

STUDENTS' COUNCIL

Tuesday February 4th, 2014
TELUS 134

ORDER PAPER (SC 2013-20)

2013-20/1 SPEAKER'S BUSINESS

2013-20/1a Announcements – The next meeting of Students' Council will take place on Tuesday, February 11th, 2014

2013-20/2 PRESENTATIONS

2013-20/2a Presidential Priorities and the Leadership College, Presented by Dr. Indira Samarasekera, Sponsored by Dustin Chelen.

University President Dr. Samarasekera will present an update to Students' Council on the Peter Lougheed Leadership College, in follow up to the earlier presentation from the Fergusons. In addition, she may cover other priorities coming from her Presidential Change Agenda.

2013-20/2b SU Perspectives on the Leadership College, Presented by Dustin Chelen, Sponsored by Dustin Chelen

This presentation will provide a broad overview of the process that has gone into developing the leadership college, and will touch on SU concerns and recommendations. In particular, we will cover some of the research around student leadership development, perceived gaps in University support for student leadership, and our principles surrounding how the U of A should develop student leaders. This presentation will also offer the opportunity for Councillors and others to continue to discuss the topic and provide advice to the SU Executive after the presentation from the President.

2013-20/2c SU Acknowledgment of Indigenous Territory Presentation, Presented by Quetzala Carson, Governor Kelly, and Councilor Morris, sponsored by Governor Kelly and Councilor Morris

The purpose of this presentation is to explain the hows and whys of the Acknowledgment of Indigenous Territory we've been working on. This presentation will describe the work that has gone into creating a quality statement, briefly go over the colonial history of Edmonton and Canada, explain why including a statement at the beginning of every Council session is both necessary and beneficial, and what the inclusion of such a statement will mean for the future of Students' Council and the Students' Union. Following the presentation there will be an opportunity for question and answer.

- 2013-20/2d** Student Group Management Updates by Lana Cuthbertson, Sponsored by William Lau.
- This will be a brief presentation and question period on how the student group procedure changes affect student groups in terms of registration, training and events. This will also be an opportunity for councillors to give feedback on the procedure changes.
- 2013-20/3** **EXECUTIVE COMMITTEE REPORT**
- 2013-20/3a** Executive Committee Report
- Please see document SC 13-20.01
- 2013-20/4** **BOARD AND COMMITTEE REPORTS**
- 2013-20/5** **QUESTION PERIOD**
- 2013-20/5a** To Josh Le, VP Operations and finance from Councillor Mohamed:
- Do you believe that it is unethical to receive \$50,000 in funds from coca cola?
- 2013-20/6** **BOARD AND COMMITTEE BUSINESS**
- 2013-20/7** **GENERAL ORDERS**
- 2013-20/7a** **LE MOVES TO** appoint one (1) member of Students' Council to the World University Services Canada (WUSC) Board of Directors.
- 2013-20/7b** **LE MOVES TO** appoint one (1) member of Students' Council to the Student Legal Services Board of Directors
- 2013-20/7c** **BATAL MOVES TO** appoint one (1) member of Students' Council to the Policy Committee
- 2013-20/7d** **MOHAMED MOVED TO** approve Bill #6 in first reading based on the following principles.
- 1) Candidates can run for a position in the faculty that they are applying to be in;
 - 2) Elected candidates shall forfeit said position if they are not accepted in their faculty.
- 2013-20/7e** **BORDEN MOVES TO** appoint one (1) member of Students' Council to the Council Administration Committee
- 2013-20/8** **INFORMATION ITEMS**
- 2013-20/8a** Audit Committee Summary Reports
- Please see document SC 13-20.02
- 2013-20/8b** CAC Summary Report

Please see document SC 13-20.03

2013-20/8c

ERC Summary Report

Please see document SC 13-20.04

2013-20/8d

Bylaw Committee Summary Report

Please see document SC 13-20.05

2013-10/8e

GAC Summary Report

Please see document SC 13-20.06

2013-10/8f

Kelsey Mills resignation from Council Standing Committees

Please see document SC 13-20.07

2013-10/8g

SCET Summary Report

Please see document SC 13-20.08

2013-10/8h

Adam Woods, VP External- Report

Please see document SC 13-20.09

2013-10/8i

Josh Le, VP Operations and Finance- Report

Please see document SC 13-20.10

2013-10/8i

SCET Recommendations

Please see document SC 13-20.11

2013-10/8j

Policy Committee Summary Report

Please see document SC 13-20.12

2013-10/8k

Dustin Chelen, VP Academic- Report

Please see document SC 13-20.13

November 27

LE/LAU MOVE THAT the Executive Committee approve a project allocation not to exceed \$2000 for International Week.

4/0/0 CARRIED

WOODS/LAU MOVED THAT the Executive Committee approve sending the Vice President Operations and Finance, Josh Le to the Student Care Conference from November 27-29 in Montreal, Quebec.

4/0/0 CARRIED

LE/WOODS MOVE THAT the Executive Committee approve a project allocation not to exceed \$3750 for the Not on our Backs Advocacy Campaign

4/0/0 CARRIED

December 3

CHELEN/WOODS MOVED THAT the Executive Committee table the ERC Survey until the next meeting.

3/1/0 CARRIED

December 5

WOODS/KUSMU MOVE TO table item 7.1 until ERC makes a formal request.

5/0/0 CARRIED

LAU/WOODS MOVED TO table item 8.1 until January 19th.

5/0/0 CARRIED

KUSMU/LAU MOVED THAT the Executive Committee approve the Digital Media Development Assistant job description.

5/0/0 CARRIED

December 6

KUSMU/LAU MOVED THAT the Executive Committee approve a project allocation request of \$200 for the purpose of printing SU holiday cards.

5/0/0 CARRIED

December 20

CHELEN/KUSMU MOVED THAT the Executive Committee move item to next meeting.

4/0/0 CARRIED

January 8

CHELEN/LAU MOVED THAT the Executive Committee approve the International Student Mentorship Program developer job description.

5/0/0 CARRIED

LE/CHELEN MOVED THAT the Executive Committee approve a projects allocation not to exceed \$600.00 to cover selected marketing costs for Pride Week (SUTV, SUBStage, and banner production).

5/0/0 CARRIED

January 15

WOODS/KUSMU MOVED TO approve a Project Allocation of \$1400 for the ASSC screening of Gently Whispering the Circle, in support of the Truth and Reconciliation Committee, for venue and catering costs.

4/0/0 CARRIED

WOODS/LE MOVED TO approve a Project Allocation not to exceed \$1100 in support of the Mandatory Non-Instructional Fees campaign.

4/0/0 CARRIED

LE/KUSMU MOVED TO approve a loan of \$16000 to the NUA, to be repaid from FAMF revenue.

4/0/0 CARRIED



AUDIT COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **January 16th 2014**

Time: **6.17 pm**

2013 – 2014

Motions

1.	<i>DOUGLAS</i> moved to <i>approve the agenda for January 16, 2014 as amended.</i>	<i>CARRIED</i> <i>4/0/0</i>
2.	<i>DOUGLAS</i> moved to <i>approve the minutes for January 09, 2014 as tabled.</i>	<i>CARRIED</i> <i>3/0/1</i>
3.	<i>HODGSON</i> moved to <i>approve the disbursement of the Student Legal Services' dedicated fee.</i>	<i>CARRIED</i> <i>4/0/0</i>
4.	<i>HODGSON</i> moved to <i>approve the disbursement of the Nursing Undergraduate Association's Faculty Association Membership fee.</i>	<i>CARRIED</i> <i>4/0/0</i>



AUDIT COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **January 23rd 2014**

Time: **6.17 pm**

2013 – 2014

Motions

1.	BANISTER moved to <i>approve the agenda for January 23, 2014 as tabled.</i>	CARRIED 5/0/1
2.	BANISTER moved to <i>approve the minutes for January 16, 2014 as tabled.</i>	CARRIED 6/0/0
3.	HODGSON moved that <i>the committee move into Closed Session.</i>	CARRIED 6/0/0
4.	HODGSON moved that <i>the committee move out of Closed Session.</i>	CARRIED 6/0/0
5.	BANISTER moved to <i>adjourn the meeting</i>	



COUNCIL ADMINISTRATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: January 21st 2014

Time: 5.05 pm

2013 – 2014

Motions

1.	KELLY amended the agenda for <i>January 21, 2014</i> to include "Acknowledgement of Indigenous Territories".	<i>CARRIED 5/0/0</i>
2.	MORRIS moved to approve the minutes for <i>January 7, 2014</i> as tabled.	<i>CARRIED 4/0/1</i>



ELECTIONS REVIEW COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Motions		
1.	<i>SPEAKMAN</i> moved to <i>approve the minutes for December 02, 2013 as tabled.</i>	<i>CARRIED</i> <i>3/0/0</i>
<i>Date: January 22nd 2014</i>		<i>Time: 12.04 pm</i>
		2013 – 2014



BYLAW COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: 23rd January 2014

Time: 12:07pm

2013 – 2014

Motions

1.	GREHAN moved to approve agenda for 23rd January 2014	CARRIED
2.	HODGSON moved to approve revisions to the text and stipulation of two presentations to the SU and GSA to submit to council.	CARRIED 5/0/0
3.	GREHAN moved to adjourn meeting	CARRIED



GRANT ALLOCATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: January 23rd 2014

Time: 5.00 pm

2013 – 2014 *MEETING 16*

Motions

1.	LE moved to approve the agenda for <i>January 23, 2014</i> as tabled.	<i>CARRIED 4/0/0</i>
2.	HWANG moved to approve the minutes for <i>January 16, 2014</i> as tabled.	<i>CARRIED 7/0/0</i>

Dear Council,

Due to a change in priorities I will not longer be able to fulfill my duties on the standings committees of which I am a member. Please accept my resignation from the Policy, Nominating and Council Administration Committee.

Regards,
Kelsey Mills



STUDENTS' COUNCIL ENGAGEMENT TASK FORCE MEETING SUMMARY REPORT TO COUNCIL

Date: January 27th 2014

Time: 5.12 pm

2013 – 2014

Motions

1.	<i>BANISTER</i> moved to <i>approve the agenda for January 27, 2014 as tabled.</i>	<i>CARRIED 6/0/0</i>
2.	<i>KUSMU</i> moved to <i>approve the minutes for January 13, 2014 as tabled.</i>	<i>CARRIED 6/0/0</i>

January 30, 2014

To: Students' Council

Re: Report to Council (for February 4th meeting)

Introduction

Hello Council,

These past weeks have been incredibly busy with the Mandatory Non-Instructional Fee campaign, the CASA Wall of Debt Campaign, and other tedious things that have made me refer to my office as "home" by accident more than once. Without any further ado, I'll get into what's going on.

Mandatory Non-Instructional Fee Awareness Campaign:

As many of you may be aware, the UASU is currently holding a Mandatory Non-Instructional Fee (MNIF) awareness campaign with the goal of spreading general understanding to the undergraduate population of how the University assesses what a student charges the University.

The campaign largely focuses on the Common Student Space, Sustainability, and Services Fee (CoSSS fee), and how this is essentially the Universities method to overstep the tuition cap in order to make the institution more revenue. Some fun facts about the CoSSS fee are that it doesn't pay for student space, sustainability, or student services, and instead pays for things like waste removal and University of Alberta Protective Services.

The campaign launched this past Monday with the putting up of posters on most of campus, and some lawn signs throughout the Quad to Tory path. More posters will be put up next Monday, and it seems that a good portion of the lawn signs have become the latest victim of the weather.

Some big successes of the campaign so far have been a story on the front page of the Metro and general notice by students over social media (which is AMAZING). Next week we'll also be putting out a Rick Mercer Rant style video talking about the issue of MNIF's, which will hopefully prompt the campus do help the Students' Unions efforts to fight these fees. SUTV ads will also be put up next week.

CASA Wall of Debt Campaign:

Something else that has taken up much of my time over the past couple weeks has been the final set up for CASA's "Wall of Debt" campaign. After CASA's last plenary in Ottawa, it was decided that the National Advocacy Committee (of which I Chair) would be tasked with the responsibility of coming up with options for a campaign as well as date options, move an endorsement, and then host a town hall in which the entirety of CASA could voice their opinion on which campaign was best to conduct.

This was a very trying task, and I'm very happy to announce that CASA has finally reached a decision. With that being said, there is also a bit of bad news that comes to light. The dates decided upon at the town hall were both weeks of the upcoming Executive election, with a further caveat being added that institutions that could not conduct a campaign on the set date much do it either a week before or after the campaign. This means we can either host ours during reading week, during the election, or not at all.

This decision will likely be coming to Executive, however I would say its highly likely the U of A will not be

participating in this particular campaign. This has nothing to do with resentment towards CASA, and entirely to do with us not wanting to take attention away from the election. One of the downfalls of being a part of such a big organization is that no one date will work for our schools, and in this case we were one of the institutions that would have difficulty making this happen. I would appreciate input from Councilors on this matter.

Miscellaneous:

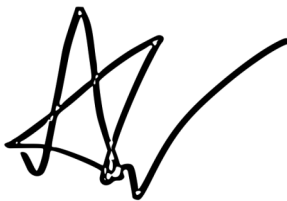
There are a couple of other minor things that I would like to update Council on. The first is that for those of you who didn't hear or get the opportunity to make it out, Justin Trudeau was on campus and stopped by the Students' Union Building to meet some students. Some individuals were unhappy that Mr. Trudeau didn't speak or take questions while here, however I have been informed his schedule was very tight. I've extended another invitation to host him if he is interested, and we're hopeful he'll take us up on that. Additionally on this topic, and while I cannot say who at this point, there will be another prominent MP coming to campus in the coming months to give a talk and take questions. The hint I'll give you is that he's an Ontario Conservative MP.

The Executive and I will be off to Calgary tomorrow for a brief roundtable with the Students' Unions of the Universities of Calgary and Lethbridge. I'm sure this will be a very good opportunity to learn more about the initiatives our counterparts across the province are engaging in. I will provide Council with more of an extensive update in my oral report.

Also, the Alberta Committee on Transfers and Admissions is looking for a student representative to help with the development of an app. There will be four two-hour meetings over the span of the summer. They have requested that it be someone not running in an upcoming election. Please let me know if you're interested.

Lastly, Students' Union job opening will start to be available soon. If you aren't planning on running, please check out www.jobkin.ca to see the great employment opportunities the SU offers. At this point that is all I have to report.

Thank you for your time,



Adam Woods

Vice President External 2013-2014 | University of Alberta Students' Union

Phone: (780) 492-4236 | **F:** (780) 492-4643 | **E:** vp.external@su.ualberta.ca

Twitter: @uasuvpexternal or @AWoo_ds



Office of the VICE PRESIDENT (EXTERNAL)

January 30, 2014

To: Students' Council

Re: Report to Students' Council

Hello Council,

Business Advisory Group

The Business Advisory Group interviews are complete and the applicants are promising. The BAG members will be selected by February 4th and the team will have its first informal meeting on February 7th. BAG will meet weekly or biweekly depending on the availability of the members.

The Daily Grind

The Daily Grind's grand opening celebration was a great success! We gave away 2,318 cups of coffee and fundraised \$235 for the Campus Food Bank. We will continue to analyze the data and insights from regular business operations to continuously improve the Daily Grind. I will consider this chapter closed.

SUB Renovation

GM Marc Dumouchel will make a presentation to Students' Council with the updates. I will take a step back since the bulk of the planning phase is complete. Management will continue to take a large role to execute any operational tasks for the SUB Renovations. Construction continues to run smoothly.

PAW Centre

GM Marc Dumouchel and I are working to prepare the Request For Proposal (RFP) packages for PAW. We have (1) retail and (1) food/beverage space that will be jointly owned by the SU and the GSA. We are currently assessing the needs and ideal occupants for the space.

Room At The Top

The first KPop Thursday was a success! RATT was packed and we look forward to more successful nights. The bigger picture with the KPop Thursday is a spirit of innovation and experimentation with the businesses within a safe environment.

Cheerio,

Josh Le

(electronically submitted)

Date: January 31, 2014

To: Students' Council 2013-2014

Re: Students' Council Engagement Task Force (SCET) Recommendations

Dear Students' Council,

On behalf of the Students' Council Engagement Task Force (SCET), I am pleased to provide you with the SCET Recommendations Document.

The following document was created with the help of SCET members: Petros Kusmu, Jessica Nguyen, Kelsey Mills, Marina Banister, Dawson Zeng, Lok To, Fabian Gonzalez, and Seamus Wu.

Over the span of six meetings, SCET drafted nine recommendations. These recommendations were consulted with the Students' Council, SU's General Manager, and Discover Governance. The draft of the document was also made available to the Faculty Associations' VPAs.

It is SCET's hope that the individuals listed in the "Summary of Recommended Steps" section will pursue the outlined recommendations.

Thank you,



Natalia Binczyk
Students' Council Engagement Task Force Chair

Students' Council Engagement Task Force
(SCET) Recommendations to Students'
Council

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Introduction

As stated in the Students' Council Engagement Task Force (SCET) Terms of Reference (Appendix 1), SCET was tasked with examining "ways for Students' Council to be more engaging". The scope of SCET's work included a "review of Students' Council's bylaws, standing orders, and its general practices to increase Council's visibility to the greater student population, mak[ing] Council more inclusive to traditionally underrepresented demographics, and empower[ing] members of Council to better connect with their constituents".

SCET's recommendations to Students' Council (SC) are organized into *Problems, Solutions, and Recommended Steps*. None of these recommendations are mandatory. The intention behind this document is to identify problem areas and propose solutions, thus enabling SC to enhance its visibility, inclusivity, and connection with students.

Upon reading the document, it will become apparent that many responsibilities associated with most recommendations fall on the Chair of the Council Administration Committee (CAC). It is advised that future CAC Chairs offer Council members the opportunity to lead certain initiatives. This will result in a more engaged Council and a more manageable workload for the CAC Chair.

In order to ensure continuity for the outlined initiatives, it is recommended that Committee Chairs also include these recommendations in their transition documents.

Summary of Recommendations

The document identifies problem areas and recommends solutions in order to improve SC's visibility, inclusivity, and connection with the students.

Recommendations are sectioned as follows:

A. Connecting Councillors with their Electorate

It is recommended that Councillors attend campus-wide events. The Event Calendar will aid Councillors with incorporating the events into their schedules. Class talks will offer quick updates on SC and will allow better recognition of SU representatives by the electorate. It is also recommended that clothing specific to SC be ordered following the elections and Councillor portraits be displayed in a public place such as SUB.

B. Enhancing collaboration between SC and Faculty Associations

It is advised that the VPA encourage FAs to request a Council delegate to sit on their boards. The Council representative would have the option to report to Council under the Board and Committee reports and would be required to report to CAC each trimester. The delegate would be key to debriefing on the state of the respective FA should Council be making a decision that could potentially impact the FA.

C. Enhancing Collaboration between SC and International Students

It is recommended that the VPSL advocate for the ISA to request a Council representative to sit on its board. Council representation on the ISA would occur on the same basis as Council representation on FAs. The delegate would be strongly encouraged to give at least one presentation to the ISA on the SC, the SU, and the SU elections.

D. Defining Council Goals

It is recommended that Standing Committees and individual Councillors create annual Goal Documents. These documents would be uploaded onto the website. The intention behind the document upload is to enhance accountability of Councillors to their electorate and to provide a ground for augmented collaboration between Councillors with similar aspirations. Pre-determined goals will also improve the efficiency of collaborative Council goal planning sessions.

E. Enhancing collaboration between Councillors and Executives

It is recommended that Councillors with goals that fall under an Executive portfolio commence collaborative efforts with the respective Executive. It is also advised that all Executives host at least one job shadow day to allow Councillors a more intimate view of their areas of expertise.

F. Increasing SC Presence on Facebook

It is recommended that CAC work with the Speaker and the Administrative Assistant towards the establishment of the SC Facebook page. The intention behind the page is to provide students with quick updates on SC and to facilitate discussions between the students and their representatives.

G. Improving SC's Presence on the SU website

In order to increase the students' knowledge of their representatives, it is recommended that Councillor biographies and portraits be uploaded onto the SU website. Furthermore, it is advised that a Councillor job description be created and uploaded onto the website.

H. Ensuring SC's Efficiency

It is recommended that SC administer intro and outro interviews for all Councillors. It is advised that the interviews occur via surveys. Survey results should be analyzed by DG and presented to Council in order to identify ways to consistently improve SC.

I. Enhancing Professional Development Opportunities for Councillors

It is recommended that professional development opportunities for councillors be explored. Enhanced development opportunities might provide an additional incentive for students to contest a representative position on Council.

Summary of Recommended Steps

A. Connecting Councillors with their Electorate

1. Increase Council's involvement in campus-wide events

- *Programming and Venues (PnV)* – With the assistance of the VP Student Life, PnV will find ways to maximize SC's presence in its various events and the VP Student Life will communicate these opportunities to CAC.
- *VP Student Life and VP Operations and Finance* – With the assistance of the SU staff, create an SU Event Calendar.
- *VP Academic* – With the assistance of Discover Governance (DG), through the Council of Faculty Associations (COFA), the VP Academic will encourage Faculty Associations (FA) to populate the SU Event Calendar.
- *VP Student Life* – With the assistance of Student Group Services (SGS), the VP Student Life will encourage student groups to populate the SU Event Calendar.

2. Encourage Council's involvement in Class Talk presentations

- *DG* – With the assistance of the SU President and the Chief Returning Officer, DG will collect listing of classes from the Registrar's Office, organize the list, and share it with CAC.
- *CAC* – Will create a monthly PowerPoint based off the Students' Union's monthly Newsletter and share it with SC.

3. Enhance Council's presence through visual means

- *CAC* – Order SC clothes within the first six months of SC. Amend CAC's Standing Orders by adding in a "Council Clothing" section and legislate that it must occur within the first six months of SC.
- *DG* – With the assistance of the President and the SU's Marketing Department, DG will arrange to display Councillor Portraits.

B. Enhancing collaboration between SC and Faculty Associations

- *CAC* – Amend SC's Standing Orders by amending Section 2(1) and including an Order of Business entitled "Trimester Councillor Reports".
- *VP Academic* – Work with SC members in advocating FAs to have at least one non-voting member seat on their Council.

C. Enhancing Collaboration between SC and International Students

- *VP Student Life* – Ensure the ISA's Bylaws allow for at least one member of SC to be a part of its structure.

D. Defining Council Goals

- *Standing Committees* – Amend Standing Orders to include "Committee Plans" section with deadlines that are concurrent with the "Executive Plans".
- *Councillors* – Follow deadlines for Committee Plans while submitting Individual Goals Documents.
- *DG* – Work with CAC and the SU's Marketing Department in developing

templates for the documents and ensuring that Goals Documents are uploaded online.

E. Enhancing collaboration between Councillors and Executives

- *President* – With the assistance of DG and the cooperation of the Executive Committee, establish at least one job shadow day in all executive portfolios.

F. Increasing SC Presence on Facebook

- *CAC* – With the assistance of the President and the SU’s Marketing Department, create a Facebook page for SC.

G. Improving SC’s Presence on the SU website

- *Discover Governance* – Work with the President and the SU’s Marketing Department to ensure that Councillor photos, biographies, goals documents, and email addresses are online and up-to-date. Work with CAC to develop and publish a Councillor job description.

H. Ensuring SC’s Efficiency

- *Discover Governance* – With the assistance of the President and CAC, DG will develop the interview surveys and analyze the survey results. DG will present survey results to the newly elected SC.
- *CAC* – Amend CAC’s Standing Orders by adding in an “Intro and Exit Interviews” section.

I. Enhance Professional Development Opportunities for Councillors

- *Discover Governance* –With the assistance of GM, CAC, and the President, DG will explore professional development opportunities for Councillors.

Recommendations

A. Connecting Councillors with their Electorate

Problem:

Council's presence is apparent primarily during elections. Candidates often connect with the students through posters, banners, class talks, and social media. Once the elections are over, Council's presence on campus decreases dramatically. Minimized Councillor and student interaction is reflected in the decreased knowledge on SC's business among the students. Although all information about SC is available online, this method of searching for SC updates is the most time consuming. One-to-one conversations or class presentations on SC require only a fraction of this time. Minimized knowledge on SC results in fewer students interested in attending SC meetings, running in elections, and voting in the SU elections. Therefore, increasing SC's presence on campus may improve student interest in Council as seen through the number of students attending SC meetings and running or voting in the SU elections. There are three main recommendations for connecting Councillors with their electorate.

Solutions:

1. Increase Council's involvement in campus-wide events. Although some Councillors already attend University events, they often attend these events as students, not as Council representatives. According to an informal poll during one of this year's SC meetings, the main barriers preventing Councillors from attending University events are: keeping track of what's going on, short notice, lack of interest, and lack of time. An Event Calendar, created by the SU staff, will help Councillors to stay up-to-date with upcoming events. Councillors will be able to access the calendar at any time during the year and incorporate the events into their schedules in advance.

2. Encourage Council's involvement in Class Talk presentations. Class talks may take between 1-2 minutes and should occur right before commencement of a lecture. It is imperative that Councillors request permission from professors prior to conducting class talks. Creation of a Class Talk PowerPoint takes approximately 15-20 minutes, and can be based upon the monthly SU newsletters. It is recommended that a CAC member create the monthly PowerPoint. Should all of the CAC members lack the time to fulfill this responsibility, it is recommended that a SC volunteer creates the PowerPoint and distributes it to Council members. It is essential that Councillors conducting class talks sign up on a class list in order to avoid duplication of efforts.

3. Enhance Council's presence through visual means. It is recommended that any Council-specific clothing items be ordered shortly after the elections, instead of towards the end of the term. When seeing individuals wearing SC clothing, students will be more likely to recognize their representatives and start a conversation. Furthermore, it is recommended for portraits of Councillors to be displayed in a

public place such as SUB in order to enhance recognition of representatives by their constituents.

Recommended Steps:

1. It is recommended that VPSL and VPOF, with the assistance of the SU staff, create the SU Event Calendar. It is advised that VPSL and VPA encourage student groups and Faculty Associations, respectively, to populate the SU Event Calendar. It is also recommended that VPSL collaborate with Programming and Venues (PnV) in order to further examine opportunities for Councillors to become involved in campus-wide events.
2. It is advised that Discover Governance (DG) collect class listing from the Registrar Office. Furthermore, it is recommended that DG organize the class listing by Faculty, or any other method that DG deems appropriate. Creation of the monthly PowerPoint should fall on a CAC volunteer. Should no CAC volunteers be able to take on these responsibilities, an opportunity to complete the described tasks should be opened up to all members of Council.
3. It is recommended that DG collaborate with the President and the SU's Marketing Department to arrange display of Councillor photos in public places such as SUB. It is advised that CAC amend its Standing Orders by adding a section relevant to Council Clothing and legislate that clothing items must be ordered within the first six months of SC.

B. Enhancing collaboration between SC and Faculty Associations

Problem:

Currently, there are no systematic, direct communications between Council and Faculty Associations (FAs). During the decision making process, Council may not always be aware of the state of each FA.

Solutions:

Due to the large number of students associated with each FA, it is essential for Councillors to bear in mind the state of FAs while making decisions. It is recommended that each FA create a non-voting seat for a Council representative. The Council representative will have an option to give written or oral reports to Council, which will appear under the Board and Committee reports. Council delegates would also be responsible for debriefing on the state of their respective FA should Council be making a decision that may impact this FA. This representative structure is inspired by the Council of the Collective Body for Arts Students, which requests that a Council representative, who also is an Arts student, sit on its Council. Council representatives on FAs would be treated similar to SU Standing Committee Chairs in that they would be expected to formally report to CAC every trimester.

Recommended Steps:

It is recommended that the Vice President Academic (VPA) work with FAs towards creation of a non-voting seat for a Council representative on the various FA Councils

or their equivalent body, wherever possible. It is recommended that the FA request a SC representative instead of SC request a seat on a FA Council or equivalent. Once an FA requests a SC representative, representatives from respective faculties will be elected via the same process as for electing SC representatives to SU Boards and Committees. It is also recommended that CAC amend its Standing Orders by amending Section 2(1) and including an Order of Business pertaining to Trimester Councillor Reports.

C. Enhancing collaboration between SC and International Students

Problem:

As stated on the UAlberta website, over 6,000 international students study at the University of Alberta (University of Alberta, n.d., International Undergraduate Students section). Unfortunately, many international students are unaware of SC's actions and mandates, and their right to vote or run in the elections. Current efforts to create an International Students' Association (ISA) generate the opportunity for Council to reach out to international students in an organized and strategic manner.

Solutions:

The ISA's developmental stage increases the possibility for a Council representative to sit on its board. It is recommended for the VPSL, who is engaged in the creation of the Association, to advocate that the ISA request a Council representative to become a member of ISA's governing body. Council representation on the ISA would occur on the same basis as Council representation on FAs. The ISA is compared to an FA due to the exceptionally large number of its members. It will be strongly encouraged for the Council representative to give at least one presentation to the ISA on Council's role at the University, the SU, and the SU elections. The information is then expected to trickle down to all international students. As with the Council representatives on FAs, the Council delegate will be able to give optional oral and written reports to Council and will be expected to report to CAC each trimester.

Recommended Steps:

It is recommended that the Executive overseeing the development of the ISA, the VPSL, encourage its founders to form the ISA's Bylaws such that a Council representative is requested to sit on its board. It is recommended for the ISA to specify whether the Council representative should also be an international student and whether he or she would be a voting member. Selection of the delegate will occur through voting at Council.

D. Defining Council Goals

Problems:

Although Council often sets multiple goals during Council goal planning sessions at the retreats and throughout the year, there often is no sense of direct responsibility for these goals. Council sets goals as the collective, without specifying parties that would be responsible for pursuing particular initiatives. Furthermore, there is no

document specifying Council's annual goals, which makes it more challenging for constituents to hold their representatives accountable. Reasons for the lack of a Council goals document includes lack of a person responsible to creating this document and no definite agreement on which goals will be pursued.

Solutions:

It is recommended that SC's Standing Committees create annual Goal Documents. Councillors would have an opportunity to create Individual Goal Documents. These documents would be uploaded onto the SU website and made available to all students. Creation and publication of the goals documents opens a door for better collaboration between Councillors with similar aspirations. Once everyone's goals are determined and clearly stated, Councillors may begin to team up in order to pursue certain initiatives. Creation of Committee and Individual goals will allow fellow Councillors and the students to question representatives about the progress of their intended actions. It is not recommended for the collaborative goal setting sessions to be eliminated. Pre-determined individual goals will contribute to more efficient Council goal planning sessions.

Recommended Steps:

It is recommended that each Committee amends its Standing Orders to include "Committee Plans" section with deadlines that are concurrent with the "Executive Plans" (specified in bylaw 4000, Sections 8-11). If an individual Councillor would like to publish his/her goals, the Committee Goal Documents submission deadlines should be followed. It is recommended that DG work with CAC and the SU's Marketing Department in developing templates for the documents and ensuring that the Goal Documents are uploaded online.

E. Enhancing Collaboration between Councillors and Executives

Problem:

Councillors often have ideas and projects, which they would like to implement. However, the primary role of a Councillor is to simply set a vision for the SU. It is then a role of the Executive to do the 'leg work' and to implement this vision into the SU's actions. As a result, the Executives are often more informed of the nuances associated with leading a project.

Solution:

It is recommended that Councillors with goals that parallel Executive portfolios reach out the Executives in order to commence collaborative efforts. It is also recommended that each Executive host at least one job shadow day per year in order to allow Councillors a closer look at their areas of expertise. Once more Councillors have an intimate knowledge of the work done by the Executive, there may also be an increased number of candidates for the Executive positions.

Recommended Steps:

It is recommended that Councillors set their goals by mid-summer and commence

collaboration with the respective Executives. Furthermore, it is recommended that Executives plan and host at least one job shadow day per year.

F. Increasing SC Presence on Facebook

Problem:

In the face of increased dependence on technology, students are often searching for quick updates on events, issues, and news. Currently, the main resource where students can find out about SC updates is the SU website. Documents posted on the website are often lengthy and require a significant amount of time to examine. There is a need for a resource where students could receive quick updates on SC.

Solution:

SC Facebook (FB) page would allow students to see brief updates as well as links to Agendas and Minutes on their Newsfeed. The creation of a SC social network page gives rise to a number of questions, which will be addressed individually.

1. Who is able to post on the page?

Only Councillors and the Administrative Assistant for SC would be able to post on the page. Students will be able to comment on the posts. This will minimize the possibility of inappropriate/irrelevant posts.

2. Will there be new accounts created for Councillors?

Councillors would be using their personal accounts. Creation of a new account would lead to significant administrative work, which can easily be avoided. It is Councillors' responsibility to be mindful of their privacy settings and the content on their FB profiles.

3. Who will ensure that there are posts on the page?

The Administrative Assistant for SC will regularly post links to Agendas and Minutes.

4. Who will set up the FB page?

The Speaker will do set up of the page, as long as the Speaker feels that his/her skills are sufficient for such a task. Set up of the page should include: rules of the page (which may be similar to the rules on the SU FB page), Administrator settings, and graphics. It is recommended that CAC reviews the rules and approves the FB page before it becomes public.

5. Who will oversee the FB page?

It is recommended for the CAC Chair to coordinate the set up and maintenance of the page with the Speaker and the Administrative Assistant. The CAC Chair would also be expected to regularly examine the page for any inappropriate/irrelevant posts.

6. How can we ensure that questions/concerns from students are answered?

It is recommended that Councillors visit the page regularly and address questions to the best of their abilities. If a Councillor is unable to accurately answer a given question, it is recommended for the Councillor to tag an Executive or a committee Chair under whose portfolio the question falls.

7. How will the page be promoted?

The SC FB page may be promoted via posts on the SU FB page and the SU website. Councillors and Executives may also promote the page on their personal social media accounts, through word of mouth, presentations, etc..

Steps to be taken:

It is recommended that the CAC Chair initiate the creation of the FB page with the assistance of the President, SU's Marketing Department, the Speaker, and the Administrative Assistant. The CAC Chair should then inform Council members of the page activation date and any rules associated with using the page.

G. Improving SC's Presence on the SU website

Problem:

The SU website offers minimum information about Councillors compared to the information offered about the Executives. Lack of information about Councillors contributes to the students' scarce knowledge about their representatives.

Solutions:

It is recommended for Council biographies and pictures be uploaded onto the SU website. It is advised that a Councillor job explanation be created and published on the SU website. It is hoped that the job explanation will increase the students' knowledge of the work done by their representatives.

Recommended Steps:

It is recommended that DG work with the President and the SU's Marketing Department to ensure that Councillor photos and biographies are uploaded onto the website. It is advised that the CAC Chair encourage submission of the outlined files and send out reminders pertaining to these items. It is recommended that DG collaborate with CAC to create a Councillor job explanation and upload it onto the SU website.

H. Ensuring SC's Efficiency

Problem:

The Students' Council does not have a regulated feedback mechanism that would evaluate SC's overall efficiency on regular basis.

Solutions:

It is recommended that Students' Council implement annual intro and exit interviews for all Councillors. It is advised for the interviews to occur in a form of a survey. Survey results from the outgoing Council and the results of the intro survey administered to the incoming Council should be analyzed in order to explore ways for the improvement of SC. Survey results and corresponding recommendations for improvement should be presented to SC.

Recommended Steps:

It is recommended that DG work with the President and CAC to develop the intro and outro surveys and to analyze the survey results. It is advised that DG present the annual survey results and recommendations for improvement to SC. In order to institutionalize this recommendation, it is advised that CAC amends its Standing Orders by adding in an “Intro and Exit Interviews” section.

I. Enhancing Professional Development Opportunities for Councillors

Problems:

Currently, there are limited incentives for students to contest a representative position on Council. Besides the two annual retreats, Councillors are not provided with significant professional development opportunities.

Solutions/Recommended Steps:

It is recommended that DG work with GM, CAC, and the President to explore professional development opportunities for Councillors.

Appendix 1

Students' Union Council Engagement Task Force Terms of Reference

Purpose

Engagement with the student body and Good Governance of the Students' Union are critical success factors outlined in the SU's Strategic Plan. Furthermore, the continuous review of the SU and its practices is another principle outlined in its Strategic Plan.

The SU Council Engagement Task Force will examine ways for Students' Council to be more engaging. This will involve a systematic review of Students' Council's bylaws, standing orders, and its general practices to increase Council's visibility to the greater student population, make Council more inclusive to traditionally underrepresented demographics, and empower members of Council to better connect with their constituents.

Scope

The task force will provide recommendations to the Students' Council before January 31, 2014 that will seek to address the following issues:

- **Visibility** – How can Students' Council increase its visibility to the greater student population?
- **Inclusivity** – How can Students' Council eliminate barriers to participation and expand opportunities for involvement with Students' Council?
- **Connection** – How can Students' Council better connect with its representatives and further empower its Councillors?

Meetings

Meetings will be held biweekly until the end of January 2014.

Membership

- 1 Students' Union Executives;
- 1 Representative of the permanent members of Students' Union Council Administration Committee;
- 1 Representative of the Students' Union Elections Review Committee;
- 1 Representative of the Students' Union Bylaw Committee;
- 2 Representative from Students' Council who are not members of the Executive Committee, the Elections Review Committee, or permanent members of the Council Administration Committee; and
- 3 Student-at-Large positions selected by the aforementioned members.

Resource Personnel

- Chief Returning Officer
- Speaker of the SU
- Discover Governance
- Department of Research and Political Affairs



POLICY COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **January 28, 2014**

Time: **6:04 pm**

2013 – 2014 **MEETING #15**

Motions

1.	BATAL moved that <i>January 28 agenda be approved as tabled.</i>	CARRIED 5/0/0
2.	MILLS moved that <i>January 14 minutes be approved as amended.</i>	CARRIED 7/0/0
3.	WOODS moved that <i>the Policy Committee approves the Merit Based and Needs Based Awards Policy(ies).</i>	CARRIED 6/0/0
4.	WOODS moved that <i>the Policy Committee recommends the Merit Based and Needs Based Awards Policy(ies) to the Council.</i>	CARRIED 6/0/0
5.	WOODS moved that <i>the meeting be adjourned.</i>	CARRIED 6/0/0



January 31, 2014

To: Students' Council 2013-2014

Re: Report of the Vice President Academic

Hello Council,

Below you'll find a summary of my progress over the past two weeks.

I. Attributes and Competencies

After three and a half years of hard work, the SU along with the GSA brought our report on student attributes and competencies to Deans' Council. Our report recommends that the University adopt seven learner outcomes, focus student programs around these outcomes, and provide some level of assurance that the University fosters these attributes. The attributes were initially sourced from students, and are: ethical responsibility, scholarship, critical thinking, communication, collaboration, creativity, and confidence. The report was warmly received, and Deans were interested in the University providing more support and communication around these seven attributes.

II. Leadership College

We met with senior administrators to discuss the leadership residence. They emphasized that it was just like any other residence, but with dining spaces to accommodate students living in other residences in East Campus Village and a few larger meeting spaces for guest speakers or teleconferencing. It went for discussion at FDC and will be going for approval in late February. We also presented to the donors on the topic, and emphasized that the University needed more time to develop plans that are grounded in research and play off university strengths. The Fergusons explained that they have been working on the idea for a number of years and that the project was fast-tracked on the anniversary of Lougheed's passing. The SU has developed a rough draft of our discussion paper on the College, which we will be sharing with students and administrators in the coming weeks.

III. Miscellaneous

I attended meetings with the Vice Provost (Academic Programs and Instruction), Dean of Students, and the Executive Director of International Student Programs and Services. I attended meetings of Tuition and MNIF Budget Advisory Committees and the Student Governance Committee, and chaired meetings of GFC Student Caucus.



If you have any questions or concerns, please don't hesitate to call me at 780-492-4236, or email me at vp.academic@su.ualberta.ca.

Sincerely,



Dustin Chelen

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday January 21st, 2014
TELUS 134

VOTES AND PROCEEDINGS (SC 2013-18)

2013-18/1

SPEAKER'S BUSINESS

Meeting called to order at 6:05pm

2013-18/1a

Announcements – The next meeting of Students' Council will take place on Tuesday, February 4th, 2014

2013-18/2

PRESENTATIONS

2013-18/2a

Athletics and Recreation Fee Proposal by Ian Reade (University Athletics Director); sponsored by William Lau and Petros Kusmu

This fee supports the provision of recreation, sport and wellness services, access to recreation and sport facilities and the administrative support for these services that benefit students, including varsity athletics, recreation facility access, group exercise, intramural sports, aquatics, instructional recreation, special events, sports clubs, personal training, and sport development. The A&R fee has not increased beyond the cost of living since 1998, and we have invited staff from the Faculty of Phys Ed and Rec to present their rationale for the \$16.38 per student per term increase to the Athletics and Recreation Fee, how students will benefit from the increase, and to hold a discussion about the plebiscite question.

2013-18/2b

Executive Goals Update, Presented by Petros Kusmu - President, Dustin Chelen - VP Academic, William Lau - VP Student Life, Adam Woods - VP External, and Josh Le - VP Operations and Finance

ABSTRACT: The Executive have now completed 2/3 of their term in office and will be updating Council on the progress that they have made on their goals. Each member will highlight the significant achievements that they have made this year and will note the projects that they will be working on this semester. The presentation will afford Council the opportunity to ask questions regarding the future plans of the executives and will provide Council the opportunity to provide feedback on the work that they have completed so far.

MOHAMED/CHAMPAGNE MOVED TO extend the presentation time by 10 minutes

Motion: CARRIED

2013-18/2c

Students' Council Engagement Task Force (SCET) Recommendations. Sponsored by Councillor Binczyk/Kusmu.

The presentation will outline recommendations drafted by SCET. These recommendations are intended to enhance SC's visibility, inclusivity, and connection with students. Presentation will be followed by a question and discussion period where Council members will have the opportunity to amend current recommendations.

BINCZYK/MOHAMED MOVED TO extend the presentation time by 10 minutes

Motion: CARRIED

2013-18/7

GENERAL ORDERS

2013-18/7b

HODGSON/NGUYEN MOVES TO nominate one member of Students' Council to the Audit Committee.

Nominations: Hamid

Nominations Closed

Appointed: Hamid

Automatic Recess at 8:03pm

Meeting called back to order at 8:22pm

2013-18/7e

LE/HAMID MOVES TO appoint one (1) member of Students' Council to the Budget & Finance Committee

Nominations: Mohamed, Malik

Nominations Closed

Appointed: Mohamed

2013-18/7f

LE/BATAL MOVES TO appoint one (1) member of Students' Council to the Dedicated Fee Unit Task Force

Nominations: Mohamed

Nominations Closed

Appointed: Mohamed

2013-18/7g

LE/BATAL MOVES TO appoint one (1) member of Students' Council to the Health Care Advisory Group

Nominations: Borden

Nominations Closed

Appointed: Borden

2013-18/3

EXECUTIVE COMMITTEE REPORT

Petros Kusmu, President- Report

Adam Woods, VP External- Report

William Lau, VP Student Life- Report

Josh Le, VP Operations and Finance- Report

Dustin Chelen, VP Academic- Report

Brent Kelly, BoG Rep- Report

2013-18/4

BOARD AND COMMITTEE REPORTS

Eric Grehan, Bylaw Committee Chair- Report

Abdullah Hamid, Nomination Committee Chair- Report

Erin Borden, CAC Chair- Report

2013-18/5

QUESTION PERIOD

Question Period extended 15 minutes

KELLY/LAU MOVED TO extend question period for another 15 minutes

Motion: CARRIED

SCHIAVONE/GRULKE MOVES TO suspend standing orders to allow for straw polls.

Motion: CARRIED

2013-18/7

GENERAL ORDERS

2013-18/7a

MOHAMED/KELLY MOVE THAT Students' Council direct the University of Alberta Students' Union executive to spend up to \$2500 to seek a legal opinion on:

1. Whether Section 2(a)(v) of the Post Secondary Institution' Regulations violates the Canadian Charter of Rights; and/or
2. Whether the actions of the University of Alberta violate Section 4 of the Alberta Human Rights Act in relation to the international students tuition increase.

Speakers List: Mohamed, Kelly, Schiavone, Binczyk, Hanwell, Kusmu, Lau, Woods, Malik, Hamid, Hodgson, Grehan, Champagne

/CHAMPAGNE MOVED to suspend the standing orders to not have a recess.

Motion: CARRIED

SPEAKMAN/MALIK MOVED TO suspend the standing orders so that first names are acceptable

Motion: FAILED

MORRIS/SPEAKMAN Called to question

Motion: FAILED

MLYNARSKI/MALIK Called to question

Motion: CARRIED

MOHAMED Called for division

Kusmu- Y

Chelen- N

Woods- Y

Le- A

Lau- Y

Kelly- Y

Borden- N

Mills- Y

Hanwell- N

Banister- Y

Schiavone- N

Mohamed- Y

Grulke- A

Mlynarski- N

Corbett- A

Trung- A

Malik- N

Hamid- N

Hansra- N

Morris- Y

Nguyen- A

Champagne- A

Speakman- Y

Hodgson- Y

Hwang- Y

Grehan- Y

Binczyk- Y

Motion: CARRIED

2013-18/7c

CHELEN/LE MOVES THAT Students' Council approve the Law Students' Association Faculty Association Membership Fee proposal to go to a law student referendum.

Speakers List: Chelen, Grehan, Hansra, Schiavone, Hodgson, Malik

Motion: CARRIED

CHAMPAGNE/LE MOVED TO adjourn

Motion: CARRIED

Councillor Attendance Records					
2012-2013		Attendance			
Council Seats (40 total Name		1/7/2014 SC 12-17	1/21/2014 SC 12-18		
Ex-officio Members (6 voting seats)					
Ex-officio Members (6 voting seats)					
President	Petros Kusmu	Y	Y		
VP Academic	Dustin Chelen	Y	Y		
VP External	Adam Woods	Y	Y		
VP Operations & Finance	Josh Le	Y	Y		
VP Student Life	William Lau	Y	Y		
Undergraduate Board of Governors Rep	Brent Kelly	Y	Y		
Faculty Representation (32 voting seats)					
ALES	Kareema Batal	Y	0.5		
Arts	Erin Borden	Y	Y		
Arts	Kelsey Mills	Y	Y		
Arts	Dylan Hanwell	Y	Y		
Arts	Marina Banister	Y	Y		
Arts	Stephen Schiavone	N	Y		
Arts	Bashir Mohamed	Y	Y		
Augustana (Faculty)	Stephanie Grulke	Y	Y		
Business	Ralph Mlynarski	Y	Y		
<i>Business</i>	Rafael Valdez	Y	0.5		
Education	Stephanie Corbett	Y	Y		
<i>Education</i>	Katie Horvat	0.5	Y(p)		
<i>Education</i>	Vacant				
Engineering	Braiden Redman	N			
Engineering	Taimur Malik	N	Y		
Engineering	Abdullah Hamid	Y	Y		
Engineering	Vacant				
Law	Sangram Hansra	Y	Y		
Medicine & Dentistry	Samantha Lam	Y	0.5		
Native Studies	Harley Morris	Y	Y		
Nursing	Dan Sim	N	0.5		
Open Studies	Vacant				
Pharmacy	Jessica Nguyen	Y	Y		
Phys Ed & Rec	Vacant				
Saint-Jean (Faculty)	Vacant				
Science	Colin Champagne	Y	Y		
Science	Chloe Speakman	0.5	Y		
Science	Cory Hodgson	Y	Y		
<i>Science</i>	James Hwang	Y	Y		
Science	Dawson Zeng	N	0.5		
Science	Eric Grehan	Y	Y		
Science	Natalia Binczyk	Y	Y		
Science	Maxwell Douglas	Y	0.5		
Ex-Officio Members (2 non-voting seats)					
Speaker	Rory Tighe	Y	Y		
General Manager	Marc Dumouchel	N	N		