



**2003-26/8****APPROVAL OF STUDENTS' UNION BOARDS AND COMMITTEES REPORTS****2003-26/9****OLD BUSINESS****2003-26/10****LEGISLATION****2003-26/10a**

**SMITH/BAZIN MOVED THAT** Students' Council upon the recommendation of the Internal Review Board repeal Article VI "Powers Regarding Bylaws" of the Students' Union Constitution (second reading).

Please bring supporting documentation from the March 23, 2004 meeting of Students' Council.

**2003-26/10b**

**BRECHTEL/BAZIN MOVED THAT** IRB recommend to Students' Council that they rescind Bylaw 500 (second reading).

Please bring supporting documentation from the March 23, 2004 meeting of Students' Council.

**2003-26/10c**

**SMITH/BAZIN MOVED THAT** upon the recommendation of the Internal Review Board, Students' Council adopt The Audit Committee Bylaw (second reading).

Please bring supporting documentation from the April 6, 2004 meeting of Students' Council.

**2003-26/10d**

**SMITH/BAZIN MOVED THAT** upon the recommendation of the Internal Review Board, Students' Council adopt the Legislation Bylaw (second reading).

Please bring supporting documentation from the April 6, 2004 meeting of Students' Council.

**2003-26/10e**

**BOTTEN/BRECHTEL MOVED THAT** Students' Council (first reading):

- (1) Repeal Legislation respecting the Financial Affairs Board and the Internal Review Board;
- (2) Pass new legislation creating a Budget Committee and a Legislation Drafting Committee;
- (3) The Budget Committee will:
  - (a) Be responsible for preparation of a preliminary budget for the upcoming fiscal year and a final budget for the current fiscal year;
  - (b) Be composed of a the Vice-President Operations and Finance as Chair, six (6) voting faculty members from Students' Council;
  - (c) Have a recording secretary appointed by the chair;
  - (d) Elect an interim chair in the absence of the chair;
  - (e) Have a quorum of four (4) voting members.

- (4) The Internal Review Committee will:
- (a) Review on an ongoing basis the internal structure and processes of the Students' Union;
  - (b) Be composed of five (5) voting members of Students' Council, one of whom will be elected chair;
  - (c) Elect an interim chair in the absence of the chair;
  - (d) Have quorum of three (3) voting members
- (5) The Legislative Drafting Committee will:
- (a) Perform an ongoing review of Students' Union Legislation and be empowered to make, without reference to Students Council, editorial non-substantive revisions;
  - (b) Be responsible for Drafting changes to Students' Union legislation in accordance with the directions set out in the standing orders of Students' Council;
  - (c) Be composed of five (5) voting members of Students' Council;
  - (d) Elect an interim chair in the absence of the chair;
  - (e) The Speaker will serve as the secretary of the committee unless an alternate secretary is appointed by the chair;
  - (f) Have a quorum of three (3) voting members.

2003-26/10f

**KOTOVYCH MOVES THAT** the Undergraduate Board of Governors Representative be afforded the same opportunity as Councilors to serve as a voting member on committees of Students' Council (notice of motion/first reading).

2003-26/10g

**PANDYA MOVES THAT** Students' Council amend By-law 100 Part V Section 11 as follows (notice of motion/first reading):

1. The existing sanctions respecting councilors in violation of attendance provisions are rescinded.
2. When a councilor is in violation of attendance provisions, Council will in a campus wide publication, advertise both:
  - a) the violation; and
  - b) the procedure by which a constituent may remove the Councilor.
3. The offending Councilor will be removed from Students' Council following the submission of a petition to Council demanding the resignation of said Councilor.
4. The petition to remove a councilor must carry a minimum of 50 of the Councilor's constituents' signatures.

2003-26/10h

**WEPLER/SMITH MOVED THAT** Students' Council, upon the recommendation of the Internal Review Board, rescind Bylaw 3300 and that a new bylaw be created with the following principles (notice of motion/first reading).

- a. That there will be a General Manager;
- b. That the General Manager will provide continuity;
- c. That the General Manager will oversee the management of businesses and services of the Students' Union;
- d. That the General manager will report to and be responsible to the President.

2003-26/11

**NEW BUSINESS**

**2003-26/11a**

**BOTTEN/SMITH MOVED THAT** Students' Council, upon the recommendation of the Access Fund Board, approve the proposed Access Fund Budget for the 2004/2005 year.

Tyler Botten, Vice President Operations and Finance, will provide documentation to councilors at the meeting.

**2003-26/11b**

**BOTTEN/COOK MOVED THAT** Students' Council, upon the recommendation of the Financial Affairs Board, approve the Preliminary Operating, Capital and Non-Dedicated Reserve Budget of the Students' Union, University of Alberta for the 2004/2005 year.

Tyler Botten, Vice President Operations and Finance, will provide documentation to councilors at the meeting.

**2003-26/12****REPORTS****2003-26/13****INFORMATION ITEMS****2003-26/13a**

Operating Policy 32.01

Please see document SC 03-26.02

**2003-26/14****ANNOUNCEMENTS****2003-26/15****ROLL CALL****2003-26/15a****Next Council Meeting****UPCOMING****COUNCIL****MEETINGS**

May 3, 2004 – Changeover Meeting  
Special Time – 5:00 pm in Council Chambers

May 18, 2004

**2003-26/16****ADJOURNMENT**

Executive Committee Report to Students' Council April 27, 2004

- 1. The following motion was passed at the April 6, 2004, Executive Committee Meeting:**
  - a. BOTTEN/BRECHTEL MOVED THAT the Executive Committee approve a transfer from the Contingency Reserve to Department 832 (RATT) in an amount not to exceed \$1,000 for the purchase and delivery of a replacement fridge.  
VOTE ON MOTION 4/0/0 CARRIED
  
- 2. The following motions were passed at the April 13, 2004, Executive Committee Meeting.**
  - a. BOTTEN/LO MOVED THAT the Athletics Campus Promotions Coordinator positions be eliminated.  
VOTE ON MOTION 4/0/0 CARRIED
  
  - b. BOTTEN/LO MOVED THAT the Executive Committee approve a budget transfer of \$773.00 from 655-8919 to 655-8520.  
VOTE ON MOTION 4/0/0 CARRIED
  
  - c. BOTTEN/MAH MOVED THAT the Executive Committee approve a transfer of \$150.00 from the Contingency Reserve to Account 8211-300 in Department 600 to cover the repair costs of the original Lower Level conference table.  
VOTE ON MOTION 4/0/0 CARRIED
  
- 3. The following motion was passed at the April 15, 2004, Executive Committee Meeting:**
  - a. SAMUEL/BRECHTEL MOVED THAT the Executive Committee approve the creation of Operating Policy 32.01 Relating to Statements Made on Behalf of the Students' Union.  
VOTE ON MOTION 4/0/0 CARRIED
  
  - b. SAMUEL/BOTTEN MOVED THAT the Executive Committee approve the expenditure not to exceed \$300.00 from the Project Reserve Fund for the purpose of purchasing food for the volunteer appreciation party.  
VOTE ON MOTION 4/0/0 CARRIED
  
  - c. BOTTEN/SAMUEL MOVED THAT the Executive Committee approve the transfer of an amount not to exceed \$800.00 from the Contingency Reserve to Department 910 (Capital) for the purchase of a new floor machine drive wheel for Department 411.  
VOTE ON MOTION 4/0/0 CARRIED

4. **There were no motions was passed at the April 20, 2004, Executive Committee Meeting:**
5. **The following motion was passed at the April 22, 2004, Executive Committee Meeting:**
  - a. BRECHTEL/MAH MOVED THAT the Executive Committee approve the job description for the Executive Communications Officer to reflect the advocacy changes  
VOTE ON MOTION 5/0/0 CARRIED
  - b. BOTTEN/LO MOVED THAT the Executive Committee approve the budget transfer of an amount not to exceed \$440.00 from the Contingency Reserve to 411-8721 (Facilities & Operations - Professional Fees) to cover the costs of Campus Security surveillance for vandals in SUB  
VOTE ON MOTION 5/0/0 CARRIED

# ***THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA***

## **OPERATING POLICY STATEMENT**

<i>Policy Number:</i>	<b>32.01</b>	<i>Effective Date</i>	<i>January 9, 2002</i>	<i>Page</i>	<b>1</b>	<i>of</i>	<b>2</b>
<i>Responsibility for Policy</i>	<b><i>Executive Committee</i></b>						
<i>Subject Matter</i>	-	<i>Category:</i>	<b>OPERATING POLICY (General)</b>				
	-	<i>Specific:</i>	<b>Gateway &amp; Media</b>				
	-	<i>Topic:</i>	<b>Statements Made On Behalf of the Students' Union</b>				

### **Introduction:**

Most student organizations follow a variant of using an official spokesperson, who can delegate some responsibility and ultimately reports to both the executive and legislative branches of their organization. In the case of the University of Alberta Students' Union, the President would be the natural choice, given that it already falls under some descriptions of their duties

### **Policy:**

- 32.01.01 The President shall serve as the official spokesperson of the organization and shall convey the official Students' Union position on issues of general organization-wide impact or significance or situations that are of a particularly controversial or sensitive nature
- 32.01.02 Depending on the specific circumstances, the President may designate another elected official to serve as spokesperson on a particular issue.
- 32.01.03 Only elected officials may speak on behalf of the organization except in circumstances deemed necessary by the Executive Committee.
- 32.01.04 Official media releases from the Students' Union must have a contact listed who is considered the author of the media release and has the authority to act as a spokesperson, as defined by this policy.
- 32.01.05 All official media releases must be provided as information to the Executive Committee.

### **Policy History:**

	<b>Date</b>	<b>Board/Committee</b>	<b>Date of Council Approval</b>
Created	April 15, 2004	Executive Committee	