

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday October 7th, 2014
ETLC E1 008

LATE ADDITIONS (SC 2014-11)

2014-11/1 SPEAKER'S BUSINESS

2014-11/2 PRESENTATIONS

2014-11/3 EXECUTIVE COMMITTEE REPORT

2014-11/4 BOARD AND COMMITTEE REPORTS

2014-11/5 QUESTION PERIOD

2014-11/5a To VPOF Cory Hodgson From Councillor Banister:

There has been lots of criticism of the service at Deweys lately, especially from the Gateway. What is Deweys currently doing to work towards better service?

2014-11/5b To VPSL Nicholas Diaz From Councillor Banister:

In your report you said the Residence Feedback Form has about 20 respondents. How many people did you send the form to? What percentage of people responded?

Response:

The form was sent to all undergraduate student UAlberta emails in our State of the Union email, so 30,000+. I have also let each Residence Association know about the form as I have met with them.

2014-11/5c To VPSL Nicholas Diaz From Councillor Banister:

I find your third point under advocacy "The RHA discussions are ongoing. I have met with both the LHSA president and staff at Residence Services reading potential ways forward" very vague. Can you elaborate on this point?

Response:

In my oral reports at the last few council meetings I have described how the RHA has had two presidents step down, and I am looking for student interest in RHA involvement. One councillor has approached me regarding that already. The

LHSA and Residence Services are both important players in the context of residences so I wanted their feedback on how they thought the RHA could move forward past a reduced executive team.

2014-11/5d

To VPSL Nicholas Diaz From Councillor Banister:

What made this years comedy night and free movie night more successful than last year? What did you do differently this year?

Response:

I cannot say definitively what caused our events to be more successful, but I can elaborate on things that may have impacted our success:

- Simple black and white design instead of a WOW theme.
- UASU VPSL Calendar with WOW events was distributed to all undergrads through the State of the Union email.
- UASU text message notifications were available for those who opted in.
- The UASU Exec/Council table handed out 500 water bottles and plugged UASUevents
- The UASUevents table handed out staplers and water bottles with UASUevents branding.
- Re-brand of WoW to UASUevents, including the websites uasu.events and uasu.ca/events
- A few members of our team, including myself, invited our entire Facebook friend lists.
- People liked the choice of movie.
- People liked the choice of comedian.

2014-11/5e

To Councillor Zhang from Councillor Kwan:

Would SERC be open to having a designated council seat?

2014-11/5f

For VP Student Life Diaz from Councillor Horvat:

Bearsden is a great step in the forward direction but I have canvassed to a number of groups who find it confusing, clunky and very difficult to navigate. Is there steps put towards making a more user friendly Bearsden?

Response:

In order to answer your question, I'd like to cite two of my reports to council from August and September:

1. VPSL REPORT AUGUST 5, 2014

Project: Bearsden

Bearsden: Received a demo from CheckImHere. If you are interested, please take the time to check out their website and send your feedback to me.

2. VPSL REPORT SEPTEMBER 9, 2014

The Bearsden contract is between the Office of the Dean of Students and Higher One through subsidiary Collegiate Link. The contract has been re-signed by the Office of the Dean of Students for an additional three years, without any

consultation with our Students' Union staff who work most closely with the product.

So, as you may tell from my previous reports, I attempted to transition our student group portal from Collegiate Link to a new company in the pursuit of better service, but I was unable to, as the Office of the Dean of Students is the holder of the contract with Collegiate Link. Collegiate Link is not responsive to requests for improved service, as they are a large company with many, many clients, where even the sum of all of their Canadian clients is a small portion of their client base.

2014-11/5g

For VP Ops Fi Hodgson from Councillor Horvat:

What steps are being taken to improve the service at Deweys?

2014-11/5h

For VP Student Life Diaz from Councillor Horvat:

For current student groups on campus who wish to enter and participate in intramural sports, a male athletics appointee is mandatory for signing up male sports teams while a female athletics appointee is mandatory for signing up female sports teams and there is no option for any leeway as to why this sign up is gender specific? Can you elaborate as to why this procedure is in place?

Response:

To be clear, the Students' Union has no power over or had any part in creating the Faculty of Physical Education's operational policies, so any elaboration on why that procedure is in place is conjecture at best. If I had to guess, I'd wager that their procedures are gendered because of their connection to external sports leagues and companies, which gender their teams.

2014-11/5i

To VPOF Cory Hodgson From Councillor Banister:

What is the reason for the bylaw change regarding SERC?

2014-11/6

BOARD AND COMMITTEE BUSINESS

2014-11/6b

Amendment to Bill #6:
Clauses 3 and 4 to read "members of council" instead of "councilors"

2014-11/7

GENERAL ORDERS

2014-11/8

INFORMATION ITEMS

2014-11/8g

Finance Committee Summary Report

Please see document LA 14-11.01

2014-11/8h

Sangram Hansra, BoG Rep- Report

Please see document LA 14-11.02

2014-11/8i

Policy Committee Summary Report

Please see document LA 14-11.03

2014-11/8j

Cory Hodgson, VP Operations and Finance- Report

Please see document LA 14-11.04



FINANCE COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **September 30th 2014**

Time: **6.09 pm**

2014 – 2015

Motions

1.	<i>CROUTZE/DIAZ moved to approve the agenda for September 30, 2014 as tabled.</i>	<i>CARRIED 7/0/0</i>
2.	<i>HWANG/DIAZ moved to approve the minutes for August 21, 2014 as tabled.</i>	<i>CARRIED 5/0/2</i>
3.	<i>HODGSON/CHEN moved to appoint HWANG to the Golden Bears & Pandas Legacy Fund Selection Committee.</i>	<i>CARRIED 7/0/1</i>
4.	<i>HODGSON/WONG moved to approve the price changes for the Dinwoodie Lounge and the Myer Horowitz Theatre.</i>	<i>CARRIED 7/0/1</i>
5.	<i>HWANG/WONG moved to adjourn the meeting.</i>	<i>CARRIED 8/0/0</i>



Office of the Undergraduate Board of Governors Representative

October 6, 2014,

Hope all Councilors and Executives are enjoying their semester back. As midterms are approaching I hope Councilors are taking time to balance school, work, and their personal lives. The Students' Union and the University of Alberta offer a number of support services for students through these stressful times of University including: The Peer Support Center, The University Health Center and Counseling and Clinical Services, both of which are located on second floor SUB.

I have been appointed to sit on both the University Relations Committee and Property and Finance Committee. Both committees met in September.

University Relations Committee

The mandate of the University Relations Committee has Five Pillars:

1. **University Reputation:** The Committee guides efforts to ensure that the University safeguards and enhances its reputation to advance its interests.
2. **University Identity:** The Committee guides efforts to ensure that the University enhances its identity and profile at the international, national, provincial, municipal and institutional levels to advance its interests.
3. **University Strategic Communication:** The Committee guides efforts to ensure that the University identifies and effectively interprets strategic communication themes and key messages to targeted audiences, to enhance relationships, influence outcomes and advance the University's interests.
4. **University Philanthropy and Advancement:** The Committee guides efforts to ensure that the University's philanthropic and advancement policies and plans, promote, attract and generate revenue to advance the University's interests.

Updates were provided by Don Hickey, Vice President (Facilities and Operations); Debra Pozega Osburn, Vice President (University Relations), and Colm Renehan, Acting Vice President (Advancement) on their portfolios.

Finance and Property Committee

The mandate of the Finance and Property Committee is:

- review the quarterly financial statements with respect to operating and capital funds,
- review and recommend to the Board the Integrated Planning and Budgeting Policy which includes guiding principles for changes to approved budgets and for transfer or reallocation of monies included in approved budgets,
- review and recommend to the Board the annual and other budgets and major issues of policy related to budgets,
- review and recommend to the Board tuition and other like fees,
- approve authorized signing officers in respect of all banking and safekeeping,

- approve original Capital Expenditure Authorization Request (CEAR) or individual Supplemental CEARs up to a maximum of \$7 million and aggregate total CEAR and Supplemental CEARs up to a maximum of \$14 million,
- review and recommend to the Board original Capital Expenditure Authorization Requests or individual Supplemental CEARs greater than \$7 million or aggregate total CEAR and Supplemental CEARs up to, but not exceeding \$14 million,
- approve the acquisition or disposal of real property, provided always that any such decision of the Committee shall be reported to the Board and shall only be effective or implemented a minimum of 24 hours following the conclusion of the Board meeting at which the decision of the Committee is reported, and provided the Board has not resolved otherwise.

Quarterly Financial Review

From total revenue of \$352.2 million, the university ended the period with a deficiency of revenue over expense of \$31.1 million. Net assets decreased by \$9.0 million, with increases in endowments (\$19.1) and unrealized investment gains (\$3.0) offset by a decrease in accumulated operating surplus. The \$31.1 million decrease in accumulated operating surplus is comprised of a \$20.0 million increase to the accumulated deficit from operations and a \$11.1 million decrease in investment in tangible capital assets.

1. Revenue

Government of Alberta (GoA) Grants: Grants from GoA represent the university's single largest source of funding for university activities. There are no significant differences compared to budget or prior year.

Federal and other government grants: Federal and other government grants primarily support the university's research activities. The \$12.4 million less than budget and the \$8.9 million decrease compared to prior year are due to lower than planned expenditures in the research fund, therefore the revenue is deferred.

Student tuition and fees: Enrollment is comparable to last year and will remain relatively stable over the next few years. The annual budgeted increase is due to the increase in instructional fees, which is based upon the increase to the annual CPI.

Sales of services and product: Ancillary services and academic and administrative units generate revenue through the sale of services and products to individuals and organizations external to the university. Ancillary services generated sales of \$19.5 million, while academic and administrative units generated sales of \$18.8 million. Sales revenue is \$1.1 million more than budget due to small increases across ancillary services, academic and administrative units.

Donations and other grants: Donations are \$3.3 million less than budget primarily in the research fund (refer to federal and other grants for explanation).

2. Expenses

Salaries and benefits: Salaries and benefits are the university's largest expense representing 64% of total expense. Salaries decreased \$13.2 million (6%) and benefits decreased \$3.1 million. The salary expense budget included negotiated salary increases (1.65%) and merit increases for

eligible employees. Salary expense is \$10.4 million less than budget due to the reduction in staff count as a result of the voluntary severance program for academic staff and other similar initiatives for non-academic staff. Benefits expense is comparable to budget.

Materials, supplies and services, utilities, cost of goods sold (COGS): Materials, supplies and services expenses are \$17.8 million less than budget mainly due to lower than anticipated expenditures in the research fund. All other categories are comparable to budget.

Other expenses: Maintenance and repairs is \$2.6 million more than budget, with no individually significant items. Scholarships and bursaries are comparable to budget

Instruction and non-sponsored research: Instruction and non-sponsored research effectively represents the operating activities of the university and therefore a significant component of this category is staff salary and benefit costs. This expense is \$8.5 million less than than budget due to less than expected staff count.

Sponsored research: Expenses for sponsored research activities are specifically funded by restricted grants and donations. This expense is \$11.2 million less than budget as expenditures are lower than planned for the first quarter.

Facility operations and maintenance: The cost of maintaining university facilities and grounds is \$6.1 million less than budget. This is mainly due to the timing of various renovation projects across campus.

Special purpose: Special purpose is non-research activity that is funded through restricted grants and donations and includes student scholarships and bursaries, teaching and learning programs and community service. This expense is comparable to budget.

Ancillary services: Ancillary services include the university bookstore, parking services, utilities and student residences. Ancillary services are \$4.6 million less than budget mainly due to closure of the MicroStore and reduced accessibility to the Bookstore due to SUB renovations; therefore lower than planned cost of goods sold.

3. Areas of Financial Risk

The university operates in a complex environment and must deal with a variety of risks which it manages through its integrated enterprise risk management framework. The major risks that can affect the university from a financial perspective are as follows:

Provincial Funding: The GoA has announced that for fiscal 2014-15 there will be no change from the university's 2013-14 operating grant. GoA grants represent the university's single largest source of funding for university activities, any reduction in the Campus Alberta grant results in significant budgetary pressure.

The university has developed detailed plans and strategies that will achieve a consolidated balanced budget for fiscal 2014-15. With no increase to operating grant funding, the university will need to generate new sources of revenue and reduce costs.

Deferred Maintenance: The university's deferred maintenance is estimated at over \$800 million. While the university is making progress on deferred maintenance on its older facilities,

the overall amount of deferred maintenance remains relatively unchanged. This area remains a high priority as deferred maintenance puts some risk on the university's programs and initiatives. The continuation of appropriate levels of Infrastructure Maintenance Program funding is needed to avoid a return to increasing amounts of deferred maintenance.

Pension and Employee Future Benefits: The university currently carries a liability of approximately \$250 million for employee future benefits, representing probable future payments to be made for benefits earned to date. This balance can change for many reasons outside the university's control, including inflation and investment returns.

On the whole, the university's cost of benefits is expected to increase by between 5% and 7% per year in the upcoming years and this is not sustainable. Approximately 65% of the university's non-pension benefit costs relate to programs the university and its staff co-operatively manage and which could be changed through negotiation.

The largest of the unfunded liabilities is the university's share of the UAPP, which is approximately \$170 million. Both the UAPP and PSPP deficiencies are expected to be eliminated within 15 years, based on conditions at the time of the last actuarial valuations when the new contribution rates were set. However, without structural reforms to the pension plans, the level of pension plan contributions as a percentage of total benefit costs will not be sustainable.

Capital Projects Report

The Finance and Property Committee were provided an update on the status of Capital Projects. Updates on projects of student interests include:

1. *Camrose Performing Arts Centre (CPAC)*

The Center is a partnership with the University of Alberta, the City of Camrose is constructing a 550 seat Performing Arts Centre at the University of Alberta Augustana Campus. Opening is a 4-day event scheduled for the first week of October followed by the Gala performance on November 1, 2014. Theatre management is planning an announcement shortly outlining their opening line-up. **[NTD: There are concerns amongst Augustana Students about how much time students will be able to use for learning at the center].**

2. *Edmonton Clinic Health Academy (ECHA)*

The glazed east elevation panels (blue and red colours) require replacement given a latent defect with the color bonding, the panel replacement program (under warranty) has commenced and will continue throughout the summer months.

3. *Innovation Centre for Engineering (ICE)*

The project has an approved budget of \$89.76 million, the current contract value of EllisDon for the Core and Shell as of June 30, 2014, is \$58,938,242. The construction completion date of the fit out project has been set for May 1, 2015 and remains unchanged.

4. *Cell and Tissue Innovative Research Centre (CTIRC) cGMP*

The Cell and Tissue Innovation Research Centre (CTIRC) project will be a state of the art Good

Manufacturing Practice (GMP) laboratory facility used for producing the live therapeutic cells and tissues necessary for new regenerative medicine treatments. This GMP facility will be located on the 7th floor of LKS (previously HRIF East) at the University of Alberta. The CTIRC will be composed of a single, separate, detached laboratory (class 5, with its own air-handling systems in compliance with regulations) for processing porcine islets for clinical use, and five laboratories (class 5, with a shared air-handling system) for processing human cells and tissues. The “xeno” stream will support xenotransplantation of porcine islets, whereas the five human tissue laboratories are designed to be flexible and can be cleaned and re-tooled to accommodate ongoing, as well as future projects. Three of the five human laboratories will support research in lung repair, skin regeneration and a Stem Cell Core facility to isolate and bank umbilical cord blood cells and mesenchymal stem cells to support projects in the CTIRC. The other two human cell and tissue laboratories are currently proposed to support research in cardiac repair and articular cartilage regeneration.

Construction of the main fit out started in May 2012 with substantial completion occurring in April 2014 and facility takeover planned for August 2014.

5. Physical Activity and Wellness Centre (PAW)

The PAW Centre is a new physical activity and wellness facility that includes several program components such as a fitness centre, climbing wall, enclosed concourse complete with commercial space, community/teaching kitchen, multipurpose rooms, Steadward Centre, and academic space. The project is a partnership that includes several stakeholders including the Students’ Union (SU), Graduate Students’ Association (GSA), the institution represented by the Faculty of Physical Education and Recreation (FPER), and the Steadward Centre.

Construction activities through the first quarter of 2014/15 included drywall and painting work in the Social Street and north lounges, ongoing mechanical electrical rough-in work in the fitness centre as well as ongoing exterior curtain wall and cladding work. The second quarter of the 2014/15 fiscal year construction work will include completion of mechanical and electrical rough in, completion of concrete, completion of steel erection as well as start of finishing work, and installation of the climbing wall. Current schedules are tracking behind their original base schedules and the University is working with the contractor to mitigate impacts including: re-sequencing work flow, weekend activities, and additional trade staffing. Based on the current plans, the building will be turned over in a phased use approach between September and December of this year. The new fitness center is still on track to be open to students later this semester.

Land Trust Update

The Board Finance and Property Committee recommended to the Board of Governors, the approval of the governance model for the University of Alberta Properties Trust Corporation which included Articles of Incorporation and By-laws, Trust Deed and Supplemental Trust Deed.

For further inquiries please feel free to ask during Question Period, or contact me at: hansra@ualberta.ca.

Regards,

Sangram Hansra, BSc
J.D Candidate, 2015
Undergraduate Board of Governors Representative | University of Alberta Students' Union
Governor | University of Alberta Board of Governors



POLICY COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **October 2, 2014**

Time: **6:46 pm**

2014 – 2015 **MEETING #10**

Motions

1.	ZHANG moved that <i>October 2 agenda be approved as tabled.</i>	<i>CARRIED</i> <i>5/0/0</i>
2.	BANISTER moved that <i>September 15 minutes be approved as tabled.</i>	<i>CARRIED</i> <i>5/0/0</i>
3.	KHINDA moved that <i>the Policy Committee brings Student Financial Assistance Policy to Students' Council for First Reading.</i>	<i>CARRIED</i> <i>7/0/0</i>
4.	CHAMPAGNE moved that <i>the meeting be adjourned.</i>	<i>CARRIED</i> <i>5/1/0</i>

October 7, 2014

To: Students' Council

Re: Report to Students' Council

Salutations Council, long time no report! Here I attempt to summarize the month of September, as well as the days of October past. It is here I hope share with you, the highs, the lows, the ways forward and the no go's. Hope y'all find it interesting, and as always I relish those delicious questions. Without further ado:

PROJECTS:

North Power Plant

I am continuing with the process of constructing the visioning document, which is my top priority right now. I'll be devoting as much time to this as possible at this point.

DFU Task Force

You have all now seen the final approved report. The second reading draft of the bylaw changes are almost completed, and I'm just finishing a final round of consultations with the DFUs. This should wrap up next Council meeting with passing the bylaw changes.

Student Market Research Team (SMRT)

We've had our first SMRT meeting now, which was essentially just introductions. The next meeting, which will be next week, will focus on creating the question we want to answer about both Deweys and SUBMart.

Faculty Association Financial Reviews

I presented my proposed structure to the Council of Faculty Associations Finance and Administration Working Group, and it was met with positivity. I'll be working over the next month to actually build the system along with Discover Governance, and we aim to pilot it for winter semester with a few FAs. The new system is essentially very similar to the way we structure our financial tracking, and will allow the SU to gain assurance in regards to Faculty Association finances without having to pay for extra accounting or reviews.

CoSSS Fee

As an outcome from a discussion we had at a TBAC-MBAC meeting, we are continuing the discussion on the CoSSS fee. Where this discussion goes at this point is uncertain, as we have the first meeting tomorrow, but we are hoping to have a broad conversation about MNIF regulation in general. This will go under main projects for now as it is a priority for me and has potential.

OTHER:

Access Fund

I have an upcoming meeting around the Access Fund but there have been no updates since last time.

Bylaws

The SERC bill is on the agenda for Council and I'll be drafting the Access Fund bill for next Bylaw meeting.

AEDs

Delivery is scheduled for December 11, 2014.

Office Hours

I will host Office hours Tuesday October 14th, from 4PM to 6PM. Please come.

FACRA

In my role as the chair of the HR committee, I've been conducting the review of the executive director. This has been a fairly time consuming process. It is still ongoing.

Strategic Planning

I am one of the three executive committee representatives on the Strategic Planning Committee. We will be meeting weekly and there is a decent amount of prep work for the meetings.

FDC

We had our first FDC meeting of the academic year. There were no major updates and we focused on discussing how the committee would operate.

ARFAC

We had the first meeting of the Athletics and Recreation Fee Advisory Committee. The major outcome is we'll be having a discussion over this semester about the policy surrounding the ARF which I hope to be fruitful.

Deweys

I wrote a response to the opinion article in the Gateway surrounding service at Deweys. IT can be seen below. I'll elaborate on this at Council as well.

Dear Editor,

Dewey's has recently undergone some pretty large changes, as an article in last week's paper points out. As with any major change, growing pains and an adjustment period are to be expected. That said, I'm now happy to say we're already seeing the fruits of our labours. Dewey's was up \$24K in revenue this September which is over 50% higher than September last year. The new system we've installed also allows us to better comply with liquor laws, and tremendously reduces the cost of our point of sale system.

It sounds like the author had a dissatisfactory experience while Dewey's was switching over to the new service model. I hope that the Gateway also will take note of the hard facts on the ground: students are speaking with their wallets and coming back to order more pints in clear approval of the new system, and a more successful

Dewey's means more funds that the Students' Union can direct back to improving the student experience in other ways.

Thank you.

Cory Hodgson
Students' Union Vice President (Operations and Finance)

Miscellaneous Items

- Had multiple board and FA meetings
- Did a BBQ at CSJ
- Had an exit meeting with our auditors
- MBAC-TBAC Meeting
- Volunteered for CJSR's Fundrive

Live Long and Prosper,

\$\$\$Cory Hodgson\$\$\$

(electronically submitted)