

STUDENTS' COUNCIL

Tuesday January 18, 2005 – 6:00 p.m.
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2004-20)

- 2004-20/1 CALL TO ORDER
- 2004-20/2 University of Alberta CHEER SONG "*Ring Out a Cheer*"
- 2004-20/3 SPEAKER'S BUSINESS
- 2004-20/3a **MOTION BY YUSUF, RESOLVED THAT** Students' Council appoint Chelli Kelly to serve in the position of Arts Councillor on Students' Council for the remainder of the 2004-2005 year.
- 2004-20/4 APPROVAL OF THE ORDERS OF THE DAY
- 2004-20/5 PRESENTATIONS
- 2004-20/6 REPORTS
- 2004-20/7 QUESTION PERIOD
- 2004-20/8 EXECUTIVE COMMITTEE REPORT
- Please see document SC 04-20.01
- 2004-20/9 BOARD AND COMMITTEE REPORTS
- 2004-20/9a **MOTION BY PANDYA/LETTNER, RESOLVED THAT** Student's Council on the recommendation of the Committee for Council Reform and Progress authorize the purchase of an I POD for an amount not to exceed \$550.00 plus GST.
- 2004-20/10 OLD BUSINESS
- 2004-20/11 LEGISLATION
- 2004-20/11a **MOTION BY SMITH, RESOLVED THAT** Students' Council, upon the recommendation of the Internal Review Board, repeal Article XVIII of the Students' Union Constitution (second reading).
- Please bring backup documentation from the October 12, 2004 meeting of Students' Council.

- 2004-20/11b** **MOTION BY SMITH/KIRKHAM MOVED THAT** Students' Council on the recommendation of the Committee for Council Reform and Progress repeal Article XIV – Vacancies (first reading).
- Please see document SC 04-20.02
- 2004-20/11c** **Bill #11 - Student Group Membership Privileges Amendment (sponsor; DEBENHAM)**
Principles (first reading)
1. A member of the Students' Union shall have the privilege to be a member of any Student Group or Students' Union Club, subject to section.
 2. Where a Student Group is a Faculty Association recognized by the Students' Union, the Faculty Association may limit membership to students enrolled in the faculty to which the Faculty Association relates.
- IRB Recommendation:
1. That the privilege of Students' Union members to belong to any student group registered with the Students' Union be eliminated.
- 2004-20/11d** **Bill #22 – Budget Process and Financial Procedures Reform Bill (sponsor; LAW)**
(first reading)
- Please see document SC 04-20.03
- 2004-20/11e** **Bill #23 – Council Vacancies Bill (sponsor; Smith/Kirkham)**
(notice of motion/first reading)
1. Vacancies in Councilor Positions
 - a. Council will no longer have the power to fill Councilor vacancies by appointment.
 - b. Where a Councilor vacancy exists, the CRO will offer the position to the runner up in the most recent election.
 - c. One By-election will be held in the Fall to fill any Councilor vacancies not filled by the process in 1(b).
 - d. Other than the by-election specified 1(c) no other by-elections will be held to fill Councilor Vacancies
 2. Vacancies in the Executive
 - a. Council may fill a vacancy in the Executive Committee or the position of Undergraduate Board of Governors Representative either by appointment or by ordering a by-election for that purpose.
- 2004-20/12** **NEW BUSINESS**
- 2004-20/13** **ANNOUNCEMENTS**
2004-20/13a **Next Council Meeting**
- UPCOMING
COUNCIL
MEETINGS
- February 1, 2005
March 8, 2005
- 2004-20/14** **INFORMATION ITEMS**
- 2004-20/14a** Votes and Proceedings from the January 11, 2005 meeting of Students' Council.
- Please see document SC 04-20.04

Executive Committee Report to Students' Council January 18, 2005
Motions

- 1. The following motions were passed at the January 10, 2005 Executive Committee Meeting.**
 - a. LAW/ABBOUD MOVED THAT the Executive Committee strike the rate chart from Operating Policy 11.30 and update accordingly.
VOTE ON MOTION 5/0/0 CARRED

- 2. There were no motions passed at the January 12, 2005 Executive Committee Meeting.**

PROPOSED

Constitution

ARTICLE XIV - VACANCIES

- 1.— ~~Should any student who is a member of the Students' Council discontinue their course at the University or who otherwise fails to qualify as a member of the Students' Union within the terms of Article I, Section 2, they will vacate such position.~~
- 2.— ~~All vacancies of the Students' Council, excepting in the Office of President, will be filled either by appointment by the Students' Council or by a new election, at the discretion of the Council. Such appointments may be for all or part of the current term of office.~~
- 3.— ~~A vacancy in Office of the President will be filled by a new election.~~

Bill #22 Budget Process and Financial Procedures Reform Bill

OVERVIEW

As a result of the following:

MOTION BY KNISELY/BAZIN RESOLVED THAT Council directs the Budget Committee to review the conduct of business and financial affairs of the Students' Union and to recommend to Council improvements to bylaws respecting conduct of business and financial affairs not later than December 7, 2004.
(July 13, 2004)

The Budget Committee recommends the following changes.

1. PRESENTATION FORMAT

a. STUDENTS' COUNCIL

The operating budget in full detail is available on request. For approval as presented in the Students' Council agenda, Council will only be presented and make decisions on "Revenue/Expenditure/Net" for each department. This will help in providing a perspective of the numbers in a useful fashion without overwhelming detail. Actual numbers for the previous 3-5 years shall be presented for information.

The operating budget will be presented in the following form with corresponding pie charts based on percentage in "category."

CATEGORY	SECTOR	DEPARTMENT	2004/2005	2005/2006 Budgeted		
			Rev/Ex/Net	Revenue	Expenditure	NET
Business Activities	FOOD & BEVERAGE OPERATIONS	835 L'Express	xxxx	xxxx	xxxx	xxxx
		836 L'Express Catering	xxxx	xxxx	xxxx	xxxx
	BAR OPERATIONS	832 Room at the Top	xxxx	xxxx	xxxx	xxxx

Categorization shall be presented as follows:

OPERATING DEPARTMENTS			
Category	Sector	Department	Dept
BUSINESS ACTIVITIES	Food & Beverage Operations	L'Express	835
		L'Express Catering	836
		Cram Dunk	837
	Bar Operations	Room at the Top	832
		Powerplant	838
	Retail Operations	SUBmart	800
		SUBtitles	810
		Print Centre	815
		Cue	821
		Postal Outlet	825
	SPACE & PROGRAMMING ACTIVITIES	Entertainment & Programming	Alternative Programming
Week of Welcome			714
Entertainment			760
Antifreeze			765
Awards Night			518
SUB Programming			712
Event Space Operations		Dinwoodie Lounge	750
		Myer Horowitz Theatre	755
STUDENT SERVICE ACTIVITIES	Student Services	Services Manager	600
		SFAIC	605
		Ombudservice	610
		Centre for Student Development	611
		Student Distress Centre	612
		Information Services	616
		Student Group Services	624
		Safewalk	646
		ECOS	655
		Campus Food Bank	650
		Handbook & Directory	644
CENTRAL SUPPORT ACTIVITIES	Administrative Support	Office Administration	402
	Marketing Support	Marketing	640
	Space Support	Facilities	411
REPRESENTATION & ADVOCACY ACTIVITIES	Representation	President	500
		Students' Council	505
		Elections and Referenda	509
		Academic Affairs	519
		Operations & Finance	520

		External Affairs	521
		Student Life	523
	Research & Advocacy	Research and Information	425
		Communications	555

b. BUDGET COMMITTEE

Full detailed budgets are readily available but Budget Committee will only be presented a summary with general categories as outlined in the accounting version. Budget Committee will see the following level of detail, with actual numbers of the previous 5 years.

Example:

REVENUE	2003/2004	2004/2005 (Budgeted)
Total Student Fees Revenue		
Total Rent, Space and Maintenance Revenue		
Total Commissions Revenue		
Total COGS		
.		
.		
.		
Total Gross Profit		
Total Revenue		
EXPENDITURES		
Total Wages		
Total Government Deductions		
Total Employee Benefits		
Total Employee Development		
Total Staff Costs		
Total Expenditures		
NET PROFIT (LOSS)		

2. THE PROCESS

TIMELINE

(Deadlines)	(Required Action)
January 8 th	VPOF requests proposed bottom lines from all department heads
February 1 st	Department Heads must have all requested bottom lines submitted to VPOF and Budget Committee
March 1 st	Budget Committee will have recommended bottom lines for Students' Council along with rationale. The VPOF will make a presentation to Students' Council outlining each Department and changes within that department
March 15 th	Students' Council will have approved "guideline" bottom lines for each department. Council shall only make decisions on Net Profit(Loss) for each department at this point
March 31 st	Department heads will submit a finalized detailed budget to the VPOF who in turn shall submit the information to Budget Committee for verification and necessary adjustments
April 15 th	Budget Committee will make a recommendation to Students' Council for final approval
April 30 th	The Operating, Capital, and Non-Dedicated Fees Budget for the upcoming fiscal year will have approval from Students' Council

3. ORGANIZATIONAL GROWTH / BUDGET ADJUSTMENT

a. CREATION

With each budget, an amount determined by the outgoing officials will be allocated as "Projects Allocation" These monies shall exist as a granting fund whereby departments, executives, and council can set new priorities and pursue new projects. The amount in the fund will be determined by the outgoing officials and shall have a minimum of \$60 000 allocated with each year's operating budget.

b. AUTHORITY FOR USE

The Executive Committee has the authority to approve up to \$1000, all other grants must be approved through Students' Council

c. ADJUSTMENT

If needed, based on revised numbers and actual performance to date, the Budget Committee retains the ability to recommend to Students' Council for approval, a winter budget adjustment in January whereby a portion of the remaining Projects Allocation is removed in order to maintain balanced finances.

4. OTHER FINANCIAL/BUSINESS RECOMMENDATIONS

a. CONTINGENCY ALLOCATION

Contingency Allocation contributions shall be in the amount of \$30 000 per year. This fund will operate as a yearly allocation that exists within the operating budget. The fund shall turn over each year. All transfers made from the Contingency Reserve shall be approved by the Executive Committee.

b. CONTRACT SIGNING

All contracts over 1 year in term, and have no termination clause less than 6 months, and require a financial commitment of more than \$5000 in a given year or \$25 000 aggregate shall be approved by Students' Council

c. SU MEMBERSHIP FEE

The Students' Union Membership Fee will be set during each budget process for the upcoming year. Changes to the fee shall not differ by more than 15% from the current fee level.

d. LOANS

All loans shall be approved by the Executive Committee.

e. RESERVES

All current reserves shall exist with the exception of the following:

Contingency Reserve -> Contingency Fund
Projects Reserve -> Special Projects Fund

f. SIGNING AUTHORITY

Signing authority as required by Students' Council shall consist of signatures by either the Vice President (Operations & Finance) or the President. The Executive retains the right to require additional signatories on all documents

g. TRANSFERS

All budget transfers shall be approved by Students' Council.

STUDENTS' COUNCIL

Votes and Proceedings

Tuesday January 11, 2005 – 6:00 p.m.
Council Chambers 2-1 University Hall

Votes and Proceedings (SC 2004-19)

2004-19/1

CALL TO ORDER

Speaker called the meeting to order at 6:00 p.m.

2004-19/4

APPROVAL OF THE ORDERS OF THE DAY

TAYLOR (VPSL)/BAZIN MOVED TO approve the orders of the day.

LAW/DEBENHAM MOVED TO amend the orders of the day by making item 11e a special order after presentations.

Amendment: CARRIED

TAYLOR (VPSL)/SMITH MOVED TO amend the orders of the day by making item 12a a special order after presentations.

Amendment: CARRIED

SMITH/BAZIN MOVED TO amend the orders of the day by limiting each presentation to two parts each; 15 minutes for the presentation proper and 15 minutes for questions.

Amendment: CARRIED

Main Motion: CARRIED

2004-19/5

PRESENTATIONS

2004-19/5a

Presentation by Dr. Mike Mahon, Dean Faculty of Physical Education and Recreation regarding an expanded facility for phys-ed (sponsor; Taylor (VPSL)).

2004-19/5b

Presentation by Alex Abboud, Vice President (External) regarding the Universal Bus Pass.

2004-19/12a

MOTION BY TAYLOR (VPSL), RESOLVED THAT Students' Council ratify the contract with Studentcare Networks for a proposed undergraduate health care plan.

Speaker's List (mm): Taylor (VPSL).

TAYLOR (VPSL)/DEBENHAM MOVED TO amend the main motion by amending "Studentcare Networks" to read "Studentcare.net/works".

Amendment: FRIENDLY

TAYLOR (VPSL)/SMITH MOVED TO amend the main motion by striking item 11.2 and replacing it with "Studentcare.net/works will provide support and information to referendum campaigns in accordance with the Students' Union's Bylaw 2400".

Speaker's List (am): Taylor (VPSL).

SMITH MOVED TO amend the amendment by striking "Bylaw 2400" and replacing it with the word "Legislation".

Amendment to the Amendment: CARRIED

Amendment: CARRIED

Speaker's List (mm): Nicol, Smith, Sharma, Samuel, Bazin, Mr. Bullerwell, Law.

LAW MOVED TO amend the word "February" to "March" in the Preamble, and all references to "Studentcare.net/wroks" to "Studentcare.net/works".

Amendment: FRIENDLY

Speakers' List (mm): Taylor (VPSL), Smith, Law, Bazin, Taylor (VPSL), Smith (GM), Kirkham, Smith (GM), Panas, Law, Smith (GM), Colpitts.

SAMUEL/KIRKHAM MOVED THAT Students' Council move to informal consideration.

TAYLOR (VPSL)/ VANDERSLUIJ MOVED TO amend the main motion to read "Resolved that Students' Council ratify the memorandum of agreement and understanding and delegate the Executive the authority to enter the Students' Union into a contract that is in substantive agreement with the memorandum of agreement and understanding with Studentcare.net/works for a proposed undergraduate health care plan".

Amendment: CARRIED

Main Motion: CARRIED

2004-19/11e

Bill #17 - Student Groups Committee Loan Granting Privileges (sponsor; DEBENHAM):

Principles (first reading)

1. The Student Groups Committee shall have the power to issue loans to student groups under \$1500 from the Student Groups granting fund.

DEBENHAM/SMITH MOVED THAT Bill #17 be read for a first time.

Speaker's List (mm): Debenham, Panas, Smith, Debenham.

Main Motion: CARRIED

Speaker orders that item 9b be made a special order.

2004-19/9b

MOTION BY TAYLOR(VPSL) RESOLVED THAT Students' Council, on the recommendation of the DRO Selection Board, ratify the following students as Deputy Returning Officers for 2004/2005: Kimberly Algara, Cynthia Chiew, and Andrew Kwan.

Speaker's List (mm): Mr. Bullerwell.

Main Motion: CARRIED unanimous**2004-19/9****BOARD AND COMMITTEE REPORTS****2004-19/9a**

MOTION BY ABBOUD, RESOLVED THAT Students' Council, upon the recommendation of the External Affairs Board, adopt a political policy regarding the Post-Secondary Learning Act.

WHEREAS the Students' Union of the University of Alberta is a corporation organized and existed under the Post-Secondary Learning Act;

AND WHEREAS the fulfillment of the Students' Union of the University of Alberta requires financial and political independence from the Government of Alberta;

AND WHEREAS the ability of the Students' Union of the University of Alberta to fulfill its mandate may be seriously compromised as a result of provisions of the Post-Secondary Learning Act relating to the intervention of the Minister of Learning in cases of financial irregularity;

AND WHEREAS the assets of the Students' Union of the University of Alberta rightfully belong to its members;

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Students' Union of the University of Alberta opposes the authority of the Minister of Learning to intervene in the management of its business and other affairs, as set out in the Post-Secondary Learning Act;
2. The Students' Union of the University of Alberta believes that the ability of the Minister of Learning to suspend and terminate the office of members of Students' Council breaches the political independence of the Students' Union; and
3. The Students' Union of the University of Alberta most strongly opposes the authority of the Minister of Learning to dissolve the Students' Union under section 102(5) of the Act in the absence of a dissolution agreement between the Students' Union and the Government of Alberta as to the disposition of assets and liabilities of the Students' Union.

Speaker's List (mm): Abboud.

LEWIS MOVED TO amend the main motion by replacing the word "existed" with the word "existing", and replacing all occurrences of the title "Minister of Learning" with "Minister of Advanced Education".

Amendment: FRIENDLY

Speaker's List (mm): Bazin.

KEHOE MOVED TO amend the main motion by inserting the words "mandate of the" before the words "Students' Union" in the second 'Whereas'.

Amendment: FRIENDLY

Main Motion: CARRIED unanimous

2004-19/9c

MOTION BY McLAUGHLIN, RESOLVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, rescind the current political policy regarding the appropriate period for the add-drop deadline and adopt the proposed political policy regarding the appropriate period for the add-drop deadline.

Speaker's List (mm): McLaughlin.

McLAUGHLIN/SMITH MOVED TO amend the second to last 'Be it Resolved' to strike the word "class after five" and insert "instructional" and strike "extend the deadline for 13 week spring and summer courses to exactly ten class instructional days" to read "adjust the deadlines for 13 week spring and summer courses to be equivalent to those for 13 week fall and winter courses".

Speaker's List (am): McLaughlin.

Amendment: FRIENDLY

NICOL/MONTESSER MOVED TO amend the main motion by striking "use all appropriate resources to lobby the University of Alberta to extend the" and replacing it with "support extending" and striking "lobby the University to allow" and replacing it with "support allowing".

Amendment: FRIENDLY

Main Motion: CARRIED

2004-19/11

LEGISLATION

2004-19/11a

MOTION BY SMITH, RESOLVED THAT Students' Council, upon the recommendation of the Internal Review Board, repeal Article XVIII of the Students' Union Constitution (first reading).

Main Motion: CARRIED unanimous

2004-19/11b

Bill #16 – The Committee System Reform Bill (sponsor; SMITH)
(second reading)

SMITH/BAZIN MOVED THAT Bill #16 be read for a second time.

SMITH/BAZIN MOVED TO amend Bill #16 by delaying the implementation of Bill #16 until May 1, 2005 with the exception of the Nominating Committee Bylaw.

Amendment: CARRIED

Main Motion: CARRIED

2004-19/11c

Bill #19 – Access to Information (sponsor; SMITH)
Principles (first reading)

1. That the records of the Students' Union, excepting documents designated as confidential, must be made available to any member of the Students' Union upon that member's request, at a cost to that member not exceeding the cost of the records' retrieval and/or reproduction.
2. That any document is confidential that:
 - (a) relates to the employment of any Students' Union employee;
 - (b) if divulged, could compromise the legal position or business competitiveness of the Students' Union;
 - (c) includes the minutes of any *in camera* portion of a meeting of Students' Council, the Executive Committee, the Discipline, Interpretation, and Enforcement Board, or any committee thereof.
3. That Students' Council may declare any document to be Strictly Confidential.
4. That Students' Council, the Executive Committee, the Discipline, Interpretation, and Enforcement Board, or any member or committee thereof may view any confidential document.
5. That the Executive Committee may make employees of the Students' Union privy to such confidential information as it considers appropriate.
6. That any Strictly Confidential document may be viewed only by those individuals explicitly identified by Students' Council.
7. That no member of Students' Council, the Executive Committee, or the Discipline, Interpretation, and Enforcement Board may disclose the contents of any *in camera* session to any person not otherwise privy to that information.
8. That any member of the Students' Union is entitled to attend any meeting of Students' Council, a Students' Council Board or Committee, the Executive Committee, or the Discipline, Interpretation, and Enforcement Board except the portions of any such meeting that occur *in camera*.
9. Any person becoming a member of, or a proxy on, Students' Council, the Executive Committee, the Discipline, Interpretation, and Enforcement Board, or a committee thereof must enter into a non-disclosure agreement with the Students' Union in advance of assuming such office.
10. A member of Students' Council is entitled to attend any *in camera* session of a committee thereof. Students' Council may make any person privy to confidential information or *in camera* session.

SMITH/BAZIN MOVED THAT Bill #19 be read for a first time.

Main Motion: CARRIED

2004-19/11d

Bill #11 - Student Group Membership Privileges Amendment (sponsor; DEBENHAM)

Principles (first reading)

1. A member of the Students' Union shall have the privilege to be a member of any Student Group or Students' Union Club, subject to section.
2. Where a Student Group is a Faculty Association recognized by the Students' Union, the Faculty Association may limit membership to students enrolled in the faculty to which the Faculty Association relates.

IRB Recommendation:

1. That the privilege of Students' Union members to belong to any student group registered with the Students' Union be eliminated.

SMITH/BAZIN MOVED THAT Bill #11 be read for a first time.

SMITH/MONTESSER MOVED THAT Bill #11 be postponed until the next meeting of Students' Council.

Motion to Postpone: CARRIED

2004-19/11f

Bill #18 – French Election Material (sponsor; SMITH)

Principles (first reading)

1. That all election materials related to voting instructions and all referendum and plebiscite questions be available in both French and English at all polling stations.

SMITH/COLPITTS MOVED THAT Bill #18 be read for a first time.

Main Motion: CARRIED

2004-19/11g

Bill #22 – Budget Process and Financial Procedures Reform Bill (sponsor; LAW)
(first reading)

LAW/BAZIN MOVED THAT Bill #22 be read for a first time.

LAW/NICOL MOVED THAT Bill #22 be postponed until the next meeting of Students’ Council.

Motion to Postpone: CARRIED

2004-19/12

NEW BUSINESS

2004-19/12b

MOTION BY LETTNER, ORDERED THAT Students’ Union Information desks collect contributions to the Red Cross, specific to their efforts in Southeast Asia.

Main Motion: CARRIED

Adjournment: 10:06 p.m.

ATTENDANCE (SC 2004-19)

Faculty/Position	Name	1 st Roll Call	2 nd Roll Call
President	Jordan Blatz	√	√
VP Academic	Lisa McLaughlin	√	√
VP External	Alex Abboud	√	√
VP Finance	Alvin Law	√	√
VP Student Life	Duncan Taylor	√	√
BoG Undergrad Rep.	Roman Kotovych	X	X
Agriculture, Forestry and Home Economics	Leah Bennett	√	√
Agriculture, Forestry and Home Economics	Chelsy Shillington	√	√
Arts	Catrin Bergoff	√	√

Arts	John Chandler	X	X
Arts	Gabrielle Donnelly	√	√
Arts	Aaron Johnson	X	X
Arts	Tamara Larter	X	X
Arts	Chris Laver	X	X
Arts	Cameron Lewis	√	√
Arts	Anand Sharma	√	√
Business	Chelsea Baron	X	√
Business	Steve Smith	√	√
Business	Nandini Somayaji	√	√
Education	Sean Clovechok	√	X
Education	Trevor Panas	√	√
Education	Lillian Patz	X	X
Engineering	Josh Bazin	√	√
Engineering	Graham Lettner	√	√
Engineering	Jamaal Montasser	√	√
Engineering	Gary Wicentowich	X	X
Law	Tara Thompson	√	X
Medicine and Oral Health Sciences	Brock Debenham	√	√
Native Studies (School of)	Matthew Wildcat	√	√
Pharmacy	Erica Skopac	X	X
Faculte Saint-Jean	Sarah Colpitts	√	√
Science	Justin Kehoe	√	√
Science	Stephen Kirkham	√	√
Science	Darren Lau	√	√
Science	Scott Nicol	√	√
Science	Shawna Pandya	√	√
Science	Chris Samuel	√	X

Science	Kelli Taylor	X	X
Science	Keith Vandersluis	√	√
Science	Omer Yusuf	√	X
General Manager	Bill Smith	√	X
Speaker	Gregory Harlow	√	√