

STUDENTS' COUNCIL

**Tuesday October 2, 2001-6:00 p.m.
Council Chambers 2-1 University Hall**

A G E N D A (SC 2001-10)

2001-10/1

CALL TO ORDER

2001-10/2

NATIONAL ANTHEM "O Canada!"

2001-10/3

University of Alberta CHEER SONG "Ring Out a Cheer"

2001-10/4

ROLL CALL

2001-10/5

APPROVAL OF THE AGENDA

2001-10/6

PRESENTATION AND DISCUSSION

2001-10/7

APPROVAL OF THE MINUTES

2001-10/8

REPORTS

a. Christopher Samuel, President – Written or oral report to be provided at the meeting.

b. Amy Salyzyn, Vice-President Academic – Written or oral report to be provided at the meeting.

c. Kory Zwack, Vice-President External – Written or oral report to be provided at the meeting.

d. Jamie Speer, Vice-President Operations & Finance – Written report. Please see document SC 01-10.01.

e. Jennifer Wanke, Vice-President Student Life – Written or oral report to be provided at the meeting.

f. Chris Burrows, Undergraduate Board of Governors

Representative- Written or oral report to be provided at the meeting.

g. Nursing Report

h. Pharmacy Report

h. Executive Committee, Minutes.

Please see Document SC 01-10.02.

i. Students' Union Boards & Committees Reports

The Minutes of the various SU Boards and Committees are available on the SU WebPage: www.su.ualberta.ca.

2001-10/9

QUESTION PERIOD

2001-10/10

LEGISLATION

2001-10/10a

SPEER/SAMUEL MOVED THAT Students' Council, upon the recommendation of the Executive Committee rescind Operating Policy 50.03 relating to Student Group Grants.

Please see document SC 01-10.03.

2001-10/10b

ZWACK/SALYZYN MOVED THAT Students' Council, upon the recommendation of the External Affairs Board, rescind Political Policy "Student Loan Program-Privatization of".

Please see document SC 01-10.04.

2001-10/10c

ZWACK/SPEER MOVED THAT Students' Council, upon the recommendation of the External Affairs Board, rescind Political Policy "Student Loan Program: Risk Sharing".

Please see document SC 01-10.05.

2001-10/11

OLD BUSINESS

2001-10/12

NEW BUSINESS

2001-10/12a

SPEER/SAMUEL MOVED THAT Students' Council, upon the recommendation of the Executive Committee, ratify the MEMORANDUM OF AGREEMENT between THE STUDENTS' UNION, UNIVERSITY OF ALBERTA and THE CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1368.

Please see document SC 01-10.06.

2001-10/12b

ZWACK/SPEER MOVED THAT the Executive Committee support Jennifer Wanke attending the conference activities associated with Prairie Music Week, September 27-31, on the provision that she incur the full cost of registration fees (not to exceed \$175.00) and that Students' Council, upon the recommendation of the Executive Committee, consider a reimbursement of the registration expenses at its October 2 meeting.

2001-10/12c

ZWACK/SALYZYN MOVED THAT Students' Council ratify the appointment of Chris Burr and James Knnull to the External Affairs Board as Student-At-Large members.

2001-10/13

INFORMATION ITEMS

2001-10/14

ANNOUNCEMENTS

Please see changes noted below.

2001-10/14a

Next Council Meeting

**UPCOMING
COUNCIL
MEETINGS**

- There will be a special council meeting held on October 9th, 2001 at 6:00 p.m. in the Alumni Room to discuss tuition, with a presentation from Dr. Owram.
- October 16, 2001-6:00 p.m.

Future Council Meeting

- October 30, 2001-6:00 p.m.
- November 13, 2001-6:00 p.m.
- November 27, 2001-6:00 p.m.

2001-10/14b

Next Council Meeting

**UPCOMING
FACULTY
REPORTS**

- Rehabilitation Medicine
- Faculte Saint-Jean

2001-10/15

ADJOURNMENT

**Tuesday September 18, 2001-6:00 p.m.
Council Chambers 2-1 University Hall**

MINUTES (SC 2001-09)

Faculty/Position	Name	Present/absent	Proxy Name
President	Christopher Samuel	Present	
VP Academic	Amy Salyzyn	Present	
VP External	Kory Zwack	Present	
VP Finance	Jamie Speer	Present	
VP Student Life	Jennifer Wanke	Present	
BoG Undergrad Rep.	Chris Burrows	Present	
Agric/Forest/HomeEc	Shawn Harriman	Present	
Agric/Forest/HomeEc			
Arts	Anand Sharma	Proxy	Vivek Sharma
Arts	Brendan Darling	Present	
Arts	Colin Agur	Present	
Arts	Jill Tackaberry	Present	
Arts	Joshua Fraese	Present	
Arts	Kara Deringer	Present	
Arts	Kyle Kawanami	Present	
Arts	Maureen Melnyk	Present	
Business	Erika Hoffman	Proxy	Meena Rajulu
Business	John Watkins	Present	

Business	Jon Sharun	Present	
Education	Charlene Davidson	Present	
Education	Dan Coles	Present	
Education	Jason Baxter	Present	
Education	Krista Blankley	Present	
Education	Stephanie Mendoza	Present	
Engineering	Chris Jones	Present	
Engineering	Cole Nychka	Present	
Engineering	David Wepler	Present	
Engineering	Jason Tobias	Present	
Engineering	Mark Jess	Present	
Law	<i>Vacant</i>		
Residence Halls Association	Don Welsh	Present	
Medicine/Dentistry	Karen Cheng	Present	
Medicine/Dentistry	Reyhan Chaudhary	Present	
Native Studies (School of			
Nursing	Edmund Ledi	Present	
Pharmacy	Lanette Prediger	Present	
Rehabilitation Medicine	Carla Webb	Present	
Faculté Saint-Jean	Lisa Clyburn	Present	
Science	Chamila Adhihetty	Present	
Science	Constantino Renzi	Present	
Science	Helen McGraw	Present	
Science	Mat Brechtel	Present	
Science	Roman Kotovych	Present	

Science	Rupesh Kumar	Present	
Science	Samuel Hillier	Present	
Science	Zaki Taher	Present	
President Athletics	<i>Vacant</i>		
Gateway / Editor in Chief	Dave Alexander	Present	
Recreation Action Committee			
General Manager	Bill Smith	Absent	
Speaker	Gregory Harlow	Present	
Recording Secretary	Sarah Kelly	Present	

Observers

Kirsten Odynski, Student Communications Coordinator

Thea Varvis, Academic Affairs Coordinator

Adam Cook, Community Relations Coordinator

Alexis Pepin, Student Activities Coordinator

Kyle Williams, Financial Affairs Coordinator

2001-09/1**CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

Samuel requested that Students' Council observe a minute of silence for the victims and families of the terrorist attacks of September 11, 2001 on the World Trade Center and the Pentagon in the United States.

2001-09/2**NATIONAL ANTHEM "O Canada."**

Samuel led Council in the singing of the National Anthem.

2001-09/3**University of Alberta CHEER SONG "Ring Out a Cheer"**

McGraw led Council in the singing of the University of Alberta Cheer Song.

2001-09/4

ROLL CALL

Salyzyn/Wanke moved that Students' Council appoint Shawn Harriman.

38/0/1 Carried

Welcome to Shawn Harriman, a new representative for the faculty of Agriculture, Forestry and Home Economics.

It is required that the Speaker receive written evidence of the Executive's eligibility to sit on Students' Council – that is, that each Executive member is registered in at least three credits per term. Thus far, **Harlow** has received confirmation from **Wanke, Salyzyn,** and **Zwack. Samuel** and **Speer** assured Council that their confirmation would be coming forthwith.

At this point, the Secretary conducted a roll call.

2001-09/5

APPROVAL OF THE AGENDA

Melnyk/Sharun moved that the agenda of the SC2001-09 meeting be approved.

Late Addition

SC2001-09/12d - ACEC Coordinator

Consensus

2001-09/7

APPROVAL OF THE MINUTES

Wepler/Samuel (councilor) moved that the minutes of the SC2001-08 meeting be approved.

Wepler: The Natural Resource Engineering Facility is being built.

Speer: 40%, not 50%, of FACRA funding is from the SU.

Speer: The Klein Tories have been in power since 1993.

Speer: It is "Cityfone," not "Citiphone."

Wanke: Messieurs Bakay and Boutets were perceived as sanctioned delegates at the CUP conference, which they were not.

Consensus

2001-09/8

REPORTS

a. Christopher Samuel, President

- A written report was provided at the meeting.
- **Samuel** welcomed students back to campus for another school year.
- Congratulations to **Wanke** and her volunteers for the success of Orientation and WOW.
- The Executive Goals, revised as part of the SU's strategic plan, have been publicized into a handsome document, which will be made available for distribution.
- The University has identified SUB expansion as a high priority. The schedule is going as planned.
- The organizational review is also going well.
- The SU capitalized on the presence of the federal Liberals during their caucus in Edmonton recently, principally by meeting with Ministers and MPs.
- The University may soon be seeing an increase in base operating funds, which will hopefully affect the outcome of the tuition debate.
- Regarding the September 11 terrorist attacks, Canadians and students must remember that they are not immune from the effects of such a tragedy. The rage felt by Americans is beginning to infiltrate campus, and it is important that SU representatives promote a message of understanding and of tolerance. The diversity of Canada is a strength, and students must ensure that what they know as Canada is protected and maintained.

b. Amy Salyzyn, Vice-President Academic

- A written report was provided at the meeting.
- The SU survey, to be performed in early October, will be a comprehensive survey of undergraduates, hopefully accessing 3000 students, primarily in classrooms. Questions will cover student life, the quality of political representation, and personal information, such as income and marital status. Volunteers will be needed from Council. Anyone interested should contact Dan Costigan.

c. Kory Zwack, Vice-President External – Written Report.

- A written report was provided with the agenda package.
- **Zwack** thanked everyone who participated at the federal Liberal caucus.
- CAUS met with Learning Minister Lyle Oberg, and identified its principal issues for the year, which are: tuition, needs assessment, parental contribution, and interest rates, in that order. CAUS is hoping for a maximum increase of 2%.
- The SU's work on the upcoming civic election has begun.

d. Jamie Speer, Vice-President Operations & Finance

- A written report was provided with the agenda package.
- Christian Idicula will likely be hired as the Campus Advantage national program coordinator.
- SUB expansion town hall meetings will be held this Wednesday and Thursday.
- An agreement has been reached with the CUPE Local negotiating board. This has been an ongoing process since **Harlow's** term, and everyone is very pleased to see it finished.
- Next week's FACRA meeting is cancelled.

e. Jennifer Wanke, Vice-President Student Life

- A written report was provided at the meeting.
- Comprehensive reports for WOW and Orientation will be available soon.
- **Wanke** thanked Council for participating in WOW, and for wearing the SU keychains.
- Due to the coverage provided in SUB of September 11's terrorist attacks on the US, VIDS has been confirmed as a crucial service of the SU.
- A volunteer party will be held for WOW and Orientation volunteers at the Power Plant. Volunteers should contact SU reception desk for tickets.
- Power Plant programming is starting, including move nights in Dewey's and 'recovery brunches' on Saturday mornings and afternoons.
- The ACEC will be selected this Friday.
- Due to the relatively small stipend provided to visiting WUSC students, **Wanke** contacted the Bookstore about making textbooks more accessible. As a result, the Bookstore is providing 50% of the cost of their textbooks, and publishers are provided the remaining 50%.
- The COCA regional conference is coming up.
- Planning for Antifreeze is beginning.

f. Chris Burrows, Undergraduate Board of Governors

Representative

- A written report was provided at the meeting.
- Little business was brought to the BoG meeting last Friday: it was mostly strategic and budget planning principles.

At this point, the quarterly reports of the SU Coordinators were tabled for Council's edification.

g. Residence Halls Association Report.

- An oral report was provided by **Welsh**.
- Operations have recently begun.
- The RHA's new office is in Garneau.
- A residents' Council meeting is upcoming, during which association representatives will be selected.

- h. Medicine/Dentistry Report.
 - An oral report was provided by **Chaudhary**.
 - This week, an interdisciplinary banquet, "Health is Wealth," will be taking place.
 - Run for the Cure will be taking place on September 30. Previously, it has raised over \$15,000.
 - The Monster Mash for Halloween is upcoming.
 - **Cheng** added that Dentistry offers discount services.

- i. Executive Committee Minutes.

The Executive Committee Minutes were adopted as tabled.

2001-09/9

QUESTION PERIOD

Clyburn: Why are old editions of *The Gateway* thrown into the garbage rather than recycled?

Alexander: The Circulation Manager is instructed to recycle them.

Alexander thanked **Clyburn** for bringing this matter to his attention.

Kawanami: Is there an update on the universal bus pass issue?

Cook: The SU is still working with the Edmonton Transit System on this issue. A charter document is currently being negotiated, which will bring the question to a vote.

Nychka: Why didn't the LRT stop between Churchill and University stations during the WOW dance?

Wanke: That was a Park'N'Ride, which is an agreement between the SU and the LRT.

Brechtel: Will faculty associations be able to add questions to the SU survey?

Salyzyn: The question list is close to being finalized, and the content of them will be at the strategic level. As such, the questionnaire must be both short and non-specific, and faculty association questions would not be appropriate.

Hillier: What is the status of the Canadian University Press Memorandum of Understanding?

Wanke: The Memorandum is still in progress; the issue hasn't been touched recently, due to WOW and Orientation. More information will be available soon.

Sharun: When will the results of the SU survey be completed, and when will they be available to the public?

Salyzyn: All students will be able to view the results of the survey. The hope is that the analysis will be sophisticated, so there is currently no projected date, but it will certainly be ready in the first term.

Adhietty: Is it permissible for students to be solicited in study halls?

Wanke: Both SU space and University space have regulations prohibiting external solicitation, but such regulations are difficult to police. If there is a problem, those in charge of the study hall or Campus Security should be notified. If there is solicitation from external bars, however, please contact **Wanke** directly.

Agur: How will the upcoming grade conversion work? Is there information to be had on this?

Salyzyn: The conversion will take place in September 2003. Hopefully there will be a web site with information on the process.

Webb: Will the grade conversion affect all students, or just new students?

Salyzyn: The change will be total, affecting both new and returning students. However, the conversion will not be retroactive, so returning students will have two grade types on their transcripts.

Speer: The Law faculty web site has a grade conversion guide.

Salyzyn: However, not all grade transitions are alike. The conversion guide will be helpful, but it may not be absolutely accurate.

Coles: Is there any information about individual faculty reaction to the prospect of the grade conversion?

Salyzyn: This is an enormous change, and all faculties are being consulted as much as possible. It will go forward regardless, but an attempt is being made to accommodate everyone.

Zwack: The mandate is coming from the provincial government, not from the University itself. This conversion is taking place throughout Alberta.

Coles: Does this mean that the University of Calgary 4-point system will not be the same as the University of Alberta's?

Zwack: Ultimately, the goal is that this will be a provincially common system.

Darling: Will the SU be doing anything regarding the upcoming civic election?

Zwack: There will be a mayoral debate in the Myer Horowitz Theatre, and campaigns are being constructed to promote awareness of the election. Students can have an enormous impact on the outcome of the election.

Kotovych: Will all mayoral candidates be involved in the forum?

Zwack: That hasn't been decided at this point. The External Affairs Board is currently figuring out which candidates should be invited.

McGraw: Will there be polling stations on campus?

Zwack: Hopefully, but there is no guarantee of this.

Kawanami: Why was there no Cash Only line at the Bookstore this year?

Salyzyn: The Bookstore Manager thought it would be a better service to provide more full-function tills. However, if this is a concern, it can be raised at the next meeting. **Salyzyn** invited Council to e-mail her with comments or concerns.

Alexander: Is there any update on consumption quotas for the Coke agreement?

Speer: There is a quota, and the University of Alberta is meeting it.

Alexander: Is there a precise figure?

Speer: No.

Alexander: Can a precise figure be provided?

Speer: More information will be sought.

Jess: What is happening with the APIRG?

Samuel: Negotiations are continuing, and a bylaw governing how funds will be transferred and managed is being constructed. There is no current constitution/bylaw provision for how to govern the material of referenda after it's been passed, and this will be coming to Council soon.

Sharun: What is happening with the Delta Kappa Epsilon fraternity?

Wanke: In negotiations with Dean of Students Bill Connor and Jason Ding, Student Groups Director, DKE has been reinstated provisionally as a student group and a fraternity acknowledged by the University. More information is coming soon.

Sharun: What are the terms of their reinstatement? Will there be an official announcement?

Wanke: There will not be any particular announcement. DKE has had disciplinary problems in the past, both with the University and the SU. The DKE house is private property, but the fraternity is required to follow Student Group regulations like everyone else.

Jones: When is the alcohol awareness training seminar?

Wanke: Alcohol regulations at events at venues other than the Power Plant or RATT are becoming stricter. Student Groups must send at least two delegates to this seminar if they wish to hold any such events this year. This is taking place this coming weekend, both on Saturday and Sunday, starting at 9:00 a.m.

Weppler: Are people who attended the seminar the previous year required to attend?

Wanke: Seminar training is valid for two years running, but people who attended must be executive members of their student group for it to remain valid. A refresher course is also necessary.

2001-09/10

LEGISLATION

2001-09/10a

ZWACK/SPEER MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed changes to Bylaw 100 Students' Council (SECOND Reading).

Samuel introduced the motion, stating that the changes were for housekeeping purposes.

Jones: 'Councilor' is misspelled throughout the bylaw. This change is editorial.

Jones: In sections 11b and 11c, *next Council meeting* should be changed to *next regularly scheduled Council meeting*.

Wanke: Extenuating circumstances can be dealt with on an individual basis.

Jones/Jess moved that Section 11e be struck from the bylaw.

Jones: This section is anti-democratic, as those who were duly elected to Council should be allowed to remain on Council.

Taher: When one is elected, one must also adhere to the obligation that comes with being elected. Furthermore, mechanisms are in place for councilors to be reinstated, but at all times, students should be ably represented. Positions that are chronically vacant due to delinquent attendance should have the opportunity to be filled by more enthusiastic and disciplined representatives.

McGraw: Students' Council would not expel representatives for ill-advised or self-serving reasons. Expulsions thus far have been appropriate.

Burrows: Delinquent representatives should be readmitted to Council only if Council allows it.

Wanke: Council is a democratic body, and it is hurt when people are chronically absent. Council is lenient when reinstating representatives, but this provision is necessary.

Samuel/Jess moved to call the question.

41/2/1 **Carried**

Vote on the Amendment: 10/31/2 **Failed**

Jones suggested that Section 11d could be made clearer with the wording *A reinstated member of Council who misses a subsequent meeting is subject to removal from Council.* (Friendly)

Tobias/Jess moved to call the question.

38/1/0 **Carried**

40/2/1 **Carried**

2001-09/10b

SPEER/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed changes to Bylaw 200 Changeover of Students' Council (SECOND Reading).

44/0/0 **Carried**

2001-09/12

NEW BUSINESS

2001-09/12a

WANKE/ZWACK MOVED THAT Students' Council, upon the recommendation of the Executive Committee, appoint two members of Students' Council to sit on the Advisory Search Committee for Vice-President Finance and Administration.

Congratulations to **Speer** and **Renzi**.

2001-09/12b

SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, appoint one councilor to sit on the D.I.E. Selection Committee. This committee will meet on Wednesday October 3, 2001 at 5:00 p.m.

Congratulations to **Watkins**.

2001-09/12c

SPEER/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve a budgeted expenditure not to exceed \$3900.00 to send VP External and one other member of the Executive Committee to the CASA Lobby Conference in Ottawa from October 13-21, 2001.

Zwack introduced the motion. This is CASA's annual Lobby Conference. Bylaws state that this conference must be held before October 31 of each year.

Clyburn: Who will be attending?

Zwack: **Zwack** and **Salyzyn**.

Samuel: Ordinarily the President and the Vice-President External attend this conference, but **Samuel** has been detained by the early tuition debate.

37/0/7 **Carried**

2001-09/12d
ACEC SELECTION
COMMITTEE

WANKE / SAMUEL MOVED THAT Students' Council appoint one councilor to sit on the hiring committee for the ACEC.

Congratulations to **Samuel** (councilor).

2001-09/14

ANNOUNCEMENTS

- **Harlow:** Anyone wanting a Students' Council orientation should contact the Speaker.
- **Salyzyn:** A group of concerned professors will be convening a panel called *Making Sense, Making Peace* at HC L-1 at 4:00 p.m. this Wednesday.
- **Speer:** SUB expansion town hall meetings will be taking place this Wednesday and Thursday.
- **Wanke:** There will be a pre-party for the screening of *Joyride* at the Power Plant.
- **Wanke:** Due to the infiltration of 891 messages in her Inbox, **Wanke** apologized for any delay in responding to e-mails.
- **Zwack:** Anyone who wants tickets to John Raulston Saul should contact **Zwack**.
- **Zwack:** **Jess'** birthday will be celebrated at Squire's at 8:00 p.m. this coming Thursday.

2001-09/15

ADJOURNMENT

Taher/Brechtel moved that the meeting be adjourned at 8:14 p.m.

Report to Students' Council

Document SC 2001-10

Jamie Speer
Vice-President Operations & Finance
Tuesday, October 2, 2001

- 1) **SUB expansion** – I have been striving to gain feedback in regards to the proposed plans for the design of SUB expansion. Chris and I held two Town Halls (September 19, September 20) which provided some constructive feedback. I also explained the plans to FAB in depth and garnered a great deal of feedback from that committee. If you are interested in looking through the plans and providing your comments please contact me at the office.
- 2) **Financial Affairs Board** – In addition to reviewing the SUB expansion drawings the FAB meeting on September 19 covered a variety of other issues. The board discussed Campus Advantage, the organizational review, dedicated fees, food and beverage operations, senior management restructuring, tuition, the Student Groups' granting policy, and the financial statements of the SU. The minutes of this meeting will be posted on the web following their approval at the next FAB meeting.
- 3) **Outreach** – Over the past couple of weeks I have worked on a number of outreach focused activities. I worked to develop a Gateway page in order to inform students of the S.U. and its budget, wrote an article for the S.U. newsletter, and wrote up research proposals for a marketing class project.
- 4) **Access Fund** – On September 21st I met with the Access Fund administrators to go over the results of the organizational review for their service. At this meeting I helped in the development of an action plan for realizing the changes that the org. review process has suggested.
- 5) **APIRG** – Our efforts to finalize the APIRG bylaw are ongoing. I met with the Director and the President of APIRG on the 21st in order to get their feedback on the composition of the APIRG board. While we have not reached consensus on a board composition as yet, I believe that we are making progress toward this end.
- 6) **Senior Management structure** – The Students' Union has decided to make some very exciting changes in regards to its senior management structure. The position formerly held by Katherine Husing, Senior Manager of Entertainment and Programming, is being replaced by a new position, Senior Manager of Programming and Licensed Activities. This individual will be responsible for overseeing the operations of our food and beverage operations as well as for the entertainment and programming activities of the Students' Union. In order to allow for the extended scope of this position, and due to upcoming changes to Orientation, Orientation, Backpack to Briefcase, and Campus Ambassadors will be moved under the direction of the Senior Manager of Student Services. This Senior Manager will gain the additional support of an Orientation Programs Manager, which will replace the Orientation Coordinator position.
- 7) **Tuition Press Conference** – On September 25th the Students' Union hosted its first press conference on tuition this year. This press conference was extremely well attended and well received by the media. My hat goes off to our President Chris

Samuel, the research department, and the marketing department for bringing this excellent media event together.

- 8) **Customer Service** – My efforts to improve the customer service in our food and beverage establishments continues. I had meetings with our General Manager and the Manager of Food and Beverage on both the 25th and the 27th. At these meetings we finalized the customer service protocol and addressed some pressing hindrances to improved customer service. I have also started to work on the development of a Silent Shopper program which will help us to analyze the impact of the changes that we have made, and plan to make.
- 9) **Meeting With University Alumni Council** – On September 25 the executive had an excellent opportunity to forge and improve our relationship with the Alumni Association of the University of Alberta. At our meeting the executive brought forth a number of thoughts about improving campus pride and spirit and we received very positive feedback from the Alumni Association Council. It appears that a variety of jointly sponsored events may be a possibility in the very near future.
- 10) **Student Groups' Granting Session** – The Student Groups' committee granted just over \$10000 to 14 student groups at the September 26 granting session. A number of these grants were given in order to fund start up costs for student groups who are new to campus.

MINUTES

EXEC 01-26

Executive Committee

September 24, 2001

ATTENDANCE	Christopher Samuel	President
	Amy Salyzyn	Vice-President Academic
	Jamie Speer	Vice-President Operations & Finance
	Jennifer Wanke	Vice-President Student Life (joined the meeting late)
	Bill Smith	General Manager
	Catherine van de Braak	E/A, Recording Secretary

Absent Kory Zwack Vice-President External

1. Call to Order The meeting was called to order by Chris at 10:34 am

2. Approval of Agenda The agenda was amended to add the following Items of Business:
Action Items
c) Joint Services Agreement (Amy)

Discussion Items
b SU Survey (Amy)
c Alumni Room (Jamie)
d SFAIC (Jamie)
e In Camera Personnel (Bill)
f In Camera Business (Bill)

3. Approval of Minutes The minutes of the September 19, 2001 Executive Committee meeting were adopted by consensus.

4. Reports GENERAL MANAGER
Working on:

- Restructuring-proposal has been given to Jamie and Jen and will be discussed at a later executive meeting
- SUB Expansion
- Org. Review
- Tuition

Met with Travel Cuts
CUPE negotiations may be complete, awaiting Union ratification

VP OPERATIONS AND FINANCE

Reviewing restructuring proposal with Bill and Jen

Working on:

- Space concepts for SUB
- SUB Expansion town hall meetings
- CUPE Negotiations
- Dedicated fee's administration cost review
- Cityfone issues

VP ACADEMIC

Working on:

- Preparing for GFC meeting
- Awards night
- SU survey with Dan

Attended CAAST, FDC

PRESIDENT

- Tuition core position established, waiting for CAUBO data to be usable. Meeting with Kirsten to discuss marketing strategy
- SUB Expansion- next few weeks will be critical
- Org Review- going very well, SU Survey-ready to go

Jen joined executive

5.Items of Business

Action Items

**a) Safewalk
Conference Request**

Jen tabled a request from Safewalk for two staff members to attend a conference at UBC. Jen supports this request and feels that it is important to send to both staff to the conference.

WANKE/SPEER MOVED THAT the Executive Committee approve a budgeted expense not to exceed \$780.00 for Kathleen Conway and Susie Martin to attend the 2001 National Campus Safety Conference at UBC November 1-4, 2001.

VOTE ON MOTION 3/0/0 CARRIED

**b) International Week
Sponsorship**

Chris tabled a request from the University of Alberta International for sponsorship of International Week. In the past the SU has sponsored a four-page ad in the Gateway. Discussion ensued regarding the request.

SALYZYN/SPEER MOVED THAT the Executive Committee approve sponsorship of a four-page ad in the Gateway and advertisement on VIDS for International Week. The sponsorship is not to exceed \$650.00.

VOTE ON MOTION 3/0/0 CARRIED

- c) Joint Services Agreement** Amy tabled an updated joint service agreement between the University and the Students' Union relating to Ombudservice.

SALYZYN/WANKE MOVED THAT the Executive Committee approve the Joint Services Agreement for Student Ombudservice as tabled.

VOTE ON MOTION

3/0/0 CARRIED

Discussion Items

- a) Child Find** Deadline has passed for this advertising option. This will be discussed at the upcoming Executive retreat.
- b) Web Page** Chris raised concerns that committee minutes need to be posted on the Web. Discussion ensued regarding the need to have minutes approved prior to posting and that some committees have not yet met. An explanation regarding the approval process will be posted on the committee web page.
- c) SU Survey** The survey will be administered the first two weeks of October and volunteers are needed for this. Coordinator involvement was discussed, as was councilor involvement. Information from Dan will be forwarded to the executive.
- d) SFAIC** Jamie is investigating the amounts that should be charged back to the dedicated referendum fees for administration costs. Discussion ensued regarding the impact of this. This needs to be done for all so that it becomes a part of the budgetary process, recognition of the reality of the administration costs.
- e) In Camera Personnel** Meeting moved in camera
- f) In Camera Business** Meeting moved in camera
- 7. Announcements** Jen was interviewed by A-channel today.
- 8. Adjournment** Meeting adjourned at 12:13 pm

MINUTES

EXEC 01-25

Executive Committee

September 19, 2001

ATTENDANCE	Christopher Samuel	President
	Amy Salyzyn	Vice-President Academic
	Kory Zwack	Vice-President External
	Jamie Speer	Vice-President Operations & Finance
	Jennifer Wanke	Vice-President Student Life
	Bill Smith	General Manager
	Catherine van de Braak	E/A, Recording Secretary

- 1. Call to Order** The meeting was called to order by Chris at 11:35 am
- 2. Approval of Agenda** The agenda was amended to add the following Items of Business:

Discussion Items
Web page (Chris)
APRC (Jen)
- 3. Approval of Minutes** The minutes of the September 12, 2001 Executive Committee meeting were adopted by consensus.
- 4. Reports** First meeting of the week only
- 5. Old Business** Old business was reviewed
- 5. Items of Business**
 - Action Items**
 - a) Selection Committee** A request from Fran Trehearne for an member of the executive committee to sit on the selection committee for the Director of Campus Security Service was tabled

ZWACK/SPEER MOVED THAT the Executive Committee appoint Jennifer Wanke as a member of the search and selection committee.

VOTE ON MOTION 3/1/0 CARRIED
 - b) DIE Board** SALYZYN/ZWACK MOVED THAT Jennifer Wanke be appointed to sit on the DIE Board Selection Committee.

VOTE ON MOTION 3/1/0 CARRIED

Discussion Items

- a) **In Camera Personnel** Meeting moved in camera
 - b) **In Camera Business** Meeting moved in camera
 - c) **Executive Meetings** Jen raised a concern regarding executive meetings that may conflict with executive classes. It is important that all executives be able to attend class so every effort will be made to not schedule meetings during those times.
 - d) **In Camera Business** Meeting moved in camera
 - e) **Child Find** Tabled to the next meeting
 - f) **Web Page** Tabled to the next meeting
 - g) **APRC** AGLC has indicated that exclusivity deals are unacceptable. This will not effect the Students' Union as we use an external license, but it could impact on students Groups.

Jen will investigate this further.
- 7. Announcements**
- 8. Adjournment** Meeting adjourned at 12:25 pm

MINUTES

EXEC 01-24

Executive Committee

September 12, 2001

ATTENDANCE	Christopher Samuel	President
	Amy Salyzyn	Vice-President Academic
	Kory Zwack	Vice-President External
	Jamie Speer	Vice-President Operations & Finance
	Jennifer Wanke	Vice-President Student Life
	Bill Smith	General Manager
	Catherine van de Braak	E/A, Recording Secretary

- 1. Call to Order** The meeting was called to order by Chris at 9:36 am
- 2. Approval of Agenda** The agenda was amended to add the following Items of Business:
Action Items
b) Search Committee (Chris)

Discussion Items
a) In Camera Business (Chris)
- 3. Approval of Minutes** The minutes of the September 10, 2001 Executive Committee meeting were adopted by consensus.
- 4. Reports** First meeting of the week only
- 5. Old Business** Tabled to Monday
- 6. Items of Business**
Action Items
a) Conference Request SPEER/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee approve a budgeted expenditure not to exceed \$3900.00 to send VP External and one other member of the Executive Committee to the CASA Lobby Conference in Ottawa from October 13-21, 2001 Please see attached document for information

VOTE ON MOTION

3/1/0 CARRIED

- b) Search Committee** Discussion ensued regarding the schedules of the executive and who would be able to fit in the required meetings. Jamie will be able to attend the meetings.

WANKE/ZWACK MOVED THAT the Students' Council upon the recommendation of the Executive Committee appoint two members of Students' Council to sit on the Advisory Search Committee for Vice President Finance and Adm. Please see attached documentation

VOTE ON MOTION 4/0/0 CARRIED

Discussion Items

- a) In Camera Business** Meeting moved in camera

7. Announcements

- 8. Adjournment** Meeting adjourned at 10:03 am

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	50.03	<i>Effective Date:</i>	July 26, 1995	<i>Page</i>	1	<i>of</i>	3
<i>Responsibility for Policy:</i>	Students' Council						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (SPECIFIC - OPERATIONS)				
	-	<i>Specific:</i>	STUDENT GROUPS				
	-	<i>Topic:</i>	Student Group Grants				

Introduction:

Because student groups form an important part of student life on campus, the Students' Union makes a sum of money available on an annual basis, to be distributed to these groups. This policy sets out the process by which these grants will be distributed, so as to ensure the greatest degree of fairness and financial accountability.

Policy:

- 50.03.1 Groups wishing to apply for grants from the Students' Union must be registered through the Director of Student Groups.
- 50.03.2 Written notice of a grant request must be received by the Director of Student Groups in advance of the date of the project.
- 50.03.3 The project funding that is requested must fall into one of the following categories:
- a) Special event hosted by the Student Group (including conferences);
 - b) Attending a conference;
 - c) Operating expenses, but only on a one-time basis, and only for a student group in its first two years of operation.
- 50.03.4 Projects which will **not** be funded include, but are not limited to:
- a) Capital purchases, such as buying furniture, office equipment, etc.;
 - b) Operating expenses, except first- or second-year student groups requiring start-up funding;
 - c) Faculty Association grant applications, as these fall under the provisions of the Council of Faculty Associations (COFA);
 - d) Residents' Association grant applications, although these are mediated through the Financial Affairs Board.
- 50.03.5 The following information must be included on the student group's grant application:
- a) Financial statements of the previous year and a budget for the current year;

- b) A detailed budget for the specific request, which must show all sources of funding including, but not limited to, personal contributions, student group contributions, fundraising, grants, etc.;
- c) Information on previous requests to the Financial Affairs Board, including the amount requested, the amount received, and the nature of the request;
- d) Fundraising activity which has taken place to subsidize the request, described in terms of effort devoted, commitments and/or other pledges obtained, and amounts collected;
- e) The number and breakdown of member status (undergraduate, graduate, faculty, and other)
 - i) For requests to attend conferences, the number of delegates must also be stated, along with their status;
 - ii) For events, the expected audience participants should be estimated, including non-members as a category;
- f) The benefit the grant will have for the student group forwarding the request;
- g) The benefit to the campus and students in general;
- h) The effect that the grant will have on the self-sufficiency and ability of the student group to function in the future.

50.03.6 The following restrictions apply to the maximum amount which will be granted:

- a) The amount funded shall not exceed 50% of the allowable expense of the project;
- b) Allowable expenses for grant requests to attend conferences are restricted to:
 - i) travel/transport
 - ii) delegate fees
 - iii) accommodations

The amount requested is subject to further revision contingent upon how the application is evaluated by the Financial Affairs Board.

50.03.7 A grant to attend a conference will be based on the number of people attending. If the number is fewer than proposed, the proportional amount of the grant must be refunded to the Students' Union.

50.03.8 Grant requests will be evaluated on their individual merits.

50.03.9 Documentation of revenues and expenses must be submitted within sixty (60) days of holding or attending an event. Failure to do so will result in a grant being converted into a loan, which will be immediately repayable to the Students' Union.

50.03.10 The student group must be willing to submit to an audit by the Students' Union upon the request of Students' Council, the Financial Affairs Board, or the Vice-President (Operations & Finance) to ensure the proper use of funds.

50.03.11 Before the Financial Affairs Board will hear a grant request and corresponding presentation, prior notice must be given at a Students' Council meeting.

- 50.03.12 A report and, if needed, a presentation, must be presented to the Financial Affairs Board following the use of funds. If necessary, Students' Council may also need to see this information.
- 50.03.13 Student groups are encouraged to book flights through the Students' Union.

Policy History:**Date****Board/Committee****Date of Council
Approval*****Policy 50.03 - 9/28/01***

Created
Updated

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> March 25, 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	External Affairs Board	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> STUDENT LOAN PROGRAM	
	- <i>Topic:</i> Risk Sharing Arrangements	

MOVED THAT Students' Council, upon the recommendation of the External Affairs Board, adopt the following policy regarding Risk-Sharing Arrangements with Financial Institutions for the Student Loan Programs:

WHEREAS eligible students are assured access to loans under this arrangement;

AND WHEREAS bank(s) will treat each loan and each borrower in the same manner as other customers in comparable circumstances;

AND WHEREAS a shielding program will be put into place to reimburse students in the event that a risk-sharing arrangement results in higher interest rates paid by students than under the current guaranteed student loan program;

AND WHEREAS market competition between financial institutions will result in improved service for borrowers;

BE IT RESOLVED THAT the University of Alberta Students' Union support risk-sharing arrangements with financial institutions for student loan programs if and only if more than one financial institution agrees to offer the Student Loan Program to all eligible students;

AND BE IT FURTHER RESOLVED THAT although the University of Alberta Students' Union in principle supports risk-sharing arrangements with financial institutions, the income based_loan repayment system is still the preferred model for student loans.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Updated	SC 97-20/9g (27/4)	External Affairs Board	March 24, 1998
Created	SC 94-06/9a (25/3)	External Affairs Board	July 19, 1994