

University of Alberta Students' Union

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday October 28, 2003 – 6:00 p.m.
Council Chambers 2-1 University Hall

- 2003-15/3 SPEAKERS BUSINESS
- 2003-15/3a D.I.E. Board Ruling #1
Please see document LA 03-15.01
- 2003-15/5 PRESENTATIONS AND DISCUSSIONS
- 2003-15/5a Gripe Tables – Presented by Janet Lo.
- 2003-15/6 QUESTION PERIOD
- 2003-15/6c BOTTEN answers question.
Please see document LA 03-15.02
- 2003-15/6f BOTTEN answers question.
Please see document LA 03-15.03
- 2003-15/8 APPROVAL OF STUDENTS' UNION BOARDS AND COMMITTEES
REPORTS
- 2003-15/8a Financial Affairs Board's Report
Please see document LA 03-15.04
- 2003-15/10 LEGISLATION
- 2003-15/10a **BOTTEN MOVED THAT**, upon recommendation of the Internal
Affairs Board, Students' Council repeal Article X of the Students'
Union Constitution (second reading).

Please bring supporting documentation from the October 21, 2003
meeting.

- 2003-15/10b **BRECHTEL MOVED THAT** Students' Council reinstate for three Students' Council meetings the Political Policy Relating to Confidentiality and In Camera Proceedings
- Please see document LA 03-15-08
- 2003-15/10c **BRECHTEL MOVED THAT** Students' Council strike the words "as per the Students' Union Confidentiality Policy from Article XVIII section 4 of the Constitution.
- Please see document LA 03-15-09
- 2003-15/11 **NEW BUSINESS**
- 2003-15/11c **BOTTEN MOVED THAT** Students' Council, upon the recommendation of the Financial Affairs Board, approve a transfer of \$2,000 from the Capital Equipment Reserve to Account 8870-400 (Capital Expense < \$200 - Music) of Department 832 (Room at the Top) for the monthly payments of a DJ music subscription.
- 2003-15/11d
2003-15/12 **REPORTS**
- 2003-15/12a Janet Lo, Vice President Academic
- Please see document LA 03-15.05
- 2003-15/12b Tyler Botten, Vice President Operations and Finance
- Please see document LA 03-15.06
- 2003-15/13 **INFORMATION ITEMS**
- 2003-15/13a Motions the Academic Affairs Board passed on Multi-Year.
- Please see documents LA 03-15.07

DECISION OF THE DISCIPLINE, INTERPRETATION,
AND ENFORCEMENT BOARD

JONES vs. HARLOW, re. IN CAMERA PROCEEDINGS

DATE:

Friday October 24, 2003

D.I.E. BOARD MEMBERS PRESENT:

Christopher Samuel, Chair

Ben Aberant

TJ Adhietty

Kyle Kawanami

Michelle Kelly

APPEAL DETAILS:

Appellant: Chris Jones

Respondent: Gregory Harlow, Speaker of Students' Council

SUMMARY OF ALLEGATION AND RESPONSE:

On September 23, 2003, Students' Council heard an appeal from a decision of the Discipline, Interpretation, and Enforcement (D.I.E.) Board with respect to Paul Reikie's ability to run for Students' Council. Students' Council moved in-camera to deliberate the case, ejecting all observers from Council Chambers, including Chris Jones.

Under the Students' Union's Constitution (Article XVIII, clause 4), every member of the Students' Union has the right to witness Students' Council's meetings, except if the member is being unduly disruptive or Council has moved in-camera (which must be in compliance with the Students' Union's Confidentiality Policy). Since this Policy expired on April 30, 2002, Jones contends that his rights as a Students' Union member were violated.

DECISION:

For better or worse, since Article XVIII, clause 4 of the Students' Union's Constitution specifically cites that moving in-camera shall be in compliance with the Students' Union's Confidentiality Policy, the D.I.E. Board believes that this fact alone places an incredible significance on this Policy. Namely, that it is Students' Council's desire to exclusively use the criteria detailed in this Policy to move in-camera. Consequently, if this Policy expires, no other criteria may be used.

By allowing its Confidentiality Policy to expire, Students' Council has effectively deprived itself of the ability to move in-camera. As such, the D.I.E. Board finds that Jones' right to witness proceedings of Students' Council pursuant to Article XVIII clause 4 was violated.

Furthermore, the D.I.E. Board believes that the Speaker, Harlow, erred when he allowed Students' Council to move in-camera, which, in effect, violated his responsibility to ensure that Students' Council comply with its own Constitution. However, no punitive action is levied against Harlow as he acted in good faith in the execution of his duties.

RECOMMENDATION:

It is the official recommendation of the D.I.E. Board that Students' Council immediately craft and approve a Confidentiality Policy as part of its regular standing orders to avoid having this Policy inconveniently expire again. Until such time, Students' Council cannot move in-camera.

3. Will the Vice President (Operations and Finance) comment on any progress that has been made in resolving the controversy over whether or not Students' Union licensed establishments should offer free refills of soft drinks?

First to provide some background. Last year, my predecessor made inquiries into this matter with the Senior Operations Manager of both Bars, Colleen Edwards. Using figures from a couple of years ago, approximately 55,000 soft drinks were purchased, generating a gross revenue of \$76,000. Additionally, based on an admittedly non-scientific poll of the servers an average of 3 soft drinks per person was settled on, which would mean two free refills were they to be free. Based on those figures, the \$76,000 would be cut by two thirds were the two soft drinks after the first to be provided free of charge, amounting to \$50,000 in lost gross revenues.

So far this year I have brought myself up to speed on the developments in this before I took office, and also discussed the matter with several students and staff members from which I have drawn several conclusions:

1. if free refills were to be provided, there is no direct link between that action and increasing the number of patrons in the bars, which is my primary concern;
2. so far many critics have focused on the fact that the additional overhead costs of providing straws and cleaning glasses would not be covered, which is a valid concern though not reason enough not to undertake this venture;
3. it has been asked that since “*other establishments can provide these things, why can't we?*” and I would posit that increased food margins at other establishments is what makes this possible – the fact that food is, on the whole, cheaper at both the Powerplant and RATT than most other establishments of their kind, makes it more difficult for us to cover the additional cost, and that increasing food prices would likely make it much easier to do this but I am not convinced this is the route we wish to take in order to cover those costs;
4. customer service is my *primary concern* with both bars, since it is the area in which we are most often criticized; if service is not up to standards as it is, requiring staff to spend additional time running more refills from the bar will do nothing to make service any quicker, only exacerbating an existing problem;
5. given the point raised as number 1 above and the sinking revenues of the Powerplant, I need to be convinced that providing free refills will serve to generate more regular customers in the bars and not just provide opportunity for those who would be willing to pay for every drink under our current system to remain in the bar longer, even to the point where a new table of patrons could have been seated and served as the latter would have created more revenue, which our businesses need in order to help the budget's bottom line.

As such, the progress thus far is virtually none, though that is not to say that the idea is one that the staff are opposed to. The first step is to stabilize the revenues at the Powerplant and see a trend that will keep those figures out of the red this year. If this is accomplished by late November, then it is very likely that this step will be test-run next semester.

6. I note that the Environmental Conservation Office of Students (ECOS) is now advertising itself using an internet domain that is not part of www.su.ualberta.ca. What is the reason for this, and will other Students' Union services soon be registering similar domains?

The reason for the use of a separate domain is that the ECOS is making use of a resource database (based on the existing model used by the Alberta Public Interest Research Group) that will allow volunteers involved in various ECOS working group projects to upload new information and developments in a given project to the website for others to view. The creation of this resource database is essential to ECOS keeping the general student community apprised of its ongoing projects, but was not something that the Students' Union was comfortable hosting on its server. The reason for this is that allowing individuals to upload updates from outside the local SU network would require opening a gap in our system's firewall, exposing us to potential attacks from anyone. As such, it was decided that an external domain would be the best route to take. This is a unique situation among our Services, and it is not likely that other Services will be registering their own domains as their information delivery does not require external updates.

Financial Affairs Board Report to Students' Council for October 28th, 2003

The following motions were carried at the October 27th, 2003 meeting of the Financial Affairs Board:

COOK/DIXON MOVED THAT the Financial Affairs Board approve a transfer of \$1,000 from Account 6480 (Donations) to Account 8517 (Program Expense – Internal) within Department 655 (ECOS).

Carried: 4/0/0

PANDYA/O'CONNOR MOVED THAT the Financial Affairs Board approve a transfer of \$2,000 from Account 6480 (Donations) to Account 8517 (Program Expense – Internal) within Department 655 (ECOS).

Carried: 4/0/0

DIXON/PANDYA MOVED THAT the Financial Affairs Board recommend to Students' Council that it approve a transfer of \$2,000 from the Capital Reserve to Account 8870-400 (Capital Expense < \$200 – Music) of Department 832 (Room at the Top) for the monthly payments of a DJ music subscription.

Carried: 4/0/0

REPORT FROM THE OFFICE OF THE VP ACADEMIC

REPORT TO STUDENTS' COUNCIL
FROM: JANET LO, VICE-PRESIDENT ACADEMIC
SUBMITTED: TUESDAY 28 OCTOBER 2003
[HTTP://WWW.SU.UALBERTA.CA/VPACADEMIC](http://www.su.ualberta.ca/vpacademic)

CANADIAN ACADEMIC ROUND TABLE

- Two last-minute CART Advisory Board conference calls to sort out final details.
- Attended the CART conference hosted by Conestoga College in Kitchener, Ontario.
- A full-detail report coming to Council next week!

THE WEEKLY "LO"-DOWN!

- Ready? Set? GO!
- Tuesday October 7: Bookstore Task Force meeting, Budget Advisory Committee meeting.
- Wednesday October 8: Ill, took the day off.
- Thursday, October 9: AISSC Meeting (Bear Scat was on the agenda), SOS Meeting (discussed direction of SOS for the rest of the year), Bookstore Task Force Part II (with Carl Amrhein, met with the consultants from the Funding Solutions Task Force), attended OILER season opener
- Friday, October 10: Yay to the BSA for Oktoberfest!
- CART Interlude
- Monday, October 20: Bear Tracks User Acceptance Testing (from all accounts, the system looks easier to use, but the main tenet of concern was time for response), Academic Affairs Board Meeting (multi-year tuition discussion and motions)
- Tuesday, October 21: Technology Enhanced Instructional Spaces Advisory Committee (TEISAC) (overview and budgets), Council
- Wednesday, October 22: Handbooks, met with AUFSJ to discuss handbooks, GFCSC
- Thursday, October 23: Goal Review, Interview with the Gateway (course outlines), Speak Out! Mayor Bill Smith
- Friday, October 24: TUPAC
- Monday, October 25: GFC, Bill 43 Banner Painting (thanks to Councilors Smith, Wallace, and Cook for their help)

THINGS I'M WORKING ON:

- Refocusing my goals for the remainder of the year. Finding out what I can get done, and basically... getting it done!
- Figuring out how faculty-specific sections of handbooks are going to work for next year.
- Figuring out how Bear Scat will be sustained by the SU in the future.
- Preparing for GFC. Getting a GFC Policy Review Committee together: if you are interested, let me know.
- Organizing gripe tables.
- Studying for a midterm.
- The usual: meetings, meetings, meetings!

UPCOMING THINGS YOU SHOULD KNOW ABOUT!

Wednesday, October 29:

- UASUS Pancake Breakfast for Science Week! (7am to 10am, CAB)
- Bill 43 Day of Action (noon to 4pm, QUAD)
- Budget Advisory Committee (2pm)
- Council of Faculty Associations (530pm, BS CW 410)

Thursday, October 30:

- GFC Campus Law Review Committee (9am)
- Academic Affairs Board (5pm, Lower Level Meeting Room)

Friday, October 31:

- Halloween!
- MLA Campaign for Bill 43 (morning)

Saturday, November 1:

- Science Banquet (Faculty Club)

Saturday, November 1, Sunday, November 2:

- ECO Conference

Monday, November 3:

- GFC Executive Committee (2pm)

Tuesday, November 4:

- Council

Wednesday, November 5:

- GFC Committee on learning Environment (2 pm)

Thursday, November 6:

- Administrative Information Systems Steering Committee (8am)

Report to Students' Council
October 28, 2003
Tyler Botten, Vice President (Operations & Finance)

Members of Council,
enjoy Hallowe'en (still)... quick report time. ready...GO!

The Past

1. **bill 43 Day of Action** – the event for the 29th is ready to roll. music and speeches and a big crrraaazzzy banner. we're in quad 12-4, and don't forget the cheap burger/pop combo!
2. **council outreach & concerns** – we're going with the 5th; rooms are booked, posters are ready to roll out; thanks to those who have offered to help out – I'll be contacting you shortly with what/when/where I need you.
3. **meetings bloody meetings** – even though it's only been a week, that's lots of time for meetings! in this installment: a very long facra meeting with the election of a new president (whee); review of exec goals went smashingly; sat down with the president and gm to start planning a more understandable financial setup and plan for determining how to best reflect the true cost of each department in the organization; checked out the mayor's speech; proxy system and council structure vetted in council reform & progress; discussed integration of the audit committee with the chair (of the audit committee) and our auditors; talked scholarships and conferences with the gsjs board; looked over financial situation with fab; received a foodtastic orientation to the university's business case development plans and played foolish games with a zany consultant firm.

The Future

1. **website review** – realized I haven't updated my page in awhile so I'll be doing that this week with some more info and goodies.
2. **keeping this report short** – nothing else for the future has changed much from last week. keep on truckin'.

Upcoming Meetings

bill 43 day of action – wednesday, 29 october @ 12pm
access fund board meeting – wednesday, 29 october @ 5pm
name that tune – wednesday, 29 october @ 8pm
AP!RG working group meeting – thursday, 30 october @ 5pm
bussing to meet MLAs – friday, 31 october @ 10am
AP!RG board meeting – monday, 3 november @ 4:30pm
FACRA board meeting – wednesday, 5 november @ 6pm
faculty forums! – wednesday, 5 november @ 12pm

Interesting Website of the Week

<http://www.nothing.net>

*bonus quiz this week! two tickets to the screening of a Pilot for a new Comedy show "*Who Needs a Writer?*" (improv show) this Wednesday night @ 7pm to the person best finishes this sentence:
"I'm like an orange: I'm ..."

Budget Transfers Approved to date

Date	From	To	Amount
08/05/03	509-8516	509-8910	\$50.00
08/05/03	509-8516	509-8322-300	\$500.00
08/06/03	825-8171-100	825-8225-300	\$75.00
08/06/03	655-8650	655-8516	\$349.20
08/12/03	616-8110	616-8515	\$240.00
08/12/03	611-8173-300	600-8173-400	\$2,500.00
08/19/03	611-8111	611-8118-200	\$150.00
08/29/03	624-8422	624-8118-100	\$100.00
08/29/03	640-8110	644-8110	\$1,500.00
08/29/03	640-8110	644-8110	\$1,575.00
08/29/03	640-8110	644-8110	\$1,650.00
09/11/03	650-8870-100	650-8211-900	\$314.16
09/17/03	815-8332	815-8332	\$100.00
09/29/03	500-8211-300	500-8230-100	\$150.00
10/09/03	837-8412	837-8422	\$60.00
10/09/03	835-8412	835-8422	\$80.00
10/20/03	655-6480	655-8517	\$1,000.00
10/20/03	655-6480	655-8517	\$2,000.00
10/22/03	650-8211-900	650-8211-600	\$136.00
10/22/03	650-8322-300	650-8411	\$82.00
10/22/03	612-8321-100	612-8411	\$100.00
10/23/03	900-8870-400	832-8870-400	\$2,000.00

Submitted by the Vice President (Operations & Finance)
October 28, 2003

Motions made by the Academic Affairs Board regarding recommendations of TUPAC on 20 October 2003

All members were present.

DUBE/MCLAUGHLIN MOVED THAT the Academic Affairs Board endorse the recommendations put forth by the Students' Union President regarding Multi-Year Tuition discussion with the University of Alberta Administration.

JONES/HIRJI MOVED to table the previous motion. (6/3) CARRIED

JONES/KATZ MOVED THAT the Academic Affairs Board explicitly reject and recommend that Students' Council reject the Multi-Year Tuition proposal by the Students' Union President and TUPAC. (5/3/1) CARRIED

DUBE/MCLAUGHLIN MOVED THAT should Students' Council approve the motion regarding Multi-Year Tuition proposal, the Academic Affairs Board recommend the following additions:

- 1) That the University budget will be built on reasonable estimates of CPI, utility costs, interest, and other variables.
- 2) That any negative variable shift to the University's expenditures and any positive shift to the University's revenues result in extra money coming back to students.
- 3) That the Students' Union have detailed access to the University's financial ledger.

and that Multi-Year Tuition decisions be contingent on a U of A student referendum question. (8/0) CARRIED

DUBE withdrew her tabled motion. No objections.

Negotiating Points for Multi-Year Tuition discussion with U of A Students' Union and the U of A Administration: TAKE TWO

The following document is an annotated version of the original document presented by Students' Union President Mat Brechtel to Students' Council on October 21, 2003. The purpose of this document is to clarify each point and identify the Tuition Undertaking Planning and Action Committee's (TUPAC) intentions in order to facilitate questions and debate. Please note that the positions below are meant to reflect TUPAC's general position on certain issues, it is not reflective of each individual member of TUPAC's opinions on the issue and should serve only as a supplement to the original document.

INSTITUTIONAL PROCESS

- A statement by the University of Alberta administration that tuition at the U of A is too high

In TUPAC's opinion, in order for the Students' Union to conceive of entering into a multi-year agreement, it is vital that the administration acknowledge, in a public forum, the fact that tuition at the University of Alberta is too high.

- Decreased tuition listed as institutional priorities by the Board of Governors

TUPAC realizes that the administration has no authority over the priorities of the Board of Governors. The principal action that we are looking for with this point is the administration's support of having "decreased tuition" or a variation thereon listed as an institutional priority at the Board level.

- Greater accessibility listed as institutional priorities by the Board of Governors

Again, the intention here is to seek the administration's support of having "greater accessibility" or a variation thereon listed as an institutional priority at the Board level.

- Making EPC meetings open to the public.

This point is generally self-explanatory. EPC, the Executive Planning Committee, is where the major decisions regarding the allocation of money (i: tuition) come from. TUPAC believes that this committee should be transparent and open to the public.

- A commitment to annual tuition forums as they are now.

A major concern about multi-year that has been voiced has been that the tuition question would "disappear" during the off years. TUPAC agrees that this would not be to the benefit of students. It is important that multi-year not sacrifice the administration's attempts at student outreach already in place. Therefore, we ask that they maintain no less than the current amount of tuition forums. Of course, they are always welcome to do more...

- Making the SU President a full member of EPC with voting privileges

TUPAC feels that the SU President would be in a position to instigate more change and make a stronger impact on students if he is a full member of EPC with voting privileges instead of simply a non-voting member. The purpose of the seat is to add a student voice to the table that makes decisions on tuition.

- An opportunity for the SU to present directly to the Board of Governors every year on tuition and accessibility.

TUPAC feels that it is important for the Students' Union and the Board of Governors to be kept updated on the question of tuition at the U of A. The Students' Union should not lose the ability to voice its concerns about any rising tuition, and must maintain the ability to represent its students on this question at the Board level.

- Public progress / status reports from the U of A during off-years on tuition and accessibility to the U of A

Once again, TUPAC is looking for more accountability and transparency from the University. It is vital the Students' Union be continuously kept up to date as to the administration's current status regarding tuition.

TUITION:

- An agreement on the U of A's position on the adequacy and availability of student financial aid

TUPAC feels that it is important to have a consensus on the fact that the current state of student financial aid is inadequate. If we are to collaborate on lobbying and pressuring the provincial government, the SU would also like to have some effect on the statements made on behalf of students by the University concerning student loan reform.

- An agreement on the need for consensus of all groups for the Board of Governors to reopen a tuition decision made under a multi-year tuition model

This is basically a safety net for all parties concerned. It means that all parties will honor the agreement as it is signed. In order to change anything, everyone has to agree to it. So, if the university doesn't like our roll-back formula because they are getting a lot of money from the government in one specific year, they will not be able to simply change the agreement.

- An agreement on a formula whereby 50% of unattached new government funding goes to offsetting a tuition increase

This is an important aspect of multi-year. TUPAC strongly feel that, in order to truly make this deal beneficial to students, a high percentage of money allocated by the government must be put towards tuition. The details of all governmental envelopes would need to be considered in creating this formula. We believe that places where money would be displaced should be considered unattached in the same way that base funding is.

- A tuition increase less than the maximum allowed

It is TUPAC's position, in accordance with the Students' Union tuition policy and general consensus of what is in the best interest of students, that under no circumstance will the Students' Union agree to a tuition increase. That said, this is an opportunity to allow the University to give to the students a gesture of goodwill. If the University is willing to propose an increase less than the maximum allocable it would be appreciated, but unless it is a freeze, the SU will not be in favor of the tuition proposal at the Board.

GOVERNMENT AND PUBLIC RELATIONS

- More student representation on GFC Executive

TUPAC feels that it is always in the students' best interest to increase our representation on decision making boards. We would encourage the Students' Union to continuously pursue stronger student representation on bodies such as this one.

- Greater cooperation between the University of Alberta and the Students' Union on government relations

This could take the form of shared information or resources between our parallel government relations departments. Since there is noticeable overlap, any redundancy could allow the SU to focus on unexplored issues.

- Joint visits to government by U of A administration/Board of Governors and SU.

This is a minimal way in which the later mentioned proposal could be brought to the attention of the Provincial government. TUPAC believes that it would garner at least some provincial attention, and as such would draw public awareness to our plight.

- Have a joint press conference with U of A President/Provost, SU President and GSA President with unified statement on tuition and government funding

The principal purpose of a multi-year tuition agreement would be to forge a greater spirit of cooperation between the University Administration and the Students' Union in our efforts to lobby the government for more funding.

In order to conduct joint lobbying, it would have to be made clear to the government that the SU and Administration are unified in their needs for more funding. This campaign would include, but not be limited to, joint visits to discuss the state of tuition and governmental funding.

Moreover, TUPAC feels that the Students' Union should require a joint press conference in order to inform the public of the need for a joint campaign and to show solidarity in our goals.

- The U of A and the SU will be offered the opportunity to be a part of individual campaigns run by the other group

Should the University launch a campaign aimed towards government funding, it is TUPAC's desire that the Students' Union be offered the opportunity to be involved.

- An emissary from Government Relations to sit on meetings at the SU and vice versa.

TUPAC feels that it would be in the best interest of the Students' Union and of the University to be continuously current on the happenings of the other organization. For this reason we would request that a representative from Government Relations attend our meetings and offer us whatever insight they might have.

- Agreement that the Board of Governors needs more student members and administration will ask for two more students from the government.

Like with the other provision pertaining to the Board of Governors, TUPAC is looking for support from the administration in acquiring another two seats for students. The final decision for the Board composition always rests in the government, but TUPAC believes that with the administration's support we could get further in our quest for more student representation on the body that is ultimately responsible for tuition decisions.

- A commitment of financial resources for government lobbying, communications and information campaigns

If the Students' Union is going to conceive entering into a multi-year agreement with the administration for the purpose of mounting a joint campaign, it is expected that the University administration will contribute to this campaign in a significant financial way.

- Voter outreach campaign to convince voters of the importance of PSE and convince supporters of PSE to be politically active

In order to make a joint campaign towards the government effective, a strong media campaign geared towards the voters is necessary. The voters are the people who keep the government accountable for its actions so it is necessary to get the public opinion to support our search for more funding. Just as the University wants a unified voice towards the government, TUPAC believes that we need a unified voice towards the public.

- Understanding that the SU does not support any tuition increases and may vote against an increase at the Board

Again, in accordance to our Students' Union tuition policy, the SU will not, under any circumstance, acquiesce to an increase in tuition. As long as our policy stands, our leaders will vote against ANY tuition increase at the Board level. (except a negative increase ;)

- Support by the University of Alberta for the Students' Union's position against Bill 43. (Post-Secondary Learning Act)

There are certain aspects of Bill 43 that are of particular concern to students at the University of Alberta. One particular point of interest is the removal of the 30% tuition cap. TUPAC is deeply concerned by this bill and is hoping to have administration publicly support the Students' Union's campaign against Bill 43.

- The development of a joint submission to the government on a plan to lower tuition

A multi-year tuition campaign requires a vision that is consistent between all the parties. The development of both a long term and a short term plan are necessary to build our own strategies and to effectively lobby the government for the funding necessary to make the vision a reality.

Campaign Objectives and Messaging

- Education and awareness of students on tuition and funding
- Awareness of tuition and PSE in the public
- "There is not enough funding for [university] education"

These are the principal messages that we want the administration to help us convey in our joint campaign, should a multi-year agreement be reached. Firstly, it is important that the students of the University of Alberta be aware of why we are taking a new course of action and what we hope to accomplish in our efforts of collaboration.

The second priority is a focus on the voting public and the government. This is where the message of "There is not enough funding for (university) education" (or a variation of this statement) needs to be made clear. The joint campaign must be simultaneously focused on the internal and external issues surrounding tuition and accessibility.

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

Policy Number:

Effective Date: **July 2, 1998**

Page **1** *of* **2**

Expiration Date: **April 30, 2002**

Responsibility for Policy:

Students' Council

Subject Matter

- *Category:*

POLITICAL POLICY (GENERAL)

- *Specific:*

CONFIDENTIALITY & IN-CAMERA PROCEEDINGS

- *Topic:*

WHEREAS every member of the Students' Union has the right to witness the proceedings of Students' Council or any body created under the auspices of the Students' Union, provided that their presence is not unduly disruptive and that the committee has not moved in-camera, as per this policy,

AND WHEREAS no meeting, proceeding, action, or issue, shall be considered inherently confidential and confidentiality may be only affected by moving deliberations in-camera or declaration of information as confidential or classified according to Article XVIII of the Constitution,

BE IT RESOLVED THAT this policy of confidentiality be followed when in-camera deliberations are required to maintain confidentiality:

1. Requirements to move In-camera:
 - a. In order to maintain confidentiality Students' Council, or any body created under its auspices, must move in-camera.
2. The deliberations meet one of the following criteria:
 - a. a personnel issue concerning a member or employee of the Students' Union, which through its public discussion could infringe on the privacy of the individual involved.
 - b. a matter involving sensitive negotiations, which through its public discussion could adversely affect the course of negotiations.
3. The rationale for moving in-camera must be adequately presented and recorded for public reference, before a vote is taken.
4. Only the portion of the meeting directly related to the issues outlined in 2.a. or 2.b. of this policy, will be discussed in-camera.
5. Procedures to move In-camera:
 - a. The mover of the motion to move in-camera must present the rationale to move in-camera as a part of that motion.

- b. Students' Council, or any body created under its auspices, may move in-camera, and declare its deliberations confidential only upon a two-thirds (2/3) majority vote of the voting members at that particular meeting, and only if the requirements in section 1 to 4 (inclusive) of this policy are met, as determined by the Chair of that body.
- c. Once a body is in-camera, any member of Students' Council, or any member of a body created under its auspices, may move that the meeting move ex-camera. Such a motion requires a simple majority to pass.
- d. All motions of Students' Council, or any body created under its auspices, made in-camera, must be made public as soon as possible. This shall be determined at the discretion of the Speaker of Students' Council or the Chair of the in-camera body created under its auspices.
- e. The speaker of Students' Council or the Chair of the in-camera body created under its auspices, must clarify at the end of the in-camera session what is to remain confidential, and for what length of time the restriction is in effect.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Updated	SC 98-05/9a (21/0)	Students' Council	June 30, 1998
Created	SC 95-15/21a (19/0)	Students' Council	November 1, 1995

Constitution

ARTICLE XVIII - STUDENTS' UNION **MEMBERS RIGHTS TO INFORMATION**

1. Every document, record, or other instrument recording the actions or operations of the Students' Union, which is the property of the Students' Union or was once the property of the Students' Union and has been relinquished to the University Archives or other such depository, and is not designated classified or confidential as per section 2 or 3 of this Article, must be opened for inspection, in an unaltered state, to any member of the Students' Union upon request to review such information. This information will be made available as soon as possible after the request, with every reasonable effort being made to make it available within one (1) working day of a request being made.
2. The following items are exempted from the provisions of Section 1:
 - a. Classified information is information that will be divulged only to those persons who are trusted specifically with the collection, maintenance, or review of such information as an integral and relevant part of their job description. Information in this category consists of:
 - i. Personnel, client, and volunteer files and evaluations;
 - ii. Personal communications and files that do not bind the Students' Union to a course of action;
 - b. Confidential information is information that will be divulged only to those persons or bodies that require such information to operate or govern the Students' Union. This includes individual members of Students' Council and individual members of Boards and Committees created under the auspices of the Students' Union. Information in this category consists of:
 - i. items under negotiation or litigation;
 - ii. business' operation records;
 - iii. contract terms; and,
 - iv. preliminary research results.
 - c. In-camera minutes of Students' Council and bodies created under its auspices, which may only be reviewed by Students' Council.
3. Any confidential item, as per section 2.b. above, will be treated as classified information, as per section 2.a. above, provided that the Executive Committee can justify to Council why the disclosure of this information would be detrimental to the Students' Union.

- a. If Students' Council agrees with the rationale provided by the Executive Committee, then the information will remain, and be treated as, classified.
 - b. If Students' Council disagrees with the rationale provided by the Executive Committee, a simple majority vote of Students' Council is required to direct the Executive Committee to present this information to Students' Council.
 - c. If, after a simple majority vote from Students' Council to present the relevant information, and the Executive Committee refuses to do so, Students' Council as a whole may move to take this issue before the Discipline, Interpretation, and Enforcement Board (Bylaw 1200) for a ruling. In this particular situation, the Discipline, Interpretation, and Enforcement Board will have final authority, and there will be no additional level of appeal.
4. Every member of the Students' Union has the right to witness the proceedings of Students' Council of any body created under the auspices of the Students' Union, provided that their presence is not unduly disruptive and that the committee has not moved in-camera, ~~as per the Students' Union Confidentiality Policy.~~
5. Lists of student members, employees, or volunteers of the Students' Union may be sold or distributed externally only with the consent of Students' Council.
6. Students' Council has the right to a full report, detailing in-camera proceedings, from the Chair of any body created under its auspices, at any time, provided that Students' Council review the matter in camera, and provided that reviewing this information would not breach any other sections of this Article.
7. No part of this article will be construed to allow any person to confidentially bind the Students' Union to a course of action. Nor will any part of this article compel any member or employee of the Students' Union to violate an external commitment of confidentiality.