

STUDENTS' COUNCIL

Tuesday September 14, 2004 – 6:00 p.m.
Council Chambers 2-1 University Hall

A G E N D A (SC 2004-11)

- 2004-11/1 CALL TO ORDER
- 2004-11/2 University of Alberta CHEER SONG "*Ring Out a Cheer*"
- 2004-11/3 SPEAKER'S BUSINESS
- 2004-11/4 APPROVAL OF THE ORDERS OF THE DAY
- 2004-11/5 PRESENTATIONS
- 2004-11/5a 'Council Evolution' presented by Gregory Harlow.
- 2004-11/6 REPORTS
- 2004-11/6a Jordan Blatz, President
Please see document SC 04-11.01
- 2004-11/6b Alex Abboud, Vice President (External)
Please see document SC 04-11.02
- 2004-11/7 QUESTION PERIOD
- 2004-11/7a **KNISELY** - Question for the Vice President (Operations and Finance). Under section 13 of Bylaw 6300, the First Alberta Campus Radio Association is required to report its budget to the Budget Committee not later than July 31. Was this done?
- 2004-11/7b **KNISELY** – Question for the Vice President (Operations and Finance). Under section 16 of Bylaw 6600, the Gateway Student Journalism Society is required to report its budget to the Budget Committee not later than July 31. Was this done?
- 2004-11/7c **KNISELY** – Question for the Vice President (Operations and Finance). Under section 5 of Bylaw 6500, the Budget Committee must determine whether the Alberta Public Interest Research Group is compliant with section 4. Will this determination be made prior to the release of the fees collected from Fall Term?

- 2004-11/7d** **KNISELY** – Question for the President: As a follow up from the motion last meeting, to what extent is the Students' Union committed to continuing to provide this service? More specifically, is there a subsisting agreement between the Students' Union and any of Ancillary Services, the University of Alberta, or ARAMARK that would restrict the Students' Union's ability to discontinue the service? If there is, what are the particulars of the agreement?
- 2004-11/7e** **NICOL** - To the Vice President Operations and Finance / Vice President Student Life: I recently experienced slow service at RATT, and noticed other patrons around me seemed to experience slow service as well. I believe this may be eliminating some revenue, as fewer products are ordered, and there is less incentive to return to SU bars. Is there currently a staffing shortage at RATT and/or the Powerplant, and if so what is being done to correct it? If not, is there a need for further training of all staff to ensure quality service to all patrons and SU members?
- 2004-11/7f** **NICOL** - To the Vice President Operations and Finance: At RATT, why does it cost \$2.50 to upgrade the fries provided as part of a meal order to a salad? Does the same situation, or a similar one, exist at the Powerplant? Finally, are these prices expected to decrease in the future, and if so, how soon?
- 2004-11/8** **EXECUTIVE COMMITTEE REPORT**
Please see document SC 04-11.03
- 2004-11/9** **BOARD AND COMMITTEE REPORTS**
- 2004-11/9a** **MOTION BY KNISELY/SMITH, RESOLVED THAT** Students' Council, upon the recommendation of the Internal Review Board, order the employees of the Students' Union to not enter the Students' Union into any obligation subsisting or extending beyond April 30, 2005 or commit to perform any action at a time after April 30, 2005 without forwarding the nature and, if publishable, particulars of any such proposed obligation or commitment, as the case may be, to Students' Council before the obligation or commitment, as the case may be, is undertaken.
- 2004-11/9b** **MOTION BY KNISELY/SMITH, RESOLVED THAT** Students' Council, upon the recommendation of the Internal Review Board, rescind the Policy Dispersal Political Policy Statement.
Please see document SC 04-11.04
- 2004-11/9c** Dedicated Fee Unit Committee Report (ad-hoc committee struck with motion 2004-09/11a)
Please see document SC 04-11.05
- 2004-11/10** **OLD BUSINESS**
- 2004-11/10a** **MOTION BY ABBOUD/BLATZ, RESOLVED THAT** Students' Council create an ad-hoc working group, named the Advocacy Consultation and Development Committee (ACDC), which will:

- a) Be responsible for consulting with students and stakeholder groups on campus regarding the Advocacy efforts of the Students' Union, particularly those relating to tuition.
- b) Work in conjunction with the Academic Affairs Board, External Affairs Board, and Executive Committee to achieve the goal set out in a)
- c) To submit a report of its findings to the Executive Committee, and to Students' Council no later than October 31st, 2004.
- d) Be composed of The President (Chair), Vice President External, One Student Councilor (as selected by Students' Council), One Student at Large member of the Academic Affairs Board (as selected by the Academic Affairs Board), one Student at Large member of the External Affairs Board (as selected by the External Affairs Board), and one term employee of the Students' Union (non-voting).
- e) This motion will expire on April 30, 2005.

2004-11/10b

MOTION BY KNISELY, RESOLVED THAT Students' Council append Standing Order 44 with the following: "and shall take precedence over any other method of voting."

2004-11/10c

MOTION BY KNISELY, RESOLVED THAT Students' Council adopt a replacement of Standing Order 11:

CURRENT

11. Guest of Council Debate Privileges

~~The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a councilor having obtained the floor extends to a Guest of Council her/his speaking privileges.~~

PROPOSED

11. Guest of Council Debate Privileges

The Speaker may only recognize a Guest of Council under any of the following circumstances:

- (a) no member entitled to obtain the floor wishes to do so and the Guest of Council has information relevant to the pending question not already addressed,
- (b) the Guest of Council is an employee of the Students' Union and has been directed to provide information in that capacity, or
- (c) a motion passes to the effect of granting speaking privileges to the Guest of Council.

2004-11/10d

MOTION BY NICOL, RESOLVED THAT Students' Council add Standing Order 42.5. A point of information may be used to bring new information to the debate.

2004-11/11

LEGISLATION

2004-11/11a

MOTION BY SMITH/BAZIN, RESOLVED THAT Students' Council upon the recommendation of the Internal Review Board repeal Article VII (Matters of Executive or Non-Executive Character) of the Students' Union Constitution (first reading).

Please see back-up documentation from the August 10, 2004 meeting of Students' Council.

2004-11/11b

MOTION BY SMITH/BAZIN, RESOLVED THAT Students' Council upon the recommendation of the Internal Review Board repeal Article XII (Elections) of the Students' Union Constitution (first reading).

Please see back-up documentation from the August 10, 2004 meeting of Students' Council.

2004-11/11c

Bill #6 - Student Groups and Student Groups Committee Update Motion (Sponsor; TAYLOR(VPSL)) (second reading)

Please see back-up documentation from the August 24, 2004 meeting of Students' Council.

2004-11/11d

Bill #7 – Administrative Committee Motion (sponsor; PANDYA/KEHOE) Principles (first reading)

1. Relieve Council from having to consider routine, day to day housekeeping motions.
 2. Work with the Speaker to develop and manage Council's budget.
 3. Provide oversight of SU employees who report directly to Council.
 4. Reduce the number of vacant seats on Council.
 5. Review the structure and operations of Council and its committees (not the organization as a whole) and make recommendations as to how they can be improved.
 6. Work with Councilors to develop Council goals and oversee their implementation.
- B. Duties**
1. Approval of any record of council happenings (including in camera minutes) (Mandate #1)
 2. Overview of staff: (Mandate #3)
 - a. Speaker
 - i. Including budgeting (outreach) (Mandate #2)
 - b. Chief Returning Officer
 3. Recruitment of students' to fill seats through the election process. (Mandate #4)
 4. Review of Standing Orders and recommendation of changes to Council. (Mandate #5)
 5. Review and recommend changes to legislation regarding Students' Council. (Mandate #5)
 6. Gather goals from Councilors and aid in the development of an implementation strategy. (Mandate #6)

C. Composition

1. Seven voting members of Students' Council elected by Council, one of whom will be elected by the committee
2. The Speaker, as a non-voting member
3. All voting members of Students' Council as ex-officio voting members

D. Quorum

1. One half of the voting, permanent members.

2004-11/11e

Bill #10 – Quorum of Students' Council (sponsor; KNISELY) Principle (first reading)

1. Quorum of Students' Council shall be twenty-three members thereof.

2004-11/11f

Bill #11 - Student Group Membership Privileges Amendment (sponsor; DEBENHAM)

Part 1: General Principles (first reading)

1. A member of the Students' Union shall have the privilege to be a member of any Student Group or Students' Union Club, subject to section.
2. Where a Student Group is a Faculty Association recognized by the Students' Union, the Faculty Association may limit membership to students enrolled in the faculty to which the Faculty Association relates.

2004-11/11g
(Special Order
once 11a is
concluded)**Bill #12 – Powers of Executive Committee (sponsor; SMITH/BAZIN)**

Principles (first reading)

1. The Executive Committee will be responsible for all aspects of the operation of the Students' Union not provided for in Bylaw;
2. The Executive Committee will have the power to take such measures as it may consider appropriate to discharge this responsibility subject to the limits prescribed in Students' Union legislation;
3. The Executive Committee may delegate any of its powers, duties, or functions as it sees fit, and prescribe conditions governing the exercise of any delegated power, duty of function, including the power of sub delegation.

2004-11/11h
(Special Order
once 11b is
concluded)**Bill #13 – Term Length and Right to Vote (sponsor; SMITH/BAZIN)**

Principles (first reading)

1. All voting members of Students' Council hold office for a term of not more than one year;
2. Any person is entitled to vote who is an undergraduate student enrolled in at least one course for credit;
 - a) During the fall term for an election occurring in September, October, November, or December;
 - b) During the Winter term for an election occurring in January, February, March, or April;
 - c) No elections may occur during May, June, July, or August.

2004-11/11i

Bill #14 – Office Holding Restrictions (sponsor; KNISELY)

Principle (notice of motion/first reading)

1. No employee of the Students' Union other than a voting member of the Executive Committee shall be eligible for office as a voting member of Students' Council, or as a proxy therefore.

2004-11/11j

Bill #15 - Provisional Attendance Requirements and Appointments (sponsor; KNISELY)

Principles (notice of motion/first reading)

1. Where a councillor has not been in attendance for any meeting between the time the councillor took office and the time from which vacancies are to be considered for an election, the councillor's office shall become vacant.
2. The time period referred to in principle 1 shall be not less than two months.
3. (1) A motion carried under either subprinciple (3) or (4) of Students' Council may appoint an eligible undergraduate student to the office of councillor where the Chief Returning Officer receives a nomination under subprinciple (2).
 - (2) A nomination under this principle must contain at least twenty-five of the signatures of the undergraduate students in the faculty to which the nomination relates.
 - (3) Where the student to be appointed is a member of the faculty to which the office relates, the motion under subprinciple (1) shall be carried by a majority.

- (4) Where the student to be appointed is not a member of the faculty to which the office relates, the motion under subprinciple (1) shall be carried by a 2/3 majority.
- (5) The faculty of the proposed nominee shall be indicated on any nomination paper under this principle.
4. Where the Chief Returning Officer receives a valid nomination under principle 3, the Chief Returning Officer shall forthwith give notice of the same to the Speaker.
5. Nothing in this bill shall abrogate any right of anyone to participate in an election or in Students' Council already existing in Students' Union legislation, including, without limitation of the generality of the foregoing, the right of a person whose office has been vacated under principle 1 to become a candidate in any election.
6. (1) A person is considered in attendance of a meeting for the purposes of principle 1 if he has been present at all roll calls conducted under the Standing Orders.
- (2) An division under the Standing Orders shall not constitute a roll call under subprinciple (1) unless the division occurs at approximately the same time as a roll call and has been declared to serve both functions by the Speaker.

2004-11/12

NEW BUSINESS

2004-11/12a

MOTION BY LAW, RESOLVED THAT the composition of the ad-hoc committee established by Students' Council in motion 2004-09/11a be changed to include one ex-officio (non-voting) representative of each dedicated fund unit.

2004-11/12b

MOTION BY KNISELY, RESOLVED THAT the Internal Review Board investigate the merits of the presently-employed method of nominating the two undergraduate Governors of the University of Alberta and report to Students' Council with recommendations on that subject not later than January 11, 2005.

2004-11/12c

MOTION BY KNISELY, RESOLVED THAT the Student Life Board reconsider the political policy statement opposing the campus-wide ban of smoking and tobacco products and report to Students Council with recommendations on that subject not later than January 11, 2005.

2004-11/12d

MOTION BY KNISELY, RESOLVED THAT the Academic Affairs Board reconsider, in light of the current academic schedule published by the Office of the Registrar and Student Awards, the political policy statement concerning the appropriate period for the add-drop deadline and report to Students Council with recommendations on that subject not later than January 11, 2005.

2004-11/12e

MOTION BY KNISELY, ORDERED THAT the Executive Committee halt the sale of tobacco products in all Students' Union owned and/or operated businesses as of July 1, 2005.

2004-11/12f

MOTION BY KNISELY, RESOLVED THAT a meeting of Students' Council be scheduled for September 21, 2004, at 6:00 p.m. in 2-1 University Hall.

2004-11/12g

MOTION BY NICOL, ORDERED THAT Students' Council direct the Executive Committee to eliminate any charges to replace french fries with a salad, when ordered as part of a meal at all Students' Union owned bars and restaurants within 10 working days of this motion being put into force.

2004-11/13

2004-11/13a

**UPCOMING
COUNCIL
MEETINGS**

ANNOUNCEMENTS

Next Council Meeting

September 28, 2004
October 12, 2004

2004-11/14

2004-11/14a

2004-11/14b

2004-11/14a

INFORMATION ITEMS

Approved Budget Transfers as of September 3, 2004

Please see document SC 04-11.06

Internal Audit Conference Report

Please see document SC 04-11.07

Votes and Proceedings from the August 24, 2004 meeting of Students' Council.

Please see document SC 04-11.08

Report for Students' Council
Jordan Blatz
President
September 14, 2004

Good evening Council,

The following is a list of things that I have been working on since last meeting:

1. **Universal Bus Pass** – Alex and I met with ETS to discuss a possible project charter for the U-Pass. We offered our feedback on the charter and we are hoping to have all stakeholders sign it by the middle of the month.
2. **Municipal Election** – Alex and I had lunch with mayoral candidate Stephen Mandel and met with another mayoral candidate, Tilo Paravalous. We discussed three issues with them: the U-Pass, residential property tax, and affordable housing in the university area. These meetings went well and we will continue to meet with mayoral and councilor candidates. Alex and I also met with David Bruch, Executive Director of Ancillary Services to discuss an action plan to deal with the residential property tax issue. If you have any questions, comments, or concerns about the municipal election campaign, feel free to email Alex or I.
3. **Provincial Election Strategy** – We have continued to meet to discuss the upcoming provincial election. We have continued to discuss the coalition campaign, as well as separate plans for the SU that can hopefully compliment the coalition campaign, including a plan to purchase and distribute lawn signs. We also are planning our schedule for the provincial campaign including media events and stunts. If you have any questions, comments, or concerns about the provincial election, email Alex or I.
4. **Fest for Knowledge, a celebration of PSE** – I have spent a lot of time working on the celebration over the past few weeks. I met with Tom Keating, President of the Association of Academic Staff: University of Alberta, and Dick Wilson, President of the Alumni Association. Both Presidents are excited about the event and they are taking the proposal back to their respective organizations to promote it to their members and consider a financial contribution to help out with the cost of the event. We are working very hard on finalizing the bands, speakers, and sponsorship for the event. Although things have been going slower than I would have liked, I am still confident that this event will be a success. Advertisements will be going out sometime in the next week. I will be sending an email out shortly calling for volunteers. If any of you are interested in helping out with the event, please email me ASAP. Thank you.
5. **Mealcard expansion** – With council's approval, we have gone ahead and installed the network drops to all 8 locations that will be accepting meal cards. We are planning for the program to be operational as of October 18th and we will be working closely with ARAMARK and the Lister Hall Students' Association to promote this exciting program.

6. **Hiring committees** – I have sat on hiring committees for the University Policy and Information Officer (UPIO), and Campus Campaigns Coordinator (CCC) recently. For both positions we had many very qualified and skilled applicants. The decisions were definitely not easy. I would like to offer my congratulations to Cassandra Brown, our new UPIO and Hailey Pinto, our new CCC. Thanks.
7. **Executive retreat** – The Executive, Bill, and Catherine had our second retreat of the year. This was extremely productive as we had the opportunity to go over our goals for the year, add some, delete some, and change some. We also had a great opportunity to discuss the year and relax before the next few busy weeks.
8. **Presidential Search Committee** – I have attended two Presidential Search Committee meetings since last council meeting. We are in the process of finalizing a short-list of candidates and preparing for interviews that will happen sometime between now and the end of October. If you have any questions relating to the PSC, please email me.
9. **Orientation** – I would like to thank Norma, Wayne, Darsi, Peter, Dranna, and all the volunteers for a wonderful orientation this year. The executive and I had the opportunity to welcome and thank all the volunteers during OL training, facilitate two pit-stop sessions and speak at the closing session on Monday. Duncan and I spoke at the Presidential Address and I thought both of our speeches went really well. Good job Dunki!!! I also had an opportunity to address first year international students at Transitions, the international student orientation.
10. **Undergraduate Experience** – I had the opportunity to talk to the Senate plenary session about life as a student on campus, a potential task force on the Undergraduate student experience, and about Fest for Knowledge. More to be added verbally.
11. **Other meetings/events:**
 - Executive and Service Director lunch. This is an ongoing thing that will hopefully facilitate communication between the Exec and the Services. I look forward to our next lunch.
 - APC
 - Access Fund Board
 - Celebration of Teaching and Learning
 - Senate Beyond These Halls Ceremony
 - Augustana Tea to celebrate our newest faculty
 - Alumni Association Dean's Breakfast
 - Alumni Association Student Life Committee

That is all for now.

Alex Abboud, Vice President External
Report to Students' Council
September 14th

Submitted September 9th

CAUS – Provincial Election

We had a CAUS/ACTISEC Meeting on September 8th to plan on-campus for the provincial election campaigns. Representatives from the U of A (myself and Erin), U of C, Grant MacEwan, as well as the Director of each group met and hashed out a tentative plan for on-campus events throughout October and November.

Additionally with CAUS, we've ordered merchandise (possibly the first time ever!) and are currently planning our Mid-Year Review Conference, which will be held in Lethbridge from October 15th-17th.

Meetings with Municipal Election Candidates

We've been meeting with incumbents and candidates for the upcoming election to discuss the issues of the Universal Bus Pass, Residential Property Taxes, and Affordable Off-Campus Housing.

Over the past few weeks, I've met with the following candidates:

Stephen Mandel (Mayor), Tilo Varavalos (Mayor), Karen Leibovici (Ward 1), Karen Lynch (Ward 1), Janice Melnychuk (Ward 3), Michael Phair and Jane Batty (Ward 4), Donna Finucane (Ward 5), Bryan Anderson (Ward 5), Mike Nickel (Ward 5), Terry Cavanaugh (Ward 6), and Dave Thiele (Ward 6).

We'll be attempting to meet with more candidates in the coming weeks, then with the successful candidates once again shortly after the election. We will also be requesting to make a presentation to Council during the Budget Consultation Sessions in November.

Senate

We met with Chancellor Newell to update him on the proposal for the Senate Task Force on the Student Experience. He is on board with the project, and will be bringing it forward at the plenary meeting on the 10th, where it will hopefully be given the green light. I attended a coffee break at Transitions (International Student Orientation) on behalf of the Senate on September 2nd, and had the opportunity to interact with new students from across the world.

Additionally, there is a Senate Executive Committee meeting on the 9th, followed by an Orientation session, then a welcoming BBQ. The plenary will be held at Lister Hall on the 10th. The Awards presentation for Beyond These Halls is being held on the 14th.

New Staff Members

We have two new staff members in the Advocacy Department. Susan Nguyen has started part-time as our Executive Policy and Information Officer (EPIO), and we recently hired Hailey Pinto as the Campus Campaigns Coordinator (CCC). Make sure to congratulate both of them when you see them around the office!

Orientation

I spent time at clubs fair, and around campus during Orientation. Highlights included hosting the Pit Stop once a day, speaking at the Closing Session on Monday, and, of course, the Fox Prize Patrol with Alvin. I also had a great discussion with former Undergraduate Board of Governors Representative Mike Reid at Clubs Fair; we chatted about the issues, and he imparted his wisdom, especially with regards to the issue of Residential Property Taxes.

Meetings

- With ETS, Strathcona County, and St. Albert to continue developing a Project Charter for a Universal Bus Pass Program.
- David Bruch, Executive Director (Grand Poo-Bah) of Ancillary Services, Jordan and I discussed the issue of Residential Property Taxes with him.
- Gateway Whine and Cheeze, where we got to meet this year's Gateway staff.
- I also have done interviews with the Gateway (three times), Radio-Canada (TV), CBC (TV), A-Channel (TV), and the Edmonton Journal over the past few weeks.

Upcoming

- Senate Executive Committee (September 9th)
- Senate Plenary (September 10th)
- Afternoon Tea at Augustana (September 12th)
- Beyond These Halls Ceremony (September 14th)
- Canada 25 Luncheon with the Hon. Peter Lougheed (September 20th)
- Advocacy Consultation Session (September 20th)
- Presentation to ETSAB (Tentative) (September 27th)
- U of A AGM (September 28th)

Executive Committee Report to Students' Council September 7, 2004
Motions

1. The following motions were passed at the August 24, 2004 Executive Committee Meeting:

- a. TAYLOR/LAW MOVED THAT the Executive Committee approve in principle and pending receipt of an action plan and cost proposal, the Student Distress Centre 's use of 030J.

VOTE ON MOTION 4/0/0/ CARRIED

2. The following motion was passed at the September 1, 2004 Executive Committee Meeting:

- a. LAW/TAYLOR MOVED THAT the Executive Committee approve an expenditure not to exceed \$1500.00 from the Contingency reserve to purchase a new freezer for Cram Dunk.

VOTE ON MOTION 5/0/0 CARRIED

There are no recommendations for Students' Council from the Executive Committee.

PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> April 23, 2003	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2006	
<i>Responsibility for Policy:</i>	Executive	
<i>Subject Matter</i>	- <i>Category:</i> POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> Information	
	- <i>Topic:</i> Policy dispersal	

Introduction:

The Students' Union has several policies that guide its daily operations. Unfortunately, this information is not always transferred to the affected individuals.

Policy:

14.15.01 — The Vice-President Operations and Finance shall make the pertinent people aware of and provide them with a copy of any existing or new policy that may effect their service, operation or function within the Students' Union.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Created	April 23, 2003	Executive Committee	April 30, 2003

DFUC - Report to Council

Dear Council:

As chair of the ad hoc committee struck earlier this month to investigate the subject of referendums and dedicated fees, I thought I'd report to you on what's been happening. Our first meeting was held August 31, 2004, where we mostly discussed housekeeping issues and started to organize the line of investigation that we will be following, as well as approved a few methods for information gathering from internal and external DFUs and other organizations. We also named the committee the Dedicated Fee Unit Committee, or DFUC.

Thanks to the good folks in 2-900, we have an e-mail address that forwards to all of the members of the committee (dfu@su.ualberta.ca) and a mailing list. To subscribe to the mailing list, send an e-mail with "subscribe dfu" in the body to majordomo@majordomo.su.ualberta.ca. Agendas, minutes and notices of meetings will be sent out over the list for those of you who want to keep tabs on what the committee is doing.

We will be meeting on alternating Thursdays at 5:00 p.m. starting on September 23 in 430 SUB. The meetings are, as always, open to the members of the Students' Union and I welcome other interested parties to attend as well. Please contact any member of the committee if you require any additional information.

Yours truly,

Adam Knisely, Chair
Dedicated Fee Unit Committee

Approved Budget Transfers as of Sept 3, 2004

Date	Approved By	Approval Date	From Account	Amount	To Account	Amount
27-Jul-04	VPOF	27-Jul-04	616-8225-300	\$ (150)		
			616-8230-200	\$ (350)	616-8411-000	\$ 500
3-Aug-04	Exec Com	11-Aug-04	911	\$ (1,500)	402-8721-000	\$ 1,500
4-Aug-04	VPOF	5-Aug-04	646-8333-000	\$ (500)	910-8880-100	\$ 500
13-Aug-04	VPOF	13-Aug-04	612-8321-100	\$ (400)	612-8411-000	\$ 400
6-Aug-04	Budget Com	24-Aug-04	External Source	\$ 2,478	655-6425-000	\$ (2,478)
					655-8111-000	\$ 486
20-Aug-04	Budget Com	24-Aug-04	505-8412-000	\$ (675)	505-8422-000	\$ 675
23-Aug-04	VPOF	24-Aug-04	616-8331-000	\$ (150)	616-8165-400	\$ 150
24-Aug-04	Budget Com	2-Sep-04	910-8880-200 "755"	\$ (2,000)	910-8880-200 "750"	\$ 2,000
3-Sep-04	VPOF	3-Sep-04	402-8721-000	\$ (275)	402-8920-000	\$ 275

Internal Audit Conference

Attended by: Linda Hayes
Aug 30 – Sept 1, 2004

The reason I wanted to attend this conference was due to the fact that the SU now has an Audit Committee which makes it appropriate to set up internal audit procedures and testing to effectively assist the Committee. This can make it so that the information needs of the Committee are often anticipated to make the process easier for all involved.

An internal audit function normally reports to the audit committee which allows the audit committee to focus on overall risks and controls to ensure effective governance but without getting needing to focus on specific detail.

The benefits I expected from the conference included learning about internal audit techniques and setting up the function. The conference offered three tracks of sessions as highlighted below. I attended at least two from each track to get a good overview.

1. Fundamentals Track

With recent events that have occurred, such as Enron, fundamental control skills must be solid; it is breakdown in fundamental controls that have been a root cause for many of the events. The focus of this track was on fundamentals which are basic tools for internal audit.

One topic that I attended in this track that I found particularly useful was the transition from cycle audits (which is what I was expecting to implement in the SU) to risk based auditing. This topic was presented by the Vice President for Risk Management and Chief Auditor of Telus and was very informative. Other sessions I attended in this track were about audit evidence and working papers and about audit implementation of risk assessments.

2. Governance

Demands by investors, governments and regulators for improved corporate governance have driven senior management and audit committee expectations of internal audit and risk management functions to a much higher level. The Governance Track focused on proven best practices used by leading internal audit, risk management and governance practitioners to meet the needs and expectations of executive management, audit committees/boards and regulators.

The presentation in this stream that I found most useful was given by Fred J Dunn, Auditor General of Alberta who gave his thoughts and conclusions on Governance policies, issues and directions within the public sector of the Province of Alberta. Sarbanes-Oxley was discussed, which is a U.S. regulation for public companies, but it was indicated that the provincial government may also look to the regulations to help

demonstrate good governance. I have done some additional research on these regulations and although many do not apply to our environment, the ones concerning internal controls and testing may be good guidance for the Student's Union.

Another interesting presentation in the governance area was given by Dr. Michael Percy, Dean of the School of Business at the University who gave his ideas and experience regarding corporate governance, the role of audit committees and of internal audit.

3. Technology

A solid understanding of technology is critical for meeting business's challenges. I only attended two sessions in this track and the one I found most useful was "Building Better IT Governance and IT Audit Services through COBIT" (Control Objectives for Information Technology). This was presented by Doug Johnson of RBC, who discussed how shifting to CobiT enabled RBC's audit group to develop stronger, more positive working relationships with audit clients, external auditors and regulators. The technology sessions were somewhat general in nature but did give me an idea of the risks to be concerned with.

Overall

Overall the conference was very interesting and informative. The most relevant topics I attended were the ones in the fundamentals and governance tracks which will help in setting up effective internal audit procedures. It was useful to hear presentations by leading companies and how they manage effective internal audit functions.

In addition, I became aware of many other sources of information that will be useful, such as websites and publications available. The conference was definitely worthwhile and I am interested in doing further research in the area of internal audit to ensure that we get the most effective setup in place for the Student's Union.

STUDENTS' COUNCIL

Votes and Proceedings

Tuesday August 24, 2004 – 6:00 p.m.
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2004-10)

2004-10/1

CALL TO ORDER

Speaker called the meeting to order at 6:00 p.m.

2004-10/3

SPEAKER'S BUSINESS

2004-10/4

APPROVAL OF THE ORDERS OF THE DAY

BLATZ/LAW MOVED TO approve the orders of the day.

BLATZ/McLAUGHLIN MOVED TO amend the orders of the day by making items 12a and 12b special orders.

Amendment: CARRIED

KNISELY MOVED TO amend the orders of the day by adding Late Addition 11j.

Amendment: Ruled out of Order

Point of Order: Bazin – S.O. #48 requires a roll call be taken.

Ruling of Speaker: Point of Order well taken

KNISELY/DEBENHAM MOVED TO amend the orders of the day by adding item 11f from the Late Additions package.

Amendment: Ruled out of Order

Main Motion: CARRIED

2004-10/7

QUESTION PERIOD

KNISELY/WICENTOWICH MOVED TO move in camera.

CARRIED

KNISELY/SMITH MOVED TO move ex camera.

CARRIED**2004-10/8****EXECUTIVE COMMITTEE REPORT**

Speaker declares the Executive Committee Report approved.

Point of Order: Knisely – We are required to take up the special orders at this time.

Ruling of Speaker: Point of Order well taken.

2004-10/12a

MOTION BY BLATZ/LAW, RESOLVED THAT Students' Council approve an expense not to exceed \$9000 from the Capital Equipment Reserve (Department 910) for the installation of card reader and related network capabilities in order to allow use of Meal Cards at SU businesses.

Speakers List(mm): Blatz, Nicol, Abboud.

SMITH/LEWIS MOVED TO amend the main motion by adding the words “and direct the Budget Committee to prepare budgetary amendments reflecting increased revenue due to this expenditure by September 28 meeting of Students’ Council”.

Speakers List(am): Smith, Knisely, Law, Blatz, Smith.

Amendment: CARRIED unanimous

KNISELY/DEBENHAM MOVED TO amend the motion by striking the number “\$9,000” and replacing it with “\$10,200”.

Amendment: Withdrawn

Speakers List(mm): Knisely, Blatz, Nicol, Samuel.

Point of Order: Nicol – The member is abusing the ‘point of information’.

Ruling by Speaker: Point of Order not well taken as the information was put in the form of a question.

DEBENHAM/ABBOUD MOVED THE previous question on the main motion.

DEFEATED

Speakers List(mm): Larter, Kowanami, Law, Kim, Knisley, Law.

Main Motion: CARRIED 23/2 – Please see ‘Division 1’ for item 12a included in the attendance.

Point of Order: Knisely – S.O #46. Recess requires a 15-minute break at this time.

Ruling by Speaker: Point of Order is well taken

2004-10/12b

MOTION BY TAYLOR (VPSL)/McLAUGHLIN, RESOLVED THAT Students' Council approve an expenditure not to exceed \$10,000 from the Special Projects Reserve for the purpose of the 2004 Students' Union Undergraduate Survey.

Speakers List(mm): Taylor (VPSL), Debenham, Smith, Samuel, Knisely, McLaughlin, Kowanami, Blatz.

SMITH/KNISELY MOVED TO amend the motion by striking "\$10,000" and replacing with "\$7,000".

Speakers List(am): Smith, McLaughlin, Nicol, Taylor (VPSL), Lettner, Kowanami, Knisely, McLaughlin, Smith, Law.

Amendment: DEFEATED 10/15 – Please see 'Division 2' for item 12b included in the attendance.

Speakers List(mm): Debenham, Lettner, Taylor (VPSL).

Main Motion – CARRIED unanimous

KNISELY/SMITH MOVED TO amend the orders of the day by making Bill #7 a special order.

Point of Order: Blatz – The member may state their rationale for the motion.

Ruling by the Speaker: Point of Order well taken

CARRIED

2004-10/11d

Bill #7 – Administrative Committee Motion (sponsor; PANDYA/KEHOE)
Principles (first reading)

1. Relieve Council from having to consider routine, day to day housekeeping motions.
 2. Work with the Speaker to develop and manage Council's budget.
 3. Provide oversight of SU employees who report directly to Council.
 4. Reduce the number of vacant seats on Council.
 5. Review the structure and operations of Council and its committees (not the organization as a whole) and make recommendations as to how they can be improved.
 6. Work with Councillors to develop Council goals and oversee their implementation.
- B. Duties**
1. Approve the agenda for each meeting (Mandate #1)
 2. Approval of any record of council happenings (including in camera minutes) (Mandate #1)
 3. Overview of staff: (Mandate #3)
 - a. Speaker
 - i. Including budgeting (outreach) (Mandate #2)
 - b. Chief Returning Officer
 - c. Ombudspersons (excluding administration)
 4. Recruitment of students' to fill seats through the election process. (Mandate #4)
 5. Review of Standing Orders and recommendation of changes to Council. (Mandate #5)
 6. Review and recommend changes to legislation regarding Students' Council. (Mandate #5)

7. Gather goals from Councillors and aid in the development of an implementation strategy. (Mandate #6)

C. Composition

1. Seven voting members of Students' Council elected by Council, one of whom will be elected by the committee
2. The Speaker, Chair, as a non-voting member
3. All voting members of Students' Council as ex-officio voting members

D. Quorum

1. One half of the voting, permanent members.

BAZIN/ABBOUD MOVED TO amend Bill #7 by striking item B1.

Speakers List from Last Meeting: Bazin, Pandya, Abboud, Smith, Lettner, Samuel.

Speakers List(am): Kowanami, Smith.

Amendment: CARRIED

SMITH/BAZIN MOVED TO strike item B3c from Bill #7.

Point of Order: Smith – I'm not convinced this is relevant to the amendment which proposed to strike item B3c solely on the grounds that none of this is actually set out in legislation. So, I'm not sure having the Speaker, who also happens to be an Ombuds Director, speculating as to exactly what this motion means when it's clearly not set out is in any way relevant to this amendment.

Ruling by Speaker: Point of Order not well taken. The comments by the Speaker are germane to the amendment and in accordance with the rules governing points of Parliamentary Inquiry.

Speakers List(am): Bazin, Knisely, Kowanami.

Amendment: CARRIED

Point of Order: Bazin – S.O. #48 requires attendance be taken as it's after 9:00.

Ruling by Speaker; Point of Order is well taken

Point of Order: Knisely – Mr. Speaker I think we have quorum regardless on my interpretation that I rendered two weeks ago and I would be willing to reiterate for anybody's benefit.

Ruling by the Speaker: Point of Order not well taken. The membership of the assembly is 50. A majority is 26. We have fewer than 26 members present. There is no quorum.

Appeal from the decision of the Chair – Knisely

Ruling of Assembly: Decision of the Chair is sustained.

SMITH/SAMUEL MOVED TO adjourn.

CARRIED

ATTENDANCE (SC 2004-10)

Faculty/Position	Name	1 st Roll Call	2 nd Roll Call	Division 1 Item 12a	Division 2 Item 12b
President	Jordan Blatz	√	√	√	X
VP Academic	Lisa McLaughlin	√	√	√	X
VP External	Alex Abboud	√	√	√	X
VP Finance	Alvin Law	√	√	√	X
VP Student Life	Duncan Taylor	√	√	√	X
BoG Undergrad Rep.	Roman Kotovych	X	X		
Agriculture, Forestry and Home Economics	Leah Bennett	√	√	√	√
Arts	Catrin Bergoff	X	X		
Arts	Gabrielle Donnelly	X	X		
Arts	Aaron Johnson	√	√	√	X
Arts	Adam Knisely	√	√	X	-
Arts	Tamara Larter	√	√	√	X
Arts	Chris Laver	X	X		
Arts	Cameron Lewis	X	√	√	√
Arts	Anand Sharma	X	X		
Business	Chelsea Baron	√	√	√	√
Business	Steve Smith	√	√	√	√
Business	Nandini Somayaji	√	√	√	X
Education	Sean Clovechok	X	X		
Education	Trevor Panas	X	X		
Engineering	Josh Bazin	√	√	√	√
Engineering	Graham Lettner	√	√	√	X
Engineering	Jamaal Montasser	√	√	√	X
Engineering	Gary Wicentowich	√	√	√	X

Law	Tara Thompson	√	√	√	X
Medicine and Oral Health Sciences	Brock Debenham	√	√	√	√
Native Studies (School of)	Matthew Wildcat	X	X		
Pharmacy	Erica Skopac	X	X		
Science	Justin Kehoe	√	√	√	√
Science	Stephen Kirkham	X	X		
Science	Darren Lau	√	√	-	X
Science	Scott Nicol	√	√	X	√
Science	Shawna Pandya	√	√	√	√
Science	Chris Samuel	√	√	√	√
Science	Kelli Taylor	√	√	√	X
Science	Omer Yusuf	√	√	√	X
General Manager	Bill Smith	X	X		
Speaker	Gregory Harlow	√	√		

GUESTS OF STUDENTS' COUNCIL:

Michelle Kelly

Vanessa Thomas

Angela Thomas