

STUDENTS' COUNCIL

Tuesday November 19, 2002 - 6:00 PM
Council Chambers 2-1 University Hall

A G E N D A (SC 2002-16)

- | | |
|---|---|
| 2002-16/1 | <u>CALL TO ORDER</u> |
| 2002-16/2 | <u>NATIONAL ANTHEM "O Canada:"</u> |
| 2002-16/3 | <u>University of Alberta CHEER SONG "Ring Out a Cheer"</u> |
| 2002-16/4 | <u>SPEAKER'S BUSINESS</u> |
| 2002-16/5 | <u>ROLL CALL</u> |
| 2002-16/6 | <u>APPROVAL OF THE AGENDA</u> |
| 2002-16/7 | <u>PRESENTATION AND DISCUSSION</u> |
| 2002-16/7a
CASA | CASA Presentation |
| 2002-16/7b
Grant MacEwan | Grant MacEwan Community College - CASA Presentation |
| 2002-16/8 | <u>APPROVAL OF THE MINUTES</u> |
| 2002-16/9 | <u>REPORTS</u> |
| 2002-16/9a
External Affairs
Board Minutes | External Affairs Board Minutes
<i>Please see document SC 02-16.01.</i> |
| 2002-16/10 | <u>QUESTION PERIOD</u> |

2002-16/11 **APPROVAL OF EXECUTIVE COMMITTEE REPORT**

Please see document SC 02-16.02.

2002-16/12 **LEGISLATION**

2002-16/12a SMITH MOVED THAT Students' Council, approve the proposed amendments to Article XII of the Constitution to take effect May 1, 2003, which the Executive Committee considers to be representative of the changes recommended by the Committee for the Finding And Realization to Elections (FIRST Reading).

Article XII of the Constitution

Please see document SC 02-16.03.

2002-16/12b SMITH MOVED THAT Students' Council approve the proposed amendments to Bylaw 2100 to take effect May 1, 2003, which the Executive Committee considers to be representative of the recommendations of the Committee for the Finding And Realization of Changes to Elections (FIRST Reading).

Bylaw 2100

Please see document SC 02-16.04.

2002-16/12c SMITH MOVED THAT Students' Council approve the proposed amendments to Bylaw 2200 to take effect May 1, 2003, which the Executive Committee considers to be representative of the recommendations of the Committee for the Finding And Realization of Changes to Elections (FIRST Reading).

Bylaw 2200

Please see document SC 02-16.05.

2002-16/12d SMITH MOVED THAT Students' Council approve the proposed amendments to Bylaw 2400 to take effect May 1, 2003, which the Executive Committee considers to be representative of the recommendations of the Committee for the Finding And Realization of Changes to Elections (FIRST Reading).

Bylaw 2400

Please see document SC 02-16.06.

2002-16/12e
Bylaw 100

SMITH MOVED THAT Students' Council approve the proposed amendments to Bylaw 100 to take effect May 1, 2003, which the Executive Committee considers to be representative of the recommendations of the Committee for the Finding And Realization of Changes to Elections (FIRST Reading).

Please see document SC 02-16.07.

2002-16/12f
Bylaw 2500

SMITH/ROSS MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed amendments to Bylaw 2500 (FIRST Reading).

Please see document SC 02-16.08.

2002-16/12g
Bylaw 6400

ROSS/SMITH MOVED THAT Students' Council, upon the recommendation of the WUSC Refugee Student Sponsorship Board, accept the proposed changes to Bylaw 6400 (FIRST Reading).

Please see document SC 02-16.09.

2002-16/12h

KAWANAMI/SAMUEL MOVED THAT Students' Council approve the proposed changes to Bylaw 1200.

Bylaw 1200

Please see document SC 02-16.10.

2002-16/13

OLD BUSINESS

2002-16/14

NEW BUSINESS

2002-16/14a

Red Deer College

HUDEMA/SMITH MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed Memorandum of Understanding between the Students' Union and the Red Deer College Students' Association.

Please see document SC 02-16.11.

2002-16/14b

Tuition Freeze

SAMUEL/REIKIE MOVED THAT, upon the recommendation of the Tuition Task Force, recommend to Students' Council to lobby the provincial government and the University of Alberta administration for a funded tuition freeze.

2002-16/14c

Alberta's Tuition Policy

SAMUEL/REIKIE MOVED THAT Students' Council, upon the recommendation of the Tuition Task Force, rescind the Political Policy "Alberta's Tuition Policy".

Please see document SC 02-16.12.

2002-16/14d

Standing Orders

SMITH MOVED THAT Students' Council, upon the recommendation of the Committee for Council Reform And Progress, approve the proposed changes to the Standing Orders of Students' Council.

Please see document SC 02-16.13.

2002-16/14e

Access Fund Board

SMITH/SAMUEL MOVED THAT Students' Council appoint Aleem Rajani as a student-at-large member of the Access Fund Board for the remainder of the 2002-2003 year.

2002-16/14f

Academic Affairs Board

BRECHTEL MOVED THAT Students' Council nominate one (1) councilor to serve on the Academic Affairs Board for the remainder of the 2002/2003 school year.

2002-16/15

INFORMATION ITEMS

2002-16/15a

Advisory Search for Provost and Vice-President (Academic)

Advisory Search for Provost and Vice-President (Academic): Input from the Community.

Please see document SC 02-16.14.

2002-16/16

ANNOUNCEMENTS

2002-16/16a

UPCOMING COUNCIL MEETINGS

Next Council Meeting

- December 3, 2002 - 6:00 pm.
- January 7, 2003 - 6:00 pm.

2002-16/16b

UPCOMING FACULTY ASSOCIATION REPORTS

- Business
- Education

ADJOURNMENT

University of Alberta Students' Union

STUDENTS'

COUNCIL

Tuesday October 29, 2002 - 6:00 PM
Council Chambers 2-1 University Hall

MINUTES (SC 2002-15)

Faculty/Position	Name	6:00
President	Mike Hudema	✓
VP Academic	Mat Brechtel	✓
VP External	Anand Sharma	✘
VP Finance	Steve Smith	✓
VP Student Life	Kail Ross	✓
BoG Undergrad Rep.	Mike Reid	✓
Residence Halls Association	George Slomp	✓
Agric/Forest/HomeEc	Paul Reikie	✓
Agric/Forest/HomeEc	Teodora Alampi	✓
Arts	Chris Bolivar (Mat Johnson)	✓
Arts	Kyle Kawanami	✓
Arts	James Knull	✓
Arts	Matt Oberhoffner	✓
Arts	Alexis Pepin	✓
Arts	Laura Roberts	✓

Arts	Vivek Sharma	✓
Arts	Paul Welke	✓
Business	Jamie Kidston	✓
Business	Meena Rajulu	✓
Business	Holly Tomte	✓
Education	Charles Beamish	✓
Education	Daljeet Chhina	✗
Education	Allison Ekdahl	✓
Education	Mandeep Gill	✓
Education	Janet Lo	✓
Engineering	Chris Jones	✓
Engineering	Margaret Laffin	✓
Engineering	Paige Smith	✓
Engineering	Michelle Vigeant	✓
Engineering	David Wepler	✓ (6:40)
Law	Paul Varga	✓
Medicine/Dentistry	Miranda Richardson (Patricia Tsang)	✓
Medicine/Dentistry	Jeffrey Cao (Tim Van Aerde)	✓
Native Studies	Valerie Knaga	✓
Pharmacy	Kurt Greene	✓
Rehabilitation Medicine	Adelaine Wong	✓
Faculté Saint-Jean	Lisa Clyburn (Ryan Arsenault)	✓

Science	Chamila Adhihetty (Elaine Poon)	✓
Science	Kimberly Dary	✓
Science	Katie Grant	✓ (6:30)
Science	Aisha Khatib	✓
Science	Chris Samuel	✓
Science	Steven Schendel (Lindsay Eales)	✓
Science	Kimmy Williams	✓
General Manager	Bill Smith	x
Speaker	Gregory Harlow	✓
Recording Secretary	Helen McGraw	✓

Observers: Michelle Kelly

2002-15/1 CALL TO ORDER 6:10

2002-15/4 SPEAKER'S BUSINESS

Valerie Knaga was appointed Councilor from the School of Native Studies

2002-15/6 APPROVAL OF THE AGENDA

SHARMA (COUNCILOR) MOVED TO make item 13b 13a and to make 14d 14a

Carried

JONES/BRECHTEL MOVED TO limit debate on 14d to 15min.

Carried

WELKE/PEPIN MOVED TO strike 14d

Defeated

SMITH/ROSS MOVED TO add Late Additions

Carried

2002-15/8 APPROVAL OF THE MINUTES

Oct. 22

p. 5: it would take 62 \$100 budget reductions to make up the Eco Conference Losses, not 63

p. 8: Smith: "Since the U of A SU itself..."

Alampi and Reikie were not informed of the meeting

Oct. 15

p. 3: Zwack, Botten, and Zeibin were named Guests of Council

p. 6: Smith: "I will discuss the issue with the Senior Manager (Entertainment and Programming) and the Operations Manager (Venues.)"

p. 8: "Steve Smith will be meeting with the Registrar's Office"

p. 8: "The intent is to change the scheme so U of A students would pay SU fees to RDC."

p. 12: Smith's comments on motion 12c should be preceded with "With this Executive," as otherwise his brilliant joke about Mike being a maniac is of no effect.

2002-15/9

REPORTS

2002-15/9a

Mike Hudema, President

Written report provided

Reverse Trick-or-Treating for the FTAA on Halloween and FTAA postcards at front.

2002-15/9b

Mat Brechtel, Vice-President (Academic)

Written report provided (LA 02-15.01)

2002-15/9c

Steve Smith, Vice-President (Operations and Finance)

Written report provided (LA 02-15.02)

2002-15/9d

Mike Reid, Undergraduate Board of Governors Rep

BoG meeting on Friday. Will discuss parking increase, which is a result of the university's decision to have Parking Services be a net contributor to the university's general budget. I will be voting against the increase as the SU has expressed their opposition to it.

2002-15/9e

Eugene L. Brody Funding Committee Minutes

**Eugene L. Brody
Funding
Committee
Minutes**

Please see document SC 02-15.01.

2002-15/9f

Dave Arsenault, Faculte St. Jean

Formal casino coming up

2002-15/9g

Kimberly Dary, Science

It's science week! Free DDR in Tory Lecture tomorrow night! Chem magic show on Thursday. Come schmooze with us at our banquet! We also have cheaper tickets for the Saturday night show at the Power Plant.

2002-15/9h

Greg Harlow, Committee for Council Reform And Progress

A new legislative process was approved and will be submitted to council. Meeting after this council meeting adjourns to discuss ways to make meetings progress more effectively.

2002-15/10

QUESTION PERIOD

Kawanami: Will APIRG's request to use Dinwoodie for free be granted?

Smith: They need to submit a more coherent budget before it can be considered.

Jones: Didn't we approve a policy asking Parking Services to contribute to the general budget?

Reid: Council has all sorts of conflicting policies and it would be great if we could get an updated version of them.

Vigeant: How much will the parking increase be and when would it come into effect?

Reid: It varies between lots, from \$5 to \$20. There is also an increase in fines. The increases will be in effect for the next academic year.

Oberhoffner: Can we expect to see written reports from the exec in the regular agenda packages, rather than the Late Additions?

Brechtel: Reports would have to be submitted by Thursday

to be in the agenda, which might make them less relevant to the current council meeting.

Samuel: Is UASUS subsidizing the tickets to the Halloween party?

Williams: A tech company is sponsoring the event.

Kawanami: People have been getting invitations to faculties to which they are not enrolled; how are faculties getting this information and does it violate FOIPP?

Brechtel: It might violate FOIPP but it would depend on the circumstances; I'll look into it.

Jones: GFC councilors are permitted to ask wide-ranging questions of University administrators but only few have taken advantage of this; does the VPA intend to encourage his minions to take advantage of their investigatory powers?

Brechtel: Step 1: get people to attend. 2: get people to ask questions. 3: making motions. I am striving for this truly lofty goal.

2002-15/12

LEGISLATION

2002-15/12a
**POLITICAL POLICY
ACADEMIC
MATERIALS**

BRECHTEL/BEAMISH MOVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, adopt the Proposed Political Policy **Academic Materials**.

Please see document SC 02-15.03.

Brechtel: This policy has been amended to address the concerns raised earlier in council.

Jones: This policy is excessively broad.

Varga: This policy is excessively broad and restricts all influence on curriculum, not just negative impacts.

Wepler: There are cases when contributions could be beneficial to students; why should we restrict these?

Brechtel: The problem arises when curriculum changes are mandated as a condition of the donation to the university.

Carried (29/6/5)

2002-15/12b
**POLITICAL POLICY
BURSARIES**

HUDEMA/ROSS MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed Political Policy relating to **Bursaries**.

Please see document SC 02-15.04.

Hudema: Alberta Learning is investigating the way in which bursaries are handed out at U of A. Our system places more emphasis on financial need than U of C's, which emphasizes grades more. This policy asserts our right to decide which selection system we wish to use as well as maintaining the \$1600 exemption, which may be revoked.

OBERHOFFNER/WELKE MOVED TO strike “demonstrating financial need and” from the first whereas

Oberhoffner: People shouldn't be denied financial aid just because their parents make too much money

Smith: This amendment doesn't address parental dependency and says that we'll give money to everyone with good academic standing, regardless of whether they need it.

Alampi: This ignores the distinction between bursaries and scholarships.

Welke: The original motion doesn't say to whom you must demonstrate financial need.

Williams: Committees that grant bursaries need the flexibility to address applications on a case-by-case basis.

Wepler: It is important to keep the financial need clause in there.

Smith: It makes sense that bursaries would only be available to students in financial need.

Hudema: I encourage council to vote against this amendment. The SFAIC director is all about this policy as written.

Defeated (5/33/3)

Carried (35/3/2)

2002-15/12c
POLITICAL POLICY
ACCESS FUND

HUDEMA/SHARMA (COUNCILOR) MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed Political Policy relating to the **Access Fund**.

Please see document SC 02-15.05.

Hudema: Alberta Learning is considering excluding the Access Fund from the \$16000 bursary exemption.

Carried (31/3/4)

2002-15/13

OLD BUSINESS2002-15/13a
LETTER OF
CLARIFICATION

SMITH/ROSS MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed letter of clarification from the Executive Committee to Orientation staff and volunteers, and direct the Executive Committee to send it to the Orientation staff and volunteers.

Please bring supporting documentation from the October 1, 2002 meeting.

Smith: The letter was drafted as per council's request.

Sharma (Councilor): Council decided that the letter should be explanatory, rather than conciliatory, in nature; please keep this in mind as you read it.

Kawanami: One of the primary purposes for drafting this letter was so as to not alienate our volunteers

JOHNSON/KAWANAMI MOVED TO AMEND the motion to include the words "and publish the letter in an upcoming edition of the Gateway"

Ross: We already shot this down

Sharma (Councilor): Council already decided that publishing this letter in the Gateway was unnecessary as the letter is addressed specifically to orientation volunteers.

Kawanami: Categorizing this letter as a political flogging would be fallacious.

Smith (Councilor): No one else is still talking about this; why are we?

Defeated (10/28/2)

Carried (33/7/2)

2002-15/13b
REFERENDUM
QUESTION

SMITH/ROSS MOVED THAT Students' Council, upon the recommendation of the Executive Committee, direct the Internal Review Board to draft a referendum question to eliminate the Student Financial Aid and Information Centre dedicated fee and replace it with a corresponding increase in the base Students' Union fee.

Smith: SFAIC more properly belongs in the general operating budget of the SU as it is now spending more than it takes in

through dedicated fees and its accumulated surplus won't last forever.

Carried (31/1/5)

2002-15/13c
CREFC

SMITH/ROSS MOVED THAT Students' Council, select one voting member of Students' Council to sit on the Campus Recreation Enhancement Fund Committee for the duration of the 2002-2003 year.

Congratulations to **Slomp**

2002-15/14

NEW BUSINESS

2002-14a

SHARMA (Councilor)/HUDEMA MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed \$1320 to send Steve Smith, Vice President (Operations and Finance) to the Campus Advantage Mid Year Shareholders Meeting in Waterloo to take place November 28 through 30, 2002.

Please see document SC 02-15.07.

Kidston: What is the purpose of the meeting?

Samuel: Will Bill Smith be attending the meeting as well and could he do two Smiths' jobs at once?

Smith: This is a shareholders meeting, not a board meeting.; I will be going in the capacity of shareholder, not board member we are the largest shareholders and this is one of two annual meetings. The GM will be attending but I believe that it is important for an elected representative to attend the meeting as well.

Carried (32/3/4) (Abstaining: Smith)

2002-15/14b
DIE BOARD
COMMITTEE

SMITH/JONES MOVED THAT Students' Council, upon the recommendation of the ad hoc committee for the selection of the Discipline, Interpretation, and Enforcement Board, appoint Christopher G. Samuel as Chair of the Discipline, Interpretation, and Enforcement Board, William McBeath as the Alternate Chair of the Discipline, Interpretation, and Enforcement Board, Jason Tobias, Vincent Tong, and Debora Philips as regular members of the Discipline, Interpretation, and Enforcement Board, and Lucas Lau as an alternate member of the Discipline, Interpretation, and Enforcement

Board.

Smith: I don't consider Christoher G. Samuel to be the ideal chair as this represents a conflict between the political and judicial sides of the SU. But he was the most knowledgeable and best qualified candidate for the position.

HUDEMA/SLOMP MOVED to go in camera

Carried (Opposing: Jones)

In Camera Business

HUDMEA/WILLIAMS MOVED TO STRIKE "Christopher G. Samuel as Chair of the Discipline, Interpretation, and Enforcement Board" and "upon the recommendation of the ad hoc committee for the selection of the DIE Board"

In Camera Business

WEPPLER/SLOMP MOVED the previous question

Carried

Defeated (11/27/4)

Carried (28/2/1)

ROSS/SMITH MOVED TO go ex camera

Carried

**2002-15/14c
FINANCIAL AFFAIRS
BOARD**

SMITH/HUDEMA MOVED THAT Students' Council appoint Dónal Finnegan as a Student at Large on the Financial Affairs Board for the remainder of the 2002-2003 year.

Carried (34/0/4) Abstaining: Samuel

2002-15/16

ANNOUNCEMENTS

The next installment of the Revolutionary speaker series will be tomorrow night. Tuition town hall tomorrow afternoon.

Stick around for a CRAP meeting

Congratulations to **Reid** who won the 4th place Speaker and Top Novice Speaker awards at the Calgary Fall Open debate

tournament last weekend.

The Recording Secretary was moved by the stirring rendition of Happy Birthday to which council treated her.

2002-15/17

ADJOURNMENT

OBERHOFFNER/SAMUEL (8:25)

External Affairs Board
Call to Order 4:00 p.m

Attendance:

Anand Sharma
Lisa Clyburn
Chris Samuel
Ryan Cheng
Sara Katz
Sierra Grinnell
Terra Melnyk
Kyle Kawanami
Chris Jones
Shannon (SU researcher)

1. Call to Order

- Sharma called the meeting to order at 4:00 p.m.
- Taher volunteered to take minutes for the meeting

2. Approval of the Agenda

- Motion to approve: Katz; second Samuel (pass unanimously)

3. Approval of the Minutes

- Corrections to be made:
 - a) Donal is spelled incorrectly
 - b) Fred should replace "Jack" in the document
 - c) Meeting took place on October 11th, not October 4th
- Motion to approve: Melnyk; seconded by Katz (passes 6:1:1)

4. Report from Chair

- Sharma states that there is a lot of legislation forthcoming at this meeting and upcoming meetings
- Winds are Changing (WAC) document will be brought forth by McGill at the upcoming CASA meeting, though CASA warns there may not be room for additions to the agenda
- Our changes are yet to be made
- Overall, the adjustments that need to be made so far are focussed on making points sound more positive, fortify our stance on tuition freeze, and speak against privatization in post secondary

5. Review of Winds are Changing Document

A) Point 5

- Clyburn asks why we should change CASA's approach in the first place
- Melnyk suggests that as a member school, the best way to affect change is to take an approach such as a revised WAC
- Katz suggests changing the first sentence regarding information collected at different levels
- Jones suggests differential tuition be defined
- Sharma will clarify this in the document. Sharma adds that it is our place to push changes in WAC quickly
- Clyburn enquires how we should not only make changes but also apply what we learn
- Samuel wants clarification about what research at the national level means
- Sharma states that CASA has made excuses in the past about not tackling certain issues because of the federal versus provincial jurisdiction regarding issues of post secondary
- Katz states that she feels this section is out of character with the rest of the document, but is important for the organization's future nonetheless

- Shannon says current researchers at the provincial level will be feel the burden of doing the work since the CASA national office does not have the resources to carry out the research needed
- Taher suggests EAB focuses on first asking CASA to define its own role in the national landscape and with national issues well defined
- Jones rewords the resolution : BIRT CASA develop terms of reference with respect to determining which issues are within CASA's scope to include in its lobbying efforts and those which are best suited for campaigns at the Provincial level.
- Samuel asks if we have access to McGill's WAC, and if not, why not.
- Sharma says that because of the tight timeline McGill faces, just as we do, there hasn't been an opportunity for exchange. However, McGill's opinions are well known to include reduction of tuition as a goal. Sharma also feels that the political push at the U of A to go as far as reduction is just not there.
- Katz enquires about where we are heading with this document next
- Sharma says the goal of the document was to provide a vision with recommendations to CASA. Initially, the plan was not even to have BIRTs. The goal is to come up with strong recommendations and not demands.
- Kawanami asks what we do if the WAC document is not allowed on the agenda at the U of A council meeting
- Sharma states that the document will not be presented to council in that case; but also feels that council needs to recognize the precedent the tuition campaign took over WAC in the past few weeks.
- Grinnell states that she feels two school going to the CASA meeting with two documents is a good thing
- Clyburn inquires what recourse is there if CASA does not move on WAC
- Sharma says that Council will have to decide with the prospect of a non-compliant CASA in such a case
- Jones asks why provincially oriented researchers do not exist at CASA
- Shannon says that could work, but due to CASA's current structure and limited resource base, that was not a likelihood
- Sharma restates Jones' resolution
- Motion BIRT CASA develop terms of reference with respect to determining which issues are within CASA's scope to include in its lobbying efforts and those which are best suited for campaigns at the Provincial level moved by Taher; seconded Cheng (approved 6:0:2)

B) Point 6

- Sharma restates the recommendation to include BIRT
- Motion passes unanimously

C) Point 7: Mobilization

- Sharma says lobbying is important but is useful with mobilization only
- Kats suggests reference to FTAA removed at the bottom of the page
- Clyburn asks what mobilization would entail
- Sharma says mobilization is open to interpretation and means different things at different schools. Sharma also believes that thumbprints are really cool!!!
- Kawanami suggests we clarify what mobilization is
- Sharma agrees
- Jones states that mobilization is ineffective. Gives examples of Alberta rallies being useless. Rather, Jones believes that well placed political monetary support at the different levels of government will be more effective.
- Katz states that U of A is not very good with rallies
- Melnyk suggest that this is a good resolution and that awareness is the key to successful campaigns.
- Samuel suggests we ask students about what mobilization means
- Shannon reminds us mobilization doesn't mean protest. Shannon goes on to suggest EAB take a page in the Gateway about recommended changes

- Jones feels that U of A students are of a 9-5 mentality. Jones goes on to state that student education is not effective and that political clout is earned at the level of the politicians in power
- Sharma is somewhat taken aback. He believes optimism is the favourable approach. Sharma reminds EAB that the SU has spend almost \$450,000 in CASA. He goes on to state that people should be made aware of these kinds of facts.
- Clyburn feels that this resolution is crucial. Make change by educating people.
- Shannon reminds us that social change comes from the mass mobilization of people.
- Sharma restates the recommendation to include BIRT.
- Motion to approve: Clyburn; seconded by Melnyk (passes 7-1-0)

6. Universities Act Submission

- presented by Shannon between WAC changes because Shannon needed to leave for another meeting
- reviewing the act, certain changes needed to be made
- Shannon mentioned points regarding the degree granting status of private institutions and the implications of international trade agreements on degree granting status
- Shannon also mentioned section 7 of the act that discusses implications that for profit institutions has regarding GATT and the conflict that may arise with Public funding of post secondary as being a trade barrier.
- Also, it is proposed that at least 2 of the four members of PCAB be a student
- At issue is also the need for accreditation of for profit institutions to be done in an open and transparent manner
- Lastly, Shannon brought up the issue of residency property tax and how dorm and rez fees should qualify for tax exempt status
- Samuel suggests that this document go to council
- Taher suggests that this document go for to council but as an information item only
- Samuel reminds EAB that according to bylaw 500, council needs to hear of the proposed changes somehow

7. WAC document Revisited

(starting from D. Points A-C covered above)

D) Importance of FTAA on PSE

- Kawanami suggests the second half of the last line be removed and that only mention of the need for research on this topic is enough
- Motion to approve by Grinnell; seconded Taher (passes 5:1:1)

E) Actively Build Coalition

- Sharma suggests that all lobby groups need to get along
- Motion to approve Jones; Seconded by Melnyk (Passes 6:0:1)

F) Researching Comparative models of PSE

- motion to approve Samuel; Seconded Jones (passes 7:0:0)

8. Media Campaign

- Sharma informed the committee of the many media outlets that will be used for the PSE funding media awareness campaign. Of note is advertisements in the SUN which will cost \$1500 per ad (3 ads to be taken out in total). Assorted other media outlets across the province will also be used.
- Members of the EAB suggest that the Alberta Report also be used for the media campaign.
- Sharma accepts the suggestion of EAB and will look into the cost involved

9. Refugees Policy

- Amendment proposed by Kawanami; Seconded by Jones to remove the term “anti-racism”

- Jones suggest that the concept of racism is not scientifically proven and is inappropriate for this policy
- Kawanami supports Jones' suggestion
- Amendment passes 5:0:1
- Amendment proposed by Jones; seconded by Kawanami to remove the BIFRT clause of the policy
- Jones suggests that this part of the document is not appropriate for the policy.
- Amendment passes 5:0:1
- on the policy, motion to approve by Grinnell; second by Melnyk (motion passes 6:0:0)

10. CASA Policy on Undergraduate research

- Samuel suggests that the policy is too vague
- Sharma states that neither the nature of the research or who is doing the research was mentioned. More information is needed.
- Policy is defeated 0:2:3

10. CASA Policy on Tuition

- move by Taher, Second by Melnyk
- PART A: Sharma suggests that this is a weak policy. It does not say what they will do. Sharma also believes that there should be mention of the CHST. Also, not enough mention of student debt levels was made.
- Melnyk adds that the policy is going in the right direction, nonetheless.
- Samuel believes that there should be some sort of tuition policy on the books
- EBC votes in favour but to move in direction to strengthen CASA's tuition policy.
- PART B: Position on deregulation and differential tuition
- Sharma says that even though the federal government looks at deregulation as a national issue, CASA does not consider it a national issue
- Jones suggests that the BIRT be reworded
-

11. CASA policy on Social Sciences Projects

- Sharma suggests that it is sensible and beneficial to increase the amount of money that goes to social sciences projects

12. CASA policy on Computer technology

- The board comes to a consensus that technology is good

13. CASA policy on the millennium Scholarship

- Sharma feels that supplanting CHST for bursary and scholarship programs is not a good practice, hence basic funding policy cannot be compromised as might be the case with the one time disbursements of the Millennium Scholarships.

Executive Committee Report to Students' Council November 19, 2002

1. The following motions were passed at the October 24, 2002 Executive Committee Meeting

- a. SMITH/ROSS MOVED that the Executive Committee forward the proposed changes to Article XII of the Constitution as being representative of the changes recommended by the Committee for the Finding And Realization of Changes to Elections

VOTE ON MOTION 4/0/0 CARRIED

- b. SMITH/BRECHTEL MOVED that the Executive Committee forward the proposed changes to Bylaw 2100 as being representative of the changes recommended by the Committee for the Finding And Realization of Changes to Elections.

VOTE ON MOTION 3/0/1 CARRIED

2. The following motions were passed at the October 31, 2002 Executive Committee Meeting

- a. SMITH/HUDEMA MOVED that the Executive Committee recommend to Students' Council that is approve the proposed agreement between the Students' Union, University of Alberta, and the Red Deer College Students' Association.

VOTE ON MOTION 3/0/1 CARRIED

- b. BRECHTEL/SMITH MOVED that the Executive Committee approve an expenditure of \$840.00 from the Special Project Reserve for the 9-4 campaign.

VOTE ON MOTION 4/0/0 CARRIED

3. The following motions were passed at the November 4, 2002, Executive Committee Meeting

- a. SMITH/ROSS MOVED THAT the Executive Committee allow the Global Visions Film Festival to distribute their literature in SUB contingent on them adhering to the relevant Operating Policies of the Students' Union.

VOTE ON MOTION 5/0/0 CARRIED

- b. SMITH/BRECHTEL MOVED THAT the Executive Committee reschedule the November 26, 2002 Students' Council meeting to the 19th of November, 2002.

BRECHTEL/SMITH MOVED THAT the Executive Committee amend the motion to cancel the November 5, 2002 meeting and add a meeting on November 19, 2002.

VOTE ON AMENDMENT 3/0/2 CARRIED

VOTE ON MOTION AS AMENDED 3/0/2 CARRIED

4. The following motions were passed at the November 7, 2002 Executive Committee Meeting

- a. SHARMA/SMITH MOVED that the Executive Committee recommend to Students' Council that it terminate the Students' Union's membership in the Canadian Alliance of Student Associations

VOTE ON MOTION 5/0/0 CARRIED

- SHARMA/SMITH MOVED to reconsider the previous vote.

VOTE ON MOTION 5/0/0 CARRIED

- SHARMA/SMITH moved to amend the motion to include "rescind the political policy relating to National Organization of Students

VOTE ON AMENDMENT 4/0/1 CARRIED

VOTE ON MAIN MOTION 5/0/0 CARRIED

- b. SMITH/HUDEMA MOVED that the Executive Committee forward the proposed changes to Bylaw 2400 as being representative of the changes recommended by the Committee for the Finding And Realization of Changes to Elections

VOTE ON MOTION 5/0/0 CARRIED

- c. SMITH/BRECHTEL MOVED that the November 26 meeting of Students' Council be cancelled

VOTE ON MOTION 3/1/1 CARRIED

- d. ROSS/SMITH MOVED that the Executive Committee approve the proposed changes to Bylaw 6400

VOTE ON MOTION 5/0/0 CARRIED

5. The following motions were passed at the November 8, 2002 Executive Committee Meeting

- a. HUDEMA/SHARMA moved that the executive committee approve the proposed agreement with Kim Smith relating to Simple Foods.

VOTE ON MOTION 4/0/0 CARRIED

6. The following motions were passed at the November 14, 2002 Executive Committee Meeting

- a. SMITH/ROSS MOVED that the Executive Committee recommend to Students' Council that it adopt the proposed changes to Bylaw 2500

VOTE ON MOTION 2/1/1 CARRIED

- b. SMITH/ROSS MOVED that the Executive Committee forward the proposed changes to Bylaw 100 as being representative of the changes recommended by the Committee for the Finding And Realization of Changes to Elections

VOTE ON MOTION 4/0/0 CARRIED

CURRENT

Constitution

ARTICLE XII - ELECTIONS

1. All members of the Students' Council will hold office for a term of one (1) year.
2. The Students' Union General Elections will be held annually on a successive Wednesday and Thursday between the second Wednesday of February and the third Thursday of March, inclusive, voting to be by secret ballot.
3. The Students' Council members to be elected will be the Executive Committee and such others as may be specified by legislation enacted under the authority granted by this Constitution.
4. The right to vote in the elections, as provided for by legislation enacted under the authority granted by this Constitution, will be extended to all members of the Students' Union defined as being full members or associate under Article VIII, Section 2.
5. Members of Students' Council not coming within Section 4 of this Article will be elected by such procedure as will be prescribed by legislation enacted under the authority granted by this Constitution.
6. If there is only one (1) nomination for any of the offices which constitute the Executive Committee, or for the Undergraduate Student Member of the Board of Governors, every such election will take the form of a ratification. Such ratification call will consist of the support of the majority of the voters casting ballots for that position in that election.

PROPOSED

Constitution

ARTICLE XII - ELECTIONS

1. All members of the Students' Council ~~shall~~ will hold office for a term of one (1) year ~~and shall be elected annually~~.
2. ~~The Students' Union General Elections will be held annually on a successive Wednesday and Thursday between the second Wednesday of February and the third Thursday of March, inclusive, voting to be by secret ballot.~~
3. ~~The Students' Council members to be elected will be the Executive Committee and such others as may be specified by legislation enacted under the authority granted by this Constitution.~~
24. The right to vote in the elections, as provided for by legislation enacted under the authority granted by this Constitution, ~~shall~~ will be extended to all members of the Students' Union defined as being full members or associate under Article VIII, Section 2.
5. ~~Members of Students' Council not coming within Section 4 of this Article will be elected by such procedure as will be prescribed by legislation enacted under the authority granted by this Constitution.~~
6. ~~If there is only one (1) nomination for any of the offices which constitute the Executive Committee, or for the Undergraduate Student Member of the Board of Governors, every such election will take the form of a ratification. Such ratification call will consist of the support of the majority of the voters casting ballots for that position in that election.~~

Bylaw 2100

A Bylaw Respecting the Nominations and Elections of the Students' Union

Short Title 1. This Bylaw may be referred to as the "Nominations and Elections Bylaw".

Definitions 2. For the purpose of this Bylaw:

“candidate” means any individual whose nomination is accepted under this bylaw;

“campaign” means any planned or organized act by or on behalf of any individual candidate or slate which is calculated to gain support for their election;

“campaign expense” means any and all expenditures by or on a candidate’s behalf for election advertising, equipment, or other expenditures associated with the campaign;

“campaign manager” means any individual identified by a campaign as their campaign manager for the purposes of this bylaw;

“C.R.O.” means the Chief Returning Officer of the Students’ Union as set out in Bylaw 2500;

“D.I.E. Board” or “Board” means the Discipline, Interpretation and Enforcement Board of the Students’ Union;

“D.R.O.” means a Deputy Returning Officer of the Students’ Union as set out in Bylaw 2500;

“member” means member of the Students’ Union as set out in Article VIII of the Constitution;

“slate” means two or more candidates who are members of a single campaign;

“joke slate” refers to a candidate or a slate who choose not to use their given name, or a reasonable derivative of their given name.

“volunteer” means any individual who engages in campaigning;

“banner” is any sheet of paper or other material, of a total area between four (4) square feet and two hundred (200) square feet, which is displayed as part of a campaign;

General Election

- General Election** 3. a. There shall be an annual general election for the Students' Union on the succeeding Wednesday and Thursday during the second week following the second term Reading Week, notwithstanding Section 3.b. of this Bylaw.
- b. The CRO of the Students' Union shall have the discretion to change the dates and time guidelines of the Students' Union general election and general meeting. These dates must fall between the second Wednesday of February and the third Thursday of March.
- c. There shall be a General Meeting of the Students' Union. This date and time will normally be at 12:00 Noon on the second Monday after the second term Reading Week.
- d. At these meeting(s) the Chief Returning Officer shall establish and enforce the following criteria;
- i. each candidate shall have the opportunity to speak;
 - ii. no water will be allowed in the facility where the forum will be held;
 - iii. no object(s) may be thrown;
 - iv. no heckling will be permitted;
 - v. any person(s) in violation shall be removed from the facility, and/or the offending objects be confiscated.
- e. Security must be provided by the Chief Returning Officer to ensure a safe and fair election.
- Offices Contested** 4. Offices contested in the General Election are:
- a. those which constitute the Executive Committee;
 - b. the Undergraduate Student Member of the Board of Governors.

- Eligible Voters** 5. Every Member of the Students' Union shall be eligible to vote for each of these positions except the Chief Returning Officer, who shall vote to break a tie in the event that two (2) or more candidates receive an equality of votes.

Opening of Nominations and Qualifications

- Nomination Day** 6. Subject to Section 3, the deadline for nominations shall be at 1700 hours on the Friday before Reading Week, or thirteen (13) days before the campaign begins.
- Requirement to Advertise** 7. The Chief Returning Officer shall advertise the opening of nominations for those positions to be contested in the General Election.
- Method and Period of Advertisement** 8. Advertising shall begin thirty-two (32) days prior to the first day of voting, and shall include during that period advertising in each and every issue of the Official Student Newspaper.
- Breach of Section Eight** 9. Where the requirements of Section 8 have not or can not be met, the C.R.O. shall first determine if other forms of advertising can reasonably inform Members of the opening of nominations, and where the answer is affirmative shall use those other forms of advertising.
- Rescheduling of Nominations** 10. Where Section 8 has been breached and no reasonable remedy is available under Section 9, the C.R.O. may change the dates of the Students' Union general election. These dates must fall between the second Wednesday of February and the third Thursday of March.
- Qualifications** 11. a. A person who is nominated for a position must be a Students' Union member and comply with the General Faculties Council policies relating to Students' Union elections to run for that position.
- b. Any person who has an outstanding debt owing to the Students' Union at the time nominations close and does not have a repayment plan approved by the C.R.O. shall not be eligible to be nominated for any position.

Nomination Procedures

June 18/02 (IRB)
May 2, 2001
Sept 12/00
Feb 8/00

**Nomination
Information**

12. The C.R.O. shall prepare a package of written information which shall be available to any Member of the Students' Union no later than February 1, and shall include in the package:
 - a. current copies of Bylaws 2500, 2100, 2400;
 - b. nomination forms which include information regarding the proposed nominee, the position they intend to contest, and the names, faculties, years, signatures and student identification numbers of at least fifty (50) Students' Union members as nominators;
 - c. a list of all nomination requirements and deadlines, including instructions on obtaining a letter confirming the nominee's academic standing;
 - d. any other forms required of nominees, including forms used to verify a candidate's qualification under Section 11 (b), and a signed acknowledgment and acceptance of nomination by the nominee;
 - e. contact information for CRO and DRO's
 - f. copies of any regulations which currently exist regarding elections and referenda.
 - g. a restatement of the rules regarding keys and leaves of absence.

**Nomination
Papers**

13. Nomination of candidates shall be in writing, and shall contain:
 - a. the signature, faculty, year and student identification number of at least fifty (50) nominators who shall each be members of the Students' Union;
 - b. a signed acknowledgment of acceptance of the nomination by the nominee;
 - c. a letter from the nominee's faculty verifying that the nominee is eligible for nomination under GFC policy, Section 108.9.
 - d. a fifty (\$50.00) dollar deposit in the form of a certified cheque or money order only payable to "Students' Union, University of Alberta";

- e. a signed statement from the Students' Union verifying their eligibility under Section 11 (b);
 - f. a signed document indicating the name which they wish to appear on the ballot.
- Restriction on Nominators** 14. No individual may nominate more than one (1) candidate for a single position, and where a nominator has done so all of their nominations for that position shall be declared void.
- Restriction on Nominees** 15. No individual may simultaneously contest more than one (1) of the positions listed in Section 4.
- Deadline for Nomination** 16. Complete nominations, containing all material described in Section 13, must be received no later than 1700 hours on Nomination Day at the Office of the Chief Returning Officer. It is the sole responsibility of nominees to ensure the completeness and accuracy of their nominations.
- Incomplete Nominations** 17. Where, at the deadline for nominations, a nomination fails to fully comply with any part of Section 13, the nomination shall be summarily rejected.
- Deficiency of Eligible Nominators** 18. Where, within seventy-two (72) hours of the deadline for nominations, a nomination is found by the C.R.O. to fail to comply with Section 13 (a), the nomination of that individual shall be summarily rejected.
- Re-opening Nominations** 19. Where no nominations for a position have been received by the deadline for nominations, nominations shall be re-opened until 1700 Hours on the third weekday following the Nomination Day, and the C.R.O. shall advertise and post this information.
- No nominations** 20. If no nomination is received by the second deadline for nominations, the vacant office shall be filled by Students' Council.

Nomination Day

- C.R.O. to convene candidate's meeting** 21. Following the closing of nominations, the C.R.O. shall convene a meeting for candidates and campaign managers.

June 18/02 (IRB)
May 2, 2001
Sept 12/00
Feb 8/00

Mandatory Attendance

22. All candidates and campaign managers are required to attend the candidate's meeting in its entirety. The C.R.O. may exempt individuals from attendance under extenuating circumstances, but only if:
- (a) the individual requesting an exemption does so in writing at least forty-eight hours prior to the meeting, or
 - (b) informs the C.R.O. of an emergency for which no notice could be given.

Penalty for Absence

23. Where a campaign fails to comply with Section 22, that campaign shall be disqualified by the C.R.O.

Keys Must Be Turned In

24. At the candidates meeting, all candidates and campaign managers shall be required to deposit with the C.R.O. any and all keys, cards, or other methods of access to any building or room on the University of Alberta campus, excepting only their residence.

Leave of Absence Required

25. All candidates and campaign managers shall be required to submit a leave of absence beginning at 1700 Hours on Nomination Day and ending at the close of balloting where they hold a position as
- (a) a member of the Executive Committee;
 - (b) the Undergraduate Board of Governors representative;
 - (c) an employee of the Students' Union;
 - (d) a volunteer or employee of a Campus Media source;
 - (e) an executive member of a student group, club, student association, faculty association, residence association or any other similar campus-based organization.

Board of Governors Representative Exempted for Meeting

26. Where a meeting of the Board of Governors is held during the leave of absence period, and no proxy is permitted, the Undergraduate Board of Governors representative shall be exempted from Section 25 when preparing for or attending the meeting. The representative shall make no public comment, including to media, and shall not discuss the meeting while campaigning.

Candidate in Breach of Key Rule

27. Where a candidate is in breach of Section 24 they shall be disqualified.

Manager in Breach of Key Rule

28. Where a campaign manager is in breach of Section 24 they shall be disqualified from serving as a campaign manager or volunteer for that campaign, and their campaign shall not be permitted to engage in any campaign activity for 24 hours.

Required content of meeting

29. At the candidates meeting the C.R.O. shall:
- (a) review elections bylaws, rules and regulations, and respond to questions about the same;
 - (b) announce the time and date of the General Meeting and forum;
 - (c) announce the time and date of any other election forums which have been scheduled;
 - (d) conduct a random draw to determine the order of names on the ballot for each position;
 - (e) review specific bylaws and procedures relating to leaves of absence, keys, campaign material, purchase orders, the allocation of limited resources including table bookings, pre-campaigning, and complaints and appeals;
 - (f) announce the times and dates of daily meetings during the campaign, and announce any other methods that will be regularly used to communicate with campaigns.
 - (g) take attendance for the purposes of verifying compliance with Section 22

Immediately Following Nomination Day

Formation of Slates

30. Candidates may run together as a slate by informing the C.R.O. of their intention to do so no later than noon of the day following the close of nominations.

Slate Name

31. Slates shall be permitted to identify themselves using a Slate Name, which may appear on campaign materials.

- Slate Name Appears on Ballot** 32. An abbreviation of the Slate Name shall appear on the ballot following the candidate's name. Slates may request a particular abbreviation, but the C.R.O. shall choose what name appears on the ballot.
- Restriction on Name Content** 33. No slate shall choose a name which is the same as that of a registered federal or provincial political party. Where two (2) or more similar names are submitted to appear on the ballot for a candidate or slate, the C.R.O. shall choose which names appear on the ballot.
- Posting of Nominations** 34. Within 36 hours of the closing of nominations, the C.R.O. shall post both the legal names of all candidates and the names which will appear on the ballot, and shall publish the same in the next issue of the Official Student Newspaper.

Pre-Campaigning

- Prohibition** 35. No Member shall campaign prior to the opening of campaigning. Pre-campaigning rules shall come into effect the day nomination packages are released.
- Exemption** 36. Notwithstanding Section 35, an individual seeking nomination, or a candidate, may:
- (a) solicit nominations from no more than 100 students;
 - (b) consult privately with other Members regarding their campaign;
 - (c) consult with the C.R.O. or D.R.O.s;
 - (d) consult with any official, employee or executive member of the Students' Union or the University;
 - (e) privately prepare draft campaign materials.
- Exemption following Nomination Day** 37. Notwithstanding Section 35, following Nomination Day a candidate or campaign manager may:
- (a) prepare campaign materials and review them with volunteers;
 - (b) make any booking or arrangement approved by the C.R.O.

Campaigning

- Duration of Campaign** 38. Campaigning shall last for eight (8) consecutive days, starting at 1800 Hours on the first Monday, continuing through the next weekend, and ending at 1800 hours on the Tuesday before voting begins. All campaign materials must be removed, in a manner to be determined by the Chief Returning Officer, by 2100 hours on the day before voting begins.
- Daily Mandatory Meeting with C.R.O.** 39. On every week-day during the campaign period, the C.R.O. shall chair a meeting of campaign representatives to review complaints, rulings, regulations, procedures and announcements. All campaigns are required to send at least one (1) representative from their campaign, or an official proxy appointed, in writing, by the campaign manager or a candidate.
- Penalty for Absence** 40. Where a campaign fails to send a representative to the daily meeting, they shall be fined ten (\$10.00) dollars per candidate for each incident.
- General Rules of Campaigning** 41. Each campaign is required to act reasonably, responsibly and in good faith, and specifically is required to:
- (a) ensure that all candidates, managers and volunteers are aware of all bylaws, rules, regulations and orders;
 - (b) ensure that all candidates, managers and volunteers comply with all bylaws, rules, regulations and orders;
 - (c) be responsible to the C.R.O. for the conduct of its volunteers;
 - (d) report any breach of a bylaw, rule, regulation or order immediately;
 - (e) comply with all University regulations, including those of Physical Plant and University residences or residence associations.
 - (f) communicate with University officials only through, or with the approval of, the C.R.O.
- Student Groups May Not** 42. No student group shall provide any campaign with the resources of their association. Where a student group violates this Section, the campaign which benefits from their violation shall be penalized.

- Executive and Board of Governors May Not Campaign**
43. No member of the Executive Committee or the Board of Governors, shall
- (a) campaign for or endorse a campaign without taking a leave of absence for the duration of the campaign period;
 - (b) provide any campaign with the resources of the Students' Union.
- Allowance for Referendum and Plebiscite**
44. In the event of a plebiscite or referendum during the election, members of the Executive Committee or the Board of Governors Representative may speak to and/or endorse a side.
- Rule Against Collusion**
45. No campaign shall collude with another campaign, either prior to, during or following the campaign period. Specifically, no campaign, campaign manager, or candidate shall
- (a) appear jointly in any campaign material;
 - (b) publicly endorse another candidate or campaign;
 - (c) jointly use resources, including campaign tables;
 - (d) produce campaign materials whose appearance could cause a reasonable person to associate that campaign with another.
- Exemption to Rule**
46. In the event of a plebiscite or referendum during the election, a candidate and/or a campaign may speak to and/or endorse a side.
- Freedom of Members**
47. Any member with the exception of the Executive Committee, the Board of Governors Representative, a candidate or campaign manager, shall be permitted to volunteer for or endorse multiple campaigns.
- Liability for Property Damage**
48. Where property belonging to the University of Alberta, the Students' Union or any third party is damaged by any candidate, manager or volunteer, the candidate(s) from that campaign shall be personally liable for that damage.
- Restrictions on Campaigning**
49. No individual may campaign:
- (a) in a business or service owned or operated by the Students' Union;
 - (b) off-campus;

- (c) in a University library;
- (d) in a classroom during a class period without first obtaining permission.

Media 50. All candidates are free to pursue campus-based media as determined by the CRO; however, are restricted from contacting external media sources. All external media must be directed through the CRO office.

General Meeting 51. There shall be a General Meeting of the Students' Union.-This date and time will normally be at 12:00 Noon on the second Monday after the second term Reading Week. The C.R.O. shall Chair the meeting, and shall provide each candidate with an opportunity to speak.

Restriction on Conduct 52. All individuals, including candidates, managers and volunteers, attending the General Meeting are required to act in a reasonable and responsible manner, and specifically no one shall:

- (a) prevent a candidate from speaking during their allotted time;
- (b) threaten the safety of another individual, including a candidate, at the forum;
- (c) make any public statement which deliberately misrepresents facts, or is libelous, slanderous, obscene, or patently unfair to a campaign;
- (d) distribute any campaign material during the meeting or within the room where the meeting occurs.

C.R.O. to enforce conduct 53. While serving as Chair, the C.R.O. shall enforce Section 52. If an individual or candidate breaches Section 52, the C.R.O. may:

- (a) prevent the individual or candidate from continuing to make their statement or action;
- (b) require a candidate to apologize for a statement or action;
- (c) order the individual or candidate removed from the General Meeting.

- No further recourse** 54. Notwithstanding the appeal procedures later provided for, no further appeal or penalty is available for a breach of Section 52 other than that provided by Section 53.
- Other Forums** 55. Campaigns may participate in forums organized by other campus organizations, but no candidate shall participate in a forum unless all candidate's for a given position have received an invitation to attend and participate.
- Section 50 Does Not Apply** 56. All other forums are encouraged to follow the rules and principles set out in Section 52, but the C.R.O. shall not apply the rules of Section 52 to those forums unless serving as Chair or present at the forum, in which case the C.R.O. may intervene.

Campaign Materials (General)

- Requirement for C.R.O. Approval** 57. All campaign materials must be approved in form, content and cost by the C.R.O. before they may be used in a campaign.
- Standard Materials** 58. The C.R.O. shall normally approve campaign material in the form of posters, pamphlets, newspapers, ribbons, buttons and banners.
- Request for Non-Standard Materials** 59. The C.R.O. shall consider written requests from campaigns to use campaign material not outlined in Section 58, and shall respond in confidence to the campaign within 24 hours of the request.
- Restriction on Form of Materials** 60. The C.R.O. shall not approve campaign materials which:
- (a) have more than a nominal value when distributed;
 - (b) primarily benefit individual members of a slate;
 - (c) are displayed but not distributed, and can not be removed at the end of the campaign period;
 - (d) are likely to damage property, including stickers and paint applied to building surfaces;
 - (e) can not be monitored for compliance with all election bylaws, rules and regulations, including all electronic campaigning excepting only any World Wide Web space maintained and monitored by the Students' Union.

**Restriction on
Content of
Materials**

61. The C.R.O. shall not approve campaign materials which:
- (a) contain libel or slander;
 - (b) are factually incorrect;
 - (c) violate any federal or provincial statute or regulation;

**Request for
Approval**

62. Campaigns shall provide the C.R.O. with:
- a) a written description of the proposed campaign material;
 - b) an written estimate of the cost of the proposed campaign material, and the source of that cost;
 - c) the complete contents of the proposed campaign material, including text, images and its appearance on final presentation.
 - d) It is the sole responsibility of each campaign to ensure that the C.R.O. receives all requests for approval of materials and that these requests fully comply with Section 62.

**C.R.O. Required
to Reply**

63. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials, and shall respond within four (4) working hours of receiving a complete request.

**Purchase
Procedure**

64. Any purchase of campaign materials that exceeds one hundred (\$100.00) dollars must be paid for using a Purchase Order obtained from the C.R.O. and the Students' Union. No invoice for materials exceeding one hundred (\$100.00) dollars shall be paid by the Students' Union without a Purchase Order.

**Early Approval of
Purchase Orders**

65. Where a nominee has submitted complete nomination papers prior to the deadline, and those papers have been reviewed and approved in their entirety, the candidate may apply for a Purchase Order in advance of Nomination Day, providing that the work approved by the Purchase Order does not begin prior to 1700 Hours on Nomination Day.

**Unauthorized
Materials**

66. Where the C.R.O. determines that campaign material which has not been approved under Section 62 is being distributed, displayed or used by a campaign, then:

- (a) the C.R.O. shall order the material immediately withdrawn or removed and shall confiscate the material from the campaign for a period of not less than 24 hours;
- (b) the C.R.O. shall assign an additional penalty, which may include destruction of the material, a fine or a restriction on campaigning, providing that the penalty is balanced against the volume of material distributed or its effect, and that no destruction take place until the appeal period expires.

Campaign Materials (Posters, Banners and Photocopies)

Number of Banners Permitted

- 67. a) Each campaign shall be limited to a maximum of one (1) banner per building, and five (5) banners in total.
- b) Banners shall be constructed and placed according to University building regulations.
- c) Where a banner is in violation of Section 67 (b), it may be removed by the C.R.O. or D.R.O.'s, or they may order another individual or campaign to make the removal.

Size of Banners Permitted

- 68. Banners, whether made from paper or any other material, shall be restricted to a minimum total area of four (4) square feet and a maximum total area of two hundred (200) square feet.

Number of Posters Permitted, Distribution and Identification

- 69. Each campaign shall have an unlimited amount of posters on display at any one time, and distribution shall occur through the C.R.O. who shall communicate in advance the rules, regulations or procedures to be followed. The C.R.O. shall use a unique mark, punch or means of identification to verify that only posters distributed by the C.R.O. have been used. All posters must be printed on recyclable paper.

Placement of Posters

- 70. Each campaign must comply with building regulations set out by the University of Alberta, and the additional limitations that:
 - (a) no more than one (1) poster per campaign may be affixed to any one (1) bulletin board;
 - (b) no more than one (1) poster per campaign may be affixed on the same plane within ten (10) feet of another;

(c) no more than two (2) posters per campaign may be affixed to the same pillar, and these posters must face in opposite directions;

(d) no poster may be affixed so as to obscure or cover campaign materials.

Posters in Violation

71. Where a poster is in violation of Section 70, it may be removed by the C.R.O. or the D.R.O.'s, or they may order another individual or campaign to make the removal.

Damage to Materials

72. No individual may remove, deface, damage or destroy campaign material without the authorization of the C.R.O. or the D.R.O.'s.

Removal of Materials

73. All campaign materials must be removed, in a manner to be determined by the Chief Returning Officer, by 2100 Hours on the day before voting begins. The C.R.O. may require a reasonable number of representatives from each campaign to participate in the removal.

Purchase of Printed Materials

74. All printed campaign materials must be purchased at official list price costs from one (1) or more of at least five (5) printing companies to be stipulated by the C.R.O.

Exemption Limited

75. No exemption shall be provided for Section 74, unless it can be demonstrated in writing by the campaign that none of the five (5) printing companies stipulated have the facilities or equipment required to produce the materials.

Purchase of Photocopied Materials

76. All photocopied campaign materials must be purchased from the Students' Union Print Centre at official list prices. No exemption shall be provided to any campaign while the Print Centre or another similar Students' Union business remains operating and providing these services.

C.R.O. Must Mark All Photocopies and Record Quantities

77. The C.R.O. shall receive all campaign materials in advance of their distribution, and shall create a unique mark, punch or means of identification on every individual piece of authorized material that verifies it as having been approved. The C.R.O. shall tabulate the volume of material received, approved and returned for distribution, and compare those volumes with receipts included in the campaign expense accounts.

Time Limit on Material Return

78. The C.R.O. shall return materials to campaigns within a reasonable time period of twelve (12) posted work hours.

June 18/02 (IRB)
May 2, 2001
Sept 12/00
Feb 8/00

Campaign Expense Limits and Expense Review

- | | |
|--|--|
| Individual Expense Limit | 79. No campaign may spend more than the following amount:

(a) one (1) candidate \$ 600.00
(b) two (2) candidates \$ 750.00
(c) three (3) candidates \$ 900.00
(d) four (4) candidates \$1050.00
(e) five (5) candidates \$1200.00
(f) six (6) candidates \$1350.00 |
| “Joke Slate” Expense Limits | 80. A candidate choosing not to use their given name, or a reasonable derivative of their given name, shall not spend more than fifty (50%) per cent of the limit provided under Section 79. |
| Responsibility for Record Keeping | 81. Each campaign shall keep an up-to-date and accurate account of all campaign expenses, and the candidate(s) shall be responsible for answering any inquiry from the C.R.O. regarding expenses. |
| Deadline for Expense Account Submission | 82. Each campaign must submit to the C.R.O. by 1800 Hours on the Monday before voting begins their campaign expense account, listing and totaling all expenses, and including all original receipts and bills. |
| No Expenses on Monday before Voting | 83. No campaign expenses may be made after 1800 Hours on the Monday before voting, save those already included in the campaign expense account. |
| Fair Market Value Requirement | 84. Where a product or service is provided to a campaign without invoice, or at an invoiced rate less than official list prices, the expense account shall record the fair market value of the product or service as the expense amount. |

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Specific Value for Donated Creative Services

85. Where any of the following services are provided including but not limited to:
- (a) writing or graphic design;
 - (b) photography; or
 - (c) web-page writing, design or programming,

and no amount or a nominal amount is paid for the creative service, the amount charged will be established by the CRO prior to Nomination Day. All services should be brought to the CRO so that a nominal fee will be established and then declared on the campaign expense account.

All Materials Costs to be Declared

86. Where a service has been provided under Section 85, any materials or costs other than labor shall be recorded on the campaign expense account, including film, developing, printing, scanning, pmt generation, and computer discs.

Fair Market Value Assessment

87. Fair market value shall be determined by the C.R.O. using the following factors:
- (a) the price another campaign would have to pay for the same product or service provided by that supplier, or another similar supplier, in which case that amount shall be assessed; or,
 - (b) whether the product or service is available to campaigns at no charge, in which case no charge shall be assessed.

Procedure to Request a Fair Market Value Assessment

88. For certainty in budgeting purposes, a campaign may request in writing a declaration from the C.R.O. of a product or service's fair market value, but must include in that request:
- (a) a full and accurate description of the product or service;
 - (b) the supplier of the product or service, and their address, phone, fax and e-mail where possible;
 - (c) the campaign's estimate of fair market value, and their method of deriving that value;
 - (d) at least three (3) other suppliers of the same product or service;

- (e) where a product or service is to be claimed as free, reasonable evidence of that fact and reasonable evidence that the information is available to other campaigns;
 - (f) a signed declaration indicating the presence or absence of any relationships, whether by blood, marriage or acquaintance, between the supplier and any member of the campaign.
- C.R.O. Required to Respond** 89. The C.R.O. shall provide a written response to any complete request made under Section 87 within 36 hours of the request being received.
- Only C.R.O. may challenge** 90. Only the C.R.O. may review or challenge the contents of the campaign expense accounts.
- C.R.O. to review and post** 91. The C.R.O. shall review all expense accounts, and shall post summaries of all campaign's expenses by 1600 Hours on the Tuesday before voting begins.
- Mandatory Disqualification** 92. Where the C.R.O. determines that a campaign has exceeded their expense limit or has falsified documents, the campaign shall be disqualified, and notice to this effect shall be posted with the budgets, and communicated directly to the campaign in question.
- D.I.E. Board Meeting** 93. The C.R.O. shall request the D.I.E. Board to convene a meeting at 1900 Hours on the Tuesday before voting in the event that there is an appeal of a ruling made under Section 92.
- Limit to Appeal Period** 94. Where a campaign has been disqualified under Section 91, they may only appeal by presenting notice and appearing before a D.I.E. Board meeting that same day.
- D.I.E. Board Must Rule** 95. Notwithstanding normal procedures, where the D.I.E. Board hears an appeal under Section 94, they shall make a verbal or written ruling prior to the commencement of voting at 0800 Hours the following day, or make an order to postpone the commencement of voting.

Voting

- Balloting** 96. Each member of the Students' Union shall be allowed to cast one (1) secret, non-transferable ballot, and the ballot will entitle each voter to make one (1) choice for each position.
- Multiple votes in one category** 97. Every member of the Students' Union shall be eligible to vote for only one candidate in the positions outlined in Section 4. In the event that a member votes for more than one candidate in any category that ballot will be declared void.
- Multiple ballots cast** 98. Every member of the Students' Union shall be eligible to vote only once. In the event that the C.R.O. determines that a member has voted more than once, all that members' ballots will be declared void.
- C.R.O. Determines Location** 99. Voting shall be conducted at locations and times determined by the C.R.O., and the C.R.O. shall advertise the same, however no voting, other than one advance poll, shall be conducted until all campaign expenses have been approved, or until all appeals of disqualification's have been ruled on by D.I.E. Board.
- C.R.O. Determines how ballots are cast** 100. The C.R.O. may conduct balloting by any means that provides precise, accurate, and confidential results. These means may include but not be limited to; mail-in ballots, on-campus balloting, electronic balloting or telephone balloting. The C.R.O. may use any of the aforementioned means of balloting in any combination.
- Poll Clerks** 101. At each poll there shall be two (2) Poll Clerks in attendance at all times. When, for any reason, only one (1) Poll Clerk is in attendance, balloting shall cease.
- Notice to Voters** 102. At each poll there shall be a notice to voters that candidates are elected individually to positions, and that they are not required to vote for every position.
- Ballot Handling** 103. The C.R.O. shall provide for the secure handling and transportation of ballots.
- Restriction on Candidates** 104. During voting candidates may encourage voting, but may not campaign. Candidates are not permitted within twenty (20) feet of a polling station or booth except for the purposes of voting.

Ballot Counting and Recounts

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- Scrutineer** 105. Each campaign is permitted to have one (1) agent present at the counting of ballots, provided that once they have entered the count room, they may not leave the facility until the completion of counting.
- C.R.O. Obligations** 106. The C.R.O. or at least one designated (1) Deputy Returning Officer shall supervise the ballot counting process, and shall:
- a) post final election results at both offices of the C.R.O. and Students' Union Executive within forty-eight (48) hours of all complaints and appeals having been resolved;
 - b) notify Speaker of Students' Council and Outgoing President of the Students' Union in writing of the final results:
 - c) advertise final election results in the first edition of the Official Student Newspaper after the posting of final election results as outlined in Section 104(a);
 - d) unofficial results may be posted at any time at the discretion of the C.R.O.
 - e) seal ballot boxes until all complaints and appeals have been resolved;
 - f) store the ballots in a locked container or room for a period of at least two (2) weeks after the last recount has been completed.
- Request for Recount** 107. A request for a recount shall be granted where:
- a. the request is in writing and signed by a candidate who is contesting the particular position; and,
 - b. the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of the election results; and,
 - c. the difference between the candidates for any one position is less than one half (1/2) of one percent (1%) of the total votes cast for the position.
- C.R.O. may Initiate** 108. The C.R.O. may initiate a recount independently.
- Post Recount Results** 109. The C.R.O. shall post the results of a recount within forty-eight (48) hours of the recount being completed.

Expense and Deposit Reimbursement

- Refund of Deposit** 110. The Students' Union shall refund a candidate their deposit only if they receive ten (10%) per cent or more of the total votes cast for the position they seek.
- Restriction on Refund** 111. The Students' Union shall not refund a candidate their deposit if they withdraw from the election after 1700 Hours on the third day immediately after the Nomination Day, unless, in the opinion of the Chief Returning Officer, extenuating personal reasons have forced the candidate to withdraw.
- Purchase Order Expenses** 112. The Students' Union shall directly pay any invoice over a one hundred (\$100.00) dollar value, as evidenced by their campaign expense account, provided that the candidate has complied with all provisions of this Bylaw.
- Reimbursement of Expenses** 113. The Students' Union shall reimburse a candidate the remaining full value of their campaign expenses as evidenced by their campaign expense account, provided that the candidate has complied with all provisions of this Bylaw.
- Restriction on Reimbursement and Disqualification** 114. The Students' Union shall not reimburse a candidate the value of their campaign expenses nor refund their deposit if a candidate has been disqualified from running for office.

Violations and Complaints

- C.R.O. Jurisdiction Affirmed** 115. The C.R.O. is empowered to investigate and rule upon any breach of this bylaw, or any other bylaw, rule, regulation or order related to elections.
- Any Member May Allege Breach** 116. Any Member may allege a breach of this bylaw, or any other bylaw, rule, regulation or order related to elections except where otherwise stated.
- C.R.O. to Prepare All Forms** 117. The C.R.O. shall be responsible for preparing and making available any forms or information required in this part of the bylaw.
- Contents of Complaint Form** 118. The C.R.O. shall prepare and provide a complaint form which requires complainants to indicate:

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- (a) the name and student identification number of the complainant;
- (b) the specific bylaw number and Section, rule, regulation or order that has been breached;
- (c) the specific campaign or individual, including the C.R.O., that is alleged to be in breach;
- (d) the specific facts which constitute the alleged breach;
- (e) the evidence for these facts.

- Limiting Clause** 119. No complaint shall be considered by the C.R.O. unless it is in writing and is received within twenty-four (24) hours of the alleged breach.
- Limitation** 120. If a complaint involving pre-campaigning is brought to the attention of the C.R.O. within 24 hours of the discovery of an alleged breach then it will be considered.
- Notice of Complaint** 121. The original complaint form shall be provided to the C.R.O.. The complainant must also provide a copy of the form to any individual named in the complaint.
- C.R.O. Required to Rule in 24 Hours** 122. Where a complaint is received and found to be complete, the C.R.O. shall investigate the facts, and shall rule on the complaint in writing within twenty-four (24) hours of receiving the complaint.
- Contents of Ruling** 123. Any ruling of the C.R.O. shall be posted at both the offices of the C.R.O. and the Students' Union Executive, and shall contain:
- (a) a summary of the allegation;
 - (b) a summary of the parties to the complaint;
 - (c) where the C.R.O. fails to possess jurisdiction, a summary of the reasons for this finding;
 - (d) a listing of all applicable bylaws, rules, regulations or orders that apply;
 - (e) a finding regarding the facts;
 - (f) a ruling regarding the alleged breach;

- (g) the penalty assigned;
- (h) the time the ruling was posted;
- (i) the time limit on any appeal.

**Result, Not Intent,
Relates to Penalty**

124. Where a breach has occurred, regardless of cause or the intent of the parties involved, and that breach has provided an unfair advantage to a campaign, the C.R.O. shall assign a penalty that
- (a) fully counter-balances any unfair advantage gained;
 - (b) penalizes the campaign for committing a violation.
 - (c) is of the same type or character as the advantage which was gained.

**Penalties
Available**

125. Penalties available to the C.R.O. include, but are not limited to:
- (a) a fine, to be included in campaign expenses;
 - (b) the confiscation or destruction of campaign materials;
 - (c) limits, restrictions and prohibitions on any type of campaigning, for any period of time;
 - (d) disqualification.

Series of Breaches

126. A penalty may be assessed for an individual breach, or for a series of repeated violations that in aggregate constitute a greater breach.

**Causes for
Disqualification**

127. A campaign or candidate shall be disqualified where they commit a serious breach that
- (a) cannot be counter-balanced by a lesser penalty;
 - (b) is malicious or substantially prejudicial to another campaign;
 - (c) involves tampering with ballots, balloting, voting or counting procedures; or,
 - (d) involves repeated violations.

- (b) the ruling being appealed;
- (c) the reason for the appeal, including specifically any errors in interpretation or application found in the ruling;
- (d) the ruling sought from D.I.E. Board.

Limiting Clause 134. No appeal shall be considered by the D.I.E. Board unless it is in writing and is received within twenty-four (24) hours of the C.R.O.'s ruling being posted.

Notice of Complaint 135. The original appeal form shall be provided to the Chair of D.I.E. Board. The appellant must also provide a copy of the form to the C.R.O. and any individual named in the complaint.

D.I.E. Board Required to Hear in 24 Hours 136. Where an appeal is received and found to be complete, the D.I.E. Board shall convene a hearing within twenty-four (24) hours of receiving the appeal.

Appeal Hearing Procedures

First Ruling 137. The Board shall first convene privately and determine:

- (a) if it has jurisdiction over the appeal;
- (b) if a prima facie case has been made in the appeal.

Dismissal Without Hearing 138. If either condition in Section 131 has not been met, the Board shall dismiss the appeal or the affected parts of the appeal.

Conflicts of Interest 139. At the opening of the appeal hearing, the Chair shall

- (a) ask Board members if a conflict of interest exists between them and any party to the appeal;
- (b) ask the parties to the appeal if they challenge any Board member based on a conflict of interest.

Board Determines Membership 140. Having heard the statements made under Section 136, the Board alone shall determine who shall sit on the appeal.

Procedures to be Explained 141. The Chair shall then explain any procedures to be followed to the parties involved, including any time limits to presentations or examinations.

- | | |
|---|--|
| Parties Entitled to Representation | 142. Any party to an appeal may choose to be represented for all or part of the hearing. |
| Appellant's Presentation | 143. The appellant shall be presented with the opportunity to
<ul style="list-style-type: none">(a) make any oral or written presentations;(b) call and examine witnesses;(c) present any evidence. |
| Board May Question | 144. During the appellant presentations and examinations, the Board may intervene with questions. |
| Respondent's Cross-Examination | 145. Following the examination of a witness, the respondent shall have the opportunity to cross-examine. |
| Respondent's Presentation | 146. The respondent shall follow the same procedure at the completion of the appellants presentations. |
| Closing Statements | 147. The Board shall offer first the appellant, then the respondent, the opportunity to make a closing statement. |
| Board Decides In Camera | 148. The Board shall retire for deliberations in camera, and shall rule in writing within twenty-four (24) hours of the hearing. |
| Ruling Posted and Published | 149. All rulings shall be posted outside the offices of the C.R.O. and the Students' Union Executive, and published in the Official Student Newspaper. |
| Board's Powers to Rule | 150. The Board may uphold, modify or overturn any ruling made or penalty assigned by the C.R.O., and additionally may overturn all or part of the election results and apply penalties under Bylaw 1200. |
| No Appeal Exists | 151. No appeal exists from a ruling of the Board on an election matter. |

PROPOSED

Bylaw 2100

A Bylaw Respecting the Nominations and Elections of the Students' Union Executive Committee and of the Undergraduate Board of Governors Representative

Short Title

1. This Bylaw may be referred to as the “Nominations and Elections of the Students’ Union Executive Committee and of the Undergraduate Board of Governors Representative Bylaw.”

Definitions

2. For the purpose of this bylaw:
 - (a) a “member” shall be a member of the Students’ Union, as set out in Article I of the Students’ Union Constitution;
 - (b) a “slate” shall be two (2) or more candidates who choose to run as members of a single slate for the purposes of this bylaw;
 - (c) the “Election” shall be the election of the Students’ Union Executive Committee and of the Undergraduate Board of Governors Representative;
 - (d) the “General Meeting” shall be the annual General Meeting of the Students’ Union, as set out in Article X of the Students’ Union Constitution;
 - (e) a “campaign activity” shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to gain support for that candidate or slate’s election;
 - (f) the “Campaign” shall be the period of time during which campaign activities are permitted;
 - (g) a “campaign expense” shall be any expenditure incurred in engaging in campaign activities;
 - (h) the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;

- (i) the “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (j) a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (k) a “candidate” shall be any member whose nomination is accepted under this bylaw;
- (l) the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council as set out in the Official Student Newspaper Bylaw
- (m) a “joke candidate” shall be any candidate running either individually or as a member of a slate, who chooses not to use his/her given name or a reasonable derivative of his/her given name when appearing on the ballot;
- (n) a “volunteer” shall be any individual who is not a candidate but participates in campaign activities;
- (o) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (p) a “banner” shall be any campaign material composed of paper, cloth, or similar material of a total area between four (4) square feet and two hundred (200) square feet;
- (q) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar plane

similar plane.

- (r) a “voter” shall be any member who exercises his/her entitlement to vote under Section 86;
- (s) a “forum” shall be any event organized by an entity other than the Students’ Union or a candidate at which campaign activities are facilitated;
- (t) the “University” shall be the University of Alberta;
- (u) the “G.F.C.” shall be the General Faculties Council of the University of Alberta; and
- (v) “working hours” shall be any and all hours occurring between 0900 and 1700 on any Monday, Tuesday, Wednesday, Thursday, or Friday, excepting those hours occurring on statutory holidays.

Mandate

3. This bylaw shall govern the conduct of the Election.

Dates of Election

4. The Election shall be held annually on two (2) consecutive weekdays between the third Wednesday of January and the third Thursday of March, to be determined and announced by the C.R.O. prior to the end of November each year.

C.R.O. shall determine the commencement of campaign activities

5. The C.R.O. shall determine and announce the time and date of the commencement of campaign activities, to occur not fewer than seven (7) days before the date of the Election as set out in Section 4, prior to the end of November each year.

C.R.O. shall set nomination deadline

6. The C.R.O. shall determine and announce the deadline for the nomination of candidates, to occur not fewer than thirteen (13) days before the date of the Election as set out in Section 4, prior to the end of November each year.

C.R.O. shall call General Meeting

7. The C.R.O. shall determine and announce the date and location of the General Meeting, to occur after the commencement of campaign activities as set out in

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Section 5 but before the Election as set out in Section 4, prior to the end of November of each year.

C.R.O. shall make nomination packages available

8. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days before the nomination deadline as set out in Section 6, and shall advertise the availability of these in not fewer than three (3) editions of the Official Student Newspaper before the nomination deadline.

Content of nomination packages

9. The nomination packages shall contain, at minimum:
- (a) complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - (b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest, and the names, faculties, years, signatures, and student identification numbers of at least fifty (50) and at most one hundred (100) members as nominators;
 - (c) contact information for the C.R.O. and D.R.O.s;
 - (d) the time, date, and location for the candidates meeting, as set out in Section 17.

Valid nomination papers

10. Valid nomination papers shall include:
- (a) the names, faculties, years, signatures, and student identification numbers of at least fifty (50) members identifying themselves as nominators;
 - (b) a signed acceptance of the nomination by the proposed nominee;
 - (c) a signed letter from the proposed nominee's faculty confirming his/her eligibility to be nominated for the position in question under

G.F.C. policy;

(d) a fifty dollar (\$50.00) deposit in the form of a certified cheque or money order payable to the Students' Union;

(e) a statement, signed by either the Vice President (Operations and Finance), the President, or the General Manager, confirming that the proposed nominee is free of debt to the Students' Union; and

(f) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.

Restriction on nominators

11. No member shall act as nominator for more than one (1) individual to contest any position.

Consequence of contravention

12. Where a member contravenes Section 11, all of that member's nominations shall be declared null and void.

Restriction on nominees

13. No member shall be nominated for more than one (1) of the positions contest in the Election.

Consequence of contravention

14. Where a member contravenes Section 13, all of the member's nominations shall be declared null and void.

Acceptance of nominations

15. Where a member submits valid nomination papers, as set out in Sections 10 through 14, prior to the nomination deadline, as set out in Section 6, that member's nomination shall be accepted by the C.R.O. within seventy-two (72) hours of the nomination deadline.

No nominations received

16. Where no nominations for a given position have been received by the nomination deadline, the C.R.O. shall extend nominations for that position by up to three (3) days.

Candidates meeting

17. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of campaign activities.

Mandatory attendance

18. All candidates shall attend the candidates meeting in its entirety.

**Consequence of
contravention**

its entirety.

**Exemptions to
mandatory
attendance**

19. Where a candidate contravenes Section 18, that candidate shall be disqualified.

20. The C.R.O. may, at his/her discretion, grant exemptions to Section 19, but shall do so only where:

(a) the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or

(b) the candidate informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.

**Content of
candidates
meeting**

21. At the candidates meeting, the C.R.O. shall, at minimum:

(a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;

(b) announce the time, date, and location of the General Meeting;

(c) announce the time and date of any forums scheduled;

(d) conduct a random draw to determine the order of appearance of candidates' names on the ballot;

(e) determine and announce which candidates are joke candidates as set out in Section 2 (m);

(f) where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot.

(g) announce the times, dates, and locations of daily meetings during the Campaign, as set out in Section 33, and announce any other methods that will be regularly used to communicate with candidates; and

(h) take attendance for the purpose of verifying compliance with Section 18.

Requirement to report keys

22. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.

C.R.O. shall confiscate relevant keys

23. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:

(a) the key, card, or other means of access in question would provide an unfair advantage to the candidate; and

(b) the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.

Consequence of contravention

24. Where a candidate contravenes Section 22, he/she shall be disqualified.

Prohibition on pre-campaigning

25. No candidate shall, between the nomination deadline and the commencement of campaign activities, engage in any campaign activity.

Formation of slates

26. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.

Restrictions on slate name

27. Candidates providing written notification to the C.R.O. under Section 26 shall include a slate name, which may not be the same as or a reasonable derivation of the name of any registered federal or provincial political party.

C.R.O. shall

authorize slate formation

28. Where candidates requesting to run as a slate are in compliance with Sections 26 and 27, the C.R.O. shall grant their request.

Joke candidates may submit new name

29. Where a candidate has been designated as a joke candidate, as set out in Section 21 (e), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, provided that this is done prior to the commencement of campaign activities.

Joke candidate designation shall be reversed

30. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 29, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation as a joke candidate shall be reversed.

Candidates with same or similar names

31. Where two (2) or more slates submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine of announce within forty-eight (48) hours of the nomination deadline what name each of the two (2) or more slates shall use.

C.R.O. shall list candidates

32. Within thirty-six (36) hours of the nomination deadline, the C.R.O. shall post both the legal name of each of the candidates, the name under which each shall appear on the ballot, the name of each slate, and the abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.

C.R.O. shall hold daily meetings

33. On every weekday during the Campaign, the C.R.O. shall hold a daily meeting, at which he/she shall review complaints, rulings, regulations, procedures, and announcements.

Mandatory attendance

34. Each candidate shall either attend each daily meeting himself/herself or designate, in writing, a representative who will attend.

Consequence of

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contravention

35. Where a candidate contravenes Section 34, he/she shall be fined ten dollars (\$10.00) for each meeting at which he/she is in contravention, and he/she shall not be assessed any further penalty.

Requirements of candidates

36. Each candidate and slate shall act reasonably and in good faith, and specifically shall:

- (a) ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;
- (b) ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on his/her/its behalf; and
- (c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

No use of non-universal resources

37. No candidate or slate shall make use of any resource that is not:

- (a) available to all candidates and slates;
- (b) general volunteer labour or expertise; or
- (c) accounted for as part of that candidate's or slate's campaign expenses.

No joint use of resources

38. No two (2) or more candidates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers.

39. No two (2) or more slates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers.

40. No candidate shall jointly use any resources, including posters, banners, and budgets, but excluding tables and volunteers, with any slate, regardless of whether or not that candidate is a member of that slate.

Freedom of

41. No candidate shall jointly use tables with any slate of

members

which he/she is not a member.

**Restrictions on
campaign
activities**

42. Any member with the exceptions of the C.R.O. and the D.R.O.s shall be free to act as a volunteer for or endorse multiple candidates.

43. No candidate shall engage in any campaign activity:

(a) in any business or service operated by the Students' Union;

(b) in a University library;

(c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;

(d) in any residence; or

(e) in any building or on any land not owned or operated by the University or the Students' Union.

**Requirement for
forums**

44. No candidate shall participate in any forum unless each candidate in his/her race has received equal notification of the forum and will be afforded an equal chance to speak at it.

**Rules at the
General Meeting**

45. The C.R.O. shall chair the General Meeting and shall enforce the following rules:

(a) each candidate shall be afforded an opportunity to speak that is equal to the opportunity afforded to each candidate in his/her race;

(b) no objects shall be thrown;

(c) no heckling shall occur;

(d) no campaign materials shall be distributed during the General Meeting in the room in which the General Meeting is held; and

(e) no individual shall make any public statement which deliberately misrepresents facts or is libelous, slanderous, obscene, sexist, racist, homophobic, discriminatory, or otherwise

**C.R.O. shall
remove offenders**

defamatory.

**C.R.O. shall
punish offending
candidates**

46. Where an individual contravenes Section 45, the C.R.O. shall remove that individual from the General Meeting.

**C.R.O. must
approve
materials**

47. Where a candidate contravenes Section 45, the C.R.O., in addition to the remedies prescribed under Section 46, shall have the authority to enforce further disciplinary action, as prescribed under Section 133.

**Requirements to
request approval
of materials**

48. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.

**C.R.O. must
respond**

49. Candidates and slates wishing to have campaign materials approved shall provide the C.R.O. with:

- (a) a written estimate of the cost of the proposed campaign material, including the source of that cost; and
- (b) the complete contents of the proposed campaign material, including text, images, and layout.

**Forbidden
materials**

50. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within twelve (12) working hours of receiving a request as set out in Section 49.

51. The C.R.O shall not approve campaign materials that:

- (a) have more than a nominal value when distributed;
- (b) cannot be removed at the end of the Campaign;
- (c) are likely to permanently damage or alter property;
- (d) are libelous, slanderous, racist, sexist, homophobic, or otherwise defamatory;
- (e) are factually incorrect or patently misleading;
or

(f) violate any federal or provincial statute or regulation.

Consequence of contravention

52. Where a candidate or slate contravenes Section 48, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 133.

Restrictions on banners

53. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.

54. No candidate or slate shall have more than five (5) banners on display at any given time.

Consequence of contravention

55. Where a candidate contravenes Section 53 or Section 54, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 133.

Restriction on posters

56. No candidate shall have more than sixteen (16) posters on display in any given building at any given time.

Restriction on placement

57. No poster shall be displayed in such a way as to obscure another candidate's campaign materials.

Consequence of contravention

58. Where a candidate contravenes Section 56 or Section 57, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 133.

Only C.R.O. may authorize destruction

59. No candidate or volunteer shall damage or destroy any other candidate's campaign materials unless specifically authorized to do so by the C.R.O.

Materials must be removed

60. All campaign materials shall be removed by 2100 the day before the commencement of voting.

Designated printers

61. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.

Minimum designated printers

62. The C.R.O. shall designate at least five (5) printers from which candidates may purchase materials to be in compliance with Section 61.

Exemption

Must use S.U. businesses where possible

Consequence of contravention

Campaign expense limits (individuals)

Campaign expense limits (slates)

Campaign expense limits (members of slates)

Allowance for recycled materials

Responsibility for record keeping

Requirement to submit records

- 63. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 62, the C.R.O. shall grant a limited exemption from Section 61 to that candidate.
- 64. Where campaign materials can be produced by a Students' Union operated business, candidates shall purchase those campaign materials from that business.
- 65. Where a candidate contravenes Section 60 or Section 61, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 133.
- 66. No candidate shall accrue more than six hundred dollars (\$600.00) in campaign expenses, all of which shall be paid by the Students' Union.
- 67. No slate shall accrue more than four hundred and fifty dollars (\$450.00) in campaign expenses, all of which shall be paid by the Students' Union.
- 68. No candidate who is running as part of a slate shall accrue more than one hundred and fifty dollars (\$150.00) in campaign expenses, all of which shall be paid by the Students' Union.
- 69. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 66 through 68.
- 70. Each candidate and slate shall keep an up to date and accurate record of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.
- 71. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 70, prior to twenty-

four (24) working hours prior to the commencement of voting.

Deadline for incurring expenses

72. No candidate or slate shall incur any campaign expenses within twenty-four (24) working hours of the commencement of voting, except where that campaign expense has been reported in the record submitted to the C.R.O. as set out in Section 71.

Candidates shall be assessed fair market value

73. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate or slate shall be considered to have incurred a campaign expense at the fair market value of that product or service, as determined by the C.R.O.

Reverse does not apply

74. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value, then that candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.

Valueless items

75. For the purposes of Section 73, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design and web page design and programming, shall be considered to have a fair market value of zero.

C.R.O. shall determine market value

76. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.

Advance assessment of market value

77. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.

Procedure for advance assessment

78. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O., which shall include:

- (a) a full and accurate description of the product or service.

or service;

(b) the supplier of the service, along with contact information for same; and

(c) the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.

C.R.O. must respond

79. Where a complete request under Section 78 has been submitted to the C.R.O., the C.R.O. shall respond with a decision within twelve (12) working hours.

C.R.O. must post record

80. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than twelve (12) working hours prior to the commencement of voting.

C.R.O. shall disqualify violators

81. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit, that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.

D.I.E. Board must meet

82. The D.I.E. Board shall convene a meeting less than twelve (12) working hours prior to the commencement of voting for the purpose of hearing and ruling on all appeals of the C.R.O.'s rulings.

Limitation on appeal times

83. All appeals of the C.R.O.'s rulings, with the exception of those arising out of voting and Election results, shall be heard and ruled upon by the D.I.E. Board prior to the commencement of voting.

D.I.E. Board must rule

84. The D.I.E. Board shall, at the meeting set out in Section 82, either:

(a) rule on all appeals; or

(b) order a delay to the Election.

All members save C.R.O. have the right to vote

85. Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 98.

Multiple ballots

Ballots will list candidates

86. Where a member is found to have cast more than one (1) ballot, all of that member's ballots shall be considered spoiled.

"None of the Above" counts

87. Ballots shall list each candidate running for each position, followed by, in each position, the voting selection "None of the Above."

Preferential Balloting

88. For the purposes of Sections 89 through 99, "None of the Above" shall be considered a candidate.

89. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.

Victors require a majority

90. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.

Freedom of voters

91. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.

Spoiled ballots

92. A section of a voter's ballot shall be considered spoiled where:

- (a) that voter has indicated the same number for more than one (1) candidate;
- (b) that voter has not included the number one (1) next to any candidate;
- (c) that voter has indicated more than one (1) number next to the same candidate; or
- (d) that voter has used non-consecutive numbers.

Second and subsequent counts

93. Notwithstanding Section 92, where a voter's intention is clear, that voter's ballot shall be counted.

Adjustment for eliminated

94. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.

95. Any voter who has indicated an eliminated candidate

candidates

with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate had been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.

Ballots with no first place selection

96. Where a ballot is left with no first place vote for a given race, the section of that ballot in question shall be considered spoiled.

Primary provision for a tie

97. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

Secondary provision for a tie

98. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, then the C.R.O. shall cast a ballot.

Requirement to win

99. The process set out in Sections 94 through 98 shall continue for each position until such time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victor for the position.

When "None of the Above" wins

100. Where "None of the Above" is declared the victor, the C.R.O. shall call a new Election for that position.

C.R.O. shall determine times

101. Voting shall be conducted at times determined and advertised by the C.R.O.

D.I.E. Board must be done ruling

102. No voting, other than a maximum of one (1) advance poll, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 83.

C.R.O. shall determine

103. The C.R.O. shall conduct balloting by any means that provide precise, accurate, and confidential results,

Right to a scrutineer

111. Each candidate shall be permitted to have one (1) agent, designated in writing by the candidate, acting as scrutineer and being present at the counting of ballots.

Scrutineers must stay

112. Scrutineers shall not be permitted to leave the count room or contact any individual not in the count room until such time as the C.R.O. declares that they may do so.

Requirements of the C.R.O.

113. The C.R.O. or at least one (1) D.R.O. shall:
- (a) supervise the counting of ballots;
 - (b) post final Election results within twenty four (24) working hours of all complaints and appeals being resolved;
 - (c) notify the Speaker of Students' Council and the President of the Students' Union of the final results in writing;
 - (d) post unofficial Election results at any time, including during counting;
 - (e) advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 113 (b); and
 - (f) store the ballots in a locked room or container for at least two (2) weeks after the last recount has been completed.

C.R.O. shall authorize recounts

114. A request for a recount shall be granted by the C.R.O. where:
- (a) the request is in writing and signed by a member;
 - (b) the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 113 (b); and
 - (c) the difference between the first place votes of the victor and those of the second place

candidate on the final count is less than one half (1/2) of one percent (1%) of the total votes cast for that position.

**C.R.O. may initiate recount
C.R.O. shall post results of recount**

115. The C.R.O. may initiate a recount independently for any reason.

116. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.

Requirements to receive deposit

117. Where a candidate receives, on the first count, a number of first place votes totaling at least fifty percent (50%) of the first place votes received on the first count by the winning candidate in his/her race, that candidate's deposit shall be refunded.

Forfeiture of deposit

118. Where a candidate withdraws from contention more than forty-eight (48) hours after the nomination deadline, that candidate's deposit shall not be refunded.

No deposit to disqualified candidates

119. Where a candidate has been disqualified from running for office, that candidate's deposit shall not be refunded.

Joke candidate cannot win

120. Where a joke candidate is elected to any position, the C.R.O. shall call a new Election for that position.

New Election shall follow this bylaw

121. Where another Election is required by virtue of Section 100 or Section 120, the new Election shall be governed by this bylaw with the exception of Sections 4 through 7 and Sections 45 through 47, which shall not apply.

Minimum length of Campaign

122. The commencement of campaign activities for the new Election shall occur a minimum of seven (7) days prior to the commencement of voting as set out in Section 124.

Minimum preparation time

123. The nomination deadline for the new Election shall occur a minimum of thirteen (13) days prior to the commencement of voting as set out in Section 124.

124. The voting for the new Election shall occur on two

Election date

(2) consecutive weekdays to be determined and announced by the C.R.O. at least twenty-one (21) days in advance.

Powers of the C.R.O.

125. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.

C.R.O. shall prepare form

126. The C.R.O. shall prepare and provide a complaint form which shall require complainants to indicate:

- (a) their names and student identification numbers;
- (b) the specific bylaw and section, rule, or regulation that has allegedly been contravened;
- (c) the specific individual or group that is alleged to be in contravention;
- (d) the specific facts which constitute the alleged contravention; and
- (e) the evidence for these facts.

C.R.O. required to rule

127. The C.R.O. shall rule on any complaint that was received within twelve (12) working hours of the alleged contravention.

Complaint to C.R.O.

128. The original complaint form shall be provided to the C.R.O.

Copies to respondents

129. The C.R.O shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.

C.R.O. must rule within 12 working hours

130. Where a complaint is received and is found to be complete as set out in Section 126, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.

C.R.O. shall post rulings

131. The C.R.O. shall post all of his/her rulings, including:

- (a) a summary of the complaint;

- (b) a list of parties to the complaint;
- (c) where the C.R.O. fails to possess jurisdiction as set out in Section 125, a summary of the reasons for this finding;
- (d) a listing of all bylaws, rules, and regulations that apply;
- (e) a finding regarding the facts;
- (f) a ruling regarding the alleged contravention;
- (g) the penalty assigned, if any;
- (h) the time the ruling was posted; and
- (i) the time limit for appeal.

Criteria for determining penalty

132. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:

- (a) fully counter-balances any advantage gained; and
- (b) penalizes the candidate who was or whose volunteer was guilty of the contravention.

Available penalties

133. Penalties available to the C.R.O. shall include:

- (a) a fine, to be counted against the candidate's campaign expenses;
- (b) the confiscation or destruction of campaign materials;
- (c) limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
- (d) disqualification.

Disqualification

134. A candidate or slate shall be disqualified where it is guilty of a contravention that:

- (a) cannot be counter-balanced by a lesser

penalty;

(b) is malicious or substantially prejudicial to another candidate or slate; or

(c) involves tampering with ballots, voting procedures, or counting procedures.

135. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

C.R.O. may refer to D.I.E. Board

136. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board bylaw.

Right of members

137. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

Limiting clause

138. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.

D.I.E. Board must rule

139. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

No appeal exists

140. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.

CURRENT

Bylaw 2200

A Bylaw Respecting the Elections to Students' Council

Short Title

1. This Bylaw may be referred to as the Elections Bylaw".

Definitions

2. For the purpose of this Bylaw:
 - a. a member of the Students' Union shall be a full or associate member as defined in Article VIII of the Constitution.
 - b. "faculty" shall be interpreted to mean faculty, school or institution.
 - c. "faculty association" shall be interpreted to mean any student association recognized as representing all students in a faculty, school or institution, as delineated in Bylaw 8300.
 - d. "F.A.D.R.O." shall mean the Faculty Association Deputy Returning Officer.
 - e. "C.R.O." or "Chief Returning Officer" shall mean the Students' Union Chief Returning Officer, as defined by Bylaw 2500.
 - f. two (2) or more candidates shall constitute a "slate" if their names appear jointly on any piece of their advertising, or if on any pieces of their advertising their names are presented as being members of the same organization. The names of slates may not include federally or provincially registered political parties or their affiliate organizations.
 - g. "D.I.E. Board" means the Discipline, Interpretation and Enforcement Board.
 - h. "campaign" means any planned or organized act by or on behalf of any person which is calculated to gain support for the election of that person to any position.
 - i. "Campaign expense" means any and all expenditures by or on a candidate's behalf for election advertising, equipment or other expenditures associated with the campaign.
 - j. "banner" is any sheet of paper or other material of a total area between four (4) square feet and two hundred (200) square feet which is displayed as part of a campaign.

PART I

Feb 12/02

May 2/01

CURRENT

2200(2)

- Date of Election** 3. a. Subject to Section 25 and notwithstanding Section 8, there shall be an election for faculty representatives to Students' Council annually at some time between February 1 and March 31. However, the election shall not be held simultaneously, in whole or in part, with the Students' Union General Election.
- Selection of Returning Officer** b. A Deputy Returning Officer for each faculty representative election shall be chosen by the faculty students' association at least four (4) weeks before the election of faculty representatives.
- i. If there is no faculty students' association, the F.A.D.R.O. may be appointed by the Students' Union C.R.O.
- General Meeting** c. The Faculty Association Deputy Returning Officer shall also reserve a location for a faculty general meeting or forum to present candidates for office. The meeting:
- i. will be chaired by the F.A.D.R.O. or their designee;
ii. will provide each candidate the opportunity to speak;
iii. will be open to every Students' Union member to attend;
iv. will occur not more than seventy-two (72) hours before polls open or less than eighteen (18) hours before a poll opens, or at least twenty-four (24) hours after the day that the campaign begins.
- Offices** 4. a. Office(s) contested in the faculty elections are the faculty student representative(s) to the Students' Union Council.
- Eligibility Vote** b. Every member of the Students' Union who is a student in the faculty for which representatives are being elected shall be eligible to vote for these positions, except for the F.A.D.R.O. The F.A.D.R.O. shall vote only to determine the outcome when two (2) or more candidates receive an equality of votes.

PART II - Nominations

Feb 12/02

May 2/01

Jan 23/91

CURRENT

2200(3)

Advertising

5. a. Subject to Section 16(b), the opening of nominations, the position to be contested, the location of where nomination forms may be obtained and the rules will be adequately publicized at least during the period of not less than seventy-two (72) hours or greater than one hundred twenty (120) hours before nominations open. The publicity will include the date of Nomination Day (i.e., closing of nominations).

Nomination Day

- b. Subject to Section 8, Nomination Day shall be three (3) regular working days before the campaign begins.

Eligibility

6. a. Subject to University academic requirements, a person who is nominated for a position must be a full Students' Union member and a member of the faculty for which the representative position is being contested.
- b. A person who is nominated for a position must fulfill the requirements established by Section 9 of Bylaw 100, the Students' Council Bylaw.

Nomination Forms

7. a. Nomination forms shall be made available the day nominations open.
 - i. Rules and regulations for the faculty representative elections shall be made available the day nominations open and must include but are not limited to this Bylaw.
- b. Nominations of candidates for position(s) specified in Section 4(a) shall:
 - i. be in writing; and,
 - ii. contain the
 - (1) printed name;
 - (2) signature;
 - (3) faculty;
 - (4) year, and
 - (5) student identification number of each of at least ten (10) nominators who shall each be a member of the Students' Union and of the faculty for which representative positions are being contested.

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Slates

- c. A nominator should not nominate more than one (1) candidate for each seat.
 - d. Candidates who intend to run on a slate shall be responsible for informing the Faculty Association Deputy Returning Officer of their intention to run as a slate prior to the appearance of the slate's advertising.
 - e. No candidate may contest more than one (1) position.
8. a. Nominations of candidates for those positions specified in Section 4(1) shall be submitted by 1700 Hours on Nominations Day at the faculty students association office, or at a place to be designated by the F.A.D.R.O.
- b. i. Nominations for positions for which no nominations have been received shall be re-opened until 1700 Hours of the second weekday following the Nomination Day, and adequate notice to this effect shall be advertised and posted.
 - ii. If no nomination is received by this time and date, the position(s) may be filled by volunteers, provided such volunteers demonstrate the commitment and fulfill the functions of a regularly elected representative.
9. The F.A.D.R.O. shall post the names of all candidates for each position within twenty-four (24) hours of the closing of nominations.

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PART III - Campaigning

Campaigning

10. Campaigning shall last for five (5) consecutive working days. All campaign materials must be removed in a manner to be determined by the F.A.D.R.O. by 0730 Hours on the first day of voting.
11. Each candidate shall campaign in a reasonable and responsible manner, including:
 - a. being personally responsible and liable for any damages resulting from their campaign;
 - b. being responsible for obtaining permission from the proper authorities to campaign in public places or in classrooms;
 - c. being responsible for ensuring that practices that are unfair to other campaigns are not followed;
 - d. being responsible for complying with the provisions of this Bylaw and other regulations, orders, bylaws or laws which pertain.

Campaign Manager

12. a. A candidate or slate may choose to have a campaign manager. The campaign manager is responsible to the candidate or slate and is subject to the same restrictions as the candidate(s) themselves, as outlined in Section 11 above. A campaign manager's failure to comply with this Bylaw may result in the candidate(s) being disqualified for election.
- b. Any candidate(s) must inform the F.A.D.R.O. of their intention to designate an individual as campaign manager, and provide to the F.A.D.R.O. the designated individual's name, student identification number and telephone number.
- c. A campaign manager must be a member of the faculty for which the representative position is being contested.

Campaign Materials

13. a. Campaign materials shall be limited to posters, pamphlets, newspapers, ribbons, buttons, loud hailers and banners, and such other materials as are approved by the F.A.D.R.O. All materials mass produced by candidates (photocopies, posters, pamphlets, etcetera) shall bear the name of the printer.

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- b. Each independent candidate and each slate shall be limited to a maximum of one (1) banner.
 - c. Stickers of any kind shall not be used as campaign material, and paint shall not be used on anything except posters and banners.
14. A sample of all campaign materials and their estimated or actual cost must be given to and approved by the F.A.D.R.O. before the materials may be used in a campaign.

**Campaign
Funds**

15. a. The Students' Union shall allocate funds to a maximum of one hundred fifty (\$150.00) dollars per representative position to Students' Council.
- i. This funding will be divided among candidates in the following manner:
 - (1) twenty-five (\$25.00) dollars for one (1) candidate;
 - (2) forty-five (\$45.00) dollars per slate of two (2) candidates;
 - (3) sixty-five (\$65.00) dollars per slate of three (3) candidates;
 - (4) eighty (\$80.00) dollars per slate of four (4) candidates;
 - (5) one hundred (\$100.00) dollars per slate of five (5) or more candidates.
 - ii. Subject to Bylaw 100 Section 4, additional funding shall be allocated for faculties which have the maximum allowable number of representatives and have more than four thousand (4,000) students. Recognizing the increased cost of notifying all faculty student members of their candidacy, for each full one thousand (1,000) students over three thousand (3,000), the Students' Union will allocate five dollars (\$5.00) per individual candidate or slate.
 - iii. Each candidate shall keep, or ensure that their campaign manager keeps, an up-date and accurate account of all campaign expenses.
- b. The Students' Union shall allocate funds to each faculty for the purpose of publicizing the election. Such funding shall be dependent on the number of full-time students in the faculty, but shall be sufficient to cover costs for:

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- i. one (1) 8-1/2 x 11" poster for each fifty (50) students in any faculty having more than one thousand (1,000) full-time students;
- ii. twenty (20) 8-1/2" x 11" posters for all faculties having less than one thousand (1,000) students;
- iii. Posters must be produced and prominently displayed in order to notify students of:
 - (1) the opening and closing of faculty representative nominations;
 - (2) the date, time and location of a faculty representatives candidates' meeting;
 - (3) the date, time and location of a faculty representatives candidates' forum;
 - (4) the date, time and location of polls for the election of faculty representatives to Students' Council.
- iv. The quantities of posters as stipulated above in 15.b.i. and 15.b.ii. shall apply for each of 15.c(1), 15.c(2), 15.c(3), and 15.c(4).
- v. Faculty associations may spend their own money for extra advertising.
- vi. The Faculty Association Deputy Returning Officer shall keep an accurate and up-to-date account of all expenditures incurred in publicizing the election.

Voting

16. Subject to Section 4.b, each member of the Students' Union who is also a student in the faculty for which representative positions are being contested shall be allowed to cast one (1) secret non-transferable ballot.
 - a. The ballot will entitle each voter to make a single choice for each seat contested.
 - b. Voting shall be conducted at the times and place(s) determined by the F.A.D.R.O., with the proviso that the locations are readily accessible and in open areas commonly used by students in that faculty. The hours shall total a minimum of ten (10) hours over two consecutive week days and be between 0-900 Hours and 1500 Hours and, in faculties having more than two thousand (2,000) full-time students there shall be at least a minimum of two (2) polling locations.
 - c. At the discretion of the F.A.D.R.O. there may be an advance poll.

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- d. At each poll established by the F.A.D.R.O. there shall be two (2) Assistant Deputy Returning Officers in attendance. Each Faculty Association Assistant Returning Officer shall be appointed by the F.A.D.R.O.
 - e.
 - i. Each candidate shall be permitted to be present themselves or to have their agent at the counting of the ballots.
 - ii. Each slate shall be permitted to appoint one (1) of its members to be present at the counting of the ballots or to have its agent be present at the counting of the ballots.
17. Any candidate may take the option of contesting a position as part of a slate and be allowed an appropriate designation of the slate of which they are a member on the ballot, but the candidates are to be elected individually and not as a slate.
18. A request for a recount must:
- a. be in writing;
 - b. be given to the F.A.D.R.O. within one (1) working day of the posting of the election results;
 - c. contain a duly signed request for a recount by the candidate who is contesting the particular position.
19. The F.A.D.R.O. shall:
- a. seal all ballot boxes until all questions of election irregularities have been dealt with;
 - b. keep the ballots in a locked container for a period of at least two (2) weeks after the last recount has been completed;
 - c. post:
 - i. election results within one (1) working day of the closing of the polls;
 - ii. election results within two (2) working days of all complaints and appeals having been dealt with;
 - iii. recount results within two (2) working days of the completion of the recount.

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PART IV - Accounts and Refunds

**Expense
Account
Submissions**

- 20. a. Each candidate is responsible for submitting to the F.A.D.R.O. their account, or the expense account of the slate with which they ran for election, including all original receipts and bills, before Noon on the first day of voting.
 - i. After this time, no money shall be paid to any person or organization for any reason, unless authorized to do so by Students' Council.
 - ii. The budgets of the candidates shall be posted and copies shall be made available from the F.A.D.R.O. no later than 1800 Hours on the first day of voting.
- b. Such expenses can be reviewed and/or challenged only by the F.A.D.R.O. or the Students' Union C.R.O. The procedure for such a challenge is outlined in Part V of this Bylaw.

Election Cost

- 21. a. Each F.A.D.R.O. is responsible for submitting to the Students' Union C.R.O. the expense account for the running of the election which shall include:
 - i. each candidate or slate(s) expense account, as determined by Section 15;
 - ii. costs for publicizing of events, as outlined in Section 15;
 - iii. costs for reserving a location for the faculty general forum, as outlined in Section 3, if applicable.
- b. The expenses listed above in Section 21.a. can be reviewed or challenged only by the Students' Union C.R.O., following the procedure established in Part V of this Bylaw.

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**Reimbursement
and Refund**

22. a. i. The Students' Union shall directly pay any invoice over a fifty (\$50.00) dollar value, as evidenced by any candidate's or slate's expense account, provided that the candidate or slate has complied with all provisions of this Bylaw.
- ii. The Students' Union shall reimburse any candidate or slate the remaining full value of the candidate's or slate's campaign expenses as evidenced by their campaign expense account, provided that the candidate or slate has complied with all provisions of this Bylaw.
- b. i. Under no circumstances may any candidate or slate exceed the spending allowance allocated. Candidates must pay fair market value for any goods or services provided, which includes:
(1) all publicity materials;
(2) room bookings or rentals;
(3) professional layout and setup of publicity materials.
- ii. The above mentioned services do not include volunteer efforts by members of the Students' Union.
- c. If any candidate withdraws from an election within forty-eight (48) hours prior to the opening of voting on the first day of voting, the campaign expenses of the candidate will not be paid unless in the opinion of the Students' Union C.R.O. extenuating personal reasons have forced the candidate to withdraw.
- d. The Students' Union shall not reimburse any candidate the value of their campaign expenses nor refund their deposit if they have been disqualified from running for office.
- e. Disbursal of funds shall be the responsibility of the F.A.D.R.O., pending approval of expense accounts by the Students' Union C.R.O.

PART V - Discipline Actions

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**Bylaw
Infractions**

23. a. Any member of the faculty student association for which representative elections are being held may initiate proceedings regarding an alleged infraction of the provisions of this Bylaw. A complaint and information must be submitted in writing within twenty-four (24) hours of the closing of voting to the F.A.D.R.O.
- b. During the campaign, any alleged violation of this Bylaw which could void the election shall be dealt with within twelve (12) hours by the F.A.D.R.O. in the following manner:
- i. The F.A.D.R.O. will contact each named candidate, slate or the campaign manager and seek to clarify and/or resolve the issue by giving the candidate(s) or campaign manager an opportunity to explain any alleged financial discrepancy, irregularity or infraction of this Bylaw.
 - ii. If either the F.A.D.R.O. or the complainant is not satisfied with an explanation provided by the candidate(s) or campaign manager involved, the F.A.D.R.O. will:
 - (1) inform the Students' Union C.R.O. of the situation and provide them with a copy of the notices given to the candidate(s) involved;
 - (2) inform the candidate(s) in writing that they or the complainant is not satisfied with the explanation and outline the reason(s) for their or the complainant's dissatisfaction;
 - (3) arrange a meeting of the C.R.O., candidate(s) involved, the campaign manager, the complainant (if the complainant is not the F.A.D.R.O.) and themselves, during which meeting the candidate(s) involved, the campaign manager, the complainant and the F.A.D.R.O. will be given the opportunity to present their arguments. This meeting must take place within forty-eight (48) hours of the receipt of the written complaint by the alleged infractions.

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- c. The Students' Union C.R.O. will hear all arguments at the meeting provided by Section 23.b.ii(3) above, and will make a judgment regarding the validity of the arguments. Such judgment will be:
 - i. based on their understanding and interpretation of this Bylaw:
 - ii. posted within twenty-four (24) hours of the adjudication meeting of:
 - (1) the office of the Students' Union C.R.O.;
 - (2) the Students' Union Executive office;
 - (3) the officer of the F.A.D.R.O., or if they have no office, the office of the faculty student association for which they are the Chief Returning Officer;
 - iii. subject to appeal only to the Discipline, Interpretation and Enforcement (D.I.E.) Board within twenty-four (24) hours of the decision by the Students' Union C.R.O..
 - d. Any action taken by the C.R.O. in accordance with this Bylaw may be appealed in writing to the Discipline, Interpretation and Enforcement (D.I.E.) Board within twenty-four (24) hours of the Chief Returning Officer's decision. An appeal shall be dealt with within twenty-four (24) hours of its receipt by the D.I.E. Board. The action contested will nevertheless remain in force pending a ruling by the D.I.E. Board.
24. a. Any candidate or slate found guilty of unfair electioneering practices which would prejudice unfairly the results of an election in their favour shall be:

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- i. disqualified by the Students' Union C.R.O.; and,
 - ii. subject to the penalties specified in Bylaw 3500 (The Discipline, Interpretation and Enforcement Board Bylaw) if:
 - (1) a decision made by the Students' Union C.R.O. is appealed to the D.I.E. Board and subsequently upheld;
 - (2) the Students' Union C.R.O. themselves lodges a complaint against any candidate, F.A.D.R.O.(s) and their complaint is deemed justified.
 - b. If a candidate running on a slate is found guilty of unfair electioneering practices which would prejudice unfairly the results of an election in their favour, the other members of the slate may be:
 - i. disqualified by the Students' Union C.R.O.; and,
 - ii. subject to the penalties specified in Bylaw 3500 (The Discipline, Interpretation and Enforcement Board Bylaw) if:
 - (1) a decision made by the Students' Union C.R.O. is appealed to the D.I.E. Board and subsequently upheld;
 - (2) the Students' Union C.R.O. themselves lodges a complaint against any candidate, F.A.D.R.O.(s) and their complaint is deemed justified.
25. a. If there is found to have been a serious contravention of the Bylaw, such that the results of an election could not reasonably be deemed to indicate actual preference of the electors, that election or that part thereof subject to the contravention, may be declared void by the C.R.O. summarily.
- b. If another election is required by virtue of the operation of Section 24 of this Bylaw, the F.A.D.R.O. shall establish new nomination and election dates, following the guidelines delineated in Section 3 of this Bylaw.

PART VI - Faculty Representatives

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26. a. Subject to Bylaw 100, each voting member of the Students' Council, other than:
- i. a member of the Executive Committee;
 - ii. President of Athletics;
 - iii. President-Elect of Athletics;
 - iv. Representative of Lister Hall; or
 - v. Representative of the University of Alberta Hospital School of Nursing,
- shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered.
- b. A student registered in the Faculty of Graduate Studies and Research who is also a full member of the Students' Union has the right to vote in an election for the representative of the faculty or school containing the teaching department which approves their program form.
- c. i. Nominations and elections for the representative(s) of a faculty or school shall be conducted by the faculty or school association:
- (1) within the constraints of this Bylaw;
 - (2) the Students' Union C.R.O. will have ultimate jurisdiction over the conduct of elections of faculty representative(s) to Students' Council, barring an appeal of their decision(s).
27. Notwithstanding anything else in this Bylaw, elections for the representatives of Lister Hall and the University of Alberta Hospital School of Nursing shall be conducted by the student government of those institutions in accordance with the applicable legislation and customs of that government, but subject to the "Students' Council Bylaw".

PART VII - Report of Result

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28. The person or organization conducting an election pursuant to this Bylaw shall submit within seven (7) days to the Speaker of the Students' Council a report in writing containing the result of the election.
29. Although a faculty or school association may choose to incorporate the position of that faculty's representative to Students' Council with other positions within the faculty or school association, the Students' Union will fund only campaign costs that deal exclusively with the election of a faculty or school association representative to Students' Council. Ballots of such a combined position may, however, include all positions contested by candidate(s) within and/or external to the faculty or school association.

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PROPOSED

Bylaw 2200

A Bylaw Respecting the Nominations and Elections of Students' Union Faculty Councilors

Short Title

1. This Bylaw may be referred to as the “Nominations and Elections of Students' Union Faculty Councilors Bylaw”

Definitions

2. For the purposes of this bylaw:
 - (a) a “member” shall be a member of the Students' Union as defined by Article I of the Students' Union Constitution;
 - (b) a “faculty” shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered;
 - (c) a “faculty association” shall be any organization recognized as a faculty association under the Faculty Association Bylaw;
 - (d) a “candidate” shall be any member whose nomination is accepted under this bylaw;
 - (e) a “slate” shall be two (2) or more candidates from the same faculty who choose to run as members of a single slate for the purposes of this bylaw;
 - (f) a “faculty councilor” shall be any voting member of Students' Council whose seat is allocated on the basis of faculty population under the Students' Council Bylaw;
 - (g) the “Election” shall be the general election of faculty councilors;
 - (h) a “campaign activity” shall be any act, planned or organized by or on behalf of any candidate or slate, that is calculated to gain support for the candidate or slate's election;
 - (i) the “Campaign” shall be the period of time during which campaign activities are permitted.

permitted;

- (j) a “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;
- (k) the “C.R.O.” shall be the Chief Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (l) the “D.I.E. Board” shall be the Discipline, Interpretation and Enforcement of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (m) a “D.R.O.” shall be a Deputy Returning Officer of the Students’ Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
- (n) the “Official Student Newspaper” shall be the Official Student Newspaper designated by Students’ Council, as set out in the Official Student Newspaper Bylaw;
- (o) a “joke candidate” shall be any candidate running either individually or as a member of a slate who chooses not to use his/her given name or a reasonable derivation thereof when appearing on the ballot;
- (p) a “volunteer” shall be any individual who participates in campaign activities;
- (q) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (r) a “banner” shall be any campaign material composed of paper, cloth, or similar material, of a total area of between four (4) square feet

and two hundred (200) square feet;

- (s) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar plane;
- (t) a “voter” shall be any member who exercises his/her entitlement to vote, as set out in Section 78;
- (u) a “forum” shall be any event organized by any entity other than a candidate or the Students’ Union at which campaign activities are facilitated;
- (v) the “University” shall be the University of Alberta;
- (w) the “G.F.C.” shall be the General Faculties Council of the University of Alberta; and
- (x) “working hours” shall be any and all hours occurring between 0900 and 1700, on any Monday, Tuesday, Wednesday, Thursday, or Friday, excepting those hours occurring on statutory holidays.

Mandate

Dates of Election

- 3. This bylaw shall govern the conduct of the Election.
- 4. The Election shall be held on two (2) consecutive weekdays, to be determined by the Chief Returning Officer prior to the end of November, between the first day of February and the last day of March.
- 5. The Election shall occur at least fourteen (14) days after the General Election of the Executive Committee and the Undergraduate Board of Governors Representative as set out in the General Election of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw.

C.R.O. shall determine the

- 6. The C.R.O. shall determine and announce the time

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**commencement
of campaign
activities**

and date of the commencement of campaign activities, to occur not fewer than seven (7) days prior to the start of the Election as set out in Section 4, prior to the end of November each year.

**C.R.O. shall set
nomination
deadline**

7. The C.R.O. shall determine and announce the deadline for the nomination of candidates, to occur not fewer than thirteen (13) days prior to the date of the Election as set out in Section 4, prior to the end of November each year.

**C.R.O. shall
make
nomination
packages
available**

8. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days prior to the nomination deadline as set out in Section 7, and shall advertise the availability of these in not fewer than three (3) editions of the Official Student Newspaper prior to the nomination deadline.

**Content of
nomination
packages**

9. The nomination packages shall contain, at minimum:
- (a) complete and current copies of this bylaw, the Chief Returning Officer and Elections Staff Bylaw, and the Discipline, Interpretation, and Enforcement Board Bylaw;
 - (b) nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, and the names, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;
 - (c) contact information for the C.R.O. and D.R.O.s;
 - (d) the times, date, and location of the candidates meeting, as set out in Section 15.

**Valid
nomination
papers**

10. Valid nomination papers shall include:
- (a) the names, years, signatures, and student identification numbers of at least ten (10)

members registered in the same faculty as the proposed nominee identifying themselves as nominators;

(b) a signed acceptance of the nomination by the proposed nominee;

(c) a signed letter from the proposed nominee’s faculty confirming his/her registration in that faculty and his/her eligibility to be nominated for the position in question under G.F.C. Policy;

(d) a ten dollar (\$10.00) deposit in the form of a certified cheque or money order payable to the Students’ Union;

(e) a statement, signed by either the Vice President (Operations and Finance), the President, or the General Manager, confirming that the proposed nominee is free of debt to the Students’ Union;

(f) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot.

Restriction on nominators

11. No member shall act as a nominator for more nominees than there are Students’ Council seats allocated to his/her faculty by the Students’ Council Bylaw.

Consequence of contravention

12. Where a member contravenes Section 11, all of that member’s nominations shall be declared null and void.

Acceptance of nominations

13. Where a member submits valid nomination papers, as set out in Sections 10 through 12, prior to the nomination deadline, as set out in Section 7, that member’s nomination shall be accepted by the C.R.O. within seventy-two (72) hours of the nomination deadline.

Insufficient nominations received

14. Where the number of nominations received from

members in a given faculty is less than the number of Students' Council seats allocated to that faculty in the Students' Council Bylaw, the C.R.O. shall extend the nomination deadline for members in those faculties by up to three (3) days.

Candidates meeting

15. The C.R.O. shall hold a candidates meeting following the nomination deadline but prior to the commencement of campaign activities.

Mandatory attendance

16. All candidates shall attend the candidates meeting in its entirety.

Consequence of contravention

17. Where a candidate contravenes Section 16, that candidate shall be disqualified.

Exemptions to mandatory attendance

18. The C.R.O. may, at his/her discretion, grant exemptions to Section 17, but shall do so only where:

(a) the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or

(b) the candidate requesting the exemption informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.

Content of candidates meeting

19. At the candidates meeting, the C.R.O. shall, at minimum:

(a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;

(b) conduct a random draw to determine the order of appearance of candidates' names on the ballot for each faculty;

(c) determine and announce which candidates are joke candidates as set out in Section 2 (o);

(d) where two (2) or more candidates from the same faculty have asked to appear on the ballot under names that are either identical or

so similar as to be practically indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot; and

(e) take attendance for the purpose of verifying compliance with Section 16.

Requirement to report keys

20. All candidates shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any building or room on the University of Alberta campus.

C.R.O. shall confiscate relevant keys

21. The C.R.O. shall confiscate, until the commencement of voting, any keys, cards, and other means of access to any building or room on the University of Alberta campus where:

(a) the key, card, or other means of access in question would provide an unfair advantage to the candidate; and

(b) the candidate is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.

Consequence of contraventions

22. Where a candidate contravenes Section 20, he/she shall be disqualified.

Prohibition on pre-campaigning

23. No candidate shall, between the nomination deadline and the commencement of campaign activities, perform any campaign activity.

Formation of slates

24. Candidates wishing to run as a slate shall notify the C.R.O. in writing of their desire within twenty-four (24) hours of the nomination deadline.

Restrictions on slate name

25. Candidates providing written notification to the C.R.O. as set out in Section 24 shall include a slate name, which may not be the same as or a reasonable derivation of the name of any registered federal or provincial party.

C.R.O. shall

authorize slate formation

Joke candidates may submit new name

Joke candidate designation shall be reversed

Candidates with same or similar names

C.R.O. shall list candidates

Requirements of candidates

26. Where candidates requesting to run as a slate are in compliance with Sections 24 and 25, the C.R.O. shall grant their request.
27. Where a candidate has been designated as a joke candidate as set out in Section 19 (c), that candidate may provide to the C.R.O. a new signed statement indicating the name under which he/she wishes to appear on the ballot, provided that this is done prior to the commencement of campaign activities.
28. Where a candidate who has been designated a joke candidate exercises his/her right, as set out in Section 27, to submit a new name under which he/she wishes to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation shall be reversed.
29. Where two (2) or more candidates or slates in the same faculty submit names that are either identical or so similar as to be effectively indistinguishable, the C.R.O. shall determine and announce within thirty-six (36) hours of the nomination deadline what name each of the two (2) or more candidates or slates shall use.
30. Within thirty-six (36) hours of the nomination deadline, the C.R.O. shall post the legal name of each of the candidates, the name under which each candidate will appear on the ballot, the name of each slate, and abbreviation of each slate as it will appear on the ballot, and shall publish the same in the next available issue of the Official Student Newspaper.
31. Each candidate and slate shall act reasonably and in good faith, and specifically shall:
 - (a) ensure that each volunteer engaging in campaign activities on his/her/its behalf is aware of all bylaws, rules, regulations, and orders;

- (b) ensure that each of volunteer engaging in campaign activities on his/her/its behalf is in compliance with all bylaws, rules, regulations, and orders; and
- (c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

No use of non-universal resources

- 32. No candidate or slate shall make use of any resource that is not:
 - (a) available to all candidates and slates;
 - (b) general volunteer labour or expertise; or
 - (c) accounted for as part of that candidate or slate's campaign expenses.

No joint use of resources

- 33. No two (2) or more candidates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers.
- 34. No two (2) or more slates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers.
- 35. No candidate shall jointly use any resources, including posters, banners, and budgets, but excluding tables and volunteers, with any slate, regardless of whether or not that candidate is a member of that slate.

Freedom of members

- 36. No candidate shall jointly use tables with any slate of which he/she is not a member.
- 37. Any member with the exceptions of the C.R.O. and the D.R.O.s shall be free to act as a volunteer for or endorse multiple candidates.

Restrictions on campaign activities

- 38. No candidate shall engage in any campaign activity:
 - (a) in any business or service operated by the Students' Union;
 - (b) in a University library;

- (c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
- (d) in any residence; or
- (e) in any building or on any land not owned or operated by the University or the Students' Union.

Requirement for forums

39. No candidate shall participate in any forum unless each candidate in his/her faculty has received equal notification of the forum and will be afforded an equal chance to speak at it.

C.R.O. must approve materials

40. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.

Requirements to request approval of materials

41. Candidates and slates wishing to have campaign materials approved shall provide the C.R.O. with:
- (a) a written estimate of the cost of the proposed campaign material, including the source of that estimate; and
 - (b) the complete contents of the proposed campaign material, including text, images, and layout.

C.R.O. must respond

42. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within twelve (12) working hours of receiving a request as set out in Section 41.

Forbidden materials

43. The C.R.O. shall not approve campaign materials that:
- (a) have more than a nominal value when distributed;
 - (b) cannot be removed at the end of the Campaign;
 - (c) are likely to permanently damage or alter property;

- (d) are libelous, slanderous, racist, sexist, homophobic, or otherwise defamatory;
- (e) are factually incorrect or patently misleading;
or
- (f) violate any federal or provincial statute or regulation.

Consequence of contravention

44. Where a candidate or slate contravenes Section 43, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 127.

Restrictions on banners

45. No candidate or slate shall have more than one (1) banner on display in any given building at any given time.

46. No candidate or slate shall have more than five (5) banners on display at any given time.

Consequence of contravention

47. Where a candidate or slate contravenes Section 45 or Section 46, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 127.

Restriction on posters

48. No candidate or slate shall have more than sixteen (16) posters on display in any given building at any given time.

Restriction on placement

49. No poster shall be displayed in such a way as to obscure another candidate or slate's campaign materials.

Consequence of contravention

50. Where a candidate or slate contravenes Section 48 or Section 49, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate or slate, as set out in Section 127.

Only C.R.O. may authorize destruction

51. No candidate or slate shall damage or destroy any other candidate or slate's campaign materials unless specifically authorized to do so by the C.R.O. or that candidate or slate

Materials must be removed

52. All campaign materials shall be removed by 2100 on the day before the commencement of voting

Designated printers

the day before the commencement of voting.

Minimum designated printers

53. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the printing companies designated by the C.R.O.

Exemption

54. The C.R.O. shall designate at least five (5) printing companies from which candidates may purchase materials to be in compliance with Section 53.

Must use S.U. businesses where possible

55. Where a candidate demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 54, the C.R.O. may grant a limited exemption from Section 53 to that candidate.

Consequence of contraventions

56. Where campaign materials can be produced by any Students' Union operated business, candidates shall purchase those campaign materials from that business.

Campaign expense limits (individuals)

57. Where a candidate contravenes Section 53 or Section 56, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 127.

Campaign expense limits (slates)

58. No candidate shall accrue more than twenty-five dollars (\$25.00), plus five dollars (\$5.00) for every one thousand (1,000) students in his/her faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.

Campaign expense limits (members of slates)

59. No slate shall accrue more than thirty dollars (\$30.00), plus five dollars (\$5.00) for every one thousand (1,000) students in its faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.

Expense limits shall be prorated

60. No candidate running as part of a slate shall accrue more than fifteen dollars (\$15.00) in campaign expenses, all of which shall be paid by the Students' Union.

61. Where the number of students in a faculty beyond

three thousand (3,000) is not a multiple of one thousand (1,000), the amount of money in excess of the base amount, as set out in Sections 58 through 60, shall be prorated and rounded to the nearest cent.

Allowance for recycled materials

62. Where a candidate or slate chooses to print campaign materials on recycled paper containing one hundred per cent (100%) post consumer content, and where that candidate or slate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 58 through 61.

Responsibility for record keeping

63. Each candidate and slate shall keep an up to date and accurate account of all campaign expenses he/she/it incurs, and shall be responsible to the C.R.O. for all such campaign expenses.

Requirement to submit records

64. Each candidate and slate shall submit to the C.R.O. the record, as set out in Section 63, prior to twenty-four (24) working hours prior to the commencement of voting.

Deadline for incurring expenses

65. No candidate or slate shall incur any campaign expense within twenty-four (24) working hours of the commencement of voting, except where that campaign expense has been reported in the record submitted to the C.R.O. as set out in Section 64.

Candidates shall be assessed fair market value

66. Where a product or service has been provided to a candidate or slate for no consideration or for consideration that is less than the official list price of the service provider, that candidate shall be considered to have incurred a campaign expense equal to the fair market value of that product or service, as determined by the C.R.O.

Reverse does not apply

67. Where a candidate or slate receives a product or service for consideration that is greater than the fair market value of that product or service, then that

Valueless items

candidate or slate shall be considered to have incurred a campaign expense equal to the actual consideration.

C.R.O. shall determine market value

68. For the purposes of Section 66, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design and web page design and programming, shall be considered to have a fair market value of zero.

Advance assessment of market value

69. The fair market value shall be determined by the C.R.O. using the price that any other candidate or slate would have to pay for a comparable product or service as a guideline.

Procedure for advance assessment

70. Candidates and slates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.

71. A candidate or slate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O., which shall include:

(a) a full and accurate description of the product or service;

(b) the supplier of the product or service, along with contact information for same; and

(c) the candidate or slate's estimation of the product or service's fair market value, and a rationale for same.

C.R.O. must respond

72. Where a complete request, as set out in Section 71, has been submitted to the C.R.O., the C.R.O. shall respond with a decision within twelve (12) working hours.

C.R.O. must post record

73. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than twelve (12) working hours prior to the commencement of voting.

C.R.O. shall disqualify violators

74. Where the C.R.O. determines that a candidate or slate has exceeded or falsified its campaign expense limit,

that candidate or slate shall be disqualified, and notice of this shall be posted with the campaign expense records, and communicated directly to the candidate or slate in question.

D.I.E. Board must meet

75. The D.I.E. Board shall convene a meeting less than twelve (12) working hours prior to the commencement of voting for the purpose of hearing and ruling on all appeals of the C.R.O.’s rulings.

Limitation on appeal times

76. All appeals of the C.R.O.’s rulings, with the exception of those arising out of voting and Election results, shall be heard and ruled upon by the D.I.E. Board prior to the commencement of voting.

D.I.E. Board must rule

77. The D.I.E. Board shall, at the meeting set out in Section 75, either:

(a) rule on all appeals; or

(b) order a delay to the Election.

All members save C.R.O. have the right to vote

78. Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Section 91.

Multiple ballots

79. Where a member is found to have cast more than one (1) ballot, all of that member’s ballots shall be considered spoiled.

Ballots will list candidates

80. Ballots shall list each candidate followed by the voting selection “None of the Above.”

“None of the Above” counts

81. For the purposes of Sections 82 through 95, “None of the Above” shall be considered a candidate.

Preferential balloting

82. Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices using natural numbers with one (1) representing the first choice and increasing numbers representing less desirable choices.

Victors require a majority

83. A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected

Freedom of

voters

elected.

Spoiled ballots

- 84. Voters shall be entitled to mark as few as zero candidates or as many as all of them.
- 85. A voter's ballot shall be considered spoiled where:
 - (a) that voter has indicated the same number for more than one (1) candidate;
 - (b) that voter has not included the number one (1) next to any candidate;
 - (c) that voter has indicated more than one (1) number next to any given candidate; or
 - (d) that voter has used non-consecutive numbers.

Second and subsequent counts

86. Notwithstanding Section 85, where a voter's intention is clear that voter's ballot shall be counted.

Adjustment for eliminated candidates

87. In the event that no candidate receives a majority of first place votes, the candidate with the fewest first place votes shall be eliminated.

88. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next lowest number following the number by which the eliminated candidate had been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.

Ballots with no first place selection

89. Where a ballot is left with no first place vote, that ballot shall be considered spoiled.

Primary provision for a tie

90. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

Secondary provision for a tie

91. Where all remaining candidates have an equal

Tertiary provision for a tie

number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, where this tie has existed on every count, and where the candidates are running in the same faculty in which the C.R.O. is registered, then the C.R.O. shall cast a ballot.

Requirement to win

- 92. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method.

Number of candidates to be elected

- 93. The process set out in Sections 87 through 92 shall continue until such time as a candidate receives a majority of first place votes, at which point that candidate shall be declared victorious and removed from the ballot.

When “None of the Above” wins

- 94. The process set out in Sections 87 through 93 shall continue for each faculty until such time as the number of candidates declared victorious is equal to the number of Council seats allocated to that faculty by the Students’ Council Bylaw.

C.R.O. shall determine times

- 95. Where “None of the Above” is declared victorious, no further candidates shall be declared victorious, and the C.R.O. shall call a new Election for that faculty.

D.I.E. Board must be done ruling

- 96. Voting shall be conducted a times determined and advertised by the C.R.O.

C.R.O. shall determine method(s)

- 97. No voting, other than a maximum of one (1) advance poll per faculty, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 76.

Minimum of 2

- 98. The C.R.O. shall conduct balloting by any means that provide precise, accurate, and confidential results, and may use multiple methods in any combination.

poll clerks

99. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.

Balloting shall cease

100. Where there are fewer than two (2) poll clerks at any given polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.

Notice to voters

101. At each physical polling station, there shall be a notice to voters that shall explain the balloting procedures.

Explanation on ballot

102. On each ballot, there shall be a brief but thorough explanation of the balloting procedures, which shall include, at minimum, the following:

(a) that "None of the Above" shall be considered a candidate;

(b) that voters shall rank each candidate according to their preferences;

(c) that the ballot shall be considered spoiled where any of the conditions set out in Section 85 are met; and

(d) that voters shall be permitted to rank as many as all or as few as zero candidates.

C.R.O. shall provide for secure handling

103. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or a D.R.O. or are in a locked room or container.

Limitations to candidates

104. During voting, candidates shall not encourage members to vote, or engage in campaign activities.

Candidates must stay away

105. During voting, candidates shall not be permitted within twenty (20) feet of any polling station except to vote themselves.

Right to a scrutineer

106. Each candidate shall be permitted to have one (1) agent, designated in writing by the candidate, acting as scrutineer and being present at the counting of the

Scrutineers must stay

ballots.

107. Scrutineers shall not be permitted to leave the count room or contact any individual outside of the count room until such time as ballot counting is completed or until such time as the C.R.O. declares that they may do so.

Requirements of the C.R.O.

108. The C.R.O. or at least one (1) D.R.O. shall:

- (a) supervise the counting of ballots;
- (b) post final Election results within twenty-four (24) working hours of all complaints and appeals being resolved;
- (c) notify the Speaker of Students' Council and the President of the Students' Union of the final results, in writing;
- (d) post unofficial Election results at any time, including during counting;
- (e) advertise final Election results in the first available edition of the Official Student Newspaper after the posting of final results as set out in Section 108 (b); and
- (f) store the ballots in a locked room or container for at least two (2) weeks after the last recount has been completed.

C.R.O. shall authorize recounts

109. A request for a recount shall be granted by the C.R.O. where:

- (a) the request is in writing and signed by a member;
- (b) the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of Election results as set out in Section 108 (b); and
- (c) the difference between the first place votes of the last victor to be declared and any other candidate on the final count is less than one

half (1/2) of one percent (1%) of the total votes cast for that position.

C.R.O. may initiate recount

110. The C.R.O. may initiate a recount independently for any reason.

C.R.O. shall post results of recount

111. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.

Requirements to receive deposit

112. Where a candidate receives, on the first count, a number of first place votes totaling at least fifty percent (50%) of the first place votes received on the first count by the last victor to be declared, that candidate's deposit shall be refunded.

Forfeiture of deposit

113. Where a candidate withdraws from contention more than forty-eight (48) hours after the nomination deadline, that candidate's deposit shall not be refunded.

No deposit to disqualified candidates

114. Where a candidate has been disqualified from running for office, that candidate's deposit shall not be refunded.

Joke candidate cannot win

115. Where a joke candidate is elected in any faculty, the C.R.O. shall call a new Election for that faculty in which only the position(s) won by joke candidate(s) shall be contested.

New Election shall follow this bylaw

116. Where another Election is required by virtue of Section 95 or Section 115, the new Election shall be governed by this bylaw with the exception of Sections 4, 6 and 7, which shall not apply.

Minimum length of Campaign

117. The commencement of campaigning for the new Election shall occur a minimum of seven (7) days prior to the commencement of voting as set out in Section 119.

Minimum preparation time

118. The nomination deadline for the new Election shall occur a minimum of thirteen (13) days prior to the commencement of voting as set out in Section 119.

Election date

119. The voting for the new Election shall occur on two

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(2) consecutive weekdays to be determined and announced by the C.R.O. at least twenty-one (21) days in advance.

Powers of the C.R.O.

120. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the Election.

C.R.O. shall prepare form

121. The C.R.O. shall prepare and provide a complaint form which shall require complainants to indicate:

- (a) their names and student identification numbers;
- (b) the specific bylaw and section, rule, or regulation that is alleged to have been contravened;
- (c) the specific individual or group that is alleged to be in contravention;
- (d) the specific facts which constitute the alleged contravention; and
- (e) the evidence for these facts.

C.R.O. required to rule

122. The C.R.O. shall rule on any complaint that was received within twelve (12) working hours of the alleged contravention.

Complaint to C.R.O.

123. The original complaint form shall be provided to the C.R.O.

Copies to respondents

124. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.

C.R.O. must rule within 12 working hours

125. Where a complaint is received and is found to be complete as set out in Section 121, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.

C.R.O. shall post rulings

126. The C.R.O. shall post all of his/her rulings, including:

- (a) a summary of the complaint;
- (b) a list of parties to the complaint;
- (c) where the C.R.O. fails to possess jurisdiction, as set out in Section 120, a summary of reasons for this finding;
- (d) a listing of all bylaws, rules, and regulations that apply;
- (e) a finding regarding the facts;
- (f) a ruling regarding the alleged contravention;
- (g) the penalty assigned, if any;
- (h) the time the ruling was posted; and
- (i) the time limit for appeal.

Criteria for determining penalty

127. Where a candidate or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that:

- (a) fully counter-balances any advantage gained; and
- (b) penalizes the candidate who was or whose volunteer was guilty of the contravention.

Available penalties

128. Penalties available to the C.R.O. shall include:

- (a) a fine, to be counted against the candidate's campaign expenses;
- (b) the confiscation or destruction of campaign materials;
- (c) limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
- (d) disqualification.

Disqualification

129. A candidate or slate shall be disqualified where he/she/it is guilty of a contravention that:

- (a) cannot be counter-balanced by a lesser penalty;
- (b) is malicious or substantially prejudicial to another candidate or slate; or
- (c) involves tampering with ballots, voting procedures, or counting procedures.

C.R.O. may refer to D.I.E. Board

130. Where a slate is disqualified, all candidates running as a part of that slate shall also be disqualified.

Right of members

131. Where a member is guilty of a serious contravention, the C.R.O. may recommend to the D.I.E. Board that further penalties be brought under the Discipline, Interpretation, and Enforcement Board Bylaw.

Limiting clause

132. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

D.I.E. Board must rule

133. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.'s ruling being posted.

No appeal exists

134. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

C.R.O. may delegate

135. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.

C.R.O. possesses ultimate authority

136. The C.R.O. may delegate any of his/her responsibilities under Sections 15, 18, 19, 21, 26, 28, 42, 43, 62, 66, 69, 72, 73, and/or 108(a) to relevant faculty associations.

Rights of faculty associations

137. Notwithstanding Section 136, ultimate authority for all decisions delegated to faculty associations shall rest with the C.R.O.

138. Faculty associations shall have the right to use Election ballots for the purposes of:

- (a) electing such positions as may be required by that faculty association; and

(b) holding plebiscites and referenda.

Bylaw 2400

A Bylaw Respecting the Plebiscites and Referenda of the Students' Union

- Short Title** 1. This Bylaw may be referred to as the "Plebiscites and Referenda Bylaw."
- Purpose** 2. a) The purpose of the Plebiscites and Referenda Bylaw is to facilitate the provision of informed democratic decisions for the members of the Students' Union.
- b) Except where otherwise provided for in Plebiscites and Referenda Bylaw, all rules and regulations as presented in Bylaw 2100, the Nominations and Elections Bylaw, will be followed and adhered to.
- c) The applicable rules and regulations, as presented in Bylaw 2100, will still be applicable in the event of a referendum or plebiscite held at a time other than that of a normally scheduled general election.
- Definitions** 3. For the Purposes of this Bylaw:
- a. a member of the Students' Union shall be a full or associate member, as defined in article VIII of the Constitution;
- b. "side" means any group of individuals representing the same position on a referendum or plebiscite question. The name of a side may not include a federally or provincially registered political party name or symbol, or derivation thereof;
- c. "D.I.E." Board means the Discipline, Interpretation, and Enforcement Board;
- d. "campaign" means any planned or organized act by either side of a referendum or plebiscite which is calculated to increase support for either side;
- e. "campaign expense" means any and all expenditures by or on behalf of a registered side involved in a referendum or plebiscite for election advertising, equipment, or other expenditures associated with the campaign;

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- f. “campaign materials” means and poster, pamphlets, newspapers, ribbons, buttons, loud hailers, and banners, and such other materials as are approved by the Chief Returning Officer. All materials mass produced by candidates (photocopies, poster, pamphlets, et cetera) shall bear the name of the printer. Stickers of any kind shall not be used as campaign material and paint shall not be used on anything except posters and banners.
- g. “banner” shall mean any sheet of paper or other material, of a total area between four (4) square feet and two hundred (200) square feet;
- h. “referendum” shall mean an informed democratic decision by the members of the Students’ Union and shall be unconditionally binding upon Students’ Council;
- i. “plebiscite” shall mean an informed democratic decision by the members of the Students’ Union.

**Powers of the
Chief
Returning
Officer**

- 4. a. The Chief Returning Officer of the Students’ Union shall be responsible for ensuring that all referenda and plebiscites are conducted according to the guidelines contained herein.
- b. The Chief Returning Officer shall be the adjudicator of all disputes arising during the course of any campaign, providing such disputes concern the campaign:
- c. The Chief Returning Officer shall provide decisions or interpretations within twelve twenty-four (24) hours of his/her receipt thereof.
- d. The Chief Returning Officer shall have the right to disqualify any side in a referendum or plebiscite, or may disallow any person from participating in a campaign if it proven that the person or side is guilty of deliberate acts which prejudice the democratic process. This may be appealed to the Discipline, Interpretation, and Enforcement (D.I.E.) Board.

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- e. The Chief Returning Officer shall commence proceedings against any person or side before the D.I.E. Board, should that person or side persist in the campaign after being disallowed, in accordance with Section 10. of Bylaw 1200 (Discipline, Interpretation, and Enforcement Board Bylaw).
 - f. The Chief Returning Officer may declare any referendum or plebiscite void according to Section 14. of this Bylaw.
- Calling of Referenda and Plebiscites**
- 5. a. Referenda and Plebiscites may be called in two manners:
 - i. By the receipt of a petition, as specified in Section 6. of this Bylaw, signed by:
 - (1) Two thousand five hundred (2,500) members of the Students' Union demanding a referendum;
and/or,
 - (2) one thousand (1,000) members of the Students' Union demanding a plebiscite; or
 - ii. Upon direction from Students' Council in the form of a motion. Such a motion shall specify the precise wording to appear on the ballot, and the date(s) upon which the referendum or plebiscite is to be held.
 - b. The Chief Returning Officer shall be responsible, in accordance with this Bylaw, for the proper advertising in the Official Student Newspaper, as well as posting notice(s) outside the Chief Returning Officer's office and the Students' Union Executive offices, that a referendum and/or plebiscite is to be held.
- Petition**
- 6. a. A petition shall contain the signature and student I.D. number of each person signing it.
 - b. The wording of the petition demanding a referendum or plebiscite or numerous referenda or plebiscites shall only have to be clear in intent; such clarity to be determined by the Internal Review Board in consultation with legal counsel as necessary.
- Wording of Question**
- 7. a. Upon submission of a valid petition to either the President of the Students' Union or to the Speaker of the Students' Council or to the Chief Returning Officer, or as directed by Students' Council, the Internal Review Board shall draft the appropriate wording for the question, with legal consultation as required.

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- b. The Internal Review Board shall inform the petitioners of the wording of the question, which may then be appealed to Students' Council.
- c. Such wording shall be approved by Students' Council.

Registration

- 8. a. Starting at least two (2) weeks before the nomination day, the Chief Returning Officer will ensure that each edition of the Official Student Newspaper has at least one (1) one-quarter (1/4) page advertisement specifying that a meeting of those interested in registering sides to be held on nomination day.
- b. No less than one (1) week before the nomination day, a meeting of Students' Union members interested in registering each side will be held. At that time, the Chief Returning Officer shall:
 - i. provide registration forms to those present;
 - ii. inform all Students' Union members of the rules governing the campaigns.
- c. If no interested students appear at the meeting of a side, registration forms will be available at the Returning Office.
- d. On the nomination day, each side shall present its registration forms to the Chief Returning Officer. Provided that it contains at least one hundred (100) legitimate signatures of Students' Union members, the side shall be considered registered.
- e. Any member of the Students' Union wishing to join a side may register with the Chief Returning Officer following the specified deadlines. The Chief Returning Officer shall forward the name and phone number of the member to the appropriate campaign manager.
- f. Each side shall provide the Chief Returning Officer with a list of those authorized by the committee to speak on behalf of the committee.

Campaigning

- 9. a. Campaigning shall last for eight (8) consecutive days, starting at 1800 Hours on the first Monday, continuing through the next weekend, and ending at 1800 Hours on the Tuesday before voting begins.

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- b. The Chief Returning Officer shall ensure that all election materials are removed from campus by 0730 Hours on the Wednesday that voting begins.
- c. All materials which remain unused shall be given to the Chief Returning Officer after the campaigning ends.
- d. Campaign cleanup shall be in a manner specified by the Chief Returning Officer.
- e. Campaigning does not mean that one does not have the right to talk to people on a one-to-one basis, providing it does not occur within sight or sound of a polling station.
- f. The Students' Union shall not be responsible for:
 - i. any damages resulting from any campaign
 - ii. obtaining permission from the proper authorities for the placement of materials, for speaking in classrooms, or for any matter which requires permission.
- g. All campaign materials must fall within the guidelines established by the Chief Returning Officer and shall be approved by the Chief Returning Officer prior to distribution; such approval to be stamped on a copy given to the person(s) distributing them. Non-approval may be appealed to the D.I.E. Board.
- h. Each campaign shall have at least one (1) campaign manager, who shall register at the same time as any other person. The campaign manager shall be the official agent of the side.
 - i. i. No campaign shall have an office on campus which is not approved by the Chief Returning Officer.
 - ii. If any side of a campaign has already got an office at the University of Alberta, such office may be used for the storage of campaign materials and may be used for any act which pertains to the campaign.
 - iii. The Students' Union shall endeavour to provide storage and office space to at least two (2) sides, unless one or both have space already on campus.

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- j. i. Each side in a referendum shall be eligible to spend one thousand dollars (\$1,000) on materials for and other costs associated with its campaign.
- ii. Each side in a plebiscite shall be eligible to spend five hundred dollars (\$500) on materials for and other costs associated with its campaign.
- iii. These amounts shall be reimbursed to the parties concerned seven (7) days after the voting ends, providing the parties are eligible.
- k. All expenses must be documented and no item may be used until the original documentation is in the hands of the Chief Returning Officer, or in the hands of his/her designee.
- l. All campaign materials must be printed according to a list of approved printers and duplicating services published by the Chief Returning Officer prior to the beginning of registration, and that all printed material shall bear the name of the printer.
- m. All bills and documentation to be accepted must be submitted prior to noon of the first day of voting.
 - i. After this time, no money shall be paid to any person or organization for any reason, unless authorized by Students' Council.
 - ii. The budgets of the sides shall be posted and copies available from the Chief Returning Officer no later than 1800 Hours on the first day of voting.
- n. No campaigning shall occur around, within sight or sound of any polling station.

Ballots

- 10. a. Questions shall appear on the ballot in the order that they are received and:
 - i. they shall appear in both English and French;
 - ii. the type shall be legible;
 - iii. each ballot shall be identical to the next;
 - iv. "Yes" and "No" shall appear in this order, with provision made for voters to clearly indicate their choice.

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Voting

11. a. Voting by all eligible students will take place on a Wednesday and Thursday of the same week.
- b. Provisions will be made so that evening students may vote on Wednesday evening.
- c. The Chief Returning Officer shall ensure adequate security of all ballots and ballot boxes, whether in person or by arranging such with Campus Security or another appropriate agency.
- d. There shall be at least one (1) advance poll on the second Tuesday, from 0900 Hours to 2100 Hours.

Scrutineers

12. Each side is permitted to have one (1) agent present at the counting of ballots, provided that once they have entered the count room, they may not leave the facility until the completion of counting.

Voiding of Results

13. If there is found to have been a contravention of this Bylaw or of unfair electioneering practices such that the results of a referendum or plebiscite could not reasonably be deemed to indicate actual preference of the electors, that referendum or plebiscite may be declared void by:
 - a. the Chief Returning Officer summarily; or
 - b. The Discipline, Interpretation, and Enforcement Board upon appeal of the Chief Returning Officer's actions.
 - c. Students' Council shall not have the power to void a valid referendum.

Discipline

14. a. Any member(s) of the Students' Union may initiate proceedings before the Chief Returning Officer regarding an alleged infraction of the provisions of this Bylaw, but a complaint and information must be submitted in writing to the Chief Returning Officer prior to the Thursday at 1800 Hours immediately following the voting.
 - i. The Chief Returning Officer shall rule by 2000 Hours on the Thursday.
 - ii. The D.I.E. Board shall be in session to hear any appeals within twenty-four (24) hours.
 - iii. All decisions, whether by the Chief Returning Officer or by the D.I.E. Board shall be posted outside the office of the Chief Returning Officer and outside the Students' Union Executive Offices, and shall be in written form.
- b. During the campaign, any alleged violation of this Bylaw which could void the referendum or plebiscite shall be dealt with within twelve (24) hours by the Chief Returning Officer.
- c. Any action of the Chief Returning Officer may be appealed to the D.I.E. Board in writing within twenty-four (24) hours of said action.
 - i. If such an appeal takes place during the course of a referendum or plebiscite, it shall be heard by the D.I.E. Board within twenty-four (24) hours of receipt of the appeal.

Appeal

15. The final appeal shall be to the D.I.E. Board on any action.

Recounts

16. A request for a recount shall be granted where:
 - a) the request is in writing and signed by a candidate who is contesting the particular position; and,
 - b) the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of the election results; and,
 - c) the difference between the candidates for any one position is less than one half (1/2) of one percent (1%) of the total votes cast for the position.

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Report of Results

17. a) The C.R.O. or at least one (1) designated Deputy Returning Officer shall supervise the ballot counting process, and shall:
 - i. post election results within forty-eight (48) hours of all complaints and appeals having been resolved;
 - ii. seal ballot boxes until all complaints and appeals have been resolved;
 - iii. store the ballots in a locked container or room for a period of at least two (2) weeks after the last recount has been completed.
- b. The Chief Returning Officer shall also submit written notice to the Speaker of Students' Council and the President regarding the results.
- c. The results shall be published in or other written media.

Repetition of Issue

18. No more than two (2) valid referenda or plebiscites may be held on the same issue in the same year.

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PROPOSED

Bylaw 2400

A Bylaw Respecting the Plebiscites and Referenda of the Students' Union

Short Title

1. This bylaw may be referred to as the “Plebiscites and Referenda Bylaw.”

Definitions

2. For the purposes of this bylaw:
 - (a) a “member” shall be a member of the Students' Union as defined by Article I of the Students' Union Constitution;
 - (b) the “C.R.O.” shall be the Chief Returning Officer of the Students' Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
 - (c) a “D.R.O.” shall be a Deputy Returning Officer of the Students' Union, as set out in the Chief Returning Officer and Elections Staff Bylaw;
 - (d) a “plebiscite” shall be a vote, open to all members except the C.R.O., held on a given question but that is not binding;
 - (e) a “referendum” shall be a vote, open to all members except the C.R.O., held on a given question and whose result is legally binding upon the Students' Union;
 - (f) a “side” shall be any person or group of people who have their registration as a side accepted under this bylaw;
 - (g) a “campaign manager” shall be a person registered part of a side who has been selected by those members of a side to serve as campaign manager for the purposes of this bylaw;
 - (h) a “campaign activity” shall be any act, planned or organized on behalf of a particular side, that is calculated to convince members to vote in a given way in a referendum or plebiscite;
 - (i) a “volunteer” shall be any person who participates in campaign activities;

- (j) the “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board of the Students’ Union, as set out in Article XV of the Students’ Union Constitution and in the Discipline, Interpretation, and Enforcement Board Bylaw;
- (k) the “I.R.B.” shall be the Internal Review Board, as set out in the Internal Review Board Bylaw;
- (l) a “campaign expense” shall be any and all expenditures incurred in engaging in campaign activities;
- (m) “campaign materials” shall be any physical or electronic media produced or distributed as part of campaign activities;
- (n) a “banner” shall be any campaign material composed of paper, cloth, or similar material, of a total area of between four (4) square feet and two hundred (200) square feet;
- (o) a “poster” shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar plane;
- (p) a “voter” shall be any member who exercises his/her entitlement to vote, as set out in Section 63;
- (q) a “forum” shall be any event planned or organized by any entity other than a side or the Students’ Union at which campaign activities are facilitated;
- (r) the “University” shall be the University of Alberta;
- (s) “working hours” shall be any and all hours occurring between 0900 and 1700, on any Monday, Tuesday, Wednesday, Thursday, or Friday, excepting those hours occurring on

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statutory holidays; and

- (t) A “general election” shall be the General Election of the Executive Committee and the Undergraduate Board of Governors, as set out in the General Election of the Executive Committee and the Undergraduate Board of Governors Bylaw, or the General Election of Faculty Councilors, as set out in the General Election of Faculty Councilors Bylaw.

Mandate

- 3. This bylaw shall govern the initiation, organization, and interpretation of any plebiscite or referendum held by the Students’ Union.

Petition may initiate plebiscite

- 4. Where a petition bearing the names, signatures, and student identification numbers of at least one thousand (1,000) members requesting a plebiscite on a given question is submitted to the C.R.O., then a plebiscite shall be held on that question, provided that the names, signatures, and student identification numbers were all collected within ninety (90) days of submission of the petition.

Petition may initiate referendum

- 5. Where a petition bearing the names, signatures, and student identification numbers of at least two thousand five hundred (2,500) members requesting a referendum on a given question is submitted to the C.R.O., then a referendum shall be held on that question, provided that the names, signatures, and student identification numbers were all collected within ninety (90) days of submission of the petition.

Council may initiate

- 6. Students’ Council shall have the authority to call a plebiscite or referendum without a petition.

Internal Review Board shall draft question

- 7. Upon confirmation by the C.R.O. that a valid petition has been received, or upon Students’ Council calling a plebiscite or referendum as set out in Section 6, the I.R.B. shall draft a question that:

- (a) fully reflects the spirit of the petition or motion;
and

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and

(b) if acted upon, would not violate any Students' Union law or any federal or provincial statute or regulation.

Students' Council shall ratify question

Invalid questions

C.R.O. shall determine date

Constraints to date

C.R.O. shall publicize question

Two sides

- 8. The final authority to determine the wording of a plebiscite or referendum question shall rest with Students' Council, provided that the wording determined adheres to the criteria set out in Section 7.
- 9. Where any plebiscite or referendum question does not meet the criteria set out in Section 7, the plebiscite or referendum on that question shall not be held.
- 10. Where Students' Council approves a plebiscite or referendum question that meets the criteria set out in Section 7, the C.R.O. shall determine and announce a date on which the plebiscite or referendum on that question shall be held, and shall do so within fourteen (14) days of the plebiscite or referendum question being approved by Students' Council.
- 11. The plebiscite or referendum shall be held on a date no sooner than fourteen (14) days from the approval of the question by Students' Council, and no later than one hundred and eighty (180) days from the approval of the question by Students' Council, or the next general election scheduled to occur more than fourteen (14) days from the approval of the question by Students' Council, whichever is later.
- 12. At least twenty-one (21) days in advance of the plebiscite or referendum, the C.R.O. shall:
 - (a) schedule, announce, and advertise in every available edition of the Official Student Newspaper, a meeting for the registration of sides, such meeting to take place not more than fourteen (14) and not fewer than seven (7) days in advance of the plebiscite or referendum; and
 - (b) publish in each available edition of the Official Student Newspaper the wording of the question

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Student Newspaper the wording of the question.

Registration of sides

13. For each plebiscite or referendum, there shall be:

- (a) a “yes” side; and
- (b) a “no” side.

Registration shall be accepted

14. Members wishing to register themselves as part of a side shall attend the meeting for registering sides, as set out in Section 12 (b).

Limiting clause

15. Where a member attends the meeting for registering sides, where that member announces his/her intention to register for a side, where that member provides the C.R.O. with his/her name, student identification number, and contact information, and where the C.R.O. is satisfied that that member does not aim to circumvent democracy by registering for that side, that member’s registration shall be accepted.

One side only

16. Section 15 notwithstanding, no member shall register for more than one (1) side for any plebiscite or referendum.

Sides shall select campaign manager
Content of meeting

17. Section 13 notwithstanding, where there are no members wishing to register for one (1) side in a given plebiscite or referendum, that side shall not exist.

18. Each side shall select, from among the members registered to it, one (1) campaign manager.

19. At the meeting for the registration of sides, the C.R.O. shall, at minimum:

- (a) review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same; and
- (b) create a register listing the members registered for each side as well as the campaign manager for each.

Requirement to report keys

20. All campaign managers shall, within twenty-four (24) hours of the nomination deadline, report to the C.R.O. any keys, cards, and other means of access to any

C.R.O. shall confiscate

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relevant keys

building or room on the University of Alberta campus.

21. The C.R.O. shall confiscate from a campaign manager, until the commencement of voting, any keys, card, and other means of access to any building or room on the University of Alberta campus where:

(a) the key, card, or other means of access in question would provide an unfair advantage to the side; and

(b) the campaign manager is not academically, occupationally, or otherwise required to retain the key, card, or other means of access in question for the duration of the Campaign.

Consequence of contravention

Prohibition on campaigning

22. Where a campaign manager contravenes Section 20, he/she shall be disqualified.

23. No campaign manager or volunteer, between the nomination deadline and the commencement of campaign activities, shall engage in any campaign activity.

Requirements of campaign managers

24. Each campaign manager shall act reasonably and in good faith, and specifically shall:

(a) ensure that each volunteer acting on behalf of his/her side is aware of all bylaws, rules, regulations, and orders;

(b) ensure that each volunteer acting on behalf of his/her side is in compliance with all bylaws, rules, regulations, and orders; and

(c) report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

No use of non-universal resources

25. No side shall make use of any resource that is not:

(a) available to all sides;

(b) general volunteer labour or expertise; or

(c) accounted for as part of that side's campaign expenses.

Restrictions on campaign activities

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26. No volunteer shall engage in any campaign activity:
- (a) in any business or service operated by the Students' Union;
 - (b) in a University library;
 - (c) in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
 - (d) in any residence; or
 - (e) in any building or on any land not owned or operated by the University or the Students' Union.

Requirement for forums

27. No side shall engage in any forum unless each side in its question has received equal notification of the forum and will be afforded an equal chance to speak at it.

C.R.O. must approve materials

28. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.

Requirements to request approval of materials

29. Sides wishing to have campaign materials approved shall provide the C.R.O. with:

(a) a written estimate of the cost of the proposed campaign material, including the source of that estimate; and

(b) the complete contents of the proposed campaign material, including text, images, and layout.

C.R.O. must respond

30. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within twelve (12) working hours of receiving a request as set out in Section 29.

Forbidden materials

31. The C.R.O. shall not approve campaign materials that:
- (a) have more than a nominal value when distributed;
 - (b) cannot be removed at the end of the Campaign;

- (c) are likely to permanently damage or alter property;
- (d) are libelous, slanderous, racist, sexist, homophobic, or otherwise defamatory;
- (e) are factually incorrect or patently misleading; or
- (f) violate any federal or provincial statute or regulation.

Consequence of contravention

32. Where a side contravenes Section 28, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that side, as set out in Section 90.

Restriction on banners

33. No side shall have more than one (1) banner on display in any given building at any given time.

Consequence of contravention

34. No side shall have more than five (5) banners on display at any given time.

Restriction on posters

35. Where a side contravenes Section 33 or Section 34, the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that side, as set out in Section 90.

36. No side shall have more than sixteen (16) posters on display in any given building at any given time.

Consequence of contravention

37. No poster shall be displayed in such a way as to obscure another side's campaign materials.

38. Where a side contravenes Section 36 or Section 37, the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that side, as set out in Section 90.

Only C.R.O. may authorize destruction

Materials must be removed

39. No volunteer shall damage or destroy another side's campaign materials unless specifically authorized to do so by the campaign manager for that side or the C.R.O.

Designated printers

40. All campaign materials shall be removed by 2100 on the day before the commencement of voting.

Minimum

41. All printed campaign materials shall be purchased at official list price costs from one (1) or more of the

**designated
printers**

printing companies designated by the C.R.O.

Exemption

42. The C.R.O. shall designate at least five (5) printing companies from which sides may purchase materials to be in compliance with Section 41.

**Must use S.U.
businesses where
possible**

43. Where a side demonstrates that a desired campaign material could not be produced by any of the five (5) or more printers designated by the C.R.O. as set out in Section 54, the C.R.O. may grant a limited exemption from Section 41 to that side.

**Consequence of
contravention**

44. Where campaign materials can be produced by any Students' Union operated business, sides shall purchase those campaign materials from that business.

**Campaign
expense limit**

45. Where a side contravenes Section 41 or Section 44, the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that side, as set out in Section 90.

**Allowance for
recycled
materials**

46. No side shall accrue more than one thousand dollars (\$1,000.00) in campaign expenses, all of which shall be paid by the Students' Union.

**Responsibility
for record
keeping**

47. Where a side chooses to print campaign materials on recycled paper containing one hundred percent (100%) post consumer content, and where that side demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limit set out in Section 46.

**Requirement to
submit records**

48. Each side shall keep an up to date and accurate account of all campaign expenses it incurs, and its campaign manager shall be responsible to the C.R.O. for all such campaign expenses.

**Deadline for
incurring
expenses**

49. Each side's campaign manager shall submit to the C.R.O. the record, as set out in Section 48, prior to twenty-four (24) working hours prior to the commencement of voting.

50. No side shall incur any campaign expense within

Candidates shall be assessed fair market value

twenty-four (24) working hours of the commencement of voting, except where that campaign expense has been reported in the record submitted to the C.R.O., as set out in Section 49.

Reverse does not apply

51. Where a product or service has been provided to a side for no consideration or for consideration that is less than the official list price of the product or service provider, that side shall be considered to have incurred a campaign expense equal to the fair market value of that product or service, as determined by the C.R.O.

Valueless items

52. Where a side receives a product or service for consideration that is greater than the fair market value of that product or service, then that side shall be considered to have incurred a campaign expense equal to the actual consideration.

C.R.O. shall determine market value

53. For the purposes of Section 51, general labour and any expertise held by a significant portion of the population, including, but not limited to, poster design and web page design and programming, shall be considered to have a fair market value of zero.

Advance assessment of market value

54. The fair market value shall be determined by the C.R.O. using the price that any other side would pay for a comparable product or service as a guideline.

Procedure for advance assessment

55. Sides shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.

C.R.O. must respond

56. A side wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O., which shall include:

- (a) a full and accurate description of the product or service;
- (b) the supplier of the product or service, along with contact information for same; and
- (c) the side's estimation of the product or service's fair market value, and a rationale for same.

C.R.O. must post record

57. Where a complete request, as set out in Section 56, has been submitted to the C.R.O., the C.R.O. shall respond with a decision within twelve (12) working hours.

Where limits are exceeded

58. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than twelve (12) working hours prior to the commencement of voting.

59. Where the C.R.O. determines that a side has exceeded or falsified its campaign expense limit:

- (a) the campaign manager for that side shall be disqualified;
- (b) that side shall be prohibited from engaging in any further campaign activities;
- (c) he/she may recommend to the D.I.E. Board that further action be taken against that side's campaign manager, members, and/or volunteers; and
- (d) all of the above shall be communicated to that side's campaign manager.

D.I.E. Board must meet

60. The D.I.E. Board shall convene a meeting less than twelve (12) working hours prior to the commencement of voting for the purpose of hearing and ruling on all appeals of the C.R.O.'s rulings.

Limitation on appeal times

61. All appeals of the C.R.O.'s rulings, with the exception of those arising out of voting and results, shall be heard and ruled upon by the D.I.E. Board prior to the commencement of voting.

D.I.E. Board must rule

62. The D.I.E. Board shall, at the meeting set out in Section 60, either:

All members save C.R.O. may vote

- (a) rule on all appeals; or
- (b) order a delay to the referendum of plebiscite.

Multiple ballots

63. Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot

only in the event of a tie, as set out in Section 68.

Ballots will have both options

64. Where a member is found to have cast more than one (1) ballot, all of that member's ballots shall be considered spoiled.

Overriding principle

65. Ballots shall list each side "yes" followed by "no" for each referendum or plebiscite question.

Victorious side

66. Where a voter's intention is clear, that voter's ballot shall be counted.

Provision for a tie

67. The side that receives the greater number of votes shall be declared victorious.

C.R.O. shall determine times

68. Where both sides receive an equal number of votes, the C.R.O. shall cast a ballot.

D.I.E. Board must be done ruling Minimum of 2 poll clerks

69. Voting shall be conducted at times determined and advertised by the C.R.O.

70. No voting, other than a maximum of one (1) advance poll, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 61.

Balloting shall cease

71. At each physical polling station, there shall be at least two (2) poll clerks, hired by the Students' Union for that purpose, at all times.

Notice to voters

72. Where there are fewer than two (2) poll clerks at any given polling station at any given time, polling at that polling station shall cease until such time as there are at least two (2) poll clerks at that polling station.

C.R.O. shall provide for secure handling

73. At each polling station, there shall be a notice to voters that shall explain the balloting procedures.

74. The C.R.O. shall provide for the secure handling of ballots, and shall ensure that at all times ballots are either under the direct supervision of the C.R.O. or a D.R.O. or are in a locked room or container.

Limitations on partisan members Right to a scrutineer

75. During voting, campaign managers, members of sides, and volunteers shall not engage in campaign activities.

76. Each side shall be permitted to have one (1) agent, designated in writing by the campaign manager, acting

Scrutineers must stay

as scrutineer and being present at the counting of the ballots.

Requirements of the C.R.O.

77. Scrutineers shall not be permitted to leave the count room or contact any individual outside of the count room until such time as ballot counting is completed or until such time as the C.R.O. declares that they may do so.

78. The C.R.O. or at least one (1) D.R.O. shall:

- (a) supervise the counting of ballots;
- (b) post final referendum or plebiscite results within twenty-four (24) working hours of all complaints and appeals being resolved;
- (c) notify the Speaker of Students' Council and the President of the Students' Union, in writing, of the final results;
- (d) post unofficial referendum or plebiscite results at any time, including during counting;
- (e) advertise final referendum or plebiscite results in the first available edition of the Official Student Newspaper after the posting of the final results as set out in Section 78 (b); and
- (f) store the ballots in a locked room or container for at least two (2) weeks after the last recount has been completed.

C.R.O. shall authorize recount

79. A request for a recount shall be granted by the C.R.O. where:

- (a) the request is in writing and signed by a member;
- (b) the request is submitted to the C.R.O. within forty-eight (48) hours of the posting of referendum or plebiscite results as set out in Section 78 (b); and
- (c) the difference between the number of votes obtained by each side is less than one half (1/2)

C.R.O. may

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initiate recount

of one percent (1%) of the total votes cast in that referendum or plebiscite.

C.R.O. shall post results of recount

80. The C.R.O. may initiate a recount independently for any reason.

Powers of the C.R.O.

81. The C.R.O. shall post the results of any recount within twenty-four (24) working hours of the recount being completed.

C.R.O. shall prepare form

82. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation of any bylaw related to the referendum or plebiscite.

83. The C.R.O. shall prepare and provide a complaint form which shall require complainants to indicate:

(a) their names and student identification numbers;

(b) the specific bylaw and section, rule, or regulation that is alleged to have been contravened;

(c) the specific individual or group that is alleged to be in contravention;

C.R.O. required to rule

(d) the specific facts that constitute the alleged contravention; and

(e) the evidence for these facts.

Complaint to C.R.O.

84. The C.R.O. shall rule on any complaint that was received within twelve (12) working hours of the alleged contravention.

Copies to respondents

85. The original complaint form shall be provided to the C.R.O.

C.R.O. must rule within 12 working hours

86. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.

C.R.O. shall post rulings

87. Where a complaint is received and is found to be complete as set out in Section 83, the C.R.O. shall rule on the complaint within twelve (12) working hours of receiving the complaint.

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receiving the complaint.

88. The C.R.O. shall post all of his/her rulings, including:

- (a) a summary of the complaint;
- (b) a list of parties to the complaint;
- (c) where the C.R.O. fails to possess jurisdiction, as set out in Section 82, a summary of reasons for this finding;
- (d) a listing of all bylaws, rules, and regulations that apply;
- (e) a finding regarding the facts;
- (f) a ruling regarding the alleged contravention;
- (g) the penalty assigned, if any;
- (h) the time the ruling was posted; and
- (i) the time limit for appeal.

Criteria for determining penalty

89. Where a campaign manager or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and where that contravention has provided an unfair advantage to a side, the C.R.O. shall assign a penalty that fully counter-balances any advantage gained.

Available penalties

90. Penalties available to the C.R.O. shall include:

- (a) a fine, to be counted against the side’s campaign expenses;
- (b) the confiscation or destruction of campaign materials;
- (c) limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting; and
- (d) disqualification of campaign manager.

Advantages that cannot be fully counterbalanced

91. Where the advantage gained by the “yes” side of a referendum or plebiscite due to a contravention cannot be fully counterbalanced by the penalties available to

the C.R.O. as set out in Section 90, the C.R.O. shall cancel the referendum or plebiscite.

92. Where the advantage gained by the “no” side of a referendum or plebiscite due to a contravention cannot be fully counterbalanced by the penalties available to the C.R.O. as set out in Section 90, the C.R.O. shall counterbalance the advantage to the maximum extent possible, and may recommend to the D.I.E. Board that further disciplinary action be taken against the members guilty of the contravention under the Discipline, Interpretation, and Enforcement Board Bylaw.

**Disqualified
campaign
managers
Right of
members**

93. Where a side’s campaign manager is disqualified, that side shall select a new campaign manager.

Limiting clause

94. Any member shall be entitled to appeal a ruling of the C.R.O. to the D.I.E. Board.

**D.I.E. Board
must rule**

95. No appeal shall be considered by the D.I.E. Board unless it is received within twelve (12) working hours of the C.R.O.’s ruling being posted.

No appeal exists

96. Where a complete appeal is received, the D.I.E. Board shall convene a hearing within twelve (12) working hours of the appeal being submitted.

**Limit to
frequency**

97. No appeal shall exist from a ruling of the D.I.E. Board on an appeal of a ruling by the C.R.O.

98. No more than two (2) valid referenda, plebiscites, or combination thereof may be held on any one issue within one (1) calendar year.

Bylaw 100

A Bylaw Respecting the Students' Council

- Short Title** 1. This Bylaw may be referred to as the "Students' Council Bylaw."
- Definitions** 2. In this Bylaw:
- a. "Speaker" means the Speaker of Students' Council, or the officer carrying out the duties of the Speaker due to his/her absence;
 - b. "Council" means the Students' Council;
 - c. "Councilor" is any voting member of Students' Council, excluding the members of the Executive Committee and undergraduate Board of Governors Representative;
 - d. "CRO" means Chief Returning Officer of the Students' Union.

Part I - Members of Council

- Non-Voting Members** 3. The non-voting members of Students' Council are:
- a. The General Manager;
 - b. The Speaker (officer of council);
 - c. The Recording Secretary (officer of council);
- Rights of Non-Voting Members** 4. A non-voting member has all the rights of voting members except:
- a. The right to move, second or vote on a motion;
 - b. The right to assume voting position on standing Boards or Committees of Council.

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**Voting
Members**

- 5. The fifty (50) voting members of Council are:
 - a. The voting members of the Executive Committee;
 - b. The Undergraduate Board of Governors Representative;
 - c. The Residence Hall Association Representative;
 - d. The Executive Member of the University Athletics Board.
 - e. The remaining 42 voting seats will be allocated as described bellow:

**Seat
Distribution
Formula**

$$\frac{\text{Total Population of Undergraduate Students}}{\text{Total number of voting seats} - (5 \text{ executive seats} + 3 \text{ ex-officio seats})}$$

$$= \text{THRESHOLD}$$

Threshold: total number of students necessary to hold a seat

$$\frac{\text{Total Faculty Population of Undergraduate Students}}{\text{Threshold}}$$

$$= \text{Total Number of Seats Awarded to the Faculty}$$

NOTE 1: Each faculty will be awarded at least one seat regardless of whether or not they reach threshold (if in case the total number of seats awarded is < 1 at least one seat will be awarded).

NOTE 2: Once whole numbers of seats are awarded remaining seats are distributed to those Faculties with the largest remainder (nearest the threshold for another seat) in descending order until no seats remain.

- 6. The structure of the voting membership of Council will be listed in Schedule A of this Bylaw, and will be updated by the Internal Review Board by January 31 of each year . Schedule A will be attached to Bylaw 100.

Apr 9/02
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- Eligibility Requirements**
7. Each voting member of Council referred to in Section 5 will be:
 - a. a member of the Students' Union within the meaning of Article VIII of the Constitution; and
 - b. registered as either:
 - i. an undergraduate student in the Faculty, School, or College they represent; or,
 - ii. the registered student group that they represent.

PART II - Faculty Representatives

- Exception from Faculty Constituency**
8. a. Each voting member of the Students' Council, shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered with the exceptions of:
 - i. The Executive Committee;
 - ii. Executive Member of the University Athletics Board;
 - iii. Representative of the Residence Halls Association; and,
 - iv. The Board of Governors Representative.
 - b. Each election required for the representative of a faculty, or school shall be conducted annually before the 30th of March, and in accordance with Bylaw 2200.
 - c. Vacancies in Council Membership will be filled according to Article XIV – Vacancies of the Constitution.

PART III - Report of Election Results

- Reporting Results**
9. The CRO conducting an election pursuant to this Bylaw shall submit within fourteen (14) days to the Speaker of the Council a report in writing containing the results of the election.

PART IV - Requirement of Members

Apr 9/02
Feb 12/02
Sep 18/01
Jan 23/01

Requirement of Council Members

10. Each voting member of Council, or their proxy, will:
 - a. Actively represent the student body as a whole, and the particular group by which the member was elected;
 - b. Be required to spend four (4) hours each month, or four (4) hour equivalents, during both the Fall and Winter Sessions in outreach and communication activities. Such activities must consist of, but not be limited to, sitting on Students' Union boards and committees, classroom speaking, and visiting with students, and shall not include Council meetings.
 - c. Attend to the maximum extent practicable all meetings of any board, committee, or task force of which they are a member; and,
 - d. Be responsible for regular attendance at meetings of Council.
 - e. Make recommendations to the Students' Council on matters of concern to the undergraduate students of the University of Alberta; and,
 - f. To perform other functions as may from time to time be assigned by Students' Council;

PART V - Removal of Members

Removal & Reinstatement of Council Members

11. A member of Council who misses five (5) meetings in total or three (3) consecutive meetings will:
 - a. Be immediately suspended from Council by the Speaker in a Council meeting;
 - b. Be expelled and have their seat declared vacant by the Speaker at the next Council meeting unless reinstated through the process described in Section 11.c.

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- c. An expelled member of Council or delegate may make a five (5) minute presentation to Council at the meeting immediately following their suspension, explaining the reasons behind his/her absences from Council and to ask for his/her reinstatement. After the presentation, a motion to reinstate may be moved and seconded by voting members of Council. Such a vote to reinstate shall require a two-thirds (2/3) majority to pass.
- d. A reinstated member of Council who misses a subsequent meeting is subject to removal from Council.
- e. A member of council who has been expelled from council may not be re-elected or appointed to council in the same year in which they were removed nor may they serve as a proxy.
- f. The General Manager is exempt from the attendance provisions of this by-law:

The Speaker of Council is responsible for enforcing and informing of the attendance and proxy requirements of this bylaw.
- h. Section (11)(g) notwithstanding, it is the responsibility of each member of Council be familiar with the rules governing Council's meetings including attendance requirements. Ignorance of the law shall not allow for exemption from the rules.

Resignation

- 12. A member of Council may resign their office at any time by filing written notice with the Speaker of their resignation and the member will thereupon cease to be a member of Council on the earliest of:
 - a. The date mentioned in the notice for such resignation to take effect;
 - b. Thirty (30) days after the notice is received by the Speaker.

Part VI - Proxy Members

Apr 9/02
Feb 12/02
Sep 18/01
Jan 23/01

- Appointment of Proxy** 13. Any member of Council, except for any voting member of the Executive Committee, the Undergraduate Board of Governors Representative may appoint a proxy member for any portion of their term in office to fulfil the attendance requirement set out in Section 11 of this bylaw.
- Duties of Proxy Members** 14. Throughout the duration of their appointment, a proxy member appointed pursuant to this part will meet the same qualifications and have the same rights and responsibilities as the councilor who appointed the proxy member.
- Notice to Speaker** 15. No notice of appointment of a proxy member will be valid unless the following conditions are met:
- a. The notice must be in writing or by electronic mail;
 - i. Electronic notice must be received no later than two hours before the start of the Council meeting.
 - b. The notice must contain the name and contact information of the proxy member;
 - c. The notice must be written and signed (unless sent by electronic mail) by the Councilor on whose behalf the proxy member will be acting;
 - d. The notice must be dated and include the meeting(s) of Council that the proxy will be attending on behalf of the Councilor.
16. The presence of the Councilor will constitute termination of a proxy member's appointment.
17. No proxy member can be appointed to fill an otherwise vacant position on Council.
18. Failure of a duly appointed proxy member to attend the meeting(s) of Council for which he/she was appointed will constitute an absence on the record of the Councilor who appointed the proxy member.

Part VII - Meetings

Apr 9/02
Feb 12/02
Sep 18/01
Jan 23/01

- Frequency of Meetings** 19. Council will not hold less than one (1) meeting per month, with regular meetings to be held every two (2) weeks unless otherwise deemed advisable by Council, the Executive Committee or the President of the Students' Union.
- Rules of Order** 20. *Robert's Rules of Order* will be observed at all meetings of Council, as well as any special rules/additional standing orders adopted by Council.
- Public Meetings** 21. The meetings of Council shall be open to any member of the Students' Union, but:
- a. Any meeting or part thereof may be closed, except to all Council members, upon passage of a motion to that effect.
 - b. No one who is not a member of Council may take part in discussion at a Council meeting unless questioned by a Council member, or designated as a Guest of Council.

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Bylaw 100
Schedule A

Structure of Voting Membership
of Students' Council
2000-2001

Apr 9/02
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Bylaw 100
Schedule B

Per University of Alberta Office of the Registrar

Summary of Statistics

Enrollment of Full-time Students by Faculty

Academic Year 1999-2000

Apr 9/02
Feb 12/02
Sep 18/01
Jan 23/01

CURRENT

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

VOTING STRUCTURE OF STUDENTS' COUNCIL 2002/2003	
Faculty or Representation	Ex-Officio Members
Agric/Forest/HomeEc	President
Agric/Forest/HomeEc	Vice-President External
Arts	Vice President Student Life
Arts	Vice President Academic
Arts	Vice-President Finance & Operations
Arts	Executive Member of the University Athletics Board
Arts	Residence Hall Association Representative
Arts	Undergraduate Board of Governors Representative
Arts	
Arts	
Business	
Business	
Business	
Education	
Engineering	
Law	
Open Studies	
Open Studies	
Medicine & Oral Health Sciences	
Medicine & Oral Health Sciences	
School of Native Studies	
Nursing	
Pharmacy	
Physical Education	
Rehab Medicine	

Apr 09/02
Feb 12/02
Oct 27/98
Jan 06/98

CURRENT

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

Faculté Saint-Jean	
Science	

Apr 09/02
Feb 12/02
Oct 27/98
Jan 06/98

Bylaw 100

A Bylaw Respecting the Students' Council

- Short Title** 1. This Bylaw may be referred to as the "Students' Council Bylaw."
- Definitions** 2. In this Bylaw:
- a. "Speaker" means the Speaker of Students' Council, or the officer carrying out the duties of the Speaker due to his/her absence;
 - b. "Council" means the Students' Council;
 - c. "Councilor" is any voting member of Students' Council, excluding the members of the Executive Committee and undergraduate Board of Governors Representative;
 - d. "CRO" means Chief Returning Officer of the Students' Union.

Part I - Members of Council

- Non-Voting Members** 3. The non-voting members of Students' Council are:
- a. The General Manager;
 - b. The Speaker (officer of council);
 - c. The Recording Secretary (officer of council);
- Rights of Non-Voting Members** 4. A non-voting member has all the rights of voting members except:
- a. The right to move, second or vote on a motion;
 - b. The right to assume voting position on standing Boards or Committees of Council.

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**Voting
Members**

5. The fifty (50) voting members of Council are:
 - a. The voting members of the Executive Committee;
 - b. The Undergraduate Board of Governors Representative;
 - c. The Residence Hall Association Representative;
 - d. The Executive Member of the University Athletics Board.
 - e. The remaining 42 voting seats will be allocated as described bellow:

**Seat
Distribution
Formula**

$$\frac{\text{Total Population of Undergraduate Students}}{\text{Total number of voting seats} - (5 \text{ executive seats} + 3 \text{ ex-officio seats})}$$

$$= \text{THRESHOLD}$$

Threshold: total number of students necessary to hold a seat

$$\frac{\text{Total Faculty Population of Undergraduate Students}}{\text{Threshold}}$$

$$= \text{Total Number of Seats Awarded to the Faculty}$$

NOTE 1: Each faculty will be awarded at least one seat regardless of whether or not they reach threshold (if in case the total number of seats awarded is < 1 at least one seat will be awarded).

NOTE 2: Once whole numbers of seats are awarded remaining seats are distributed to those Faculties with the largest remainder (nearest the threshold for another seat) in descending order until no seats remain.

6. The structure of the voting membership of Council will be listed in Schedule A of this Bylaw, and will be updated by the Internal Review Board by January 31 of each year . Schedule A will be attached to Bylaw 100.

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Eligibility Requirements

7. Each voting member of Council referred to in Section 5 will be:
 - a. a member of the Students' Union within the meaning of Article VIII of the Constitution; and
 - b. registered as either:
 - i. an undergraduate student in the Faculty, School, or College they represent; or,
 - ii. the registered student group that they represent.

PART II - Faculty Representatives

Exception from Faculty Constituency

8. a. Each voting member of the Students' Council, shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered with the exceptions of:
 - i. The Executive Committee;
 - ii. Executive Member of the University Athletics Board;
 - iii. Representative of the Residence Halls Association; and,
 - iv. The Board of Governors Representative.
- b. Each election required for the representative of a faculty, or school shall be conducted annually before the 30th of March, and in accordance with Bylaw 2200.
- c. Vacancies in Council Membership will be filled according to Article XIV – Vacancies of the Constitution.

PART III - Report of Election Results

Reporting Results

9. The CRO conducting an election pursuant to this Bylaw shall submit within fourteen (14) days to the Speaker of the Council a report in writing containing the results of the election.

PART IV - Requirement of Members

Apr 9/02
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Jan 23/01

Requirement of Council Members

10. Each voting member of Council, or their proxy, will:
 - a. Actively represent the student body as a whole, and the particular group by which the member was elected;
 - b. Be required to spend four (4) hours each month, or four (4) hour equivalents, during both the Fall and Winter Sessions in outreach and communication activities. Such activities must consist of, but not be limited to, sitting on Students' Union boards and committees, classroom speaking, and visiting with students, and shall not include Council meetings.
 - c. Attend to the maximum extent practicable all meetings of any board, committee, or task force of which they are a member; and,
 - d. Be responsible for regular attendance at meetings of Council.
 - e. Make recommendations to the Students' Council on matters of concern to the undergraduate students of the University of Alberta; and,
 - f. To perform other functions as may from time to time be assigned by Students' Council;

PART V - Removal of Members

Removal & Reinstatement of Council Members

11. A member of Council who misses five (5) meetings in total or three (3) consecutive meetings will:
 - a. Be immediately suspended from Council by the Speaker in a Council meeting;
 - b. Be expelled and have their seat declared vacant by the Speaker at the next Council meeting unless reinstated through the process described in Section 11.c.

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- c. An expelled member of Council or delegate may make a five (5) minute presentation to Council at the meeting immediately following their suspension, explaining the reasons behind his/her absences from Council and to ask for his/her reinstatement. After the presentation, a motion to reinstate may be moved and seconded by voting members of Council. Such a vote to reinstate shall require a two-thirds (2/3) majority to pass.

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- d. A reinstated member of Council who misses a subsequent meeting is subject to removal from Council.
- e. A member of council who has been expelled from council may not be re-elected or appointed to council in the same year in which they were removed nor may they serve as a proxy.
- f. The General Manager is exempt from the attendance provisions of this by-law:

The Speaker of Council is responsible for enforcing and informing of the attendance and proxy requirements of this bylaw.

- ~~g.~~ h.—Section (11)(g) notwithstanding, it is the responsibility of each member of Council be familiar with the rules governing Council’s meetings including attendance requirements. Ignorance of the law shall not allow for exemption from the rules.

12. Where a vacancy exists in a Faculty Councilor positions and Council elects not to hold a by-election to fill that vacancy, then the individual who collected the most votes in the election for Faculty Councilors from that faculty without being declared victorious under the Nominations and Elections of Students’ Union Faculty Councilors Bylaw shall be invited to fill that position.

13. Where the individual set out in Section 12 is ineligible to fill the vacant position, or where that individual elects not to fill that position, then the position shall be offered to the individual who received the most votes without receiving as many votes as the the individual set out in Section 12, and this process shall be repeated until such time as an individual to fill the vacant position has been found.

14. Where the method set out in Sections 12 and 13 has been implemented, and where a vacancy continues to exist, then the entity recognized as a faculty association as set out in the Faculty Associations Bylaw for the faculty, school, or college for which the vacancy exists shall be permitted to fill the position by any means it deems fit.

15. Where the method set out in Sections 12 through 15 has been implemented, and where a vacancy continues to exist, then Council shall have the right to appoint an individual to fill that vacancy by simple majority vote.

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- Resignation** 162. A member of Council may resign their office at any time by filing written notice with the Speaker of their resignation and the member will thereupon cease to be a member of Council on the earliest of:
- a. The date mentioned in the notice for such resignation to take effect;
 - b. Thirty (30) days after the notice is received by the Speaker.

Part VI - Proxy Members

Appointment of Proxy 173. Any member of Council, except for any voting member of the Executive Committee, the Undergraduate Board of Governors Representative may appoint a proxy member for any portion of their term in office to fulfil the attendance requirement set out in Section 11 of this bylaw.

Duties of Proxy Members 184. Throughout the duration of their appointment, a proxy member appointed pursuant to this part will meet the same qualifications and have the same rights and responsibilities as the councilor who appointed the proxy member.

- Notice to Speaker** 195. No notice of appointment of a proxy member will be valid unless the following conditions are met:
- a. The notice must be in writing or by electronic mail;
 - i. Electronic notice must be received no later than two hours before the start of the Council meeting.
 - b. The notice must contain the name and contact information of the proxy member;
 - c. The notice must be written and signed (unless sent by electronic mail) by the Councilor on whose behalf the proxy member will be acting;
 - d. The notice must be dated and include the meeting(s) of Council that the proxy will be attending on behalf of the Councilor.

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Jan 23/01

- 2016. The presence of the Councilor will constitute termination of a proxy member's appointment.
- 2117. No proxy member can be appointed to fill an otherwise vacant position on Council.
- 2218. Failure of a duly appointed proxy member to attend the meeting(s) of Council for which he/she was appointed will constitute an absence on the record of the Councilor who appointed the proxy member.

Part VII - Meetings

- Frequency of Meetings** 2319. Council will not hold less than one (1) meeting per month, with regular meetings to be held every two (2) weeks unless otherwise deemed advisable by Council, the Executive Committee or the President of the Students' Union.
- Rules of Order** 2420. *Robert's Rules of Order* will be observed at all meetings of Council, as well as any special rules/additional standing orders adopted by Council.
- Public Meetings** 2521. The meetings of Council shall be open to any member of the Students' Union, but:
 - a. Any meeting or part thereof may be closed, except to all Council members, upon passage of a motion to that effect.
 - b. No one who is not a member of Council may take part in discussion at a Council meeting unless questioned by a Council member, or designated as a Guest of Council.

Bylaw 100
Schedule A

Structure of Voting Membership
of Students' Council
2000-2001

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Bylaw 100
Schedule B

Per University of Alberta Office of the Registrar

Summary of Statistics

Enrollment of Full-time Students by Faculty

Academic Year 1999-2000

Apr 9/02
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CURRENT

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

VOTING STRUCTURE OF STUDENTS' COUNCIL 2002/2003	
Faculty or Representation	Ex-Officio Members
Agric/Forest/HomeEc	President
Agric/Forest/HomeEc	Vice-President External
Arts	Vice President Student Life
Arts	Vice President Academic
Arts	Vice-President Finance & Operations
Arts	Executive Member of the University Athletics Board
Arts	Residence Hall Association Representative
Arts	Undergraduate Board of Governors Representative
Arts	
Arts	
Business	
Business	
Business	
Education	
Engineering	
Law	
Open Studies	
Open Studies	
Medicine & Oral Health Sciences	
Medicine & Oral Health Sciences	
School of Native Studies	
Nursing	
Pharmacy	
Physical Education	
Rehab Medicine	

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CURRENT

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

Faculté Saint-Jean	
Science	

Apr 09/02
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Jan 06/98

Bylaw 2500

A Bylaw Respecting the Chief Returning Officer and Elections Staff of the Students' Union

- | | |
|--|--|
| Short Title | 1. This Bylaw may be referred to as the “Chief Returning Officer and Elections Staff Bylaw”. |
| Selection | 2. a. The Chief Returning Officer will be appointed in accordance with Bylaw 5400.

b. Two (2) Deputy Returning Officers will be appointed by Students’ Council upon the recommendation of an ad hoc committee, which will be struck by the Chief Returning Officer.

c. The ad hoc Deputy Returning Officer Selection Committee will be comprised of:
i. the Chief Returning Officer, as Chair;
ii. two(2) Discipline, Interpretation and Enforcement Board members |
| Terms of Office | 3. The Chief Returning Officer will serve from May 1 to April 30 of the year following their appointment. |
| Qualifications | 4. a. Any applicant for Chief Returning Officer must be bondable, and comply with Elections Canada and Elections Alberta eligibility criteria.

b. The Chief Returning Officer and the Deputy Returning Officers shall be members of the Students’ Union as defined in Article VIII. |
| Responsibilities of the Chief Returning Officer | 5. The responsibilities of the Chief Returning Officer include:

a. overseeing all electoral logistics, including:
i. running elections as per Bylaw 2100;
ii. running referenda as per Bylaw 2400;
iii. assigning duties to the Deputy Returning Officer(s); |

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- iv. organizing polls during elections/referenda, including appointing adequate poll staff and situating polls at appropriate locations across campus, and advertising the poll locations;
 - v. overseeing the physical count of the ballots during elections/referenda;
 - vi. reporting the result of an election/referendum to the appropriate parties;
 - vii. provide a list of classroom schedules to candidates.
 - viii. enforcing budgetary regulations as stipulated in Bylaw 2100;
 - ix. ruling on all appeals of Faculty Association Deputy Returning Officer decisions;
- b. subject to the provisions of this Bylaw, the Chief Returning Officer will be responsible for the performance of those duties normally required of a Chief Returning Officer, including the enactment and posting of such regulations as may be necessary for any situation not dealt with by this Bylaw or Bylaws 2100, 2200 and 2400;
- c. being available to all parties during elections/referenda for a minimum of four (4) hours a day, between Monday to Friday, from the first working day after nominations close until the last day of voting. These hours are to be posted in advance.
- d. i. acting as the arbitrator in any dispute which may arise during the course of an election/referendum. If the rules as set down by the Chief Returning Officer are not followed the CRO may rectify the violation and/or assign reasonable penalties. Penalties may include the disqualification of any candidates, or the voiding of the election/referendum;
- ii. The candidates involved in a dispute may appeal the decision by listing charges against the Chief Returning Officer at the Discipline, Interpretation and Enforcement (D.I.E.) Board. Such charges will be laid within twenty-four (24) hours of the Chief Returning Officer's ruling. In the event that charges are laid, the ballots will not be tallied until the charges have been dealt with;
- e. ensuring that a cost effective and accurate ballot counting process is in place;

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- f. submitting to Students' Council, prior to 30 April, a final report of activities and recommendations;
- g. submitting to Students' Council a quarterly report of activities;
- h. organizing a minimum of one (1) forum to be held during the week of campaigning, including:
 - i. making arrangements with General Faculties Council to ensure cancellation of classes for at least one forum;
 - ii. adequately advertising the time and date of the forum in the previous two (2) issues of the Official Student Newspaper;
 - iii. ensuring a safe and fair election forum by providing security;
- i. providing a training session for the Faculty Association Deputy Returning Officers at least four (4) weeks prior to the close of the Faculty Association's nominations.
- j. The Chief Returning Officer will not concurrently hold a position on Students' Council, or any of its standing boards, committees, or any other paid position with the Students' Union.
- k. A Chief Returning Officer of the Students' Union may be suspended or dismissed from their position by a two-thirds (2/3) majority vote of Students' Council, passed at two (2) consecutive meetings held not less than one (1) week apart.
- l. The Chief Returning Officer is directly responsible to the President of the Students' Union.

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Jan 25/2000

**Responsibilities of
the Deputy
Returning Officers**

6. The responsibilities of the Deputy Returning Officers include:
 - a. carrying out the duties assigned to them by the Chief Returning Officer.
 - b. assisting the Chief Returning Officer in the completion of their duties.
 - c. being available to all parties during elections/referenda for a minimum of four (4) hours a day , between Monday to Friday, from the first working day after nominations close until the last day of voting. These hours are to be posted in advance.
 - d. The Deputy Returning Officers will not be responsible for making rulings during elections.
 - e. The Deputy Returning Officers will not concurrently hold a position on Students' Council, or any of its standing boards, committees, or any other paid position with the Students' Union.
 - f. The Deputy Returning Officers are directly responsible to the Chief Returning Officer.

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Bylaw 2500

A Bylaw Respecting the Chief Returning Officer and Elections Staff of the Students' Union

Short name

1. This bylaw may be referred to as the “Chief Returning Officer and Elections Staff Bylaw.”

Definitions

2. For the purposes of this bylaw:
 - (a) the “Nominating Committee” shall mean the Nominating Committee of the Students’ Union, as set out in the Nominating Committee Bylaw;
 - (b) the “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board, as set out in the Discipline, Interpretation, and Enforcement Board Bylaw; and
 - (c) a “member” shall be a member of the Students’ Union, as defined by Article I of the Students’ Union Constitution;

Mandate

3. This bylaw shall govern the selection, hiring, duties, and dismissal of the Chief Returning Officer and elections staff.

Composition

4. The elections staff shall consist of:
 - (a) the Chief Returning Officer; and
 - (b) one (1) or more Deputy Returning Officers, at the discretion of the Chief Returning Officer and as permitted by budgeted availability of funds.

Hiring

5. The Chief Returning Officer shall be appointed by Students’ Council after the Nominating Committee issues a recommendation.
6. The Deputy Returning Officers shall be appointed by Students’ Council after a recommendation is issue by a committee composed of:
 - (a) the Chief Returning Officer, as chair, voting

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Jan 25/2000

only in the event of a tie; and

(b) two (2) members of the D.I.E. Board

Eligibility requirements

7. The Chief Returning Officer and Deputy Returning Officers shall be required to remain members for the Fall and Winter academic terms of their term in office and shall not concurrently hold any position of Students' Council or any of its boards and committees, the D.I.E. Board, or the Students' Union's paid staff.

Terms of office

8. The Chief Returning Officer shall serve from April 30 to the following May 1.

9. The Deputy Returning Officers shall serve from the time of their hire to the following May 1.

Duties of the C.R.O.

10. The duties of the Chief Returning Officer shall include:

(a) overseeing the implementation of the Nominations of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw, the Nominations and Elections of Students' Union Faculty Councilors Bylaw, and the Referenda and Plebiscites Bylaw;

(b) such duties as may be required of the Chief Returning Officer under the Nominations and Elections of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw, the Nominations and Elections of Students' Union Faculty Councilors Bylaw, and the Referenda and Plebiscites Bylaw; and

(c) the submission to Students' Council of a written report of activities and recommendations prior to April 30.

Duties of the D.R.O.s

11. The duties of the Deputy Returning Officers shall include:

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Jan 25/2000

- (a) such duties as may be required of the Deputy Returning Officers under the Nominations and Elections of the Executive Committee and the Undergraduate Board of Governors Representative Bylaw, the Nominations and Elections of Students' Union Faculty Councilors Bylaw, and the Referenda and Plebiscites Bylaw; and
- (b) such assistance as may be required by the Chief Returning Officer in the discharge of his/her duties, as set out in Section 10.

Reporting and Dismissal

- 12. The Chief Returning Officer shall report directly to Students' Council, and shall be dismissed only by a two thirds (2/3) majority vote of Students' Council on two consecutive meetings, to be held not less than one (1) week apart.
- 13. The Deputy Returning Officers shall report directly to the Chief Returning Officer, and shall be dismissed only by a simple majority of Students' Council.

CURRENT

Bylaw 6400

A Bylaw Respecting the Refugee Student Board of the Students' Union

- Short Title**
1. This Bylaw may be referred to as the “Refugee Student Board Bylaw”.
 2. Throughout this Bylaw:
 - a. “WUSC” shall mean World University Service of Canada;
 - b. “Board” shall mean the Refugee Student Board.
- Start-up**
3. a. The Refugee Student Board shall be appointed before 31 May of each year.
 - b. At the Changeover Meeting of Students' Council, the Incoming Chair shall announce the date of the first meeting, and it shall be the responsibility of the members at the first meeting to establish the dates of subsequent meetings.
- Mandate**
4. The purpose of this Board is to administer the fund established by Students' Union referendum of 17 and 18 March, 1988 for the purpose of supporting refugee students on the University of Alberta campus through the WUSC Student Refugee Program.

June 18/02 (IRB)

May 7/01

May 31/88

- Composition** 5. The Board shall consist of:
- a. the Vice-President External of the Students' Union;
 - b. one (1) student Councillor, selected by Students' Council;
 - c. one (1) representative of the University of Alberta administration, selected by the administration;
 - d. one (1) Executive member of the University of Alberta WUSC Student Refugee Support Committee, selected by the WUSC Student Refugee Support Committee;
 - e. one (1) student-at-large member of the WUSC Student Refugee Support Committee, selected by the WUSC Student Refugee Support Committee;
 - f. one (1) member of the WUSC Edmonton Athabasca Local Committee, selected by the WUSC Edmonton Athabasca Local Committee;
 - g. one (1) student-at-large member.
- Chair** 6. The Chair and Secretary shall each be selected by the Board at the first meeting of each year.
- Quorum** 7. Quorum for each meeting shall consist of at least five (5) members being present.
- Finances** 8. a. Funds for the Board shall be raised by means of an annual fee to each Students' Union member of Fifty (\$0.50) Cents.
- b. Any surplus in a given year, shall be carried over into the next fiscal year.

Conduct of Business

9. The Board shall:
 - a. be responsible for all financial decisions regarding the Board;
 - b. ratify the selection of student refugees made by the University of Alberta WUSC Student Refugee Support Committee;
 - c. submit a report detailing funds disbursed at the next Students' Council meeting immediately following such disbursement of funds;
 - d. submit a copy of Minutes of each Board meeting to Students' Council;
 - e. collect and submit to the Vice-President External copies of Minutes of the WUSC Student Refugee Support Committee meetings;
 - f. submit a preliminary and final budget to the Vice-President Finance & Administration to be ratified by Students' Council.

Meetings

10. a. The Board shall meet at least once each semester, at the call of the Chair.
 - b. Notice of meetings shall be placed by the Secretary in the the Official Student Newspaper at least one (1) week prior to a meeting being held.

Dismissal

11. Any member of the Board may be dismissed by a two-thirds (2/3) majority vote at two (2) consecutive meetings of Students' Council.

Final Report

12. The Chair shall submit, prior to 30 April, a written final report of the Board's activities and recommendations for the year.

June 18/02 (IRB)

May 7/01
May 31/88

PROPOSED

Bylaw 6400

A Bylaw Respecting the Refugee Student Sponsorship Board ~~Refugee Student Board~~ of the Students' Union

- Short Title**
1. This Bylaw may be referred to as the "Refugee Student Sponsorship Board ~~Refugee Student Board~~ Bylaw".
 2. Throughout this Bylaw:
 - a. "WUSC" shall mean World University Service of Canada;
 - b. "Board" shall mean the Refugee Student Sponsorship Board.
~~Refugee Student Board.~~
 - c. "Committee" shall mean the World University Service of Canada
Refugee Student Sponsorship Committee.
 - d. "University" shall mean the University of Alberta.
- Start-up**
3. a. The ~~Board~~ Refugee Student Board shall be appointed before 31 May of each year.
 - b. At the Changeover Meeting of Students' Council, the ~~Incoming Chair~~ Vice President (Student Life) shall announce the date of the first meeting, at which the Chair of the Board shall be selected, and it shall be the responsibility of the ~~members~~ Chair at the first meeting to establish the dates of subsequent meetings.
- Mandate**
4. a. ~~The purpose of this~~ This Board shall facilitate the transition of University enrolled WUSC students and make recommendations to the Student Life Board, to administer the fund established by Students' Union referendum of 17 and 18 March, 1988 for the purpose of supporting refugee students on the University of Alberta campus through the WUSC Student Refugee Program.
 - b. The Board will only sponsor 4 refugee students at one time. These refugee students must be registered and attending the University and shall submit their Class Timetable Notice to The Chair of the Board at the first meeting.

June 18/02 (IRB)

May 7/01

May 31/88

Composition

5. The Board shall consist of:
- a. the Vice President (Student Life) ~~Vice-President External~~ of the Students' Union;
 - b. one (1) student Councilor ~~Councillor~~, selected by Students' Council;
 - c. one (1) representative of the University of Alberta administration, selected by the administration;
 - d. the Refugee Sponsorship Coordinator from the Committee ~~one (1) Executive member of the University of Alberta — WUSC Student — Refugee Support Committee, selected by the WUSC Student Refugee Support Committee;~~
 - e. one (1) member of the Committee, selected by the Committee; ~~one (1) student-at-large member of the WUSC Student — Refugee Support — Committee, selected by the WUSC — Student Refugee Support Committee;~~
 - f. one (1) student-at-large member ~~one (1) member of the WUSC Edmonton Athabasca Local — Committee, selected by the WUSC Edmonton — Athabasca Local Committee;~~

Chair

6. a. The Chair and Secretary shall each be selected by the Board at the first meeting of each year.
- b. The Chair shall be a non-voting member of the Board and only vote in the event of a tie.

Quorum

7. Quorum for each meeting shall consist of the Chair and at least three (3) additional members of the Board. ~~five (5) members being present.~~

Finances

8. a. Funds for refugee sponsorship shall be collected pursuant to Article VIII, Section 3 of the Constitution. Funds for the Board shall be raised by means of an annual fee to each Students' Union member of Fifty (\$0.50) Cents.
- b. The Committee shall be allotted 3% of the total fund for various administrative duties throughout the year.
- c. The Board shall have 2% of the dedicated fee forwarded to the WUSC Contingency Fund.
- d. During their 4 year tenure, each WUSC student shall receive the total amount collected by referenda during their first year of sponsorship, minus the various costs associated with 8b and 8c. Specifically, this amount shall be disbursed as follows (rounded to the nearest dollar):
- Year 1: 66% of total fund, from which the student shall receive 6.5%/month for the first 6 months and 4.5%/month for the last sixth months.
- Year 2: 16% of total fund,
- Year 3: 7% of total fund,
- Year 4: 6% of total fund,
- e. Where a WUSC student requires more than the amount allotted in d., or require a different payment scheme, this shall be taken to the Student Life Board for ratification upon the recommendation of the Board. If approved this amount shall be deducted from the WUSC Contingency Fund. The Student Life Board shall submit a report detailing funds disbursed at the next Students' Council meeting immediately following such disbursement of funds.

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Conduct of Business

9. The Board shall:
- ~~a. be responsible for all financial decisions regarding the Board;~~
 - ba. ratify the selection of student refugees made by the University of Alberta WUSC Refugee Student Sponsorship Committee; WUSC Student Refugee Support Committee;
 - ~~c. submit a report detailing funds disbursed at the next Students' Council meeting immediately following such disbursement of funds;~~
 - ~~d. submit a copy of Minutes of each Board meeting to Students' Council;~~
 - eb. collect and submit to the Vice President (Student Life), the Minutes of the WUSC Refugee Student Sponsorship Committee. Vice-President External copies of Minutes of the WUSC Student Refugee Support Committee meetings;
 - ~~c. submit a preliminary and final budget to the Financial Affairs Board no later than 31st July of the following year. Vice-President Finance & Administration to be ratified by Students' Council.~~
 - d. only subsidize WUSC students for four (4) academic years.

Meetings

10. a. The Board shall meet ~~at least once each semester,~~ at the call of the Chair, and at least once per Fall and Winter Term only.
- b. ~~Notice of meetings shall be placed by the Secretary in the the Official Student Newspaper at least one (1) week prior to a meeting being held. The Secretary shall contact all Board members at least one week prior to the meeting being held.~~

Dismissal

- 11 a. Any member of the Board, except the Vice-President (Student Life) and the Students' Union Councilor, may be dismissed by a two-thirds (2/3) majority vote at two (2) consecutive meetings of the Refugee Student Sponsorship Board. Students' Council.
- b. In the event that a WUSC student is no longer able to continue their studies, future payments shall be forfeited back to the WUSC account.

PROPOSED

6400 (5)

Final Report

12. The Chair shall submit, prior to 30 April, a written final report to Students' Council detailing ~~of~~ the Board's activities and recommendations for the year.

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- c. The D.I.E. Board will be responsible for the enforcement of the Constitution and Bylaws of the Students' Union and may:
 - i. censure any Students' Union member, Students' Union committee, task force, board, or any registered club;
 - ii. suspend Students' Union privileges for any period of time up to and including twelve (12) calendar months, where such a suspension may not result in the removal of a sitting Student Councilor or member of the Executive Committee;
 - iii. recommend to Students' Council that a sitting Student Councilor or member(s) of the Executive Committee be recalled pursuant to Article XIII;
 - iv. declare null and void any motion of a Students' Council committee, task force, board, commission or registered club which is found to be in conflict with or outside the terms of the Students' Union Constitution and Bylaws;
 - vi. require that any Students' Council motion which is found to be in conflict with or outside the terms of the Students' Union Constitution and Bylaws be reconsidered at the next regular or special meeting of Students' Council immediately following the published D.I.E. Board decision. Any motion to be reconsidered as per a D.I.E. Board decision will have no effect until it has been duly reconsidered, and once reconsidered, will be beyond the enforcement capabilities of the D.I.E. Board.

- d. The D.I.E. Board will select two (2) outgoing members of the D.I.E. Board, who will be returning as members of the Students' Union, to serve on the ad hoc committee to select the Deputy Returning Officer(s) for the upcoming term. These members will be selected after the Students' Union General Election and before November 30 of each year.

Composition

- 4. The Discipline, Interpretation and Enforcement Board will be composed of:
 - a. Five (5) members of the Students' Union in their second or further years of study, who will serve as regular members;
 - b. Five (5) members of the Students' Union in their second or further years of study, who will serve as alternate members and will sit as Board members when regular members are absent or disqualified pursuant to section 6.d. of this Bylaw.

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- Chair**
5. a. The Chair of the Discipline, Interpretation and Enforcement Board will be chosen by the ad hoc committee, as outlined in Section 2 of this Bylaw.
- b. Should the Chair be absent, the Alternate Chair will be Chair, and in the absence of the Alternate Chair, a member of the Board will be elected as Chair at that meeting.
- Conduct of Business**
6. a. Quorum at all meetings of the Discipline, Interpretation and Enforcement Board will be five (5) members.
- Limitation on Membership**
- b. No person will concurrently hold a position on the D.I.E. Board and a position on Students' Council, including any of its standing boards, committees or commissioners; and furthermore will not be a paid employee of the Students' Union.
- Duration of Appointment**
- c. Members of the D.I.E. Board will hold office from October 1 of each year to September 30 of the following year.
- Incompetence of Members**
- d. In the event that a charge is laid against a regular member of the D.I.E. Board or they are otherwise deemed unfit, that person will not be competent to adjudicate and will be, for that meeting, replaced by an alternate member of the D.I.E. Board. In the event that the Chair is so deemed, the Alternate Chair will replace them.
- Initiation of Action**
- e. A complaint, request for interpretation, or request for enforcement proceeding must be submitted in writing to the Chair of the D.I.E. Board with a description of the facts upon which the complaint or request is based, and may be initiated by:
- i. any person who is a member of the Students' Union;
 - ii. any Students' Union committee, task force, board or commission, with the sole exception of the D.I.E. Board;
 - iii. any club registered with the Students' Union;
 - iv. the Students' Council; or,
 - v. the Students' Union Chief Returning Officer.
- Jurisdiction**
- f. A complaint or request to the D.I.E. Board may be laid against:
- i. any member of the Students' Union thought to be in breach of a provision of the Students' Union Constitution or Bylaws, or a motion of Students' Council;
 - ii. any Students' Union committee, task force, board, or commission, with the exception of Students' Council, thought to be in breach of a provision of the Students' Union Constitution or Bylaws, or a motion of Students' Council.

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Service of Complaint

- g. A copy of the complaint must be served on the person or organization charged not less than three (3) days before the hearing, excepting complaints brought under Bylaw 2100 (Elections Bylaw), where a meeting of D.I.E. Board will be convened within twenty-four (24) hours of notice having been served.

Call of Meeting

- h. Upon receipt of a complaint, request for interpretation or request for enforcement, the Chair will issue written notice to the members of the D.I.E. Board, calling a meeting within the seven (7) days following.

Public Meetings

- i. Meetings of the D.I.E. Board will be open to all members of the Students' Union, except that any meeting or part of a meeting may be closed to all persons other than those requested to appear, at the discretion of the Board.

Refusal to Hear

- j. The D.I.E. Board may decide upon consensus that there are no grounds for deliberation and refuse to hear the complaint.
- k. An interpretive decision by the D.I.E. Board will be binding on the Board until the Section or motion so interpreted is amended by Students' Council.
- l. A copy of all interpretive decisions of the D.I.E. Board will be sent to the Chair of the Internal Review Board for inclusion in the Master Copy of the Constitution and Bylaws.
- m. A copy of the judgment delivered by the D.I.E. Board will be kept on file at the Students' Union office and will be available for all Students' Union members to examine upon request.

Publishing of Decisions

- n. A full and complete copy of all decisions of the D.I.E. Board, unaltered in any manner as to content, will be published in the Official Student Newspaper not later than two (2) weeks after the decision is made or at the earliest opportunity.

Procedure for Hearings

- 7. The D.I.E. Board will follow such procedures and make such findings of fact as are necessary to ensure a fair hearing and a just decision, provided that each party has an opportunity to present an argument to the Board and to question the opponent or the opponent's witness(es).

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- a. The following outline should be followed, at the discretion and through the direction of the Chair, at all meetings of the D.I.E. Board:
 - i. the Chair will invite the Appellant to state their case and call any witnesses they may have;
 - ii. the D.I.E. Board and Defendant will then have the opportunity to individually cross-examine the Appellant and any of their witnesses;
 - iii. in a similar manner to (i), the Chair will invite the Defendant to present their case and call any witnesses they may have;
 - iv. the D.I.E. Board and Appellant will then have the opportunity to individually cross-examine the Defendant and any of their witnesses.
- b. The D.I.E. Board may request any person to appear at a meeting of the Board whose evidence would assist the Board in making a decision.
- c. All parties appearing before the D.I.E. Board will be entitled to be represented by counsel.
- d. In the event of absence of one of the parties to the hearing, the D.I.E. Board may proceed with the hearing notwithstanding the party's absence.
- e. In hearing a request or complaint, excepting complaints brought under Bylaw 2100 (Elections Bylaw), a meeting of the D.I.E. Board may be adjourned at the pleasure of the Board, but such a meeting will be reconvened within seven (7) days of adjournment to complete adjudication of the matter.

- Appeal** 8. Decisions of the D.I.E. Board may be appealed to Students' Council through the Students' Council Appeal Advisory Board, pursuant to Bylaw 1300, excepting decisions of the D.I.E. Board related to a Students' Union election as set forth in Bylaw 2100 (Elections Bylaw).
- Final Report** 9. The Chair will annually submit to Students' Council a final written report of activities and recommendations.

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- c. The D.I.E. Board will be responsible for the enforcement of the Constitution and Bylaws of the Students' Union and may:
 - i. censure any Students' Union member, Students' Union committee, task force, board, or any registered club;
 - ii. suspend Students' Union privileges for any period of time up to and including twelve (12) calendar months, where such a suspension may not result in the removal of a sitting Student Councilor or member of the Executive Committee;
 - iii. recommend to Students' Council that a sitting Student Councilor or member(s) of the Executive Committee be recalled pursuant to Article XIII;
 - iv. declare null and void any motion of a Students' Council committee, task force, board, commission or registered club which is found to be in conflict with or outside the terms of the Students' Union Constitution and Bylaws;
 - vi. require that any Students' Council motion which is found to be in conflict with or outside the terms of the Students' Union Constitution and Bylaws be reconsidered at the next regular or special meeting of Students' Council immediately following the published D.I.E. Board decision. Any motion to be reconsidered as per a D.I.E. Board decision will have no effect until it has been duly reconsidered, and once reconsidered, will be beyond the enforcement capabilities of the D.I.E. Board.

- d. The D.I.E. Board will select two (2) outgoing members of the D.I.E. Board, who will be returning as members of the Students' Union, to serve on the ad hoc committee to select the Deputy Returning Officer(s) for the upcoming term. These members will be selected after the Students' Union General Election and before November 30 of each year.

Composition

- 4. The Discipline, Interpretation and Enforcement Board will be composed of:
 - a. Five (5) members of the Students' Union in their second or further years of study, who will serve as regular members;
 - b. Five (5) members of the Students' Union in their second or further years of study, who will serve as alternate members and will sit as Board members when regular members are absent or disqualified pursuant to section 6.d. of this Bylaw.

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- Chair**
5. a. The Chair of the Discipline, Interpretation and Enforcement Board will be chosen by the ad hoc committee, as outlined in Section 2 of this Bylaw.
- b. Should the Chair be absent, the Alternate Chair will be Chair, and in the absence of the Alternate Chair, a member of the Board will be elected as Chair at that meeting.
- Conduct of Business**
6. a. Quorum at all meetings of the Discipline, Interpretation and Enforcement Board will be five (5) members.
- Limitation on Membership**
- b. No person will concurrently hold a position on the D.I.E. Board and a position on Students' Council, including any of its standing boards, committees or commissioners; and furthermore will not be a paid employee of the Students' Union.
- Duration of Appointment**
- c. Members of the D.I.E. Board will hold office from October 1 of each year to September 30 of the following year.
- Incompetence of Members**
- d. In the event that a charge is laid against a regular member of the D.I.E. Board or they are otherwise deemed unfit, that person will not be competent to adjudicate and will be, for that meeting, replaced by an alternate member of the D.I.E. Board. In the event that the Chair is so deemed, the Alternate Chair will replace them. Members of the Students' Union Executive shall not be appointed to DIE Board within one year of leaving office.
- Initiation of Action**
- e. A complaint, request for interpretation, or request for enforcement proceeding must be submitted in writing to the Chair of the D.I.E. Board with a description of the facts upon which the complaint or request is based, and may be initiated by:
- i. any person who is a member of the Students' Union;
- ii. any Students' Union committee, task force, board or commission, with the sole exception of the D.I.E. Board;
- iii. any club registered with the Students' Union;
- iv. the Students' Council; or,
- v. the Students' Union Chief Returning Officer.
- Jurisdiction**
- f. A complaint or request to the D.I.E. Board may be laid against:
- i. any member of the Students' Union thought to be in breach of a provision of the Students' Union Constitution or Bylaws, or a motion of Students' Council;

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- ii. any Students' Union committee, task force, board, or commission, with the exception of Students' Council, thought to be in breach of a provision of the Students' Union Constitution or Bylaws, or a motion of Students' Council.

Service of Complaint

- g. A copy of the complaint must be served on the person or organization charged not less than three (3) days before the hearing, excepting complaints brought under Bylaw 2100 (Elections Bylaw), where a meeting of D.I.E. Board will be convened within twenty-four (24) hours of notice having been served.

Call of Meeting

- h. Upon receipt of a complaint, request for interpretation or request for enforcement, the Chair will issue written notice to the members of the D.I.E. Board, calling a meeting within the seven (7) days following.

Public Meetings

- i. Meetings of the D.I.E. Board will be open to all members of the Students' Union, except that any meeting or part of a meeting may be closed to all persons other than those requested to appear, at the discretion of the Board.

Refusal to Hear

- j. The D.I.E. Board may decide upon consensus that there are no grounds for deliberation and refuse to hear the complaint.
- k. An interpretive decision by the D.I.E. Board will be binding on the Board until the Section or motion so interpreted is amended by Students' Council.
- l. A copy of all interpretive decisions of the D.I.E. Board will be sent to the Chair of the Internal Review Board for inclusion in the Master Copy of the Constitution and Bylaws.
- m. A copy of the judgment delivered by the D.I.E. Board will be kept on file at the Students' Union office and will be available for all Students' Union members to examine upon request.

Publishing of Decisions

- n. A full and complete copy of all decisions of the D.I.E. Board, unaltered in any manner as to content, will be published in the Official Student Newspaper not later than two (2) weeks after the decision is made or at the earliest opportunity.

June 18/02 (IRB)

May 2/01

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Procedure for Hearings

7. The D.I.E. Board will follow such procedures and make such findings of fact as are necessary to ensure a fair hearing and a just decision, provided that each party has an opportunity to present an argument to the Board and to question the opponent or the opponent's witness(es).
 - a. The following outline should be followed, at the discretion and through the direction of the Chair, at all meetings of the D.I.E. Board:
 - i. the Chair will invite the Appellant to state their case and call any witnesses they may have;
 - ii. the D.I.E. Board and Defendant will then have the opportunity to individually cross-examine the Appellant and any of their witnesses;
 - iii. in a similar manner to (i), the Chair will invite the Defendant to present their case and call any witnesses they may have;
 - iv. the D.I.E. Board and Appellant will then have the opportunity to individually cross-examine the Defendant and any of their witnesses.
 - b. The D.I.E. Board may request any person to appear at a meeting of the Board whose evidence would assist the Board in making a decision.
 - c. All parties appearing before the D.I.E. Board will be entitled to be represented by counsel.
 - d. In the event of absence of one of the parties to the hearing, the D.I.E. Board may proceed with the hearing notwithstanding the party's absence.
 - e. In hearing a request or complaint, excepting complaints brought under Bylaw 2100 (Elections Bylaw), a meeting of the D.I.E. Board may be adjourned at the pleasure of the Board, but such a meeting will be reconvened within seven (7) days of adjournment to complete adjudication of the matter.

Appeal

8. Decisions of the D.I.E. Board may be appealed to Students' Council through the Students' Council Appeal Advisory Board, pursuant to Bylaw 1300, excepting decisions of the D.I.E. Board related to a Students' Union election as set forth in Bylaw 2100 (Elections Bylaw).

Final Report

9. The Chair will annually submit to Students' Council a final written report of activities and recommendations.

June 18/02 (IRB)

May 2/01

Sept 16/97

May 14/96

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May 2/01
Sept 16/97
May 14/96

AGREEMENT
Between

THE STUDENTS' UNION, THE UNIVERSITY OF ALBERTA
(hereinafter referred as the "Union")

AND

THE STUDENTS' ASSOCIATION OF THE RED DEER COLLEGE
(hereinafter referred as the "Association")

In consideration of the benefits offered to each party herein, the Union and the Association agree to the following terms, provisions, and conditions:

1. The Union and the Association shall each levy their membership fees on all students enrolled at their respective institutions, as allowed for and provided under the Constitution of each organization, as amended from time-to-time.
2. Where a student is enrolled at the University of Alberta but attends all of his/her classes at Red Deer College, the Union shall forward to the Association eighty per cent (80%) of the membership fee collected from that student. Where possible, the Union shall forward these funds within ten (10) days of their receipt by the Union.
3. Where a student is enrolled at Red Deer College but attends all of his/her classes at the University of Alberta, the Association shall forward to the Union eighty per cent (80%) of the membership fee collected from that student. Where possible, the Association shall forward these funds within ten (10) days of their receipt by the Association.
4. A student having a portion of his/her fee forwarded pursuant to Sections 2 and 3 of this Agreement shall be considered to be a member of both the Union and the Association, and shall enjoy all rights and privileges afforded by such membership.
5. This agreement shall come into effect on August 31, 2003, and shall continue until such time as either party terminates it as provided for herein.
6. This agreement may be amended at any time by mutual agreement of the Union and the Association.
7. Except as specifically provided for elsewhere herein, this agreement may only be terminated by either party delivering written notification of termination to the other party on or before December 31 for the termination to be effective August 31 of the following calendar year.

Dated at Edmonton, Alberta this _____ day of _____, 2002

**THE STUDENTS' UNION, THE
UNIVERSITY OF ALBERTA**

**STUDENTS' ASSOCIATION OF
THE RED DEER COLLEGE**

Per _____

Per _____

Per _____

Per _____

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA
POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> April 30,2002	<i>Page 1 of 1</i>
	<i>Expiration Date:</i> April 30, 2006	
<i>Responsibility for Policy:</i>	Students' Council	
<i>Subject Matter - Category:</i>	POLITICAL POLICY (GENERAL)	
<i>- Specific:</i>	ALBERTA'S AND THE UNIVERSITY OF ALBERTA'S TUITION POLICY	
<i>- Topic:</i>		

MOVED THAT Students' Council adopt the following policy regarding tuition:
WHEREAS the province of Alberta needs a tuition model that is student centric;
AND WHEREAS the University of Alberta also needs a tuition model that is student centric;
BE IT RESOLVED THAT Students' Council endorses, and supports through whatever means are necessary, the document entitled "Alberta's Tuition Policy: Ensuring Affordability, Accountability, Accessibility, Predictability and Quality".

Policy History:

Reference/Vote

Board/Committee

Date of Council
Approval

X.XX

policy title

Page 2

Created
April 30, 2002

24/5/0

Students' Council

April 30, 2002

Standing Orders of the University of Alberta Students' Council

1. Order of Business

The Order of Business for the Students' Council shall be as follows:

1. Call to Order
2. National Anthem "O Canada"
3. University of Alberta Cheer Song "Ring out a Cheer..."
4. Speaker's Business
5. Roll Call
6. Approval of the Agenda
7. Presentations and Discussions
8. Approval of the Minutes
9. Reports
 - a. President
 - b. Vice-President Academic
 - c. Vice-President External
 - d. Vice-President Operations & Finance
 - e. Vice-President Student Life
 - f. Undergraduate Board of Governors Representative
 - g. Faculty Report
 - h. Faculty Report
 - i. Students' Union Boards and Committees
10. Question Period
11. Approval of Executive Committee Report (Minutes)
12. Legislation
 - Constitutional
 - Third reading
 - Second Reading
 - First Reading
 - By-laws
 - Second Reading
 - First Reading
 - Political Policies
13. Old Business

14. .New Business

15. Information Items

16. Announcements

17. Adjournment

2. Call to Order

The Speaker shall call each meeting of Students' Council to order at 6:00 PM.

3. Lack of Quorum

A meeting will be cancelled if quorum is not achieved by 6:15 PM.

4. Singing of the National Anthem

The President of the Students' Union will lead Student's Council in the singing of the National Anthem "O Canada" upon the invitation of the Speaker. The anthem may be sung in French or English.

5. Singing of the University of Alberta Cheer Song

The Speaker shall select a member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

6. Speaker's Business

The Speaker shall at this time address all new appointments, suspensions, expulsions, guests of council and any other day to day regulatory concerns.

7. Guests of Council

By motion of Council during Speaker's Business, any person may be designated a guest of Council for that meeting.

8. Attendance Roll Call

The Secretary, at the request of the Speaker, shall conduct a roll call upon the conclusion of the opening ceremonies in order to track the attendance of members. Any departure of a member of council before 9:00 PM will constitute an absence, unless the Chair grants an exemption.

9. Board/Committee Attendance

Any voting member of a board or committee who misses three consecutive meetings or five aggregate meetings is liable to suspension. Such suspension will take effect upon a motion to that effect being passed at the Board level. Such motions should be reported by the appropriate Vice-President.

10. Approval of the Orders of the Day

Orders of the day shall be submitted to the Executive Assistant or Speaker by 12:00 PM on the Wednesday preceding the Council meeting.

11. Right of submission

Any voting member of Students' Council may submit Agenda items to be considered by Students' Council.

12. Late Additions

Late additions to the Orders of the day may be added at the meeting in accordance with Robert's Rules of Order and only if the said items of business cannot be postponed to a further meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

13. Publishing of the Orders of the Day

The agenda package shall be published by no later than 4:30 PM on the Friday preceding a Students' Council meeting.

14. Documents Distributed in Council Chambers

Only official Students' Council documents may be distributed to members of Council within the Chamber. The dissemination in Council Chambers of material of any external organization is prohibited.

15. Style of Executive Officer Reports

Executive Officer reports may be presented in oral or written form.

16. Length of Executive Officer Reports

Executive Officer reports are to be no greater than five minutes in duration.

17. Undergraduate Board of Governors Representative Report

The Undergraduate Board of Governors Representative Report shall be in the same style and duration as the Executive Officer Reports.

18. Faculty Reports

Each Faculty and organization represented on Students' Council shall have opportunity to report during the course of the year.

19. Number of Faculty Reports

Two faculty reports may be presented at each meeting of Students' Council.

20. Order of Faculty reports

Faculty reports shall occur in alphabetical order.

21. Executive Committee Reports

The President will compile a brief report on the actions of the Executive Committee listing the issues discussed and the formal motions approved by the committee.

22. Adoption of Executive Committee Reports

Acceptance of the Executive Committee Report by Students' Council shall, in accordance with Article VII of the Students' Union Constitution, be considered the same as Students' Council adopting the report.

23. Executive Co-ordinator/Director Reports

The Director of Communications, Academic Affairs Co-ordinator, Community Relations Co-ordinator, Student Activities Co-ordinator, and Athletic Campus Events Co-ordinator will report to council on a quarterly basis.

24. Question Period

Question Period shall be 30 minutes in duration.

25. Extension of Question Period

Question Period may be extended by up to fifteen minutes with the consent of five members of the Students' Council for the first two extensions. Further extensions require a two-third majority vote.

26. Moving the Previous Question (Closure)

A member of Students' Council may not move the previous question (call the question) at the same time as he/she speaks to the motion.

27. Electronic Voting

When considering any main motion, amendment or amendment to amendments to the main motion falling under legislation, old business, or new business, Council shall vote electronically.

28. Roll Call Votes

A roll call vote will be taken if requested by five voting members of Students' Council.

29. Announcements

All members of Students' Council are entitled to make a brief announcement during the appropriate time in the Order of Business.

30. Adjournment

Council meetings will automatically adjourn at 9:00 PM.

31. Recess and Reassembly

Council will automatically take a fifteen (15) minute recess at 10:00 PM, and will then reassemble at a location designated by the Speaker.

32. Annual Remembrance

There will be one minute of silence at the first meeting in May every year to recognize the passing of Bob Homme (the Friendly Giant) and Ernie Coombs (Mr. Dressup).

PROPOSED

Standing Orders of the University of Alberta Students' Council

1. Order of Business

The Order of Business for the Students' Council shall be as follows:

1. Call to Order
2. National Anthem "O Canada"
3. University of Alberta Cheer Song "Ring out a Cheer..."
4. Speaker's Business
5. Roll Call
6. Approval of the Agenda
7. Presentations and Discussions
8. Approval of the Minutes

9. Question Period
10. Approval of Executive Committee Report (Minutes)
11. Old Business
12. Legislation
 - Constitutional
 - Third reading
 - Second Reading
 - First Reading
 - By-laws
 - Second Reading
 - First Reading
 - Political Policies
- 13..New Business

PROPOSED

14. Reports
 - a. President
 - b. Vice-President Academic
 - c. Vice-President External
 - d. Vice-President Operations & Finance
 - e. Vice-President Student Life
 - f. Undergraduate Board of Governors Representative
 - g. Faculty Report
 - h. Faculty Report
 - i. Students' Union Boards and Committees

15. Information Items

16. Announcements

17. Adjournment

Standing Order 1 notwithstanding, Council may make any order of the day a Special Order.

2. Call to Order

The Speaker shall call each meeting of Students' Council to order at 6:00 PM.

3. Lack of Quorum

A meeting will be cancelled if quorum is not achieved by 6:15 PM.

4. Singing of the National Anthem

The Speaker shall call upon a volunteer to lead Students' Council in the singing of the National Anthem "O Canada". The anthem may be sung in French or English.

5. Singing of the University of Alberta Cheer Song

The Speaker shall select a member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

6. Speaker's Business

The Speaker shall at this time address all new appointments, suspensions, expulsions, guests of council and any other day to day regulatory concerns.

7. Guests of Council

PROPOSED

By motion of Council during Speaker's Business, any person may be designated a guest of Council for that meeting.

8. Attendance Roll Call

The Secretary, at the request of the Speaker, shall conduct a roll call upon the conclusion of the opening ceremonies in order to track the attendance of members. Any departure of a member of council before 9:00 PM will constitute an absence, unless the Chair grants an exemption.

9. Board/Committee Attendance

Any voting member of a board or committee who misses three consecutive meetings or five aggregate meetings is liable to suspension. Such suspension will take effect upon a motion to that effect being passed at the Board level. Such motions should be reported by the appropriate Vice-President.

10. Approval of the Orders of the Day

Orders of the day shall be submitted to the Executive Assistant or Speaker by 12:00 PM on the Wednesday preceding the Council meeting.

11. Right of submission

Any voting member of Students' Council may submit Agenda items to be considered by Students' Council.

12. Late Additions

Late additions to the Orders of the day may be added at the meeting in accordance with Robert's Rules of Order and only if the said items of business cannot be postponed to a further meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

13. Publishing of the Orders of the Day

The agenda package shall be published by no later than 4:30 PM on the Friday preceding a Students' Council meeting.

14. Documents Distributed in Council Chambers

Only official Students' Council documents may be distributed to members of Council within the Chamber. The dissemination in Council Chambers of material of any external organization is prohibited.

15. Style of Executive Officer Reports

PROPOSED

Executive Officer reports shall be presented in written form, with an oral supplement not to exceed two minutes in duration.

16. Undergraduate Board of Governors Representative Report

The Undergraduate Board of Governors Representative Report shall be in the same style and duration as the Executive Officer Reports.

17. Faculty Reports

Each Faculty and organization represented on Students' Council shall have opportunity to report during the course of the year.

18. Number of Faculty Reports

Two faculty reports may be presented at each meeting of Students' Council.

19. Order of Faculty reports

Faculty reports shall occur in alphabetical order.

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The President will compile a brief report on the actions of the Executive Committee listing the issues discussed and the formal motions approved by the committee.

21. Adoption of Executive Committee Reports

Acceptance of the Executive Committee Report by Students' Council shall, in accordance with Article VII of the Students' Union Constitution, be considered the same as Students' Council adopting the report.

22. Executive Co-ordinator/Director Reports

The Director of Communications, Academic Affairs Co-ordinator, Community Relations Co-ordinator, Student Activities Co-ordinator, and Athletic Campus Events Co-ordinator will report to council on a quarterly basis.

23. Question Period

Question Period shall be 15 minutes in duration.

24. Extension of Question Period

PROPOSED

Question Period may be extended by up to fifteen minutes with the consent of five members of the Students' Council for the first extension. Further extensions require a two-thirds majority vote.

25. Moving the Previous Question (Closure)

A member of Students' Council may not move the previous question (call the question) at the same time as he/she speaks to the motion.

26. Political Policy

Debate on each political policy shall not exceed twenty minutes at any one session.

27. Process for Legislation Requiring Multiple Readings

28.1 First Reading

28.1.1 No motion may be amended during first reading.

28.2 Committee Referral

28.2.1 Each motion will be referred to committee upon successful passage of First Reading.

28.2.2 The Speaker will determine the committee to which the motion will be referred immediately after passage of the motion in First Reading and announce the choice in Council.

28.2.3 The Speaker may decline to refer a motion to committee if the motion was originally recommended to Council by another committee.

28.3 Committee stage

28.3.1 At the committee stage, the motion will be considered clause by clause.

28.3.2 The committee may alter the motion in any way it sees fit.

28.4 Second reading

28.4.1 Council will begin consideration of the motion on Second Reading as amended during the Committee Stage.

28. Electronic Voting

When considering any main motion, amendment or amendment to amendments to the main motion falling under legislation, old business, or new business, Council shall vote electronically.

29. Roll Call Votes

A roll call vote will be taken if requested by five voting members of Students' Council.

30. Announcements

PROPOSED

All members of Students' Council are entitled to make a brief announcement during the appropriate time in the Order of Business.

31. Recess and Reassembly

Council will automatically take a fifteen (15) minute recess at 10:00 PM, and will then reassemble at a location designated by the Speaker.

32. Annual Remembrance

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UNIVERSITY OF ALBERTA

Advisory Search for Provost and Vice-President (Academic): Input from the Community

On June 28, 2002, President Fraser advised of Dr D Owrans decision to conclude his term as Provost and Vice-President (Academic), effective June 30, 2003. The President has now initiated the process for a search for a new Provost and Vice-President (Academic).

Members of the University community are now invited to provide their input on both current issues and priorities of the Provost and Vice-President (Academic)'s Office as well as candidate requirements for the Provost and Vice-President (Academic). In order to facilitate the Committee's work, kindly send your comments and/or suggestions **by November 22, 2002** to any member of the Advisory Search Committee or to:

Garry Bodnar, Secretary to the Advisory Search Committee
for Provost and Vice-President (Academic)
c/o University Secretariat
2-5 University Hall
University of Alberta
Edmonton, AB T6G 2J9
Telephone Number: (780) 492-4733
E-Mail address: garry.bodnar@ualberta.ca
Confidential Fax Number: (780) 492-2693

The members of the Advisory Search Committee are:

Rod Fraser, President	president@ualberta.ca
Catherine Roozen, Board Representative	highsmith@shawbiz.ca
Ove Minsos, Board Representative	minsos@telusplanet.net
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University Secretariat

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