

STUDENTS' COUNCIL

Tuesday July 22, 2003 – 6:00PM
Council Chambers 2-1 University Hall

A G E N D A (SC 2003-08)

- | | |
|-------------|---|
| 2003-08/1 | <u>CALL TO ORDER</u> |
| 2003-08/2 | <u>NATIONAL ANTHEM "O Canada:"</u> |
| 2003-08/3 | <u>University of Alberta CHEER SONG "Ring Out a Cheer"</u> |
| 2003-08/4 | <u>STUDENTS' UNION CREDO</u> |
| 2003-08/5 | <u>SPEAKER'S BUSINESS</u> |
| 2003-08/6 | <u>ROLL CALL</u> |
| 2003-08/7 | <u>APPROVAL OF THE AGENDA</u> |
| 2003-08/8 | <u>PRESENTATION AND DISCUSSION</u> |
| 2003-08/9 | <u>APPROVAL OF THE MINUTES</u> |
| 2003-08/10 | <u>QUESTION PERIOD</u> |
| 2003-08/11 | <u>APPROVAL OF EXECUTIVE COMMITTEE REPORT (MINUTES)</u> |
| 2003-08/12 | <u>APPROVAL OF STUDENTS' UNION BOARDS AND COMMITTEES REPORTS</u> |
| 2003-08/13 | <u>OLD BUSINESS</u> |
| 2003-08/14 | <u>LEGISLATION</u> |
| 2003-08/14a | KOTOVYCH MOVED THAT Students' Council approve the proposed changes to Bylaw 2100. (SECOND Reading). |

Please bring supporting documentation from the June 24, 2003 meeting.

2003-08/14b

KOTOVYCH MOVED THAT Students' Council approve the proposed changes to Bylaw 2200. (SECOND Reading).

Please bring supporting documentation from the June 24, 2003 meeting.

2003-08/15**NEW BUSINESS****2003-08/15a**

BAZIN MOVES THAT Students' Council instruct the Chief Returning Officer to hold a by-election for the vacant Students' Council seat from Engineering, in conjunction with the election being held by the Engineering Students' Society in September; and that Students' Council authorize the Chief Returning Officer to reach mutually-amenable terms with the Engineering Students' Society with regards to such coordination.

2003-08/16**REPORTS****2003-08/17****INFORMATION ITEMS****2003-08/18****ANNOUNCEMENTS****2003-08/18a****Next Council Meeting**

UPCOMING
COUNCIL
MEETINGS

- August 5, 2003 – 6:00 PM
- August 19, 2003 – 6:00 PM
- September 9, 2003 – 6:00 PM

2003-08/18b

UPCOMING FACULTY
ASSOCIATION REPORTS

- Science
- Agriculture/Forestry/Home Economics

2003-08/19**ADJOURNMENT**

STUDENTS' COUNCIL

June 8, 2003 – 6:00PM
Council Chambers 2-1 University Hall

MINUTES (SC 2003-07)

Faculty/Position	Name	9:00
President	Mat Brechtel	✓
VP Academic	Janet Lo	✓
VP External	Chris Samuel	✓
VP Finance	Tyler Botten	✓
VP Student Life	Jadene Mah	✓
BoG Undergrad Rep.	Roman Kotovych	✓
Residence Hall Association Representative	Samantha Kelch	✓
U of A Athletics Board Executive Officer	Kevin Petterson	✓
Arts	Alex Abboud	✓
Arts	Erin Kelly	✓
Arts	James Knull	✓
Arts	Chris Laver	✓
Arts	Terra Melnyk	✓
Arts	Heather Wallace	✓
Arts	Chris Boliver	✓
Business	Adam Cook	✓
Business	Steve Smith	✓
Education	Charles Beamish	✓
Education	Allison Ekdahl	✓

Education	Mandeep Gill	√
Education	Christine Wudarck	√
Education		
Engineering	Josh Bazin	√
Engineering	Paige Smith	√
Engineering	David Wepler	√ (Angela Thomas)
Engineering	Matthew Wildcat	√
Law	Dean Hutchison	√
Residence Halls Association	Samantha Kelch	√
Medicine/Dentistry	Jesse Pewarchuk	X (Stephen Congly)
Medicine/Dentistry		
Native Studies (School of		
Nursing		
Nursing		
Pharmacy		
Physical Education	Holly Higgins	√
Rehabilitation Medicine	Sarah Booth	X
Faculté Saint-Jean	Zita Dube	√ (Lisa Clyburn)
Science	Anne Aspler	√
Science	Tereza Elyas	√
Science	Aisha Khatib	√
Science	James Meeker	√
Science	Shawna Pandya	√ (Matthew Eaton)
Science	Elaine Poon	X (Sundeep Talwar)
Science	Steven Schendel	√
Science	Duncan Taylor	√ (Justin Kehoe)
Science	LeeAnn Lim	√

General Manager	Bill Smith	X
Speaker	Gregory Harlow	√
Recording Secretary	Shirley Ngo	√

2003-07/5

SPEAKER'S BUSINESS

Speaker - We have 2 resignations from council. Councilor Wildcat and Councilor Gill have handed in their resignations.

2003-07/7

APPROVAL OF THE AGENDA

BAZIN/EKDAHL MOVED THAT the agenda be approved.

WALLACE MOVED TO strike item 15b from the committee report

WALLACE - This is to avoid redundancy.

LO – There is an extra late addition package. It is on the table and I would like to move that. There are meetings that have to happen, so would like to appoint them to their respective committees. This will be item 12d.

JONES – Has the budget been made a special order?

Speaker – No.

JONES/BOTTEN MOVED THAT the budget be a special order.

Carried.

Main motion is carried.

2003-07/9

APPROVAL OF THE MINUTES

2003-07/9a

DUBE/SMITH MOVED THAT the 2003-05 (June 10) student council minutes be approved.

KOTOVYCH – During the Question Period, I discussed how to vote on the issue. The issue is about “Augustana”.

Knoll - Chris Johnstone was my proxy for the meeting. Please add that to the attendance.

Motion is carried.

2003-07/9b

BAZIN/KOTOVYCH MOVED THAT the 2003-06 (June 24) student council minutes be approved.

SAMMUEL – On page 2, the second line of Kawanami’s comment, it should say “attendance” not “democratic”. On page 7, the 2nd sentence of my comment should say “is in the content”, not “isn’t”.

LO – Page 1, under Speaker’s Business, Kanaga is spelled incorrectly.

BOTTEN – Page 2, Lo was not a seconder, as this was not a motion. On Page 5, “AEB” should be “AAB”. Page 10, where it says, “Expenses are like gas...favor are not valid”, that should read: “Campaign expenses are like gas – they expand to fill the space they are given”. Strike the line, “Comparing us to other schools in favor are not valid”. Page 12, Botten/ Lo/Mah/Samuel opposed the motion, not “abstained” from the motion.

COOK – Page 11, my second comment, please add the word “many” in front of “students hear about the SU when an election is on and that is a concern.

BRECHTEL – Page 13, at the top of the page, the intent was “not to focus on formal motions”.

ABBOUD – Page2, Abboud asked where the minutes were, not Smith.

Motion is carried.

QUESTION PERIOD

COOK – In the spring of 2004, what are your plans for CASA, if there is an election in spring 2004.

SAMUEL – What has been proposed by FAD are two \$620 trips to Ottawa. The plan of action is to try to schedule as many meetings as possible. We are going to have to see if we can get those meetings or not.

ABBOUD – Can you elaborate on what happened at the Premier's breakfast and what else happened besides the pie throwing?

SAMMUEL - There was access to the Minister of Learning, we were able to chat with him on some things. There may be an opportunity in the future to sit down and talk about bill 43 related issues.

KAWANAMI – With regards to SU provincial relations, there has been access cutoffs, has there been any fallout with the folks that pied Ralph yesterday?

SAMUEL – In terms of the folks that pied Ralph, the students of U of C will probably be contacted about it. We have made it pretty clear that we are not interested in pie throwing. Communications with the Minister and Ministry has been much better than last year and we are trying to get the Minister himself to attend a forum.

CLYBURN – Last year's VP Academic tried to get the French keyboarding language on the computers. Will this year's VP Academic continue that fight?

LO – I haven't heard anything about it. But I will look into it.

EKDAHL – As an education student, I have to go on my APT practicum and will not be able to attend all the GFC meetings.

LO – We discussed the dilemma that is GFC this week. It is very important that we are accurately represented on this board as it is the highest academic body on this campus. There are no more than 8 meetings a year, and we received notice from Councillor Ekdahl that she would not be able to make all the meetings. GFC does not want to discriminate against you, but if you have prior commitments, you should know better than signing up for something you cannot accurately commit to.

My suggestion is, we want to make sure that students who commit to GFC understand their commitment to GFC before they make it. We are trying to figure out how to solve a problem that has existed for several years.

EKDAHL – Right now it seems that I am the only Education interested in it but I can't make all the meetings.

LO – I am going to do a bit of classroom speaking this summer and understand the meaning of this. We don't mean on singling anyone out on this.

SCHENDEL – About the handbook project, he said that ad sales will be more robust than they have been. For whatever reason, it may be that we have to pay more for our handbooks that was originally suggested. Has the figures changed. What plans does the SU have to ease the burden on Faculty Associations?

BRECHTEL – You are absolutely right. The ad sales are much lower this year. We don't believe passing it over would be appropriate.

PETTERSON – Councilor Wallace, please give us a synopsis of what was discussed during the Legacy Fund meeting

WALLACE – The consultation went really well. It shows the athletic department on how we see things and also tried to see if they were willing to go through with the referendum. The general idea I got from most of the coaches is that the money from this fund goes towards what it is supposed to. Please check the back of the late addition package. This is money that is going from students to students. Please contact me if you have more questions.

ABBOUD – About the Revolution Speakers Series, has the VP Student Life taken any steps taken to ensure that this year's speakers are not from the same stream.

MAH – Yes we are working on the Speaker's Series in depth. We are working on 4 big name speakers. As noted in a lot of my reports to council, we are looking at redefining the revolutionary speakers' series. We are looking to diversify it more. I am also keeping an eye on the web board for ideas.

2003-07/15e

BOTTEN/COOK MOVED THAT Students' Council, upon the recommendation of the Financial Affairs Board, approve the proposed Final Operating, Capital & Non – Dedicated Reserve Budget for the 2003/2004 fiscal year.

BOTTEN/SMITH MOVED THAT Students' Council move into informal considerations.

Carried.

BOTTEN - We spent a lot of time haggling over this. We have had meetings with the department heads and simply matter of approving the expenditures. In most years, there is more money available for expenditures made. We have budgeted to lose \$10,000. The reason that things are so tight this year, Students' Union has taken on a 2nd loan to pay it off. Which means there is an additional crunch this year.

SCHENDEL – For those of us that are unaware, does the SU have a debt?

BOTTEN – That depends on how you would define debt. Are we indebted to people? Yes. But are we short of money, in that case, no we are not.

CLYBURN – I see that the election budget has gone up. Where does the candidate allowance come in?

BOTTEN – The reason the election budget has gone up this year is because our CRO has made a request for additional poll clerks to man tables for the Faculty Representatives elections, as recommended by last year's Committee for the FARCE. Was that approved at some point? No. But I would be more than happy to have that table for you in 2 weeks. One of the things that have happened last year was that the actual number was about \$59,000. So based on about 20 candidates, and with \$500 for each candidate given and that we also don't know if we are going to have a referendum, these things are very hard to budget for. Something that we cannot accurately predict.

HUTCHISON – They are some major deficits in certain funds. Particularly, the reserve fund.

BOTTEN – The reserve fund is not accurately reflected in here. There is no way that the expenses for the year can detail more than a reserve that has been built. The Access fund deficit is based on the fact that a loan was made to the access fund 2 years ago. The repayment on set loans, the access fund has more money to spend. Currently, there is just 40,000 built. The way the reserve has worked in the past, we taken a certain amount from sponsors and different budgets receive that money. What has happened in the past is that. If there is extra money, it is kept in the reserve.

SMITH/WALLACE MOVED that Students' Council move out of informal consideration.

Carried.

Main motion is carried (33/0/2)

2003-07/12

APPROVAL OF STUDENT'S UNION BOARDS AND COMMITTEES REPORTS

2003-07/12a

BOTTEN/MEEKER MOVED THAT the CRAP report be approved.

BOTTEN – About item 1, council has already approved it in principle. Item 2, committee recommended that 2 roll calls be conducted. The first roll call will be done after Speaker's Business, and the other one at 9:00pm. If you are not at both roll calls, you are considered absent.

SAMUEL/MEEKER MOVED to adopt item 2 of the CRAP report.

KOTOVYCH – On the issue of roll call, I'm opposed. Someone can come in at 6 and then go study for 3 hrs and come back just before the 2nd roll call. I would like to strike #2 from CRAP Report.

KOTOVYCH/WALLACE MOVED TO STRIKE item 2 from the CRAP Report.

SMITH – I agree on some level. But the reason to have CRAP is to take debates like these in CRAP rather than right now.

SAMUEL – I speak against this amendment. This system is not the perfect system. Nobody trying to propose this as the perfect system but it is a step-up from our current system. Yes, it is easy to abuse this system, but it is harder to abuse our system. It takes more effort to come in twice for roll call.

SCHENDEL – I would like to concur with Samuel. I would like to suggest that we can change this later when the time comes in CRAP.

KOTOVYCH – People who are a bit late, but still contribute to the meeting should not be marked absent.

COOK – I would say that there is a better system and we should plan it first. We can conduct roll call, but not make it the same attendance requirements. We are making it harder for people to stay on council. We want to increase the number of people. I think we can single out people who were not on time for the meeting.

WUDARCK – It says in here, “ unless Chair grants an exception”. So things are never black and white.

CLYBURN – Everyone in this room is volunteered and sometimes we forget that. If we have a lab that goes 10 minutes late and you miss roll call, what is the point of coming? The first hour is usually just singing “O Canada” and what proxy would sit in on that?

SMITH - All this occurs before roll call happens.

ABBOUD – I speak for striking this as well. CRAP can always deal with this. Strike this, or refer it back to CRAP.

KAWANAMI – I think a lot of the problems stem from the amendment that the BoG got a bit overzealous. We have to show faith in this committee. It’s not that complicated a question. I think if somebody has the power to do this and just focus on 2 roll calls, then we can move on to that.

LAFFIN – “Unless the chair grants an exception” I remember that a councilor last year had an allergic reaction to something right before the meeting and was in the hospital. The councilor could not get a proxy in the last minute and was marked absent. So what does it mean?

SPEAKER – I can’t exempt you from missing the entire meeting, only a portion of a meeting. That is beyond my power.

WALLACE – As a member of SU, I have been in attendance for every CRAP meeting. I would like to remind everybody that every time we discuss this, we get further away from it. It is wholly for our constituents. I think it important to note that when we are trying to revise the attendance and see who was here. It is their responsibility to see that they are in their seats.

Motion that item 2 be struck from the CRAP report is carried.

Main motion is carried. (3 opposed)

2003-07/12b

WALLACE/HIGGINS MOVED THAT Students' Council approve of the Eugene L. Brody Committee Report

WALLACE- SHINERAMA is a fantastic committee. This has been a great opportunity to raise money for a fantastic cause. Please take a look at the report. This is what we covered in our last meeting and we hope you will approve this.

Motion is carried with unanimous consent.

2003-07/12c

MAH/WILDCAT MOVED THAT Students' Council approve of the Golden Bears & Pandas Legacy Fund Committee Report.

BOTTEN – There was a situation where many requests were made for money and not enough was available.

WALLACE – There is no process for accountability on this. As I went through the Legacy Fund report, one stood out, specifically the Bears Football team. They asked for \$21000 and \$14000 was granted to them. Will it go towards trips and things that it is supposed to go to. What is stopping the football team in putting the money in something else?

BOTTEN – There is no accountability mechanism. We allocated money based on a lump sum. These are not direct specific to project requests. If we did that, there would have been a couple instances that certain teams receive more than they have requested. We elected to go with the method where the disbursements were given in the past.

PETTERSON – Yes, there is no set quality procedure in getting funds. It is one of my major and significant goals. Athletes that need the money for what they are trying to do are getting it. The money is going where it needs to go. We have clear mandates on what the requests are.

BAZIN – I don't understand the report figures. I would like to see what the requests were for, rather than just dollar figures.

SCHENDEL – Are you suggesting something like minutes for these meetings?

BAZIN – Yes.

WELKE – This is a committee that council has set up and approved.

MAH – I sat through nearly 9 hours of legacy discussions. I can definitely tell council that those proposals are in my office. Those proposals were gone through in immense details. I apologize that we cannot provide the exact breakdown on what those teams are spending dollar for dollar. There are meticulous minutes about each and every discussion.

BAZIN – Will those be available online?

MAH – I am sure our admin staff can put them online for you.

Main motion is carried with unanimous consent.

2003-07/12d

LO/SCHENDEL MOVED THAT Students' Council approve of the Nominating Committee Report.

LO – We interviewed and deliberated. Any questions?

Main motion is carried with unanimous consent.

2003-07/13

OLD BUSINESS

2003-07/13a

SMITH/WELKE MOVED THAT Students' Council direct the Internal Review Board to draft a referendum question asking the Students' Union's membership if it supports the elimination of Section 3 (e) of Article VIII of the Students' Union Constitution, such question to be presented to Students' Council not later than February 1, 2004, in time for use in conjunction with the campus-wide election schedule for March of 2004.

SMITH – SU has a dozen dedicated fees. They must be used for a specific purpose. Example, the Gateway has a dedicated fee. The question is how we review these fees. Option one is that we never look at them. Option 2 is that we create a sunset clause, where every few years, for example, every 4 years, the fee will be reviewed. However, the question is then, how would we go about reviewing these?

Motion is carried (27/2/3).

SMITH MOVED TO omnibus items 14a and 14b

Motion is carried.

2003-07/14

LEGISLATION

2003-07/14a

COOK/ABBOUD MOVED THAT Students’ Council adopt bylaw 1400 relating to the Audit Committee of the Students’ Union (FIRST Reading).

COOK – Intention is that the sometime the person will think twice about what they are buying. We do get audited. Our audit includes that the auditor looks at our numbers and add them up and make sure they are correct. It is not really related to the budget. It is very hard at first glance to reconcile.

Main motion is carried unanimous consent.

2003-07/14c

COOK/ABBOUD MOVED THAT Students’ Council approve the proposed changes to Bylaw 3100. (FIRST Reading)

BEAMISH – I’m not overly worried about 50 dollars here and there. I don’t believe elected officials will spend the money inappropriately. I think we must be careful not to be over cautious with the budget. Sometimes the officials need the freedom.

SAMUEL – Wondering what the perfect time will be, as no amendments are allowed since this is a principle motion we are debating. If this is going to FAB instead, when would the time be to do this.

SPEAKER - If you have an issue with that committee, you should go to that committee directly. I suggest you come tot he Internal Review Board or you can make your amendments during the 2nd reading.

JONES – Would it be possible to amend the covering part of the motion, “that it approved the proposed changes” and add it directed the committees where the changes”.

SPEAKER – No. Our standing orders don't permit it during first readings.

Main motion is carried with unanimous consent.

2003-07/14d

BOTTEN/LO MOVED THAT Students' Council approve the proposed changes to Bylaw 3200. (FIRST Reading)

BOTTEN – We have a unionized staff. We have set up certain percentage increases, which will be up in February. This year, the increase will be at 4%. The items, which are raised, are 9k and 9m. This is because the directors will then be paid on a more equal amount. These are the amounts that have been budgeted for.

Motion is carried with unanimous consent.

2003-07/14e

SMITH/JONES MOVED THAT Students' Council, upon the recommendation of the External Affairs Board, adopt the proposed political policies regarding Medium of Communication, Powers Regarding Bylaws, the Mandate of Students' Association, and Board of Governors Fee Assessment Powers. (ONLY Reading).

Main motion is carried with unanimous consent.

2003-07/15

NEW BUSINESS

ABBOUD/SMITH MOVED THAT Students' Council direct the External Affairs Board to oversee the organization and execution of public awareness campaign regarding Bill 43, with a particular focus on the proposed removal of the tuition cap from provincial legislation, to be presented to Students' Council not later than August 26, 2003, and to commence not later than September 3, 2003.

ABBOUD – I am a firm believer that the sooner you get on the ball in planning something, the more effect you will be. August 26, because by the time labor day orientation rolls around, we will know what the plan is. Same thing with September 3rd. From Day 1, we will know the importance of this. I think the principle of this motion is important and I urge council to approve this.

KOTOVYCH – I think this is a good idea. How is this going to affect the tuition? How is it going to affect our budget? What do the EAB members feel with the effect of this.

JONES - 3 words, its all good.

CLYBURN – On paper, this is a great idea. I do think that it is important for council to note that EAB has 6 students-in-large members. This isn't in EAB's mandate necessarily. This wasn't a part of our original commitment.

SMITH - How will this affect the tuition campaign - I would say that it wouldn't affect that because the timelines are different. The 2nd question, there is some money in budget for use like this, or we may receive sponsorships. Regards with the EAB meeting, I was not able to make it.

Main motion is carried with unanimous consent.

2003-07/15c

MAH/LO MOVED THAT Students' Council approve the appointment of Kevin Petterson (Councilor) and Mat Sadler (Student at Large) to the hiring committee for the Athletics Campus Promotions Coordinators.

MAH - We have some important interviews that are occurring. I am also leaving for holidays for about a month.

BAZIN – I want to know how the student at large is chosen

ABBOUD – Why the councilor that is recommended to sit on this board is recommended and not elected during council?

MAH – There is a lot of this position that deals with a communication liaison with the athletes, so it makes it more in the bag of this councilor.

SMITH – Is Council Petterson representing SU Council or the Athletics board?

MAH – I would say both.

Main Motion is carried with unanimous consent.

2003-07/15d

BOTTEN/SMITH MOVED THAT Students' Council approve a transfer of \$2650.00 from the Access Fund Reserve to the Capital Equipment Reserve.

Main motion is carried.

2003-07/16

REPORTS

BRECHTEL – I apologize for not having a report. While Samuel wrote his report in the car, I was driving us back. In the time I have been working, we had a meeting with Alberta Learning and discussed bill 43, the student loan program and all sort of things. We also had a picnic for Student Union employees. Met with Dr. Connors about Augustana. Missed the Premier getting pied and trying to find out what is going with the 4 years planning.

LO – the AAB will be meeting tomorrow. Next Thursday, Professor from Education will be discussing the principles for evaluating students. Also meeting former SU President, Chris Samuel

SAMUEL – I'm going to try online audio council reports. I have a brief outline of the report. But I think I can cram more into an mp3 on my website. That will be my new move in updating the portfolio.

BOTTEN – My report is included in the package.

MAH – I am surprised for saying this. But I would like to commend council for keeping the meeting so efficient. My report is included, as well as the coloring. No one asked me if I have a WOW band yet. I do. We opted to go with a cheaper, lower headliner band. Look forward to listening to more comments.

KOTOVYCH – I had an emergency meeting for the Board Safety Health and Environment Committee. There was one item on the agenda: Hep C. Effective immediately, U of A students or those applying to the U of A will not be tested for Hep C. However, Hep C will still be part of the test for those who are exposed to body fluids in their studies. This brings us in line with other Canadian universities and was medically supported. Beyond that, the summer months are rather slow, and I'm gradually getting my office in order.

ANNOUNCEMENTS

WELKE – If anybody needs a lift home, please see me, it's raining really hard.

BOTTEN – I was contacted by somebody from CBC. They are looking to find somebody that will sit there with their face blacked out and talk about getting their license in Saskatchewan rather than from Alberta because it is cheaper. So if you know anybody that is interested, please let me know.

ADJOURNMENT

HUTCHISON/KELCH MOVED to adjourn at 9:03 pm

Carried.

Executive Committee Report to Students' Council July 22, 2003

1. The following motion were passed at the July 4, 2003 Executive Committee Meeting

- a. BOTTEN/MAH MOVED THAT the VP Student Life develop signage for the crash space.

VOTE ON MOTION 4/0/0 CARRIED

- b. BOTTEN/MAH MOVED that the Executive Committee approve the proposed changes to Operating Policy 5.13 (Procurement)

VOTE ON MOTION 4/0/0/ CARRIED

- c. BOTTEN/MAH MOVED that the Executive Committee approve the proposed changes to Operating Policy 11.08 (Publications Distribution)

VOTE ON MOTION 4/0/0 CARRIED

- d. BOTTEN/LO MOVED that the Executive Committee approve the proposed changes to Operating Policy 11.16 (Tables Bookings and Displays)

VOTE ON MOTION 4/0/0 CARRIED

- e. BOTTEN/LO MOVED that the Executive Committee approve the proposed changes to Operating Policy 11.29 (Cleaning)

VOTE ON MOTION 4/0/0 CARRIED

- f. BOTTEN/LO MOVED that the Executive Committee approve the proposed changes to Operating Policy 11.07 (Advertising in the Students' Union Building)

VOTE ON MOTION 5/0/0 CARRIED

- g. BOTTEN MOVED that the Executive Committee rescind Operating Policy 14.07 (Fair Trade)

VOTE ON MOTION 3/2(SAMUEL, MAH)/0 CARRIED

- h. BOTTEN/LO MOVED that the Executive Committee rescind Operating Policy 14.06 (Coffee)

VOTE ON MOTION 3/2(SAMUEL, MAH)/0 CARRIED

2. The following motion were passed at the July 8, 2003 Executive Committee Meeting

- a. MAH/LO MOVED THAT the Executive Committee direct Marc Dumouchel to create a pilot National Webboard designed for practical discussion amongst Canadian Student Union and Student Association Executives.

VOTE ON MOTION 4/0/0 CARRIED

CURRENT

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	5.13	<i>Effective Date:</i>		<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>		Executive Committee					
<i>Subject Matter</i>	- <i>Category:</i>	OPERATING POLICY (GENERAL)					
	- <i>Specific:</i>	Procurement Policy					
	- <i>Topic:</i>	Procurement					

Introduction:

It is the objective of the University of Alberta Students' Union that supplies, equipment, and services procured by the University of Alberta to support the # R's of waste management, namely Reduce, Reuse and Recycle, and the conservation of energy and water. In so doing the university intends to minimize the harmful effects of their use and final disposition on the environment. This policy applies to all University of Alberta Students' Union purchases of goods and services.

Policy:

- 5.13.1 The University of Alberta Students' Union will review contracts, tenders and specifications for goods and services to ensure that whenever possible and feasible, they are amended to provide for the expanded use of products and services that contain the maximum level of post-consumer reusable or recyclable waste /or recyclable content.
- 5.13.2 Work with the ECOS office to identify new environmentally friendly products and services and improvements/changes in industry standards that may impact on our environment.
- 5.13.3 Purchase, whenever possible and feasible, from suppliers that provide environmentally friendly products and services or suppliers that are environmentally sensitive in their daily operations.
- 5.13.4 Promote the purchase of goods and services, which support the three R's where available and practical, for the day-to-day operation of the University.
- 5.13.5 Seek new suppliers and encourage existing suppliers to review the manner in which their goods are packaged. Working with ECOS and suppliers in the areas of reduction and reuse of packaging materials.
- 5.13.6 Make suppliers aware of the University's Environmental Procurement Policy. Sending a clear message that the University will favour those suppliers whose products meet the environmental objectives of the University.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	August 20, 2002	Executive Committee	September 17, 2002
Updated			

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	5.13	<i>Effective Date:</i>		<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>		Executive Committee					
<i>Subject Matter</i>	- <i>Category:</i>	OPERATING POLICY (GENERAL)					
	- <i>Specific:</i>	Procurement Policy					
	- <i>Topic:</i>	Procurement					

Introduction:

It is the objective of the University of Alberta Students' Union that supplies, equipment, and services procured by the University of Alberta to support the 3 # R's of waste management, namely Reduce, Reuse and Recycle, and the conservation of energy and water. In so doing the ~~university~~ Students' Union intends to minimize the harmful effects of their use and final disposition on the environment. This policy applies to all University of Alberta Students' Union purchases of goods and services.

Policy:

5.13.1 The University of Alberta Students' Union will review contracts, tenders and specifications for goods and services to ensure that whenever possible and feasible, they are amended to provide for the expanded use of products and services that contain the maximum level of post-consumer reusable or recyclable waste /or recyclable content. To this end the SU will:

~~5.13.2~~ a) Work with the ECOS office to identify new environmentally friendly products and services and improvements/changes in industry standards that may impact on our environment.

~~5.13.3~~ b) Purchase, whenever possible and feasible, from suppliers that provide environmentally friendly products and services or suppliers that are environmentally sensitive in their daily operations.

~~5.13.4~~ c) Promote the purchase of goods and services, which support the three R's where available and practical, for the day-to-day operation of the ~~University~~ Students' Union.

~~5.13.5~~ d) Seek new suppliers and encourage existing suppliers to review the manner in which their goods are packaged. Working with ECOS and suppliers in the areas of reduction and reuse of packaging materials.

~~5.13.6~~ e) Make suppliers aware of the University's Environmental Procurement Policy. ~~- Sending~~ sending a clear message that the ~~University~~ Students' Union will favour those suppliers whose products meet the environmental objectives of the University.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	August 20, 2002	Executive Committee	September 17, 2002
Updated			

CURRENT

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.08	<i>Effective Date:</i>	February 7, 1995	<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	SPACE				
	-	<i>Topic:</i>	Publications Distribution				

Introduction:

Newspapers, magazines, pamphlets, and other publications may be permitted to be distributed in the Students' Union Building. This policy sets out the types of publications which may be distributed, and the manner in which they may be distributed.

Policy:

- 11.08.1 All publications must be approved by the Vice-President (Operations & Finance) before being distributed in the Building.
- 11.08.2 All publications must be in good taste, and relevant to the needs of the student population (publications that are sexist, racist, homophobic or otherwise defamatory will not be permitted).
- 11.08.3 Where an individual or group believes that its publication has been inaccurately deemed to be sexist, racist, or homophobic or otherwise defamatory, that individual may appeal to the D.I.E. Board.
- 11.08.4 Any box used for the distribution of a publication must be deemed suitable by the Vice-President (Operations & Finance). The distribution box must be the property of the publisher, or the owner of the distribution box must grant the publisher permission for the use of the distribution box.
- 11.08.5 Organizations wishing to distribute publications through the Students' Union Building Information Booth must receive permission from the Director of Information Registries.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	January 27, 1995	Executive Committee	February 7, 1995
Updated	August 20, 2002	Executive Committee	September 17, 2002

PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.08	<i>Effective Date:</i>	February 7, 1995	<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	SPACE				
	-	<i>Topic:</i>	Publications Distribution				

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Policy History:

	Date	Board/Committee	Date of Council Approval
Created	January 27, 1995	Executive Committee	February 7, 1995
Updated	August 20, 2002	Executive Committee	September 17, 2002

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA
OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.16	<i>Effective Date:</i>	October 17, 2002	<i>Page</i>	1	<i>of</i>	3
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	SPACE				
	-	<i>Topic:</i>	Table Bookings and Displays				

Introduction:

Tables may be booked in SUB primarily as a service to students, as well as an opportunity for students and other individuals to market a variety of products. In seeking to fulfill the Building mandate, this opportunity shall continue to be provided so long as it offers a unique environment and atmosphere, distinct from the academic facilities which surround it.

Policy:

- 11.16.1 From Mondays to Wednesdays, priority shall be granted to:
- a) Registered Student Groups; followed by
 - b) University-related groups that are not registered Student Groups; followed by
 - c) community groups not engaging in any kind of commercial activity, including advertising.
- 11.16.2 On Thursdays and Fridays, priority shall be granted to:
- a) University of Alberta students engaging in commercial activities of some kind; followed by
 - b) non-students engaging in commercial activities of some kind.
- 11.16.3 Where there is not sufficient demand on any given day to fill all table spaces with those groups given priority under Sections 11.16.1 and 11.16.2, groups not given priority on that day shall be granted table spaces.
- 11.16.4 Where a table is booked by a registered Student Group to be used for the purpose of:
- a) publicizing the Student Group;
 - b) collection of petitions
 - c) group registration: or membership recruitment
 - d) fundraising for that Student Group or a related charitable institution.
- that Student Group shall not be assessed any fee for the table space.

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Table Bookings & Displays

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- 11.16.5 Where a table is booked by a University-related group that is not a registered Student Group for the purpose of dissemination of information, no fee shall be assessed for that table space.
- 11.16.6 Where a table is booked by a University of Alberta student for use in a commercial activity of some kind, where the profits flow to an entity that is or is owned by registered University of Alberta student(s), that individual shall be assessed a fee of \$20 per day May through August and \$30 per day September through April.
- 11.16.7 Where a table is booked by a non-University-related group for non-commercial purposes, that group shall be assessed a fee of \$20 per day May through August and \$30 per day September through April.
- 11.16.8 Where a table is booked by a non-student for commercial purposes, and where that non-student does not operate any business from a non-residential address, that non-student shall be assessed a fee of \$40 per day May through August and \$50 per day September through April.
- 11.16.9 Where a table is booked by a non-student for commercial purposes, and where that non-student operates one or more businesses from non-residential addresses but does not operate any businesses outside of the greater Edmonton area, that non-student shall be assessed a fee of \$100 per day.
- 11.16.10 Where a table is booked for commercial purposes and is not covered by Sections 11.16.6, 11.16.8, or 11.16.9, the individual or group booking that table shall be assessed a fee of \$250 per day.
- 11.16.11 Groups wishing to book tables shall first submit a request for approval to the Vice President (Operations and Finance), who shall inform the individual or group of whether or not he/she/it has been accepted, and of what fee shall be assessed to him/her/it.
- 11.16.12 The Vice President (Operations and Finance) shall refuse applicants where, and only where:
- a) the individual or group submitting the request plans on engaging in commercial activities that would directly conflict with those commercial activities engaged in by one or more of the Students' Union's tenants unless said competition consists of food items in a relatively small quantity or portion and provided that no exclusivity agreements would be breached by the presence of said food items.
 - b) accepting the applicant would be in contravention of any federal, provincial or Students' Union law or
 - c) the individual or group submitting the request has been banned from booking tables in the Students' Union Building.
- 11.16.13 Upon being approved by the Vice President (Operations and Finance), individuals and groups wishing to book tables shall book them through the Administrative Assistant (Managers).
- 11.16.14 Individuals or groups wishing to book tables Thursdays or Fridays must do so after 0900 on the Tuesday during the week in which the tables are to be booked.
- 11.16.15 Notwithstanding Section 11.16.14, individuals and groups may block book tables for up to four consecutive weeks, provided that at no time shall more than half of all available tables for a given day be booked in such a manner.
- 11.16.17 All payments for tables must be made in advance of the day on which the table has been booked.
- 11.16.16 Individuals and groups with booked tables shall:
- (a) ensure that tables are manned at all times;
 - (b) use the table only for the purpose for which the application was approved;

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(c) not actively solicit interest; and

(d) not disseminate any material, verbal, written, or otherwise, that is racist, sexist, homophobic, or otherwise defamatory and/or patently false

11.16.17

Where an individual or group contravenes Section 11.16.16, that individual or group shall receive one (1) written warning from the Vice President (Operations and Finance). Where the individual or group contravenes Section 11.16.16 a second time on any given day, the Vice President (Operations and Finance) shall suspend that individual or group from booking tables in the Students' Union Building until the following May 1st. Where the individual or group receives a third (3rd) written warning in any given year (a year, for the purposes of this policy, being from May 1st to April 30th), the Vice President (Operations and Finance) shall suspend that individual or group from booking tables in the Students' Union Building until the following May 1st.

11.16.18

Any decision made by the Vice President (Operations and Finance) in regards to this policy may be appealed to the Executive Committee.

11.16.19

Any decision made by the Executive Committee in regards to this policy may be appealed to the Discipline, Interpretation, and Enforcement Board.

11.16.20

Groups will be shown a copy of this policy at the time of booking.

Policy History:

	Date	Board/Committee	Date of Council Approval
Updated	April 23, 2003	Executive Committee	April 30, 2003
Updated	April 7, 2003	Executive Committee	April 8, 2003
Updated	October 17, 2002	Executive Committee	October 29, 2002
Updated	September 26, 2000	Executive Committee	September 26, 2000
Updated	November 18, 1998	Executive Committee	November 18, 1998
Updated	January 17, 1995	Executive Committee	February 7, 1995
Created	January 26, 1994	Executive Committee	April 7, 2003

**THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA
OPERATING POLICY STATEMENT**

<i>Policy Number:</i>	11.16	<i>Effective Date:</i>	October 17, 2002	<i>Page</i>	1	<i>of</i>	3
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	SPACE				
	-	<i>Topic:</i>	Table Bookings and Displays				

Introduction:

Tables may be booked in SUB primarily as a service to students, as well as an opportunity for students and other individuals to market a variety of products. In seeking to fulfill the Building mandate, this opportunity shall continue to be provided so long as it offers a unique environment and atmosphere, distinct from the academic facilities which surround it.

Policy:

- 11.16.1 From Mondays to Wednesdays, priority shall be granted to:
 - a) Registered Student Groups; followed by
 - b) University-related groups that are not registered Student Groups; followed by
 - c) community groups not engaging in any kind of commercial activity, including advertising.
- 11.16.2 On Thursdays and Fridays, priority shall be granted to:
 - a) University of Alberta students engaging in commercial activities of some kind; followed by
 - b) non-students engaging in commercial activities of some kind.
- 11.16.3 Where there is not sufficient demand on any given day to fill all table spaces with those groups given priority under Sections 11.16.1 and 11.16.2, groups not given priority on that day shall be granted table spaces.
- 11.16.4 Where a table is booked by a registered Student Group to be used for the purpose of:
 - a) publicizing the Student Group;
 - b) collection of petitions
 - c) group registration: or membership recruitment
 - d) fundraising for that Student Group or a related charitable institution.
 that Student Group shall not be assessed any fee for the table space.

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Table Bookings & Displays

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- 11.16.5 Where a table is booked by a University-related group that is not a registered Student Group for the purpose of dissemination of information, no fee shall be assessed for that table space.
- 11.16.6 Where a table is booked by a University of Alberta student for use in a commercial activity of some kind, where the profits flow to an entity that is or is owned by registered University of Alberta student(s), that individual shall be assessed a fee of \$20 per day May through August and \$30 per day September through April.
- 11.16.7 Where a table is booked by a non-University-related group for non-commercial purposes, that group shall be assessed a fee of \$20 per day May through August and \$30 per day September through April.
- 11.16.8 Where a table is booked by a non-student for commercial purposes, and where that non-student does not operate any business from a non-residential address, that non-student shall be assessed a fee of \$40 per day May through August and \$50 per day September through April.
- ~~11.16.9~~ ~~11.16.9~~ —Where a table is booked by a non-student for commercial purposes, and where that non-student operates one or more businesses from non-residential addresses but does not operate any businesses outside of the greater Edmonton area, that non-student shall be assessed a fee of \$100 per day.
- ~~11.16.10~~ Where a table is booked by a non-student for commercial purposes during Week of Welcome, that non-student shall be assessed a fee of no less than as determined by the sponsorship committee.
- 11.16.11~~0~~ Where a table is booked for commercial purposes and is not covered by Sections 11.16.6, 11.16.8, 11.16.9, or 11.16.10 the individual or group booking that table shall be assessed a fee of \$250 per day.
- 11.16.12~~1~~ Groups wishing to book tables shall first submit a request for approval to the Vice President (Operations and Finance), who shall inform the individual or group of whether or not he/she/it has been accepted, and of what fee shall be assessed to him/her/it.
- 11.16.13~~2~~ The Vice President (Operations and Finance) shall refuse applicants where, and only where:
- a) the individual or group submitting the request plans on engaging in commercial activities that would directly conflict with those commercial activities engaged in by one or more of the Students' Union's tenants unless said competition-conflict consists of pre-packaged food items in a relatively small quantity or portion and provided that no exclusivity agreements would be breached by the presence of said food items.
 - b) accepting the applicant would be in contravention of any federal, provincial or Students' Union law or
 - c) the individual or group submitting the request has been banned from booking tables in the Students' Union Building.
- 11.16.14~~3~~ Upon being approved by the Vice President (Operations and Finance), individuals and groups wishing to book tables shall book them through the Administrative Assistant (Managers).
- 11.16.15~~4~~ Individuals or groups wishing to book tables Thursdays or Fridays must do so after 0900 on the Tuesday during the week in which the tables are to be booked.
- 11.16.16~~5~~ Notwithstanding Section 11.16.15~~4~~, individuals and groups may block book tables for up to four consecutive weeks, provided that at no time shall more than half of all available tables for a given day be booked in such a manner.

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Table Bookings & Displays

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11.16.17 All payments for tables must be made in advance of the day on which the table has been booked.

11.16.186 Individuals and groups with booked tables shall:

(a) ensure that tables are manned at all times;

(b) use the table only for the purpose for which the application was approved;

(c) not actively solicit interest; and

(d) not disseminate any material, verbal, written, or otherwise, that is racist, sexist, homophobic, or otherwise defamatory and/or patently false

11.16.197 Where an individual or group contravenes Section 11.16.16, that individual or group shall receive one (1) written warning from the Vice President (Operations and Finance). Where the individual or group contravenes Section 11.16.16 a second time on any given day, the Vice President (Operations and Finance) shall suspend that individual or group from booking tables in the Students' Union Building until the following May 1st. Where the individual or group receives a third (3rd) written warning in any given year (a year, for the purposes of this policy, being from May 1st to April 30th), the Vice President (Operations and Finance) shall suspend that individual or group from booking tables in the Students' Union Building until the following May 1st.

11.16.2018 Any decision made by the Vice President (Operations and Finance) in regards to this policy may be appealed to the Executive Committee.

11.16.19 Any decision made by the Executive Committee in regards to this policy may be appealed to the Discipline, Interpretation, and Enforcement Board.

11.16.20 Groups will be shown a copy of this policy at the time of booking.

Policy History:

	Date	Board/Committee	Date of Council Approval
Updated	April 23, 2003	Executive Committee	April 30, 2003
Updated	April 7, 2003	Executive Committee	April 8, 2003
Updated	October 17, 2002	Executive Committee	October 29, 2002
Updated	September 26, 2000	Executive Committee	September 26, 2000
Updated	November 18, 1998	Executive Committee	November 18, 1998
Updated	January 17, 1995	Executive Committee	February 7, 1995
Created	January 26, 1994	Executive Committee	April 7, 2003

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THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.29	<i>Effective Date:</i>	February 7, 1995	<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	CLEANING SUPPLIES				
	-	<i>Topic:</i>	CLEANING				

Introduction:

There are now a wide variety of biodegradable, environmentally friendly cleaning products that can be used easily and cost effectively. CFC's have been linked to ozone depletion, many current cleaning supplies are not biodegradable or are harmful to the environment. The policy below will govern the use of cleaning supplies by the Students' Union in an attempt to be more environmentally sustainable.

Policy:

- 11.29.1 All cleaning materials used in the University of Alberta Students' Union will be biodegradable and harmless to the environment.
- 11.29.2 No aerosol-based products containing CFC based materials will be used in the Students' Union building.
- 11.29.3 The University of Alberta Students' Union will not use cleaning materials that have been tested on animals.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created			November 2, 1993
Updated			February 7, 1995
Updated	August 20, 2002	Executive Committee	September 17, 2002

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.29	<i>Effective Date:</i>	February 7, 1995	<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	CLEANING SUPPLIES				
	-	<i>Topic:</i>	CLEANING				

Introduction:

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Policy:

11.29.1 ~~_____~~ All cleaning materials used ~~in~~ the University of Alberta Students' Union will be biodegradable and harmless to the environment.

11.29.2~~1~~ ~~No~~ ~~Whenever possible,~~ aerosol-based products containing CFC based materials will not be used in the Students' Union ~~_____~~ ~~building~~ Building.

11.29.3~~2~~ The University of Alberta Students' Union will not use cleaning materials that have been tested on animals.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created			November 2, 1993
Updated			February 7, 1995
Updated	August 20, 2002	Executive Committee	September 17, 2002

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THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.07	<i>Effective Date:</i>	February 7, 1995	<i>Page</i>	1	<i>of</i>	2
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	SPACE				
	-	<i>Topic:</i>	Advertising in the Students' Union Building				

Introduction:

The Students' Union recognizes the need to control the amount and type of advertising in the Building, so as to keep it looking neat and tasteful. As well, due to the fact that the Building is part-owned by the University, certain regulations apply as outlined in the Master Lease Agreement. However, control of advertising in the common areas is under the jurisdiction of the Students' Union.

Policy:

- 11.07.1 Posters must be approved, by way of a rubber stamp indicating such approval and the date on which such approval expires, by Information Services before being posted in the Students' Union Building.
- 11.07.2 Information Services shall approve:
- a) Any poster put out by the Students' Union, including any of its businesses and services;
 - b) Any poster put out by a registered Student Group, provided that any such poster includes the name and/or logo of said group;
 - c) Any poster advertising an event to take place on the University of Alberta campus, provided that the name and/or logo of the event's organizer is included on the poster;
 - d) Any poster put out by the University of Alberta or any department thereof, provided that any such poster includes the name and/or logo of the University or of the department of the University;
 - e) Any poster put out by any group receiving a dedicated fee from the Students' Union, provided that any such poster include the name and or/logo of the group is included on the poster.
- 11.07.3 Information Services shall not approve:
- a) Any poster that does not meet the criteria outlined in Section 11.07.02;
 - b) Regardless of Section 11.07.02, any poster with any dimension greater than twenty-eight (28) inches or with a surface area greater than six hundred and sixteen (616) square inches;
 - c) Regardless of Section 11.07.02, any poster bearing the name and/or logo of any person or group who is suspended from posting in the Students' Union Building under Section 11.07.11;
 - d) Regardless of Section 11.07.02, any poster advertising an event whose revenues go to a for-profit corporation.
 - e) Regardless of Section 11.07.02, any poster containing material that is sexist, racist, homophobic, or otherwise defamatory.

- 11.07.4 Any poster not approved by Information Services may be approved by the Vice President (Operations and Finance).
- 11.07.5 Any poster not approved by Information Services or the Vice President (Operations and Finance) may be approved by the Executive Committee.
- 11.07.6 All posters shall be confined to those facilities specifically designated for that purpose.
- 11.07.7 Only tacks shall be used to affix posters.
- 11.07.8 No single poster may occupy more than one quarter (25%) of the area on a single bulletin board.
- 11.07.9 No more than one (1) poster posted by any one organization or to advertise any one event may be posted on any bulletin board.
- 11.07.10 Posters may be re-arranged on the same bulletin board in order to accommodate a new poster, however in no case may any remove or obscure any portion of duly approved posters.
- 11.07.11 Any person or group in contravention of this policy shall be given one (1) warning, verbal or written, and shall, upon a second offence, be suspended from posting any posters in the Students' Union Building until the following May 1.
- 11.07.12 Any poster in contravention of this policy will be removed by Information Services or Facilities staff.
- 11.07.13 Any person or group who believes that there is no reason under Section 11.07.03 for their poster not to have been approved but whose poster has been denied approval by the Executive Committee may appeal this denial to the Discipline, Interpretation, and Enforcement Board.
- 11.07.14 The use of banners inside the Students' Union Building may be permitted on the approval of the Vice President (Operations and Finance) or the Senior Manager Facilities and Operations. The Senior Manager Facilities and Operations must be consulted as to means of attachment. No banner in the Students' Union Building shall exceed four (4) metres in width or one (1) metre in height. Only one (1) banner shall be hung in the Students' Union Building for any group or individual at any one time.
- 11.07.15 Two boards, to be determined by the Director of Information Services, shall be exempt from 11.07.3a.
- 11.07.16 A decision of the Executive Committee can supercede this policy
- 11.07.17 The east wall of SUBTitles shall be exempt from this policy and any posters or banners shall require approval of the executive committee.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	January 27, 1995	Executive Committee	February 7, 1995
Updated	July 10, 2002	Executive Committee	July 16, 2002
	August 14, 2002	Executive Committee	September 17, 2002
	January 9, 2003	Executive Committee	January 21, 2003
	May 12, 2003	Executive Committee	May 27, 2003

PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	11.07	<i>Effective Date:</i>	February 7, 1995	<i>Page</i>	1	<i>of</i>	2
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	SPACE				
	-	<i>Topic:</i>	Advertising in the Students' Union Building				

Introduction:

The Students' Union recognizes the need to control the amount and type of advertising in the Building, so as to keep it looking neat and tasteful. As well, due to the fact that the Building is part-owned by the University, certain regulations apply as outlined in the Master Lease Agreement. However, control of advertising in the common areas is under the jurisdiction of the Students' Union.

Policy:

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- 11.07.2 Information Services shall approve:
- a) Any poster put out by the Students' Union, including any of its businesses and services;
 - b) Any poster put out by a registered Student Group, provided that any such poster includes the name and/or logo of said group;
 - c) Any poster advertising an event to take place on the University of Alberta campus, provided that the name and/or logo of the event's organizer is included on the poster;
 - d) Any poster put out by the University of Alberta or any department thereof, provided that any such poster includes the name and/or logo of the University or of the department of the University;
 - e) Any poster put out by any group receiving a dedicated fee from the Students' Union, provided that any such poster include the name and or/logo of the group is included on the poster.
- 11.07.3 Information Services shall not approve:
- a) Any poster that does not meet the criteria outlined in Section 11.07.02;
 - b) Regardless of Section 11.07.02, any poster with any dimension greater than twenty-eight (28) inches or with a surface area greater than six hundred and sixteen (616) square inches;
 - c) Regardless of Section 11.07.02, any poster bearing the name and/or logo of any person or group who is suspended from posting in the Students' Union Building under Section 11.07.11;
 - d) Regardless of Section 11.07.02, any poster advertising an event whose revenues go to a for-profit corporation.
 - e) Regardless of Section 11.07.02, any poster containing material that is sexist, racist, homophobic, or otherwise defamatory.

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- 11.07.4 Any poster not approved by Information Services may be approved by the Vice President (Operations and Finance).
- 11.07.5 Any poster not approved by Information Services or the Vice President (Operations and Finance) may be approved by the Executive Committee.
- 11.07.6 All posters shall be confined to those facilities specifically designated for that purpose.
- 11.07.7 Only tacks shall be used to affix posters.
- 11.07.8 No single poster may occupy more than one quarter (25%) of the area on a single bulletin board.
- 11.07.9 No more than one (1) poster posted by any one organization or to advertise any one event may be posted on any bulletin board.
- 11.07.10 Posters may be re-arranged on the same bulletin board in order to accommodate a new poster, however in no case may any remove or obscure any portion of duly approved posters.
- 11.07.11 Any person or group in contravention of this policy shall be given one (1) warning, verbal or written, and shall, upon a second offence, be suspended from posting any posters in the Students' Union Building until the following May 1.
- 11.07.12 Any poster in contravention of this policy will be removed by Information Services or Facilities staff.
- 11.07.13 Any person or group who believes that there is no reason under Section 11.07.03 for their poster not to have been approved but whose poster has been denied approval by the Executive Committee may appeal this denial to the Discipline, Interpretation, and Enforcement Board.
- 11.07.14 The use of banners inside the Students' Union Building may be permitted on the approval of the Vice President (Operations and Finance) or the Senior Manager Facilities and Operations. The Senior Manager Facilities and Operations must be consulted as to means of attachment. No banner in the Students' Union Building shall exceed four (4) metres in width or one (1) metre in height. Only one (1) banner shall be hung in the Students' Union Building for any group or individual at any one time.
- 11.07.15 Two boards, to be determined by the Director of Information Services, shall be exempt from 11.07.3a.

~~11.07.16~~ [Active Distribution of handbills in the Students' Union Building shall be prohibited.](#)

~~11.07.16~~ [11.07.17](#) A decision of the Executive Committee can supercede this policy

~~11.07.18~~ [7](#) The east wall of SUBTitles shall be exempt from this policy and any posters or banners shall require approval of the executive committee.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	January 27, 1995	Executive Committee	February 7, 1995
Updated	July 10, 2002	Executive Committee	July 16, 2002
	August 14, 2002	Executive Committee	September 17, 2002
	January 9, 2003	Executive Committee	January 21, 2003
	May 12, 2003	Executive Committee	