
**Tuesday, October 17, 2017
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ORDER PAPER (SC 2017-11)

2017-11/1 SPEAKERS BUSINESS

2017-11/1a Announcements - The next meeting of the Students' Council will take place on Tuesday, October 31, 2017 at 6:00pm in the Council Chambers.

This date is subject to change, depending on the Council Administration Committee's decision to cancel.

2017-11/2 PRESENTATIONS

2017-11/2a *Presentation Title:* Health and Dental Presentation

Abstract: StudentCare will be providing a brief overview of the UASU Health & Dental Plan and presenting key details highlighted from the 2016-2017 Annual Claims and Change-of-Coverage Reports.

Presenter(s):

- **Colten Yamagishi**, Program Manager (StudentCare)

USHAKOV/PACHES SPONSOR a presentation from StudentCare on the Health and Dental Plan.

See SC 2017-11.11 and SC 2017-11.12.

2017-11/3 EXECUTIVE COMMITTEE REPORT

2017-11/4 BOARD AND COMMITTEE REPORT

2017-11/5 OPEN FORUM

2017-11/6 **QUESTION PERIOD**

2017-11/7 **BOARD AND COMMITTEE BUSINESS**

2017-11/7a Bill #4 - Removing Student Group Operating Policy Requirements - *First reading*
PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Policy Requirements, on the recommendation of Bylaw Committee, based on the following first principles.

1. Bylaw 5600 currently requires that SU operating policy have “the following categories for student groups: registration requirements, privileges and services, administrative framework, constitutional reviews of student groups, grounds for suspension and termination, and granting.”
2. There is no current rationale for why this requirement exists under Bylaw 5600.
3. Operating policy is generally considered an internal Students’ Union document for the organization itself, specifically employee training, rather than to be applied to external student groups.
4. Bylaw 5600 shall be amended to remove operating policy requirements.

See SC 2017-11.10.

2017-11/7b **CHRISTENSEN/PIASECKI MOVE**, on the recommendation of the DIE Board Committee, to appoint Gil Miciak and Brittany Boyko to the position of DIE Board Tribune.

2017-11/7c **CHRISTENSEN/PIASECKI MOVE**, on the recommendation of the DIE Board Committee, to appoint Landon Haynes to the position of DIE Board Associate Chief Tribune.

2017-11/7d **CHRISTENSEN/PIASECKI MOVE**, on the recommendation of the DIE Board Committee, to appoint Karamveer Lalh to the position of DIE Board Associate Chief Tribune upon the graduation/resignation of current ACT Harvir Mann.

2017-11/8 **GENERAL ORDERS**

2017-11/9 **INFORMATION ITEMS**

2017-11/9a Report from Vice President (Student Life)

See SC 2017-11.01

2017-11/9b Report from Vice President (External)

- See SC 2017-11.02
- 2017-11/9c Report from the President
- See SC 2017-11.03
- 2017-11/9d Report from Vice President (Academic)
- See SC 2017-11.04
- 2017-11/9e Report from Vice President (Operations and Finance)
- See SC 2017-11.05
- 2017-11/9f Executive Committee Motion Tracking
- See SC 2017-11.06
- 2017-11/9g Student Council Motion Tracking Sheet
- See SC 2017-11.07
- 2017-11/9h Students' Council Attendance
- See SC 2017-11.08
- 2017-11/9i *Votes and Proceedings, SC-2017-10-OP-20171003 - Tuesday, October 3, 2017*
- See SC 2017-11.09
- 2017-11/9j Bill #4 - Removing Student Group Operating Policy Requirements - *Second reading; **Bylaw 5600***
- See SC 2017-11.10
- 2017-11/9k Students' Union Annual Claims Report - 2016/17
- See SC 2017-11.11
- 2017-11/9l UASU Mental Health Claims: Detailed Analysis Over 6 Years
- See SC 2017-11.12
- 2017-11/9m Council Office Hours
- See SC 2017-11.13

October 12th, 2017

To: Students' Council

Re: Report to Students' Council

Dear Council,

I hope you've all had a great long weekend and managed to get some time to relax with people around you. Midterms are underway and I hope everyone is doing well in their academic pursuits. Here are some of the things I've been up to:

Open House

Come check out the University's Open House on October 21st. The executive will be doing our portion in the Students' Union Building since it is our building's 50th anniversary! Come out and meet the prospective students, it's a great opportunity to show some university pride.

Event Calendar

We've started populating our google calendar, which will shift locations on our website but is currently located at: <https://www.su.ualberta.ca/services/infolink/promotions/>

We will be putting together a working group to take a look at event promotions as a whole, and how we want to proceed in the future to ensure students have access to all sorts of events.

Student Services Assessment

I've been working closely with our manager of student services to take a look at all of the services the Students' Union has to offer and see if there is room for growth and improvement in all of them. Just taking my time to learn as much as I can. I look forward to working on strategic directions with our staff in all the great services we offer.

United Way Launch

The executive and I attended the United Way Launch. It's quite an important cause and I encourage you to check out the website for more information. There is plenty of ways to get involved: <https://www.ualberta.ca/united-way>

Exec Retreat

Ilya Ushakov, Vice President Student Life

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The executive and I recently had a day retreat. We took some time to brainstorm ideas, take a look at our goals and have some professional development. I found it to be an extremely productive day, I'm pretty thankful to have days like that to get realigned to ensure we are still moving in the right direction as a team.

Campus Cup

I encourage you guys to sign up for the fun tournament on November 24-26th! It's such a fun weekend and for only thirty dollars you get a swag bag as well as a customized t-shirt. If you do not want to play we need plenty of volunteers to referee as well, I've done it and it's an extremely rewarding experience. Here are the deadlines you need to know:

November 3rd is the Custom Shirt Submission Deadline

November 10th is the Team Registration Deadline

November 17th is the Free Agent and Referee Deadline

Campus Activities Board

Our students-at-large are selected and we are having our first meeting this upcoming week, we will be putting out a event submission form out to get some ideas for an event this board can put on a mass scale. I'm pretty excited with the membership of the board and look forward to what we will come up with.

Just a reminder my office hours are on Thursday from 4-5PM at RATT, if you want to visit at other times and chat feel free to shoot me an email. I always look forward to hearing from all of you.

Until next time,



Ilya Ushakov



Council of Alberta University Students

Chair Membership Update

Reed Larsen

Date: Oct. 11, 2017

Hi Folks,

Quick update and reminders. Still holding breath on tuition review announcement so not much else going on for now.

Budget Submission

Reminder to [read over and edit](#) your section of the budget submission before Oct. 23. This is honestly one of the most important things we do throughout the year.

Here is a reminder of what member is taking each section:

SAMU/ULSU – Affordability

SAMRU – Mental Health

UASU – Student Employment

UCSU – Institutional Funding

Mental Health

Josh got an update on the mental health consultation requirements for administration. Read that here. The TLDR is that you should be consulted and the ministry is now aware that some member institutions may not have received any formal requests. Josh has asked for you to detail any interactions thus far so he can forward them to the ministry.

That's all folks.

Cheers,

Reed Larsen

October 17, 2017

To: Students' Council

Re: Report to Students' Council

Hello Council,

It has been a busy few weeks in the office! Please find a summary of my work below.

University Business

Provost and DoS

VP Scott and I will be meeting with Provost Steven Dew next week in our monthly meeting regarding academic affairs. VP Ushakov and I will be meeting with the Dean of Students soon for our monthly meeting as well. We continue to work closely with the Dean of Students on many files such as student group administration.

Academic Planning Committee (APC)

I attended an APC meeting where there were a number of items discussed. These include the future of the Peter Lougheed Leadership College, an update on deferred maintenance on campus, and an update on this year's financial aid given to students. I found the report on financial aid very interesting as administration provided data on financial aid trends.

External Business

CAUS Meeting

VP Larsen and I traveled down to Calgary for an in-person CAUS meeting. It was productive and we discussed our future advocacy on mental health funding, the CAUS 30th anniversary celebration, and received a presentation on transfer credits. Overall, provincial advocacy is going very well. Members of CAUS, including VP Larsen and I, will be meeting with United-Conservative Party leadership candidate Dough Schweitzer next week to discuss student issues.

Municipal Election

It has been an exciting time with the municipal election around the corner! I participated on a CBC panel, which discussed the municipal election, the executive and I attended a rambunctious mayoral debate, we had advanced polling stations in SUB, and

Marina Banister, *President*

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we are helping to host viewing party of the results on October 16th! The Get Out To Vote efforts have been well received by students, in fact we had the most successful advanced polling station held at a post-secondary institution.

Other Exciting Endeavors

STRIDE

I attended my first STRIDE meeting of the fall/winter co-hort! It was an amazing session and the participants seem very talented and keen to learn. The session was focused on public speaking and VP Scott and I were able to interact with all the participants.

Exec Retreat

The executive, our two most senior staff, and I attended a full-day in town retreat last Friday. It was a great opportunity to re-center ourselves now that we are almost half way done our term. Overall, we have had a strong start to the year and I could not be more grateful for the work our VP's and staff have accomplished.

Everything else!

The UASU executive went for a dinner with the editorial staff of the Gateway. It was a great way to connect on a more personal level and chat about our upcoming year.

The executive and I supported the launch of a United Way campaign on campus. In fact, we decided to donate all coffee proceeds from the DailyGrind, L'Express, and Undergrind from that day to the United Way! Thank you to everyone who participated.

VP Scott, VP Ushakov and I recorded a new segment of Voice of the Union in our new video creation space. The room is amazing and I think students will really enjoy the service. The new segment will be about STRIDE, USRI's, and student life.

The executive and I went to Campus Saint Jean to host some office hours! We were happy to go chat with CSJ students.

I will be speaking at a number of conferences in the next few weeks about the SU, student advocacy, women in politics, and STRIDE! I really enjoy talking about student issues with members of the public, so I am looking forward to those engagements.

Closing Remarks

My Fall semester office hours will be Thursdays from 12:00PM-1:00PM in SUB 2-900! Feel free to drop by if you have any questions or would like to discuss anything.

Marina Banister, *President*

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Thank you for reading my report and happy to answer any questions you may have.

Marina Banister
UASU President

October 12, 2017

To: Students' Council

Re: Report to Students' Council

Hello Council,

I hope the semester is going well – I know it's a busy time for many. It's also during busy times like this that I really appreciate the significant contributions students make to our campus community, be it through student groups, department or faculty associations, events on and off campus, and so much more – all on top of their academics and life more broadly. So a special thanks to all of you! Here are a few brief updates on what I have been actively doing since the last meeting:

Open Educational Resources Advocacy Group:

I have began attending a newly formed OER Advocacy group on campus. This group is in it's early stages but will be putting pressure on the campus community and the university to increase the creation, support and use of open educational resources on campus. OERs are a tried and tested way of lowering the costs of academic materials for students while maintaining the quality of student instruction.

Academic Relations Group:

The Academic Relations Group (ARG) had its' first meeting to discuss the role of ARG delegates, what their expectations are of each member, and what committees they want to attend. ARG delegate represent the Vice President Academic on a variety of boards and committees that the VPA is not able to attend; the selection of ARG delegates to represent the VP Academic should not be confused with the distinct nomination process of Students' Councils Nominating Committee.

University Vice President Research Committee

I have been busy over the last few months and especially over this week as I am a member of a search committee which has been tasked with hiring a new VP Research for the University. While I can't speak to specific candidates because the process is highly confidential, I can say that it is ongoing and an announcement will come in the fullness of time. The Vice President Research is in charge of building provincial, national, and international research collaborations, working with funding agencies, and industry, and supporting the scholarly community on campus.

Governance Update:

This is going to be a section that I will include on most reports moving forward, providing an update on some of the relevant content to undergraduate students that comes up at GFC and



its subcommittees.

Committee on the Learning Environment:

One major item discussed at this meeting was the “Faculty of Nursing Undergraduate Curriculum Renewal”. This was presented by the Associate Dean of Undergraduate Programs in the Faculty of Nursing and was a comprehensive look at the plan and process for overhauling a large portion of the program. This includes new leadership courses, another practicum and a course on indigenous health in Canada, among other changes. The new curriculum will be implemented in the 2018-2019 year.

Academic Standards Committee, Subcommittee on Standards:

ASC SOS is a committee which many items come for early consultation before being sent to the full Academic Standards Committee. At this meeting there was a number of issues discussed which primarily impacted Graduate Students. The most relevant item was from the Office of the Registrar, suggesting that the Canadian Academic English Language Computer Edition (CAEL CE) examination is permitted as a way to fulfill the English language proficiency requirement – the CAEL is already permitted and this is just a minor edit to allow for the online test that is being created.

General Faculties Council:

The next meeting of GFC will be on Monday October 30th at 2pm in Council Chambers. Items that will be discussed include the:

- Peter Loughheed Leadership College (PLLC) - Next Steps
- Report of the GFC Committee on the Learning Environment (CLE) on Teaching and Learning and Teaching Evaluation and the Use of Universal Student Ratings of Instruction (USRI) as an Evaluation Tool
- Changes to the Admission of Aboriginal Students Calendar Section and updates to Faculty sections

I have also been busy meeting with Faculty Associations, department associations and a number of councillors. My office hours for the fall semester are Tuesdays from 12-1pm.

I look forward to hearing from you all.

Regards,



Shane Scott

Vice President Academic



October 12, 2017

To: Students' Council

Re: Report to Students' Council

Council,

Another October, another season of dropping temperatures and midterms! I hope that everyone had a good holiday weekend and was able to take some well-earned rest before midterms really swing into action. The last couple weeks have flown by, and I have some specific updates to share with you.

CREF Fund Renewal

I sat down with two members of the leadership team in Campus Community & Recreation, a department in the Faculty of Kinesiology, Sport, & Recreation on the topic of the upcoming plebiscite of the Campus Recreation Enhancement Fund (CREF). The CREF fund, a dedicated fee unit that assists the funding of club sports and other elements of athletics, is up for plebiscite this year. I walked the team through the process of plebiscite, and pointed them to our relevant bylaws. As part of my duty on Finance and Bylaw Committee, I will continue to be a resource for them leading up to relevant deadlines and the election period.

United Way Campaign Kick-Off

On October 11th the University of Alberta kicked off its United Way campaign! The campaign had a very successful kick-off event at noon on SUBstage featuring talks from President Turpin, Chancellor Stollery, Board Chair Phair, Sarah Chan and a champion of the United Way. It was well attend by university staff and students alike. Also, the SU will be donating 100% of the proceeds from coffee sales at The Daily Grind, Undergrind and L'Express from that day to the United Way UAlberta Campaign. If you bought a coffee that day, thank you, on behalf of the United Way. Together, I imagine the donation collected will be sizeable! We will know numbers sometime in the future.

MHT & Deferred Maintenance Consultations

Two of my platform points were to consult and create reports on two important topics at the university. I promised to consult relevant student groups on the Myer Horowitz Theatre Renovation Project and the issue of deferred maintenance on campus, and create reports on each. Specifically, I will be creating a report on student opinion of the Myer Horowitz Theatre Renovation Project and a report on student priorities in deferred maintenance. In



the past few weeks, with students settling into their schedule, I have began those consultations with sit down interviews. If you, or anyone you know, has thoughts on either of these topics please let me know. Also, do not hesitate to suggest groups that I should be consulting! Currently I will be consulting Faculty Associations, relevant Department Associations, the Greek community and relevant student groups.

Centre LRT Consultation

On October 10th I was involved in a consultation meeting for future LRT plans in the University of Alberta and Whyte Avenue area. The proposed line is called the "Centre Line". The current proposed route can be found on the City of Edmonton's website [here](#). The consulting team and the city are currently creating a more specific route, and that is why they are bringing stakeholders in. Joining me at the meeting was the university architect, a senior staff member from Campus St. Jean, and the VP External of AUFSJ. We stressed convenience for students, student safety, walkability, bike accessibility on campus and the need for continuous consultation throughout the process. Please keep in mind that this consultation is very preliminary; do not expect to see finalized plans and construction for a few years.

UASU Investments

Also on October 10th, the Students' Union's Controller Peter Ta and I had one of our bi-annual meetings with our investment managers. Overall, our investments are doing well and meeting our return targets. For council's information, we hold a mixed investment portfolio of fixed assets and equity with the majority of our money being held in fixed assets. Into the next period, we are intending to diversify our investments to other markets of the world. Traditionally, we invested heavily in Canadian assets, but with the sluggish Canadian economy, we are looking elsewhere to ensure we are using our money effectively. Our investment managers made some excellent suggestions and we are working with them to optimize the return on our investments.

Cheers,

A handwritten signature in black ink, appearing to read 'Robyn Paches', written over a light grey grid background.

Robyn Paches

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes	
04	2017-05-18	5/0/0	USHAKOV/PACHES MOVED TO support the creation of the Campus Activities Board.			
04	2017-05-18	5/0/0	PACHES/USHAKOV MOVED TO request \$475.00 in Per Diem and Travel costs for the VP Operations & Finance and the VP Student Life to attend the StudentCare Stakeholder Meeting as UASU delegates.			
06	2017-06-08	4/0/0	PACHES/SCOTT moves to release all remaining Students' Union held Lister Hall Students' Association funds to the 2017/18 Lister Hall Students' Association.		BANISTER away	
07	2017-06-12	4/0/0	BANISTER/SCOTT MOVED TO approve a project allocation not to exceed \$3000.00 for the STRIDE spring/summer cohort as presented.		LARSEN away	PA
07	2017-06-12	4/0/0	USHAKOV/BANISTER MOVED TO approve the letter of support to Strathcona Elections.		LARSEN away	
07	2017-06-12	4/0/0	USHAKOV/PACHES MOVED TO budget no more than \$1800 to send the Executive and the DRPA to the Council of Alberta University Students Counterparts Conference.		LARSEN away	
07	2017-06-12	4/0/0	SCOTT/USHAKOV MOVED TO budget no more than \$450 to send the President, VP External and the DRPA to the Council of Alberta University Students June In-person Meeting in Calgary.		LARSEN away	
08	2017-06-15	5/0/0	USHAKOV/SCOTT MOVED TO request \$75.00 in Per Diem costs for the VP External, President and the VP Student Life to attend the Wellness Summit as UASU delegates.			
08	2017-06-15	5/0/0	BANISTER/LARSEN MOVED TO budget no more than \$2250 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Policy and Strategy Conference.			
09	2017-06-22	4/0/0	BANISTER/SCOTT MOVED TO approve the attendance of the Executive Committee to the 2017 Student Union Development Summit as presented.	2017-07	PACHES away	
09	2017-06-22	4/0/0	LARSEN/USHAKOV MOVED TO allocate no more than \$1,750 from the project allocation for the Executive Committee's attendance to the 2017 Student Union Development Summit.	2017-07	PACHES away	PA
12	2017-07-06	5/0/0	PACHES/LARSEN moves to approve a project allocation not to exceed \$3000.00 for the Room at the Top mural as presented.	2017-07		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the job description of the Chair of the Campus Activities Board as presented.	2017-10		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the attached version of the Campus Activities Board Terms of Reference.	2017-10		
15	2017-07-31	5/0/0	PACHES/SCOTT MOVED TO approve the job description of the Social Media Coordinator as presented.	2017-10		
18	2017-08-29	4/0/0	BANISTER/USHAKOV MOVED TO approve the Senior Operations Manager – Retail and Assistant Operations Manager – Retail Job Descriptions.	2017-10	PACHES away	
18	2017-08-29	4/0/0	BANISTER/SCOTT MOVED TO approve the Capital Campaign Coordinator Job Description.	2017-10	PACHES away	
20	2017-09-13	5/0/0	SCOTT/USHAKOV MOVED TO approve the STRIDE Coordinator Job Description as presented.	2017-10		
21	2017-09-18	5/0/0	LARSEN/SCOTT MOVED TO request no more than \$2500 for Election Year: Meet Your City Council Candidates event and GovWeek support items from the Project Allocation (PA) fund	2017-10		PA
22	2017-09-21	5/0/0	PACHES/USHAKOV MOVED TO approve a project allocation not to exceed \$200.00 for Room at the Top mural supply costs as presented.	2017-10		PA
24	2017-09-27	5/0/0	SHANE/REED MOVED TO approve a project allocation not to exceed \$4200.00 for the STRIDE fall/winter cohort as presented.			PA
25	2017-10-02	5/0/0	PACHES/SCOTT MOVED TO approve a project allocation not to exceed \$1500.00 for the municipal advanced polling marketing as presented.			PA

Item		Result	Meeting	Date
2017-01/1d	BANISTER/HASSAN move to approve Students' Council Standing Orders.	CARRIED	SC 2017-01	05/09/2017
2017-01/8a	BANISTER/SANDARE moves to appoint Mark Oldershaw, Victoria DeJong and John Evjen to the University of Alberta Senate upon recommendation from the 2016/17 Nominating Committee.	CARRIED	SC 2017-01	05/09/2017
2017-01/8b	PACHES/LARSEN moves to appoint one member of Students' Council to The Landing Board of Directors.	CARRIED	SC 2017-01	05/09/2017
2017-01/8c	PACHES/FLAMAN moves to appoint one member of Students' Council to Student Legal Services Board of Directors.	CARRIED	SC 2017-01	05/09/2017
2017-01/8d	PACHES/THIBAudeau moves to appoint one member of Students' Council to the Gateway Student Journalism Society Board of Directors.	CARRIED	SC 2017-01	05/09/2017
2017-01/8e	PACHES/SUNDAY moves to appoint one member of Students' Council to Alberta Public Interest Research Group Board of Directors.	CARRIED	SC 2017-01	05/09/2017
2017-01/8f	PACHES/FLAMAN moves to appoint two member of Students' Council to the First Alberta Campus Radio Association Board of Directors.	CARRIED	SC 2017-01	05/09/2017
2017-01/8g	PACHES/FARRIS moves to appoint two members of Students' Council to the Students' Union Building (SUB) Advisory Group.	CARRIED	SC 2017-01	05/09/2017
2017-01/8h	PACHES/THIBAudeau moves to appoint four members of Students' Council to the PAW Strategic Operating Committee.	CARRIED	SC 2017-01	05/09/2017
2017-01/8i	PACHES/BROPHY moves to grant Councillor Flaman an exception to SU Operating Policy 3.3d to allow for simultaneous employment as a term employee while sitting on UASU Students' Council.	CARRIED	SC 2017-01	05/09/2017
2017-01/8j	PACHES moves to grant Councillor Howie an exception to SU Operating Policy 3.3d to allow for simultaneous employment as a term employee while sitting on UASU Students' Council.	CARRIED	SC 2017-01	05/09/2017
Minutes from meeting SC-2017-02 are currently missing.				
2017-03/7b	CHRISTENSEN/HOWIE MOVE to approve the first reading of Bill #1 - Elections Forums, on the recommendation of Bylaw Committee, based on the (following) first principles.	CARRIED	SC 2017-03	05/30/2017
2017-03/8a	SUNDAY/SCOTT MOVE to appoint SUNDAY to the Council on Aboriginal Initiatives.	CARRIED	SC 2017-03	05/30/2017
2017-03/7b	PACHES/THIBADEAU MOVE to appoint MAHAL to the WUSC Student Refugee Administration Board.	CARRIED	SC 2017-03	05/30/2017
2017-04/2a	BANISTER SPONSOR a presentation from the Students' Union executive team to go over their goals.	CARRIED	SC 2017-04	06/13/2017
2017-04/7a	CHRISTENSEN/HOWIE MOVE to approve the second reading of Bill #1 - Elections Forums, on the recommendation of Bylaw Committee, based on the (attached) first principles	CARRIED	SC 2017-04	06/13/2017
2017/05-2a	PACHES/FLAMAN SPONSOR the presentation: Students' Union Building & Myer Horowitz Theatre Renovation Update Presentation, as presented by Marc Dumouchel.	CARRIED	SC 2017-05	06/27/2017
2017/05-7a	CHRISTENSEN/FARRIS MOVE to approve the first reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee.	CARRIED	SC 2017-05	06/27/2017
	BANISTER/FLAMAN MOVE to AMEND Point 1 as follows:			
2017/05-7a	A joke candidate is defined as any candidate(s) who self-identifies as a joke candidate in a written capacity on their nomination form.	N/A	SC 2017-05	06/27/2017
2017/05/7b	FLAMAN/HOWIE MOVE to refer the item back to the Bylaw Committee.	CARRIED	SC 2017-05	06/27/2017

2017-06/7a	CHRISTENSEN/BROPHY MOVE to approve the first reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee, based on the (following) first principles.	CARRIED	SC-2017-06	07/25/2017
2017-06/7b	CHRISTENSEN/JONES MOVE to approve the first reading of Bill #3, on the recommendation of Bylaw Committee, based on the following first principles.	CARRIED	SC-2017-06	07/25/2017
2017-06/7c	CHRISTENSEN/HOWIE MOVE to change Students' Council practice, precedent and custom by allowing students-at-larges and other non-Students' Councillors/Executives/Proxies/Designates to serve as voting members of Students' Council's standing committees.	CARRIED	SC-2017-06	07/25/2017
2017-06/8a	PIASECKI/GIDDA MOVE to postpone this motion to the next meeting of Students' Council on August 22, 2017.	CARRIED	SC-2017-06	07/25/2017
2017-07/2a	SUNDAY/SCOTT SPONSOR a presentation from the members of the Aboriginal Relations and Reconciliation Ad Hoc Committee	N/A	SC-2017-07	08/22/2017
2017-07/7a	CHRISTENSEN/BROPHY MOVE to approve the second reading of Bill #2 - Joke Candidates, on the recommendation of Bylaw Committee, based on the (following) first principles.	CARRIED	SC-2017-07	08/22/2017
2017-07/7b	CHRISTENSEN/JONES MOVE to approve the second reading of Bill #3, on the recommendation of Bylaw Committee, based on the (following) first principles.	CARRIED	SC-2017-07	08/22/2017
2017-07/7c	SCOTT/BROPHY MOVE upon the recommendation of Policy Committee, to approve the renewal of the Student Financial Assistance Policy based on the (following) first principles.	CARRIED	SC-2017-07	08/22/2017
2017-07/7d	SCOTT/BROPHY MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferred Maintenance Policy based on the following first principles	CARRIED	SC-2017-07	08/22/2017
2017-07/8a	USHAKOV/PACHES MOVE to appoint two members of Students' Council to the Campus Activities Board.	N/A	SC-2017-07	08/22/2017
2017-07/8b	CHRISTENSEN/HOWIE MOVE to change Students' Council practice, precedent and custom by allowing students-at-larges and other non-Students' Councillors/Executives/Proxies/Designates to serve as voting members of Students' Council's standing committees.		SC-2017-07	08/22/2017
N/A	SUNDAY/HOWELL MOVE to suspend standing orders to suspend two speaking turns limit to 10 speaking terms	FAILED	SC-2017-07	08/22/2017
N/A	SANDARE/WILSON MOVE to suspend standing orders to allow for four speaking turns	CARRIED	SC-2017-07	08/22/2017
N/A	FLAMAN/BROPHY CALL TO QUESTION.	CARRIED	SC-2017-07	08/22/2017
N/A	SCOTT/SUNDAY MOVE to postpone indefinitely.	CARRIED	SC-2017-07	08/22/2017
SC-2017-08 was cancelled.				
2017-09/2a	USHAKOV/BANISTER SPONSOR a presentation from the Dean of Students Office regarding changes in the Stude	N/A	SC-2017-09	09/19/2017
2017-09/2b	LARSEN/FLAMAN SPONSORS an overview presentation from the Council of Alberta University Students.	N/A	SC-2017-09	09/19/2017
2017-09/7a	SUNDAY/FLAMAN MOVES to appoint two members of Students' Council to the Discipline, Interpretation, and E	N/A	SC-2017-09	09/19/2017
2017-09/7b	CHRISTENSEN/HOWIE MOVES to appoint one (1) member of Students' Council to Bylaw Committee.	N/A	SC-2017-09	09/19/2017
2017-09/7c	LARSEN/USHAKOV MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Stude	CARRIED	SC-2017-09	09/19/2017
2017-09/7d	SCOTT/PIASECKI MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferre	CARRIED	SC-2017-09	09/19/2017
2017-09/7e	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Polic	CARRIED	SC-2017-09	09/19/2017
2017-10/2a	PACHES/(?) SPONSOR the presentation called Report to Students' Council: The Athletics and Recreation Fee	N/A	SC-2017-10	10/03/2017
2017-10/8a	USHAKOV/PACHES MOVE to appoint two council members to the Health and Dental Committee.	N/A	SC-2017-10	10/03/2017

Councillor Attendance Records										
2017-2018										
Council Seats (40 total)	Name	17-10 October 3	17-09 September 19	17-07 August 22	17-06 July 25	17-05 June 27	17-04 June 13	17-03 May 30	17-02 May 9	17-01 April 25
Ex-officio Members (6 voting seats)										
President	Marina Banister	Y	Y	Y	N	Y	Y	Y	Y	Y
VP Academic	Shane Scott	Y	Y	Y	Y	Y	Y	Y	Y	Y
VP External	Reed Larsen	0.5	Y	Y	N	Y	Y	Y	Y	Y
VP Operations & Finance	Robyn Paches	Y	0.5	0.5	Y	Y	Y	Y	Y	Y
VP Student Life	Ilya Ushakov	Y	Y	Y	Y	Y	Y	Y	Y	Y
Undergraduate Board of Governors Rep	Mike Sandare	Y	Y	Y	Y	Y	Y	Y	Y	Y
Faculty Representation (32 voting seats)										
ALES	Haley Lefferson	Y	Y	Y	Y	0.5	N	Y (0.5)	Y	Y
ALES	Jo Ann Chew	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Navneet Gidda	Y	Y	Y	Y	N	Y (P)	Y	Y	Y
Arts	Srosh Hassan	Y	Y	Y	N	Y	Y	Y	Y	Y
Arts	Alannah Piasecki	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Mitch Wilson	Y	0.5	Y	Y	Y	N	Y	Y	Y (0.5)
Arts	Meijun Chen							N	N	Y
Arts	Monica Lillo	N	Y	Y (P)	Y	Y	Y (P)	Y	Y	Y
Arts	Tina Liu	Y	Y	Y	N	Y	Y	Y (0.5)		
Augustana (Faculty)	VACANT									
Business	Will Swain	Y	Y	Y	Y	Y	N	N	N	Y
Business	Connor Palindat	Y	Y	Y	Y	0.5	Y	Y	Y	Y (0.5)
Education	Emily Howell	Y	Y	Y	Y	Y	Y	Y	Y	Y
Education	Kara Farris	Y	Y	0.5	Y	Y	Y	Y	Y	Y
Education	James Thibaudeau	Y	Y	Y	Y	Y	Y	Y	Y	Y
Engineering	Katelynn Nguyen								Y	Y (0.5)
Engineering	Eddie Wang			N	N	N	N	N		
Engineering	Mahmoud Kenawi	N	0.5	N	Y	0.5	N	Y	Y	N
Engineering	Nick Sorensen	Y	Y	Y	Y	Y	Y	Y (0.5)	Y	Y
Engineering	Daanish Hamid	Y	N	0.5	N	0.5	Y	Y	Y	Y
Law	Alexander (Sandy) Brophy	Y	Y	Y	Y	Y	Y	Y	Y	Y
Medicine & Dentistry	Brandon Christensen	Y	Y	Y	Y	Y	Y	Y	Y	Y
Native Studies	Nathan Sunday	0.5	0.5	Y	Y	Y	Y (P)	Y	Y	Y
Nursing	Abigail Bridarolli	Y	0.5	N	N	Y	Y (P)	Y (0.5)	Y	Y (0.5)
Open Studies	Levi Flaman	Y	Y	Y	Y	Y	Y	Y	Y	Y
Pharmacy	Alex Kwan	N	Y	Y	Y	Y	N	Y	N	Y
Phys Ed & Rec	VACANT									
Saint-Jean (Faculty)	Delane Howie	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	Genna DiPinto	Y	Y	Y	Y	0.5	Y	Y	Y	Y
Science	Habba Mahal	Y	Y	Y	N	Y	Y	Y	N	Y
Science	Hyejun Kim	Y	Y	N	Y	0.5	Y	Y	Y	N
Science	Nicole Jones	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	Rachel Wang	N	Y	0.5	N	0.5	0.5	Y	0.5	N
Science	Darren Choi	0.5	Y	Y	Y	Y	0.5	Y	Y	Y
Ex-Officio Members (2 non-voting seats)										
Speaker	Saadq Sumar	Y	Y	Y	Y	Y	Y	Y	Y	Y
General Manager	Marc Dumouchel	N	N	N	N	0.5	N	N	N	N
Guests		Jessie Benoit - CSJ	Ben Angus - Arts	Nathan Fung - Arts			Jessie Benoit - CSJ			
		Nathan Fung - Arts		Heather Lindsay - Native Studies			Nathan Fung - Arts			
				Megan Arcand - Native Studies						
				Katherine Belcourt - Science						
				Deirdra Cutarm - Native Studies						
				Bo Zhang						
				Justis Allard-Hagen						



University of Alberta Students' Union

STUDENTS' COUNCIL

Tuesday, October 3, 2017
Council Chambers, University Hall

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ORDER PAPER (SC 2017-10)

MEETING CALLED TO ORDER AT 6:00PM

2017-10/1 SPEAKERS BUSINESS

2017-10/1a Announcements - The next meeting of the Students' Council will take place on Tuesday, October 17, 2017 at 6:00pm in the Council Chambers.

2017-10/2 PRESENTATIONS

2017-10/2a *Presentation Title:* Report to Students' Council: The Athletics and Recreation Fee

Abstract: A presentation on the services provided by Campus and Community Recreation & Athletics.

SPONSORED BY PACHES.

Extract: A presentation went over the updates so far going on at Campus and Community Recreation & Athletics. Presentation also went over the sort of revenues raised and utilized and facility work to be done or to be noted.

2017-10/3 EXECUTIVE COMMITTEE REPORT

Marina BANISTER, President - Report.
Ilya USHAKOV, Vice President (Student Life) - Report.
Robyn PACHES, Vice President (Operations and Finance) - Report.
Shane SCOTT, Vice President (Academic) - Report.

2017-10/4 BOARD AND COMMITTEE REPORT

Audit Committee - Report.

Bylaw Committee - Report.
Council Administration Committee (CAC) - Report.
Policy Committee - Report.
Nominating Committee - Report.
Finance Committee - Report.
Board of Governors, Representative SANDARE - Report.
Aboriginal Relations and Reconciliation Committee (ARRC) - Report.

2017-10/5 OPEN FORUM

2017-10/6 QUESTION PERIOD

2017-10/7 BOARD AND COMMITTEE BUSINESS

2017-10/8 GENERAL ORDERS

2017-10/8a USHAKOV/PACHES MOVE to appoint two council members to the Health and Dental Committee.

FLAMAN self-nominates for Committee.

SCOTT nominates **HOWIE**.
HOWIE accepts.

PACHES nominates **DI PINTO**.
DI PINTO accepts.

Councillors HOWIE and DI PINTO appointed.

2017-10/9 INFORMATION ITEMS

2017-10/9a Report from Vice President (Student Life)

See SC 2017-10.01

2017-10/9b Report from Vice President (External)

See SC 2017-10.02

2017-10/9c Report from the President

See SC 2017-10.03

2017-10/9d Report from the Speaker

See SC 2017-10.04

2017-10/9e Report from Vice President (Operations and Finance)

See SC 2017-10.05

2017-10/9f Executive Committee Motion Tracking

See SC 2017.06

2017-10/9g Student Council Motion Tracking Sheet

See SC 2017-10.07

2017-10/9h Students' Council Attendance

See SC 2017-10.08

MEETING ADJOURNED AT 7:20PM

Bill #4 - Removing Student Group Operating Policy Requirements - *Second reading*

PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Policy Requirements, on the recommendation of Bylaw Committee, based on the following first principles.

1. Bylaw 5600 currently requires that SU operating policy have “the following categories for student groups: registration requirements, privileges and services, administrative framework, constitutional reviews of student groups, grounds for suspension and termination, and granting.”
2. There is no current rationale for why this requirement exists under Bylaw 5600.
3. Operating policy is generally considered an internal Students’ Union document for the organization itself, specifically employee training, rather than to be applied to external student groups.
4. Bylaw 5600 shall be amended to remove operating policy requirements.

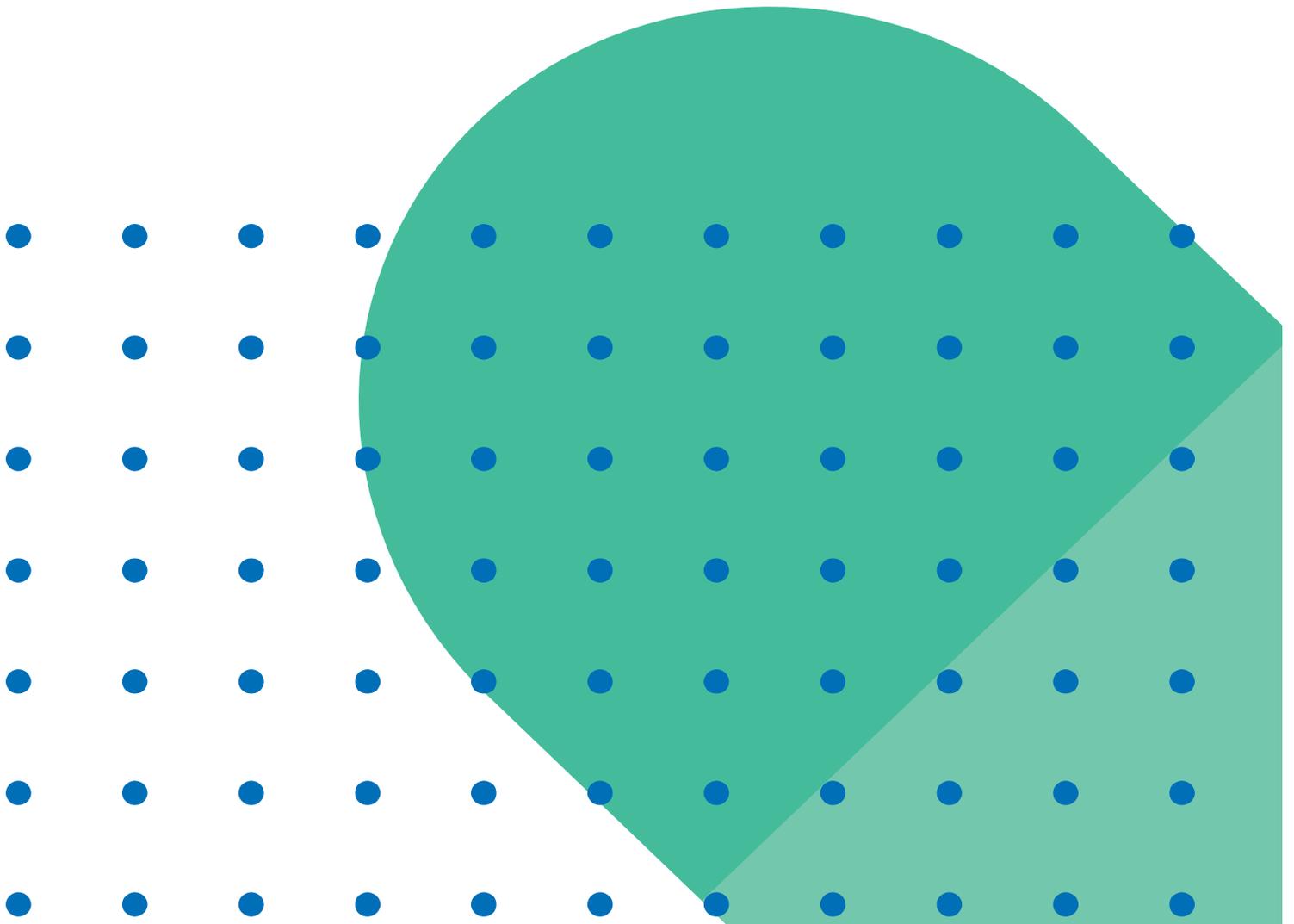
Bylaw 5600**4 Administration of Student Groups and Student Groups Operating Policy**

-
1. ~~SU Student Groups must follow all SU Operating Policies that refer to student groups.¶~~
 2. ~~SU Operating Policy must contain registration requirements for student groups.¶~~
 3. ~~SU Operating Policy must have the following categories for student groups: registration requirements, privileges and services, administrative framework, constitutional reviews of student groups, grounds for suspension and termination, and granting.~~
 4. Student Group Services shall be responsible for the oversight and administration of student groups.



UNIVERSITY OF ALBERTA STUDENTS' UNION HEALTH & DENTAL PLAN

Annual Claims Report 2016-2017





MONTHLY CLAIMS

Health

	Premiums	Claims	Loss Ratio
SEPTEMBER	\$184,084	\$184,731	100%
OCTOBER	\$184,084	\$166,185	90%
NOVEMBER	\$184,084	\$193,268	105%
DECEMBER	\$184,084	\$149,138	81%
JANUARY	\$190,718	\$196,332	103%
FEBRUARY	\$190,718	\$161,817	85%
MARCH	\$190,718	\$203,915	107%
APRIL	\$190,718	\$181,845	95%
MAY	\$190,718	\$171,823	90%
JUNE	\$190,718	\$167,063	88%
JULY	\$190,718	\$154,170	81%
AUGUST	\$190,718	\$197,056	103%
TOTAL	\$2,262,083	\$2,127,343	94%

Dental

	Premiums	Claims	Loss Ratio
SEPTEMBER	\$196,808	\$199,894	102%
OCTOBER	\$196,808	\$199,812	102%
NOVEMBER	\$196,808	\$238,204	121%
DECEMBER	\$196,808	\$188,864	96%
JANUARY	\$203,875	\$237,776	117%
FEBRUARY	\$203,875	\$195,531	96%
MARCH	\$203,875	\$208,853	102%
APRIL	\$203,875	\$160,979	79%
MAY	\$203,875	\$212,142	104%
JUNE	\$203,875	\$170,591	84%
JULY	\$203,875	\$153,804	75%
AUGUST	\$203,875	\$224,019	110%
TOTAL	\$2,418,234	\$2,390,468	99%

Premiums

Claims

Loss Ratio

GRAND TOTAL

\$4,680,317

\$4,517,811

97%

Insurer premiums are non-reconciled and net of fixed costs, Studentcare fees, and premium tax.

Explanation of Key Concepts:

Loss Ratio:

The percentage of premiums paid out in claims. A Loss Ratio in the range of 88% - 92% indicates that the Plan is operating at peak usage, since insurer administrative costs are between 8% - 12%.

Fully Insured:

The SU Plan is fully insured, which means that the insurer has accepted all liability. The SU is responsible only for the fixed fee per enrolled student as agreed upon prior to the beginning of the policy year. The premium includes anticipated cost of claims (current claims plus inflation) and all insurer expenses. The insurer is responsible for any deficit should claims be higher than anticipated, and is entitled to any profits should claims be lower than anticipated.

Incurred But Not Reported (IBNR):

IBNR = Incurred but not reported, i.e. the claims lag, which must be factored in during the first year of a new policy (or new insurer).

PER CAPITA CLAIMS

Category Claims Analysis

	2012-2013*	2013-2014	2014-2015	2015-2016	2016-2017	% Change
HEALTH						
Incurred Claims	\$ 1,653,357	\$ 1,643,052	\$ 1,596,156	\$ 1,930,565	\$ 2,127,343	10%
Enrolment	19,896	20,196	20,208	21,229	20,857	-2%
Per Capita Claims	\$83.10	\$81.36	\$78.99	\$90.94	\$101.99	12%

DENTAL

Incurred Claims	\$ 1,713,922	\$ 1,811,995	\$ 1,869,614	\$ 2,271,813	\$ 2,390,468	5%
Enrolment	19,682	19,956	20,045	21,130	20,732	-2%
Per Capita Claims	\$87.08	\$90.80	\$93.27	\$107.51	\$115.31	7%

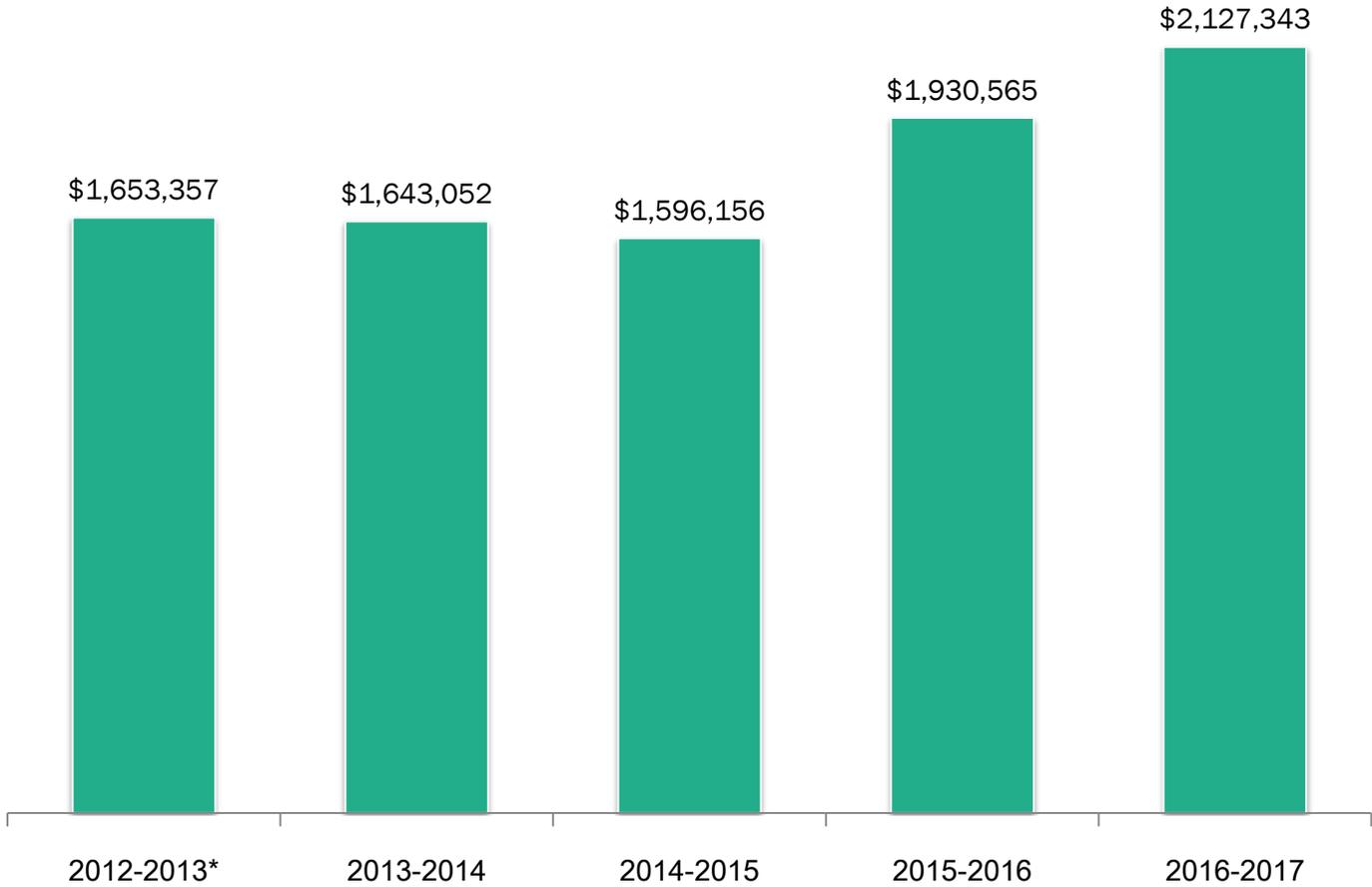
TOTAL

Incurred Claims	\$ 3,367,278	\$ 3,455,048	\$ 3,465,770	\$ 4,202,378	\$ 4,517,811	8%
Enrolment	19,789	20,076	20,126	21,180	20,795	-2%
Per Capita Claims	\$170.16	\$172.10	\$172.20	\$198.42	\$217.26	9%

*2012-2013 incurred claims have been adjusted for IBNR claims lag.

TOTAL HEALTH CLAIMS

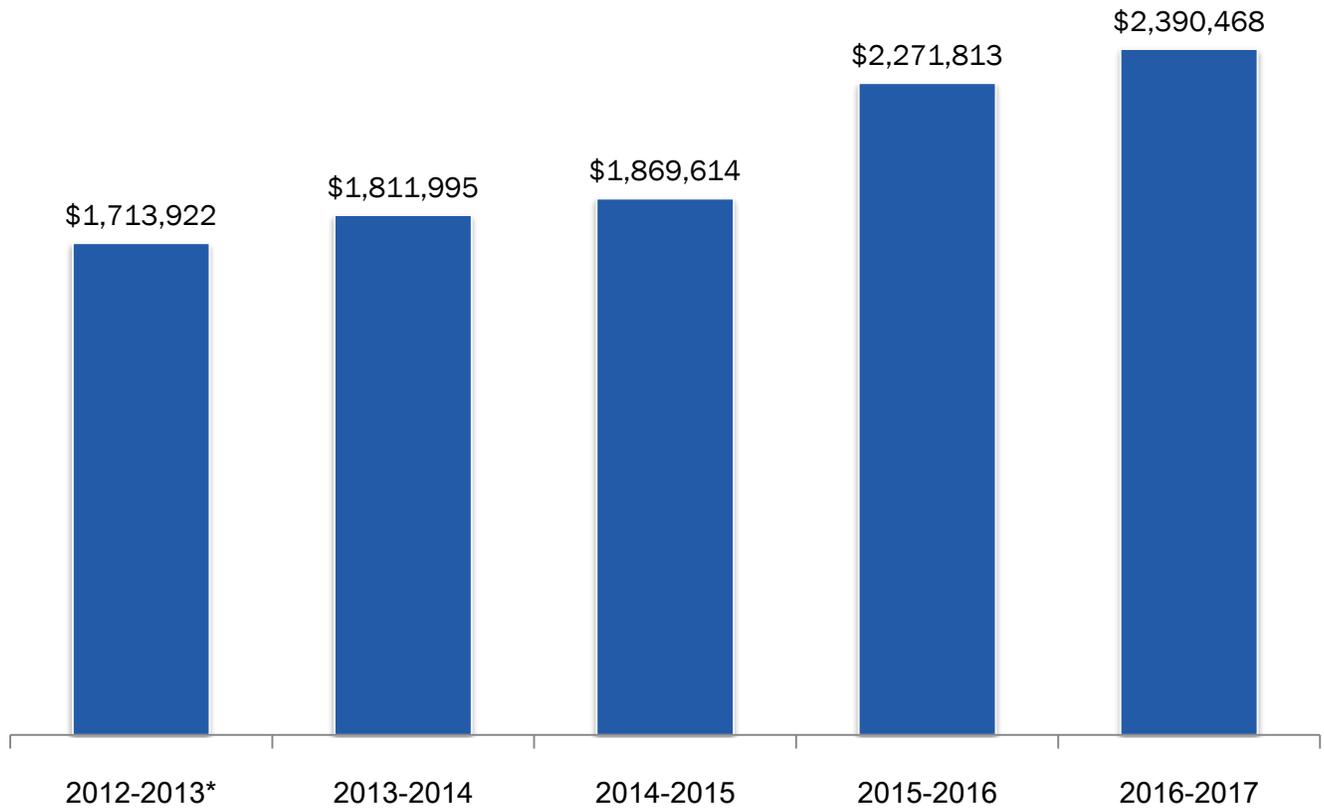
Total Health Claims (September - August)





TOTAL DENTAL CLAIMS

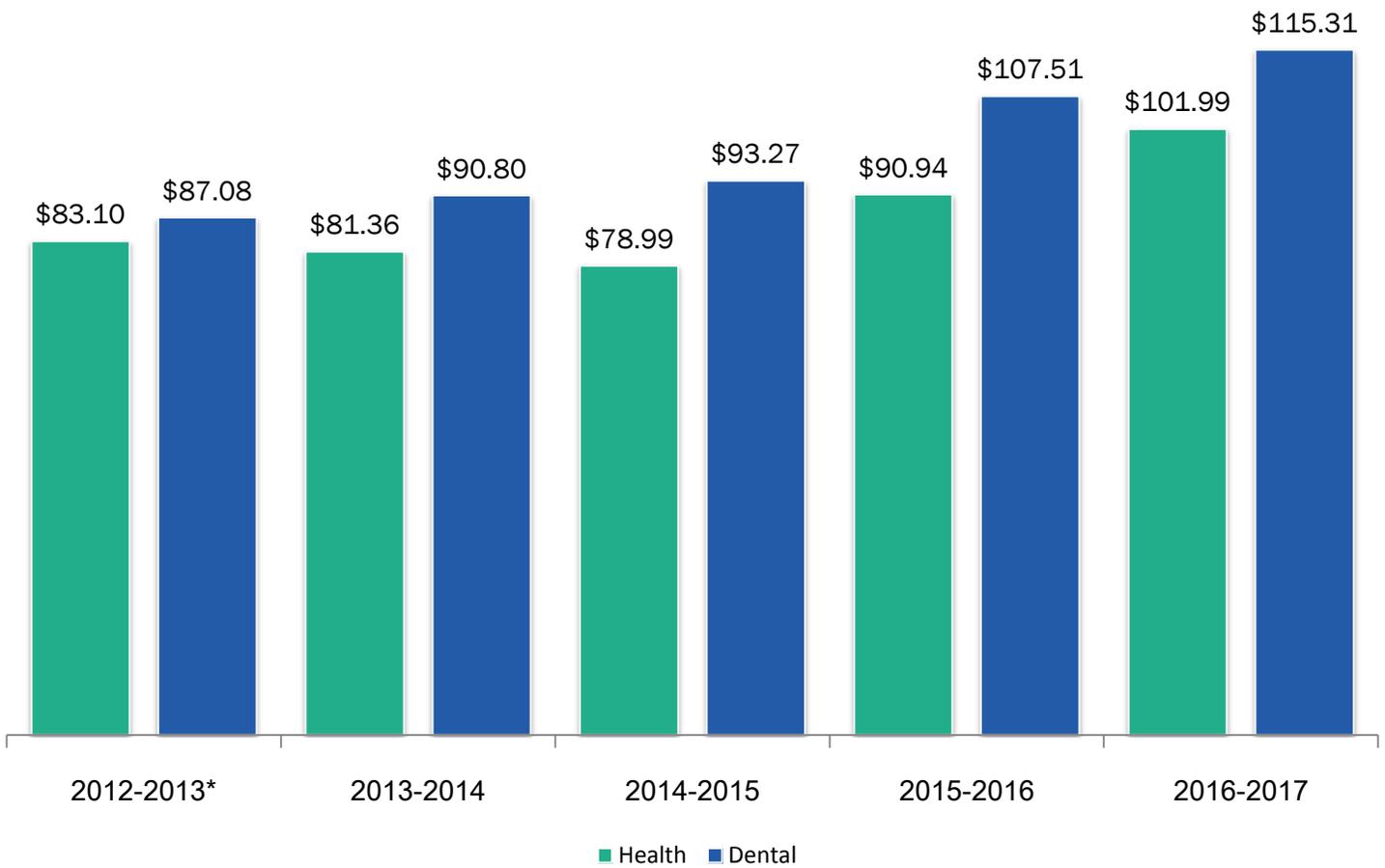
Total Dental Claims (September - August)





PER CAPITA CLAIMS

Per Capita Claims



EXTENDED HEALTH-CARE CLAIMS PAID BY TYPE OF SERVICE

September 1, 2016 to
August 31, 2017

September 1, 2015 to
August 31, 2016

	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid
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Summary:

Member	46,584	\$2,081,619.87	97.9%	41,903	\$1,888,511.39	97.8%
Spouse	854	\$37,225.27	1.7%	865	\$32,484.28	1.7%
Children	231	\$8,498.35	0.4%	251	\$9,569.21	0.5%
Total	47,669	2,127,343.49	100%	43,019	1,930,564.88	100%

Vision Care	4,226	\$ 323,073.45	15.19%	3,690	\$280,208.54	14.51%
Eye exam (Adults)	1,913	\$ 107,050.95	5.03%	1,684	\$94,191.65	4.88%
Glasses (Adults)	1,657	\$ 158,338.21	7.44%	1,347	\$128,703.18	6.67%
Glasses (Children)	4	\$ 360.14	0.02%	12	\$1,129.40	0.06%
Contact lenses (Adults)	570	\$ 48,276.49	2.27%	513	\$43,043.03	2.23%
Eye exam (Children)	-	\$0.00	0.00%	2	\$32.00	0.00%
Disposable contact lenses	53	\$ 4,747.66	0.22%	106	\$9,409.28	0.49%
Contact lenses (Children)	1	\$ 100.00	0.00%	2	\$100.00	0.01%
Laser eye surgery	28	\$ 4,200.00	0.20%	24	\$3,600.00	0.19%

Prescription Drugs	36,750	\$ 1,484,732.66	69.79%	34,240	\$1,403,845.97	72.72%
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Hospitalization & Nursing Care	7	\$ 1,497.60	0.07%	3	\$691.20	0.04%
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EXTENDED HEALTH-CARE CLAIMS PAID BY TYPE OF SERVICE

September 1, 2016 to
August 31, 2017

September 1, 2015 to
August 31, 2016

	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid
Paramedical Practitioners	6,337	\$ 189,196.10	8.89%	4,757	\$140,611.16	7.28%
Chiropractor	2,550	\$ 50,409.70	2.37%	1,819	\$39,206.56	2.03%
Chiro X-Rays	9	\$ 704.00	0.03%	11	\$836.00	0.04%
Podiatrist	67	\$ 1,276.00	0.06%	40	\$840.00	0.04%
Naturopath	80	\$ 1,588.00	0.07%	25	\$760.00	0.04%
Osteopath	13	\$ 260.00	0.01%	10	\$200.00	0.01%
Acupuncturist	1	\$ 20.00	0.00%	-	\$0.00	0.00%
Physiotherapist	1,618	\$ 31,123.10	1.46%	1,224	\$24,580.20	1.27%
Psychologist	625	\$ 73,416.00	3.45%	409	\$46,611.60	2.41%
Speech therapist	17	\$ 337.60	0.02%	-	\$0.00	0.00%
Massage therapist	1,246	\$ 24,482.70	1.15%	1,120	\$24,123.80	1.25%
Nutrition / Dietetician	5	\$ 100.00	0.00%	6	\$120.00	0.01%
Social worker	47	\$ 4,447.00	0.21%	28	\$1,973.00	0.10%
Athletic therapist	59	\$ 1,032.00	0.05%	65	\$1,360.00	0.07%

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EXTENDED HEALTH-CARE CLAIMS PAID BY TYPE OF SERVICE

September 1, 2016 to
August 31, 2017

September 1, 2015 to
August 31, 2016

	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid
Medical Services & Equipment	344	\$ 106,662.54	5.01%	324	\$98,736.37	5.11%
Modify footwear	0	\$ -	0.00%	1	\$140.00	0.01%
Back support	1	\$ 320.00	0.02%	5	\$545.28	0.03%
Walking aids	9	\$ 369.24	0.02%	13	\$355.06	0.02%
Casts / Splints	3	\$ 110.56	0.01%	4	\$192.54	0.01%
Surgical stockings	15	\$ 3,030.41	0.14%	24	\$4,935.71	0.26%
Orthotic device (Adults)	53	\$ 17,740.00	0.83%	57	\$18,507.60	0.96%
Glucometer	0	\$ -	0.00%	1	\$133.92	0.01%
Prosthetic devices	1	\$ 39.52	0.00%	1	\$49.52	0.00%
Spinal brace	0	\$ -	0.00%	1	\$400.00	0.02%
Therapeutic equipment	28	\$ 27,117.75	1.27%	12	\$22,272.00	1.15%
Brace limb	42	\$ 10,884.66	0.51%	34	\$6,812.34	0.35%
Ocular prosthesis	1	\$ 1,152.00	0.05%	-	\$0.00	0.00%
Intrauterine device (I.U.D.)	4	\$ 635.94	0.03%	2	\$355.82	0.02%
Ultrasonic sounds	3	\$ 579.90	0.03%	2	\$148.00	0.01%
External insulin infusion pump	1	\$ 854.40	0.04%	-	\$0.00	0.00%
Insulin Pump Supplies	15	\$ 8,714.08	0.41%	11	\$6,676.12	0.35%
Misc. covered	39	\$ 3,746.67	0.18%	42	\$3,746.96	0.19%
Diagnostic proc.	30	\$ 1,945.60	0.09%	16	\$2,376.00	0.12%
Accidental dental	5	\$ 720.37	0.03%	9	\$4,353.41	0.23%
Ambulance	94	\$ 28,701.44	1.35%	89	\$26,736.09	1.38%
Tuition Insurance	5	\$ 22,181.14	1.04%	5	\$6,471.64	0.34%
Paid Health Claims Total	47,325	\$ 2,127,343.49	100%	43,019	\$1,930,564.88	100%

HEALTH CATEGORY ANALYSIS

Category Claims Analysis - Health

	Amount Paid	Enrolment	Cost Per Student	Percentage Change
Prescription Drugs				
2011-2012	\$ 1,130,615	18,840	\$ 60.01	N/A
2012-2013	\$ 1,054,293	19,896	\$ 52.99	-12%
2013-2014	\$ 1,172,777	20,196	\$ 58.07	10%
2014-2015	\$ 1,156,040	20,208	\$ 57.21	-1%
2015-2016	\$ 1,403,846	21,229	\$ 66.13	16%
2016-2017	\$ 1,484,733	20,857	\$ 71.19	8%
Paramedical				
2011-2012	\$ 197,204	18,840	\$ 10.47	N/A
2012-2013	\$ 65,649	19,896	\$ 3.30	-68%
2013-2014	\$ 93,041	20,196	\$ 4.61	40%
2014-2015	\$ 84,560	20,208	\$ 4.18	-9%
2015-2016	\$ 140,611	21,229	\$ 6.62	58%
2016-2017	\$ 189,196	20,857	\$ 9.07	37%
Medical Services & Equipment				
2011-2012	\$ 64,601	18,840	\$ 3.43	N/A
2012-2013	\$ 125,498	19,896	\$ 6.31	84%
2013-2014	\$ 110,487	20,196	\$ 5.47	-13%
2014-2015	\$ 95,133	20,208	\$ 4.71	-14%
2015-2016	\$ 98,736	21,229	\$ 4.65	-1%
2016-2017	\$ 106,663	20,857	\$ 5.11	10%
Contact Lenses or Eyeglasses				
2011-2012	\$ 172,466	18,840	\$ 9.15	N/A
2012-2013	\$ 230,756	19,896	\$ 11.60	27%
2013-2014	\$ 261,572	20,196	\$ 12.95	12%
2014-2015	\$ 259,595	20,208	\$ 12.85	-1%
2015-2016	\$ 280,209	21,229	\$ 13.20	3%
2016-2017	\$ 323,073	20,857	\$ 15.49	17%

DENTAL CLAIMS PAID BY TYPE OF SERVICE

September 1, 2016 to
August 31, 2017

September 1, 2015 to
August 31, 2016

	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid	Number of Claims (Eligible)	Amount Paid	% of Total Amount Paid
Summary:						
Member	32,731	\$2,337,457.03	97.78%	29,068	\$2,217,431.01	97.61%
Spouse	559	\$34,450.51	1.44%	535	\$34,514.51	1.52%
Children	359	\$18,560.39	0.78%	403	\$19,867.92	0.87%
Total	33,649	\$ 2,390,467.93	100.00%	30,006	\$2,271,813.44	100.00%

Dental Services:						
Preventive services	27,644	\$1,779,480.14	74.44%	24,836	\$1,769,839.13	77.90%
Filling/Endo/Perio/ Minor Resto/Surgery	6,005	\$610,987.79	25.56%	5,170	\$501,974.31	22.10%
Paid Dental Claims Total	33,649.00	\$2,390,467.93	100.00%	30,006	\$2,271,813.44	100.00%

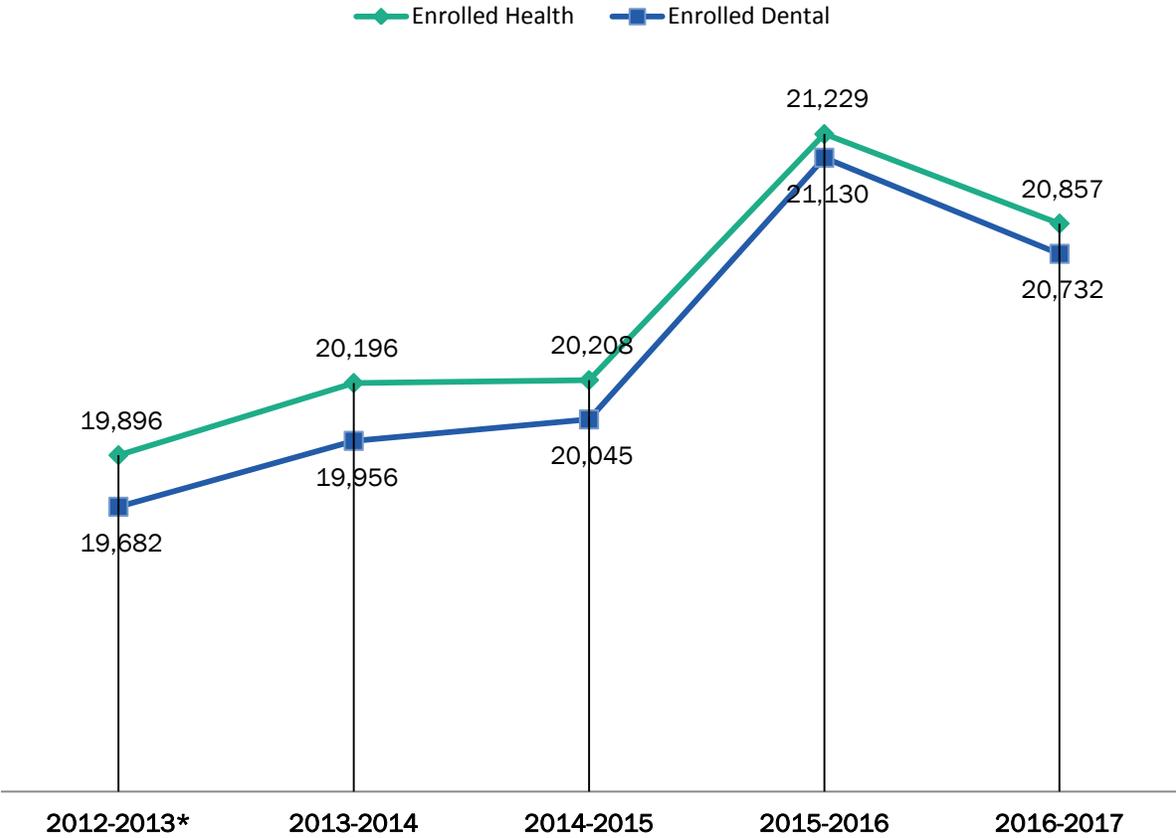
DENTAL CATEGORY ANALYSIS

Category Claims Analysis - Dental

	Amount Paid	Enrolment	Cost Per Student	Percentage Change
Diagnostic, Preventive				
2011-2012	\$ 629,204	18,586	\$ 33.85	N/A
2012-2013	\$ 1,302,324	19,682	\$ 66.17	95%
2013-2014	\$ 1,389,891	19,956	\$ 69.65	5%
2014-2015	\$ 1,445,355	20,045	\$ 72.11	4%
2015-2016	\$ 1,769,839	21,130	\$ 83.76	16%
2016-2017	\$ 1,779,480	20,732	\$ 85.83	2%
Fillings, Periodontics, Endodontics, Minor Restorative, Surgery				
2011-2012	\$ 995,148	18,586	\$ 53.54	N/A
2012-2013	\$ 411,597	19,682	\$ 20.91	-61%
2013-2014	\$ 422,104	19,956	\$ 21.15	1%
2014-2015	\$ 424,259	20,045	\$ 21.17	0%
2015-2016	\$ 501,974	21,130	\$ 23.76	12%
2016-2017	\$ 610,988	20,732	\$ 29.47	24%

HEALTH & DENTAL PLAN ENROLMENT

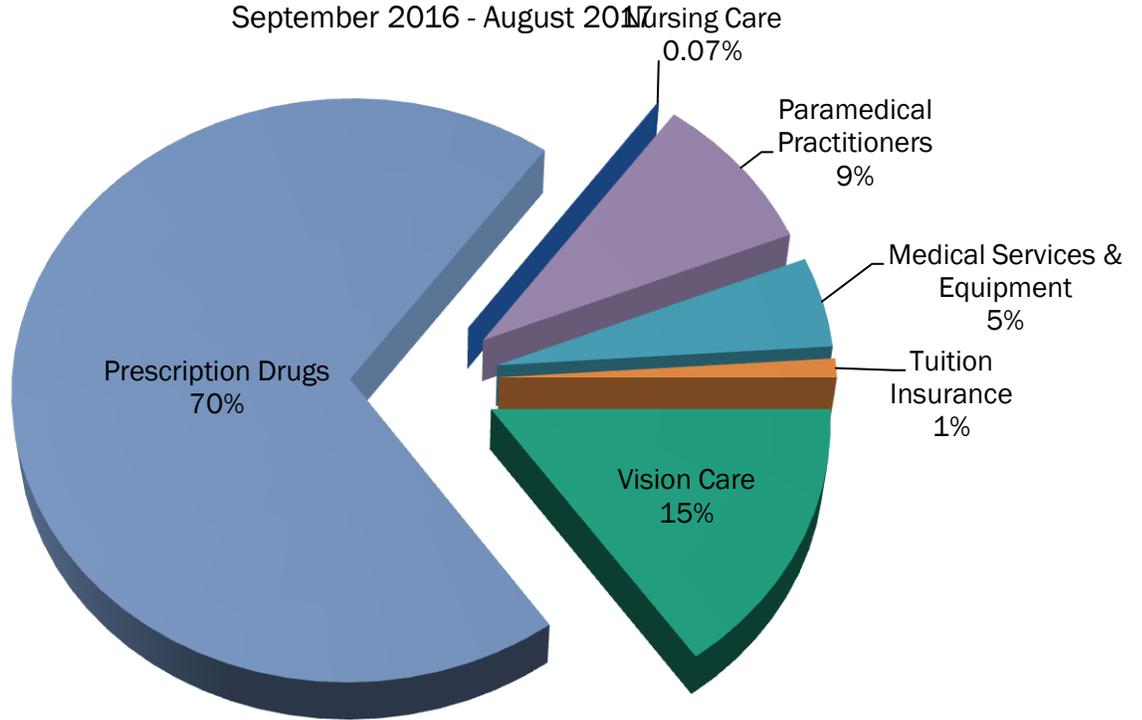
Health & Dental Plan Enrolment



HEALTH & DENTAL CLAIMS

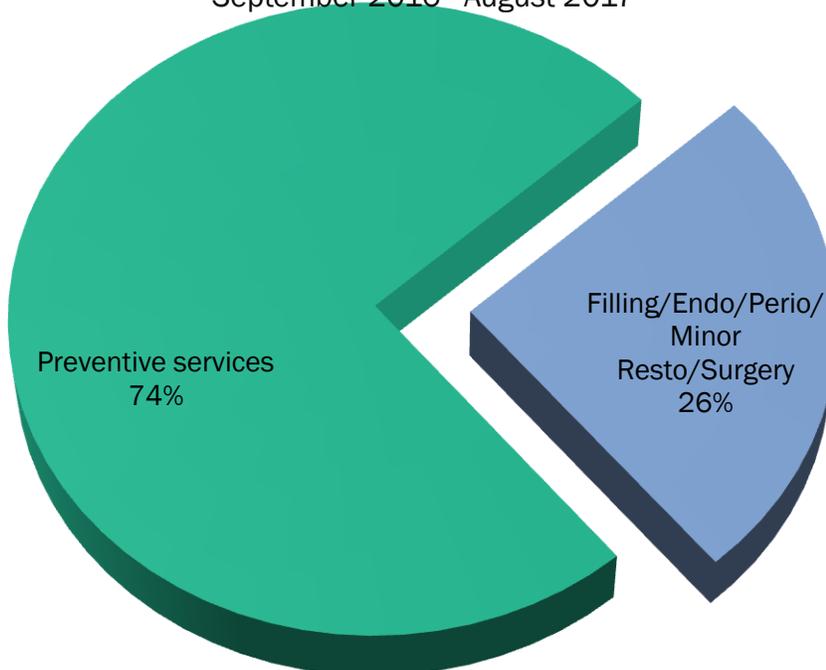
Health Claims

September 2016 - August 2017



Dental Claims

September 2016 - August 2017





DRUG CLAIMS PAID BY CLASSIFICATION

	Number of Claims	% of Total Number of Claims	Amount Paid	% of Total Amount Paid
Anovulants	7,241	19.70%	\$ 315,612.07	21.26%
Central nervous system stimulant	1,613	4.39%	\$ 156,440.22	10.54%
Antidepressants	5,135	13.97%	\$ 150,132.36	10.11%
Vaccines	1,468	3.99%	\$ 143,882.56	9.69%
Skin care	2,923	7.95%	\$ 104,503.21	7.04%
Respirators	1,626	4.42%	\$ 87,327.34	5.88%
Anti-Infectives	4,292	11.68%	\$ 80,312.72	5.41%
Psychotropic	892	2.43%	\$ 48,512.19	3.27%
Gastro-Intestinal	963	2.62%	\$ 41,727.90	2.81%
Immunomodulator	54	0.15%	\$ 36,007.81	2.43%
E.N.T.(Ear,nose,throat)	1,124	3.06%	\$ 34,885.64	2.35%
Diabetes - Insulin	256	0.70%	\$ 20,900.98	1.41%
Anticonvulsants	811	2.21%	\$ 19,297.84	1.30%
Antivirals	598	1.63%	\$ 19,132.68	1.29%
Diabetic Supplies	283	0.77%	\$ 18,071.16	1.22%
Antineoplastics	44	0.12%	\$ 17,670.40	1.19%
Antimigraine	331	0.90%	\$ 15,882.02	1.07%
Other drugs A	140	0.38%	\$ 14,322.60	0.96%
Anxiety-relieving and Hypnotic	1,155	3.14%	\$ 13,214.03	0.89%
Analgesics	994	2.70%	\$ 12,525.64	0.84%
Muscle relaxants	274	0.75%	\$ 11,411.72	0.77%
Nonsteriodal Anti-Inflammatory	865	2.35%	\$ 10,481.58	0.71%
Anticoagulants	80	0.22%	\$ 10,402.58	0.70%
Multiple Sclerosis	8	0.02%	\$ 9,713.90	0.65%
Thyroid	772	2.10%	\$ 9,648.77	0.65%
Estrogens	130	0.35%	\$ 8,806.68	0.59%
Unlisted miscellaneous drugs	120	0.33%	\$ 8,623.07	0.58%
Antifungals	417	1.13%	\$ 8,152.98	0.55%
Cardio-vascular antihypertensive	220	0.60%	\$ 7,058.36	0.48%
Antidiabetic	170	0.46%	\$ 7,025.51	0.47%
Immunosuppressant	60	0.16%	\$ 4,920.59	0.33%
Genitourinary system	142	0.39%	\$ 4,808.79	0.32%
Other drugs PR	122	0.33%	\$ 3,722.92	0.25%

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DRUG CLAIMS PAID BY CLASSIFICATION

	Number of Claims	% of Total Number of Claims	Amount Paid	% of Total Amount Paid
Diuretics	175	0.48%	\$ 3,634.28	0.24%
Corticosteroids	341	0.93%	\$ 3,455.36	0.23%
Smoking cessation products	30	0.08%	\$ 2,855.30	0.19%
Cardio-vascular cardiotrops	179	0.49%	\$ 2,652.42	0.18%
Androgens	28	0.08%	\$ 2,066.19	0.14%
Cardio-vascular Hypolipemic	60	0.16%	\$ 2,056.35	0.14%
Anti-obesity	2	0.01%	\$ 1,642.38	0.11%
Unknown	47	0.13%	\$ 1,556.72	0.10%
Antacids, antispasmodics	96	0.26%	\$ 1,539.96	0.10%
First aid, minor cuts	75	0.20%	\$ 1,132.54	0.08%
Skin care	104	0.28%	\$ 941.25	0.06%
Usicoseric Agents	29	0.08%	\$ 799.29	0.05%
Osteoporosis and other bone diseases (Paget)	7	0.02%	\$ 798.02	0.05%
Smoking cessation products	17	0.05%	\$ 780.26	0.05%
Other Supplies / Services	39	0.11%	\$ 719.94	0.05%
Parasitocides	18	0.05%	\$ 524.75	0.04%
Antihistamines	46	0.13%	\$ 478.70	0.03%
Antiparkinsonian	20	0.05%	\$ 255.03	0.02%
Other drugs B	15	0.04%	\$ 245.53	0.02%
Laxatives, intestinal flora	18	0.05%	\$ 226.44	0.02%
Analgesics	28	0.08%	\$ 210.00	0.01%
Cardio-vascular vasodilators	4	0.01%	\$ 202.19	0.01%
Fertility	2	0.01%	\$ 170.83	0.01%
Diabetes - Diagnostic agents	5	0.01%	\$ 162.28	0.01%
Antifungals	8	0.02%	\$ 87.23	0.01%
E.N.T. (Ear,nose,throat)	6	0.02%	\$ 71.87	0.005%
Calcium, magnesium, potassium supplements	4	0.01%	\$ 65.09	0.004%
Antihistamines	4	0.01%	\$ 60.64	0.004%
Multivitamins	3	0.01%	\$ 57.60	0.004%
Iron products	2	0.01%	\$ 44.65	0.003%
Single vitamin supplement and fluoride products	5	0.01%	\$ 42.49	0.003%
Anthelmintics, antidarrhoeic, emetic products	8	0.02%	\$ 40.17	0.003%
Cardio-vascular vasodilators	2	0.01%	\$ 18.09	0.001%
Total Claims	36,750	100%	1,484,733	100%

TOP DRUGS BY NUMBER OF CLAIMS

Rank	Drug Name	Drug Classification	Number of Claims	% of Total Number of Claims	Amount Paid	% of Total Amount Paid
1	ALESSE	Anovulants	874	3.53%	\$ 21,616.64	2.34%
2	MARVELON	Anovulants	849	3.43%	\$ 21,789.46	2.36%
3	GARDASIL 9	Vaccines	674	2.72%	\$ 98,388.59	10.67%
4	ALESSE	Anovulants	566	2.29%	\$ 14,204.40	1.54%
5	YASMIN	Anovulants	501	2.02%	\$ 16,079.72	1.74%
6	NUVARING	Anovulants	479	1.94%	\$ 18,330.21	1.99%
7	ALYSENA	Anovulants	435	1.76%	\$ 9,635.88	1.04%
8	APO-MOMETASONE	E.N.T.(Ear,nose,throat)	413	1.67%	\$ 9,045.83	0.98%
9	SYMBICORT TURBUHALER	Respirators	393	1.59%	\$ 38,302.64	4.15%
10	MACROBID	Anti-Infectives	383	1.55%	\$ 5,833.96	0.63%
11	BENZACLIN TOPICAL GEL	Skin care	379	1.53%	\$ 18,145.14	1.97%
12	LENOLTEC NO 3	Analgesics	361	1.46%	\$ 3,061.98	0.33%
13	MARVELON	Anovulants	339	1.37%	\$ 8,733.15	0.95%
14	MIRENA	Anovulants	338	1.37%	\$ 101,484.39	11.00%
15	ESCITALOPRAM	Antidepressants	316	1.28%	\$ 8,982.43	0.97%
16	ACCUTANE 40	Skin care	308	1.24%	\$ 23,466.25	2.54%
17	MYLAN-BUPROPION XL	Antidepressants	306	1.24%	\$ 9,782.50	1.06%
18	ALYSENA	Anovulants	292	1.18%	\$ 6,785.96	0.74%
19	MYLAN-BUPROPION XL	Antidepressants	291	1.18%	\$ 5,685.08	0.62%
20	GEN-FLUCONAZOLE	Antifungals	266	1.07%	\$ 3,256.70	0.35%
21	TRI-CYCLEN	Anovulants	265	1.07%	\$ 15,088.82	1.64%
22	APO-MINOCYCLINE	Anti-Infectives	264	1.07%	\$ 8,702.34	0.94%
23	VENTOLIN INH	Respirators	261	1.05%	\$ 2,979.06	0.32%
24	APO-PEN VK	Anti-Infectives	256	1.03%	\$ 3,242.59	0.35%
25	AMOXICILLIN	Anti-Infectives	236	0.95%	\$ 3,110.30	0.34%

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TOP DRUGS BY NUMBER OF CLAIMS

Rank	Drug Name	Drug Classification	Number of Claims	% of Total Number of Claims	Amount Paid	% of Total Amount Paid
26	NOVO-LEXIN	Anti-Infectives	235	0.95%	\$ 4,051.94	0.44%
27	TRI-CYCLEN LO	Anovulants	233	0.94%	\$ 6,703.50	0.73%
28	YASMIN	Anovulants	231	0.93%	\$ 7,653.58	0.83%
29	APO-AMOXI	Anti-Infectives	229	0.93%	\$ 2,955.57	0.32%
30	AMOXICILLIN	Anti-Infectives	220	0.89%	\$ 3,055.17	0.33%
31	APO-SALVENT CFC	Respirators	219	0.88%	\$ 2,482.71	0.27%
32	VYVANSE	Central nervous system stimulant	215	0.87%	\$ 22,423.83	2.43%
33	APO-KETOROLAC	Analgesics	211	0.85%	\$ 3,902.46	0.42%
34	SERTRALINE	Antidepressants	209	0.84%	\$ 5,394.19	0.58%
35	APO-LORAZEPAM	Anxiety-relieving and Hypnotic	205	0.83%	\$ 1,598.80	0.17%
36	VALACYCLOVIR	Antivirals	197	0.80%	\$ 6,470.29	0.70%
37	ZOPICLONE	Anxiety-relieving and Hypnotic	193	0.78%	\$ 2,366.71	0.26%
38	APO-NAPROXEN EC	Nonsteroidal Anti-Inflammatory	192	0.78%	\$ 2,011.78	0.22%
39	DEXEDRINE SPANS	Central nervous system stimulant	189	0.76%	\$ 11,741.29	1.27%
40	CLINDAMYCINE-BENZOYLE	Skin care	189	0.76%	\$ 5,856.85	0.63%
41	VYVANSE	Central nervous system stimulant	188	0.76%	\$ 24,888.28	2.70%
42	APO-NAPROXEN	Nonsteroidal Anti-Inflammatory	182	0.74%	\$ 1,907.86	0.21%
43	SYNTHROID	Thyroid	182	0.74%	\$ 1,468.76	0.16%
44	TRI-CYCLEN	Anovulants	176	0.71%	\$ 8,970.18	0.97%
45	AURO-CEFEXIME	Anti-Infectives	168	0.68%	\$ 3,805.44	0.41%
46	ESCITALOPRAM	Antidepressants	167	0.67%	\$ 4,646.83	0.50%
47	APO-METRONIDAZ	Anti-Infectives	160	0.65%	\$ 1,295.30	0.14%
48	DEXEDRINE SPANS	Central nervous system stimulant	157	0.63%	\$ 10,170.12	1.10%
49	SALBUTAMOL INH	Respirators	154	0.62%	\$ 1,747.92	0.19%
50	ZOPICLONE	Anxiety-relieving and Hypnotic	150	0.61%	\$ 2,012.33	0.22%

TOP DRUGS BY AMOUNT PAID

Drug Name	Drug Classification	Number of Claims	% of Total Number of Claims	Amount Paid	% of Total Amount Paid
1 MIRENA	Anovulants	338	1.37%	\$ 101,484.39	11.00%
2 GARDASIL 9	Vaccines	674	2.72%	\$ 98,388.59	10.67%
3 SYMBICORT TURBUHALER	Respirators	393	1.59%	\$ 38,302.64	4.15%
4 VYVANSE	Central nervous system stimula	188	0.76%	\$ 24,888.28	2.70%
5 ACCUTANE 40	Skin care	308	1.24%	\$ 23,466.25	2.54%
6 VYVANSE	Central nervous system stimula	215	0.87%	\$ 22,423.83	2.43%
7 MARVELON	Anovulants	849	3.43%	\$ 21,789.46	2.36%
8 ALESSE	Anovulants	874	3.53%	\$ 21,616.64	2.34%
9 NUVARING	Anovulants	479	1.94%	\$ 18,330.21	1.99%
10 BENZACLIN TOPICAL GEL	Skin care	379	1.53%	\$ 18,145.14	1.97%
11 YASMIN	Anovulants	501	2.02%	\$ 16,079.72	1.74%
12 ABILIFY	Psychotropic	140	0.57%	\$ 16,064.44	1.74%
13 RITUXAN	Antineoplastics	4	0.02%	\$ 15,787.02	1.71%
14 TRI-CYCLEN	Anovulants	265	1.07%	\$ 15,088.82	1.64%
15 ALESSE	Anovulants	566	2.29%	\$ 14,204.40	1.54%
16 EPIPEN	Other drugs A	138	0.56%	\$ 13,997.85	1.52%
17 HUMIRA	Immunomodulator	10	0.04%	\$ 13,145.49	1.43%
18 VYVANSE	Central nervous system stimula	129	0.52%	\$ 13,068.92	1.42%
19 SIMPONI	Immunomodulator	30	0.12%	\$ 12,545.22	1.36%
20 DEXEDRINE SPANS	Central nervous system stimula	189	0.76%	\$ 11,741.29	1.27%
21 BOTOX	E.N.T.(Ear,nose,throat)	21	0.08%	\$ 10,927.59	1.18%
22 VYVANSE	Central nervous system stimula	82	0.33%	\$ 10,701.78	1.16%
23 DEXEDRINE SPANS	Central nervous system stimula	157	0.63%	\$ 10,170.12	1.10%
24 REMICADE	Immunomodulator	7	0.03%	\$ 10,020.88	1.09%
25 MYLAN-BUPROPION XL	Antidepressants	306	1.24%	\$ 9,782.50	1.06%

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TOP DRUGS BY AMOUNT PAID

Rank	Drug Name	Drug Classification	Number of Claims	% of Total Number of Claims	Amount Paid	% of Total Amount Paid
26	TECFIDERA	Multiple Sclerosis	8	0.03%	\$ 9,713.90	1.05%
27	ALYSENA	Anovulants	435	1.76%	\$ 9,635.88	1.04%
28	APO-MOMETASONE	E.N.T.(Ear,nose,throat)	413	1.67%	\$ 9,045.83	0.98%
29	ESCITALOPRAM	Antidepressants	316	1.28%	\$ 8,982.43	0.97%
30	TRI-CYCLEN	Anovulants	176	0.71%	\$ 8,970.18	0.97%
31	MARVELON	Anovulants	339	1.37%	\$ 8,733.15	0.95%
32	APO-MINOCYCLINE	Anti-Infectives	264	1.07%	\$ 8,702.34	0.94%
33	LATUDA	Muscle relaxants	48	0.19%	\$ 7,929.14	0.86%
34	YASMIN	Anovulants	231	0.93%	\$ 7,653.58	0.83%
35	ABILIFY	Psychotropic	57	0.23%	\$ 7,552.40	0.82%
36	HAVRIX	Vaccines	128	0.52%	\$ 7,420.96	0.80%
37	ADVAIR	Respirators	41	0.17%	\$ 7,220.21	0.78%
38	DEXEDRINE	Central nervous system stimula	106	0.43%	\$ 6,793.63	0.74%
39	ALYSENA	Anovulants	292	1.18%	\$ 6,785.96	0.74%
40	TRI-CYCLEN LO	Anovulants	233	0.94%	\$ 6,703.50	0.73%
41	VALACYCLOVIR	Antivirals	197	0.80%	\$ 6,470.29	0.70%
42	ADDERALL	Central nervous system stimula	29	0.12%	\$ 5,921.60	0.64%
43	CLINDAMYCINE-BENZOYLE	Skin care	189	0.76%	\$ 5,856.85	0.63%
44	MACROBID	Anti-Infectives	383	1.55%	\$ 5,833.96	0.63%
45	FLUOXETINE	Antidepressants	125	0.50%	\$ 5,718.78	0.62%
46	MYLAN-BUPROPION XL	Antidepressants	291	1.18%	\$ 5,685.08	0.62%
47	PRISTIQ	Antidepressants	39	0.16%	\$ 5,546.64	0.60%
48	XARELTO	Anticoagulants	43	0.17%	\$ 5,521.67	0.60%
49	JAYDESS	Anovulants	22	0.09%	\$ 5,470.09	0.59%
50	VYVANSE	Central nervous system stimula	41	0.17%	\$ 5,427.08	0.59%

BIOLOGICS INFORMATION

A **biopharmaceutical**, also known as a **biologic medical product** or more simply as a **biologic** or **biological**, is any medicinal product manufactured in or extracted from biological sources. Biopharmaceuticals are distinct from chemically synthesized pharmaceutical products. Examples of biopharmaceuticals include vaccines, blood or blood components, allergenics, somatic cells, gene therapies, tissues, recombinant therapeutic protein, and living cells. However, in most cases, the term "biologics" is used more restrictively for a class of therapeutics (either approved or in development) that are produced by means of biological processes involving **recombinant DNA technology**.

A few examples of common biologics:

Trade Name	Indication	Technology	Mechanism of Action
Orencia	rheumatoid arthritis	immunoglobulin CTLA-4 fusion protein	T-cell deactivation
Humira	rheumatoid arthritis, ankylosing spondylitis, psoriatic arthritis, psoriasis, ulcerative colitis, Crohn's disease	monoclonal antibody	TNF antagonist
Amevive	chronic plaque psoriasis	immunoglobulin G1 fusion protein	incompletely characterized
Epogen	anemia arising from cancer chemotherapy, chronic renal failure, etc.	recombinant protein	stimulation of red blood cell production
Enbrel	rheumatoid arthritis, ankylosing spondylitis, psoriatic arthritis, psoriasis	recombinant human TNF-receptor fusion protein	TNF antagonist
Remicade	rheumatoid arthritis, ankylosing spondylitis, psoriatic arthritis, psoriasis, ulcerative colitis, Crohn's disease	monoclonal antibody	TNF antagonist
Herceptin	breast cancer	humanized monoclonal antibody	HER2/neu (erbB2) antagonist
Stelara	psoriasis	humanized monoclonal antibody	IL-12 and IL-23 antagonist
Ontak	cutaneous T-cell lymphoma (CTCL)	Diphtheria toxin engineered protein combining Interleukin-2 and Diphtheria toxin	Interleukin-2 receptor binder
Simponi	rheumatoid arthritis, psoriatic arthritis, ankylosing spondylitis, Crohn's disease	monoclonal antibody	TNF antagonist



STUDENTCARE

1200 McGill College Avenue, Suite 2200
Montreal, Quebec H3B 4G7

UASU Mental Health Claims: Detailed Analysis Over 6 Years

Total Psychology Benefit Claims Analysis (All Eligible Practitioners)

	# of Claims	Amount Submitted	Amount Submitted % Change	Amount Paid	Students' Out of Pocket Costs	% Out of Pocket	Enrollment
2011-2012	N/A	\$ 41,748	N/A	\$ 5,687	\$ 36,061	86%	18,840
2012-2013	81	\$ 19,283	-54%	\$ 4,070	\$ 15,213	79%	19,896
2013-2014	175	\$ 44,802	132%	\$ 7,985	\$ 36,817	82%	20,196
2014-2015	167	\$ 48,510	8%	\$ 5,880	\$ 42,630	88%	20,208
2015-2016	437	\$ 70,443	45%	\$ 60,659	\$ 9,784	14%	21,229
2016-2017	672	\$ 105,727	50%	\$ 77,863	\$ 27,864	26%	20,857

Psychologist Claims Analysis

	# of Claims	Amount Submitted	Amount Submitted % Change	Amount Paid	Students' Out of Pocket Costs	% Out of Pocket	Enrollment
2011-2012	N/A	\$ 41,748	N/A	\$ 5,687	\$ 36,061	86%	18,840
2012-2013	73	\$ 17,583	-58%	\$ 3,695	\$ 13,888	79%	19,896
2013-2014	172	\$ 43,422	147%	\$ 7,760	\$ 35,662	82%	20,196
2014-2015	159	\$ 47,310	9%	\$ 5,480	\$ 41,830	88%	20,208
2015-2016	409	\$ 66,323	40%	\$ 58,194	\$ 8,129	12%	21,229
2016-2017	625	\$ 99,594	50%	\$ 73,416	\$ 26,178	26%	20,857

Social Worker Claims Analysis

	# of Claims	Amount Submitted	Amount Submitted % Change	Amount Paid	Students' Out of Pocket Costs	% Out of Pocket	Enrollment
2011-2012	N/A	N/A	N/A	N/A	N/A	N/A	18,840
2012-2013	8	\$ 1,700	N/A	\$ 375	\$ 1,325	78%	19,896
2013-2014	3	\$ 1,380	-19%	\$ 225	\$ 1,155	84%	20,196
2014-2015	8	\$ 1,200	-13%	\$ 400	\$ 800	67%	20,208
2015-2016	28	\$ 4,120	243%	\$ 2,465	\$ 1,655	40%	21,229
2016-2017	47	\$ 6,133	49%	\$ 4,447	\$ 1,686	27%	20,857

Office Hours

Councillor Jones
October 17th, 2017

Overview:

It's in my opinion that councillors need to be engaging with their constituents more and a possible avenue for this is would be office hours. The concept of office hours isn't new and is already implemented by groups like ISSS (The interdepartmental science student society) for their directors and councillors. Initially I brought this idea forward in CAC. Since then I have spoken with many constituents and brought the idea back to CAC. There seemed to be interest in the idea so i'm sharing what I found with Council. This isn't something mandatory, but an idea I wanted to promote.

Considerations when choosing a location:

Comfort

A recurring theme I heard from people is that this needs to a place that is comfy. For some people this meant a place that wasn't noisy, for some people they didn't want a stuffy room. For some it was a matter of where they physically were sitting with couches being a popular choice. What came up most often was the notion that that office hours should be in a more public open place as opposed to a well hidden office.

Accessibility

Another consideration I from talking to people is that accessibility needs to be a concern. Some people don't do well with noise, and mobility concerns were also brought up, whether in regards to the types of chairs one sits in, wheelchair accessibility and more. We live in a very ableist society so this must always be kept in mind.

Faculty specific considerations

In hindsight, I realize that a lot of the students I talked to were science students , in addition to a few arts students, so the information I gathered may be bias. One consideration is the fact that any optimal location for office hours may be different for everyone depending on their faculty. Not everyone goes to SUB. For example, a lot of science constituents I talked to suggested places in CCIS. I do believe this is a very specific because of their faculty.

Recently I talked with Crystal Liu , the president of ISSS (who informally brought this idea to ISSS council) and they're interested in talking about the possibility of having individual science councillors additionally being in the office during ISSS office hours with the caveat that everyone meets first ahead of time. Unfortunately I can't speak for every faculty association.

Current considerations for the Students' Council room

Upon further consultation I don't think the Students' Council room is a good choice for office hours. Sometimes it is cold, it's very stoic, doesn't feel approachable and thus in its current state, doesn't seem like a good idea. However, I think this office could still be utilized for more private 1 on 1's . For instance if someone doesn't feel comfortable speaking about something in a more public setting or gets anxious in crowds.

Moving forward

1. The Council Room should be more welcoming
 - a. This is more CAC business, but suggestions on how to make the office more approachable would be appreciated!
2. Office hour recommendations
 - a. Take accessibility in mind. This includes how approachable the location, how noisy it is, whether it's accessible to people of different mobility etc. More points can and should be elaborated on.
 - b. If possible, work with your Faculty Association. I believe this could really foster SU- FA (Faculty Association) relations as currently not every councillor is involved with their FA or even knows what their FA does. This is my personal suggestion but at the end of the day not every FA will be on board with this. Faculty specific locations or basement SUB are other great options.
 - c. An option i'm personally interested in exploring is working with ASC (Aboriginal Students' Council) and seeing if they would be interested in working together. I have yet to talk to them so far.
 - d. A suggestion I heard was that a sign would help identify councillors when they are holding office hours in public.
 - e. This opportunity would be a great purpose and occasion for councillor jackets.