

STUDENTS' COUNCIL

Tuesday April 1st, 2014
TELUS 134

ORDER PAPER (SC 2013-24)

2013-24/1 SPEAKER'S BUSINESS

2013-24/1a Announcements – The next meeting of Students' Council will take place on Tuesday, April 8th, 2014

2013-24/2 PRESENTATIONS

2013-24/2a Student Experience Survey Results. Presented and sponsored by Dustin Chelen, VP Academic

This presentation will provide Council with a preview of the results of the Students' Union's student experience survey. The survey was conducted by Evaluation and Research Services at the U of A, and the covers student perception on their academic and non-academic experiences. The results will help inform the SU's advocacy strategies, strategic plan development, and political policies in the future. A full report will be shared with Council and the student body before the end of the term.

2013-24/2b 2014/2015 Students' Union Operating and Capital Budget- Sponsored by Josh Le, VP Operations and Finance

As per the final part of the Legislative Process for the Budget, Students' Council will need to approve the 2014/2015 Students' Union Operating and Capital Budget. VP Le will present an overview of the process and details of the budget.

2013-24/3 EXECUTIVE COMMITTEE REPORT

2013-24/4 BOARD AND COMMITTEE REPORTS

2013-24/5 QUESTION PERIOD

2013-24/5a To VP Student Life William Lau from Councillor Mohamed

Can the SU do anything about the severe shortage of microwaves on campus?

2013-24/5b To VP Academic Dustin Chelen or VP Operations and Finance Josh Le

How much money does the University gain from the international differential fee?

Dustin Chelen, VP Academic Response:

For 2014-15, the University has budgeted to receive \$314 million in total tuition and fees. \$52 million of that is expected to be international differential fees.

2013-24/5c

To the executive from Councillor Mohamed

Are their plans to ask students about the coke contract via a plebiscite next fall?

2013-24/6

BOARD AND COMMITTEE BUSINESS

2013-24/6a

CHELEN/GREHAN MOVE THAT, on the recommendation of Bylaw Committee, Students' Council approve Bill #7 in second reading.

1. The bylaw shall respect "Student Representative Associations", a definable and enumerable constituency of students which SU Council has delegated its representative authority on student issues to.
2. Language in the bylaw will be amended to be more inclusive of the broader definition of student representative association.
3. A Student Representative Association is not required to be a "student group", but loss of student group status will initiate an investigation into probation.
4. Residence Associations will be defined as the representative of undergraduate student issues for students living in residence, and have similar rights and responsibilities of representation as FAs and CAs.
5. The Residence Hall Association will be defined, governed by the RHA constitution, and will have a mandate similar to COFA, but for Residence Associations.
6. Any other Student Representative Association will have its definition for membership voted on by Council.
7. The VPA is required to consult with the VPSL, Residence Services, and the Dean of Students on all matters pertaining to Residence Associations, and Students Council on all matters pertaining to Student Representative Associations which are not RAs, FAs, or CAs.
8. Discover Governance will maintain the schedule of SRAs and any sub-groups it recognizes as being representative in nature, which they will report.
9. The SU can derecognize an SRA if it violates its fiduciary duty to its membership.
10. SRA legislation must include requirements for transition.
11. SRAs would not submit annual updates of organizational and fiscal goals to the SU.
12. Editorial changes, including grammar and updating terms, will be made.

Please see document SC 13-24.01

2013-24/6b

CHELEN/GREHAN MOVE THAT, on the recommendation of Bylaw Committee, Students' Council approve Bill #8 in second reading.

1. Language in the bylaw will be amended to be more inclusive of the broader definition of student representative association.
2. The VPA will be responsible for academic associations, the VPSL for residence associations, and Council for any other SRAs.
3. DG will maintain a schedule of mandatory fees.
4. Mandatory fees can be collected only if they have been passed by a

referendum.

5. Financial irregularities will be reported to Discover Governance, not Audit Committee.

6. Mandatory fee or transfer payment funds not given to an FA can be distributed by the SU per the original intent of the fee. Funds not disbursed will be held in trust until the Association has demonstrated financial accountability.

7. The administrative responsibility of the SU when collecting fees will be moved to SU Operating Policy.

8. Audit Committee can recommend to Council that collection of SRA fees cease if they are not satisfied that the association has met the requirements of SU bylaw.

9. Editorial changes, including grammar and updating terms, will be made.

Please see document SC 13-24.02

2013-24/6c **SPEAKMAN/SCHIAVONE MOVE THAT**, on the recommendation of Bylaw Committee, Students' Council approve Bill #9 in first reading based on the following principles:

The Elections Review Committee shall have the power to make, to Students' Union election bylaws, alterations that do not alter the meaning of the bylaws. The Elections Review Committee's mandate shall include making recommendations to Students' Council on Students' Union election bylaws.

2013-24/6d **SCHIAVONE/HODGSON MOVES THAT** upon the recommendation of the Budget and Finance Committee that Students' Council approve the 2014/2015 Students' Union Operating and Capital Budget.

Please see document SC 13-24.03

2013-24/6e **KUSMU MOVES THAT** Students' Council take item 2013-23/6f from the table.

Please see document SC 13-24.04

2013-24/7 **GENERAL ORDERS**

2013-14/7a **SCHRODER/DIAZ MOVED TO** recommend that Students' Council approve an increase in the plan fees to \$234.50 per year, with the health plan component set to \$118 and the dental plan component to \$116.50.

2013-24/8 **INFORMATION ITEMS**

2013-24/8a Bylaw Committee Summary Report

Please see document SC 13-24.05

2013-24/8b CAC Summary Report

Please see document SC 13-24.06

2013-24/8c Audit Committee Summary Report

Please see document SC 13-24.07

2013-24/8d Policy Committee Summary Report

Please see document SC 13-24.08

2013-24/8e

Dustin Chelen, VP Academic- Report

Please see document SC 13-24.09

2013-24/8f

Josh Le, VP Operations and Finance- Report

Please see document SC 13-24.10

2013-24/8g

William Lau, VP Student Life- Report

Please see document SC 13-24.11

Bylaw 8100

A Bylaw Respecting ~~Faculty Associations and Campus~~ Student Representative

Short Title

1. This Bylaw may be referred to as the "~~Faculty Association and Campus~~ Student

Amendments

2. Any amendments to this Bylaw must be reported to each Association.

Definitions

3. For the purposes of this Bylaw:
 - a. "~~F~~faculty" shall refer to any entity defined by the University of Alberta General Faculties Council as a faculty and in which undergraduate students are registered;
 - b. "~~C~~ampus" shall refer to Augustana Campus and/or Campus Saint-Jean, as the context requires;
 - ~~b-c.~~ "~~Residence~~" shall refer to a residential facility operated by Residence Services of the University of Alberta and in which undergraduate students live;
 - d. "~~C~~onstituency" shall refer to "~~faculty~~" and/or "~~campus~~" as the context
 - ~~e-e.~~ "~~Student Representative Association~~" shall refer to any association of undergraduate students that represents a definable and enumerable constituency, to which Students' Council exclusively delegates its representative authority;
 - f. "Faculty Association" shall be any student group association of students, based in a "faculty", that is recognized as such under this bylaw;

~~d.— A Faculty Association shall represent exactly one faculty, and a faculty~~
on a "campus", that is recognized as such under this bylaw;
 - g. "Campus Association" shall be any student group association of students, based on enrollment on a "campus", that is recognized as such under this bylaw;

~~e.— A Campus Association shall represent exactly one campus, and a~~
occupancy of a "residence", that is recognized as such under this bylaw;
 - h. "Residence Association" shall be any association of students, based on occupancy of a "residence", that is recognized as such under this bylaw;

~~— A Residence Association shall represent exactly one residence, and a~~
 - ~~f.i.~~ "Association" shall refer to "~~Faculty Association~~" and/or "~~Campus Association~~" as the context requires a "Student Representative Association";
 - j. "Council of Faculty Associations"; shall refer to the council outlined as such under this bylaw;
 - ~~g.k.~~ "~~Residence Halls Association~~" shall refer to the council outlined as such under this bylaw;
 - ~~h.l.~~ "Departmental Association" shall be any student group association of students, enrollment in a department, that is recognized as such under this bylaw and the appropriate legislation of an "Association";
 - ~~i.m.~~ "Affiliated Association" shall be any student group association of students including groups based on enrolment in a program, that is recognized as such under this bylaw and the appropriate legislation of an "Association"; and-
 - ~~j.n.~~ "~~Faculty Student~~ Issue" shall be any issue that specifically affects the constituents Association.

Roles and Mandate

4. ~~A Campus Association shall represent exactly one campus, and a campus shall be represented by one Campus Association; The Students' Union is responsible for the development and management of any Student Committees or Associations it wishes to delegate its representative authority to, as outlined in the Post Secondary Learning Act, Section 93(3).~~
4. ~~A Faculty Association shall represent exactly one faculty, and a faculty shall be represented by one Faculty Association;~~ The Students' Union is responsible for the development and management of any Student Committees or Associations it wishes to delegate its representative authority to, as outlined in the Post Secondary Learning Act, Section 93(3).
5. ~~Every Faculty will be represented by one and only one Faculty Association, every Campus will be represented by one and only one Campus Association, and every Residence will be represented by one and only one Residence Association.~~
- 5-6. ~~Every Faculty Association, Campus Association, and Residence Association is a Student Representative Association.~~
- 6-7. ~~The mandate of an Association is to act on behalf of and for its constituency.~~ Association is to conduct itself in a manner that is transparent, open, democratic, credible, accountable, and fiscally prudent. The roles of an Association are to:
 - a. Act as the official representative of its membership on faculty student issues;
 - b. Provide services which are beneficial to its membership; and
 - c. Foster student engagement and a sense of community within its constituency.
- 7-8. ~~An Association shall not advocate on issues in contradiction to Students' Union political policy, unless they have first presented to and received approval from Students' Council.~~
- 8-9. ~~The Council of Faculty Associations shall be an advisory body to the Students' Union on Faculty-student issues and will:~~
 - a. ~~F~~ Foster communication and collaboration between Associations; and
 - b. ~~P~~ Provide a channel of communication with the Students' Union.
10. ~~The voting composition of the Council of Faculty Associations Senior Board shall be one representative from each of the Associations and the Students' Union. The nonvoting composition of the Council of Faculty Associations shall determined by the Council of Faculty Associations. The Vice President (Academic) shall be the Chair of chaired in accordance with relevant standing orders.~~
11. ~~The University of Alberta Residence Halls Association shall be an advisory body to the Students' Union on student issues and will:~~
 - a. ~~F~~ Foster communication and collaboration between Associations; and
 - b. ~~P~~ Provide a channel of communication with the Students' Union.
- 9-12. ~~The voting composition of the Residence Halls Association shall be in accordance with the University of Alberta Residence Halls Association Constitution.~~

Membership

13. ~~The base membership:~~
 - a. ~~O~~ Of a Faculty Association shall be defined as all undergraduate students enrolled the faculty represented by the Faculty Association; ~~The base membership~~
 - b. ~~O~~ Of a Campus Association shall be defined as all undergraduate students enrolled in a faculty located on the campus represented by the Campus Association;
 - c. ~~O~~ Of a Residence Association shall be defined as all undergraduate students living in the residence represented by the Residence Association;

- ~~10.d.~~ Of any other Student Representative Association shall be agreed upon by the Association and Students' Council upon the formation of the Association.
- ~~11.14.~~ The membership of an Association may be defined by criteria agreed upon by the Association and Students' Council. Where no such agreement is in place the membership of an Association shall be equal to the base membership of the Association.
- ~~12.15.~~ —An Association may create membership categories based on reasonable criteria program of study, year of study, or level of fees paid.
- ~~13.16.~~ The members of an Association have the following rights:
- To resign one's membership by notifying the Association;
 - To reinstate one's membership by notifying the Association;
 - For one to be afforded the same voting power as any other member of the Association at a General Meeting, in a referendum or plebiscite, and in an election for its officers;
 - For one to be afforded the same voting power as any other member of a membership category of the Association in an election for a representative of that membership category; and
 - For one to be afforded the same access to services and events as any other member in the same membership category of the Association.

Delegation

- ~~14.17.~~ All determinations by the Students' Union required by this bylaw shall be made Vice President (Academic) in consultation with the Student Governance Student Group Services and the following:
- The Vice President Student Life, Dean of Students, and Residence Services on all matters pertaining to residence-based Associations;
 - ~~a.b.~~ The Chief Returning Officer on all matters pertaining to Association elections, plebiscites and referenda;
 - ~~b.c.~~ The Chair of Audit Committee on all matters pertaining to Association finances;
 - d. The Dean of Students and the Dean of all affected faculties on all matters pertaining to Association recognition, probation or derecognition; and
 - ~~e.e.~~ Students' Council on matters pertaining to all other Associations they have delegated their representative authority to.:-
- ~~15.18.~~ —~~The Students' Union Vice President (Academic)~~Discover Governance shall their status, and any modifications to the qualifications for membership ~~as described in~~
- ~~16.19.~~ An Association shall be responsible for the oversight of all Departmental Affiliated Associations, or other sub-groups within its constituency that it recognizes as being representative in nature. The Association shall exercise this oversight in a manner that conforms to the basic principles of the relationship between the Students' Union and the Associations. ~~s~~Specifically:
- The Association shall have the authority to recognize, derecognize or place on probation the aforementioned groups;
 - The Association shall maintain consistent lines of communication with the aforementioned groups, both individually and collectively; ~~and~~
 - The Association's decisions pertaining to the aforementioned groups may be appealed to the Students' Union; and.

- d. The Students' Union reserves for itself the power to impose mandatory fees on the student body or any subsection thereof.
- ~~17-20.~~ An Association shall maintain a schedule of its Departmental Associations, ~~and~~ Associations, and other sub-groups, if such exist, which shall be provided to its membership and/or the Students' Union upon request.

Derecognition

- ~~18-21.~~ The Students' Union shall ~~derecognize an Association, thus leaving an~~ longer being a student group.
- ~~19-22.~~ The Students' Union may derecognize an Association, thus leaving an unrepresented constituency, if:
- The Association applies for derecognition;
 - A majority of the students which the Association represents petition for derecognition; ~~or~~
 - An Association is found to be in gross violation of its conditions of probation; ~~-~~
 - A probationary Association does not meet its conditions of probation in accordance with the timelines set out in section 26; or
 - ~~An Association is found to be in gross negligence of its fiduciary responsibility.-~~
23. During the period of an unrepresented constituency the Students' Union shall assume responsibility of the affairs of the constituency.
24. Upon the derecognition of a Faculty Association, Campus Association, or Residence Association:
- The Students' Union shall recognize a new Association with probationary status after two calendar weeks and before the end of two calendar months;
 - ~~20-b.~~ Assets will be assumed by the Students' Union and held in trust for the recognized Association for that Faculty, Campus, or Residence. ~~After two calendar~~
~~The Students' Union may derecognize an Association if another student group applies~~
~~Upon the derecognition of an Association, assets will be assumed by the Students' Union and held in trust for the next recognized Association for that Campus or Faculty.~~

Recognition

25. Students' Council may choose to delegate its representative authority to any student group association that wishes to advocate for its membership to the University or Union, provided that:
- The student group association represents a definable and enumerable constituency
Students' Union bylaw respecting Student Representative Faculty and Campus
~~The student group's membership is not already represented by another Association based on the same or similar criteria.~~
- ~~20.~~ ~~The Students' Union shall not recognize a student group as being an Association unless:~~
- ~~The student group student association has legislation and procedures that are compliant with Students' Union bylaw respecting Student Representative Faculty and Campus Associations; ~~-~~~~
~~If applicable, the student group has met its conditions of probation in accordance~~
Student Representative Association.
- ~~e-26.~~ Official student group status is not a necessary prerequisite for being recognized as a Student Representative Association.

Probation

- ~~21-27.~~ Any decisions made pertaining to an Association's status must include thorough investigation, consultation, transparency, and adherence to the principles of natural justice.
- ~~22-28.~~ The Students' Union may recognize an Association as having probationary status
- ifa. Multiple significant issues, including but not limiting the generality of the foregoing: financial misrepresentation, constitutional violations, alleged violations of the Code of Student Behaviour, or failure to adhere to basic standards of democratic accountability or administrative and financial transparency, arise out of the annual recognition process, ~~notwithstanding Section 14.d of this bylaw;~~
 - b. The Association applies for probation; or
 - c. In a constituency of at least one thousand (1000) members, fifteen percent or petition for probation, subject to ratification by Students' Council on the condition that the petition is deemed to be representative of the membership, and not a niche interest.
~~In a constituency of less than one thousand (1000) members, fifteen percent or~~ sign Conditions of Probation, which shall govern the Association while it retains its probationary status.
~~That the petition is deemed representative of the membership, and not a niche interest,~~
- ~~25-29.~~ The Students' Union and the Association, having probationary status, shall agree to and sign Conditions of Probation, which shall govern the Association while it retains its probationary status.
- ~~26-30.~~ After three calendar months and before one calendar year of an Association being recognized as having probationary status, the Students' Union shall:
- a. Recognize the as no longer having probationary status and no longer being to their conditions of probation, if the Association has met their conditions of probation;
 - b. Extend the probationary period of an Association for up to six months, if all parties to the conditions of probation consent to the extension or if the Students' Union has reason to believe that the conditions of probation will be met during the period of extension; or
 - c. Derecognize the Association, if the conditions of probation are not met and the Students' Union has no reason to believe that the conditions of probation will be met during the period of extension.

Legislation

- ~~27-31.~~ An Association shall have legislation, consistent with the requirements of Students' Union bylaws, specifying, at minimum:
- a. The official name of the Association;
 - b. The mandate of the Association;
 - c. The membership, membership categories, and rights of members of the Association;
 - d. The procedure for adoption, amendment, and rescission of its legislation;
 - e. The procedure for adoption, amendment, and rescission of its policies and/or procedures;

- f. The mechanism for calling a General Meeting;
- g. The powers and responsibilities of each of its officers;
- h. The powers and responsibilities of each of its boards, committees and/or councils;
- i. The rights, privileges and responsibilities, individually and collectively, of its Departmental Associations and Affiliated Associations;
- j. The manner of selection of its officers and the manner of removal of its officers;
- k. The manner in which elections, if applicable, are to be conducted; ~~and~~
- l. The manner in which finances and property are managed including the budgeting and auditing processes;
- l.m. Procedures outlining the annual transition of its executive and board officers.-

Procedure Manual

- ~~28.32.~~ An Association ~~shall~~ may have adopt procedures, consistent with the Union bylaws and the Associations' legislation, which ~~shall~~ serve to operationalize ~~the~~ legislation. ~~The Association shall have procedures outlining the annual transition of its~~

Reporting

- ~~29.33.~~ Annually, an Association shall provide the Students' Union with:
- a. A schedule of any Departmental Associations, ~~and~~ Affiliated Associations, and other sub-groups it has delegated its representative authority to;
 - b. A document confirming the legitimate selection of the Association's officers and their contact information;
 - c. Statements of expectation signed by each of the Association's officers on their mandated responsibilities as per SU and Association bylaws;
 - d. Confirmation that the Association is in compliance with University policy regarding Faculty Councils, Departmental Councils, Dean Selection & Review Committees, and Chair Selection & Review Committees ~~is submitted to the~~
 - e. An outline of organizational and financial goals; and
 - f. Financial reports, as outlined in the Bylaw Regarding Student Representative Faculty Association Finances.

~~—An update of an Association's organizational and financial goals shall be provided to~~

Governance Structure

- ~~30.34.~~ An Association shall adopt a governance structure which satisfies the following:
- a. Legislation is adopted, amended, or rescinded by:
 - i. A General Meeting which meets at least once per Fall Term and Winter Term; or
 - ii. A Council which meets at least twice per Fall Term and Winter Term where a General Meeting may overturn the adoption, amendment, or rescission.
 - b. Policy and Procedure is adopted, amended, or rescinded by:
 - i. A Council which meets at least twice per Fall Term and Winter Term; or
 - ii. An Executive Committee or Board which meets at least once per month during each Fall Term and Winter Term where a Council may overturn the adoption, amendment, or rescission.
 - c. The executive and board officers, as applicable, of the Association are held accountable to and removable by:

- ~~I.i.~~ I.i. A General Meeting which meets at least once per Fall Term and Winter Term;
 - ~~II.ii.~~ II.ii. A Council which meets at least twice per Fall Term and Winter Term; or
 - ~~III.iii.~~ III.iii. Another mechanism agreed to by the Students' Union.
- d. Minutes from Council, Executive Committee or Board Meetings, and General Meetings are publicly available;
- e. Financial statements are available to members;
- f. Elections, plebiscites and referenda, if applicable, are conducted by an Association Deputy Returning Officer who acts at arms length from the other bodies of the Association.
 - ~~I.i.~~ I.i. An Association shall have the right to use the Students' Union Executive or Councillor Election polling stations for members, and the electronic ballot for base members, to vote for the purpose of the election of such positions and voting on such plebiscites and/or referenda as may be required by that Association.

Bylaw 8200

A Bylaw Respecting ~~Faculty Association and Campus~~ Student Representative Association Finances

Short Title

1. This Bylaw may be referred to as the "~~Faculty Association and Campus~~ Student Representative Association Finances Bylaw".

Definitions

2. For the purposes of this Bylaw:
 - a. ~~All~~ definitions in Section 2 of the Bylaw Regarding ~~Faculty-Student~~ Representative Associations shall read into Section 2 of this bylaw;
 - b. "~~Student Representative Association Membership Fee~~" shall be any fee that is recognized as such under this bylaw and includes Faculty Association Membership Fees and Faculty Association Special Fees.
 - ~~b.c.~~ "Faculty Association Membership Fee" shall be any fee that is recognized as such under this bylaw;
 - ~~e.d.~~ "Faculty Association Special Fee" shall be any fee that is recognized as such under this bylaw;
 - ~~d.e.~~ "Faculty Association Fee" shall refer to "Faculty Association Membership Fee" and/or "Faculty Association Special Fee" as the context requires;
 - ~~e.f.~~ "Campus Association Transfer Payment" shall be any transfer payment that is recognized as such under this bylaw; ~~and~~
 - ~~f.g.~~ "Faculty Membership Fee" shall be any fee that is recognized as such under ~~the Bylaw Respecting The Students' Union Faculty Membership Fees~~ this bylaw;
 - ~~g.h.~~ "Financial statements" shall be a statement of financial position, a statement of operations, a statement of cash flows, and a statement of net assets; ~~and~~ balance sheet and a profit and loss statement.
 - ~~h.i.~~ "~~Accountant~~" shall be a person with the designation of CA, CMA, or CGA as recognized by Canadian accounting bodies.

Delegation

3. All determinations by the Students' Union required by this bylaw, which are not reserved for Students' Council itself, shall be made by Audit Committee in consultation with:
 - a. ~~The~~ Vice President (Academic) on issues concerning academic-based Associations;
 - b. The Vice President (Student Life) on issues concerning Residence Associations;
 - ~~3.c.~~ Students' Council on issues concerning Associations they have delegated representative authority to.
4. ~~The Chair of Audit Committee shall maintain a schedule of Faculty Association Membership Fees, Faculty Association Special Fees, Campus Association Transfer Payments and Faculty Membership Fees~~ Discover Governance shall maintain a schedule of all mandatory membership fees and transfer payments.

Fees

5. No Association shall collect a mandatory membership fee that ~~is not a Faculty Association Fee~~ has not been passed by a referendum.

Reporting

6. All Associations shall provide an annual report of ~~their~~ its finances to the Students' Union within ~~six~~ four months of the end of the Association's fiscal year.

7. This report shall include:
 - a. The Association's current fiscal year's budget;
 - b. The previous fiscal year's reviewed financial statements:
 - i. Associations that collect a ~~Faculty Association Fee or a Campus Association Transfer Payment~~ mandatory fee or transfer payment must submit a review of the previous fiscal year's financial statements, completed by a qualified accountant or accounting firm.
 - ii. All other Associations must submit a review of the previous fiscal year's financial statements completed by an external, qualified, and impartial individual or group.
 - c. Evidence that the reviewed financial statements were completed by an individual or group that is external, qualified, and impartial;
 - d. For Associations that collect a ~~Faculty Association Fee~~ Student Representative Association Membership Fee, Faculty Membership Fee or Campus Association Transfer Payment, evidence of compliance with SU Bylaw;
 - e. For Associations that collect a ~~Faculty Association Fee~~ Student Representative Association Membership Fee, or Campus Association Transfer Payment, evidence of compliance with SU contracts, if applicable;
 - f. For Associations that collect a Faculty Membership Fee, evidence of seeking alternatives to the fee;
 - g. For Associations that collect a Faculty Membership Fee, a recommendation regarding the continuation or termination of the Faculty Membership Fee; and
 - h. Such other information as may be required by the Audit Committee.
8. Financial irregularities shall be immediately reported by the Association to the ~~Audit Committee~~ Students' Union.
9. Audit Committee retains the authority to conduct an investigation in to the finances or operations of an Association, or to request that the Association submits the results of an audit to the Committee.
10. No funds raised by a ~~Faculty Association Fee or Campus Association Transfer Payment~~ mandatory fee shall be dispersed to an Association until such time as the funds have been received from the Office of the Registrar and the Students' Union Audit Committee has approved this dispersal.
- ~~10.~~11. ~~Any funds not dispersed to the Association may be dispersed to the Association's Departmental and Affiliated Associations as by the SU per the original intent of the fee.~~ Funds not dispersed as such shall be held in trust by the Students' Union until the ~~FA~~ Association has demonstrated financial accountability.

Student Representative Faculty Association Fees: Purpose and Eligibility

- ~~11.~~12. The purpose of a ~~Faculty Association~~ Student Representative Association Membership Fee is to provide financial support for the operation of an Association, if applicable, including fees for membership in relevant regional or national organizations.
- ~~12.~~13. The purpose of a Faculty Association Special Fee is to provide financial support for special initiatives or projects of the Association and is not to be used as part of the operating budget of an Association.
- ~~13.~~14. An Association is eligible to create a ~~Faculty Association Membership Fee and/or Faculty Association Special Fe~~ Student Representative Association Fee.

Student Representative Faculty Association Fees: Creation Procedure

~~14.15.~~ The Association shall consult with its Departmental Associations and Affiliated Associations, if such exist, regarding the creation and administration of a ~~Faculty Association Fee~~Student Representative Association Fee. The Association shall consult with its membership, at a General Meeting, regarding the creation and administration of a ~~Faculty Association Fee~~Student Representative Association Fee.

~~15.16.~~ The Association shall notify the Students' Union by November 15th, of the year before the fee is to be implemented, of its intent to create a ~~Faculty-Student Representative~~ Association Fee.

~~16.17.~~ The Association shall submit a proposal to Students' Council by December 15th, of the year before the fee is to be implemented. The proposal shall outline the following:

- a. The purpose of the fee;
- b. The amount, per student per term, of the fee;
- c. The scope of membership of the fee;
- d. The dates the fee is to begin and cease being collected;
- e. The refund mechanism of the fee;
- f. The allocation of the fee;
- g. The financial oversight of the fee;
- h. Proof of consultation as required by Section 14 of this bylaw; and
- i. Endorsement of the fee by the Association.

~~17.18.~~ Students' Council shall approve or deny the proposal no less than 30 days before the commencement of voting in the Executive and Board of Governors elections, of the year the fee is to be implemented, or within four weeks of the submission of the proposal, whichever is later. The proposal, as approved, shall govern the implementation and administration of the ~~Faculty-Student Representative~~ Association Fee.

~~18.19.~~ The ~~Faculty-Student Representative~~ Association Fee shall only be implemented if approved in a ~~faculty wide~~ referendum where the following conditions are met:

- a. All the base members of the Association as defined by the Bylaw Respecting ~~Faculty Associations and Campus~~Student Representative Associations are eligible to vote;
- b. A minimum voter turnout of 15% was achieved;
- c. A majority of votes cast are in favor of the fee; and
- d. The referendum was conducted in accordance with the Association's legislation and Students' Union bylaw.

~~19.20.~~ The Association shall confirm the referendum results, and compliance with Section ~~198~~ of this bylaw, to the Students' Union by March 31st, of the year the fee is to be implemented.

~~The Students' Union shall inform the Office of the Registrar of the implementation of the Faculty Association Fee by April 15th, of the year the fee is to be implemented.~~

Student Representative~~Faculty~~ Association Fees: Amendment Procedure

~~20.21.~~ The proposal, as approved by Students' Council under Section ~~187~~ of this bylaw, shall only be amended by the joint consent of the Association and Students' Council. Amendments shall not result in an increase in the duration or amount of the ~~Faculty-Student Representative~~ Association Fee.

Student Representative~~Faculty~~ Association Fees: Restrictions

- ~~21-22.~~ For a ~~Faculty-Student Representative~~ Association Fee the proposal detailed in Section ~~176~~ and approved under Section ~~187~~ of this bylaw shall be subject to the following restrictions:
- a. The ~~Faculty-Student Representative~~ Association Fee shall only be collected from the base members;
 - b. ~~For Faculty Associations, b~~Base members classified as 'off campus' by the Office of the Registrar may be excluded from the Faculty Association Fee;
 - c. The ~~Faculty-Student Representative~~ Association Fee shall be assessed at a uniform rate for all base members;
 - d. The ~~Faculty-Student Representative~~ Association Fee shall begin being collected on September 1st, of the year the fee is to be implemented and shall cease being collected on August 31st, of the year the fee is to be terminated;
 - e. The ~~Faculty-Student Representative~~ Association Fee shall be collected for a term that does not exceed five years; and
 - f. The ~~Faculty-Student Representative~~ Association Fee shall have a mechanism by which those members who are philosophically opposed or unable to pay the fee shall be reimbursed.
- ~~22-23.~~ For a ~~Student RepresentativeFaculty~~ Association Membership Fee the proposal detailed in Section ~~16-17~~ and approved under Section ~~17-18~~ of this bylaw shall be further subject to the following restrictions:
- a. If ~~Program or~~ Departmental Associations exist then a portion, based on enrolment or another method satisfactory to Students' Council, of the fee shall be designated for supporting them; and
 - b. If Affiliated Associations exist then a portion, based on a method satisfactory to Students' Council, of the fee may be designated for them.

Student RepresentativeFaculty Association Fees: Termination

- ~~23-24.~~ Audit committee retains the authority to recommend to Students' Council that collection of a ~~Student RepresentativeFaculty~~ Association Fee cease at the beginning of the next academic year, if:
- a. The Association acquires probationary status;
 - b. The Association fails to report, as outlined in sections 6 and 7, in this Bylaw;
 - ~~b-c.~~ **Audit Committee is not satisfied that submitted financial reports meet the requirements of this Bylaw; or-or-**
 - ~~e-d.~~ The reported budget or financial statements don't reflect the allocation proposed to Students' Council.
- ~~24-25.~~ Upon the derecognition of an Association with a ~~Student RepresentativeFaculty~~ Association Fee, Students' Council shall either terminate the ~~Student RepresentativeFaculty~~ Association Fee or allow the successor to the Association to also become the successor to the ~~Student RepresentativeFaculty~~ Association Fee.

Faculty Association Fees: Administration

- ~~26.~~ ~~The Faculty Association Fee shall be collected as part of the Students' Union fee by the Office of the Registrar and included on a student's fee assessment.~~
- ~~27.~~ ~~Upon the Association being demonstrated to be in compliance with Sections 6 and 7 of this bylaw the Audit Committee shall approve the dispersal of funds to that Association by June 30th of that fiscal year or within four calendar weeks, whichever is later.~~

~~28. Where the funds have been received by the Students' Union from the Office of the Registrar and where the Students' Union Audit Committee has approved the dispersal of funds, the funds shall be dispersed to the Association within two calendar weeks.~~

29.26. Campus Association Transfer Payments: General

~~30.27.~~ The purpose of a Campus Association Transfer Payment is to provide financial support for the operation of a Campus Association. Only a Campus Association is eligible for a Campus Association Transfer Payment.

~~31.28.~~ All base members of the Campus Association, as defined by the Bylaw Respecting ~~Student Representative Faculty Associations and Campus~~ Associations, shall have a percentage of their Students' Union membership fee transferred to the Campus Association with the remainder retained by the Students' Union.

~~32.29.~~ The percentage of the Students' Union membership fee transferred to the Campus Association shall be determined by dividing the net Political/Governance spending of the Students' Union by the net Students' Union membership fees collected; then multiplying this number by one hundred; then subtracting this number from one hundred.

~~33.30.~~ The percentage of the Students' Union membership fee transferred to the Campus Association may be recalculated upon the mutual agreement of the Campus Association and the Students' Union. Notwithstanding this, the term between recalculations of the percentage of the Student's Union membership fee transferred to the Campus Association shall not exceed five years.

~~Campus Association Transfer Payments: Administration~~

~~34. The Campus Association Transfer Payment shall be dispersed to the Association in a manner adhering to Sections 27 and 28 of this bylaw.~~

**UNIVERSITY OF ALBERTA STUDENTS' UNION
2014/15 OPERATING, CAPITAL & NON-DEDICATED RESERVES BUDGET**

Dept #	Department Name	Revenue	Expenditures	Net	Cost	Expenses	Net Profit(Loss)
					Apportionments	After Cost Apportionments	After Cost Apportionments
400	General Administration	\$2,433,433	\$115,488	\$2,317,945	(96,175)	19,313	\$2,414,120
402	Office Administration	\$22,930	\$749,872	(\$726,942)	(446,913)	302,959	(\$280,029)
411	Facilities & Operations	\$1,579,123	\$1,243,391	\$335,732	(139,341)	1,104,050	\$475,073
425	Research/Advocacy		\$254,004	(\$254,004)	23,003	277,007	(\$277,007)
500	President		\$40,294	(\$40,294)	19,703	59,997	(\$59,997)
501	Executive Support	\$60,000	\$89,287	(\$29,287)	32,469	121,756	(\$61,756)
502	Governance		\$81,084	(\$81,084)	24,817	105,901	(\$105,901)
505	Students' Council		\$70,199	(\$70,199)	10,009	80,208	(\$80,208)
509	Elections & Referenda	\$1,050	\$52,446	(\$51,396)	1,252	53,698	(\$52,648)
519	Academic Affairs		\$44,710	(\$44,710)	6,175	50,885	(\$50,885)
520	Operations & Finance		\$39,798	(\$39,798)	5,490	45,289	(\$45,289)
521	External Affairs		\$42,123	(\$42,123)	6,416	48,539	(\$48,539)
523	Student Life		\$46,487	(\$46,487)	7,303	53,790	(\$53,790)
528	CASA		\$64,475	(\$64,475)	2,862	67,337	(\$67,337)
530	CAUS		\$53,130	(\$53,130)	2,358	55,488	(\$55,488)
600	Services Manager	\$75,541	\$253,544	(\$178,003)	28,641	282,185	(\$206,644)
605	SFAIC	\$0	\$0	\$0	(2,385)	(2,385)	\$2,385
610	Ombudservice		\$48,840	(\$48,840)	2,893	51,732	(\$51,732)
611	Centre for Student Development	\$207,725	\$285,761	(\$78,036)	26,205	311,966	(\$104,241)
612	Peer Support Centre		\$70,923	(\$70,923)	7,579	78,502	(\$78,502)
616	InfoLink	\$78,534	\$337,374	(\$258,840)	26,233	363,607	(\$285,073)
624	Student Group Services	\$187,373	\$285,095	(\$97,722)	55,137	340,232	(\$152,859)
646	Safewalk		\$45,940	(\$45,940)	6,224	52,164	(\$52,164)
655	Sustain SU	\$28,000	\$78,147	(\$50,147)	8,894	87,041	(\$59,041)
640	Marketing	\$27,508	\$305,576	(\$278,068)	(111,844)	193,732	(\$166,224)
642	SUtv	\$67,213	\$61,134	\$6,079	5,506	66,639	\$574
644	Handbook	\$95,000	\$50,296	\$44,704	6,202	56,498	\$38,502
712	SUB Programming	20,504	20,146	\$358	2,941	23,087	(\$2,583)
713	Alternative Programming/SUKCP	90,000	182,651	(\$92,651)	9,818	192,469	(\$102,469)
714	WOW	126,000	201,517	(\$75,517)	13,884	215,401	(\$89,401)
765	Antifreeze	24,500	30,825	(\$6,325)	1,176	32,001	(\$7,501)
750	Dinwoodie Lounge	75,925	78,912	(\$2,987)	22,086	100,998	(\$25,073)
755	Myer Horowitz	303,910	282,125	\$21,785	50,537	332,662	(\$28,752)
800	SUBmart	676,374	600,535	\$75,839	74,813	675,348	\$1,026
810	SUBtitles	0	0	\$0			
815	Print Centre	750,645	532,107	\$218,538	42,981	575,087	\$175,558
825	Post Office	419,820	399,735	\$20,085	14,671	414,406	\$5,414
832	RATT	728,109	650,713	\$77,397	92,165	742,878	(\$14,769)
834	Juicy			\$0			
835	L'Express	831,297	739,497	\$91,800	58,581	798,078	\$33,219
836	Catering	277,274	222,039	\$55,235	29,945	251,984	\$25,290
837	Cram Dunk	406,507	332,134	\$74,374	29,955	362,089	\$44,418
841	Powerplant (Deweys)	359,727	357,715	\$2,012	28,337	386,052	(\$26,325)
	Operating Before Capital and Sponsorship	\$9,954,022	\$9,440,068	\$513,953	(\$9,396)		\$523,349
910	Capital Reserve	\$0	\$138,317	(\$138,317)		138,317	(\$138,317)
920	Building Expansion Reserve	\$527,175	\$916,808	(\$389,633)	\$0	916,808	(\$389,633)
921	Tenant Reserve	\$36,064		\$36,064			\$36,064
	Total Operating & Capital	\$10,517,261	\$10,495,193	\$22,067	(\$9,396)		\$31,463
900	Sponsorship Fund	\$125,000	\$117,068	\$7,932	(\$244)	116,823	\$8,177
	Total Operating, Capital & Sponsorship	\$10,642,261	\$10,612,261	\$30,000	(\$9,640)		\$39,640
911	Contingency Reserve		\$30,000	(\$30,000)			(\$30,000)
912	Project Reserve	\$50,000	\$50,000	\$0			
913	Underperformance Reserve			\$0			
	Total Op., Capital, Spons. & Non Dedicated Reserve	\$10,692,261	\$10,692,261	(\$0)			\$9,640
940	Golden Bear & Legacy Fund	\$238,464	\$238,464	\$0			
941	Campus Recreation	\$268,032	\$268,032	\$0			
945	Student Involvement Endowment Fund	\$0	\$0	\$0			
960	WUSC	\$27,393	\$25,676	\$1,717			
970	Eugene Brody			\$0			
975	Access Fund	\$914,039	\$914,039	\$0	9,640	923,679	(\$9,640)
	Total Op., Capital & Reserves	\$12,199,260	\$12,138,471	\$60,788			

2-04 South Academic Building (SAB)
Edmonton, Alberta, Canada T6G 2G7
Tel: 780.492.2657
Fax: 780.492.1439
www.vpfinance.ualberta.ca

10 March 2014

Mr. Adam Woods
Vice President (External)
Students' Union
University of Alberta
Edmonton, AB *(Via Email)*

Dear Adam,

RE: COSSS FEE

I have been asked by Mr. Doug Goss, Chair of the Board of Governors, to respond to your letter of February 6, 2014 regarding questions associated with the CoSSS fee.

You first asked about the Chair's comment regarding the CoSSS fee being "on the table for discussion and will go to committee".

The committee that the Chair was referring to was the Mandatory Non-Instructional Fee Budget Advisory Committee (M-BAC), the duly constituted body that brings administration and the student representatives together to consult on MNIFs. As has been the university's practice, there may be representatives from both the university administration and the student associations who work outside M-BAC to address any outstanding issues associated with the CoSSS fee and bring recommendations back to M-BAC. The Provost has committed to such discussions specifically regarding the CoSSS fee. Any substantive discussions or issues coming out of M-BAC that would have direct impact on the institutional budget would then be brought to the BFPC and the Board for information.

We are pleased that the Students' Union is committed to an open discussion regarding the CoSSS fee. As confirmed by the Provost at the last M-BAC meeting, an open discussion could only occur if the Students' Union was to be unencumbered by its legislative restriction of voting against any increase in student fees. We were encouraged by the SU President's willingness to have this discussion in the absence of that restriction.

The CoSSS fee currently generates approximately \$11.5 million per year. It was introduced in response to budget pressures faced by the university and a loss of revenue. The elimination of the CoSSS fee would result in a 2 per cent cut across the university. The university is currently planning to implement 7 and 8 per cent cuts to

the Faculties and administrative units, respectively, in 2014-15. The cuts are being implemented while generating the revenue from the CoSSS fee. In the absence of the CoSSS fee these cuts would be 9 and 10 percent respectively. Given current revenue assumptions, and in an effort to avoid further impacts to the academy, the university has forecast a continuation of the CoSSS fee.

In your letter, you refer to the CoSSS fee as supporting instructional services. As you know, this statement is incorrect. The CoSSS fee, like other MNIFs, supports non-instructional services for students. None of the services supported by the CoSSS fee facilitate instruction as defined in the Tuition Fee Regulation.

University administration remains committed to working through the concerns in the CoSSS process tied to MBAC.

Yours sincerely,

A handwritten signature in black ink that reads "Phyllis Clark". The signature is written in a cursive style with a large initial "P".

Phyllis Clark
Vice President (Finance and Administration)

cc. Doug Goss, Chair, Board of Governors
Indira V. Samarasekera, President and Vice-Chancellor
Carl G. Amrhein, Provost and Vice-President (Academic)



POLICY COMMITTEE BACKGROUND DOCUMENTATION

Dear Council,

We all acknowledge that tuition is an issue that affects all students on our campus; present and prospective. For many years, the Students' Union's stance on tuition increase has been one of non-support regardless of the circumstances as outlined in our current Tuition Policy (attached). The current clause in our Tuition Policy (highlighted) regarding the Students' Union's non-support of the University of Alberta Board of Governors (BoG) increasing tuition has recently become a barrier to open conversation with the University's Administration around Mandatory Non-Instructional Fees (MNIFs).

Our current Executive committee has been working extremely hard to open up opportunities to discuss MNIFs, especially the CoSSS fee, for months. A recent correspondence between Vice President Woods and President Kusmu, and the University of Alberta Vice-President Finance and Administration, Phyllis Clark (attached) which has been brought to the Policy Committee's attention, has very explicit demands to re-negotiate our political stance on tuition increase in order to secure an opportunity to discuss MNIFs. Our current Tuition Policy is viewed as a barrier to communication by the University's Administration which can hinder the progress we have made to build relationships and have an opportunity to discuss a very important aspect of Tuition.

In light of this recent communication, the Policy Committee is recommending a change to the current Tuition Policy. The spirit of this change is captured in the following proposed principles:

- **The statement regarding the Students' Union's non-support of the BoG increasing tuition will be eliminated;**
- **The Students' Union shall not support tuition increases above the Consumer Price Index; and**
- **The Students' Union shall not support increasing program differential fees or market modifiers.**

This document has been written in order to give you the background information surrounding these proposed changes and the justification behind it.

Notice that the Policy Committee has not completely eliminated our non-support for tuition increase. We do, however, want to show the University's Administration a sign of good faith in order to further our discussions on MNIFs. Students should not have to keep suffering from tuition increases, especially those related to International students as we have seen over the past year. Instead, we have modified our non-support for ANY tuition increases, to non-support for tuition increases above CPI. Since the Government regulates tuition increases and restricts increases above the CPI, we have decided to limit non-support to any increase above CPI. Some of the concerns raised around the Policy table:

- 1. Students' Union political policies exist to provide fundamental guidance and direction to the Executives and other SU-affiliated student representatives. If we eliminate this clause, it is like giving our Executives and SU-affiliated student representatives a green light to vote in favor of tuition increases.** No. This is not a green light to vote in favor of a tuition increase on BoG. This is merely a language modification. The SU's President and the BoG's Student Representative – whether this policy is changed or not – can still vote in favor or against a tuition increases if they so choose. As a voting member on BoG, one has a fiduciary responsibility to act in a manner that does not conflict with the University's best interest. As student representatives, the President and BoG Student Representative work to advocate on BoG for students' interests. This language replacement will not lead to a different decision at the University Of Alberta Board Of Governors, but will allow the discussion around fees and tuition to be opened between the Students' Union and the University Administration.
- 2. If we do not support tuition increases above CPI, does that mean we will support tuition increases less or equal to the CPI?** No. The student representatives on BoG can still vote either way. The reason why we included CPI as a market is because tuition is already regulated to that cap. It provides a safe zone for us to be able to negotiate MNIFs while still showing the University that we will no longer *not support* tuition increases. Rather than inscribing in policy that all tuition increases are voted against, it seemed reasonable to us that tuition increases should be capped at Consumer Price Index, just as the Government of Alberta currently supports. Writing our policy as such would align our policy with our provincial lobby group, the Council of Alberta University Students (CAUS), whose tuition policy can be found here: <http://www.caus.net/docs/P-Tuition.pdf>
- 3. If the possibility is open to us voting in favor or against a tuition increase below CPI, won't we face a problem with, say, the Law Students' Association wanting to increase tuition? They can request it and we can't stop them.** Well, yes and no. Yes, they will be able to support tuition increases below CPI. However, they will be restricted elsewhere where it actually counts. Bylaw 8100 holds Faculty Associations (FAs) responsible to Students' Union Political Policies. With the elimination of the statement regarding non-support

of tuition increases, a statement must be created to address faculty-specific fees as well, hence the introduction of the third principle. Tuition increases for programs like Law, Pharmacy, Medicine, and Dentistry are in the form of recalculating and increasing Market Modifiers and Program Differential Fees. If we can be sure through the aforementioned principles that FAs cannot support an increase in tuition above CPI, or an increase in Market Modifiers and Program Differential Fees, then we can ensure that our stance is still unified.

Control over our stance and unity in our voice are essential. Ultimately, we do need to have some confidence in our Executives and student representatives. This change is a leap of faith but must also be calculated. Policy Committee believes that the three principles we presented to you will allow for the best of both worlds. We must emphasize that an open discussion around fees and tuition is quite time-sensitive. Our President, Petros Kusmu has built a strong trusting relationship with our University Provost, Carl Amrhein, which will allow them to start an unorthodox and highly stigmatized conversation on a positive note.

We hope that this introduction gives you enough background to understand why current principles are being proposed, and hope that you have enough time to prepare your opinions for our Council meeting on Tuesday.

End of document.

TUITION

WHEREAS the Government of Alberta has shown an increased awareness of the importance of post-secondary education in our province;

WHEREAS the Government of Alberta has the duty to fund the cost of a postsecondary education system that has the capacity for all eligible individuals to participate given the increased importance of an educated populace and the growing demands of an emerging knowledge economy;

WHEREAS the current tuition levels and costs of obtaining a post-secondary education are contrary to the values of a public post-secondary education system;

WHEREAS it is essential that the Government of Alberta craft a policy recognizing the need to alleviate the financial burdens borne by Alberta's students in accessing the post-secondary education system;

BE IT RESOLVED THAT the Students' Union advocates for a tuition policy that:

- a. Provides long-term, sustained base operating funding for our universities that will be protected from negative changes in our government's financial situation;
- b. Protects tuition from increasing due to fluctuations in funding grants to the university from the government;
- c. Ensures tuition levels are predictable;
- d. Has as its primary indicator of affordability the ability of students to pay without having to accrue the burden of debt;
- e. Provides for the fact that tuition is only one of the costs of pursuing a post-secondary education; and
- f. Ensures that no student will ever be denied the opportunity to pursue post-secondary education because of their inability to pay;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the Government of Alberta legislate a policy on tuition fees that:

- a. Provides strict guidance to an institution's ability to set tuition, including annual and ultimate limits on the maximum amount of tuition fees that can be levied on students;
- b. Requires post-secondary institutions to provide to the Board of Governors of the institution, the Auditor General of Alberta and the Minister of Advanced; and
- c. Education & Technology a detailed and verifiably transparent public plan on how additional tuition revenues will be spent; and

BE IT FURTHER RESOLVED THAT the Students' Union will not support the Board of Governors of the University of Alberta increasing tuition.



BYLAW COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: March 14th 2014

Time: 3.00 pm

2013 – 2014

Motions

1.	<i>SPEAKMAN/GRUHLKE moved on the recommendation of bylaw committee to approve the first principles of bylaws 8100 and 8200 as amended and recommend them to council.</i>	<i>CARRIED 6/0/0</i>
2.	<i>SPEAKMAN/SCHIAVONE moved that bylaw committee recommends amendments to bylaw 100 such that the mandate of ERC (Elections Review Committee) shall include making editorial changes and recommendations to council regarding the 2000 series of Students' Union bylaw.</i>	<i>CARRIED 6/0/0</i>
3.	<i>GREHAN/SCHIAVONE moved to adjourn the meeting.</i>	<i>CARRIED 6/0/0</i>



COUNCIL ADMINISTRATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: March 18th 2014

Time: 5.04 pm

2013 – 2014

Motions

1.	<i>BANISTER/SPEAKMAN moved to approve the agenda for March 18, 2014 as tabled.</i>	<i>CARRIED 6/0/0</i>
2.	<i>BANISTER/MORRIS moved to approve the minutes for February 04, 2014 as tabled.</i>	<i>CARRIED 6/0/0</i>
3.	<i>BANISTER/SPEAKMAN moved to have the start-up meeting of the 2014-2015 council on April 2, 2014.</i>	<i>CARRIED 4/2/0</i>



AUDIT COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: *March 20th 2014*

Time: *6.09 pm*

2013 – 2014

Motions

1.	HODGSON moved to approve the agenda for <i>March 20, 2014</i> as amended.	<i>CARRIED</i> <i>5/0/0</i>
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POLICY COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **March 25, 2014**

Time: **6:07 pm**

2013 – 2014 **MEETING #17**

Motions

1.	LAU moved that <i>March 25 agenda be approved as tabled.</i>	CARRIED 8/0/0
2.	BATAL moved that <i>March 11 minutes be approved as amended.</i>	CARRIED 6/0/2
3.	BATAL moved that <i>the Policy Committee approves the Internationalization Policy as amended.</i>	CARRIED 7/0/1
4.	LAU moved that <i>the Policy Committee recommends the Internationalization Policy to the Council for second reading.</i>	CARRIED 7/0/1
5.	BATAL moved that <i>the Policy Committee approves the Transit Policy as amended.</i>	CARRIED 7/0/1
6.	CAJINA (CHAMPAGNE) moved that <i>the Policy Committee recommends the Transit Policy to the Council for second reading.</i>	CARRIED 8/0/0
7.	BATAL moved that <i>a special meeting of the Policy Committee be held on March 31 from 4pm to 6pm.</i>	CARRIED 6/0/0
8.	BATAL moved that <i>the meeting be adjourned.</i>	CARRIED 6/0/0



March 28, 2014

To: Students' Council 2013-2014

Re: Report of the Vice President Academic

Hello Council,

Below you'll find a summary of my progress over the past two weeks.

I. Fall Reading Week

I'm ecstatic to report that Petros will be accompanying Provost and Vice President Academic Dr. Carl Amrhein as he signs-in Fall Reading Week to occur starting in November 2015. There will be a signing in ceremony which all students are invited to at noon on Monday March 31 in the Myer Horowitz theatre in SUB. Advocacy is a slow process that requires persistence, flexibility, and excellent negotiation skills. I am proud to have supported two out of the four SU Presidents who have worked to make this a reality.

II. Student Attributes and Competencies

I co-presented the final report on Student Attributes and Competencies at the last GFC meeting of my term. The report itself was met with a mixed response at GFC, but senior administration of the University acknowledged that students have helped the University get a head-start on defining learning outcomes for the University of Alberta. A number of governments have or are planning to implement accreditation processes based on student attribute acquisition, and the Campus Alberta Quality Council has indicated that it will move in this direction. I expect the Provost's Office to discuss how best to continue the discussion, and given the fundamental nature of the questions being asked I don't see an easy answer. I will update Council in my final report.

III. International Students' Association

William and I have worked extensively to prepare for the ISA Town Hall. This will draw together 5 proposals to create a representative group for international students, and help set a direction for the upcoming year. William and I will be working with the proposers to refine the ideas discussed at the town hall and help prepare a constitution and working structure for the new group.



IV. Miscellaneous

I attended meetings with the GSA VP Academic, the Deputy Provost, the GSA Executive Director, the Dean of Students, PAUFSJ, the Student OmbudService Director, the Office of Sustainability Academic Director, the AASUA Executive Director, the Presidential Search consultants, and the CTL Interim Director. I chaired the last meeting of GFC Student Caucus, and attended meetings of Bylaw Committee, GFC, GFC Nominating Committee, Academic Standards Committee, Leadership Academic Coordinating Committee, and the Leadership Communications Working Group.

If you have any questions or concerns, please don't hesitate to call me at 780-492-4236, or email me at vp.academic@su.ualberta.ca.

Sincerely,



Dustin Chelen

March 28, 2014

To: Students' Council

Re: Report to Students' Council

Hello Council,

Transition

VP Chelen and I are working to improve the Executive transition process to prepare the incoming Executive team to excel at their role. We have a strong structure with the Executive Retreat, but we believe there's plenty of room for improvement. The basic premise of the reform is to spread out the information overload given over the 6 day retreat to a more distributed and effective model. Like in our academics, you aren't as likely to succeed in cramming for an exam. With our transition, the stakes are much higher and we can't afford to let our successors down by not setting them up for success.

My commitment to VP (Operations & Finance)-elect Hodgson is to do everything in my ability to make sure he's set up to take the SU to greater heights than me or my predecessors. There are a lot of opportunities for the SU to test new waters as the SUB Renovations begin to wrap up (over the next year). We have regularly scheduled meetings to go over the hard and soft skills needed to succeed as VPOF and he has access to all the information and resources that Exec would traditionally receive after May 1st. It's an experiment, but it's looking to pay off already. I have to commend VP (Operations & Finance)-elect Hodgson for his spirit and enthusiasm through the extended transition process.

Request for Proposal for SUB and PAW

The RFPs have been sent out to potential vendors for the leasable spaces in SUB and PAW. The selection will be done by next year's Executive. For Council's interest, here is the intended timeline:

- Monday, 24 March 2014: Request for Proposals (RFP) issued to parties known to be interested in making submissions.
- Monday, 14 April 2014: General Pre-Proposal Meeting and tour of SUB. Upon request Individual Pre-Proposal Meetings with interested parties.
- Tuesday, 20 May 2014: Deadline for submission of Proposals
- 19 - 30 May, 2014 Landlord's review of Proposals, and discussion and negotiation of terms of agreement, financial arrangements and suitability.
- Friday, 30 May, 2014: Landlord notifies successful applicants, and provides successful applicants with copies of standard lease.
- Friday, 6 June 2014: Successful applicants return signed copies of lease to the Students' Union.

Business Advisory Group

The Business Advisory Group recommendations are complete and I'm very pleased with the quality of work done by the 8 members in such a short period of time. We will work through the recommendations with management to see what changes are feasible to implement. I believe this year was a good case study to allow BAG, or an equivalent form, to exist to improve our SU businesses.

North Campus Open Space Master Plan

I sat in the place of VP Lau as the SU representative for a consultative meeting a few weeks ago and a panelist for the symposium last night. The Open Space Master Plan provides the framework for the spaces that connect the buildings on campus. These spaces influence the university community's daily activities and the campus experience.

Through this plan, opportunities for enhancements to the university's open space system, are being identified, further strengthening our goal of creating a functional and inviting experience for students, faculty, staff, and visitors. The master plan will serve as one of a number of planning frameworks that assist the university as it continues to plan and develop the North Campus.

The presentation's documents will be located here: <http://www.communityrelations.ualberta.ca>. I will update Council with the actual link by the end of the day.

Feel free to get in touch with me at 780-492-4236 or vp.finance@su.ualberta.ca if you have any questions, comments, or concerns. I am happy to meet with you if you would like to discuss any VPOF topics in detail.

Cheerio,

Josh Le

(electronically submitted)

April 1st, 2014

To: University of Alberta Students' Council 2013/2014

Re: Council Report of the Student Life Portfolio

Dear Council,

Thanks for being you. Here are some updates from the Student Life portfolio in no particular order.

International Students' Association (ISA)

- Five proposals were received for an ISA and three are now collaborating;
- Town Hall to finalize the structure will be on Friday March 28th in Telus 134 at 5:00PM; and
- If the collaborative proposal is selected, the selection of ISA executives will be facilitated by VP Chelen and myself among the 13 collaborators.

Internationalization Policy

- Second readings of the Internationalization Policy will be coming up soon. One principle that was left out last Council meeting was the sentiment that advocacy efforts should attempt to grandfather tuition rates for international students to better set expectations and allow them to plan their finances optimally. Hopefully this is one principle that could be introduced in 2014-15 Students' Council.

Year End Party

- University Wellness Services have been extremely cooperative and are a huge supporter of the variety of programming that we are providing;
- Check <https://www.facebook.com/events/228461194021873/> for updates; and
- Current plans:
 - Free pancakes in the morning
 - Board games in the food court from 12:00PM-6:00PM
 - Movies on SUBstage from 12:00PM-6:00PM
 - Beers and live music in Dinwoodie from 12:00PM-6:00PM
 - SUBphoto's photobooth from 12:00PM-3:00PM
 - The Dudes with Punch Drunk Cabaret and DJ Dusty Knuckles in Dinwoodie at 8:00pm

Presidential Search Committee

- The outgoing/incoming executives hope to put together a written submission to the Presidential Search Committee on the qualities, values, and experiences that we think are necessary in the next University of Alberta President. Please send any feedback to me via email.

Public Transit

- The Metro Line (LRT) was originally scheduled to open in Spring 2014, but it is now anticipated by the end of 2014, according to the latest schedule from the City's signaling contractor; and
- It is expected to add 13,200 weekday riders to Edmonton's LRT network.

Health and Dental Plan

- A motion will be coming forward to approve an increase in the plan fees to \$234.50 per year, from the 2013-14 plan fee of \$221.96;
 - This is a 5.7% increase which is lower than the rate of increase for the premium (6.4%)
 - Premiums are increasing because the service is being used more
 - At the proposed rate, \$6.47 per unit will be saved in the reserve fund
- Two years ago, Studentcare changed insurance providers and gained a rate guarantee for two years, which has already saved students roughly a million dollars;
 - If our insurance provider was not changed, the plan fee in 2012 would have been \$234.53
- The Health and Dental Plan Committee was careful not to dip into reserve funds because of two potential risks in the foreseeable future:
 - The SU has been solicited by dental clinics for space on campus; and
 - The increase in accessibility via the mobile app may increase claims as well.

Health Centre Advisory Group

- Within the Mental Health Centre, the staff positions related to the intake process have been filled, so the Centre is operating at full capacity once again; and
- “Place holder” physicians have been hired, ensuring that the Clinic continues to meet student needs while two vacant physician positions are filled on a permanent basis. Search underway.

Lister Hall Students’ Association (LHSA)

- On March 13th, 2014, the media had publicized that the hazing allegations against the LHSA resulting in their suspension were sexual ‘dances and chants’;
- Since discussion of the Student Group Procedures back in Fall 2013, the Students’ Union was already expecting to be a part of every conversation surrounding the derecognition of a student group by requiring the Dean of Students Office to consult with the Students’ Union before making a decision;
- The SU executives are providing support to the LHSA as we would for any student group in this situation;
- The LHSA is self-financing their legal services;
- The LHSA is currently appealing the decision of the Discipline Officer. It is not appropriate to talk about the arguments or the evidence, as we would not want to affect the decision of the University Appeal Board;
- The outcome of the appeal process will be determined during the summer months;
- Saturday, May 29th at 6:00PM in the Main Gym, the Lister dodgeball Allstars will be playing the best of the best University Varsity Athletes in a charity dodgeball game. The winning team decides which charity the funds go to.
 - The LHSA wishes that the campus community would support their appeal by coming out to remind the University what is being put at risk if the LHSA is suspended for a year.

All the best,

William Lau
[Electronically submitted]

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday March 18th, 2014
TELUS 134

VOTES AND PROCEEDINGS (SC 2013-23)

2013-23/1 SPEAKER'S BUSINESS

2013-23/1a Announcements – The next meeting of Students' Council will take place on Tuesday, April 1st, 2014

2013-23/2 PRESENTATIONS

2013-23/2a International Student Services Presentation. Presented by Dr. Indira Samarasekera, President; Dr. Carl Amrhein, Provost and Vice President Academic; and Lisa Collins, Vice Provost and University Registrar. Sponsored by Petros Kusmu, SU President.

The University President, Provost, and Registrar will present to Students' Council on International Student Services. This presentation stems from discussion among the Board of Governors surrounding international student support and services.

2013-23/3 EXECUTIVE COMMITTEE REPORT

William Lau, VP Student Life- Report

2013-23/4 BOARD AND COMMITTEE REPORTS

Josh Le, BFC Chair- Report

2013-23/5 QUESTION PERIOD

MOHAMED/BINCZYK MOVED TO move in camera

Motion: CARRIED
Hansra, Schiavone abstain

CHAMPAGNE/HANSRA MOVED TO move ex camera

Motion: CARRIED

Question Period extended 15 minutes

BANISTER/LAU MOVED TO extend question period by 15 minutes

Motion: FAILED

2013-23/6

BOARD AND COMMITTEE BUSINESS

2013-23/6a

BINCZYK/BATAL MOVE THAT upon the recommendation of the Policy Committee, Students' Council approve the Transit Policy in first reading based on the following principles:

Public transit is a common and important mode of transportation used by University of Alberta students that improves the quality of life of all members in the community and helps reduce our carbon footprint;

The post-secondary transit pass (U-Pass) provides a more affordable public transit option for students than a regular monthly adult pass;

The U-Pass is to be implemented in the academic years consistent with the referendum conditions;

Public transit expansion would allow improved access to commute within the service area for University of Alberta students;

Smartcard technology would reduce the possibility for U-pass fraud and reduce the need for a U-Pass replacement fee;

Students enrolled in Spring and Summer classes spend a significant amount of time commuting to and from Campus and therefore should be able to take advantage of the

Spring and Summer U-Pass regardless of their full-time or part-time enrolment status.

Speakers List: Binczyk, Mohamed, Schiavone

Motion: CARRIED

2013-23/6b

CHELEN/BATAL MOVE THAT Students' Council, upon the recommendation of the Policy Committee, approve the Merit Based Awards policy and the Needs Based Awards policy (formerly referred to collectively as the Scholarships and Bursaries policy) in second reading based on the following principles:

The University of Alberta should increase the number and value of awards to undergraduates in order to be consistent with the number and value of entrance awards.

The University of Alberta should increase the relative and absolute amounts of scholarships and bursaries based on students' financial need and involvement on campus.

The University of Alberta should disclose annually the ratio of need to merit based aid, and distribution of awards between years of study.

That donors support students from diverse backgrounds and with diverse skills via scholarship and bursary funding.

That the University of Alberta centralizes information and applications relevant

to scholarships and bursaries.

That the Government of Alberta recognizes the importance of non repayable student aid compared to scholarships

That the Government of Alberta fund bursaries at an equal or higher level than merit based scholarships.

Speakers List: Batal, Speakman, Binczyk, Schiavone

Motion: CARRIED

2013-23/6c

BATAL/CHELEN MOVE THAT upon the recommendation of the Policy Committee, Students' Council approve the Internationalization Policy in first reading based on the following principle:

The number of international students in Canada increased by 120 percent from 2002 to 2011, and those transitioning from temporary to permanent resident status increased by only 16 percent from 2002 to 2011. The rate of international students transitioning from temporary to permanent resident status in the past decade has not kept up with the pace of international student enrollment in Canadian post-secondary institutions*

The University of Alberta clearly recognizes the importance of international students

A diverse student body and institutional internationalization is a fundamental feature of a high-quality university education

Although post-secondary institutions may charge international students more than domestic students, international students should not bear the burden of an institution's financial deficits

The International Student Differential Fee limits the geographic diversity of our international students because it selects for students in regions where more affluent families can afford education abroad

The International Differential Fee is a fabricated fee by post-secondary institutions and is not regulated by the Government of Alberta or the Public Post-Secondary Institutions' Tuition Fees Regulation

International students have less access to Scholarships and do not have access to Government Student Loans. Furthermore, scholarships available to international students are of complex requirements and difficult to renew and/or regain if lost

It is increasingly difficult for many international students to continue their post-secondary education in Canada because the Federal Government issues multi-entry visas only for students from a select number of countries.

An enhanced campus experience may increase engagement and retention of international students. Research has shown that the lack of integration with domestic students, little accessibility of on-campus housing, and the inadequate quality of career-related programming are the top three issues for international students studying in Canada*

Employers in Canada value cultural awareness and global experiences as

important attributes in a multicultural work environment

Building strong relationships between Canadian and international post-secondary institutions is important for the internationalization of our campus and the global education of our students. Studying abroad is a unique and highly valuable experience that all University of Alberta students should be able to access.

International students are admitted to the University of Alberta to:

- a. enrich the educational experience of students at the University of Alberta through the presence of foreign students on campus;
- b. provide assistance to developing nations and their citizens; and
- c. repay in kind for the education Canadian students receive in other countries.

Speakers List: Batal, Speakman, Mohamed, Hansra, Schiavone, Champagne, Malik, Binczyk, Banister, Morris, Hanwell

HANSRA/SCHIAVONE MOVED TO amend the motion to read:
BATAL/CHELEN MOVE THAT upon the recommendation of the Policy Committee, Students' Council approve the Internationalization Policy in first reading based on the following principle:

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Motion: CARRIED

Kelly abstain

GRUHLKE/HANSRA MOVED TO amend the motion to read:
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SPEAKMAN called to question

Motion: CARRIED

Main Motion: CARRIED

Nguyen, Kelly abstain

BATAL/LE MOVED TO refer item 2013-23/6c back to the Policy Committee.

GRUHLKE/CORBETT called to question

Motion: CARRIED

Motion: FAILED

LAU/LE MOVED TO amend the motion to read:

BATAL/CHELEN MOVE THAT upon the recommendation of the Policy Committee, Students' Council approve the Internationalization Policy in first reading based on the following principle:

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Motion: CARRIED

Nguyen abstain

SCHIAVONE/LAU MOVED TO suspend the standing orders to allow for 3 minutes speaking turns

Motion: FAILED

Main Motion: CARRIED

Automatic Recess at 8:27pm

Meeting called back to order at 8:42pm

2013-23/6d

CHELEN/HANSRA MOVES THAT, upon the recommendation of Bylaw Committee, Students' Council approve Bill #7 in first reading based on the following principles:

1. The bylaw shall respect "Student Representative Associations", a definable and enumerable constituency of students which SU Council has delegated its representative authority on student issues to.
2. Language in the bylaw will be amended to be more inclusive of the broader definition of student representative association.
3. A Student Representative Association is not required to be a "student group", but loss of student group status will initiate an investigation into probation.
4. Residence Associations will be defined as the representative of undergraduate student issues for students living in residence, and have similar rights and responsibilities of representation as FAs and CAs.
5. The Residence Hall Association will be defined, governed by the RHA constitution, and will have a mandate similar to COFA, but for Residence Associations.
6. Any other Student Representative Association will have its definition for membership voted on by Council.
7. The VPA is required to consult with the VPSL, Residence Services, and the Dean of Students on all matters pertaining to Residence Associations, and Students Council on all matters pertaining to Student Representative Associations which are not RAs, FAs, or CAs.
8. Discover Governance will maintain the schedule of SRAs and any sub-groups it recognizes as being representative in nature, which they will report.
9. The SU can derecognize an SRA if it violates its fiduciary duty to its membership.
10. SRA legislation must include requirements for transition.
11. SRAs would not submit annual updates of organizational and fiscal goals to the SU.
12. Editorial changes, including grammar and updating terms, will be made.

Speakers List: Chelen, Lau

Motion: CARRIED**2013-23/6e**

CHELEN/SCHIAVONE MOVES THAT, upon the recommendation of Bylaw Committee, Students' Council approve Bill #8 in first reading based on the following principles:

1. Language in the bylaw will be amended to be more inclusive of the broader definition of student representative association.
2. The VPA will be responsible for academic associations, the VPSL for residence associations, and Council for any other SRAs.
3. DG will maintain a schedule of mandatory fees.
4. Mandatory fees can be collected only if they have been passed by a referendum.
5. Financial irregularities will be reported to Discover Governance, not Audit Committee.
6. Mandatory fee or transfer payment funds not given to an FA can be distributed by the SU per the original intent of the fee. Funds not disbursed will be held in trust until the Association has demonstrated financial accountability.
7. The administrative responsibility of the SU when collecting fees will be moved to SU Operating Policy.
8. Audit Committee can recommend to Council that collection of SRA fees cease if they are not satisfied that the association has met the requirements of SU bylaw.
9. Editorial changes, including grammar and updating terms, will be made.

Speakers List: Chelen, Champagne, Hwang

Motion: CARRIED**2013-23/6f**

CHELEN/BATAL MOVE THAT, upon the recommendation of the Policy Committee, Student' Council approve the amendments to the Tuition Policy in first reading based on the following principles: (see attached documents for background information)

- **The statement regarding the Students' Union's non-support of the BoG increasing tuition will be eliminated.**
- **The Students' Union shall not support tuition increases above the consumer price index (CPI).**
- **The Students' Union shall not support increasing program differential fees or market modifiers.**

Speakers List: Chelen, Schiavone, Mohamed, Corbett, Hodgson, Hansra, Gruhlke, Banister, Borden, Champagne, Speakman, Binczyk, Lau, Hanwell, Lam, Batal, Khinda, Kelly, Hwang, Orydzuk

CHAMPAGNE/BATAL MOVED TO move in camera

SCHIAVONE/MALIK MOVED TO amend the motion to read:
CHAMPAGNE/BATAL MOVED TO move in camera but allow executives elect of the Students' Union to remain pending signing of confidentiality agreements.

Motion: CARRIED

HANSRA/MALIK MOVED TO amend the motion to read:

CHAMPAGNE/BATAL MOVED TO move in camera but allow executives elect of the Students' Union and Gateway staff to remain pending signing of confidentiality agreements.

SPEAKMAN/MORRIS Called to question

Motion: CARRIED

Amendment: FAILED

Called to question

Motion: CARRIED

Main Motion: CARRIED

HANSRA/MALIK MOVED TO suspend the rules to require everyone to close their laptops.

KELLY Called to dequorum

Motion: FAILED

BINCZYK/CHAMPAGNE MOVED TO move ex camera

Motion: CARRIED

MORRIS/CORBETT Called to question

Motion: FAILED

CHELENGRUHLKE MOVED TO Suspend the standing orders to not require a recess.

Motion: CARRIED

HODGSON/MORRIS Called to question

Motion: FAILED

SPEAKMAN/MORRIS MOVED TO amend the motion to read:
CHELEN/BATAL MOVE THAT, upon the recommendation of the Policy Committee, Student' Council approve the amendments to the Tuition Policy in first reading based on the following principles: (see attached documents for background information)

- The statement regarding the Students' Union's non-support of the BoG increasing tuition will be eliminated.
- The Students' Union shall not support tuition increases without the majority support from Students' Council.
- The Students' Union shall not support increasing program differential fees or market modifiers.

HODGSON/GRUHLKE Called to question

Motion: CARRIED

Amendment: FAILED
Champagne abstain

CHELEN/LAU MOVES TO lay item 2013-23/6f on the table

Motion: CARRIED
Kelly abstain

CHAMPAGNE/HWANG MOVED to adjourn

Motion: CARRIED

Meeting adjourned at 11:10pm

