall call a by-election to occur
 - a. not more than one month of the date that the voting membership of Students' Council fell below thirty; or
 - b. where Students' Council's voting membership falls below thirty during the months of May, June, July, or August, in September.
127. Except as otherwise stipulated in this bylaw, there shall be no by-elections to fill positions filled under this bylaw.
128. The deadline for the nomination of candidates in any by-election shall be determined and announced by the Chief Returning Officer at the same time as the date of the by-election is announced, such deadline occurring not less than nine (9) days prior to the Election.
129. The commencement of the Campaign for any by-election shall be determined and announced by the Chief Returning Officer at the same time as the date of the by-election is announced, such commencement occurring not less than seven (7) days prior to the Election.
130. Except as otherwise stipulated in this bylaw, any by-election shall be conducted in accordance with the rules governing the Election.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

Feb 3/04

Aug 19/03

Jul 22/03

June 11/03 (IRB)

Mar 18/03

Bylaw 100

A Bylaw Respecting the Students' Council

Short Title

1. This Bylaw may be referred to as the "Students' Council Bylaw."

Definitions

2. In this Bylaw:
 - a. "Speaker" means the Speaker of Students' Council, or the officer carrying out the duties of the Speaker due to his/her absence;
 - b. "Council" means the Students' Council;
 - c. "Councillor" is any voting member of Students' Council, excluding the members of the Executive Committee and undergraduate Board of Governors Representative;
 - d. "CRO" means Chief Returning Officer of the Students' Union.

Part I - Members of Council

Non-Voting Members

3. The non-voting members of Students' Council are:
 - a. The General Manager;
 - b. The Speaker (officer of council);

Rights of Non-Voting Members

4. A non-voting member has all the rights of voting members except:
 - a. The right to move, second or vote on a motion;
 - b. The right to assume voting position on standing Boards or
 - c. Committees of Council.

Voting Members

5. The voting members of Council are:

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

- a. The voting members of the Executive Committee;
- b. The Undergraduate Board of Governors Representative;
- c. Forty-two (42) Councillors

Seat Distribution Formula

- d. The Councillor seats will be allocated as described bellow:

$$\frac{\text{Total Population of Undergraduate Students}}{\text{Total number Councillor of voting seats}}$$

$$= \text{THRESHOLD}$$

Threshold: total number of students necessary to hold a seat

$$\frac{\text{Total Faculty Population of Undergraduate Students}}{\text{Threshold}}$$

$$= \text{Total Number of Seats Awarded to the Faculty}$$

NOTE 1: Each faculty will be awarded at least one seat regardless of whether or not they reach threshold (if in case the total number of seats awarded is < 1 at least one seat will be awarded).

NOTE 2: Once whole numbers of seats are awarded remaining seats are distributed to those Faculties with the largest remainder (nearest the threshold for another seat) in descending order until no seats remain.

6. The structure of the voting membership of Council will be listed in Schedule A of this Bylaw, and will be updated by the CRO by January 31 of each year. Schedule A will be attached to Bylaw 100.

Eligibility Requirements

7. Each voting member of Council referred to in Section 5 will be:
 - a. a member of the Students' Union within the meaning of Article VIII of the Constitution; and
 - b. registered as either:
 - i. an undergraduate student in the Faculty, School, or College they represent; or,

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

- ii. the registered student group that they represent.

Part II - Faculty Representatives

Exception from Faculty Constituency

- 8. a. Each voting member of the Students' Council, shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered with the exceptions of:
 - i. The Executive Committee;
 - ii. The Board of Governors Representative.
- b. Each election required for the representative of a faculty, or school shall be conducted annually before the 30th of March, and in accordance with Bylaw 2200.
- c. Vacancies in Council Membership will be filled according to Article XIV – Vacancies of the Constitution.

Part III - Report of Election Results

Reporting Results

- 9. The CRO conducting an election pursuant to this Bylaw shall submit prior to the last meeting of Students' Council to the Speaker of the Council a report in writing containing the results of the election.

Installation Ceremony

- 10. At the first meeting of Students' Council the outgoing President will preside over the installation ceremony of the elected officials contained in the report in s.(9) and will consist of the outgoing President applying the Students' Union "Oath of Office" contained in Schedule C of this by-law to the incoming members of council.
- 11. In the absence of the President the outgoing Speaker will preside over the installation ceremony and failing that the incoming Speaker will preside.

Transfer of Power

- 12. Upon execution of section 11 of the bylaw the outgoing council will cease to hold office and the term of the incoming council will begin.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Date of Transfer

13. The installation ceremony will occur no later than May 7th of each year.

Part IV Speaker**Election of Speaker**

14. The Council will directly elect the Speaker in the following manner:
- a. The position will be advertised;
 - b. All interested candidates must be nominated by 1 member of Council;
 - c. Nominations are due March 15;
 - d. Each nominee must submit a resume and cover letter to Council;
 - e. The new Speaker will be elected by Council at the first meeting of the new Council from among the nominated candidates after each candidate has:
 - i. given a brief speech;
 - ii. answered a scenario question;
 - iii. answered any question put to them by Council.

Qualifications

15. The Speaker must be an undergraduate student.

Duties

16. The Speaker is responsible for:
- a. chairing meetings of Council;
 - b. requesting from each member of the Executive Committee, written evidence from the Office of the Registrar, that the member meets the eligibility requirements for office and to present such evidence no more than one month after the add – drop deadline;
 - c. the logistical needs of Council

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

- d. the budget for Council
- e. other duties as from time to time may be assigned by Council.

Sufficient Support to be Provided

- 17. The Speaker will have access to sufficient administrative support to carry out the logistical requirements of Students' Council.

Reporting and Dismissal

- 18. The Speaker will report to Council and may be dismissed by a simple majority vote of Council which must be entered on the Order Paper with due notice.

Absence of Speaker

- 19. In the absence of the Speaker, the President (or in their absence a vice president) shall preside over an election for an Acting Speaker.

Part V - Requirement of Members

Requirement of Council Members

- 20. Each voting member of Council, or their proxy, will:
 - a. Actively represent the student body as a whole, and the particular group by which the member was elected;
 - b. Be required to spend four (4) hours each month, or four (4) hour equivalents, during both the Fall and Winter Sessions in outreach and communication activities. Such activities must consist of, but not be limited to, sitting on Students' Union boards and committees, classroom speaking, and visiting with students, and shall not include Council meetings.
 - c. Attend to the maximum extent practicable all meetings of any board, committee, or task force of which they are a member; and,
 - d. Be responsible for regular attendance at meetings of Council.
 - e. Make recommendations to the Students' Council on matters of concern to the undergraduate students of the University of Alberta; and,
 - f. To perform other functions as may from time to time be assigned by Students' Council;

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Part VI - Removal of Members

Attendance Requirements

21. a. A voting member of Council in absence of three consecutive or five total Council meetings will be removed from council.
- b. The Speaker may excuse an absence due to extenuating circumstances.

Resignation

22. A member of Council may resign their office at any time by filing written notice with the Speaker of their resignation and the member will thereupon cease to be a member of Council on the earliest of:
 - a. The date mentioned in the notice for such resignation to take effect;
 - b. Thirty (30) days after the notice is received by the Speaker.

Part VII - Proxy Members

Appointment of Proxy

23. Any member of Council, except for any voting member of the Executive Committee, the Undergraduate Board of Governors Representative may appoint a proxy member for any portion of their term in office.

Duties of Proxy Members

24. Throughout the duration of their appointment, a proxy member appointed pursuant to this part will meet the same qualifications and have the same rights and responsibilities as the councillor who appointed the proxy member.

Notice to Speaker

25. No notice of appointment of a proxy member will be valid unless the following conditions are met:
 - a. The notice must be in writing or by electronic mail;
 - i. Electronic notice must be received no later than two hours before the start of the Council meeting.
 - b. The notice must contain the name and contact information of the proxy member;

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

- c. The notice must be written and signed (unless sent by electronic mail) by the Councillor on whose behalf the proxy member will be acting;
 - d. The notice must be dated and include the meeting(s) of Council that the proxy will be attending on behalf of the Councillor.
25. The presence of the Councillor will constitute termination of a proxy member's appointment.

Part VIII - Meetings

Rules of Order

26. *Robert's Rules of Order* will be observed at all meetings of Council, as well as any special rules/additional standing orders adopted by Council.

Quorum

27. Quorum of Students' Council shall be 25 voting members.

Part IX Replenishment

Replenishment of Councillors

28. (1) Where a Councillor position is vacant, the Chief Returning Officer will offer the position to the most successful candidate in the last election for that Faculty not currently holding Students' Union office and who has not yet declined appointment to that Council position.
- (2) Twenty nine (1) notwithstanding, no person shall be offered a Councillor position who has already vacated that position during that year
- (3) The process set out in 29(1) shall be followed until such time as
- (a) no vacancies remain in that faculty;
 - (b) the list of candidates from the last election is exhausted; or
 - (c) the position would be offered to None of the Above.
- (4) Students' Council does not have the authority to appoint any person to a Councillor position.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Replenishment of Voting Members of the Executive Committee and of the Undergraduate Board of Governors Representative

29. Where a position on the Executive Committee or the position of Undergraduate Board of Governors Representative is vacant, Students' Council shall:
- (a) appoint a qualified student to fill the position; and/or
 - (b) call an election for the position.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Bylaw 100
Schedule A

Structure of Voting Membership
of Students' Council

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Bylaw 100
Schedule B

Per University of Alberta Office of the Registrar
Summary of Statistics

Enrollment of Full-time Students by Faculty
Academic Year 1999-2000

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

**Bylaw 100
Schedule C**

Student's Union "Oath of Office"

I am not here for me.

I am here for the people that lent me their power in exchange for a promise.

I will keep that promise to make decisions with their interests in mind.

I will vote after knowing the facts, not before.

I will use Robert's rules for their purpose, not my own.

I will oppose ideas, not people.

I will think before I speak, not speak just to think.

I will take the job seriously, or I will not take the job at all.

I will represent my students interests, not my own.

I am not here for me.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

MINUTES

2005-**

Grant Allocation Committee

Tuesday August 2, 2005
SUB 426

ATTENDANCE: Jason Tobias Chair
 Shawna Pandya Member
 Catrin Berghoff Member
 Cameron Lewis Member
 Prem ErUvs Member

CALL TO ORDER: 7:00 p.m.

PRESENTATION SCHEDULE:

GROUP	TIME	REQUESTING	GRANTED
Shinerama	5:00 p.m.	\$1,500.00 E	\$0
Analytics Anonymous	5:20 p.m.	\$1,400.00 C, \$100.00 S	\$1,500.00
Chinese Students' Club	5:40 p.m.	\$500.00 E	\$0
U of A Powerlifting Association	7:00 p.m.	\$750.00 E, \$750.00 S	\$1,500.00

1.) **PANDYA/TOBIAS MOVED THAT** the Committee grant Analytics Anonymous \$1,500.00.

CARRIED 5/0/0.

2.) **PANDYA/TOBIAS MOVED THAT** the Committee grant the University of Alberta Powerlifting Association \$1,500.00.

CARRIED 5/0/0.

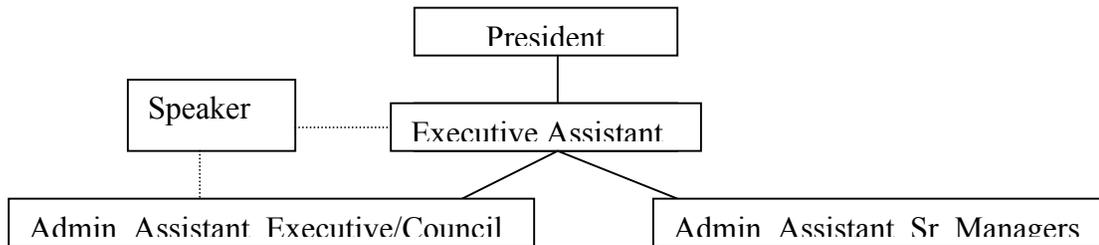
Meeting adjourned at 7:35 p.m.

Concept: Administrative support for Council and the Council Committees is both desirable and necessary.

Important Considerations:

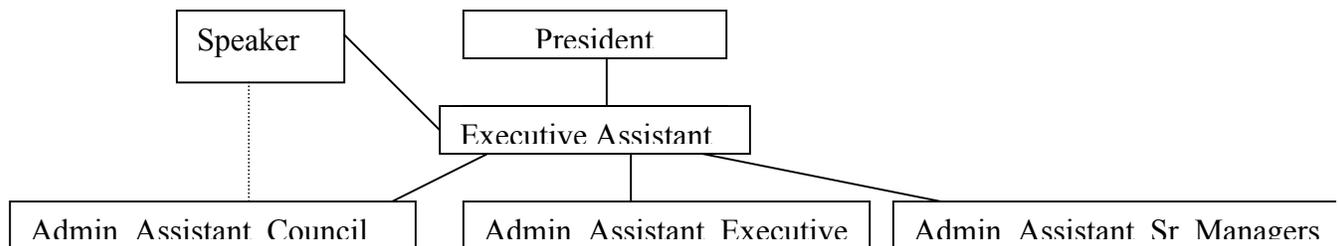
- According to the terms of the collective agreement, any staff person tasked to council admin would be "in-scope", i.e. necessarily a unionized staff member.
- The collective agreement also states that only a staff members immediate supervisor has the power to hire, fire or reprimand them.
- Once a in-scope staff position is created, it can not be removed. (Once again, collective agreement)
- The current AAs report to the Executive Assistant (EA) who in turn reports to the President.
- There is enough work to justify a full time staff member for the AASC position.

Current Structure:



Options:

THE AASC REPORTS DIRECTLY TO THE EXECUTIVE ASSISTANT, WHO IN TURN REPORTS TO THE SPEAKER OF STUDENTS' COUNCIL ON ALL COUNCIL RELATED MATTERS.



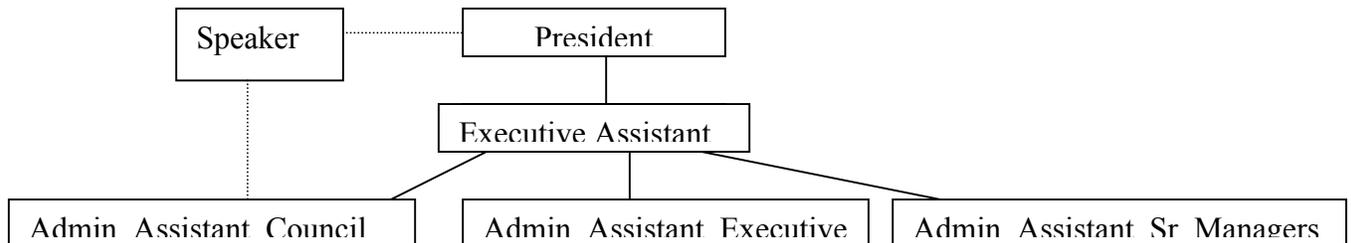
PROS: - Allows the EA to supervise the day to day conduct of the AASC, and deal with any issues as they arise without risk of violating the collective agreement.

- Frees the speaker of the responsibility of supervising a full time staff member.

CONS: - requires the re-negotiation of the EA's contract

- no direct line between speaker and AASC
- creates dual reporting structure

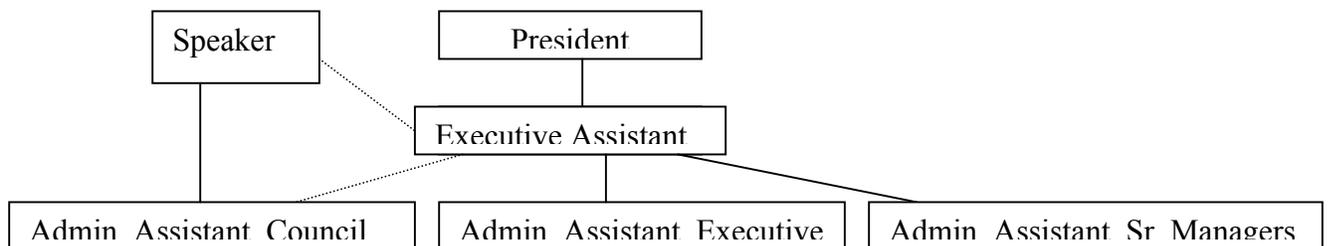
THE AASC REPORTS DIRECTLY TO THE EXECUTIVE ASSISTANT. THE PRESIDENT IS REQUIRED TO REPORT TO THE SPEAKER WITH RESPECT TO ALL COUNCIL BUSINESS.



- Pros:
- Allows the EA to supervise the day to day conduct of the AASC, and deal with any issues as they arise without risk of violating the collective agreement.
 - Frees the speaker of the responsibility of supervising a full time staff member.
 - Simplest to enshrine in current structure, preferred by current speaker and executive.

- Cons:
- requires a change in by-laws
 - no direct line between speaker and AASC

THE AASC REPORTS DIRECTLY TO THE SPEAKER OF STUDENTS' COUNCIL.



- Pros:
- direct line between Speaker and AASC

- Cons:
- significantly increases work load for Speaker with the management of a full time staff position.
 - Less available recourse if expectations are not fulfilled.
 - Strongly discouraged by HR Manager, EA

Administrative Assistant - Council

JOB SUMMARY: Responsible to and under the supervision of the Executive Assistant. The Administrative Assistant is responsible to perform duties designated by the Executive Assistant.

DUTIES AND RESPONSIBILITIES:

- 1) Act as the key support resource for the Students' Council and Committees of Students' Council in the wide range of managerial, administrative, scheduling.
- 2) Coordinate and ensure the timely and efficient production and archiving of agendas and minutes for Students' Council and other Committees of Students' Council. This to include, but not be limited to, the following sub-tasks: collecting of source material; typing; collecting and appropriately presenting background material; editing and proof-reading; liaising with source to ensure accuracy; copying and distributing; ensuring the existence of secure but accessible and well-organized archive copies; preparing and circulating minutes or subsequent notes; policy forwarding to appropriate bodies or manual; tracking attendance at Student Council meetings and providing quarterly reports on attendance; tracking attendance at other committee meetings as requested by committee chair.
- 3) Coordinate and ensure a timely and efficient follow-up concerning any matters on which such follow-up is required or advisable, of decisions made by Students' Council and other Committees of Students' Council.
- 4) Schedule individual and repetitive regular and special, committee meetings for the Committees of Students' Council and Students' Council.
- 5) Maintain and ensure that the website for the Committees of Students' Council, including Students' Council, is kept up-to date and all documentation is posted correctly.
- 6) Coordinate an accurate database covering all members of Students' Council and other Committees of Students' Council and maintain adequate records of past contacts in these categories.
- 7) Maintain an up-to-date master copy of the Students' Union's Bylaws and Constitution as assigned by the Executive Assistant.
- 8) Provide administrative support, as required, for special events initiated by Students' Council and Committees of Students' Council with the objective of contributing to the success of the event in question.
- 9) Perform other job related duties within the bounds of the required qualifications as coordinated by the Executive Assistant
- 10) Display initiative, sound judgment and confidentiality in fulfilling the roles of the position

QUALIFICATIONS:

- 1) Completion of level of education equivalent to Alberta Grade XII, and some secretarial or legal background preferred.
- 2) Basic knowledge of html or internet posting preferred.

- 3) Ability to work with students.
- 4) Excellent computer skills using Word, Excel

July 20 2000 - Union Position

Salary: \$2,103.00/month. Hours are 9-5, Excellent benefit package

Physical Activity Centre

Meeting date: Thursday, August 4, 2005

Location: Council Chambers

EXECUTIVE SUMMARY:

This document outlines the Physical Activity Centre (PAC) proposal for the purpose of discussion at Students' Council. Included is a short background history, a draft memorandum of understanding (MoU), and particular relevant sections of the business case. If more information is required to fully inform councilors, please request it and I will endeavor to make it available.

SPECIFICS:

- Background history

For many years, the Faculty of Physical Education and Recreation (Phys-Ed & Rec) had investigated expanding its facilities. A number of improvements have come in the way of the Pavilion (Butterdome) and the Saville, Foote and Balmoral centres. But there has not been any upgrades or additions done to the Clare Drake arena or the main Van Vliet centre.

Last year a proposal was developed to use a mandatory student fee in conjunction with a large personal donation, to expand the current fitness facilities. A petition was circulated to have a plebiscite question put on the spring election ballot; the required number of signatures were obtained. However, because of a change to the Students' Union bylaws and a subsequent miscommunication with the people heading up the petition, Council voted to keep a question pertaining to the expansion proposal from appearing on the ballot.

- Recent developments

Although the question was not added to the ballot last spring, the proposal did not die. In fact, Dean Mike Mahon of Phys-Ed & Rec remarked that the defeat of the question was a blessing in disguise: it has given the faculty the time to further develop the business plan with the aid of the Strategic Planning Group (SIG). This has produced a much richer and broader business plan for the proposed Physical Activity Centre (PAC).

The Board of Governors has approved \$200,000 to further develop the details of the PAC. However, this money was agreed upon under the assumption that the question would go to plebiscite in the fall, therefore the money would need to be available soon afterwards to proceed with in-depth planning of the PAC.

Yet a plebiscite will not take place in the fall. After discussions with Dean Mahon, and his associate John Barry, along with our CRO and VP (Operations & Finance) and General Manager, the decision was made that the question would not be put to plebiscite this fall, but instead be held in the following spring, if it does indeed go

forward. Therefore the \$200,000 is being held until students give the PAC concept approval or not.

Clarity should be developed around the use of the Board approved \$200,000. This money is *not* to further develop the business plan. Instead, this money is to develop the finer level of detail needed for construction work to go forward once students have voted in a plebiscite about the PAC concept. The \$200,000 will be needed whether students approve the plebiscite or not: if students vote no, no mandatory fee will be levied and the personal donation that the Phys-ed & Rec faculty has received will be used to expand Van Vliet. In the end, the business plan that is currently available is the greatest amount of detail Council will have before voting to put the question to a plebiscite.

- Current work

Currently the Students' Union and the Faculty of Phys-Ed & Rec are in discussions to produce a memorandum of understanding (MoU). In acting in the students' interest, the Students' Union is attempting to secure a contract with the University that has students as an integral part of the planning and design process for the PAC, part of an advisory board that would oversee the continued operation of the PAC to ensure that student needs are being acted upon, and that allows the Students' Union to operate the food services of the building using student staff and using the profits to fund student services and advocacy as is the case with current SU businesses.

As of today the MoU has not been finalized, but a preliminary draft copy has been constructed as a starting point for debate. It has been reiterated repeatedly that this is indeed a very early draft in that it hasn't yet met the explicit approval of Dean Mahon. However, it does include the above points that the Students' Union is working towards, and is a basis for an initial discussion.

Finally, the question that comes before Council whether or not this body will, of its own volition, place a plebiscite question on the ballot for the spring, or whether it will demand that the petition process be carried out again by interested students. This process of deliberation before voting on the merits of sending this to plebiscite should form a sound background for students to become fully informed about the question at hand.

DOCUMENTS:

Attached to the agenda is the initial, preliminary draft of the MoU. As well, certain key pages from the business case have been photocopied as well—the entire document has not been replicated in order to minimize paper usage.

MEMORANDUM OF UNDERSTANDING

DRAFT

BETWEEN: UNIVERSITY OF ALBERTA STUDENTS' UNION

AND: THE FACULTY OF PHYSICAL EDUCATION AND
RECREATION
UNIVERSITY OF ALBERTA

WHEREAS the University of Alberta is a University continued pursuant to the terms of the *Post-Secondary Learning Act* and the faculty is responsible for the provision of sport and recreation programs and facilities to the broader university campus;

WHEREAS the Student's Union is responsible to provide numerous services to undergraduate students;

WHEREAS the Student's Union and the Faculty of Physical Education and Recreation at the University of Alberta would like to work together to develop a new Physical Activity Centre on the University of Alberta campus;

WHEREAS both institutions are autonomous, self-governing entities with the power to enter into binding agreements considered to be in their best interests and to advance their ability to achieve the requirements of their mission and mandate;

AND WHEREAS the Student's Union and the Faculty of Physical Education and Recreation at the University of Alberta have agreed to enter into this non-binding memorandum of understanding (the "Memorandum") that enables them to work together in the pursuit of the objectives set out herein;

NOW THEREFORE this Memorandum sets out the intent of the working relationship between the parties as follows:

1. NATURE OF THE MEMORANDUM

- 1.1 This Memorandum establishes the framework by which the parties will work together in an effort to develop an new Physical Activity Centre in a manner that is consistent with the mandates, policies, priorities, and resources of each party and which is in accordance with the *Post-Secondary Learning Act*.
- 1.2 Except for the provisions herein dealing with confidentiality, the issuance of press releases or public statements, and the *Freedom of Information and Protection of Privacy Act* of Alberta, this Memorandum does not create any legally binding obligation on the part of the parties but contemplates further legally binding agreement(s) being considered.

2. OBJECTIVES

The general intent of this Memorandum is to

3. COLLABORATIVE PROJECTS

3.1 **The University of Alberta Student's Union would provide:**

- An opportunity for undergraduate students at the university to vote on a question written and approved by student council at a plebiscite conducted in March 2006, during the student council general elections. The question would ask student's whether or not they were in favour of a new, non-instructional fee of \$20/term over a period not to exceed 30 years.

3.2 **The Faculty of Physical Education and Recreation at the University of Alberta would provide:**

- A Dean's Advisory Committee for the planning, design and management of the PAC. Although the day to day governance of the Van Vliet Centre is under the auspices of the Director, Operations of the Faculty of Physical Education and Recreation, the intent of the Advisory Committee is to provide input into all stages of the development and operation of the facility.

- The Dean's Advisory Committee on PAC will meet four times per year or as required, to discuss issues including but not limited to: the detailed planning and development of PAC, equipment upgrades and purchases, lifecycle planning, upgrades and renovations, future directions, staffing and business relationships (ECOS bike centre, concession operations etc.).
- The Dean's Advisory Committee on PAC will be chaired by the Dean of the Faculty of Physical Education and Recreation and will include:
 1. Director, Operations
 2. President, Recreation Action Committee
 3. Manager, Fitness Centre
 4. Representative, Student Council
- The Dean's Advisory Committee may also include members of the GSA, NASA, and AASUA if their respective associations enter into a similar M.O.U.
- The Faculty agrees that the Student's Union may operate certain specified business operations in the PAC which might include the ECOS Bike Centre and food outlets. The Faculty is prepared to work with the University and Student's Union to solve the challenges associated with existing food service contracts on campus and as relate to PAC.

3.3 All student programming agreements between the parties would conform with this Memorandum and be approved by the Provost and Vice-President (Academic), University of Alberta, or designate, and the President, University of Alberta Student's Union, or designate.

4. CONFIDENTIALITY

4.1 Each party acknowledges that in the process of furthering discussions under this Memorandum it may come into possession of confidential information of the other party. Accordingly, each party agrees that it will only use such confidential information for the purposes of furthering discussions under this Memorandum and that it will not, without the prior, written consent of the other party, disclose to any third party such confidential information. For the purposes of this Memorandum, confidential

information shall not include information that was already in the public domain or information that comes into the public domain through no act of the receiving party. The receiving party will return the confidential information of the other party upon the termination of this Memorandum or upon receipt of a written request from the other party.

- 4.2 The Student's Union and the Faculty of Physical Education and Recreation at the University of Alberta shall consult with one another prior to the issuance of any press release or public statement relating to this Memorandum. Such consultation shall include prior notification of a party's intent to issue a press release or public statement accompanied by a copy of the proposed language of such press release or public statement. If a party has a concern with the proposed wording of the other party's press release or public statement, it shall notify the other party immediately and the parties shall work together to ensure that the press release or public statement is acceptable to both parties.

5. COSTS AND EXPENSES

Each party shall bear its own costs and expenses arising from this Memorandum unless otherwise mutually arranged and agreed to.

6. TERM

- 6.1 This Memorandum shall become of force and effect from the date of execution on behalf of both the University of Alberta and the Student's Union and shall continue in effect until terminated by mutual agreement or pursuant to S. 6.2.
- 6.2 Either party may terminate this Memorandum on thirty (30) days written notice to the other party.

7. NOTICES

All notices to be given pursuant to this Memorandum shall be in writing faxed to the following individuals:

The University of Alberta Student's Union

Name: Graham Lettner
Position: President
Fax:
Address:

University of Alberta Faculty of Physical Education and Recreation

Name: Dr. Mike Mahon
Position: Dean
Fax: (780) 492-1008
Address: University of Alberta
W1-34 Van Vliet Centre
Edmonton, AB T6G 2H9

University of Alberta

Name: Dr. Carl G. Amrhein
Position: Provost and Vice-President (Academic)
Fax: (780) 492-1438
Address: University of Alberta
2-10 University Hall
Edmonton, AB T6G 2J9

Notice shall be deemed to be received on the date of delivery if delivered by hand or transmitted by facsimile.

8. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

The University of Alberta Student's Union and the Faculty of Physical Education and Recreation at the University of Alberta, as public bodies under the *Freedom of Information and Protection of Privacy Act* of Alberta, shall ensure that through this Memorandum of Understanding and any further agreements as to specific collaborative projects, adherence is made to the requirements of the privacy legislation and attended regulations. For all joint projects that may be agreed to, both institutions shall enter into Personal Information Sharing

Agreements pursuant to the requirements of the *Freedom of Information and Protection of Privacy Act* of Alberta.

In WITNESS WHEREOF the parties have caused this Memorandum to be executed on the dates indicated below.

University of Alberta Student's Union

**The Governors of the
University of Alberta**

Mr. Graham Lettner, President

Dr. Carl Amrhein, Provost

Date

Date

Witness

Witness

Executive Summary

University of Alberta – Physical Activity Complex

A strategic goal of the Faculty of Physical Education and Recreation is to facilitate the quality of life of students, staff and the community through the provision of access to physical and recreation facilities. To encourage use of these facilities it is very important that they are appropriately equipped, well-run and convenient for users. Presently this is not the case with the U of A Van Vliet Centre where the existing space is inadequate to meet the needs of students, teachers and researchers. During peak hours some facilities have become extremely overcrowded while others have grown outdated. The Van Vliet Centre infrastructure averages 40 years of age and as it continues to age, the demands placed on it continue to increase. Presently, 1.6 million persons pass through the Van Vliet Centre annually. With the University of Alberta student population expected to increase to 45,000 students within the next 15 years, demands will become unbearable. To meet the present and future demands of users, the faculty has identified the two most pressing needs as the creation of a new health, wellness and fitness centre that includes labs and teaching spaces, and the development of a new ice surface linked to the Clare Drake arena.

The Faculty's vision to build a comprehensive Physical Activity Complex (PAC) dovetails with the University of Alberta Senate's wellness initiative to make the U of A the healthiest campus in Canada. The proposed new multi-purpose complex will include a new fitness and lifestyle centre, additional research and classroom space, an outdoor sports park, an indoor bike centre managed by the Student's Union ECOS Program and upgrades to the existing Van Vliet Centre East and West wings. A further phase may include further upgrades to modernize the gymnasiums, lounges and The Steadward Centre and will be only implemented once capital and operating funding is secured. The new PAC helps to meet several important faculty objectives. It will improve the overall facilities for students and spectators to a level consistent with other major Canadian universities, and will increase the availability of facilities for recreational and community programs. Research space for the health science disciplines will also be improved and the University of Alberta's reputation enhanced accordingly. Several significant long-standing issues in the Van Vliet Centre related to circulation, way finding and access for persons with disability, will also be solved by expanding the concourse. The new complex will also address the escalating deferred maintenance liability carried by the ageing Van Vliet Centre. Finally, the architects have proposed an innovative design featuring an aesthetically pleasing exterior to the campus and surrounding community.

The new PAC is expected to be operational in 2008. In total, the new complex, including arena, will be an estimated 10,853 m² (116,800 sq. ft.) greater than the existing Van Vliet facilities. New technologies will be incorporated in labs, audio-visual systems and in security to ensure a modern, safe and secure environment. New sustainable design and energy saving features will help to make the complex environmentally friendly and energy efficient.

A larger, modern and well- equipped PAC is strategically aligned with the goals of the University of Alberta as well as various other authorities, agencies and governments. Most prominent of these strategic alliances is the University of Alberta Senate Taskforce on Wellness (2003) and the Strategic Plan (2001-2005). Both of these promote active living, which the new PAC will help to realize. The PAC will also help to realize the goals of securing research space and facilities, and to increase opportunities for adapted physical activity and physical recreation. Similar to the University of Alberta, many other agencies share goals to improve the health and well being of Albertans. These include the Capital Health Authority, Alberta Advanced Education, Alberta Health & Wellness, Alberta Community Development, Sport Canada and Health Canada.

An environmental analysis of other Universities in Alberta and across Canada indicates that the University of Alberta is falling behind most others. In fact other Universities such York, Windsor, Calgary and Saskatchewan have from 1.6 up to 2.4 times fewer students per square metre of available fitness facility area. In analyzing industry trends for recreation facilities, it is evident the proposed PAC will be in step with other expansions and new facilities. There is an increasing focus being placed on inclusiveness, to ensure access for all users regardless of age, sex, special needs or level of use. Another trend is the inclusion of as many facilities or activities in one location as possible, to increase operational efficiencies and maximize service levels. Lastly, a trend has developed to provide multiple facilities of a similar type in the same location. For example, The City of Edmonton Recreation Facility Master Plan (2004-2014) states that future new ice pads should be built as additions to existing single pad facilities.

Alternatives considered for locating the PAC included the South Campus, the Main Campus east of Van Vliet Centre and Main Campus south of the Van Vliet Centre east wing. Students have clearly indicated they do not support a new facility unless located on the main campus. The site west of Van Vliet Centre was chosen as the best site due to land availability, keeping sports facilities and academic areas separated, and the ability to have a sports park and an ice arena attached to the Clare Drake Arena. Within the selected site, there were also several configurations and design options considered. From these, it was determined that the best design option was to build a new fitness centre west of the swimming pool and a new arena attached to the fitness centre. The existing fitness centre would then be decanted and reconverted back to an additional gymnasium. This option offered an opportunity to improve circulation, way finding, security and control of spectators and participants.

The business and operational impacts of not building a new PAC or building the PAC in a phased ('pay-as-you-go') approach were given consideration. The do nothing ("status quo") alternative, has a significant business impact with the possible loss of a \$5 million donor. The University of Alberta will fall further behind other Canadian universities and maintenance costs on the ageing infrastructure will continue to escalate eventually without significant capital spending. Building the new PAC will enhance the revenue generation capabilities of the Faculty and improve usability. Building the new PAC using a phased approach will help lessen disruption to existing users. Also, with a phased approach new facilities are available for use and enjoyment as their funding is secured.

A comprehensive risk assessment has been performed. These risks have been rated as to the probability of occurrence and their impact to the University of Alberta. The main risks of the status quo alternative are that existing capital replacement and operating costs will continue increasing, lowering the University of Alberta status and ability to meet the growing needs of intramural activity, research and teaching.

There is a risk of discovering unknown site contamination through this renovation and expansion. A further risk may exist regarding the soil stability of the site. Although these risks are not considered high, the impacts would be.

The total cost of the new PAC is estimated to be \$33.9 million. Funding for the project will be comprised of:

- \$ 5 million from a confirmed donor
- \$ 24.6 million debt supported by a new staff and student facility fee
- \$ 3.5 million to be raised from various donors and naming opportunities
- \$ 0.8 million to be transferred from CRC Grant for Dr. Kerry Courneya

The Recreation Action Committee will submit a petition to the Students' Union with 1,500 signatures from undergraduate students in September 2005. A student plebiscite to approve or reject the proposed capital improvement fee will occur in the fall of 2005. See Appendix G for plebiscite question information.

In conclusion, the Faculty believes that the PAC is essential to the University of Alberta to meet the needs of users now and into the future. The site recommended is west of the existing west pool with an ice arena connected to the west end of the Clare Drake Arena.

It is recommended to the University of Alberta that:

- The Site for the proposed PAC be approved
- Phase 1 of the PAC be approved for implementation at this time
- Approval be granted for a loan of \$24.6 million to be based on a commitment of staff and student fees, pending plebiscite approval
- Approval be granted for a loan of \$5 million to be based on future commitment and Letter of intent from Donor
- Phase 2 (Steadward Centre) and Phase 3 (Additional PAC renovations and upgrades) be approved with construction proceeding as funds become available
- A soil stability analysis and environmental assessment be conducted prior to design.

It is recommended to the Province of Alberta that:

- Operating financing for PAC, based on the approved funding formula, be approved
- The University of Alberta be approved for borrowing \$24.6 million to assist with this project, based on the commitment from the U of A staff and students
- The University of Alberta be approved for short-term borrowing of \$5 million to be based on future commitment and Letter of intent from Donor

Background

2.1 Opportunity

The vision of the Faculty of Physical Education and Recreation is *"to be recognized nationally and internationally as a leader in the pursuit and achievement of excellence in sports, leisure and physical activity."* Essential to achieving this is for our students, faculty and staff to have access to quality, well-equipped and maintained facilities that enable them to strive for individual excellence both academically and recreationally.

Access to high-quality facilities will also lend significantly to our Faculty's ability to accomplish its mission, *"to develop, disseminate and apply knowledge of sport, leisure and physical activity through teaching, coaching, research, and service."*

There are numerous synergies between the Faculty's vision and mission and the University's objective of being *"indisputably recognized in teaching, research, and community service, nationally and internationally, as one of Canada's finest universities, and amongst a handful of the world's best."*

To achieve its objective, the University has identified strategic goals relating to academic programs, research, faculty and student recruitment, internationalization, connecting with the community, enhancing revenue, the learning and working environment, and raising the University's profile. The Faculty's capital priorities contribute in a large manner to attaining these goals.

The Faculty of Physical Education and Recreation plays an extensive role on campus: it is not only responsible for providing teaching, learning and research space and facilities for its own students and staff, but also sport and recreation facilities for the entire campus community and many public users. As our structures age, and the population groups we serve grow rapidly, the Faculty is less and less able to provide the superior array of services and facilities for which it is characteristically known.

Therefore, a new capital project with renovations has become a necessity for the Faculty to meet its obligations to its multiple constituencies on- and off-campus in the 21st century.

The Faculty of Physical Education and Recreation's four year strategic business plan (2002-2006) includes a key strategic initiative focused on improving quality of life through its programs and facilities. In keeping with the Health Canada recommendation for an accumulated 60 minutes of physical activity every day to stay healthy and improve health, the Faculty's key objective in embarking on such a capital project is to empower the University of Alberta community with the tools necessary to achieve that benchmark, and attain and maintain the resultant health and wellness. At the heart of the strategy to achieve this is a new Physical Activity Complex (PAC).

The Faculty of Physical Education and Recreation aims to enhance the quality of life of students, faculty and staff and the community by providing excellent athletic and campus recreation programs, and access to recreational facilities. Because our Faculty has a mandate which relates to the entire campus, in addition to providing excellent academic programs, the new Physical Activity Complex is seen as crucial in enabling us to meet current and future demand as the campus population continues to grow, and as awareness increases of the lasting benefits of physical activity.

2.2 Problem

Fifty-seven percent of Canadians today do not engage in enough physical activity on a weekly basis to derive the necessary health benefits. Physical inactivity has been associated with multiple health risks and is a key contributor to conditions such as obesity, cardiovascular disease, diabetes and cancer. Physical activity is, without question, critical to health and well-being. Having convenient access to well-run, appropriately equipped physical activity and sport facilities is an important inducement for individuals to take an active role in the maintenance of good health.

The existing inventory of space available to the Faculty is, quite simply, inadequate to meet the needs of its students, teachers, and researchers. The success of our researchers in obtaining external research funding has resulted in additional demands for laboratory space that cannot be met with the existing supply of dedicated research space.

During peak hours, the fitness facilities are extremely overcrowded, making the facilities unattractive and inconvenient for users. In a recent survey¹, 72% of respondents indicated that they don't use the fitness facilities more because it is too crowded. Research also indicates that many of U of A staff and students use alternative fitness facilities citywide. As far back as 1997, the University of Alberta Report of the Task Force on Sport and Recreation Facilities recognized that existing facility inventories were insufficient to meet the sport and recreation demands of the University Community. The report highlighted the fact that the single ice arena was in almost continuous use from 7 a.m. until midnight, seven days a week and the Fitness and Lifestyle Centre was unable to satisfy all user demands, even seven years ago.

In addition to the facilities being inadequate to meet user demand, some facilities have also become very outdated. Some examples:

- The Mondo™ floor, in the Pavilion, has deteriorated to the point where it is a safety concern
- Existing squash/racquetball courts were built in the 1960's and constructed to the dimensional standards in effect at that time. International standard court dimensions have changed, rendering the existing courts both inadequate and non-conforming.
- Existing facilities have inadequate ventilation and lack air conditioning
- Arena seating does not meet current contemporary facility standards
- Insufficient dressing rooms to accommodate user groups
- Public washroom facilities in the Van Vliet Centre are inadequate for user needs
- Access to concessions, and ticket booths are inadequate for hosting the large crowds typical of U of A events

¹ see Appendix G for survey details

Most importantly, with the ageing state of the existing facilities, maintenance costs will continue to escalate to keep the facilities in an operable state. These maintenance costs will also increase because of overcrowding as the U of A population rises. Additionally, as utility rates rise, utility costs will rise disproportionately because of their older, less-efficient design of existing facilities.

In short, the existing Van Vliet Centre has become an outdated and severely overcrowded facility, the costs of which will continue to escalate as its usefulness and ability to meet U of A needs declines.

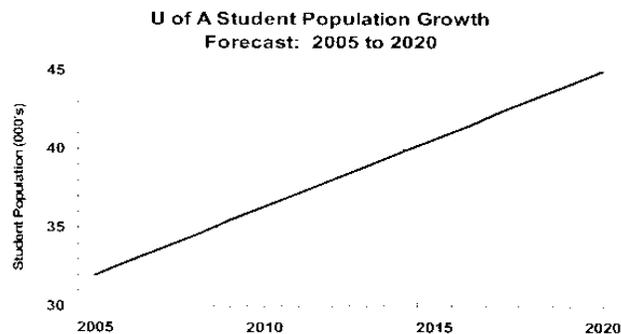
2.3 Current Situation

In July 2003, the University of Alberta received the final report of the Senate Task Force on Wellness, 2003 titled BECOMING THE HEALTHIEST UNIVERSITY IN CANADA – IMPROVING THE OVERALL WELLNESS OF THE U OF A COMMUNITY. The key wellness concerns identified included:

- The lack of an integrated approach to campus-wide wellness vision
- Gaining access to fitness facilities and programs due to an increasing campus population

Although the new Physical Activity Complex does not address every concern and challenge in the report, it will provide the University with the opportunity to make a bold statement endorsing task force recommendations. Details regarding the Senate task Force on Wellness are included in Appendix D.

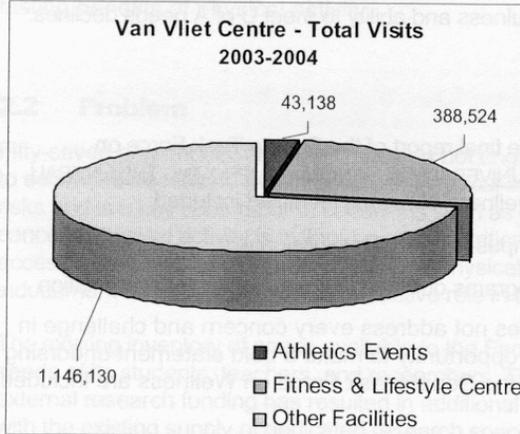
Gaining access is a major concern as the Van Vliet facility is extremely overcrowded during peak hours. The facilities serve a total university population of approximately 44,000 students, staff and faculty members. The University of Alberta's student body alone is projected to increase from its current level of approximately 35,000 to 45,000 or 50,000 over the next decade². Thus, the current dearth of space and facilities for teaching, learning, research, sport and recreation will be exacerbated in the coming years.



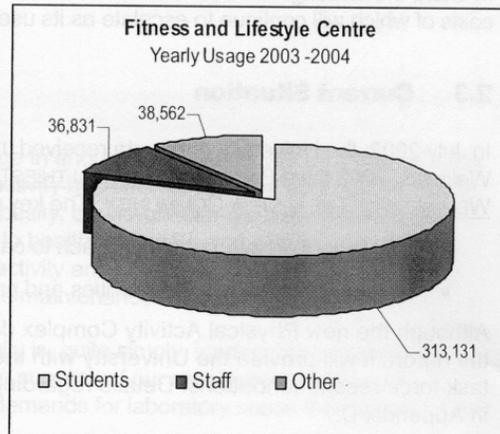
Over 1.6 million visitors pass through the Van Vliet Centre yearly as shown in the chart to follow. The largest majority of these visits were for recreational use, including campus recreation, academics, and rentals. In total, more than 8,000 individual U of A students and staff participated in various campus recreation programs. These statistics illustrate the Faculty's contribution to campus life.

² A case for investment University of Alberta Board of Governors, December 2003

The Fitness and Lifestyle Centre in the Van Vliet Centre is also a very popular facility, accounting for nearly one quarter of overall visits. The annual usage for the Fitness and Lifestyle Centre based on a 2003 study was 388,000 total uses, or approximately 32,000 uses/month. The facility is especially popular with U of A students. As displayed in the chart below, in 2003 students made over 313,000 visits to the Fitness and Lifestyle Centre, accounting for 81percent of the facility's usage.

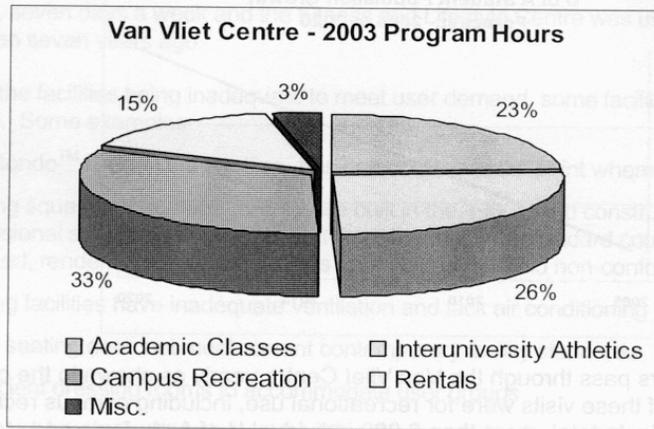


Note: Other facilities include Campus Recreation, rentals, events, academics, recreational use, camps etc.

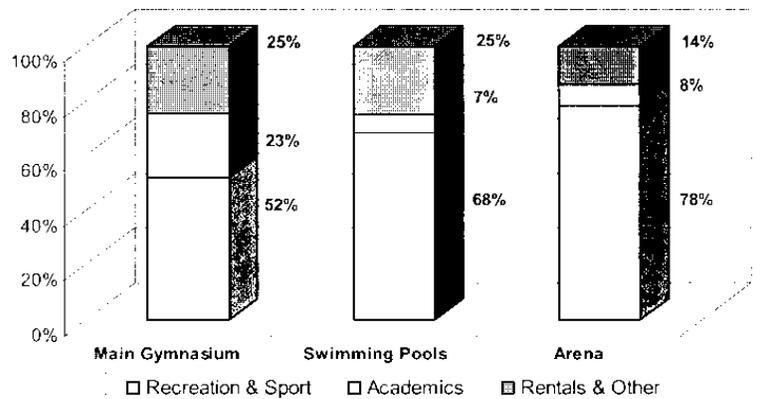


Note: Other users include Alumni, extension, community

The Faculty continues to be challenged by the operation of multi-use facilities. It is critical to recognize that the Van Vliet Centre is a multi-use facility that fulfills very significant demands related to teaching, research, athletics, recreation and community use. The following two graphs depict the usage of the Van Vliet Centre in terms of program hours as well as by facility and type of activity.



Van Vliet Centre - 2003 Facility Usage



Previous budget documents have underscored the seriousness of the ageing infrastructure problem within the Van Vliet Centre and related recreation and athletic facilities. While the age of each facility varies, each presents unique challenges regarding renovation and modernization. The chart below summarizes the age and condition of the Van Vliet Centre.

	CONSTRUCTION DATE	AGE	FCI
West Wing	1959	45	41 percent
East Wing	1969	35	39 percent
Pavilion	1982	23	14 percent

FCI = Facility Condition Index determined by dividing the cost of required deferred maintenance by the replacement value of the facility.

To meet the campus-wide responsibilities to renovate existing facilities and develop new resources for the campus, the Faculty has identified two priorities and a number of other significant projects. The two most pressing issues are to create a new health, wellness & fitness centre that includes labs and teaching spaces, and develop an additional ice surface.

Fitness and Lifestyle Centre

Although a Fitness Centre currently exists within the Van Vliet Centre, there are a variety of deficiencies that render it unsuitable for long-term use. The existing Fitness Centre accommodates approximately 8,000 visitors on a weekly basis. With the current University population of students and staff, demands placed on the Centre during peak hours result in overcrowding. The Centre is inadequate to satisfy current demand, regardless of the potential growth of the University of Alberta student body over the next decade. Recent surveys of fitness centre users confirm this with 93% indicating that more fitness facilities are needed.²

To meet the needs of all users on campus, a facility such as a fitness centre should be located so that the University community has easy access for drop-in use. To accommodate the demand for early morning, lunch-hour and early evening use, such a facility should be located at the heart of the Main Campus and should also be constructed at a location that has direct access to ancillary facilities such as locker rooms. A new 3,252 m² (35,000-sq.ft.) fitness and lifestyle centre commensurate with the University of Alberta's world-class standing should be developed.

Arena

The City of Edmonton's population is booming, and both the City and the University have run out of available ice. The University's Clare Drake Arena was built in 1960, and it currently seats 2,800 people. It is the only sheet of ice available for University use, while the University of Calgary, a school smaller in size than the University of Alberta, has access to three sheets of ice on campus. Clare Drake Arena has shown serious signs of deterioration and is nearing the end of its anticipated life span as a competition venue. The ice plant is in poor condition and is overdue for replacement. As with many arenas in the city, the University's Clare Drake Arena is booked seven days a week, from 7 am until midnight. Because of this, community recreational programs and intramural activities have been severely limited. There is clearly unmet latent demand for a second ice surface, as is highlighted by the large number of requests for ice-time (from University students and staff) that are declined annually. A consultant's report conducted in 1998 concluded that two indoor ice surfaces were required at the time to meet existing demand. Given the University's anticipated enrolment growth between now and 2015, the need for additional sheets of ice is highly unlikely to diminish.

Academic Space

In addition to the physical activity areas highlighted above, the faculty, in conjunction with Capital and Strategic Planning Services completed a 2002 assessment of the deficit in academic related spaces within the Faculty. The process identified the immediate requirement for an additional 1,500 m² to meet the demands of the growing student population. In fact, the requirement for new offices has reached a critical stage. These requirements included classrooms, staff office space and dedicated research space. Specifically, the assessment projected the need for:

- 4 classrooms
- 1 lecture theatre
- 6 labs
- 14 offices
- Graduate student space (carrels and research)

² see Appendix G for survey details

South Campus Development

The faculty's long-term vision is to develop and concentrate academic and campus recreation programs on the main campus and to locate the majority of inter-university programs on The South Campus. For the past 5-7 years, significant effort has been focused on developing Foote Field, the Saville Sports Centre and an outdoor playing field complex. 13 inter-university teams, practice and compete at South Campus including men's and women's track & field, cross country, tennis, soccer, curling, women's rugby and field hockey and men's football. Swim programs take place primarily at Kinsmen Pool and there is a possibility of a partnership with the Edmonton Grads Basketball/Volleyball/Gymnasium (GO Centre) facility for gymnasium sports.

The remaining inter-university sport is men's and women's hockey. For a number of reasons, it was felt to be very important to twin Clare Drake Arena on the main campus and now that South Campus development is almost complete, the faculty felt it was important to focus it's efforts on the main campus PAC project.

Steadward Centre

The Steadward Centre (TSC) is an internationally -recognized institution delivering fitness, health and lifestyle programs and conducting innovative research for persons with disability. At this time there is consideration being given to TSC being located within the Health Sciences Ambulatory Learning Centre. For this reason including TSC in the PAC is being treated as an option and deferred until funding is confirmed. This project may enable TSC to assume leadership on the world stage and to fulfill its mandate and mission with a global outreach.

Phase 2 of this project involves relocating the present TSC from confined and inadequate facilities in the Van Vliet Centre to a new site in the Physical Activity Complex. TSC will be specifically designed to accommodate the very special requirements of TSC members with disability, and specialized program and research staff.

The objectives of The Steadward Centre project are to:

- Maximize the potential in Canada to become an effective service model and central development agency by:
 - Building an expanded centre designed to provide all the services associated with active living and wellness accommodating an increased member load to meet the high demand
 - Staffing TSC with the most qualified and experienced professionals
 - Installing state-of-the-art technology and equipment
 - Providing the facilities and infrastructure to continue the development of innovative rehabilitation technologies and exercise equipment
 - Maximizing provision of services and expanding the scope of its clinical and applied activity programs to persons of all levels of disability: physical, intellectual and sensory
 - Providing services to people of all ages
 - Providing on-site accommodation to facilitate servicing the needs of out-of-town members
- Enhance the opportunities for Active Living and Wellness in persons with disability by developing model centres internationally, and especially in emerging nations.
- Promoting social inclusion and not dependence.

Project Description

3.1 Project Vision

Our vision to build a comprehensive Physical Activity Complex – housing sport, research, teaching and physical activity facilities – dovetails with the University of Alberta Senate's wellness initiative to make this campus the healthiest one in Canada. Another emerging theme at the University of Alberta is to strengthen the quality of the undergraduate and graduate student experience. One of the Faculty of Physical Education and Recreation's key strategic initiatives is to provide accessible, affordable, well-equipped physical activity facilities, focused on providing quality fitness, recreation and sport experiences for students, faculty and staff on campus and to the broader community beyond the university. Additionally, in order for our students and faculty to strive for academic excellence, it is imperative that we continue to upgrade our teaching and research facilities. A physical activity centre is an approved project in the recently announced capital campaign.

Given the complex problems already associated with the Van Vliet Centre that have not been previously addressed on an integrated basis, this study is a departure from most program studies. The University stakeholders mandated the creation of a long term vision as the underpinning for the facilities program study, in order to avoid the spectre of adding more space without first attempting to resolve the fundamental challenges and inefficiencies associated with the facility today.

This business case therefore includes a holistic vision for the future of the Van Vliet Centre, the primary Health and Fitness facility at the University of Alberta including:

- A major expansion of the fitness centre and the addition of a new arena
- A new primary circulation and way finding order to eliminate the long-standing inefficiency and confusion associated with navigating through the complex
- New opportunities for enhancement

From this vision a program analysis, general phasing and budget data have been developed from which a formal business case has emerged.

The essence of the vision incorporates a new participant precinct located to the west of the existing facilities consisting of a new varsity arena and fitness centre, concourse and support facilities. The existing main gymnasium concourse, situated in the centre of the complex is to be renovated with new public washrooms, concessions, ticket booth and lobby. This will integrate with a new simple circulation system that brings together all of the various components in an integrated manner and resolves a myriad of issues related to circulation, security and control and future space needs.

3.2 Description

The multi purpose Physical Activity Complex will include:

- A fitness and lifestyle centre
- A converted gymnasium (currently the fitness centre)
- Research, office and classroom space devoted to health and wellness research
- Van Vliet Centre upgrades
- An outdoor sport park
- An additional ice surface
- A modernized Clare Drake Arena
- A possible Steadward Centre expansion

FITNESS AND LIFESTYLE CENTRE

The fitness and lifestyle centre is envisioned to be a pivotal and critical hub for research conducted by the Faculty of Physical Education and Recreation in

1. Physical education,
2. Sport science,
3. Exercise gerontology,
4. Physical disability and adapted physical activity for children with movement difficulties,
5. Cancer survival research,
6. Exercise adherence in diabetes sufferers.

There is a strong Faculty focus on sustaining physical activity over the life-span. A number of researchers are interested in issues such as the best types of exercise prescriptions to produce specific fitness (i.e. aerobic fitness, VO_2 max) and health (e.g., increased insulin sensitivity, body composition, blood pressure etc) outcomes. These researchers are primarily in the physiological or biological area and include Drs. Vicki Harber, Gordon Bell, Dan Syrotuik, Stewart Petersen, and Normand Boule. These researchers recruit groups of participants such as obese women, persons with type 2 diabetes, sedentary community adults, along with members of the university community including graduate and undergraduate students and staff, and elite athletes (such as rowers and cyclists) and examine different exercise prescriptions (e.g., the 10,000 steps compared to a traditional exercise program).

The second, and related, group of faculty researchers who would regard the Fitness and Lifestyle Centre as a critical research context are primarily the behavioural medicine group. This group includes Drs. Kerry Courneya, Ron Plotnikoff, Wendy Rodgers, and John Spence. All these researchers examine factors relating to the initiation and adherence of physical activity as well as relating to positive outcomes of physical activity. These outcomes include attention to specific health conditions including cancer, diabetes, cardiovascular health and obesity.

In addition, the Centre will house fitness and nutrition assessment rooms, aerobics/dance studios

and quiet areas for yoga, Pilates, etc.

One of the most critical aspects of the facility is to replace the inadequate, 1,858 m² (20,000 sq. ft.) of activity space comprised of a 743.2 m² (8,000 sq. ft.) fitness & lifestyle centre created in 1996, plus an additional 1,114.8 m² (12,000 sq. ft.) of disjointed ancillary fitness facilities. The vision would be to plan for a campus population of 45,000 students, in order to provide optimal accessibility. To meet the needs for the foreseeable future, the proposed facility will add 3,252 m² (35,000-sq.ft.) of consolidated fitness space.

Although it is anticipated that 90% of the usage will be university staff and students, alumni and community use will continue to be encouraged.

Converted Gymnasium

The current fitness centre space will be renovated to a multi-purpose gymnasium suitable for numerous academic, recreational and sport activities. The gymnasium will have a hardwood floor and will be equipped for basketball and volleyball. The ceiling height is 30' and the facility was recently upgraded with new lighting, new paint and upgraded HVAC system including air conditioning and new windows.

Clare Drake Arena

Clare Drake Arena has for the past 44 years played an important role in building the reputation of the University by providing a venue for academic, sport and recreational programming in the Faculty and contributing to the success of the Golden Bears and Pandas hockey teams. Over the past four years, the University has invested close to \$2 million renewing and upgrading the arena infrastructure (slab, boards, glass etc). Additional funds are required to upgrade the locker rooms, enhance the running track and upgrade the public amenities. The ice plant, which is overdue for replacement, can be incorporated into a more efficient and cost-effective ice plant to be shared by the Clare Drake Arena and the new ice surface.

Additional Ice Surface

In 1982, installing another ice surface in addition to the Clare Drake Arena was the faculty's top priority, and remains a high priority, 23 years later. The size and scope of the arena will be dependent on funding opportunities and fiscal realities. For example, a new arena seating 3,500 spectators could replace the spectator role of the Clare Drake Arena.

A second sheet of ice would provide significantly more playing time for campus men's and women's recreation hockey, and ringette programs. It would also allow for a considerable increase in the amount of recreational skating opportunities. It will also fulfill the Faculty's long-held ambition to launch a Hockey Centre of Excellence, which, in conjunction with a Professorship in Ice Hockey Studies, will provide budding athletes with top-flight resources and expertise to excel in their sport.

The addition of a second sheet of ice and the development of the Hockey Centre of Excellence will cement our ability, as one of Canada's leading sporting institutions, to continue to contribute to the legacy of Canada's historical game by supporting a world-class incubator of the country's future champions, and to nurture future generations' aspirations in, and enjoyment of, the sport of hockey.

It is also important to note that there have been encouraging preliminary discussions with senior representatives from Grant MacEwan College to discuss an arena partnership . It is conceivable that Grant MacEwan could use Clare Drake Arena has their home rink and could also offer academic and intramural programs for their students. This presents an exciting opportunity to collaborate in a mean full way.

Sport and Recreation Park

A Sport and Recreation Park, open to the community will be constructed on Varsity Field. This unique, green space is proposed to include jogging trails, outdoor basketball courts, beach volleyball courts, expansive green spaces for multi-use recreational activities, and an outdoor climbing wall. This aspect of the project, in particular, is in keeping with the university's long-range campus development plan.

Additional Related Improvements

A number of additional related improvements have been identified that would be cost effectively developed in conjunction with the new Physical Activity Complex including:

- Major renovation of the men's and women's locker rooms
- Renovate the area at the entrance to the main gymnasium to provide increased and enhanced public washrooms, concessions and lobby space
- Construction of new squash/racquetball courts in the new complex to replace the inadequate courts built in the 60's
- Construction of a campus bike centre in conjunction with the Student's Union ECOS Program
- Renovation of the existing squash/racquetball court area into a physical activity and lifestyle research centre
- Expansion of the jogging track above the renovated Clare Drake Arena, to be available during peak winter hours when the Pavilion is scheduled for other events
- Relocating the Pavilion climbing wall to the new fitness and lifestyle centre
- Replace the Mondo™ surface in the Universiade Pavilion
- A possible relocated and enhanced Steadward Centre

3.3 Objectives

The development of the Physical Activity Complex immediately meets the following objectives:

- Improve overall fitness and lifestyle facilities and equipment to a level consistent with other major Canadian universities
- Increase available physical activity space to better facilitate Pilates/yoga/aerobics/individual workouts/consultation etc
- Improve research space and facilities for staff and students in the health sciences discipline
- Add an additional gymnasium facility for teaching and campus recreation/intramural activities
- Increase the availability of ice time to the university community for enhanced recreational opportunities

- Improve the former Varsity Stadium site into a community friendly sport park with large green activity spaces, jogging trails, outdoor volleyball and basketball courts and outdoor climbing facilities
- Improve accessibility for persons with disability
- Solve significant long-standing problems in the Van Vliet Centre, especially related to circulation and way finding
- Enhance the ability of U of A to recruit outstanding staff and students
- Improve several other components in the Van Vliet Centre including locker rooms, climbing wall, main gymnasium ancillary areas, squash courts, and jogging tracks
- Address the escalating deferred maintenance liability in Van Vliet Centre
- Enhance the ability of The Steadward Centre to broaden its scope of traditional fitness, health and lifestyle programs to include new and additional programs for its members' needs
- Improve the safety of the Pavilion with a new floor
- Construct an environmentally sustainable building which meets the university silver standard for the Leed Program
- Hire 25-30 university students to work in the new facilities (in addition to approximately 400 students and 75 recent graduates that are hired on a casual basis each year)

Appendix I – Proposed Plebiscite Question Information

WE, THE UNDERSIGNED UNDERGRADUATE STUDENTS OF THE UNIVERSITY OF ALBERTA, PETITION THE STUDENT'S UNION TO HOLD A PLEBISCITE ON THE FOLLOWING QUESTION:

Do you support the establishment of a non-instructional fee subject to the following conditions?

1. The fee would be dedicated to the capital construction for a new Physical activity Complex as well as upgrades to the Van Vliet Centre;
2. The fee would be assessed at a cost of \$20.00 per student per Fall or Winter term and \$10.00 per student per Spring or Summer term;
3. The fee collection would begin during the year that the facility will be open, and will be collected for a period not to exceed 30 years;
4. The University would provide to undergraduate students
 - (a) unrestricted use of the new fitness and lifestyle centre during regular business operating hours;
 - (b) access to the fitness and lifestyle centre included in the existing athletics and recreation fee;
 - (c) twelve month access, at no additional cost, to the fitness and lifestyle centre for any undergraduate student registered in a year's Fall and Winter terms;
5. That graduate students, faculty and staff will contribute to the proposed facility by payment of a similar fee through their respective associations (GSA, AASUA, NASA), or on a user pay basis.

**It is anticipated that this question or one very similar to the one above will be approved by Student's Union in the spring of 2005.

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday July 26, 2005
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2005-07)

2005-07/1

CALL TO ORDER

The Speaker called the meeting to order at 6:15 p.m.

2005-07/3

SPEAKER'S BUSINESS

2005-07/4

APPROVAL OF THE ORDERS OF THE DAY

LEWIS/LETTNER MOVED TO approve the orders of the day.

TOBIAS/LEWIS MOVED TO amend the Order Paper by making item 10c become 10a, 10a becomes 10b and 10b becomes 10c.

Point of Order: Kustra – He wasn't trying to make it a special order though, so do you still have to make those requirements in order to just rearrange?

Speaker: Point of order not well taken. He's speaking of a Late Addition, which under Standing Order #19 must be pressing and urgent rules the amendment out order on the basis that it violates Standing Order #19.

DUBE APPEALS from the decision of the chair.

DECISION OF THE CHAIR: SUSTAINED.

KEHOE/PANDYA MOVED TO suspend Standing Order #19 for the purpose of adding what would be relabeled item 10a.

Motion to suspend Standing Order #19: **CARRIED.**

LETTNER/LEWIS MOVED TO amend the Order Paper by adding new item 10a and renumbered old 10a, 10b and old 10b, 10c.

Amendment to Order Paper: **CARRIED.**

MAIN MOTION: CARRIED.

2005-07/7 **REPORTS**

- 2005-07/7a** Graham Lettner, President
- 2005-07/7b** Samantha Power, Vice President (External)
- 2005-07/7c** Jason Tobias, Vice President (Operations and Finance)
- 2005-07/7d** Mathieu Johnson, Vice President (Academic)
- 2005-07/7e** Justin Kehoe, Vice President (Student Life)
- 2005-07/7f** Adam Cook, Undergraduate Board of Governors Representative
- Point of Order: Kawanami – Roll Call.
- Speaker: Point of order well taken.

2005-07/8 **QUESTION PERIOD****2005-07/9** **BOARD AND COMMITTEE REPORTS**

- 2005-07/9a** Access Fund Committee
- 2005-07/9b** Bylaw Committee
- 2005-07/9c** External Policy Committee
- 2005-07/9d** Council Administration Committee

The Council Administration Committee to which was referred Bill #1 recommends that it not be adopted. The resolution is **LEWIS/SCHNEIDER MOVED THAT** Bill #1 be read a first time. The question is on the adoption of the resolution, the recommendation of the Council Administration Committee to the contrary notwithstanding.

Speaker's List: Pandya, Dube

MAIN MOTION: DEFEATED.

- 2005-07/9f** Budget and Finance Committee

TOBIAS/KAWANAMI MOVED THAT Council approve the 2005-2006 Capital and Operating Budgets as recommended by the Budget and Finance Committee.

Speaker's List (mm): Tobias

LEWIS/DUBE MOVED TO informal consideration.

Speaker's List: Wallace

Motion to move into Informal Consideration: CARRIED.

CROSSMAN/BERGHOFF MOVED TO move out of informal consideration.

Motion to moved out of Informal Consideration: CARRIED.

MAIN MOTION: CARRIED unanimous consent.

2005-07/9g University Policy Committee

2005-07/9h Audit Committee, Grant Allocation Committee, Student Affairs Committee

2005-07/10 **GENERAL ORDERS**

2005-07/10a **KEHOE/TOBIAS MOVED THAT** Students' Council adopt the Operating Agreement between the Campus Food Bank and the Students' Union.

Speaker's List: Kehoe (Tobias)

MAIN MOTION: CARRIED unanimous consent.

2005-07/10b **PANDYA/LEWIS MOVED THAT** Bill #7 be read a first time.

DUBE/BERGHOFF MOVED TO Informal Consideration.

Movement: CARRIED.

Speaker's List: Dube

LEWIS/DUBE MOVED TO move out of Informal Consideration.

Movement: CARRIED.

WALLACE/HENDERSON MOVED TO refer Bill #7 to an Ad Hoc Committee. Be it resolved that Council strike an Election and Visibility Review with the purpose of increasing awareness and participation in SU elections. This ad hoc committee will be named the Election and Visibility Review Committee (EAVRC).

EAVRC will:

1. Explore and review present Council presence and involvement on campus (outreach).
2. Review eight student association election methods and possible alternative methods.
3. Review the FARCE recommendations 01/02.
4. Report to Council with a review of the 05/06 elections by April 4, 2006.

EAVRC must address the following issues and present recommendations to Council during the meeting of April 4, 2006:

1. The role of Councilors in promoting and increasing awareness of Council and its activities.
2. Timeline of elections (reviewing dates and nomination periods).
3. Encouraging undergraduates to participate as candidates and voters by establishing a structured timeline for outreach.
4. A review of the election process for Executive members.
5. The role of SU employees on Council and their involvement in elections.
6. Referendum timing and process.
7. Examine the procedure and practice of advertising for Council elections.
8. The lack of logistical infrastructure and support for banners, tables and forums for Council elections.

Membership:

Voting Members:

5 Councilors

1 Executive member

Non-voting members:

The Speaker

Past CROs (from the last 4 years)

Present CRO

Election Consultant

Budget:

Allocate adequate funds for a consultant to be hired with additional resources for research and general administrative requirements.

Speaker's List (ref): Wallace

PANDYA/BERGHOFF MOVED TO amend the motion to refer by replacing EAVRC with CAC. Striking the membership provision, the Budget provision and the introduction. Essentially what is left is CAC, points 1-4 and CAC April 4, 2005 point 1-8. Point #2, replacing the word "eight" with "other"

Speaker's list (am): Pandya, Kawanami, Lettner, Cook

Amendment to the motion to refer: DEFEATED.

Speaker's List (ref): Pandya

LEWIS MOVED TO amend the motion to refer Bill #7 by striking Elections Consultant from the membership, by striking the Budget provision from the motion and by adding a clause that this committees membership will be determined at the first September meeting of Students' Council.

Amendment: FRIENDLY.

TOBIAS/COLPITTS MOVED TO amend the motion to refer Bill #7 by striking the existing membership and replacing it with 1 Councillor, 1 Executive Officer, the CRO's for the last 4 years and 2 Student at Large members.

Speaker's List (am to ref): Tobias, Lettner

JOHNSON/ERUVS MOVED TO amend the amendment to the motion to refer Bill #7 by adding after the last 4 CRO's the words "as non-voting members" and "optional".

Speaker's List (am to am ref): Johnson, Dube

Amendment to the Amendment to the Motion to Refer: CARRIED.

HENRY MOVED TO amend the amendment to the motion to refer by making the CRO non-voting.

Amendment: FRIENDLY.

Amendment to the Amendment to the Motion to Refer: FRIENDLY.

Speaker's List (am to ref): Lewis

PANDYA/TOBIAS MOVED TO amend the amendment to the motion to refer by striking 1 Councillor, 1 Executive Officer and replace with 3 members of Council.

Speaker's List (am to am ref): Pandya, Khanna

Amendment to the Amendment to the Motion to Refer: CARRIED.

Point of Order: Lewis – Attendance?

Speaker: Point of Order well taken.

Amendment to the Motion to Refer: CARRIED.

Speaker's List (mm): Lewis, Crossman

LEWIS/TAYLOR MOVE the previous question.

Previous Question: DEFEATED.

Speaker's List (mm): Henry, Berghoff

Motion to Refer: DEFEATED 6/13.

LEWIS/TOBIAS MOVED TO postpone debate on Bill #7 Indefinitely.

Speaker's List (pp): Lewis, CRO (Ms. Woynoroski)

Motion to Postpone Indefinitely: CARRIED unanimous consent.

2005-07/10c

PANDYA/LEWIS MOVED THAT Bill #8 be read a first time.

LEWIS/TOBIAS MOVED THAT Bill #8 be postponed indefinitely.

Motion to Postpone Indefinitely: CARRIED.

TOBIAS/WALLACE MOVED TO adjourn.

Motion to Adjourn: CARRIED.

Adjourned at 9:30 p.m.

ATTENDANCE (SC 2005-07)

Faculty/Position	Name	1 st Roll Call	2 nd Roll Call
President	Graham Lettner	√	√
VP Academic	Mathieu Johnson	√	√
VP External	Samantha Power	√	√
VP Finance	Jason Tobias	√	√
VP Student Life	Justin Kehoe		√
BoG Undergrad Rep.	Adam Cook	√	√
Agriculture, Forestry and Home Economics	Miranda Baniulis		
Arts	Catrin Berghoff	√	√
Arts	John Chandler	√	√
Arts	Michelle Kelly	√	√
Arts	Bryce Kustra	√	√
Arts	Cameron Lewis	√	√
Arts	Tim Schneider		
Arts	Shad Thevenaz		
Arts	Heather Wallace	√	√
Augustna	Jonathan Friesen		
Business	Chris Young		
Education	Trevor Panas		

Education	Lillian Patz	√	
Engineering	Brian Ceelen		
Engineering	James Crossman	√	√
Engineering	Prem Eruvs	√	√
Engineering	Jamaal Montasser	√	√
Law	Kyle Kawanami	√	√
Medicine and Oral Health Sciences	Suneil Khanna	√	√
Faculte Saint-Jean	Joseph Blais	√	√
Physical Education and Recreation	Philip Goebel		
Science	Sheena Aperocho	√	√
Science	Jack Gordon	√	√
Science	Yuan Hao		
Science	Abbeir Hussein		
Science	Stephen Kirkham	√	√
Science	Shawna Pandya		
Science	Kassim Rekieh	√	√
Science	Sylvia Shamanna		
Science	Omer Yusuf	√	√
General Manager	Bill Smith		
Speaker	Gregory Harlow	√	√

Guest's of Students' Council:

Ross Prusakowski – The Gateway, Council Bureau Chief

Rachel Woynoroski – Chief Returning Officer