

University of Alberta Students' Union

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday, June 24, 2003 - 6:00 PM
Council Chambers 2-1 University Hall

2003-06/14

LEGISLATION

2003-06/14a

KOTOVYCH MOVED THAT Students' Council approve the changes to Bylaw 2100. (FIRST Reading)

Please see document LA 03-06.01

KOTOVYCH MOVED THAT Students' Council approve the changes to Bylaw 2200. (FIRST Reading)

Please see document LA 03-06.02

2003-06/15

NEW BUSINESS

2003-06/15b

BRECHTEL/SMITH move that Council endorse the following principles in relation to the structure of the Students' Union legislation to be applied by IRB in the legislative review.

1. That legislation be reduced to a single type with the same requirements for passage and amendment and that, in so doing, the constitution be repealed, and the content therein be included in bylaw.

2. That wherever possible the length of legislation be limited, and that all definitions common throughout all legislation be included in a single bylaw.

3. That similar legislation be consolidated where consolidation does not adversely affect content.

4. That all legislation be made simple and understandable.

5. That redundancy be eliminated.

2003-06/16

REPORTS

2003-06/16b

Board of Governors Report

Please see document LA 03-06.03

2003-06/16c

Academic Affairs Coordinator Report

Please see document LA 03-06.04

2003-06/16d

Academic Affairs Board Report

Please see document LA 03-06.05

2003-06/16e

Community Relations Coordinator Report

Please see document LA 03-06.06

2003-06/16f

Vice President Academic Report

Please see document LA 03-06.07

2003-06/16g Vice President External Report
Please see document LA 03-06.08

2003-06/16h External Affairs Board Report
Please see document LA 03-06.09

2003-06/18 INFORMATION ITEMS

Bylaw 2100

A Bylaw Respecting the Campus Wide Election of the Students' Union

Short Title

1. This Bylaw may be referred to as the "Campus Wide Election Bylaw."

Definitions

2. For the purpose of this bylaw:
 - (a) a "member" shall be a member of the Students' Union, as set out in Article I of the Students' Union Constitution;
 - (b) a "slate" shall be two (2) or more candidates who choose to run as members of a single slate for the purposes of this bylaw;
 - (c) the "Election" shall be the election of the Students' Union Executive Committee and of the Undergraduate Board of Governors Representative;
 - (d) the "General Meeting" shall be the annual General Meeting of the Students' Union, as set out in Article X of the Students' Union Constitution;
 - (e) a "campaign activity" shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to draw attention to that candidate or slate's candidacy;

- (f) the “Campaign” shall be the period of time during which campaign activities are permitted;
- (g) a “campaign expense” shall be any expenditures incurred in engaging in campaign activities;
- (h) the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (i) the “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (j) a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (k) a “candidate” shall be any member whose nomination is accepted under this bylaw;
- (l) the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council as set out in the Official Student Newspaper Bylaw;
- (m) a “joke candidate” shall be any candidate running either individually or as a member of a slate, who chooses not to use his/her given name or a reasonable derivative of his/her given name when appearing on the ballot;

- (n) a “volunteer” shall be any individual who is not a candidate but assists in campaign activities;
- (o) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (p) a “banner” shall be any campaign material composed of paper, cloth, or similar material of a total area greater than four (4) square feet;
- (q) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar place;
- (r) a “voter” shall be any member who exercises his/her entitlement to vote under Section 86;
- (s) a “forum” shall be any event organized by an entity other than the Students’ Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
- (t) the “University” shall be the University of Alberta; and
- (u) “working hours” shall be any and all hours occurring between 0900 and 1700.

Mandate

- 3. This bylaw shall govern the conduct of the Election.

Dates of Election

- 4. The Election shall be held annually on the Wednesday and Thursday during the second week following the Winter Term Reading Week.

Mar 11/03
June 18/02 (IRB)
May 2, 2001
Sept 12/00

C.R.O. Shall Determine the Commencement of Campaign Activities

5. The C.R.O. shall determine and announce the time and date of the commencement of campaign activities, to occur no fewer than seven (7) days before the date of the Election as set out in Section 4, prior to the end of November each year.

C.R.O. Shall Set Nomination Deadline

6. The C.R.O. shall determine and announce the deadline for the nomination of candidates, to occur not fewer than thirteen (13) days before the date of the Election as set out in Section 4, prior to the end of November each year.

C.R.O. Shall Call General Meeting

7. The C.R.O. shall determine and announce the date and location of the General Meeting, to occur after the commencement of campaign activities as set out in Section 4, prior to the end of November of each year.

C.R.O. Shall Make Nomination Packages Available

8. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days before the nomination deadline as set out in Section 6, and shall advertise the availability of these in not fewer than three (3) edition of the Official Student Newspaper before the nomination deadline.

**Content of
Nomination
Packages**

9. The nomination packages shall contain, at minimum:
- (a) complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - (b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest, and the names, faculties, years, signatures, and student identification numbers of at least fifty (50) and at most one hundred (100) members as nominators;
 - (c) contact information for the C.R.O. and D.R.O.s;
 - (d) the time, date, and location for the candidates meeting, as set out in Section 15.

**Valid Nomination
Papers**

10. Valid nomination papers shall include:
- (a) the names, faculties, years, signatures, and student identification numbers of at least fifty (50) members identifying themselves as nominators;
 - (b) a signed acceptance of the nomination by the proposed nominee;
 - (c) a signed letter from the proposed nominee's faculty confirming that he/she is in good academic standing under University regulations;
 - (d) a fifty dollar (\$50.00) deposit in the form of cash or a certified cheque or money order payable to the Students' Union;
 - (e) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.

Restriction on Nominees

11. No member shall be nominated for more than one (1) of the positions contested in the Election.

Consequence of Contravention

12. Where a member contravenes Section 13, all of the member's nominations shall be declared null and void.

Acceptance of Nominations

13. Where a member submits valid nomination papers, as set out in Section 10 through 12, prior to the nomination deadline, as set out in Section 6, that member's nomination shall be accepted by the C.R.O. within seventy-two (72) hours of the nomination deadline.

No Nominations Received

14. Where no nominations for a given position have been received by the nomination deadline, the C.R.O. shall extend nominations for that position by up to three (3) working days.

Candidates Meeting

15. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of the Campaign.

Mandatory Attendance

16. All candidates shall either attend the candidates meeting in its entirety or designate, in writing, an agent who will do so.

Consequence of Contravention

17. Where a candidate contravenes Section 16, that candidate shall be disqualified.

**Exemptions to
Mandatory
Attendance**

18. The C.R.O. may, at his/her discretion, grant exemptions to Section 16, but shall do so only where:
 - (a) the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - (b) the candidate informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.

**Content of
Candidates
Meeting**

19. At the candidates meeting, the C.R.O. shall, at minimum:
 - (a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;
 - (b) announce the time, date, and location of the General Meeting;
 - (c) announce the time and date of any forums scheduled;
 - (d) conduct a random draw to determine the order of appearance of candidates' names on the ballot;
 - (e) determine and announce which candidates are joke candidates as set out in Section 2 (m);
 - (f) where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot.
 - (g) announce the times, dates, and locations of daily meetings during the Campaign, as set out in Section 32, and announce any other methods that will be regularly used to communicate with candidates; and
 - (h) Take attendance for the purpose of verifying compliance with Section 16.

Requirement to Report Keys

20. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.

C.R.O. Shall Confiscate Relevant Keys

21. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:
- (a) the key, card, or other means of access in question would provide an unfair advantage to the candidate; and
 - (b) the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.

C.R.O. Shall Make Arrangements

22. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.

Consequence of Contravention

23. Where a candidate contravenes Section 22, he/she shall be disqualified.

Prohibition on Pre-Campaigning

24. No Candidate shall, between the nomination deadline and the commencement of the Campaign, engage in any campaign activity.

Formation of Slates

25. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.

**Restrictions on
Slate Name**

26. Candidates providing written notification to the C.R.O under Section 25 shall include a slate name, which shall not be the same as or a reasonable derivation of the name of any registered federal or provincial political party.

**C.R.O. Shall
Authorize the
Slate Formation
Joke Candidates
May Submit New
Name**

27. Where candidates requesting to run as a slate are in compliance with Sections 25 and 26, the C.R.O. shall grant their request.
28. Where a candidate has been designated as a joke candidate, as set out in Section 19 (e), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, provided that this is done prior to the commencement of the Campaign.

**Joke Candidate
Designation
Shall be Reversed**

29. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 28, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation as a joke candidate shall be reversed.

**Candidates with
Same or Similar
Names**

30. Where two (2) or more slates submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine and announce within forty-eight (48) hours of the nomination deadline what name each of the two (2) or more slates shall use.

**C.R.O. Shall List
Candidates**

31. Within thirty-six (36) hours of nomination deadline, the C.R.O. shall post both the legal name of each of the candidates, the name under which each shall appear on the ballot, the name of each slate, and the abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.

C.R.O. Shall Hold Daily Meetings

32. On every weekday during the Campaign, the C.R.O. shall hold a daily meeting, at which he/she shall review complaints, rulings, regulations, procedures, and announcements.

Mandatory Attendance

33. Each candidate shall either attend each daily meeting himself/herself or designate, in writing, a representative who will attend.

Consequence of Contravention

34. Where a candidate contravenes Section 33, he/she shall be fined ten dollars (\$10.00) for each meeting at which he/she is in contravention, and he/she shall not be assessed any further penalty.

Requirements of Candidates

35. Each candidate and slate shall act reasonably and in good faith, and specifically shall:
- (a) ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;
 - (b) ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on his/her/its behalf; and
 - (c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

No Use of Non-Universal Resources

36. No candidate or slate shall make use of any resource that is not:
- (a) available to all candidates and slates;
 - (b) general volunteer labour or expertise; or
 - (c) accounted for as part of that candidate's or slate's campaign expenses.

No Joint Use of Resources

37. No two (2) or more candidates or slates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers, except that a candidate may jointly use tables with a slate of which he/she is a member.

Freedom of Members

38. Any member with the exception of the C.R.O., the D.R.O.s, candidates, and incumbent members of the executive committee be free to act as a volunteer for or endorse multiple candidates.

Restrictions on Campaign Activities

39. No candidate shall, without the permission of the C.R.O. during a daily candidates meeting, engage in any campaign activity:
- (a) in any business or service operated by the Students' Union;
 - (b) in a University library;
 - (c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
 - (d) in any residence; or
 - (e) in any building or on any land not owned or operated by the University or the Students' Union.

Requirement for Forums

40. No candidate shall participate in any forum unless each candidate in his/her race has received at least forty-eight (48) hours notification of the forum and will be afforded an equal chance to speak at it.

Rules at the General Meeting

41. The C.R.O. shall chair the General Meeting and shall enforce the following rules:
- (a) each candidate shall be afforded an opportunity to speak that is equal to the opportunity afforded to each candidate in his/her race;

- (b) no objects shall be thrown;
- (c) no heckling shall occur;
- (d) no campaign materials shall be distributed during the General Meeting in the room in which the General Meeting is held.

C.R.O. Shall Remove Offenders

42. Where an individual contravenes Section 41, the C.R.O. shall remove that individual from the General Meeting.

C.R.O. Shall Punish Offending Candidates

43. Where a candidate contravenes Section 41, the C.R.O., in addition to the remedies prescribed under Section 42, shall have the authority to enforce further disciplinary action, as prescribed under Section 127.

C.R.O. Must Approve Materials

44. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.

Requirements to Request Approval of Materials

45. Candidates and slates wishing to have campaign materials approved shall provided the C.R.O. with:
- (a) a written estimate of the cost of the proposed campaign material, including the source of that cost; and
 - (b) the complete contents of the proposed campaign material, including text, images and layout.

C.R.O. Must Respond

46. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within twelve (12) working hours of receiving a request as set out in Section 45.

**Forbidden
Materials**

47. The C.R.O. shall not approve campaign materials that:
- (a) have more than a nominal value when distributed;
 - (b) cannot be removed at the end of the Campaign; or
 - (c) are likely to permanently damage or alter property.

**Consequence of
Contravention**

48. Where a candidate or slate contravenes Section 44, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 127.

**Restrictions on
Banners**

49. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.

Media

50. All candidates are free to pursue campus-based media as determined by the CRO; however, are restricted from contacting external media sources. All external media must be directed through the CRO office.

**Consequences of
Contravention**

51. Where a candidate contravenes Section 49, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

**Restriction on
Posters**

52. No candidate shall have more than ten (10) posters on display in any given building at any given time.

**Restriction on
Placement**

53. No poster shall be displayed in such a way as to obscure another candidate's or slate's campaign materials.

**Consequence of
Contravention**

54. Where a candidate contravenes Section 51 or Section 52, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

**Only C.R.O May
Authorize
Destruction**

55. No candidate or volunteer shall damage or destroy any other candidate's campaign materials unless specifically authorized to do so by the C.R.O.

**Materials Must
Be Removed**

56. All campaign materials shall be removed by 21h00 the day before the commencement of voting.

**Designated
Printers**

57. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.

**Minimum
Designated
Printers**

58. The C.R.O. shall designate at least five (5) printers from which candidates may purchase materials to be in compliance with Section 56.

Exemption

59. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 57, the C.R.O. shall grant a limited exemption from Section 56 to that candidate.

**Must Use S.U.
Business Where
Possible**

59. Where campaign materials can be produced by a Students' Union operated business, candidates shall purchase those campaign materials from that business.

**Consequence of
Contravention**

60. Where a candidate contravenes Section 56 or Section 59, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

CURRENT

2100 (15)

**Campaign
Expense Limits
(Individuals)**

61. No candidate shall accrue more than three hundred fifty dollars (\$350.00) in campaign expenses, all of which shall be paid by the Students' Union.

**Campaign
Expense Limits
(Slates)**

62. No slate shall accrue more than two hundred and sixty two dollars and fifty cents (\$262.50) in campaign expenses, all of which shall be paid by the Students' Union.

**Campaign
Expense Limits
(Members of
Slates)**

63. No candidate who is running as part of a slate shall accrue more than eighty seven dollars and fifty cents (\$87.50) in campaign expenses, all of which shall be paid by the Students' Union.

**Joke Candidate
Expense Limits**

64. No joke candidate shall accrue more than one half (1/2) of the expenses set out in Sections 61 and 63.

**Allowance for
Recycled
Materials**

65. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 61 through 64.

**Responsibility for
Record Keeping**

66. Each candidate and slate shall keep an up to date and accurate record of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.

**Requirements to
Submit Records**

67. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 66, no less than sixteen (16) working hours prior to the commencement of voting.

Mar 11/03
June 18/02 (IRB)
May 2, 2001
Sept 12/00

**Deadline for
Incurring
Expenses**

68. No candidate or slate shall incur and campaign expenses within sixteen (16) working hours of the commencement of voting, except where those campaign expenses have been reported in the record submitted to the C.R.O. as set out in Section 67.

**Candidates Shall
Be Assessed Fair
Market Value**

69. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate or slate shall be considered to have incurred a campaign expense at the fair market value of that product or service, as determined by the C.R.O.

**Reverse Does Not
Apply**

70. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value, then that candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.

Valueless Items

71. For purposes of Section 69, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.

**C.R.O. Shall
Determine
Market Value**

72. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.

**Advance
Assessment of
Market Value**

73. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.

**Procedure for
Advance
Assessment**

74. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O, which shall include:
- a. a full and accurate description of the product or service;
 - b. the supplier of the service, along with contact information for the same; and
 - c. the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.

**C.R.O. Must
Respond**

75. Where a complete request under Section 74 has been submitted to the C.R.O., the C.R.O. shall respond with a decision within twelve (12) working hours.

**C.R.O. Must Post
Record**

76. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than twelve (12) working hours prior to the commencement of voting.

**C.R.O. Shall
Disqualify
Violators**

77. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit, that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.

**D.I.E. Board Must
Meet**

78. The D.I.E. Board shall convene a meeting less than twelve (12) working hours prior to the commencement of voting for the purpose of hearing and ruling on all appeals of the C.R.O.'s rulings.

**Limitation on
Appeal Times**

79. All appeals of the C.R.O's rulings, with the exception of those arising out of voting and Election results, shall be heard and ruled upon by the D.I.E. Board prior to the commencement of voting.

D.I.E. Board Must Rule

80. The D.I.E. Board shall, at the meeting set out in Section 78, either:
- (a) rule on all appeals; or
 - (b) order a delay to the Election.

All Members Save C.R.O. Have the Right to vote

81. Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 94.

Multiple Ballots

82. Where a member is found to have a cast more than one (1) ballot, all of that member's ballots shall be considered spoiled.

Ballots Will List Candidates

83. Ballots shall list each candidate running for each position, followed by, in each position, the voting selection "None of the Above."

"None of the Above" Counts

84. For the purposes of Sections 85 through 95, "None of the Above" shall be considered a candidate.

Preferential Balloting

85. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.

Victors Require a Majority

86. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.

Freedom of Voters

87. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.

Spoiled Ballots

88. A section of a voter's ballot shall be considered spoiled where:
- (a) that voter has indicated the same number for more than one (1) candidate;
 - (b) that voter has not included the number one (1) next to any candidate;
 - (c) that voter has indicated more than one (1) number next to the same candidate; or
 - (d) that voter has used non-consecutive numbers.
89. Notwithstanding Section 88, where a voter's intention is clear, that voter's ballot shall be counted.

Second and Subsequent Counts

90. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.

Adjustment for Eliminated Candidates

91. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.

**Ballots with No
First Place
Selection**

92. Where a ballot is left with no first place vote for a given race, the section of that ballot in question shall be considered spoiled.

**Primary Provision
for a Tie**

93. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

**Secondary
Provision for a
Tie**

94. Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, then the C.R.O. shall cast a ballot.

**Requirement to
Win**

95. The process set out in Sections 90 through 94 shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victor for the position.

**When “None of
the Above” Wins**

96. Where “None of the Above” is declared the victor, the C.R.O. shall call a new Election for that position.

**C.R.O. Shall
Determine Times**

97. Voting shall be conducted at times determined and advertised by the C.R.O.

**D.I.E. Board Must
Be Done Ruling**

98. No voting, other than a maximum of one (1) advance poll, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 79.

**C.R.O. Shall
Determine
Method(s)**

99. The C.R.O. shall conduct balloting by any means that provide precise, accurate results, and may use multiple methods in any combination.

**Minimum of 2
Poll Clerks**

100. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.

**Balloting Shall
Cease**

101. Where there are fewer than two (2) poll clerks at any given polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.

Notice to Voters

102. At each physical polling station, there shall be a notice to voters that candidates are elected individually to each position, which shall also explain the balloting procedures.

**Explanation on
Ballot**

103. On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following:
- a. that "None of the Above" shall be considered a candidate;
 - b. that voters shall rank each candidate according to their preferences;
 - c. that a portion of the ballot shall be considered spoiled where any of the conditions set out in Section 88 are met; and
 - d. that voters shall be permitted to rank as many as all or as few as zero of the candidates for each position.

**C.R.O. Shall
Provide for
Secure Handling**

104. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or in a secure location.

**Limitations to
Candidates**

105. During voting, candidates shall not encourage members to vote or engage in any campaign activities.

**Candidates Must
Stay Away**

106. During voting, candidates shall not be within twenty (20) feet of any polling station except to vote themselves.

**Right to a
Scrutineer**

107. Each candidate shall be permitted to have one (1) person, designated in writing by the candidate, acting as scrutineer and being present at the counting of ballots.

**Requirements of
the C.R.O.**

108. The C.R.O. or at least one (1) D.R.O. shall:
- a. supervise the counting of ballots;
 - b. post final Election results within twenty four (24) working hours of all complaints and appeals being resolved;
 - c. notify the Speaker of Students' Council and the President of the Students' Union of the final results in writing;
 - d. post unofficial Election results at any time, including during counting;
 - e. advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 108 (b); and
 - f. store the ballots in a secure location for at least two (2) weeks after the last recount has been completed.

**C.R.O. Shall
Authorize
Recounts**

109. A request for a recount shall be granted by the C.R.O. where:
- a. the request is in writing and signed by a member;
 - b. the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 108 (b); and
 - c. the difference between the first place votes of the victor and those of the second place candidate on the final count is less than two percent (2%) of the total votes cast for that position.

**C.R.O. May
Initiate Recount**

110. The C.R.O. may initiate a recount independently for any reason.

**C.R.O. Shall Post
Results of
Recount**

111. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.

**Requirements to
Receive Deposit**

112. Where a candidate receives, on the first count, a number of first place votes totaling at least five percent (5%) of the total votes cast for his/her position, that candidate's deposit shall be refunded.

**Forfeiture of
Deposit**

113. Where a candidate withdraws from contention more than forty-eight (48) hours after the nomination deadline, that candidate's deposit shall not be refunded.

**No Deposit to
Disqualified
Candidates**

114. Where a candidate has been disqualified from running for office, that candidate's deposit shall not be refunded.

**Joke Candidate
Cannot Win**

115. Where a joke candidate is elected to any position, the C.R.O. shall call a new Election for that position.

New Election

**Shall Follow this
Bylaw**

116. Where another Election is required by virtue of Section 96 or Section 115, the new Election shall be governed by this bylaw with the exception of Sections 4 through 7 and Sections 41 through 43, which shall not apply.

**Minimum Length
of Campaign**

117. The Campaign for the new Election shall begin a minimum of seven (7) days prior to the commencement of voting as set out in Section 119.

**Minimum
Preparation Time**

118. The nomination deadline for the new Election shall occur a minimum of thirteen (13) days prior to the commencement of voting as set out in Section 119.

Election Date

119. The voting for the new Election shall occur on two (2) consecutive weekdays to be determined and announced by the C.R.O. at least twenty-one (21) days in advance.

**Powers of the
C.R.O.**

120. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.

**C.R.O. Shall
Prepare Form**

121. The C.R.O. shall prepare and provide a complaint form which shall require complaints to indicate:
- a. their names and student identification numbers;
 - b. the specific bylaw and section, rule, or regulation that has allegedly been contravened;
 - c. the specific individual or group that is alleged to be in contravention;
 - d. the specific facts which constitute the alleged contravention; and
 - e. the evidence for these facts.

**C.R.O. Required
to Rule**

122. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.

**Copies to
Respondents**

123. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.

**C.R.O. Must Rule
Within 12
Working Hours**

124. Where a complaint is received and is found to be complete as set out in Section 121, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.

**C.R.O. Shall Post
Rulings**

125. The C.R.O. shall post all of his/her rulings, including:
- a. a summary of the complaint;
 - b. a list of parties to the complaint;
 - c. where the C.R.O. fails to possess jurisdiction as set out in Section 120, a summary of the reasons for this finding;
 - d. a listing of all bylaws, rules, and regulations that apply;
 - e. a finding regarding the facts;
 - f. a ruling regarding the alleged contravention;
 - g. the penalty assigned, if any;
 - h. the time the ruling was posted; and
 - i. the time limit for appeal.

**Criteria for
Determining
Penalty**

126. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:
- a. fully counter-balances any advantage gained; and
 - b. where the contravention was intentional, penalizes the candidate who was or whose volunteer was guilty of the contravention.

**Available
Penalties**

127. Penalties available to the C.R.O. shall include:
- a. a fine, to be counted against the candidate's campaign expenses;
 - b. the confiscation or destruction of campaign materials;
 - c. limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
 - d. disqualification.

Disqualification

128. A candidate or slate shall be disqualified where he/she/it is guilty of a contravention that:
- a. cannot be counter-balanced by a lesser penalty;
 - b. is malicious or substantially prejudicial to another candidate or slate; or
 - c. involves tampering with ballots, voting procedures, or counting procedures.
129. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

**C.R.O. May Refer
to D.I.E. Board**

130. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board bylaw.

Right of Members

131. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

Limiting Clause

132. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.

D.I.E. Board Must Rule

133. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

No Appeal Exists

134. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.

Bylaw 2100

A Bylaw Respecting the Campus Wide Election of the Students' Union

Short Title

1. This Bylaw may be referred to as the "Campus Wide Election Bylaw."

Definitions

2. For the purpose of this bylaw:
 - (a) a "member" shall be a member of the Students' Union, as set out in Article I of the Students' Union Constitution;
 - (b) a "slate" shall be two (2) or more candidates who choose to run as members of a single slate for the purposes of this bylaw;
 - (c) the "Election" shall be the election of the Students' Union Executive Committee and of the Undergraduate Board of Governors Representative;
 - (d) the "General Meeting" shall be the annual General Meeting of the Students' Union, as set out in Article X of the Students' Union Constitution;
 - (e) a "campaign activity" shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to draw attention to that candidate or slate's candidacy;

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- (f) the “Campaign” shall be the period of time during which campaign activities are permitted;
- (g) a “campaign expense” shall be any expenditures incurred in engaging in campaign activities;
- (h) the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (i) the “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (j) a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (k) a “candidate” shall be any member whose nomination is accepted under this bylaw;
- (l) the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council as set out in the Official Student Newspaper Bylaw;
- (m) a “joke candidate” shall be any candidate running either individually or as a member of a slate, who chooses not to use his/her given name or a reasonable derivative of his/her given name when appearing on the ballot;

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- (n) a “volunteer” shall be any individual who is not a candidate but assists in campaign activities;
- (o) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (p) a “banner” shall be any campaign material composed of paper, cloth, or similar material of a total area greater than four (4) square feet;
- (q) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar place;
- (r) a “voter” shall be any member who exercises his/her entitlement to vote under Section 86;
- (s) a “forum” shall be any event organized by an entity other than the Students’ Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
- (t) the “University” shall be the University of Alberta; and
- (u) “working hours” shall be any and all hours occurring between 0900 and 1700.

Mandate

- 3. This bylaw shall govern the conduct of the Election.

Dates of Election

- 4. The Election shall be held annually on the Wednesday and Thursday during the second week following the Winter Term Reading Week.

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C.R.O. Shall Determine the Commencement of Campaign Activities

5. The C.R.O. shall determine and announce the time and date of the commencement of campaign activities, to occur no fewer than seven (7) days before the date of the Election as set out in Section 4, prior to the end of November each year.

C.R.O. Shall Set Nomination Deadline

6. The C.R.O. shall determine and announce the deadline for the nomination of candidates, to occur not fewer than thirteen (13) days before the date of the Election as set out in Section 4, prior to the end of November each year.

C.R.O. Shall Call General Meeting

7. The C.R.O. shall determine and announce the date and location of the General Meeting, to occur after the commencement of campaign activities as set out in Section 4, prior to the end of November of each year.

C.R.O. Shall Make Nomination Packages Available

8. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days before the nomination deadline as set out in Section 6, and shall advertise the availability of these in not fewer than three (3) edition of the Official Student Newspaper before the nomination deadline.

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**Content of
Nomination
Packages**

9. The nomination packages shall contain, at minimum:
- (a) complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - (b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest, and the names, faculties, years, signatures, and student identification numbers of at least fifty (50) and at most one hundred (100) members as nominators;
 - (c) contact information for the C.R.O. and D.R.O.s;
 - (d) the time, date, and location for the candidates meeting, as set out in Section 15.

**Valid Nomination
Papers**

10. Valid nomination papers shall include:
- (a) the names, faculties, years, signatures, and student identification numbers of at least fifty (50) members identifying themselves as nominators;
 - (b) a signed acceptance of the nomination by the proposed nominee;
 - (c) a signed letter from the proposed nominee's faculty confirming that he/she is in good academic standing under University regulations;
 - (d) a fifty dollar (\$50.00) deposit in the form of cash or a certified cheque or money order payable to the Students' Union;
 - (e) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.

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Restriction on Nominees

11. No member shall be nominated for more than one (1) of the positions contested in the Election.

Consequence of Contravention

12. Where a member contravenes Section 13, all of the member's nominations shall be declared null and void.

Acceptance of Nominations

13. Where a member submits valid nomination papers, as set out in Section 10 through 12, prior to the nomination deadline, as set out in Section 6, that member's nomination shall be accepted by the C.R.O. within seventy-two (72) hours of the nomination deadline.

No Nominations Received

14. Where no nominations for a given position have been received by the nomination deadline, the C.R.O. shall extend nominations for that position by up to three (3) working days.

Candidates Meeting

15. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of the Campaign.

Mandatory Attendance

16. All candidates shall either attend the candidates meeting in its entirety or designate, in writing, an agent who will do so.

Consequence of Contravention

17. Where a candidate contravenes Section 16, that candidate shall be disqualified.

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**Exemptions to
Mandatory
Attendance**

18. The C.R.O. may, at his/her discretion, grant exemptions to Section 16, but shall do so only where:
- (a) the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - (b) the candidate informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.

**Content of
Candidates
Meeting**

19. At the candidates meeting, the C.R.O. shall, at minimum:
- (a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;
 - (b) announce the time, date, and location of the General Meeting;
 - (c) announce the time and date of any forums scheduled;
 - (d) conduct a random draw to determine the order of appearance of candidates' names on the ballot;
 - (e) determine and announce which candidates are joke candidates as set out in Section 2 (m);
 - (f) where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot.
 - (g) announce the times, dates, and locations of daily meetings during the Campaign, as set out in Section 32, and announce any other methods that will be regularly used to communicate with candidates; and
 - (h) Take attendance for the purpose of verifying compliance with Section 16.

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Requirement to Report Keys

20. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.

C.R.O. Shall Confiscate Relevant Keys

21. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:
- (a) the key, card, or other means of access in question would provide an unfair advantage to the candidate; and
 - (b) the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.

C.R.O. Shall Make Arrangements

22. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.

Consequence of Contravention

23. Where a candidate contravenes Section 22, he/she shall be disqualified.

Prohibition on Pre-Campaigning

24. No Candidate shall, between the nomination deadline and the commencement of the Campaign, engage in any campaign activity.

Formation of Slates

25. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.

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**Restrictions on
Slate Name**

26. Candidates providing written notification to the C.R.O under Section 25 shall include a slate name, which shall not be the same as or a reasonable derivation of the name of any registered federal or provincial political party.

**C.R.O. Shall
Authorize the
Slate Formation
Joke Candidates
May Submit New
Name**

27. Where candidates requesting to run as a slate are in compliance with Sections 25 and 26, the C.R.O. shall grant their request.

28. Where a candidate has been designated as a joke candidate, as set out in Section 19 (e), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, provided that this is done prior to the commencement of the Campaign.

**Joke Candidate
Designation
Shall be Reversed**

29. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 28, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation as a joke candidate shall be reversed.

**Candidates with
Same or Similar
Names**

30. Where two (2) or more slates submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine and announce within forty-eight (48) hours of the nomination deadline what name each of the two (2) or more slates shall use.

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**C.R.O. Shall List
Candidates**

31. Within thirty-six (36) hours of nomination deadline, the C.R.O. shall post both the legal name of each of the candidates, the name under which each shall appear on the ballot, the name of each slate, and the abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.

**C.R.O. Shall
Hold Daily
Meetings**

32. On every weekday during the Campaign, the C.R.O. shall hold a daily meeting, at which he/she shall review complaints, rulings, regulations, procedures, and announcements.

**Mandatory
Attendance**

33. Each candidate shall either attend each daily meeting himself/herself or designate, in writing, a representative who will attend.

**Consequence of
Contravention**

34. Where a candidate contravenes Section 33, he/she shall be fined ten dollars (\$10.00) for each meeting at which he/she is in contravention, and he/she shall not be assessed any further penalty.

**Requirements of
Candidates**

35. Each candidate and slate shall act reasonably and in good faith, and specifically shall:
- (a) ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;
 - (b) ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on his/her/its behalf; and
 - (c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

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No Use of Non-Universal Resources

36. No candidate or slate shall make use of any resource that is not:
- (a) available to all candidates and slates;
 - (b) general volunteer labour or expertise; or
 - (c) accounted for as part of that candidate's or slate's campaign expenses.

No Joint Use of Resources

37. No two (2) or more candidates or slates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers, except that a candidate may jointly use tables with a slate of which he/she is a member.

Freedom of Members

38. Any member with the exception of the C.R.O., the D.R.O.s, candidates, and incumbent members of the executive committee be free to act as a volunteer for or endorse multiple candidates.

Restrictions on Campaign Activities

39. No candidate shall, without the permission of the C.R.O. during a daily candidates meeting, engage in any campaign activity:
- (a) in any business or service operated by the Students' Union;
 - (b) in a University library;
 - (c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
 - (d) in any residence; or
 - (e) in any building or on any land not owned or operated by the University or the Students' Union.

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Requirement for Forums

40. No candidate shall participate in any forum unless each candidate in his/her race has received at least forty-eight (48) hours notification of the forum and will be afforded an equal chance to speak at it.

Rules at the General Meeting

41. The C.R.O. shall chair the General Meeting and shall enforce the following rules:
- (a) each candidate shall be afforded an opportunity to speak that is equal to the opportunity afforded to each candidate in his/her race;
 - (b) no objects shall be thrown;
 - (c) no heckling shall occur;
 - (d) no campaign materials shall be distributed during the General Meeting in the room in which the General Meeting is held.

C.R.O. Shall Remove Offenders

42. Where an individual contravenes Section 41, the C.R.O. shall remove that individual from the General Meeting.

C.R.O. Shall Punish Offending Candidates

43. Where a candidate contravenes Section 41, the C.R.O., in addition to the remedies prescribed under Section 42, shall have the authority to enforce further disciplinary action, as prescribed under Section 127.

C.R.O. Must Approve Materials

44. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.

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Requirements to Request Approval of Materials

45. Candidates and slates wishing to have campaign materials approved shall provided the C.R.O. with:
- (a) a written estimate of the cost of the proposed campaign material, including the source of that cost; and
 - (b) the complete contents of the proposed campaign material, including text, images and layout.

C.R.O. Must Respond

46. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within twelve (12) working hours of receiving a request as set out in Section 45.

Forbidden Materials

47. The C.R.O. shall not approve campaign materials that:
- (a) have more than a nominal value when distributed;
 - (b) cannot be removed at the end of the Campaign; or
 - (c) are likely to permanently damage or alter property.

Consequence of Contravention

48. Where a candidate or slate contravenes Section 44, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 127.

Restrictions on Banners

49. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.

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Media

50. All candidates are free to pursue campus-based media as determined by the CRO; however, are restricted from contacting external media sources. All external media must be directed through the CRO office.

**Consequences of
Contravention**

51. Where a candidate contravenes Section 49, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

**Restriction on
Posters**

52. No candidate shall have more than ten (10) posters on display in any given building at any given time.

**Restriction on
Placement**

53. No poster shall be displayed in such a way as to obscure another candidate's or slate's campaign materials.

**Consequence of
Contravention**

54. Where a candidate contravenes Section 51 or Section 52, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

**Only C.R.O May
Authorize
Destruction**

55. No candidate or volunteer shall damage or destroy any other candidate's campaign materials unless specifically authorized to do so by the C.R.O.

**Materials Must
Be Removed**

56. All campaign materials shall be removed by 21h00 the day before the commencement of voting.

**Designated
Printers**

57. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.

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Minimum Designated Printers

58. The C.R.O. shall designate at least five (5) printers from which candidates may purchase materials to be in compliance with Section 56.

Exemption

59. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 57, the C.R.O. shall grant a limited exemption from Section 56 to that candidate.

Must Use S.U. Business Where Possible

59. Where campaign materials can be produced by a Students' Union operated business, candidates shall purchase those campaign materials from that business.

Consequence of Contravention

60. Where a candidate contravenes Section 56 or Section 59, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

Campaign Expense Limits (Individuals)

61. No candidate shall accrue more than ~~three hundred fifty~~ five hundred dollars (~~\$350.00~~500.00) in campaign expenses, all of which shall be paid by the Students' Union.

Campaign Expense Limits (Slates)

62. No slate shall accrue more than ~~two hundred and sixty two~~ three hundred and seventy five dollars and ~~fifty cents~~ (~~\$262.50~~375.00) in campaign expenses, all of which shall be paid by the Students' Union.

Campaign Expense Limits (Members of Slates)

63. No candidate who is running as part of a slate shall accrue more than ~~eighty seven~~ one hundred and twenty five dollars and ~~fifty cents~~ (~~\$87.50~~ 125.00) in campaign expenses, all of which shall be paid by the Students' Union.

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**Joke Candidate
Expense Limits**

64. No joke candidate shall accrue more than one half (1/2) of the expenses set out in Sections 61 and 63.

**Allowance for
Recycled
Materials**

65. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 61 through 64.

**Responsibility for
Record Keeping**

66. Each candidate and slate shall keep an up to date and accurate record of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.

**Requirements to
Submit Records**

67. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 66, no less than sixteen (16) working hours prior to the commencement of voting.

**Deadline for
Incurring
Expenses**

68. No candidate or slate shall incur and campaign expenses within sixteen (16) working hours of the commencement of voting, except where those campaign expenses have been reported in the record submitted to the C.R.O. as set out in Section 67.

**Candidates Shall
Be Assessed Fair
Market Value**

69. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate or slate shall be considered to have incurred a campaign expense at the fair market value of that product or service, as determined by the C.R.O.

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Reverse Does Not Apply

70. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value, then that candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.

Valueless Items

71. For purposes of Section 69, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.

C.R.O. Shall Determine Market Value

72. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.

Advance Assessment of Market Value

73. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.

Procedure for Advance Assessment

74. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O, which shall include:
- a. a full and accurate description of the product or service;
 - b. the supplier of the service, along with contact information for the same; and
 - c. the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.

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C.R.O. Must Respond

75. Where a complete request under Section 74 has been submitted to the C.R.O., the C.R.O. shall respond with a decision within twelve (12) working hours.

C.R.O. Must Post Record

76. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than twelve (12) working hours prior to the commencement of voting.

C.R.O. Shall Disqualify Violators

77. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit, that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.

D.I.E. Board Must Meet

78. The D.I.E. Board shall convene a meeting less than twelve (12) working hours prior to the commencement of voting for the purpose of hearing and ruling on all appeals of the C.R.O.'s rulings.

Limitation on Appeal Times

79. All appeals of the C.R.O.'s rulings, with the exception of those arising out of voting and Election results, shall be heard and ruled upon by the D.I.E. Board prior to the commencement of voting.

D.I.E. Board Must Rule

80. The D.I.E. Board shall, at the meeting set out in Section 78, either:

(a) rule on all appeals; or

(b) order a delay to the Election.

All Members Save C.R.O. Have the Right to vote

81. Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 94.

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Multiple Ballots

82. Where a member is found to have cast more than one (1) ballot, all of that member's ballots shall be considered spoiled.

Ballots Will List Candidates

83. Ballots shall list each candidate running for each position, followed by, in each position, the voting selection "None of the Above."

"None of the Above" Counts

84. For the purposes of Sections 85 through 95, "None of the Above" shall be considered a candidate.

Preferential Balloting

85. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.

Victors Require a Majority

86. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.

Freedom of Voters

87. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.

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Spoiled Ballots

88. A section of a voter's ballot shall be considered spoiled where:
- (a) that voter has indicated the same number for more than one (1) candidate;
 - (b) that voter has not included the number one (1) next to any candidate;
 - (c) that voter has indicated more than one (1) number next to the same candidate; or
 - (d) that voter has used non-consecutive numbers.
89. Notwithstanding Section 88, where a voter's intention is clear, that voter's ballot shall be counted.

Second and Subsequent Counts

90. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.

Adjustment for Eliminated Candidates

91. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.

Ballots with No First Place Selection

92. Where a ballot is left with no first place vote for a given race, the section of that ballot in question shall be considered spoiled.

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**Primary Provision
for a Tie**

93. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

**Secondary
Provision for a
Tie**

94. Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, then the C.R.O. shall cast a ballot.

**Requirement to
Win**

95. The process set out in Sections 90 through 94 shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victor for the position.

**When “None of
the Above” Wins**

96. Where “None of the Above” is declared the victor, the C.R.O. shall call a new Election for that position.

**C.R.O. Shall
Determine Times**

97. Voting shall be conducted at times determined and advertised by the C.R.O.

**D.I.E. Board Must
Be Done Ruling**

98. No voting, other than a maximum of one (1) advance poll, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 79.

**C.R.O. Shall
Determine
Method(s)**

99. The C.R.O. shall conduct balloting by any means that provide precise, accurate results, and may use multiple methods in any combination.

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**Minimum of 2
Poll Clerks**

100. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.

**Balloting Shall
Cease**

101. Where there are fewer than two (2) poll clerks at any given polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.

Notice to Voters

102. At each physical polling station, there shall be a notice to voters that candidates are elected individually to each position, which shall also explain the balloting procedures.

**Explanation on
Ballot**

103. On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following:
- a. that "None of the Above" shall be considered a candidate;
 - b. that voters shall rank each candidate according to their preferences;
 - c. that a portion of the ballot shall be considered spoiled where any of the conditions set out in Section 88 are met; and
 - d. that voters shall be permitted to rank as many as all or as few as zero of the candidates for each position.

**C.R.O. Shall
Provide for
Secure Handling**

104. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or in a secure location.

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Limitations to Candidates

105. During voting, candidates shall not encourage members to vote or engage in any campaign activities.

Candidates Must Stay Away

106. During voting, candidates shall not be within twenty (20) feet of any polling station except to vote themselves.

Right to a Scrutineer

107. Each candidate shall be permitted to have one (1) person, designated in writing by the candidate, acting as scrutineer and being present at the counting of ballots.

Requirements of the C.R.O.

108. The C.R.O. or at least one (1) D.R.O. shall:
- a. supervise the counting of ballots;
 - b. post final Election results within twenty four (24) working hours of all complaints and appeals being resolved;
 - c. notify the Speaker of Students' Council and the President of the Students' Union of the final results in writing;
 - d. post unofficial Election results at any time, including during counting;
 - e. advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 108 (b); and
 - f. store the ballots in a secure location for at least two (2) weeks after the last recount has been completed.

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**C.R.O. Shall
Authorize
Recounts**

109. A request for a recount shall be granted by the C.R.O. where:
- a. the request is in writing and signed by a member;
 - b. the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 108 (b); and
 - c. the difference between the first place votes of the victor and those of the second place candidate on the final count is less than two percent (2%) of the total votes cast for that position.

**C.R.O. May
Initiate Recount**

110. The C.R.O. may initiate a recount independently for any reason.

**C.R.O. Shall Post
Results of
Recount**

111. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.

**Requirements to
Receive Deposit**

112. Where a candidate receives, on the first count, a number of first place votes totaling at least five percent (5%) of the total votes cast for his/her position, that candidate's deposit shall be refunded.

**Forfeiture of
Deposit**

113. Where a candidate withdraws from contention more than forty-eight (48) hours after the nomination deadline, that candidate's deposit shall not be refunded.

**No Deposit to
Disqualified
Candidates**

114. Where a candidate has been disqualified from running for office, that candidate's deposit shall not be refunded.

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**Joke Candidate
Cannot Win**

115. Where a joke candidate is elected to any position, the C.R.O. shall call a new Election for that position.

**New Election
Shall Follow this
Bylaw**

116. Where another Election is required by virtue of Section 96 or Section 115, the new Election shall be governed by this bylaw with the exception of Sections 4 through 7 and Sections 41 through 43, which shall not apply.

**Minimum Length
of Campaign**

117. The Campaign for the new Election shall begin a minimum of seven (7) days prior to the commencement of voting as set out in Section 119.

**Minimum
Preparation Time**

118. The nomination deadline for the new Election shall occur a minimum of thirteen (13) days prior to the commencement of voting as set out in Section 119.

Election Date

119. The voting for the new Election shall occur on two (2) consecutive weekdays to be determined and announced by the C.R.O. at least twenty-one (21) days in advance.

**Powers of the
C.R.O.**

120. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.

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**C.R.O. Shall
Prepare Form**

121. The C.R.O. shall prepare and provide a complaint form which shall require complaints to indicate:
- a. their names and student identification numbers;
 - b. the specific bylaw and section, rule, or regulation that has allegedly been contravened;
 - c. the specific individual or group that is alleged to be in contravention;
 - d. the specific facts which constitute the alleged contravention; and
 - e. the evidence for these facts.

**C.R.O. Required
to Rule**

122. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.

**Copies to
Respondents**

123. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.

**C.R.O. Must Rule
Within 12
Working Hours**

124. Where a complaint is received and is found to be complete as set out in Section 121, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.

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C.R.O. Shall Post Rulings

125. The C.R.O. shall post all of his/her rulings, including:
- a. a summary of the complaint;
 - b. a list of parties to the complaint;
 - c. where the C.R.O. fails to possess jurisdiction as set out in Section 120, a summary of the reasons for this finding;
 - d. a listing of all bylaws, rules, and regulations that apply;
 - e. a finding regarding the facts;
 - f. a ruling regarding the alleged contravention;
 - g. the penalty assigned, if any;
 - h. the time the ruling was posted; and
 - i. the time limit for appeal.

Criteria for Determining Penalty

126. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:
- a. fully counter-balances any advantage gained; and
 - b. where the contravention was intentional, penalizes the candidate who was or whose volunteer was guilty of the contravention.

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Available Penalties

127. Penalties available to the C.R.O. shall include:
- a. a fine, to be counted against the candidate's campaign expenses;
 - b. the confiscation or destruction of campaign materials;
 - c. limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
 - d. disqualification.

Disqualification

128. A candidate or slate shall be disqualified where he/she/it is guilty of a contravention that:
- a. cannot be counter-balanced by a lesser penalty;
 - b. is malicious or substantially prejudicial to another candidate or slate; or
 - c. involves tampering with ballots, voting procedures, or counting procedures.
129. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

C.R.O. May Refer to D.I.E. Board

130. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board bylaw.

Right of Members

131. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

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Limiting Clause

132. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.

D.I.E. Board Must Rule

133. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

No Appeal Exists

134. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.

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Bylaw 2200

A Bylaw Respecting the Faculty Councilor Election of the Students' Union

1. This Bylaw may be referred to as the “Faculty Councilor Election Bylaw”
2. For the purposes of this bylaw:
 - (a) a “member” shall be a member of the Students' Union as defined by Article I of the Students' Union Constitution;
 - (b) a “faculty” shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered and shall include Open Studies;
 - (c) a “faculty association” shall be any organization recognized as a faculty association under the Faculty Association Bylaw;
 - (d) a “candidate” shall be any member whose nomination is accepted under this bylaw;
 - (e) a “slate” shall be two (2) or more candidates from the same faculty who choose to run as members of a single slate for the purposes of this bylaw;
 - (f) a “faculty councilor” shall be any voting member of Students' Council whose seat is allocated on the basis of faculty population under the Students' Council Bylaw;
 - (g) the “Election” shall be the general election of faculty councilors;
 - (h) a “campaign activity” shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to draw attention to that candidate or slate's candidacy;
 - (i) the “Campaign” shall be the period of time during which campaign activities are permitted;
 - (j) a “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;

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- (k) the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (l) the “D.I.E. Board” shall be the Discipline, Interpretation and Enforcement of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (m) a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (n) the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council, as set out in the Official Student Newspaper Bylaw;
- (o) a “joke candidate” shall be any candidate running either individually or as a member of a slate who chooses not to use his/her given name or a reasonable derivation thereof when appearing on the ballot;
- (p) a “volunteer” shall be any individual who participates in campaign activities;
- (q) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (r) a “banner” shall be any campaign material composed of paper, cloth, or similar material, of a total area greater than four (4) square feet;
- (s) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar plane;
- (t) a “voter” shall be any member who exercises his/her entitlement to vote, as set out in Section 70;
- (u) a “forum” shall be any event organized by any entity other than the Students’ Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
- (v) the “University” shall be the University of Alberta; and

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- (w) “working hours” shall be any and all hours occurring between 0900 and 1700.
3. This bylaw shall govern the conduct of the Election.
 4. The Election shall occur fifteen (15) days after the General Election of the Executive Committee and the Undergraduate Board of Governors Representative as set out in the General Election of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw.
 5. The C.R.O. shall determine and announce, prior to the end of November each year, the time and date of the commencement of the Campaign, to occur not fewer than seven (7) days prior to the start of the Election as set out in Section 4.
 6. The C.R.O. shall determine and announce, prior to the end of November each year, the deadline for the nomination of candidates, to occur not fewer than nine (9) days prior to the date of the Election as set out in Section 4.
 7. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days prior to the nomination deadline as set out in Section 6, and shall advertise the availability of these in not fewer than three (3) editions of the Official Student Newspaper prior to the nomination deadline.
 8. The nomination packages shall contain, at minimum:
 - (a) complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - (b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, and the names, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;
 - (c) contact information for the C.R.O. and D.R.O.s;
 - (d) the times, date, and location of the candidates meeting, as set out in Section 12.
 9. Valid nomination papers shall include:

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- (a) the names, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the proposed nominee identifying themselves as nominators;
 - (b) a signed acceptance of the nomination by the proposed nominee;
 - (c) a signed letter from the proposed nominee's faculty confirming his/her registration in that faculty and that he/she is in good academic standing under University regulations;
 - (d) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.
10. Where a member submits valid nomination papers, as set out in Section 9, prior to the nomination deadline, as set out in Section 6, that member's nomination shall be accepted by the C.R.O. within twenty-four (24) hours of the nomination deadline.
11. Where the number of nominations received in a given faculty is less than the number of Students' Council seats allocated to that faculty in the Students' Council Bylaw, the C.R.O. shall extend the nomination deadline that faculty by one (1) day.
12. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of the Campaign.
13. All candidates shall either attend the candidates meeting in its entirety or designate, in writing, an agent who will do so.
14. Where a candidate contravenes Section 13, that candidate shall be disqualified.
15. The C.R.O. may, at his/her discretion, grant exemptions to Section 14, but shall do so only where:
- (a) the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - (b) the candidate requesting the exemption informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.
16. At the candidates meeting, the C.R.O. shall, at minimum:
- (a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;

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- (b) conduct a random draw to determine the order of appearance of candidates' names on the ballot for each faculty;
 - (c) determine and announce which candidates are joke candidates as set out in Section 2 (o);
 - (d) where two (2) or more candidates from the same faculty have asked to appear on the ballot under names that are either identical or so similar as to be practically indistinguishable, the C.R.O. shall determine and announce under what names each of the two (2) or more candidates shall appear on the ballot; and
 - (e) take attendance for the purpose of verifying compliance with Section 13.
17. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.
18. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:
- (a) the key, card, or other means of access in question would provide an unfair advantage to the candidate; and
 - (b) the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.
19. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.
20. Where a candidate contravenes Section 17, he/she shall be disqualified.
21. No candidate shall, between the nomination deadline and the commencement of campaign activities, engage in any campaign activity.
22. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.
23. Candidates providing written notification to the C.R.O. as set out in Section 22 shall include a slate name, which may not be the same as or

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- a reasonable derivation of the name of any registered federal or provincial party.
24. Where candidates requesting to run as a slate are in compliance with Sections 22 and 23, the C.R.O. shall grant their request.
 25. Where a candidate has been designated as a joke candidate as set out in Section 16 (c), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, provided that this is done prior to the commencement of campaign activities.
 26. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 25, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation shall be reversed.
 27. Where two (2) or more slates in the same faculty submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine and announce within thirty-six (36) hours of the nomination deadline what name each of the two (2) or more slates shall use.
 28. Within thirty-six (36) hours of the nomination deadline, the C.R.O. shall post the legal name of each of the candidates, the name under which each candidate will appear on the ballot, the name of each slate, and abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.
 29. Each candidate and slate shall act reasonably and in good faith, and specifically shall:
 - (a) ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;
 - (b) ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on his/her/its behalf; and
 - (c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.
 30. No candidate or slate shall make use of any resource that is not:

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- (a) available to all candidates and slates;
 - (b) general volunteer labour or expertise; or
 - (c) accounted for as part of that candidate's or slate's campaign expenses.
31. No two (2) or more candidates or slates shall jointly use resources, including tables, posters, banners, and budgets but excluding volunteers, except that a candidate may jointly use tables with a slate of which he/she is a member.
32. Any member with the exceptions of the C.R.O., the D.R.O.s, and an individual within a faculty association to whom the C.R.O. has delegated powers under Section 118 shall be free to act as a volunteer for or endorse multiple candidates.
33. No candidate shall, without the permission of the C.R.O., engage in any campaign activity:
- (a) in any business or service operated by the Students' Union;
 - (b) in a University library;
 - (c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
 - (d) in any residence; or
 - (e) in any building or on any land not owned or operated by the University or the Students' Union.
34. No candidate shall participate in any forum unless each candidate in his/her faculty has received at least twenty-four (24) hours notification of the forum and will be afforded an equal chance to speak at it.
35. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.
36. Candidates and slates wishing to have campaign materials approved shall provide the C.R.O. with:
- (a) a written estimate of the cost of the proposed campaign material, including the source of that estimate; and
 - (b) the complete contents of the proposed campaign material, including text, images, and layout.

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37. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within nine (9) working hours of receiving a request as set out in Section 36.
38. The C.R.O. shall not approve campaign materials that:
 - (a) have more than a nominal value when distributed;
 - (b) cannot be removed at the end of the Campaign; or
 - (c) are likely to permanently damage or alter property.
39. Where a candidate or slate contravenes Section 35, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
40. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.
41. Where a candidate or slate contravenes Section 40, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
42. No candidate or slate shall have more than sixteen (16) posters on display in any given building at any given time.
43. No poster shall be displayed in such a way as to obscure another candidate or slate's campaign materials.
44. Where a candidate or slate contravenes Section 42 or Section 43, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
45. No candidate or volunteer shall damage or destroy any other candidate or slate's campaign materials unless specifically authorized to do so by the C.R.O.
46. All campaign materials shall be removed by 21h00 on the day before the commencement of voting.
47. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.
48. The C.R.O. shall designate at least five (5) printing companies from which candidates may purchase materials to be in compliance with Section 47.

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49. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 48, the C.R.O. may grant a limited exemption from Section 47 to that candidate.
50. Where campaign materials can be produced by any Students' Union operated business, candidates shall purchase those campaign materials from that business.
51. Where a candidate contravenes Section 47 or Section 50, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 110.
52. No candidate shall accrue more than thirty dollars (\$30.00), plus six dollars (\$6.00) for every one thousand (1,000) students in his/her faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
53. No slate shall accrue more than thirty-six dollars (\$36.00), plus six dollars (\$6.00) for every one thousand (1,000) students in its faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
54. No candidate running as part of a slate shall accrue more than eighteen dollars (\$18.00) in campaign expenses, all of which shall be paid by the Students' Union.
55. Where the number of students in a faculty beyond three thousand (3,000) is not a multiple of one thousand (1,000), the amount of money in excess of the base amount, as set out in Sections 53 through 55, shall be prorated and rounded to the nearest cent.
56. No joke candidate shall accrue more than one half (1/2) of the expenses set out in Sections 52 through 55.
57. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to him/her/it, then the amount of this increased cost shall not count against the limits set out in Sections 52 through 56.
58. Each candidate and slate shall keep an up to date and accurate account of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.

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59. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 58, no less than eight (8) working hours prior to the commencement of voting.
60. No candidate or slate shall incur any campaign expense within eight (8) working hours of the commencement of voting, except where that campaign expense has been reported in the record submitted to the C.R.O. as set out in Section 59.
61. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate shall be considered to have incurred a campaign expense equal to the fair market value of that product or service, as determined by the C.R.O.
62. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value of that product or service, then that candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.
63. For the purposes of Section 61, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.
64. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.
65. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.
66. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O., which shall include:
 - (a) a full and accurate description of the product or service;
 - (b) the supplier of the product or service, along with contact information for same; and
 - (c) the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.

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67. Where a complete request, as set out in Section 66, has been submitted to the C.R.O., the C.R.O. shall respond with a decision within nine (9) working hours.
68. The C.R.O. shall review all campaign expense records, and shall post summaries of same prior to the posting of official remarks as set out in 98 (b).
69. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit, that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.
70. Each member shall be entitled to cast one (1) ballot in the faculty in which he/she is registered only, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 83.
71. Where a member is found to have cast more than one (1) ballot, all of that member's ballots shall be considered spoiled.
72. Ballots shall list each candidate followed by the voting selection "None of the Above."
73. For the purposes of Sections 74 through 87, "None of the Above" shall be considered a candidate.
74. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices using natural numbers with one (1) representing the first choice and increasing numbers representing less desirable choices.
75. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.
76. Voters shall be entitled to mark as few as zero candidates or as many as all of them.
77. A voter's ballot shall be considered spoiled where:
 - (a) that voter has indicated the same number for more than one (1) candidate;
 - (b) that voter has not included the number one (1) next to any candidate;
 - (c) that voter has indicated more than one (1) number next to any given candidate; or

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(d) that voter has used non-consecutive numbers.

78. Notwithstanding Section 77, where a voter's intention is clear that voter's ballot shall be counted.
79. In the event that no candidate receives a majority of first place votes, the candidate with the fewest first place votes shall be eliminated.
80. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next lowest number following the number by which the eliminated candidate had been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
81. Where a ballot is left with no first place vote, that ballot shall be considered spoiled.
82. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
83. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, where this tie has existed on every count, and where the candidates are running in the same faculty in which the C.R.O. is registered, then the C.R.O. shall cast a ballot.
84. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the C.R.O.
85. The process set out in Sections 79 through 84 shall continue until such time as a candidate receives a majority of first place votes, at which point that candidate shall be declared victorious and removed from the ballot, and the process recommenced with the remaining candidates not yet declared victorious.

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86. The process set out in Sections 79 through 85 shall continue for each faculty until such time as the number of candidates declared victorious is equal to the number of Council seats allocated to that faculty by the Students' Council Bylaw.
87. Where "None of the Above" is declared victorious, no further candidates shall be declared victorious.
88. Voting shall be conducted a times determined and advertised by the C.R.O.
89. The C.R.O. shall conduct balloting by any means that provide accurate results, and may use multiple methods in any combination.
90. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.
91. Where there are fewer than two (2) poll clerks at any given physical polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.
92. At each physical polling station, there shall be a notice to voters that shall explain the balloting procedures.
93. On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following:
 - (a) that "None of the Above" shall be considered a candidate;
 - (b) that voters shall rank each candidate according to their preferences;
 - (c) that the ballot shall be considered spoiled where any of the conditions set out in Section 77 are met; and
 - (d) that voters shall be permitted to rank as many as all or as few as zero candidates.
94. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or a secure location.
95. During voting, candidates shall not encourage members to vote, or engage in campaign activities.
96. During voting, candidates shall not remain within twenty (20) feet of any polling station except to vote.

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97. Each candidate shall be permitted to have one (1) person, designated in writing by the candidate, acting as scrutineer and being present at the counting of the ballots.
98. The C.R.O. or at least one (1) D.R.O. shall:
- (a) supervise the counting of ballots;
 - (b) post final Election results within twenty-four (24) working hours of all complaints and appeals being resolved;
 - (c) notify the Speaker of Students' Council and the President of the Students' Union of the final results, in writing;
 - (d) post unofficial Election results at any time, including during counting;
 - (e) advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 98 (b); and
 - (f) store the ballots in a locked room or container for at least two (2) weeks after the last recount has been completed.
99. A request for a recount shall be granted by the C.R.O. where:
- (a) the request is in writing and signed by a member;
 - (b) the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 98 (b); and
 - (c) the difference between the first place votes of the last victor to be declared and any other candidate on the final count is less than two percent (2%) of the total votes cast for that position.
100. The C.R.O. may initiate a recount independently for any reason.
101. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.
102. Where a joke candidate is elected in any faculty, the seat to which that joke candidate has been elected shall be considered vacant.
103. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.
104. The C.R.O. shall prepare and provide a complaint form which shall require complainants to indicate:

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- (a) their names and student identification numbers;
 - (b) the specific bylaw and section, rule, or regulation that is alleged to have been contravened;
 - (c) the specific individual or group that is alleged to be in contravention;
 - (d) the specific facts which constitute the alleged contravention; and
 - (e) the evidence for these facts.
105. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.
106. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.
107. Where a complaint is received and is found to be complete as set out in Section 104, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.
108. The C.R.O. shall post all of his/her rulings, including:
- (a) a summary of the complaint;
 - (b) a list of parties to the complaint;
 - (c) where the C.R.O. fails to possess jurisdiction, as set out in Section 103, a summary of reasons for this finding;
 - (d) a listing of all bylaws, rules, and regulations that apply;
 - (e) a finding regarding the facts;
 - (f) a ruling regarding the alleged contravention;
 - (g) the penalty assigned, if any;
 - (h) the time the ruling was posted; and
 - (i) the time limit for appeal.
109. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:
- (a) fully counter-balances any advantage gained; and

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(b) where the contravention was intentional, penalizes the candidate who was or whose volunteer was guilty of the contravention.

110. Penalties available to the C.R.O. shall include:

- (a) a fine, to be counted against the candidate's campaign expenses;
- (b) the confiscation or destruction of campaign materials;
- (c) limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
- (d) disqualification.

111. A candidate or slate shall be disqualified where he/she/it is guilty of a contravention that:

- (a) cannot be counter-balanced by a lesser penalty;
- (b) is malicious or substantially prejudicial to another candidate or slate; or
- (c) involves tampering with ballots, voting procedures, or counting procedures.

112. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

113. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board Bylaw.

114. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

115. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.

116. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

117. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.

118. The C.R.O. may delegate any of his/her responsibilities under this bylaw to relevant faculty associations.

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119. Notwithstanding Section 118, ultimate authority for all decisions delegated to faculty associations shall rest with the C.R.O.

120. Faculty associations shall have the right to use Election polling stations for the purposes of:

- (a) electing such positions as may be required by that faculty association; and
- (b) holding plebiscites and referenda.

Bylaw 2200

A Bylaw Respecting the Faculty Councilor Election of the Students' Union

1. This Bylaw may be referred to as the “Faculty Councilor Election Bylaw”
2. For the purposes of this bylaw:
 - (a) a “member” shall be a member of the Students' Union as defined by Article I of the Students' Union Constitution;
 - (b) a “faculty” shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered and shall include Open Studies;
 - (c) a “faculty association” shall be any organization recognized as a faculty association under the Faculty Association Bylaw;
 - (d) a “candidate” shall be any member whose nomination is accepted under this bylaw;
 - (e) a “slate” shall be two (2) or more candidates from the same faculty who choose to run as members of a single slate for the purposes of this bylaw;
 - (f) a “faculty councilor” shall be any voting member of Students' Council whose seat is allocated on the basis of faculty population under the Students' Council Bylaw;
 - (g) the “Election” shall be the general election of faculty councilors;
 - (h) a “campaign activity” shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to draw attention to that candidate or slate's candidacy;
 - (i) the “Campaign” shall be the period of time during which campaign activities are permitted;
 - (j) a “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;

- (k) the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (l) the “D.I.E. Board” shall be the Discipline, Interpretation and Enforcement of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (m) a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (n) the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council, as set out in the Official Student Newspaper Bylaw;
- (o) a “joke candidate” shall be any candidate running either individually or as a member of a slate who chooses not to use his/her given name or a reasonable derivation thereof when appearing on the ballot;
- (p) a “volunteer” shall be any individual who participates in campaign activities;
- (q) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (r) a “banner” shall be any campaign material composed of paper, cloth, or similar material, of a total area greater than four (4) square feet;
- (s) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar plane;
- (t) a “voter” shall be any member who exercises his/her entitlement to vote, as set out in Section 70;
- (u) a “forum” shall be any event organized by any entity other than the Students’ Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
- (v) the “University” shall be the University of Alberta; and

- (w) “working hours” shall be any and all hours occurring between 0900 and 1700.
3. This bylaw shall govern the conduct of the Election.
 4. The Election shall occur fifteen (15) days after the General Election of the Executive Committee and the Undergraduate Board of Governors Representative as set out in the General Election of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw.
 5. The C.R.O. shall determine and announce, prior to the end of November each year, the time and date of the commencement of the Campaign, to occur not fewer than seven (7) days prior to the start of the Election as set out in Section 4.
 6. The C.R.O. shall determine and announce, prior to the end of November each year, the deadline for the nomination of candidates, to occur not fewer than nine (9) days prior to the date of the Election as set out in Section 4.
 7. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days prior to the nomination deadline as set out in Section 6, and shall advertise the availability of these in not fewer than three (3) editions of the Official Student Newspaper prior to the nomination deadline.
 8. The nomination packages shall contain, at minimum:
 - (a) complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - (b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, and the names, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;
 - (c) contact information for the C.R.O. and D.R.O.s;
 - (d) the times, date, and location of the candidates meeting, as set out in Section 12.
 9. Valid nomination papers shall include:

- (a) the names, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the proposed nominee identifying themselves as nominators;
 - (b) a signed acceptance of the nomination by the proposed nominee;
 - (c) a signed letter from the proposed nominee's faculty confirming his/her registration in that faculty and that he/she is in good academic standing under University regulations;
 - (d) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.
10. Where a member submits valid nomination papers, as set out in Section 9, prior to the nomination deadline, as set out in Section 6, that member's nomination shall be accepted by the C.R.O. within twenty-four (24) hours of the nomination deadline.
 11. Where the number of nominations received in a given faculty is less than the number of Students' Council seats allocated to that faculty in the Students' Council Bylaw, the C.R.O. shall extend the nomination deadline that faculty by one (1) day.
 12. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of the Campaign.
 13. All candidates shall either attend the candidates meeting in its entirety or designate, in writing, an agent who will do so.
 14. Where a candidate contravenes Section 13, that candidate shall be disqualified.
 15. The C.R.O. may, at his/her discretion, grant exemptions to Section 14, but shall do so only where:
 - (a) the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - (b) the candidate requesting the exemption informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.
 16. At the candidates meeting, the C.R.O. shall, at minimum:
 - (a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;

- (b) conduct a random draw to determine the order of appearance of candidates' names on the ballot for each faculty;
 - (c) determine and announce which candidates are joke candidates as set out in Section 2 (o);
 - (d) where two (2) or more candidates from the same faculty have asked to appear on the ballot under names that are either identical or so similar as to be practically indistinguishable, the C.R.O. shall determine and announce under what names each of the two (2) or more candidates shall appear on the ballot; and
 - (e) take attendance for the purpose of verifying compliance with Section 13.
17. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.
18. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:
- (a) the key, card, or other means of access in question would provide an unfair advantage to the candidate; and
 - (b) the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.
19. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.
20. Where a candidate contravenes Section 17, he/she shall be disqualified.
21. No candidate shall, between the nomination deadline and the commencement of campaign activities, engage in any campaign activity.
22. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.
23. Candidates providing written notification to the C.R.O. as set out in Section 22 shall include a slate name, which may not be the same as or

- a reasonable derivation of the name of any registered federal or provincial party.
24. Where candidates requesting to run as a slate are in compliance with Sections 22 and 23, the C.R.O. shall grant their request.
 25. Where a candidate has been designated as a joke candidate as set out in Section 16 (c), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, provided that this is done prior to the commencement of campaign activities.
 26. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 25, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation shall be reversed.
 27. Where two (2) or more slates in the same faculty submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine and announce within thirty-six (36) hours of the nomination deadline what name each of the two (2) or more slates shall use.
 28. Within thirty-six (36) hours of the nomination deadline, the C.R.O. shall post the legal name of each of the candidates, the name under which each candidate will appear on the ballot, the name of each slate, and abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.
 29. Each candidate and slate shall act reasonably and in good faith, and specifically shall:
 - (a) ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;
 - (b) ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on his/her/its behalf; and
 - (c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.
 30. No candidate or slate shall make use of any resource that is not:

- (a) available to all candidates and slates;
 - (b) general volunteer labour or expertise; or
 - (c) accounted for as part of that candidate's or slate's campaign expenses.
31. No two (2) or more candidates or slates shall jointly use resources, including tables, posters, banners, and budgets but excluding volunteers, except that a candidate may jointly use tables with a slate of which he/she is a member.
32. Any member with the exceptions of the C.R.O., the D.R.O.s, and an individual within a faculty association to whom the C.R.O. has delegated powers under Section 118 shall be free to act as a volunteer for or endorse multiple candidates.
33. No candidate shall, without the permission of the C.R.O., engage in any campaign activity:
- (a) in any business or service operated by the Students' Union;
 - (b) in a University library;
 - (c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
 - (d) in any residence; or
 - (e) in any building or on any land not owned or operated by the University or the Students' Union.
34. No candidate shall participate in any forum unless each candidate in his/her faculty has received at least twenty-four (24) hours notification of the forum and will be afforded an equal chance to speak at it.
35. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.
36. Candidates and slates wishing to have campaign materials approved shall provide the C.R.O. with:
- (a) a written estimate of the cost of the proposed campaign material, including the source of that estimate; and
 - (b) the complete contents of the proposed campaign material, including text, images, and layout.

37. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within nine (9) working hours of receiving a request as set out in Section 36.
38. The C.R.O. shall not approve campaign materials that:
 - (a) have more than a nominal value when distributed;
 - (b) cannot be removed at the end of the Campaign; or
 - (c) are likely to permanently damage or alter property.
39. Where a candidate or slate contravenes Section 35, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
40. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.
41. Where a candidate or slate contravenes Section 40, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
42. No candidate or slate shall have more than sixteen (16) posters on display in any given building at any given time.
43. No poster shall be displayed in such a way as to obscure another candidate or slate's campaign materials.
44. Where a candidate or slate contravenes Section 42 or Section 43, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 110.
45. No candidate or volunteer shall damage or destroy any other candidate or slate's campaign materials unless specifically authorized to do so by the C.R.O.
46. All campaign materials shall be removed by 21h00 on the day before the commencement of voting.
47. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.
48. The C.R.O. shall designate at least five (5) printing companies from which candidates may purchase materials to be in compliance with Section 47.

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49. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 48, the C.R.O. may grant a limited exemption from Section 47 to that candidate.
50. Where campaign materials can be produced by any Students' Union operated business, candidates shall purchase those campaign materials from that business.
51. Where a candidate contravenes Section 47 or Section 50, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 110.
52. No candidate shall accrue more than thirty dollars (\$30.00), plus six dollars (\$6.00) for every one thousand (1,000) students in his/her faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
53. No slate shall accrue more than ~~thirty six dollars (\$36.00)~~ twenty two dollars and fifty cents (\$22.50), plus six dollars (\$6.00) for every one thousand (1,000) students in its faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
54. No candidate running as part of a slate shall accrue more than ~~eighteen dollars (\$18.00)~~ fifteen dollars and seventy five cents (\$15.75) in campaign expenses, all of which shall be paid by the Students' Union.
55. Where the number of students in a faculty beyond three thousand (3,000) is not a multiple of one thousand (1,000), the amount of money in excess of the base amount, as set out in Sections 53 through 55, shall be prorated and rounded to the nearest cent.
56. No joke candidate shall accrue more than one half (1/2) of the expenses set out in Sections 52 through 55.
57. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to him/her/it, then the amount of this increased cost shall not count against the limits set out in Sections 52 through 56.

58. Each candidate and slate shall keep an up to date and accurate account of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.
59. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 58, no less than eight (8) working hours prior to the commencement of voting.
60. No candidate or slate shall incur any campaign expense within eight (8) working hours of the commencement of voting, except where that campaign expense has been reported in the record submitted to the C.R.O. as set out in Section 59.
61. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate shall be considered to have incurred a campaign expense equal to the fair market value of that product or service, as determined by the C.R.O.
62. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value of that product or service, then that candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.
63. For the purposes of Section 61, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.
64. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.
65. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.
66. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O., which shall include:
 - (a) a full and accurate description of the product or service;
 - (b) the supplier of the product or service, along with contact information for same; and

- (c) the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.
67. Where a complete request, as set out in Section 66, has been submitted to the C.R.O., the C.R.O. shall respond with a decision within nine (9) working hours.
 68. The C.R.O. shall review all campaign expense records, and shall post summaries of same prior to the posting of official remarks as set out in 98 (b).
 69. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit, that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.
 70. Each member shall be entitled to cast one (1) ballot in the faculty in which he/she is registered only, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 83.
 71. Where a member is found to have cast more than one (1) ballot, all of that member's ballots shall be considered spoiled.
 72. Ballots shall list each candidate followed by the voting selection "None of the Above."
 73. For the purposes of Sections 74 through 87, "None of the Above" shall be considered a candidate.
 74. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices using natural numbers with one (1) representing the first choice and increasing numbers representing less desirable choices.
 75. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.
 76. Voters shall be entitled to mark as few as zero candidates or as many as all of them.
 77. A voter's ballot shall be considered spoiled where:
 - (a) that voter has indicated the same number for more than one (1) candidate;
 - (b) that voter has not included the number one (1) next to any candidate;

(c) that voter has indicated more than one (1) number next to any given candidate; or

(d) that voter has used non-consecutive numbers.

78. Notwithstanding Section 77, where a voter's intention is clear that voter's ballot shall be counted.
79. In the event that no candidate receives a majority of first place votes, the candidate with the fewest first place votes shall be eliminated.
80. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next lowest number following the number by which the eliminated candidate had been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
81. Where a ballot is left with no first place vote, that ballot shall be considered spoiled.
82. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
83. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, where this tie has existed on every count, and where the candidates are running in the same faculty in which the C.R.O. is registered, then the C.R.O. shall cast a ballot.
84. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the C.R.O.
85. The process set out in Sections 79 through 84 shall continue until such time as a candidate receives a majority of first place votes, at which point that candidate shall be declared victorious and removed from the

- ballot, and the process recommenced with the remaining candidates not yet declared victorious.
86. The process set out in Sections 79 through 85 shall continue for each faculty until such time as the number of candidates declared victorious is equal to the number of Council seats allocated to that faculty by the Students' Council Bylaw.
 87. Where "None of the Above" is declared victorious, no further candidates shall be declared victorious.
 88. Voting shall be conducted a times determined and advertised by the C.R.O.
 89. The C.R.O. shall conduct balloting by any means that provide accurate results, and may use multiple methods in any combination.
 90. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.
 91. Where there are fewer than two (2) poll clerks at any given physical polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.
 92. At each physical polling station, there shall be a notice to voters that shall explain the balloting procedures.
 93. On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following:
 - (a) that "None of the Above" shall be considered a candidate;
 - (b) that voters shall rank each candidate according to their preferences;
 - (c) that the ballot shall be considered spoiled where any of the conditions set out in Section 77 are met; and
 - (d) that voters shall be permitted to rank as many as all or as few as zero candidates.
 94. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or a secure location.
 95. During voting, candidates shall not encourage members to vote, or engage in campaign activities.

96. During voting, candidates shall not remain within twenty (20) feet of any polling station except to vote.
97. Each candidate shall be permitted to have one (1) person, designated in writing by the candidate, acting as scrutineer and being present at the counting of the ballots.
98. The C.R.O. or at least one (1) D.R.O. shall:
 - (a) supervise the counting of ballots;
 - (b) post final Election results within twenty-four (24) working hours of all complaints and appeals being resolved;
 - (c) notify the Speaker of Students' Council and the President of the Students' Union of the final results, in writing;
 - (d) post unofficial Election results at any time, including during counting;
 - (e) advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 98 (b); and
 - (f) store the ballots in a locked room or container for at least two (2) weeks after the last recount has been completed.
99. A request for a recount shall be granted by the C.R.O. where:
 - (a) the request is in writing and signed by a member;
 - (b) the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 98 (b); and
 - (c) the difference between the first place votes of the last victor to be declared and any other candidate on the final count is less than two percent (2%) of the total votes cast for that position.
100. The C.R.O. may initiate a recount independently for any reason.
101. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.
102. Where a joke candidate is elected in any faculty, the seat to which that joke candidate has been elected shall be considered vacant.
103. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.

104. The C.R.O. shall prepare and provide a complaint form which shall require complainants to indicate:
- (a) their names and student identification numbers;
 - (b) the specific bylaw and section, rule, or regulation that is alleged to have been contravened;
 - (c) the specific individual or group that is alleged to be in contravention;
 - (d) the specific facts which constitute the alleged contravention; and
 - (e) the evidence for these facts.
105. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.
106. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.
107. Where a complaint is received and is found to be complete as set out in Section 104, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.
108. The C.R.O. shall post all of his/her rulings, including:
- (a) a summary of the complaint;
 - (b) a list of parties to the complaint;
 - (c) where the C.R.O. fails to possess jurisdiction, as set out in Section 103, a summary of reasons for this finding;
 - (d) a listing of all bylaws, rules, and regulations that apply;
 - (e) a finding regarding the facts;
 - (f) a ruling regarding the alleged contravention;
 - (g) the penalty assigned, if any;
 - (h) the time the ruling was posted; and
 - (i) the time limit for appeal.
109. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved,

and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:

- (a) fully counter-balances any advantage gained; and
- (b) where the contravention was intentional, penalizes the candidate who was or whose volunteer was guilty of the contravention.

110. Penalties available to the C.R.O. shall include:

- (a) a fine, to be counted against the candidate's campaign expenses;
- (b) the confiscation or destruction of campaign materials;
- (c) limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
- (d) disqualification.

111. A candidate or slate shall be disqualified where he/she/it is guilty of a contravention that:

- (a) cannot be counter-balanced by a lesser penalty;
- (b) is malicious or substantially prejudicial to another candidate or slate; or
- (c) involves tampering with ballots, voting procedures, or counting procedures.

112. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

113. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board Bylaw.

114. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

115. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.

116. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

117. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.
118. The C.R.O. may delegate any of his/her responsibilities under this bylaw to relevant faculty associations.
119. Notwithstanding Section 118, ultimate authority for all decisions delegated to faculty associations shall rest with the C.R.O.
120. Faculty associations shall have the right to use Election polling stations for the purposes of:
 - (a) electing such positions as may be required by that faculty association; and
 - (b) holding plebiscites and referenda.

May 2003: Community Relations Coordinator COUNCIL REPORT

June 17th 2003

Kimberly Williams

ACTIVITIES FROM THE MONTH:

Training:

- Computer training, how to chair a meeting, marketing information, volunteer management, getting positive results out of a conflict.

Meetings:

- Chancellors Cup Planning Committee Meetings
- Council of Alberta Undergraduate Students (CAUS) changeover meeting (in Nordeg)
- Bill 43 Strategy Meetings
- AFL meeting
- External Affairs Board Meetings
- Policy meetings
- Alberta Bound Meetings
- NDP Consultation Meeting
- Liberal Consultation Meeting
- CAUS strategy meetings
- Met with Adam Cook (a past Community Relations Coordinator) to discuss his insights into my job- Thanks Adam!!!

Projects:

- **Chancellors Cup**
 - Worked with marketing to design a theme for our Students' Union Hole. The hole was themed *Super hero* and all the descriptions of the Students' Union were spun with this theme.
 - We gave away "Kryptonite" (rock candy labeled with U of A SU facts), Powerade and other prizes (like lunch with Mat Brechtel).
 - A Gotham city was painted, as were big POW, BANG and BIFF signs.
 - Chris Samuel, Anna Grimsrud and I dressed up as super heroes for the event (capes, face paint, water guns and of course Hans underwear- ask Chris).
 - For more information on the Chancellor's Cup, check out their web site www.uofaweb.ualberta.ca/senate/golf and you can see a cool picture of Chris, Anna and I.
- **Alzheimer Society of Alberta**
 - Began planning for the September 18, 2003 Coffee Break. A day put on by the Alzheimer Society of Alberta to raise money for patients, research and educational programs.

- **High School Leadership Conference**
 - Began talks with Chris about the vision behind the conference.
 - Set the date for November 21, 2003 (and possibly November 22 as well).
- **External Affairs Board**
 - Updated the manual by adding new sections and deleting old ones.
- **Children's' Forum**
 - Attended this conference put on by Mrs. Klein and Ms. Iris Evans (Children's' Services Minister).
 - Talked to various charities, government officials and youth who participated in the youth forum events around the province.
- **Alberta Bound**
 - Represented the Students Union for a day of rural "recruitment" in Vegervill.
 - I attended with Christine McCourt, Charile Beamish and Terra Melnyk. We spoke to several high school students about the university and post-secondary education in general.

Exciting Things Next Month

- Alberta Kidney Foundation and Alberta Foundation of Diabetes Research Golf Tournaments
- Orientation Team Facilitator Camping Trip
- Bill 43 Consultation with Dr. Lyle Oberg
- My "*physiologists know the inside story*" t-shirt (ordered online) will arrive!

Janet Lo, Vice-President (Academic)
Report to Students' Council
Submitted for Tuesday 24 June 2003

PeopleSoft 101 (Administrative Information Systems)

After meeting with **Dr. Mary Ellen Compton** (Chair of AISSC), **Gerry Kendal** (Vice-Chair), and **Shelagh Hohm** (Director of AIS), I attended a *User Group meeting* about the PeopleSoft upgrade scheduled to "go live" on November 17th. This means an upgrade of all Human Resources and Student Admin technology, including our beloved Bear Tracks. The version to be released is 8SP1, and they are in the process of working out the bugs. What does this mean for Bear Tracks? Nothing, except for a new look and a new feel. But no new features.

Website Chaos

I worked diligently on my website on Wednesday and Thursday, and launched it soon thereafter. See <http://www.su.ualberta.ca/vpacademic/>. It ain't pretty, yet, but it has the basic information there. We will be updating the website and prettying it up in due time.

Remember to break for lunch!

Lunch with **Dr. Maryanne Doherty** (Associate Dean of Teacher Education in the Faculty of Education), **Matt Glass** (VP Academic of Grant MacEwan College), and **Don Hickey** (VP Facilities & Operations) & **Phyllis Clark** (VP Finance and Administration). Not all at once.

Meetings, Meetings, Meetings

On the student side, I had an *SAL Selection Committee* meeting, an *Academic Affairs Board* meeting, and *Council of Faculty Associations* meeting. AAB was good fun, as always, and we discussed Quality of Teaching Key Strategic Initiatives, 9 to 4 point grading systems, and Bear Tracks. We will be developing some standards for good teaching soon. CoFA was also good fun, thanks to the **Law Students' Association** for being gracious hosts. We discussed Risk Management, advertising, representation and politics and had a resourceful visit from our Orientation Manager, **Norma Rodenburg**.

On the non-official side, I met with **Sherilyn Trompetter** and **Angela Anderson** of the International Centre. Also met with **Geneva Rae**, our Director of ECOS, to discuss course development. Also attended an *Academic Integrity Task Force meeting*. Visited with Chief Returning Officer **Chad Moore** and chatted election bylaws. I will be looking for a way to centralize GFC Councillor elections this year. Suggestions welcome.

Budget Interlude!

Diligently completed both final budgets for 518 (Awards) and 519 (Academic) and defended them both to FAB, which proved to be less intimidating than I had originally pictured. Except for the foaming VP OpFi sitting at the end of the table. Do not mess with **Money Man**.

More Meetings! (and notable issues)

GFC Committee on Admissions, Academic Standards, and Transfer:

Policy on course outlines was amended. Revised terms of reference proposed for CAAST.

GFC Replenishment Committee:

Nominated professors to serve on GFC Exec, and replenished the student SAL seat on GFC Exec. Congratulations to Councillor **Steve Smith**.

GFC Exec:

In an entertaining 4 hour meeting with a daunting 23 items on the agenda, we discussed a "strategic issue work plan" for GFC, which I hope will prove successful in September. Provost & VP Academic Doug Oworm presented the 2003-2006 Academic Plan. Policy on course outlines was amended...again.

GFC Nomination Committee:

Nothing interesting to report.

Academic Projects In Progress:

Reading and researching various "plans" of the University. Looking into midterm course evaluations and where that was left off. Checking e-mail, responding to e-mail, checking e-mail, responding to e-mail. Rewriting bylaws. Working on pretty website. Going home. Sometimes.

Upcoming Academic Intrigues:

Academic Affairs Board

The Plant/Lower Level Meeting Room

FRI 4 JUL: 1630-2000

Internal Review Board

SUB 2-911

MON 7 JUL: 1630-1830

Academic Affairs Board

Lower Level Meeting Room

MON 14 JUL: 1800-2000

Council of Faculty Associations

TBA (Business)

WED 16 JUL: 1800-2000

Report to Council – V.005 (June 3rd)

I met her in the summertime...her name was COUNCIL. (sbemail77)

Highlight Reel:

June 12th: Meeting of the Edmonton Student Alliance: Discussed composition/structure, as well as some issues like Residential Property Tax, U-Pass and a Tri-Campus Party.

June 16th: Senate Honorary Degrees meeting: Margaret Hess and Linda Hughes selected

June 17th: MLA meeting w/ Ian McLelland (Rutherford, PC), chair of the Capital Region Caucus (accompanied by Grant MacEwen President Nathan Mison)

June 19th: Discussion w/ Vicki Gudelj from ETS about U-Pass

June 23rd: MLA meetings w/ Mary O'Neil (St. Albert, PC) and Dr. Kevin Taft (Riverview, Lib) to discuss Bill 43. Lobby document can be found on my website (see below)

June 23rd: EAB meeting. Report attached.

Headlines:

Bill 43: Sent letters to all Tory MLAs requesting meetings to discuss our issues. Our ultimate goal is to find a Tory “champion” to help us pass our amendments, since any amendments made to the legislation by opposition members will likely be defeated.

U-Pass: Trying to find out a more detailed analysis of the cost details. Also, am looking at comparative models from other Unis, most relevantly U of C and UBC, although U-Wash is apparently the Crème-de-la-Crème of U-Pass.

Senate: Senate is examining their vision and direction, so I have been working on a submission to provide them with some idea of where students want to take it.

CAUS: We're going to be meeting tomorrow to discuss issues like office space, logo, budget status and society status. Also, investigating the possibility of sending our Executive Director (Melanee Thomas) to SUDS in Vancouver.

CAUS/ACTISEC Steering Committee: ACTISEC Reps have been selected. They are Stu Sherry (ACTISEC Chair, President of SAIT Students' Association) and James Wood (VP External, Students Association of Mount Royal College). Staff member is Marcy Fogal, GM of SAMRC and the Provincial Director is Brett Bergie. CAUS will be deciding its' representatives tomorrow.

Up and Coming:

Alberta Learning Meeting: Invitations have been extended to all student associations across the province to attend an “orientation” session June 24th. This will also provide an opportunity for CAUS to meet, as well as for CAUS/ACTISEC to have a steering committee meeting.

City Councilor Langley Meeting: The first of many City Councilor meetings to be made to discuss the U-Pass, among other issues.

EAB Meeting on July 3rd: Want to know more about the issues surrounding the External Portfolio? Come to an EAB meeting!!!

Website!: After much cajoling, the website will be up tomorrow or the day after. Look for tons of great information, as well as hilarious hijinx on the zany website of the VPX.

External Affairs Board Report to Students' Council June 24th, 2003

1. The following motions were passed at the June 23rd, 2003 External Affairs Board Meeting

- a. SMITH/KATZ MOVED THAT the external affairs board, for the purposes of engaging in a comprehensive external political policy review, review three (3) old external political policies at each meeting of the 2003-2004 academic year, until such a time that all external policies have been reviewed.
- b. SMITH/TAHER MOVED THAT the External Affairs Board adopt a Political Policy regarding Medium of Communication.
- c. SMITH/KATZ MOVED THAT the External Affairs Board adopt a Political Policy regarding Powers Regarding Bylaws.
- d. SMITH/TAHER MOVED THAT the External Affairs Board adopt a Political Policy regarding Mandate of Student Associations
- e. SMITH/JONES MOVED THAT the External Affairs Board adopt a Political Policy regarding Fee Assessment