

STUDENTS' COUNCIL

Tuesday April 5, 2005 – 6:00 p.m.
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2004-26)

2004-26/1 CALL TO ORDER

2004-26/2 University of Alberta CHEER SONG "*Ring Out a Cheer*"

2004-26/3 SPEAKER'S BUSINESS

2004-26/4 APPROVAL OF THE ORDERS OF THE DAY

2004-26/5 PRESENTATIONS

2004-26/5a Students' Union Submission for the Development of the 2007-2011 Academic Plan – Draft, presented by Lisa McLaughlin, Vice President (Academic).

Please see document SC 04-26.01

2004-26/6 REPORTS

2004-26/6a Jordan Blatz, President

Please see document SC 04-26.02

2004-26/6b Alex Abboud, Vice President (External)

Please see document SC 04-26.03

2004-26/7 QUESTION PERIOD

2004-26/8 EXECUTIVE COMMITTEE REPORT

2004-26/8a **MOTION BY TAYLOR/LAW, RESOLVED THAT** Students' Council, upon the recommendation of the Executive Committee, strike an ad hoc committee composed of: the President, the General Manager, VP Operations and Finance, Speaker of Students' Council and two members of Students' Council, selected by Students' Council, to review Bylaw 500 and make recommendations regarding specific documents and files to be classified as 'strictly confidential'.

Please bring supporting documentation from the March 22, 2005 meeting of Students' Council.

2004-26/8b Executive Committee Report to Students' Council April 5, 2005

Please see document SC 04-26.04

2004-26/9

BOARD AND COMMITTEE REPORTS

2004-26/9a

Discipline, Interpretation and Enforcement Board

1. DIE Board Ruling #9 – March 21, 2005 (Steve Smith v. The Executive Committee II)

Please see document SC 04-26.05

2004-26/10

OLD BUSINESS

2004-26/10a

MOTION BY BLATZ, RESOLVED THAT Students' Council amend Standing Orders to include the following list of strictly confidential documents.

Please bring supporting documentation from the March 8, 2005 meeting of Students' Council.

2004-26/10b

MOTION BY KIRKHAM/KELLY, ORDERED THAT Students' Council direct the Executive Committee to make all Students' Union owned and/or operated businesses non-smoking establishments no later than 1 April 2005.

2004-26/10c

MOTION BY KIRKHAM, ORDERED THAT the meeting schedule for the 2004/2005 academic year be amended as follows:

- a. The 22 March 2005 meeting of Students' Council be cancelled.
- b. The 5 April 2005 meeting of Students' Council be rescheduled for 29 March 2005.
- c. The 26 April 2005 meeting of Students' Council be reschedule for 12 April 2005.

2004-26/10d

MOTION BY LAW, RESOLVED THAT the 'Students' Involvement Endowment Foundation' Financial Statements for April 30, 2003 to April 30, 2004 be approved by Students' Council as submitted by Watson Aberant.

Please bring backup documentation from the March 15, 2005 meeting of Students' Council.

2004-26/10e

MOTION BY LAW/TAYLOR, ORDERED THAT Students' Council direct the President and Speaker of Students' Council to make a recommendation to Students' Council not later than the next meeting of Students' Council on how to:

- a. ensure that Students' Councillors are enrolled students in their faculty for the duration of their term in office
- b. ensure that elected Executive remain students for the duration of their term in office.

2004-26/10f

MOTION BY LAW, RESOLVED THAT Students' Council amend the 2004-2005 Operating Budget to include the following department; 834.

Please bring backup documentation from the March 22, 2005 meeting of Students' Council.

2004-26/11

LEGISLATION

- 2004-26/11a** **MOTION BY SMITH, RESOLVED THAT** Students' Council repeal Article XIII of the Students' Union Constitution (second reading).
- Please bring backup documentation from the February 8, 2005 meeting of Students Council.
- 2004-26/11b** **MOTION BY LAW, RESOLVED THAT** Students' Council, rescind Article V of the Students' Union Constitution (second reading).
- Please bring backup documentation from the March 8, 2005 meeting of Students Council.
- 2004-26/11c** **MOTION BY LAW, RESOLVED THAT** Students' Council, rescind Article XVI of the Students' Union Constitution (second reading).
- Please bring backup documentation from the March 8, 2005 meeting of Students Council.
- 2004-26/11d** **MOTION BY LAW, RESOLVED THAT** Students' Council, rescind Article VIII of the Students' Union Constitution (second reading).
- Please bring backup documentation from the March 8, 2005 meeting of Students Council.
- 2004-26/11e** **Bill #24 – Recall (sponsor; SMITH)**
Principles (first reading)
1. That any member of Students' Council may be recalled by a petition to that effect bearing the names and student identification numbers of a majority of the students eligible to vote for that member's position.
 2. That any member of Students' Council can be compelled to contest his/her seat in a by-election by a motion to this effect carried by a two thirds majority vote of Students' Council at three consecutive meetings of Students' Council.
 3. That the Students' Union will recommend that any Undergraduate Board of Governors representative who is removed from Students' Council also be removed from the Board of Governors.
 4. That the Students' Union will recommend that any person removed from the position of President also be removed from the Board of Governors.
- 2004-26/11f** **Bill #28 - Elimination of Nominations for Open Studies Students Bill (sponsor; PANAS)**
Principles (notice of motion/first reading)
1. Open Studies Students no longer require nominations to be elected as a Councillor.
- 2004-26/11g** **Bill #29 – Member of Council Legitimacy Bill (sponsor; LAW)**
Principles (notice of motion/first reading)
1. The President will request a report from the University Registrar on a by-monthly basis that confirming that all members of Students' Council meet the necessary requirements to hold office.
 2. The report of the Registrar's Office will be received by the General Manager, President, and the Speaker of Students' Council.
 3. The Speaker shall cause to be tabled with Students' Council a report outlining the Registrar's findings at his or her earliest convenience.
 4. The Information sharing agreement between the Students' Union and the University of Alberta will adhered to.

- 2004-26/11h** **Bill #30 – Official Newspaper (sponsor; BAZIN)**
Principles (notice of motion/first reading)
1. The Bridge shall be the "Official Student Newspaper at the University of Alberta"
- 2004-26/12** **NEW BUSINESS**
- 2004-26/12a** **MOTION BY PANAS, RESOLVED THAT** Students' Council amend Standing Order 3 as outlined.
- Please bring supporting documentation from the March 22, 2005 meeting of Students' Council.
- 2004-26/12b** **MOTION BY LAW, RESOLVED THAT** Students' Council approve the 2003-2004 U of A Students' Union's Financial Statement as audited by Watson Aberant.
- Please see document SC 04-26.06
- 2004-26/13** **ANNOUNCEMENTS**
2004-26/13a **Next Council Meeting**
- UPCOMING**
COUNCIL
MEETINGS
- April 26, 2005
May 6, 2005 (changeover meeting beginning at 5:00 p.m.)
- 2004-26/14** **INFORMATION ITEMS**
- 2004-26/14a** Votes and Proceedings from the March 22, 2005 Meeting of Students' Council.
- Please see document SC 04-26.07

Students Union Submission to the Academic Plan 2005

At large research intensive campuses such as the University of Alberta it is essential to create an undergraduate learning experience that allows students to maximize the return on their investment in post-secondary education. There are many important elements involved in creating such an experience; in this submission we will focus on the three emerging themes that we feel are most pertinent for the students at the University of Alberta now and in the upcoming years.

1. Engage and Connect

An enhanced undergraduate experience starts and ends with each individual student. We must create mechanisms by which University of Alberta students are connected to campus from their first semester here, and follow this with techniques to continue their engagement throughout the undergraduate years.

Use Relationship Management: Create a start to finish techniques of holding students attention in the university.

Provide Undergraduate Research Opportunities: Increase the chance of undergraduate students continuing their scholastic pursuits by providing them with opportunities to work more closely with professors to pursue individual interests.

Develop More Cohort Based Programs: Extend the cohort program to include a greater number of faculties and students. By grouping students in smaller classes the university can facilitate the formation of student support and friendship networks.

Connect Commuters to Campus: Create meaningful experiences outside of the classroom to encourage students to remain on campus. Facilitate transportation to the university and provide ample convenient study spaces.

2. Student Support

Support and guidance for students by academic staff, non-academic staff and affiliated groups on campus is essential to improving the undergraduate experience. At every point of contact with students the University of Alberta must strive to meet and exceed their expectations of care.

Improve Study Space: Create convenient and accessible library locations with extended hours for students to study both on week days and weekends. Continue

to support the 24-hour study space initiative in order to provide all night access to safe study space for students.

Technology Support: Provide current and user friendly software for courses. Upgrade hardware on campus to ensure that it is accessible to all students.

Academic Advising: Provide appropriate guidance to students throughout their undergraduate career to help support the important decisions they make and the paths of study that they choose.

'Help Out not Weed Out': Strive to eliminate the mentality that first year classes are a survival of the fittest competition. Students should feel supported in their attempts to learn in a new environment and the university should be accommodating to these students' individual needs and challenges.

3. Improving Teaching

Teaching is one of the most essential factors in meeting the needs of our undergraduate students. There are many important areas that the University must focus on in the upcoming years in order to maximize the contribution of excellent teaching to the undergraduate experience.

Re-Evaluate Teaching Evaluation: Actively seek out new ways to improve student contributions to teaching performance reviews. Search for new models of surveying students that reflect professors' real abilities to help students meet the learning goals of the university.

Emphasize Teaching Skills in Hiring Decisions: Examine the need for students on hiring boards. Examine professors' past records of teaching excellence and make hiring decisions based on these factors.

Support Professional Teaching Development: Strongly consider the benefits of developing a for-credit program of seminars and courses for graduate and PhD students that will aid them in improving their teaching skills.

Report for Students' Council
Jordan Blatz
President
April 5, 2005

Good evening Council,

Here are the things that have been keeping me busy over the past few weeks:

Awards Night: I attended the SU Awards night last Wednesday. Congratulations to all of the award winners, including our fellow councilors Shawna Pandya, Gary Wicentowich, and Omer Yusef. I would especially like to thank Lisa McLaughlin and Samantha Power for doing a wonderful job putting awards night together. It was truly a top-notch event and everyone had a fantastic time. Cheers.

Augustana: We are putting the finishing touches on plans for Augustana for next year. We now have some cost projections for setting up services at Augustana, as well as bring Augustana students to Edmonton for the President's Address in the Fall. I will be going down to Augustana on Thursday to finalize details with the Augustana Students' Association, and the Augustana Transitions Coordinator.

CAUS Lobby Conference: Last week, the VPX and I attended the CAUS Lobby Conference. We met with MLAs from all three parties, including the Minister of Advanced Education, Health and Wellness, and Economic Development. We also met with the Advanced Education critics for the Alberta Liberals and New Democrats. In our lobby meetings, we focused on operating funding, student representation on the Access Advisory Council and Affordability Review (including the development of the new tuition policy), and student loan reform (abolishing the parental contribution requirement, increasing monthly average living allowance, and keeping remission levels consistent). Overall, I consider the conference to have been a success. However, for future years, CAUS will be holding lobby conferences in November in order to be able to have more impact on budget decision. Unfortunately, with the provincial election, that was not possible. I would like to thank Alex Abboud, Chair of CAUS and Duncan Wojtaszek, Executive Director for planning a great conference.

Transition: Graham and I are well into our transition discussions and we will keep at it over the next few weeks. The executive and I will be planning transition retreat over the next few weeks.

Tying up loose ends: I have been working on finishing up some of the things that I have been working on including the University Health Services fee, outstanding money from the University for SUB expansion, signing a new lease for the Powerplant, and a few others. The sun is setting awfully quickly on my year, however, I am confident that I can wrap up a few of these issues before the end of my year. And the ones that are still outstanding, I am sure that Graham will take of them.

Upcoming:

- Meeting with Kim Krushell (March 31)
- Media reception (Monday, April 4)
- Meeting with Dr. Samarasekera (April 5)
- Trip to Augustana (April 7)
- Transport and Public Works Committee to discuss U-Pass (April 11)
- Canada Unity Council luncheon (April 13)
- Budget day!!!! (April 13)
- Executive/Service Director lunch
- Presentation to St. Albert City Council (April 18)
- Transition retreat (May 2- May 6)

Alex Abboud, Vice President External
Report to Students' Council
April 5th, 2005

Submitted March 31st

CAUS

CAUS Lobby Conference last week was a success. We ended up meeting with close to half of the MLAs. Most of the members we met with were receptive to a lot of our ideas. Our Lobby Conference was covered in the media by The Gauntlet (U of C student newspaper) and the Lethbridge Herald. There may be others which I haven't seen yet, as well. We also had a CAUS meeting Thursday afternoon. At the meeting, some of the important things we covered:

- Debated and decided on content to go into the Strategic Plan. Duncan and I will be writing it up over the next month.
- Updated our policy on Board of Governors membership.
- Approved a change in our bylaws that ensures that fees increase by CPI on an annual basis.
- Approved a preliminary budget for 2005/06

CAUS will also be looking to replace Anand Sharma on Student Finance Board, as he's no longer a student. If you're interested, or know someone who is, contact me asap.

Over the next month, we'll be working on organizing our changeover conference for May, finishing the Strategic Plan, and waiting for the Provincial Budget to be announced on April 13th. There's also a Student Finance Board meeting at the end of the month. I'll also be working on my Final Report and Recommendations for next year.

Municipal Politics

Jordan and I are meeting with Kim Krushell today. It looks like the City is very interested in, and willing to pursue a U-Pass program, we'll know more about the status after today's meeting. After this meeting, there's the Transportation and Public Works Committee meeting on April 11th, where the issue will be discussed. We also have a meeting with ETS on the 28th. I'm hoping we can sort out as many details as possible in the next month so there's less work to do next year in terms of finalizing the project.

I'll also be presenting to Strathcona County Council on April 19th, and the SU may be presenting to St. Albert the night before as well.

On April 14th, I'll be attending a Board meeting of the Edmonton Joint Planning Committee on Housing. I'll be making a short presentation on how Affordable Housing issues affect students.

Transition

Doing transition stuff with Sam. We did interviews for AVPX on Tuesday. Congratulations to Sarah Colpitts, who was offered, and has accepted, the position! We have board and committee short listing next Thursday.

Meetings

- CAUS Lobby Conference Meetings (March 21st-24th)
- Gold Key Society Luncheon (March 23rd)
- SU Awards Night (March 23rd)
- AVPX Interviews (March 29th)

Upcoming

- Kim Krushell, City Councilor for Ward 2 (March 31st)
- Senate Task Force Meeting (March 31st)
- Media Reception (April 4th)
- Canada25 Launch and Reception (April 5th)
- Dr. Indira Samarasekera, incoming U of A President (April 5th)
- EAB Short listing (April 7th)
- Transportation and Public Works Committee (April 11th)
- EAB Interviews (April 12th)
- Provincial Budget (April 13th)
- Presentation to Edmonton Joint Planning Committee on Housing (April 14th)
- Student Financial Assistance Appeal Board (April 14th)
- Presentation to Strathcona County Council (April 19th)

Executive Committee Report to Students' Council April 5, 2005

- 1. There were no motions passed at the March 30, 2005 Executive Committee Meeting.**

Discipline, Interpretation and Enforcement Board Report to Council April 5, 2005

The following rulings have been made by the DIE Board:

D.I.E. BOARD RULING #9

STEVE SMITH vs. THE EXECUTIVE COMMITTEE OF THE STUDENTS UNION II

DATE HEARD: Monday, March 21, 2005

D.I.E. BOARD MEMBERS PRESENT:

Jamie Gruman, Vice Chair

Chris Stolfa

Mike Solowan

COMPLAINT DETAILS:

Applicant: Steve Smith

Defendants: The Executive Committee of the Students' Union per Jordan Blatz

SUMMARY OF ALLEGATIONS & FACTS

The DIE Board met on Monday March 21, 2005 to hear a complaint brought forward by Steve Smith. The complainant alleges that the agreement reached between the Students' Union and studentcare.net/works on January 11, 2005 is a public document in accordance with Section 1 (3) of Students' Union Bylaw 500. As well, the complainant alleges that the Executive Committee is in contravention of Sections 2 (1) and 3 of Bylaw 500 by reason of its failure to make the document available to all Students' Union members.

On January 11, 2005 the Student's Union and studentcare.net/works agreed on a contract for the provision of health care coverage to Students' Union members. The agreement was contingent on approval by the student body in the form of a referendum. In order to better inform the student body and to provide transparency the Executive Committee of the Students' Union placed a copy of the agreement on the Internet. The agreement was ultimately rejected in the referendum. The Executive Committee has since determined that the agreement is properly confidential and that they had erred in releasing it to the public. In order to correct this error the Executive Committee removed the agreement from the Internet and from the Students' Council agenda. However, a complete document (with legally sensitive areas blacked out) is available for students with valid ID to read in 2-900 SUB. This document cannot leave the office and photocopies cannot be made.

Bylaw 500

A Bylaw Respecting Access to Students' Union Information Classification

1. ... (2) Every Students' Union document or record is confidential that has not been designated strictly confidential and that ...

(c) if divulged, could compromise the legal position or business competitiveness of the Students' Union.

(3) Every Students' Union document or record is public that is neither strictly

confidential nor confidential.

Access to Information

2. (1) Public information is available to all members of the Students' Union.

(2) Confidential information is available to

- (a) members of Students' Council and committees thereof;
- (b) members of the Executive Committee;
- (c) members of the Discipline, Interpretation, and Enforcement Board;
- (d) such employees of the Students' Union as the Executive Committee considers appropriate; and
- (e) any individuals designated by Students' Council.

Cost to Members

3. Any member of the Students' Union requesting a copy of a public Students' Union document or record shall be provided such a copy, at a cost to that member not exceeding the cost of the document or record's retrieval and reproduction.

ISSUES

- 1.) Is the agreement reached between the Students' Union and studentcare.net/works on January 11, 2005 a public document in accordance with Students' Union Bylaw 500?
- 2.) Who has access to the agreement under Students' Union Bylaw 500?

DECISION

D.I.E. board has been asked to determine if the agreement between the Students' Union and studentcare.net/works is a public document. The classification of a Students' Union documents according to Students' Union legislation is within the D.I.E. board's jurisdiction to interpret Students' Union legislation.

Three categories of documents are set out in Bylaw 500. First, strictly confidential documents may be designated as such by Students' Council in accordance with section 1.(1). Second, confidential documents are created through operation of section 1. (2). The Bylaw does not contemplate any process for the designation of documents as confidential. As well, the power to designate a document confidential is not specifically conferred on any person or office. Thirdly, section 1. (3) makes all Students' Union documents public that are neither strictly confidential nor confidential. In order to find that a document is a public document, it is necessary to first find that the document is neither strictly confidential nor confidential. On the evidence D.I.E. finds that the agreement between the Students' Union and studentcare.net/works could compromise the business competitiveness of the Students' Union and is confidential according to section 1.(2)(c).

The agreement is confidential and so access to it is limited to those people listed in section 2(2) of Bylaw 500. Confidential documents should not be accessible to all members of the Students' Union. D.I.E. board appreciates the document in question has historical interest and that it is good practice for the Students' Union to remain transparent to its members. Nevertheless, the document available for viewing in 2-900 SUB is either a confidential document or a public document. If the document is confidential, then it should not be available for viewing by

Students' Union members. If the document has been altered substantially enough to make it a public document, then Students' Union members must be allowed to make copies of it as set out in section 3.

D.I.E. Board thanks parties for their reasoned submissions and, in particular, the Executive Committee of the Students' Union's candour in accepting responsibility for their error.

Ruling #10 Ruling of the Discipline, Interpretation, and Enforcement Board
Jones v. Chief Returning Officer

Date Heard:

March 18, 2005

Members of the D.I.E. Board Present:

Alex Ragan, Chairman

Justyna Herman

Jeevan Nallainayagam

Appearing For the Appellant:

Chris Jones

Appearing For the Respondent:

Dane Bullerwell

Summary of Facts and Allegations

Chris Jones is an undergraduate student registered in Open Studies. Mr. Jones wants to run for a SU Councillor position. SU Bylaw 2200 § 8(b) ["Bylaw"] sets out procedure for nominating and electing SU councillors. The Bylaw stipulates that nominees are required to obtain at least ten signatures from students enrolled in the same faculty as the nominee. Mr. Jones argues that due to the nature of the Open Studies Faculty, he was able to obtain only one signature. Mr. Jones argues that it is virtually impossible to collect ten signatures considering the fact that the majority of students in Open Studies are part time students, dispersed throughout the campus. Further, Mr. Jones argues that the Bylaw discriminates against students enrolled in Open Studies because, in effect, it creates an insurmountable barrier to completing a valid nomination form as required by the Bylaw.

Mr. Jones argues that SU Bylaw 700 § 2(h) guarantees him the right to be a member of the Student's Council. Further, Mr. Jones contends that § 8(b) of the SU Bylaw 2200 is in conflict with § 2(h) of the SU Bylaw 700 and requests that D.I.E. Board harmonize the two bylaws.

The Respondent acknowledges that the requirement of ten signatures as set out in 2200 § 8(b) is harsh for students registered in Open Studies. However, the Respondent contends that Mr. Jones failed to take prudent measures in contacting students in Open Studies. Additionally, Mr. Jones decided to run for SU Councillor position only a very short time before the deadline for submitting the nomination forms. Further, the Respondent contends that Bylaw 700 and Bylaw 2200 are not in conflict, therefore there is no need to harmonize them. Alternatively, if the

bylaws are in conflict, the Respondent argues that the D.I.E. Board doesn't have jurisdiction to harmonize them.

Relevant Provisions

Students' Union Bylaw 2200 § 8(b):

8. The nomination packages shall contain, at minimum:

(b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, and the names, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;

Students Union Bylaw 700 § 2(h):

2. All members of the Students' Union (...) shall have full Students' Union privileges, which shall include:

(h) the right to be a member of Students' Council, if qualified and if properly elected.

Analysis

The Appellant demonstrated to the satisfaction of DIE Board that achieving the required signatures for his nomination package was a task of some difficulty. This difficulty, however, does not have the effect of denying the Appellant his right to become a member of Students' Council "if qualified and if properly elected" as stipulated in s.2(h) of Bylaw 700. Indeed, it was still quite possible for the Appellant to complete his nomination package. As such, the rights afforded in Bylaw 700 are not infringed by the provisions of Bylaw 2200 and the two statutes need not be reconciled.

The Appellant's second submission that the requirements of Bylaw 2200 (specifically s.8(b)) were discriminatory against Open Studies students was generally accepted by DIE Board. Inasmuch as it is harder for an Open Studies student to meet the required signature threshold than for a student in any other faculty, there is a substantive, if not formal, difference in treatment. When pressed, however, the Appellant was not able to cite any Students' Union statute or precedent that prohibits such discrimination. In the absence of any such law, DIE Board refuses to change statutory law duly passed by Students' Council.

This is not to say that the Appellant's arguments are wholly without merit. Indeed, the hardship placed on Open Studies students in completing their nomination packages will inevitably have a detrimental effect on that program's representation on Students' Council. Students' Council would be wise to investigate this matter and act accordingly.

Appeal dismissed.

**THE STUDENTS' UNION
THE UNIVERSITY OF ALBERTA**

FINANCIAL STATEMENTS

YEARS ENDED APRIL 30, 2004 AND APRIL 30, 2003

MANAGEMENT RESPONSIBILITY STATEMENT

The management of The Students' Union, The University of Alberta is responsible for preparing the financial statements, and notes to the financial statements and other financial information contained in this annual report.

Management prepares the financial statements in accordance with Canadian Generally Accepted Accounting Principles. The financial statements are considered by management to present fairly the organization's financial position and results of operations.

Management, in fulfilling its responsibilities, has developed and maintains a system of internal accounting controls designed to provide reasonable assurance that the organization's assets are safeguarded from loss or unauthorized use, and that the records are reliable for preparing the financial statements.

The financial statements have been reported on by Watson Aberant LLP, Chartered Accountants, The Students' Union's auditors. Their report outlines the scope of their examination and their opinion on the financial statements.

General Manager
W.D. Bill Smith

President
Jordan Blatz

**To the President and Members of
The Students' Council of The Students' Union
The University of Alberta**

We have audited the statement of financial position of The Students' Union, The University of Alberta as at April 30, 2004 and April 30, 2003 and the statements of general operations, net assets invested in properties, restricted and unrestricted net assets, and cash flows for the years then ended. These financial statements are the responsibility of The Students' Union's directors. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian Generally Accepted Auditing Standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of The Students' Union, The University of Alberta as at April 30, 2004 and April 30, 2003 and the results of its operations and the changes in its financial position for the years then ended in accordance with Canadian Generally Accepted Accounting Principles.

Watson Aberant LLP

Edmonton, Alberta
September 16, 2004

Chartered Accountants

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(Incorporated under the Universities Act of Alberta)

STATEMENT OF FINANCIAL POSITION

AS AT APRIL 30, 2004

	ASSETS	
	<u>2004</u>	<u>2003</u>
CURRENT ASSETS		
Cash	\$ -	\$ 264,501
Accounts receivable	968,156	661,484
Accrued interest receivable	34,501	72,706
Merchandise inventories	296,567	260,223
Prepaid expenses	<u>62,525</u>	<u>33,031</u>
	1,361,749	1,291,945
INVESTMENTS (note 2)	3,559,417	3,417,973
ADVANCES TO C.J.S.R.	11,603	30,800
INTEREST IN PROPERTIES (note 3)	<u>8,645,433</u>	<u>8,941,481</u>
	<u>\$ 13,578,202</u>	<u>\$13,682,199</u>
LIABILITIES		
CURRENT LIABILITIES		
Bank indebtedness (note 4)	\$ 192,891	\$ -
Accounts payable and accrued liabilities	286,822	663,177
Deferred revenue and deposits	365,132	311,861
Current portion of long-term debt (note 5)	<u>228,920</u>	<u>362,601</u>
	1,073,765	1,337,639
LONG-TERM DEBT (note 5)	<u>2,208,325</u>	<u>2,467,107</u>
	<u>3,282,090</u>	<u>3,804,746</u>
NET ASSETS		
APPRAISAL INCREASE ON ART COLLECTION (note 3)	129,300	129,300
NET ASSETS INVESTED IN PROPERTIES	6,077,729	5,981,614
RESTRICTED NET ASSETS (note 9)	1,862,075	1,800,253
UNRESTRICTED NET ASSETS (note 9)	<u>2,227,008</u>	<u>1,966,286</u>
	<u>10,296,112</u>	<u>9,877,453</u>
	<u>\$ 13,578,202</u>	<u>\$ 13,682,199</u>

Approved By The Board

President

Vice President, Finance

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

STATEMENT OF GENERAL OPERATIONS

YEAR ENDED APRIL 30, 2004

	<u>2004</u>	<u>2003</u>
GENERAL REVENUE		
Student fees - dedicated reserves	\$ 1,899,001	\$ 1,717,559
Student fees - operating and capital	1,642,339	1,530,054
Rental income - external	800,481	753,986
Interest	109,948	159,939
Commissions	8,521	19,830
Miscellaneous	37	2,882
Services	<u>-</u>	<u>26,365</u>
	<u>4,460,327</u>	<u>4,210,615</u>
DEPARTMENTAL REVENUE		
Food and beverage	2,260,503	1,982,957
Retail	2,245,429	1,926,113
Programming	450,596	424,299
SUB	414,312	399,820
Services	409,559	378,509
Media	108,604	114,792
Administration	86,550	87,704
Boards	<u>3,000</u>	<u>14,200</u>
	<u>5,978,553</u>	<u>5,328,394</u>
TOTAL GENERAL AND DEPARTMENTAL REVENUE	<u>10,438,880</u>	<u>9,539,009</u>
DEPARTMENTAL EXPENDITURES		
Food and beverage	2,240,462	1,972,520
Retail	1,917,475	1,709,332
Services	909,688	736,059
Administration	884,472	847,901
SUB	868,479	806,814
Programming	422,798	345,023
Media	223,723	221,066
Boards	<u>215,068</u>	<u>249,712</u>
	<u>7,682,165</u>	<u>6,888,427</u>
GENERAL EXPENDITURES		
Amortization	470,234	487,433
Interest on long-term debt	198,029	29,559
Insurance	73,817	56,166
Professional and other fees	31,208	35,141
Bank and service charges	14,885	10,165
Staff relations	3,027	2,499
Miscellaneous	2,667	2,343
Amortization of premiums and discounts on investments	1,155	24,333
Advertising	<u>600</u>	<u>72,169</u>
	<u>795,622</u>	<u>719,808</u>
TOTAL DEPARTMENTAL AND GENERAL EXPENDITURES	<u>8,477,787</u>	<u>7,608,235</u>
EXCESS OF GENERAL REVENUE OVER EXPENDITURES	<u>\$ 1,961,093</u>	<u>\$ 1,930,774</u>
RESTRICTED STUDENT FEES ALLOCATION (note 5)	<u>1,899,001</u>	<u>1,899,001</u>
NET REVENUE AFTER ALLOCATIONS	<u>\$ 62,092</u>	<u>\$ 41,773</u>

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
STATEMENT OF NET ASSETS INVESTED IN PROPERTIES
YEAR ENDED APRIL 30, 2004

NET ASSETS INVESTED IN PROPERTIES

	<u>2004</u>	<u>2003</u>
BALANCE AT BEGINNING OF YEAR	\$ 5,981,614	\$ 4,719,217
INVESTMENT IN CAPITAL ASSETS	567,249	1,773,208
DISPOSAL OF CAPITAL ASSETS	(900)	(23,378)
AMORTIZATION OF CAPITAL ASSETS	<u>(470,234)</u>	<u>(487,433)</u>
BALANCE AT END OF YEAR	<u>\$ 6,077,729</u>	<u>\$ 5,981,614</u>

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

STATEMENT OF CHANGES IN NET ASSETS

YEAR ENDED APRIL 30, 2004

UNRESTRICTED NET ASSETS

	General Reserve	Building and Tenant Reserve	Capital Equipment Reserve	Project Reserve	2004 Total	2003 Total
BALANCE AT BEGINNING OF YEAR	\$ 1,488,242	\$ 351,627	\$ 55,809	\$ 70,608	\$ 1,966,286	\$ 2,026,140
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,961,093	104,094	(832)	15,839	2,080,194	1,920,101
INTERFUND TRANSFERS - DEDICATED FEES	(1,899,001)	-	117,908	-	(1,781,093)	(1,717,559)
INTERFUND TRANSFERS - OTHER	90,741	(33,005)	-	-	57,736	1,000,000
INVESTMENT IN CAPITAL ASSETS	(392,463)	(65,799)	(108,987)	-	(567,249)	(1,773,207)
DISPOSAL OF CAPITAL ASSETS	-	-	900	-	900	23,378
AMORTIZATION OF CAPITAL ASSETS	-	259,136	211,098	-	470,234	487,433
TOTAL	\$ 1,248,612	\$ 616,053	\$ 275,896	\$ 86,447	\$ 2,227,008	\$ 1,966,286

Interfund Transfers - Other:

Transfers to the General Reserve
Student Financial Aid Information Centre Reserve
Campus Crime Stoppers Reserve

\$ 91,091
(350)

\$ 90,741

Transfers from the Building and Tenant Reserve
Access Fund - loan repayment
Access Fund - portion of renovation

\$ (83,005)
50,000

\$ (33,005)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED APRIL 30, 2004

RESTRICTED NET ASSETS

	Access Fund	Campus Recreation Reserve	Golden Bear and Panda Legacy Fund	A.P.I.R.G. Reserve	Gateway Reserve	C.J.S.R. Reserve	Student Involvement Endowment Foundation
BALANCE AT BEGINNING OF YEAR	\$ 998,407	\$ 124,716	\$ 128,915	\$ 73,753	\$ -	\$ -	\$ 277,334
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(618,697)	(253,597)	(176,000)	(216,384)	(140,149)	(86,433)	(26,199)
INTERFUND TRANSFERS - DEDICATED FEES	851,782	204,572	188,934	142,173	140,149	86,433	37,674
INTERFUND TRANSFERS - OTHER	33,005	-	-	-	-	-	-
TOTAL	\$ 1,264,497	\$ 75,691	\$ 141,849	\$ (468)	\$ -	\$ -	\$ 288,809

Interfund Transfers - Other:

Transfers to the General Reserve
Student Financial Aid Information Centre Reserve
Campus Crime Stoppers Reserve

\$ (91,091)
350
<u>\$ (90,741)</u>

Transfers from the Building and Tenant Reserve

Access Fund - loan repayment
Access Fund - portion of renovation

\$ 83,005
<u>(50,000)</u>
<u>\$ 33,005</u>

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED APRIL 30, 2004

RESTRICTED NET ASSETS

	Student Legal Reserve	Engineering Students' Reserve	W.U.S.C. Reserve	Faculte St. Jean Reserve	Eugene Brody Reserve	Red Deer College Reserve
BALANCE AT BEGINNING OF YEAR	\$ 4,163	\$ -	\$ 18,299	\$ -	\$ 9,809	\$ -
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(20,518)	(23,403)	(26,128)	(20,727)	(11,200)	(6,871)
INTERFUND TRANSFERS - DEDICATED FEES	32,614	23,403	21,368	20,727	19,118	6,871
INTERFUND TRANSFERS - OTHER	-	-	-	-	-	-
TOTAL	\$ 16,259	\$ -	\$ 13,539	\$ -	\$ 17,727	\$ -

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED APRIL 30, 2004

RESTRICTED NET ASSETS

	Grande Prairie College Reserve	Sponsorship Reserve	S.F.A.I.C. Reserve	Campus Crime Stoppers Reserve	2004 Total	2003 Total
BALANCE AT BEGINNING OF YEAR	\$ -	\$ 67,358	\$ 91,091	\$ 6,408	\$ 1,800,253	\$ 2,739,960
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(5,275)	(23,196)	-	(6,758)	(1,661,535)	(1,657,266)
INTERFUND TRANSFERS - DEDICATED FEES	5,275	-	-	-	1,781,093	1,717,559
INTERFUND TRANSFERS - OTHER	-	-	(91,091)	350	(57,736)	(1,000,000)
TOTAL	\$ -	\$ 44,162	\$ -	\$ -	\$ 1,862,075	\$ 1,800,253

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

STATEMENT OF CASH FLOWS

YEAR ENDED APRIL 30, 2004

	<u>2004</u>	<u>2003</u>
Cash flows from operating activities		
Cash receipts	\$ 10,022,260	\$ 9,822,032
Cash disbursements	(9,740,025)	(9,191,147)
Interest received	148,153	194,740
Interest paid	<u>(198,029)</u>	<u>(29,559)</u>
	<u>232,359</u>	<u>796,066</u>
Cash flows from financing activities		
Decrease in long-term debt, net	<u>(392,463)</u>	<u>2,426,704</u>
Cash flows from investing activities		
Increase in investments	(142,599)	(167,164)
Decrease in advances to C.J.S.R.	19,197	17,869
Increase in interest in properties, net	<u>(173,886)</u>	<u>(4,176,534)</u>
	<u>(297,288)</u>	<u>(4,325,829)</u>
Decrease in cash	(457,392)	(1,103,059)
Cash at beginning of year	<u>264,501</u>	<u>1,367,560</u>
CASH AT END OF YEAR	\$ <u>(192,891)</u>	\$ <u>264,501</u>

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

1. ACCOUNTING POLICIES

a) Nature of Operations

The Students' Union, The University of Alberta is incorporated under the Universities Act of Alberta. The Students' Union is tax exempt with respect to corporate income taxes under S.149(1)(h.1) of the Income Tax Act. According to the Universities Act, The Students' Union is to provide for the administration of the affairs of the students at the University of Alberta, including the development and management of student institutions, the development and enforcement of a system of student law and the promotion of the general welfare of students consistent with the purposes of the University of Alberta. As such, The Students' Union represents approximately 34,000 undergraduate, full-time, part-time and inter-session students at the University of Alberta. The mission of The Students' Union is to be an organization for students which represents students in an effective and accountable manner, provides programs and services that meet the needs of students, enhances the image of both the University of Alberta and its students in the greater community, provides opportunities for the interaction and personal development of students, and fosters a sense of spirit and community on campus.

b) Inventories

Merchandise inventories are valued at the lower of cost and net realizable value. Cost is determined on a first-in, first-out basis. Net realizable value is defined as selling price less costs to sell.

c) Interest in Properties

Interest in properties are recorded at cost. Management provides for amortization using rates designed to amortize the cost of the capital assets over their useful lives. The annual amortization rates and methods are as follows:

Furniture and office equipment	20%	Declining Balance
Computer equipment	30%	Declining Balance
Leasehold improvements	20%	Declining Balance
Students' Union Building and improvements	50 yrs	Straight Line

Amortization is recorded as a reduction in Net Assets Invested in Properties. The art collection is not amortized as management has determined that no decline in economic value has occurred. Full amortization is recorded in the year of acquisition and none in the year of disposal.

d) Appraisal Increase in Art Collection

On August 18, 1989, The Students' Union, The University of Alberta recorded an appraisal increase in its art collection in the amount of \$129,300. There was a corresponding increase in Net Assets, Appraisal Increase on Art Collection.

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

1. ACCOUNTING POLICIES (continued)

e) Revenue Recognition

The Students' Union, The University of Alberta follows the restricted fund method for externally restricted contributions and follows the deferral method of recognizing revenue from all other sources. Unrestricted revenues are recognized as either general revenue or departmental revenue in the year in which the related expenses are incurred. Restricted revenues are recognized as revenue specific to the reserve or fund to the year the revenue is received. Rental payments received in advance of the year to which they relate are deferred.

f) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant.

g) Long Lived Assets

Long lived assets comprise investments and interest in properties.

Long lived assets held for use are reviewed for impairment when certain events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. The recoverability test is performed using undiscounted future net cash flows that are directly associated with the asset's use and eventual disposition. The amount of the impairment, if any, is measured as the difference between the carrying value and fair value of the impaired assets and presented as an additional current period amortization charge.

During the year there was no impairment of long lived assets.

2. INVESTMENTS

Investments consist of various Government and Crown Corporation securities and units in mutual funds and an endowment pool. The investments are recorded at cost. The market value of the investments as at April 30, 2004 is \$3,651,266 (2003 - \$3,248,079).

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

3. INTEREST IN PROPERTIES

	2004			2003
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net</u>	<u>Net</u>
Students' Union:				
Building and improvements	\$ 10,371,317	\$ 2,581,469	\$ 7,789,848	\$ 7,983,184
Office furniture and equipment	4,391,064	3,680,001	711,063	811,168
Leasehold improvements	109,480	94,258	15,222	17,829
Art collection	<u>129,300</u>	<u>-</u>	<u>129,300</u>	<u>129,300</u>
	<u>\$ 15,001,161</u>	<u>\$ 6,355,728</u>	<u>\$ 8,645,433</u>	<u>\$ 8,941,481</u>

The art collection as noted in note 1(d) was appraised by the Woltjen/Udell Gallery of Edmonton on August 18, 1989 for \$129,300. The art collection balance of \$129,300 is offset by a corresponding amount in the account Appraisal Increase on Art Collection.

4. BANK INDEBTEDNESS

Bank indebtedness represents the sum of cheques issued in excess of cash on hand at the end of the year.

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

5. LONG-TERM DEBT

	<u>2004</u>	<u>2003</u>
Bank loan principal payable monthly of \$19,191 plus interest at the Royal Bank prime rate, due January 2004, secured by investments and a general security agreement charging all assets	\$ -	\$ 172,716
Bank loan, at 6.17%, fixed monthly payment of \$21,257, due March 2013, secured by investments and a general security agreement charging all assets	1,747,095	1,889,442
Bank loan payable monthly in the amount of \$6,450 plus interest at 5.7%, due March 2013, secured by investments and a general security agreement charging all assets	<u>690,150</u>	<u>767,550</u>
	2,437,245	2,829,708
Less principal amount due within one year	<u>228,920</u>	<u>362,601</u>
	<u>\$ 2,208,325</u>	<u>\$ 2,467,107</u>

The approximate principal repayments required over the next five years are as follows:

2005	\$ 228,920
2006	238,538
2007	248,766
2008	259,643
2009	271,211
Subsequent	<u>1,190,167</u>
	<u>\$ 2,437,245</u>

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

6. RESTRICTED FEE ALLOCATIONS

	<u>2004</u>	<u>2003</u>
Access Fund	\$ 851,782	\$ 784,512
Campus Recreation Reserve	204,572	188,906
Capital Golden Bear and Panda Legacy Fund	188,934	175,473
Alberta Public Interest Research Group Reserve	142,173	131,601
The Gateway	140,149	130,003
Equipment Reserve	117,908	109,230
C.J.S.R. (First Alberta Campus Radio Association)	86,433	79,972
Students' Involvement Endowment Fund	37,674	35,039
Student Legal Reserve	32,614	30,736
World University Services of Canada Reserve	21,368	20,062
Engineering Students' Association	23,403	-
Faculté St. Jean	20,727	21,728
Eugene Brody Fund	19,118	17,659
Red Deer College	6,871	-
Grande Prairie College	5,275	-
Student Financial Aid Information Centre Reserve	<u>-</u>	<u>101,868</u>
	<u>\$ 1,899,001</u>	<u>\$ 1,826,789</u>

The restricted fee allocations are those portions of the student fees that are non-discretionary and are designated to fund specific projects.

7. COMMITMENTS

As at April 30, 2004, The Students' Union was obligated under one operating lease for the rental of retail space.

Minimum annual lease payments are as follows:

2005	\$ 120,000
2006	<u>120,000</u>
	<u>\$ 240,000</u>

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

8. FINANCIAL INSTRUMENTS

Financial instruments consist of recorded amounts of accounts receivable, advances, accrued interest receivable and investments which will result in future cash receipts, as well as bank advances, accounts payable and accruals, and long-term debt which will result in future cash outlays.

The floating rate debt is subject to interest rate cash flow risk, as the required cash flows to service the debt will fluctuate as a result of changes in market rates.

a) Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Students' Union is exposed to credit risk from customers. However, The Students' Union has a significant number of customers which minimizes concentration of credit risk.

b) Fair Value

The carrying values of the financial instruments noted above approximate their fair values.

9. FURTHER INFORMATION REGARDING RESTRICTED AND UNRESTRICTED NET ASSETS

The following information has been enclosed to assist the reader of these financial statements.

Capital Equipment Reserve

The capital equipment reserve is used to purchase items of a permanent nature.

Project Reserve

The Project Reserve is set up for organizational projects that arise. The reserve is funded by the Single Source Cold Beverage agreement.

World University Services of Canada Reserve (W.U.S.C.)

Sponsor a refugee student to attend university at the University of Alberta.

Campus Recreation Reserve

Administers the request made each year for funding of non-varsity athletic programs and campus recreation related programs.

Student Legal Reserve

Provides free legal assistance and public legal education to the students of the University of Alberta and the community at large.

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED APRIL 30, 2004

9. FURTHER INFORMATION REGARDING RESTRICTED AND UNRESTRICTED NET ASSETS
(Continued)

Student Financial Aid Information Centre Reserve (S.F.A.I.C.)

Provides financial counselling, assistance with the completion of student loan applications, appeals, and information seminars.

Golden Bear and Panda Legacy Fund

Administers the requests made each year for funding by the various athletic teams on campus.

Access Fund

Students contribute to this fund that provides students with emergency bursary support.

Eugene Brody Fund

Donates funds to various charities on behalf of The Students' Union.

Students' Involvement Endowment Fund

Scholarship fund set up to provide the public the opportunity to make a tax-deductible contribution towards the scholarships created by The Students' Union.

Building and Tenant Reserve

This is a Students' Union reserve to be used for any potential building costs.

Alberta Public Interest Research Group Reserve (A.P.I.R.G.R.)

The Alberta Public Interest Research Group exists to serve the public interest by engaging in research, education, and action on issues related to social justice and the environment.

Sponsorship Reserve

Provides administrative and fundraising services to all departments of The Students' Union.

Campus Crime Stoppers Reserve

Provides funding to Crime Stoppers on campus in order to raise awareness of and to decrease crime on campus.

ADDITIONAL INFORMATION

To the President and Members of
The Students' Council of The Students' Union
The University of Alberta

In connection with our examination of the financial statements of The Students' Union, The University of Alberta for the year ended April 30, 2004, we have reviewed the additional information presented in the following pages which has been taken primarily from accounting and other records of The Students' Union but which is not, in our opinion, necessary for a fair presentation of its financial position or the results of its operations.

Our examination of the financial statements of The Students' Union, The University of Alberta was intended primarily for the purposes of formulating an opinion on the basic financial statements taken as a whole and was not such as to enable us to express an opinion as to the fairness of all the details of the information in the following schedules included in this report:

- Statement of Food and Beverage Revenue and Expenditures
- Statement of Retail Revenue and Expenditures
- Statement of Programming Revenue and Expenditures
- Statement of SUB Revenue and Expenditures
- Statement of Media Productions Revenue and Expenditures
- Statement of Services Revenue and Expenditures
- Statement of Administration Revenue and Expenditures
- Statement of Board Revenue and Expenditures
- Statement of Reserve Revenue and Expenditures

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF FOOD AND BEVERAGE REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	L'Express Cafe & Catering		Cram Dunk		Room At The Top		Power Plant		Total
	2004	2003	2004	2003	2004	2003	2004	2003	
REVENUE									
Services - external	\$ 2,255	\$ 3,510	\$ -	\$ -	\$ 4,943	\$ 5,462	\$ -	\$ 783	\$ 7,620
Sales	552,907	447,080	214,369	-	373,073	415,883	1,083,821	1,071,834	2,224,170
Proceeds from capital sales	300	-	-	-	-	-	-	-	300
Admissions	-	-	-	-	2,503	6,929	8,195	12,640	10,698
Advertising - external	-	-	-	-	75	75	-	1,769	1,844
Commissions	-	-	-	-	1,314	2,782	14,742	14,210	16,056
TOTAL REVENUE	555,462	450,590	214,369	-	381,908	431,131	1,108,764	1,101,236	2,260,503
EXPENDITURES									
Cost of goods sold - sales	204,996	178,271	71,304	-	145,657	162,053	406,242	405,398	828,199
Professional and other fees	347	440	-	-	530	667	1,803	1,103	2,680
Salaries, benefits, recruitment, and training	215,890	207,005	61,826	-	163,351	159,624	395,527	383,776	836,594
Maintenance	2,517	3,041	992	-	5,043	8,364	16,128	18,378	24,680
Cleaning costs	11,858	11,661	4,134	-	19,733	18,186	54,123	54,471	89,848
Office	458	412	105	-	358	186	552	760	1,473
Advertising, promotion - external	889	1,734	2,616	-	8,489	4,814	11,939	9,194	23,933
Advertising, promotion - internal	1,314	1,594	655	-	1,103	1,065	2,086	2,759	5,756
Commissions	-	-	-	-	-	-	2,084	2,084	2,084
Travel	-	17	-	-	99	194	427	325	526
Communications	316	457	367	-	1,110	1,288	1,606	1,897	3,399
Publications, associations	-	-	-	-	2,027	1,707	1,772	2,344	3,799
Equipment rental	-	-	-	-	-	-	1,215	1,215	4,051
Production/Program costs	-	-	-	-	-	-	7,288	2,470	1,215
Miscellaneous	-	-	-	-	10,850	-	125	2,470	18,138
Printing, duplicating - external	1,050	38	123	-	81	1,799	162	131	125
Printing, duplicating - internal	117	5	107	-	46	54	311	276	219
Cash (over)/short	(552)	959	108	-	37	1,124	-	302	581
Shrinkage	4,490	1,278	4,473	-	10,568	9,108	20,066	20,701	39,597
Supplies	26,991	23,211	31,262	-	13,439	12,079	29,068	25,714	102,760
Bad debts	(684)	1,695	-	-	-	-	-	-	61,004
Bank service charges	-	-	-	-	2,560	2,458	5,021	4,095	(684)
Taxes, licences	1,370	1,411	-	-	6,657	6,624	8,181	7,581	7,581
Rent	22,824	22,824	7,423	-	8,181	6,624	120,000	120,000	16,208
Capital expenditures	(616)	175	84	-	1,805	867	150,247	150,247	15,295
Utilities	3,217	1,088	2,866	-	8,945	-	60,322	56,612	142,824
TOTAL EXPENDITURES	498,792	457,316	188,445	-	402,388	392,309	1,150,837	1,122,895	2,240,462
NET REVENUE (EXPENDITURES)	\$ 56,670	\$ (6,726)	\$ 25,924	\$ -	\$ (20,480)	\$ 38,822	\$ (42,073)	\$ (21,659)	\$ 20,041
									\$ 10,437

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF RETAIL REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	SUBmart			SUBtitles			Post Office			SUB Games			Print Centre			Total
	2004	2003	2004	2004	2003	2004	2004	2003	2004	2003	2004	2003	2004	2003	2004	
REVENUE																
Services - external	\$ 437,196	\$ 294,236	\$ 275,815	\$ 28,328	\$ 24,018	\$ 24,018	\$ 26,974	\$ 21,447	\$ 2,085	\$ 2,331	\$ 30,413	\$ 2,331	\$ 30,413	\$ 26,349	\$ 1,577,871	
Sales	-	-	-	401,660	362,116	362,116	26,974	21,447	742,685	657,048	1,884,350	657,048	1,884,350	1,577,871	1,577,871	
Rental income	-	-	-	9,817	7,443	7,443	-	-	-	-	9,817	-	9,817	7,443	7,443	
Commissions	10,504	5,358	244,549	37,694	65,799	65,799	16,510	16,275	-	377	309,257	-	309,257	303,940	303,940	
Photocopying/Fax - external	-	-	-	11,582	10,510	10,510	-	-	-	-	11,582	-	11,582	10,510	10,510	
TOTAL REVENUE	447,700	299,594	520,364	439,155	489,886	489,886	43,484	37,722	744,770	699,756	2,245,429	699,756	2,245,429	1,926,113	1,926,113	
EXPENDITURES																
Cost of goods sold - sales	302,962	212,443	210,817	168,549	351,148	351,148	1,190	793	468,712	437,379	1,334,829	437,379	1,334,829	1,175,180	1,175,180	
Professional and other fees	1,726	-	3,099	1,121	-	-	-	-	530	530	5,355	530	5,355	1,651	1,651	
Salaries, benefits, recruitment, and training	37,737	20,983	133,521	108,304	78,518	74,138	25,247	21,537	172,826	187,368	447,849	187,368	447,849	410,328	410,328	
Maintenance	197	61	328	417	2,201	2,447	1,401	4,609	285	740	4,412	740	4,412	8,274	8,274	
Cleaning costs	1,800	1,200	3,000	2,720	900	900	3,600	3,600	2,400	2,200	11,700	2,200	11,700	10,620	10,620	
Office	234	354	2,759	2,968	113	75	4	4	1,684	3,365	4,790	3,365	4,790	6,766	6,766	
Advertising, promotion - external	191	53	7,957	5,101	258	-	1,524	307	2,197	1,795	12,127	1,795	12,127	7,256	7,256	
Advertising, promotion - internal	47	165	1,826	1,464	300	696	792	1,839	436	1,294	3,401	1,294	3,401	5,458	5,458	
Commissions	-	169	-	-	-	-	-	-	-	-	-	-	-	169	169	
Communications	603	105	3,140	2,933	774	884	569	659	1,861	2,481	6,947	2,481	6,947	7,062	7,062	
Equipment rental	-	-	-	-	312	6,278	-	-	2,870	1,824	3,182	1,824	3,182	8,102	8,102	
Production/Program costs	-	-	-	30	-	-	-	-	-	-	-	-	-	30	30	
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	426	426	
Printing, duplicating - external	-	-	697	940	-	-	-	-	269	258	966	258	966	1,198	1,198	
Printing, duplicating - internal	167	48	820	506	172	71	28	4	36	1	1,223	36	1,223	630	630	
Cash (over)/short	146	(26)	706	(412)	(27)	17	51	(4)	(11)	24	865	24	865	(401)	(401)	
Shrinkage	92	-	324	174	-	-	-	-	2,107	3,165	2,523	3,165	2,523	3,339	3,339	
Supplies	2,674	254	5,898	7,113	595	668	43	336	767	966	9,977	966	9,977	9,329	9,329	
Bad debts	-	-	-	575	(719)	719	-	-	(4,101)	6,962	14,331	-	14,331	13,781	13,781	
Bank service charges	-	-	14,331	13,781	-	-	-	-	-	-	-	-	-	600	497	
Taxes, licences	300	197	150	150	-	-	-	-	150	150	600	150	600	17,960	17,960	
Rent	288	-	24,468	17,960	-	-	-	-	6,076	2,055	30,094	2,055	30,094	10,176	10,176	
Utilities	1,430	483	9,722	3,287	2,144	725	10,722	3,626	302	1,046	2,368	1,046	2,368	3,245	3,245	
Capital expenditures	474	225	1,550	1,974	42	-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENDITURES	351,068	236,714	425,113	337,655	436,731	443,624	45,167	37,310	659,396	654,029	1,917,475	654,029	1,917,475	1,709,332	1,709,332	
NET REVENUE (EXPENDITURES)	\$ 96,632	\$ 62,880	\$ 95,251	\$ 101,500	\$ 52,380	\$ 46,262	\$ (1,683)	\$ 412	\$ 85,374	\$ 5,727	\$ 327,954	\$ 5,727	\$ 327,954	\$ 216,781	\$ 216,781	

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF PROGRAMMING REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Alternative Programming		Dinewood Lounge		Myer Horowitz Theatre		Entertainment		SUB Programming		Anti-Freeze		Total
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	
REVENUE													
Services - external	-	-	-	-	50,177	56,697	-	-	432	-	-	-	52,278
Services - internal	-	-	1,669	(22)	17,422	14,917	-	-	2,371	-	-	-	21,647
Sales	-	-	1,864	34	7,333	8,086	-	-	-	-	-	-	38,036
Donations	-	-	30,703	28,024	-	-	-	-	-	-	-	-	36,110
Grants	-	-	627	330	-	150	-	-	-	-	-	-	627
Rental income - external	-	-	15,020	31,658	119,365	123,946	-	12,379	15,850	15,800	-	-	171,404
Rental income - internal	-	-	(181)	(181)	4,230	3,220	-	-	-	-	-	-	4,230
Admissions	21,100	33,345	-	-	109,779	54,348	-	-	-	-	519	562	131,217
Fundraising	9,625	5,174	-	-	(820)	(138)	-	-	-	-	15,000	888	24,625
Miscellaneous	-	-	26,626	2,694	613	5,738	-	-	175	-	-	-	6,062
Commissions	-	-	-	-	1,107	2,345	-	-	-	-	-	-	5,768
TOTAL REVENUE	30,725	38,519	76,318	79,820	198,320	221,813	110,866	66,877	18,828	15,800	15,519	1,470	450,596
EXPENDITURES													
Cost of goods sold - sales	-	-	18,171	3,978	2,137	(300)	245	-	-	-	-	-	20,553
Professional and other fees	-	-	66	-	530	530	66	265	-	-	-	-	794
Salaries, benefits, recruitment, and training	7,949	7,523	20,435	17,942	157,096	146,380	14,940	22,130	6,472	6,914	279	(400)	202,489
Maintenance	-	-	483	4,050	5,796	2,893	-	-	-	-	-	-	6,943
Cleaning costs	-	-	8,715	8,070	12,000	12,000	-	-	-	-	-	-	20,715
Office	246	20	32	20	194	111	217	10	69	14	6	3	20,070
Advertising, promotion - external	1,902	1,598	8	1,129	838	463	11,072	673	82	168	188	1,136	12,117
Advertising, promotion - internal	281	409	281	281	409	922	4,591	5,573	82	1,250	418	855	7,739
Travel	176	240	229	388	1,526	1,785	17	457	156	36	19	-	11,327
Communications	-	-	275	436	436	29	-	-	-	-	72	-	476
Grants	-	-	448	564	-	-	-	-	-	-	-	-	2,906
Publications, associations	-	-	5,553	2,960	-	-	-	-	-	-	-	-	564
Equipment rental	30,229	22,520	-	10,096	90	3,628	251	-	119	54	-	176	7,562
Production/Program costs	-	-	-	-	-	135	78,550	44,560	4,500	200	1,311	1,985	114,590
Miscellaneous	2,715	1,544	-	-	125	-	250	-	-	-	-	-	375
Printing, duplicating - external	650	368	264	328	231	237	160	48	-	-	523	464	3,523
Printing, duplicating - internal	-	-	(609)	(40)	135	(6)	2,524	1,050	39	20	203	69	3,911
Cash (over/short)	-	-	-	-	-	-	-	-	-	-	-	-	(474)
Shrinkage	-	-	-	-	340	-	-	-	-	-	-	-	340
Supplies	1,554	3,661	2,288	2,519	7,708	1,700	411	543	-	45	1,486	-	13,447
Bank service charges	-	-	(381)	361	(91)	(9,386)	-	-	-	-	-	-	(452)
Taxes, licences	-	-	40	40	40	40	-	-	-	-	-	-	40
Capital expenditures	-	-	597	1,643	482	132	1,105	630	-	-	-	-	2,184
	-	-	42	375	110	198	-	-	-	-	-	-	152
TOTAL EXPENDITURES	46,798	38,469	56,401	54,763	189,078	163,318	114,533	76,788	11,503	8,533	4,485	3,152	422,798
NET REVENUE (EXPENDITURES)	\$ (16,073)	\$ 50	\$ 19,917	\$ 25,057	\$ 9,242	\$ 58,495	\$ (3,647)	\$ (9,911)	\$ 7,325	\$ 7,267	\$ 11,034	\$ (1,682)	\$ 27,798
													79,276

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA

**STATEMENT OF SUB REVENUE AND EXPENDITURES
(unaudited)**

YEAR ENDED APRIL 30, 2004

	<u>2004</u>	<u>2003</u>
REVENUE		
Grants	\$ 285,504	\$ 285,504
Services - external	13,601	10,669
Services - internal	115,207	103,647
TOTAL REVENUE	414,312	399,820
EXPENDITURES		
Salaries, benefits, recruitment and training	738,308	711,440
Supplies	26,221	21,777
Program expense	15,800	15,800
Bad debts	(203)	1,554
Cleaning costs	15,854	17,404
Utilities	31,932	7,898
Grants	11,060	11,060
Maintenance	10,972	6,700
Taxes and licences	1,122	2,033
Travel	2,614	1,849
Capital expenditures	2,608	4,527
Communications	606	834
Professional and other fees	10,808	2,855
Printing and duplicating - internal	253	379
Printing and duplicating - external	-	38
Associations	130	130
Advertising and promotion - external	-	38
Advertising and promotion - internal	330	399
Office	64	99
TOTAL EXPENDITURES	868,479	806,814
NET EXPENDITURES	\$ (454,167)	\$ (406,994)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)

STATEMENT OF MEDIA PRODUCTIONS REVENUE AND EXPENDITURES

YEAR ENDED APRIL 30, 2004

	Gateway	Handbook and Directory			Marketing/Media			VIDS			Total
		2004	2003	2004	2003	2004	2003	2004	2003	2004	
REVENUE											
Services - external	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 11,334	\$ -	\$ -	\$ -	\$ 500	\$ 11,334
Services - internal	-	-	-	497	24,096	19,182	-	-	-	24,096	19,659
Advertising - external	-	-	66,508	56,598	-	-	-	8,875	-	66,508	65,473
Advertising - internal	-	-	17,500	12,826	-	-	-	5,500	-	17,500	18,326
TOTAL REVENUE	-	-	84,008	69,921	24,596	30,496	-	14,375	-	108,604	114,792
EXPENDITURES											
Professional and other fees	-	-	-	-	795	1,325	-	265	-	795	1,590
Salaries, benefits, recruitment, and training	20	1	27,154	20,971	119,931	101,363	-	19,318	-	147,105	141,653
Maintenance	-	-	-	-	150	33	-	-	-	150	33
Office	-	-	309	9	486	787	-	-	-	795	796
Advertising, promotion - external	-	-	50	215	(159)	(2,923)	-	-	-	(109)	(2,708)
Advertising, promotion - internal	-	-	77	37	2,471	2,286	-	-	-	2,548	2,323
Travel	-	-	9	36	-	-	-	-	-	9	36
Communications	-	-	433	147	713	462	-	569	-	1,146	1,178
Publications, associations	-	-	-	-	-	149	-	307	-	-	456
Production/Program costs	-	-	-	-	588	3,525	-	-	-	588	3,525
Printing, duplicating - external	-	-	73,886	53,006	1,996	423	-	-	-	75,882	53,429
Printing, duplicating - internal	-	-	226	85	390	290	-	-	-	616	375
Supplies	-	-	148	55	-	20	-	-	-	148	75
Bad debts	(948)	-	(5,111)	9,177	-	1,798	-	-	-	(6,059)	17,941
Capital expenditures	-	-	-	-	109	364	-	-	-	109	364
TOTAL EXPENDITURES	(928)	5,467	97,181	83,738	127,470	109,902	-	21,959	-	223,723	221,066
NET REVENUE (EXPENDITURES)	\$ 928	\$ (5,467)	\$ (13,173)	\$ (13,817)	\$ (102,874)	\$ (79,406)	\$ -	\$ (7,584)	\$ -	\$ (115,119)	\$ (106,274)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF SERVICES REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Services Manager		Centre for Student Development		Registrar's/Info.		Student Distress Centre		Ombudservice		Student Groups	
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003
REVENUE												
Services - external												
Services - internal												
Sales												
Registrations												
Donations												
Grants												
Rental income - external												
Admissions												
Advertising - external												
Fundraising												
Commissions												
Photocopying/Fax - external												
Photocopying/Fax - internal												
TOTAL REVENUE												
	58,556	61,125	259,459	182,831	126,647	127,301	35,261	37,036	41,352	42,403	80,057	75,366
	(58,556)	(61,125)	(37,518)	(11,664)	(75,556)	(69,896)	(35,261)	(33,339)	(41,352)	(42,403)	(59,637)	(58,698)
EXPENDITURES												
Cost of goods sold - sales												
Professional and other fees												
Salaries, benefits, recruitment, and training												
Maintenance												
Office												
Advertising, promotion - external												
Advertising, promotion - internal												
Travel												
Communications												
Grants												
Publications, associations												
Programs												
Seminar production												
Equipment rental												
Production/Program costs												
Miscellaneous												
Printing, duplicating - external												
Printing, duplicating - internal												
Cash (over)/short												
Supplies												
Bad debts												
Bank service charges												
Taxes, licences												
Capital expenditures												
TOTAL EXPENDITURES												
	58,556	61,125	259,459	182,831	126,647	127,301	35,261	37,036	41,352	42,403	80,057	75,366
	(58,556)	(61,125)	(37,518)	(11,664)	(75,556)	(69,896)	(35,261)	(33,339)	(41,352)	(42,403)	(59,637)	(58,698)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF SERVICES REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Week of Welcome		Food Bank		Safewalk		Athletics Campus Events		Student Financial Aid Information Centre		ECOS		Total
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	
REVENUE													
Services - external													
Services - internal													
Sales	56,627	40,659	-	-	-	-	-	-	7,617	3,168	-	135	5,568
Registrations	-	-	-	-	-	-	-	-	-	-	1,313	-	11,413
Donations	-	-	-	-	-	-	-	-	-	-	5,490	16,690	56,650
Grants	-	-	9,820	5,590	-	-	3,303	4,000	-	-	844	-	28,445
Rental income - external	-	500	-	-	-	-	-	-	-	-	-	100	52,937
Admissions	27,905	9,555	-	-	-	-	-	-	4,619	-	-	-	18,147
Advertising - external	-	18,000	-	-	-	9,049	-	678	-	-	-	-	179,050
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	4,965
Commissions	-	-	-	-	-	-	-	-	-	-	-	-	14,174
Photocopying/Fax - external	-	-	-	-	-	-	-	-	-	-	-	-	1,332
Photocopying/Fax - internal	-	-	-	-	-	-	-	-	-	-	-	8,462	36,189
TOTAL REVENUE	84,532	68,714	9,820	5,590	9,049	9,049	3,303	4,678	10,785	7,647	41,551	409,559	378,509
EXPENDITURES													
Cost of goods sold - sales	15,445	11,468	-	-	-	-	-	-	-	-	-	-	15,445
Professional and other fees	6	-	-	-	-	-	-	-	-	-	-	-	5,865
Salaries, benefits, recruitment, and training	15,632	9,939	14,709	14,755	24,367	24,601	6,610	7,766	103,015	18	8,916	598,094	417,409
Maintenance	1,080	1,209	601	177	346	10,380	-	-	-	-	-	63	6,101
Office	154	23	535	702	346	458	-	1	1,042	18	425	8,671	7,595
Advertising, promotion - external	1,809	-	1,485	1,120	1,204	2,255	185	4	4,069	1,244	1,608	24,874	15,328
Advertising, promotion - internal	1,601	5,816	1,334	1,460	4,579	1,581	2,450	247	1,946	1,180	268	36,779	28,468
Travel	-	20	31	88	392	372	-	-	-	32	264	805	805
Communications	302	116	538	720	434	939	-	-	2,706	417	534	19,946	19,264
Grants	-	-	-	-	-	-	-	-	-	-	-	42,441	35,186
Publications, associations	-	-	-	-	-	-	-	-	-	-	-	1,346	796
Programs	-	-	-	-	-	-	-	-	-	-	-	572	410
Seminar production	-	-	-	-	-	-	-	-	-	-	-	131	-
Equipment rental	24,169	18,975	-	-	-	-	-	-	-	-	-	2,997	12,668
Production/program costs	18,152	14,476	-	-	-	-	-	-	-	-	-	60	36,930
Miscellaneous	-	950	-	-	-	40	311	-	-	-	4,830	37,283	60,203
Printing, duplicating - external	1,751	1,820	187	30	604	54	388	150	650	1,180	3,510	19,135	950
Printing, duplicating - internal	451	185	522	412	990	1,614	45	105	425	1,144	513	15,089	10,581
Cash (over)/short	134	(99)	-	-	-	-	-	-	-	-	-	-	483
Supplies	4,183	4,573	-	-	897	1,102	-	4,000	459	-	-	18	28,447
Bad debts	-	-	-	-	(213)	479	-	-	-	-	-	-	6,699
Bank service charges	-	-	60	-	-	-	-	-	-	-	-	-	1,440
Taxes, licences	670	1,020	-	-	-	-	-	-	-	-	-	-	1,272
Capital expenditures	-	14	94	99	-	310	-	-	100	-	-	-	820
TOTAL EXPENDITURES	85,559	70,485	20,442	19,828	34,498	44,715	10,254	12,538	117,290	39,313	62,431	909,688	736,959
NET REVENUE (EXPENDITURES)	\$ (1,027)	\$ (1,771)	\$ (10,622)	\$ (14,248)	\$ (34,498)	\$ (35,666)	\$ (6,951)	\$ (7,860)	\$ (106,505)	\$ (31,666)	\$ (20,880)	\$ (500,129)	\$ (357,550)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF ADMINISTRATION REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Executive Administration			Elections and Referenda			Office Administration			Research and Information			Communications			Total
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003		
REVENUE																
Services - external	\$ -	\$ -	\$ -	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650	
Services - internal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,054	
Grants	60,000	60,000	-	-	26,550	27,054	-	-	-	-	-	-	-	-	60,000	
TOTAL REVENUE	60,000	60,000	650	650	26,550	27,054	-	-	-	-	-	-	-	-	86,550	
EXPENDITURES																
Professional and other fees	38,860	47,784	8,800	10,227	82,776	68,217	265	530	265	321	265	321	265	321	127,023	
Salaries, benefits, recruitment, and training	132,395	125,152	17,230	17,132	419,678	377,296	52,393	61,701	52,393	29,339	21,245	29,339	21,245	29,339	602,526	
Maintenance	89	203	-	-	2,506	2,095	-	75	-	45	24	75	24	45	2,397	
Office	767	1,301	102	155	8,294	5,365	98	166	-	113	89	113	89	113	9,374	
Advertising, promotion - external	1,091	251	7,523	5,680	257	79	-	-	-	13,802	17,673	13,802	17,673	13,802	18,003	
Advertising, promotion - internal	4,482	3,067	886	5,680	820	391	7	-	-	957	405	957	405	957	9,543	
Travel	168	9	25	-	1,552	204	2	-	-	-	-	-	-	-	1,747	
Communications	1,451	1,787	731	784	6,704	8,752	340	585	340	240	266	240	266	240	12,174	
Grants	-	400	7,650	12,278	-	-	-	-	-	-	-	-	-	-	9,466	
Publications, associations	1,427	3,509	-	-	1,505	1,077	1,354	806	-	1,154	911	1,154	911	1,154	12,878	
Equipment rental	-	275	1,428	680	5,989	896	-	-	-	-	-	-	-	-	6,303	
Production/Program costs	5,173	10,951	4,604	8,910	-	-	-	-	-	2,710	6,000	2,710	6,000	7,417	1,851	
Miscellaneous	899	-	-	-	-	101	-	-	-	-	-	-	-	-	1,851	
Printing, duplicating - external	95	108	1,666	727	16	24	24	60	24	208	285	208	285	208	2,009	
Printing, duplicating - internal	5,634	9,241	1,152	549	3,277	5,247	344	993	344	1,107	411	1,107	411	1,107	16,441	
Cash (over)/short	-	-	-	-	(1)	(355)	-	-	-	-	-	-	-	-	(355)	
Supplies	-	563	-	50	999	563	-	-	-	-	-	-	-	-	999	
Bad debts	200	-	-	-	162	1,001	-	-	-	-	-	-	-	-	1,176	
Bank service charges	-	80	-	-	(113)	750	-	-	-	-	-	-	-	-	362	
Capital expenditures	186	426	-	-	220	959	-	470	-	94	-	470	-	94	830	
TOTAL EXPENDITURES	193,117	205,107	51,797	57,172	534,641	472,662	54,827	65,386	54,827	50,090	47,574	50,090	47,574	50,090	847,901	
NET REVENUE (EXPENDITURES)	\$ (133,117)	\$ (145,107)	\$ (51,797)	\$ (56,522)	\$ (508,091)	\$ (445,608)	\$ (54,827)	\$ (65,386)	\$ (54,827)	\$ (50,090)	\$ (47,574)	\$ (50,090)	\$ (47,574)	\$ (50,090)	\$ (760,197)	

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF BOARD REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Awards		Student Life Board		Academic Affairs Board		Financial Affairs Board		CASA		CAUS		External Affairs Board		Total
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	
REVENUE															
Regulations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	14,724	14,724	49,569	41,199	41,989	59,553	25,828	23,528	33,517	900	32,675	63,558	59,200	215,068	248,712
EXPENDITURES															
Professional and other fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Salaries, benefits, recruitment, and training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising, promotion - external	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising, promotion - internal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Publications, associations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Seminar production	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Production/Program costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Printing, duplicating - external	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Printing, duplicating - internal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Scholarships	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bank service charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	14,724	14,724	49,569	41,199	41,989	59,553	25,828	23,528	33,517	900	32,675	63,558	59,200	215,068	248,712
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ (49,569)	\$ (41,199)	\$ (41,989)	\$ (59,993)	\$ (25,828)	\$ (23,528)	\$ (33,517)	\$ 900	\$ (20,675)	\$ (60,858)	\$ (57,000)	\$ (212,068)	\$ (235,512)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF RESERVE REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Building Reserve		Tenant Reserve		Capital Equipment Reserve		Project Reserve		Access Fund	
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003
REVENUE										
Capital contributions	\$ 85,378	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	-	-	11,060	11,060	-	-	50,000	51,999	-	-
Fundraising	30,000	68,490	-	-	949	-	-	-	-	-
Student fee opt outs	-	-	-	-	-	-	-	-	(1,175)	(2,871)
Services - internal	-	-	-	-	-	-	-	-	54,978	39,371
Interest	-	-	-	-	-	-	-	-	-	-
Commissions	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	115,378	68,490	11,060	11,060	949	50,000	51,999	53,803	53,803	36,500
EXPENDITURES										
Professional and other fees	-	-	-	-	-	-	-	-	479	100
Salaries, benefits, recruitment, and training	-	-	-	-	-	913	-	-	-	14,042
Maintenance	1,999	14,009	-	-	280	1,500	-	-	32,015	14,042
Office	-	21	-	-	-	12	-	-	5	192
Advertising, promotion - external	-	-	-	-	-	5,885	20,827	-	1,411	1,053
Advertising, promotion - internal	150	668	-	-	275	2,487	713	-	1,644	1,688
Fundraising	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	19	-	-	-	-
Communications	-	10,364	-	-	-	-	-	5	276	594
Grants	-	-	-	-	-	13,970	8,564	-	636,450	743,255
Publications, associations	-	-	-	-	-	-	4,500	-	-	-
Equipment rental	-	-	-	-	-	1,345	-	-	-	-
Production/Program costs	-	2,416	-	-	-	300	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Printing, duplicating - external	420	-	-	-	-	5,959	564	-	150	641
Printing, duplicating - internal	-	208	-	-	-	579	-	-	455	902
Sponsorships	-	-	-	-	-	475	300	-	-	-
Cash (over)/short	-	-	-	-	-	-	-	-	(6)	1
Scholarships	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	717	-	-	-	-
Rent	-	-	-	-	-	-	-	-	-	-
Bad debts	19,296	-	-	-	(102)	-	-	-	-	13,050
Bank service charges	-	79,017	-	-	-	-	-	-	-	-
Capital expenditures	479	-	-	-	379	-	-	-	-	-
TOTAL EXPENDITURES	22,344	106,703	516	832	516	34,161	35,952	672,500	672,500	775,518
NET REVENUE (EXPENDITURES)	\$ 93,034	\$ (38,213)	\$ 11,060	\$ (832)	\$ 433	\$ 15,839	\$ 16,047	\$ (618,697)	\$ (739,018)	

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF RESERVE REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Campus Recreation Reserve		Golden Bear and Panda Legacy Fund		A.P.I.R.G. Reserve		Student Involvement Endowment Fund		Student Legal Reserve		W.J.S.C Reserve	
	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003	2004	2003
REVENUE												
Capital contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-
Student fee opt outs	-	-	-	-	(50)	-	-	-	-	-	-	-
Services - Internal	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	1,870	2,847	-	-	-	-
Commissions	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	(256)	(50)	1,870	2,647	-	-	-	-	-	-
EXPENDITURES												
Professional and other fees	-	-	-	-	-	-	-	-	-	-	-	-
Salaries, benefits, recruitment, and training	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Office	-	-	-	-	-	-	-	-	-	-	-	-
Advertising, promotion - external	-	-	-	-	-	-	-	-	-	-	-	-
Advertising, promotion - Internal	-	-	-	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	2	-	-	-	-	-
Grants	253,597	162,649	176,000	160,400	216,127	182,050	-	-	20,518	28,645	26,128	20,385
Publications, associations	-	-	-	-	-	-	-	-	-	-	-	-
Equipment rental	-	-	-	-	-	-	-	-	-	-	-	-
Production/Program costs	-	-	-	-	-	-	4,842	67	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
Printing, duplicating - external	-	-	-	-	-	-	-	-	-	-	-	-
Printing, duplicating - Internal	-	-	-	-	-	-	-	-	-	-	-	-
Sponsorships	-	-	-	-	-	-	-	-	-	-	-	-
Cash (over)/short	-	-	-	-	1	-	-	-	-	-	-	-
Scholarships	-	-	-	-	-	-	23,227	22,547	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-	-	-
Rent	-	900	-	900	-	-	-	2,835	-	-	-	880
Bad debts	-	-	-	-	-	-	-	-	-	-	-	-
Bank service charges	-	-	-	-	-	-	-	-	-	-	-	-
Capital expenditures	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	253,597	163,549	176,000	161,300	216,128	182,052	28,069	25,549	20,518	28,895	26,128	21,265
NET REVENUE (EXPENDITURES)	\$ (253,597)	\$ (163,549)	\$ (176,000)	\$ (161,300)	\$ (216,384)	\$ (182,102)	\$ (26,199)	\$ (22,902)	\$ (20,518)	\$ (28,895)	\$ (26,128)	\$ (21,265)

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(unaudited)
STATEMENT OF RESERVE REVENUE AND EXPENDITURES
YEAR ENDED APRIL 30, 2004

	Eugene Brody Fund		Sponsorship Reserve		S.F.A.I.C. Reserve		Campus Crime Stoppers Reserve		Total
	2004	2003	2004	2003	2004	2003	2004	2003	
REVENUE									
Capital contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,378
Grants	-	-	-	-	-	-	-	-	61,060
Fundraising	-	-	54,428	56,073	-	-	1,681	3,450	86,109
Student fee opt outs	-	-	-	-	-	-	-	-	(1,431)
Services - internal	-	-	300	-	-	-	-	-	300
Interest	-	-	-	-	-	-	-	-	56,848
Commissions	-	-	-	105	-	-	-	-	42,018
TOTAL REVENUE	10,892	10,092	54,728	56,178	-	-	1,681	3,450	288,264
EXPENDITURES									
Professional and other fees	-	-	-	-	2,120	-	-	-	8,539
Salaries, benefits, recruitment, and training	-	-	15,733	10,162	97,769	-	-	-	48,661
Maintenance	-	-	-	-	890	-	-	-	3,779
Office	-	7	49	71	909	-	-	-	86
Advertising, promotion - external	-	-	2,619	2,605	4,412	-	-	-	9,915
Advertising, promotion - internal	248	-	36	119	2,196	-	-	233	4,840
Fundraising	-	-	59,000	20,987	-	-	-	-	59,000
Travel	-	-	-	-	-	-	-	-	19
Communications	-	1	85	219	1,025	-	-	350	12,560
Grants	10,892	10,092	-	-	-	-	-	-	1,316,040
Publications, associations	-	-	-	-	255	-	-	-	4,755
Equipment rental	-	-	-	-	-	-	-	-	1,345
Production/Program costs	-	-	-	-	-	-	-	-	300
Miscellaneous	-	-	-	-	-	-	-	-	2,483
Printing, duplicating - external	-	-	182	1,113	815	-	-	-	4,842
Printing, duplicating - internal	60	1	55	325	689	-	-	-	6,711
Sponsorships	-	-	-	-	-	-	-	-	1,149
Cash (over)/short	-	-	-	-	-	-	-	-	475
Scholarships	-	-	-	-	-	-	-	-	1
Supplies	-	-	-	-	-	-	-	-	(5)
Rent	-	1,100	-	-	1,286	-	-	-	23,227
Bad debts	-	-	-	-	6,350	-	-	-	717
Bank service charges	-	-	-	-	-	-	-	-	1,286
Capital expenditures	-	-	-	-	-	-	-	-	26,365
	-	-	165	-	-	-	-	-	19,194
TOTAL EXPENDITURES	11,200	11,201	77,924	35,601	118,716	-	8,439	583	1,547,940
NET REVENUE (EXPENDITURES)	\$ (11,200)	\$ (11,201)	\$ (23,196)	\$ 20,577	\$ (118,716)	\$ -	\$ (6,758)	\$ 2,867	\$ (1,259,576)
									\$ (1,438,177)

STUDENTS' COUNCIL

Votes and Proceedings

Tuesday March 22, 2005 – 6:00 p.m.
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2004-25)

2004-25/1

CALL TO ORDER

Speaker calls the meeting to order at 6:11 p.m.

2004-25/3

SPEAKER'S BUSINESS

The Speaker tabled the Engineering Students' Society's Report.

Please see document VP 04-25.01

2004-25/4

APPROVAL OF THE ORDERS OF THE DAY

LEWIS/SAMUEL MOVED TO approve the orders of the day.

LETTNER/KEHOE MOVED TO amend the orders of the day by making item 11f a special order.

Amendment: CARRIED

LAW/LETTNER MOVED TO amend the orders of the day by adding item 12c from the Late Additions package to the order paper.

Amendment: CARRIED

LAW/DEBENHAM MOVED TO amend the orders of the day by striking item 10a.

Point of Order: Lewis – Even though this person is already started in their role, is it not required that we still approve the appointment?

Speaker – Point of order well taken. Council must appoint individuals to its various boards prior to them being vested with authority to take any legal action on behalf of the Students' Union.

Amendment: CARRIED

PANAS/SAMUEL MOVED TO amend the orders of the day by adding item 11g from the Late Additions to the order paper.

Amendment: CARRIED

Speaker ordered that item 10e be made a special order after item 11f.

LAW/LEWIS MOVED TO amend the orders of the day by adding item 11h from the Late Additions to the order paper.

Amendment: CARRIED**Main Motion: CARRIED**

2004-25/11f

Bill #25 – Dedicated Fees Reform (sponsor; LAW)
Principles (first reading)

LAW/DEBENHAM MOVED THAT Bill #25 be read for a first time.

Previous Speaker's List (mm): Law.

LAU/SHILLINGTON MOVED TO reconsider the amendment passed at the previous meeting of Students' Council which read, "LAW/PANAS MOVED TO amend the main motion by adding new point #28, which reads 'that Bylaws 6100 – 6600 be repealed'".

Speaker's List (reconsider): Lau, Mr. Smith.

Point of Order: Lau – I'm actually wondering, is this topical to the propriety of reconsidering a motion?

Speaker: Point of order not well taken.

Speaker's List (reconsider): Lau, Mr. Smith.

Motion to Reconsider: DEFEATED

BERGHOFF/NICOL MOVED TO amend Bill #25 by striking items 5 and 6.

Speaker's List (am): Mr. Smith, Law, Nicol, Thompson, Samuel, Debenham, Mr. Loomes.

Point of Order: Lewis – You skipped over Councillor Laver.

Speaker: Point of order well taken.

Point of Order: Nicol – Shouldn't we refer to Councillor Eruvs as 'Councillor' just because this has been a tenuous point before?

Speaker: Point of order well taken.

Amendment: CARRIED**Main Motion: CARRIED**

2004-25/10e

MOTION BY LEWIS, RESOLVED THAT Students' Council nominate members of Students' Council to the following positions:

- a. Two (2) members of the Budget Committee;
- b. Two (2) members of the Audit Committee;
- c. One (1) member to sit on the Access Fund Committee;
- d. One (1) member to sit on the External Affairs Board;
- e. One (1) member to sit on the Internal Review Board;
- f. And one (1) member to sit on the Gateway Student Journalism Society Board of Directors.

Nominations for the Budget Committee:

BAZIN nominates KIRKHAM: KIRKHAM declines.

PANDYA nominates LAU: LAU accepts.

VANDERSLUIS nominates PANAS: PANAS accepts.

BAZIN nominates BERGHOFF: BERGHOFF accepts – withdrawn.

LEWIS nominates VANDERSLUIS: VANDERSLUIS declines.

Members Acclaimed:

Councillor Lau

Councillor Panas

Nominations for the Audit Committee:

LEWIS nominates VANDERSLUIS: VANDERSLUIS declines.

BAZIN nominates BERGHOFF: BERGHOFF declines.

TAYLOR(VPSL) nominates KEHOE: KEHOW declines.

PANDYA nominates KOTOVYCH: KOTOVYCH declines.

BAZIN nominates MONTESSER: MONTESSER declines.

LAU nominates PANDYA: PANDYA accepts.

NICOL nominates PANAS: PANAS declines.

TAYLOR(VPSL) nominates COLPITTS: COLPITTS accepts.

Members Acclaimed:

Councillor Pandya

Councillor Colpitts

Nominations for the Access Fund Committee:

BAZIN nominates KIRKHAM: KIRKHAM declines.

PANDYA nominates BAZIN: BAZIN declines.

VANDERSLUIS nominates VANDERSLUIS: VANDERSLUIS accepts.

Member Acclaimed:

Councillor Vandersluis

Nominations for the External Affairs Board:

TAYLOR nominates COLPITTS: COLPITTS accepts.

LEWIS nominates LEWIS: LEWIS accepts.

YUSUF nominates MONTESSER: MONTESSER accepts.

LAU nominates PANDYA: PANDYA accepts.

BAZIN nominates KIRKHAM: KIRKHAM declines.

Member Elected:

Councillor Colpitts

Nominations for the Internal Review Board:

KEHOE nominates LEWIS: LEWIS accepts.

BAZIN nominates PANAS: PANAS declines.

Member Acclaimed:
Councillor Lewis

Nominations for the Gateway Student Journalism Society Board of Directors:
KIRKHAM nominates NICOL: NICOL accepts.

Member Acclaimed:
Councillor Nicol

KIRKHAM/LEWIS MOVED THAT Students' Council call another meeting for March 29, 2005.

Motion to Call New Meeting: CARRIED

Speaker ordered adjournment for want of quorum – 8:30 p.m.

ATTENDANCE (SC 2004-25)

Faculty/Position	Name	1 st Roll Call	Item 11f Division
President	Jordan Blatz	X	
VP Academic	Lisa McLaughlin	√	
VP External	Alex Abboud	X	
VP Finance	Alvin Law	√	X
VP Student Life	Duncan Taylor	√	√
BoG Undergrad Rep.	Roman Kotovych	X	
Agriculture, Forestry and Home Economics	Leah Bennett	X	
Agriculture, Forestry and Home Economics	Chelsy Shillington	√	X
Arts	Catrin Bergoff	√	√
Arts	John Chandler	X	
Arts	Gabrielle Donnelly	√	√
Arts	Aaron Johnson	X	
Arts	Tamara Larter	X	
Arts	Chris Laver	√	√
Arts	Cameron Lewis	√	X

Business	Chelsea Baron	√	X
Business	Nandini Somayaji	√	X
Education	Sean Clovechok	X	
Education	Trevor Panas	√	√
Education	Lillian Patz	X	
Engineering	Josh Bazin	√	√
Engineering	Graham Lettner	√	√
Engineering	Jamaal Montasser	√	
Engineering	Gary Wicentowich	PROXY	√
Law	Tara Thompson	√	X
Medicine and Oral Health Sciences	Brock Debenham	√	X
Native Studies (School of)	Matthew Wildcat	X	
Pharmacy	Erica Skopac	X	
Faculte Saint-Jean	Sarah Colpitts	√	√
Science	Justin Kehoe	√	√
Science	Stephen Kirkham	√	√
Science	Darren Lau	√	X
Science	Scott Nicol	√	√
Science	Shawna Pandya	X	√
Science	Chris Samuel	√	√
Science	Kelli Taylor	√	
Science	Keith Vandersluis	√	√
Science	Omer Yusuf	√	√
General Manager	Bill Smith	X	
Speaker	Gregory Harlow	√	

March 22, 2005

Students' Council,

In accordance with Section 12 of Bylaw 8451, the Engineering Students' Society respectfully submits this report on the operations of the Faculty Association Membership Fee. This is the second report submitted this year.

Our Vice President (External Relations) Gary Wicentowich will be available to answer questions during Question Period at the meeting of March 22nd, or you can submit them to me at vp.operations@ess.ualberta.ca.

Sincerely,

Justin Pullukatt

Vice President (Finance & Operations)
Engineering Students' Society

ESS Faculty Association Membership Fee (2004/2005)		
General Description	Amount (per term)	Approx. total* (amount per year)
Discipline clubs	\$ 1.00	\$ 6,100.00
Engineering student groups (not including discipline clubs)	\$ 1.00	\$ 6,100.00
Engineering Week	\$ 0.45	\$ 2,745.00
Engineer's Handbook	\$ 0.65	\$ 3,965.00
Conferences and Competitions	\$ 0.33	\$ 2,013.00
First Year Orientation	\$ 0.30	\$ 1,830.00
Totals	\$ 3.73	\$ 22,753.00
		*Based on 3050 students

Financial Accountability of Faculty Association Membership Fee

The events that are supported by the Faculty Association Membership Fee

Engineering Week:

As most students know, Engineering Week is a proud campus tradition. A number of events are held such as a scavenger hunt, tug of war, battle of the bands, and many more. The week is finished off with a bang at the Engineers' Ball, a formal dinner and dance.

Engineering Handbook:

The engineering handbook is the agenda used by the majority of engineering students here at the U of A, and a number of non-engineering students who enjoy its content and layout.

First Year Orientation:

A number of events are held to help orientate the first year engineers. The first and most notable is G.E.E.R. 101, a week of fun games aimed at having the first years meet one another. As well, a very popular motivational mixer is held to help students along with their academic troubles. The First Year Engineering Club (FYEC) exists in an effort to get first years involved. This club represents the first years on many levels and provides a number of services and events. A retreat will be held in order to help make the executive stronger, more efficient and overall better representatives.

Faculty Association Membership Fee Application

Dayna Urbanowski
President
First Year Engineering Club
E2-040G, ETLIC, University of Alberta
Edmonton, AB T6G 2V4

February 9th, 2005

Justin Pullukatt
Vice-President Finance and Operations
Engineering Students' Society
E2-040H, ETLIC, University of Alberta
Edmonton, AB T6G 2V4

Dear Mr. Pullukatt,

The First Year Engineering Club hosted two events during the first semester. The first was a motivational mixer that was held in early November shortly after mid-term exams. The mixer gave the opportunity for current first year students to talk to more experienced engineering students so they could regain confidence after the midterms and encouragement to continue on with their studies. The cost of the pizza and pop at the mixer was supplied partly by our club.

The second event was a First Year pool tournament. The First Year club expenses were in booking of eight pool tables in Cue, and the pizza and pop for all the competitors. This event was beneficial to first year students because it allowed them to meet other first years and learn more about the First Year Engineering Club executive and the services our club provides.

At the start of the second semester, Engineering Week was a major event. It helped build faculty pride and gave the opportunity for many students to contribute and get involved in extra-curricular activities. The expenses for this week consist mainly of scavenger hunt list items, of which most were used in the design competition or other events that followed in the week. The breakdown of the costs for all of these events is as follows, with a grand total of \$810.03.

First Year Motivational Mixer	
Pizza and Pop	\$350.59
First Year Pool Tournament (Fall Semester)	
Pizza	\$93.40
Rental of Cue	\$80.00
Engineering Week	\$286.04

Sincerely,

Dayna Urbanowski
President, First Year Engineering Club

FAMF Proposal: Engineering Physics

I wish to request FAMF funds for the Engineering Physics club of the University of Alberta, for the fall 2004 semester. The following are expenses that the Engineering Physics club incurred during the fall 2004 semester which FAMF funding would be used to pay for.

The 2nd year Barbeque is a yearly welcome to new Engineering Physics Students. Burgers and pop are provided free to all engineering physics students who attend. We had near 100% attendance from the 2nd year class, making this event a huge success.

Our clothing order this year had some unforeseen costs (artwork and missed discounts) associated with it, so the club chose to defray these costs in order to pass on the clothing ordered at the advertised cost.

Engineering week competition involved quite a few costs such as printing for our promotional poster(which will be re-used at future open houses), paint for our large poster, printing for our small poster, and finally purchase of scavenger hunt items.

Event	Date	Cost
2 nd year BBQ	September 28 th 2004	~\$80.00
Clothing	December 2004	~\$94.00
Engg Week costs	January 2005	~\$244.00

The total for this is approximately \$418, much more than our FAMF allotment.

Nathan Nelson-Fitzpatrick
President
Engineering Physics Club

Material Engineering Student Society FAMF Proposal:

Engineering Week:

- Popcorn Machine for Movie Night - \$50
- Other Engineering Week expenses - \$50

Second Year Night:

- Food and beverage expenses - \$93.22

Total: \$193.22

Thanks,

Steven Bott
MESS President

January 26, 2005

**Faculty Association Membership Fee Proposal
Chemical Engineering Students' Society**

RE: Lunch time Pizza Party for ChE undergraduate students.

The Chemical Engineering Students' Society (ChESS) requests \$330 from the FAMF fund to support a lunch time pizza party for the undergraduate chemical engineering students. ChESS has already held two such events within the past year, both times with excellent results. The first event was held in November in support of AIChE membership drive. The event cost the club \$200 and was attended by 100 students. The second event was held in January in support of Engg Week and as a chance for students to meet the ChESS exec. This event ran for 2 hours and was attended by over 150 students incurring a total cost of \$321. Pizza lunches have proven to be our most successful events; they are the best way for ChESS to include as many students as possible. These events get students up to the club room and give them a chance to meet the exec while learning about upcoming events. We would like to have our next pizza party in March to promote the ChE St Patrick's Day Party, faculty soccer game and industry presentation.

To: Engineering Students Society
From: Garrett Cochrane – Civil Engineering Students Society President
Date: January 26, 2005
Re: FAMF Request

As President of the Civil Club we have gone through a number of large changes over the past academic year. We have expanded, ran more student events, and moved into our new building (NREF).

With the move, the Civil Club has gained joint control of a new student lounge. The main groups in this student lounge are Civil, Petroleum, and Mining Engineering student clubs. These 3 clubs represent 457, 124, and 53 students for a total of 634 students. Each Club president (myself included) has agreed to use our FAMF allocation to cooperatively furnish our new student room.

The room we are receiving is only allotted 3 round tables and a shelving unit. The room is designed to hold much more so we intend to use the funds for the purchase of a number of items. These items are as follows but do not indicate an order (we will try to get as much as possible with the cash available)

1. Couch (will probably use all of FAMF allocation and some of our own funds)
2. Room stereo (if any funds left over, we will allocate to the purchase of a stereo system)

As we receive and use the money, the Civil Club would be happy to provide receipts for the items purchased. The Club alone represents 457 students and the student lounge is a great place for all students to relax and mingle together. The addition of the couch would furnish our empty room and provide a comfortable space for any student wishing to come to the lounge.

January 24th, 2005
Mechanical Engineering Club
Room 1-3B, MecE
Bldg. University of Alberta
Edmonton, AB T6G 2V4

Justin Pullukatt
Vice-President (Finances and Operations)
Engineering Students' Society
E2-040H ETLC
University of Alberta
Edmonton, AB T6G 2V4

Re: Faculty Association Mandatory Fee Application

Dear Mr. Pullukatt,

The following proposal is on behalf of the MecE Club in application for funding from the Faculty Association Mandatory Fee (FAMF).

This funding, which is expected to be slightly larger than one thousand dollars (\$1000), is to be spent on something that benefits all Mechanical Engineering students. As a result, the club held a Student/Professor Mixer in November to help students meet their professors outside of the classroom. In this way we hope the students and professors feel more comfortable on campus and develop contacts that benefit both parties. Because of the increasing formality of Universities as class sizes continue to increase, we feel this was a very worthwhile endeavor.

The following is a breakdown of spending:

Alumni Room Booking	\$	0
Pizza from Pizza 73	\$	386
Subs from Subway	\$	186
Beer from RATT (Two Kegs)	\$	450
Total	\$	1022

As you may note, the money is spent on food and beer. The addition of beer allows a very social setting and guarantees that both students and professors will be in attendance. This year was no exception as we had to keep some students waiting outside because we had reached our capacity of 100 students. In total, we believe total attendance was in the neighborhood of 150 students. Also, the two different types of food are required by campus liquor regulations explaining the pizza and subs.

I hope this letter gives adequate representation of our activities for our FAMF application. Please let me know if you have any feedback or questions.

Sincerely,

Cole Nychka
VP Finance, MecE Club

FAMF Proposal

To the Selection Committee:

The Mining Engineering Club, as well as the Civils and Petroleum, have recently moved in the new NREF building. This building now has a common area for all students to use and is to be partially kept up and furnished by each of the clubs. The money from FAMF is \$137.14 which could easily be put into the new student lounge. Currently, all of the club presidents, including myself, have agreed to pitch in and purchase new furniture like a couch and possibly a game table. The cost of a couch (approx \$400-\$600) far exceeds the FAMF amount being offered, but it would surely be appreciated in helping to create a fun and relaxing student lounge.

Todd Eggerman
Mining Club President

Engineering Week:

All of this year's funding will be put into paying for the Engineers' Ball. Costs for us have gone up due to catering and room booking costs increasing. A decent sound system is being rented as well.

Engineering Ball	
Cost	Amount
Food	\$4,122.98
Ticket Printing	\$ 25.68
Music Equipment	\$ 121.48
Liquor License	\$ 31.27
Room Booking	\$ 299.60
Total	\$4,601.01

Engineering Handbook:

The money here was used purely for printing costs.

Engineering Handbook	
Cost	Amount
Printing	\$8,988.00
Total	\$8,988.00

First Year Orientation:

The money goes to two events, GEER 101 and the First Year Motivational Mixer. An executive retreat may be planned.

GEER 101	
Cost	Amount
Pancake Breakfast	\$ 479.90
Ultimate Frisbee	\$ 53.19
Design Competition	\$ 30.02
Promotion	\$ 29.23
Barbecue	\$ 668.25
First Year Mixer	\$ 700.43
TOTAL	\$1,961.02

Conferences & Competitions:

Thanks to the FAMF money, the ESS is hoping to be able to send more people to conferences and competitions. FAMF covers traveling costs and delegate fees for teams participating.

Conferences and Competitions	Cost	Amount
	WESST Retreat	\$
CFES Congress		\$8,419.49
UAEC	\$	332.45
WEC		\$7,089.18
TOTAL		\$16,073.71

Refund mechanism

For students that are opposed to the Faculty Association Membership Fee, for whatever reason, they are allowed an opportunity to refund their payment. The rules governing this refund mechanism are outlined in the ESS Policy B.2.7 located in the Appendix. In accordance with this policy, a deadline for students to apply for a refund was set for 4:00pm on Monday, December 6th. Students are going to be made aware of this deadline two weeks in advance through the EnggLink e-mail list, the Engineers' Handbook and the ESS website. Their payment will be refunded within one month of the ESS receiving the funds from the Students' Union, as per the policy.

There were no refunds given this year.

APPENDIX

B.2.5 Distribution of Faculty Association Membership Fee

Relevant section of proposal to Students' Council regarding FAMF:

Scope

The Engineering Faculty Association Membership Fee is intended to replace the current Engineering Students' Society membership fee structure in order to create opportunities for student involvement and support engineering student activities.

Financial Oversight

The Engineering Students' Society will require financial statements from the recipients who are not the ESS or ESAF indicating the anticipated expenditures to be made with the allocated funds. The Faculty Association Membership Fee funds received from the Registrar will be held separately from the remainder of the ESS' funds, under policies established by the Board of Directors and approved by a General Meeting.

The ESS will also require annual reports indicating how funds received from the fee have been spent from each of the recipients (excluding the ESS and ESAF) by February 15 of each year, and compile a report for Students' Council by March 15 of each year indicating how the monies have been spent. The ESS will report to Students' Council as required by Bylaw 8451 and fully comply with any other legislation adopted by Students' Council with respect to financial oversight. The ESS will also open its books to Students' Council or delegated bodies for inspection under reasonable terms of access with respect to the fee.

The Board of Directors of the Engineering Students' Society is delegated the authority to require from each of the recipients that they provide to the Board a satisfactory accounting of their spending of fee money, and may withhold allocated funds if such an accounting is not provided. A General Meeting may overturn, uphold, or vary the decision of the Board of Directors. The Financial Affairs Board of the Students' Union will be advised of actions taken by the Board of Directors and General Meetings.

Definitions:

- FAMF/ESAF Account – account held with the Faculty of Engineering to be used for the Faculty Association Membership Fee (FAMF) and the Engineering Students' Activity Fund (ESAF)
- ESPF Account – account held with the Faculty of Engineering, called the Engineering Student Projects Fund, to be used for the Student Projects
- ESPF Committee – committee for the distribution of funds in the ESPF Account, governed by the ESPF Bylaws

Policy:

1. Distribution of any funds allocated by a General Meeting to student projects recognized by the ESPF Committee will be conducted as follows:
 - a. Projects submit proposals to ESPF Committee, outlining the project's budget for the upcoming year including the amounts and items to be purchased with FAMF funding
 - b. ESPF Committee approves an allocation of the funds available from that term, based on the submitted proposals
 - c. Projects must document how FAMF funds are spent, and submit this information to the ESS as outlined in section 4, below

2. Distribution of any funds allocated by a General Meeting to discipline clubs recognized by the ESS will be conducted as follows:
 - a. Clubs submit proposals to the Board of Directors, outlining the club's budget for the upcoming year including the amounts and items to be purchased with FAMF funding
 - b. Board of Directors approves release of funds available from that term, based on the submitted proposals
 - c. Clubs must document how FAMF funds are spent, and submit this information to the ESS as outlined in section 4, below

3. Distribution of any funds allocated by a General Meeting to the ESS for specific purposes will be immediately upon receipt of the funds from the Students' Union.

4. Recipients who are not the ESS must provide the following information to the ESS no later than February 15
 - a. Detailed receipts for items spent in accordance with submitted proposals
 - b. Summary of how students have benefited from FAMF funding being allocated to that club or project

5. Recipients who are not the ESS that fail to submit the information outlined in section 4, above, may have additional allocated funding withheld, at the discretion of the Board of Directors.

B.2.6 Faculty Association Membership Fee Administrator

Relevant section of Students' Union Bylaw 8451:

12. The Faculty Association shall submit a report detailing the operations and administration of its funds to date, including the refund provision, to Students' Council by November 15 and March 15. Additional reports may be requested by Students' Council, but must allow a reasonable time period for submission

Policy:

1. The Faculty Association Membership Fee Administrator will be appointed annually by the Comptroller.
2. The Faculty Association Membership Fee Administrator will report to the Board of Directors.
3. The Faculty Association Membership Fee Administrator will perform those tasks associated with administering the Faculty Association Membership Fee.

B.2.7 Refund Mechanism for Faculty Association Membership Fee

Relevant section of Bylaw 8451:

10. A Faculty Association Membership Fee shall have an option for those who are philosophically opposed or unable to pay the fee to be reimbursed. The Faculty Association will provide for this refund, within the scope of the proposal approved by Students' Council per section 7 (c).

Relevant section of proposal to Students' Council:

Refund mechanism

The Engineering Students' Society will be responsible for administering the refund mechanism. Engineering students must provide written notification of their intent to opt-out of the Faculty Association Membership Fee during the term that they have been paid. The Engineering Students' Society shall reimburse these students within one month of receiving the funds from the Registrar's Office.

Policy:

1. Members who have paid the Faculty Association Membership Fee will have the opportunity to have their contribution refunded, if they are philosophically opposed or otherwise unable to contribute to the fund.
2. The deadline for requesting a refund is decided by the Faculty Association Membership Fee Administrator, and must be at least one week in advance of the funds being distributed as per *B.2.5 Distribution of Faculty Association Membership Fee*.
3. The opportunity to refund a FAMF contribution, and the date of the deadline to request this refund, must be well advertised to members through several media formats at least two weeks before the deadline.
4. Members must complete the form available through the ESS, and submit it in hardcopy to the ESS office by the deadline mentioned in section 2, above.
5. The ESS will, upon verification of the members' payment of the FAMF, refund this contribution by whatever means available no later than one month after the ESS has received these funds.