

# STUDENTS' COUNCIL

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Tuesday January 7<sup>th</sup>, 2014  
TELUS 134

## ORDER PAPER (SC 2013-17)

### 2013-17/1 SPEAKER'S BUSINESS

2013-17/1a Announcements – The next meeting of Students' Council will take place on Tuesday, January 21<sup>st</sup>, 2014

### 2013-17/2 PRESENTATIONS

2013-17/2a Law Students' Association Proposed Faculty Association Membership Fee, Presented by Adeel Mulla, LSA President and Scott Meyer, LSA VP External. Sponsored by Dustin Chelen.

This presentation will allow the LSA to present their proposal to collect a Faculty Association Membership Fee (FAMF) to Students' Council. This is part of the requirements under SU bylaw 8200 to initiating a FAMF, and will proceed a vote on whether or not to send the fee to law student referendum at the following meeting.

Please see document SC 13-17.01

2013-17/2b Nursing Undergraduate Association Probation. Sponsored by Dustin Chelen.

The NUA represents all Nursing undergraduate students at the University of Alberta. The NUA executive has been working hard on increasing membership engagement, improving financial transparency and accountability, and reviewing the organization's constitution, and will be applying to be released from probation on January 10. This presentation will address the NUA's probationary journey and plans for the future.

### 2013-17/3 EXECUTIVE COMMITTEE REPORT

### 2013-17/4 BOARD AND COMMITTEE REPORTS

### 2013-17/5 QUESTION PERIOD

### 2013-17/6 BOARD AND COMMITTEE BUSINESS

### 2013-17/7 GENERAL ORDERS

2013-17/7a **MOHAMED/KELLY MOVE THAT** the Students Council direct the Executive to get a lawyers opinion on a potential charter challenge section 15 against the

PSLA relating to the 5% international student tuition increase.

**2013-17/7b**      **NGUYEN MOVES TO** appoint one (1) member of Students' Council to the Grant Allocation Committee.

**2013-17/8**      **INFORMATION ITEMS**

**2013-17/8a**      GAC Summary Report

Please see document SC 13-17.02

**2013-17/8b**      William Lau, VP Student Life- Report

Please see document SC 13-17.03

**2013-17/8c**      Dustin Chelen, VP Academic- Report

Please see document SC 13-17.04

# **Law Students' Association** **Faculty Association Membership Fee ("FAMF") Proposal**

## **General Introduction to the Law Students' Association ("LSA")**

We are the many voices of the student population at the University of Alberta – Faculty of Law, all rolled up into one elected executive, responsible for coordinating and maintaining the numerous academic, professional, athletic, social, and extracurricular activities at UofA Law. We act as the liaison between all registered law students and the university & law faculty's administration. We provide a multitude of services to our members that include Condensed Annotated Notes (CANs), lockers for all of our members, general upkeep and access to our student lounge (the Gavel), a student directory ("Who's Who"), and eligibility to compete on the various intramural law sports teams offered by Campus Recreation.

This year, along with the unveiling our new website, we are offering CANs online (and free) for the first time ever in the history of our school. This was a momentous and proud occasion for many of us, and we are inviting all of our students to help themselves to this sizeable database of notes. The ability of the Executive to provide such a service for free can be maintained long-term, but requires prudent financial planning moving forward.

### **A. The purpose of the fee;**

Practicality is the ultimate goal in pursuing a Faculty Association Membership Fee, the purpose of which is twofold. First, an automatic fee would reduce the time and effort it takes to sign up all our students during the first week of school, and would alternatively provide all students with the ability to enjoy the benefits of membership without worrying about attending the membership drive during such a small window of opportunity. Our membership consists of nearly 80% of our student population. We feel it would be even higher given that a number of students are on exchange during the first semester, participating in training for clinical courses, or are student leaders in the school and are simply busy with other commitments during the first week.

Second, to ensure a steady and consistent stream of revenue, which the Executive can use to plan membership benefits and the year's activities in advance. As it stands now, so much of the LSA's operating budget depends on the membership drive in September, and part of our big sales pitch is that only LSA members could purchase CANs under the old financial model (the revenue from CANs sales accounted for approximately \$6000 of the LSA's operating budget). Furthermore, a tremendous effort was made during the summer of 2013 to increase sponsorship by nearly 50% in order to fund one year's worth of free online CANs. This can be maintained every year, theoretically. However, the LSA Executive would like to ensure that the revenue used to provide free online CANs remains consistent every year, should the Executive be unable to procure similar sponsorship numbers every year. It is absolutely unfeasible to require the Executive to wait and determine whether or not providing CANs, in tandem with sponsorship efforts over the summer, will or will not cause significant financial issues for the LSA, only once membership numbers are in.

### **B. The amount, per student per term, of the fee;**

\$50 will be collected annually. (\$50 Fall/0\$ Winter/0\$ Spring/Summer)

### **C. The scope of membership of the fee;**

Currently the LSA has two categories of membership: Base and Privileged. Base membership includes, and will continue to include, all undergraduate students enrolled in the Faculty of Law. Benefits of base membership includes advocacy and representation before the Faculty of Law. Privileged membership includes greater access to services (including "who's who" and locker rentals) and social programming. The scope of this FAMF is to expand privileged membership to all students enrolled at the University of Alberta - Faculty of Law (subject to opt-outs). The increase in scope is significant for all the reasons outlined above. Currently 428 students already pay \$55 towards purchasing an LSA membership fee.

**D. The dates the fee is to begin and cease being collected;**

From the payment of the enrollment confirmation fee in July, to the first day of classes in September. This FAMF fee will cease being collected June 1, 2019.

**E. The refund mechanism of the fee;**

A two-week opt-out window will be presented after classes commence in September, during which students can choose not to participate as members of the Law Students Association. A student will not have to provide reasoning for their decision to opt-out of the FAMF. After the two-week period has closed, upon receiving final numbers, the VP Finance and President will sign cheques refunding the membership to all students who have chosen to opt-out.

**F. The allocation of the fee;**

The fee is to be allocated in the same manner in which it is currently. The fee is allocated to the LSA's annual operating budget, as set by the VP Finance and President well in advance of the first Executive meeting in September, where it is voted on and passed by the Executive. All major projects pursued by the Executive are then decided on as a group throughout the year.

Please see Schedule I for the LSA's current Budget numbers.

**G. The financial oversight of the fee;**

The fee is subject to the same financial oversight expected of membership fees currently paid by LSA members; an audit of the LSA's operating budget by an independent third party, presentation of said budget and audit at the Annual General Meeting in March, and the University of Alberta Student Union Financial Reporting Guidelines.

Please see Schedule II for the constitutional provisions currently in place to ensure proper financial oversight of LSA revenue.

**H. Proof of consultation as required by Section 14 of this bylaw; and**

On November 26, 2013, 1:00-2:00, Law Centre Room #201, the Law Students Association' convened a general meeting to consult with our student body about our proposal to collect a FAMF.

Please see Schedule III for the list of people that attended this general meeting.

**I. Endorsement of the fee by the Association.**

On November 18, 2013, the Law Students Association' endorsed this proposal to collect our membership fees through a FAMF. This proposal is believed to be in accordance with *Bylaw 8200- A Bylaw Respecting Faculty Association and Campus Association Finances*

# Schedule I

## Current Budget Figures

Law Students' Association 2013-2014 Budget			
Item		2013-2104 Budgeted	
<b>Events</b>	Revenue	\$	35,070.00
	Expenses	\$	(45,420.00)
	<b>Net Events</b>	<b>\$</b>	<b>(10,350.00)</b>
<b>Projects</b>	Revenue	\$	8,600.00
	Expenses	\$	(5,547.19)
	<b>Net Projects</b>	<b>\$</b>	<b>3,052.81</b>
<b>Operations</b>	Revenue	\$	27,400.00
	Expenses	\$	(9,565.00)
	<b>Net Operations</b>	<b>\$</b>	<b>17,835.00</b>
<b>Net Income</b>		\$	10,537.81

# Schedule II

## Financial Oversight and the LSA Constitution (Relevant Constitutional Provisions)

## Financial Oversight and the LSA Constitution (Relevant Constitutional Provisions)

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9.6 The duties of the Vice-President Finance shall include:

- (a) keeping full and accurate accounts of all receipts and disbursements of the Association in proper books of account;
- (b) receiving and depositing all monies of the Association in such bank or banks designated by the Executive;
- (c) only disbursing monies of the Association upon authorization of a resolution of the Executive;
- (a) rendering to the members of the Association at the general meetings an account of all his or her transactions as Vice-President Finance and of the financial position of the Association; and
- (b) make a financial report to the Students' Union within six months of the end of the fiscal year's end
- (a) The duties of the Vice-President External shall include: monitoring all external affairs of Law Students;
- (b) keeping the Law Students' Association website up-to-date and accurate
- (c) giving regular updates from the General Faculty Council Law representative;
- (d) giving regular updates from the Law Students Union Councillor;
- (e) in the event that the LSA wishes to advocate for a policy that is contrary to Students' Union political policy, students union policy mandates a presentation be made to council. The presentation may be made by the VP External in this event.
- (f) providing contact information to the Students' Union each year; and
- (g) providing such services as the Executive considers appropriate.

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### **ARTICLE X – BORROWING POWER**

10.1 For the purpose of carrying out the objects of the Association, the Executive, by way of Executive Resolution, may cause the Association to borrow or raise or secure the payment of money in any manner the Executive thinks fit, except that in no case shall a



general security agreement, mortgage or other security document be executed without the sanction of a Special Resolution.

- 10.2 For the purpose of carrying out the objects of the Association, the Executive, by way of Executive Resolution, may cause the Association to draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange and other negotiable or transferable instruments.
- 10.3 All cheques or other orders of payment of money issued in the name of the Association shall be signed by the Vice-President Finance or the President and any other Executive member who is approved by the majority of the Executive.

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#### **ARTICLE XII – AUDITORS**

- 12.1 The Association shall have an independent body audit the Financial Statements and ensure that the budget and financial administration rules are accountable.
- 12.2 No Executive of the Association shall hold the position of auditor or audit the Financial Statements of the Association.
- 12.3 The membership of the Association shall, at the time of each Executive Election, appoint an auditor or auditors who will audit the books of the out-going Executive.
- 12.4 The remuneration of the auditor or auditors, if any, shall be paid by the Association.
- 12.5 The books, accounts and records of the Association shall be audited at least once each year by a duly qualified chartered accountant or accountants. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor or auditors at the annual general meeting of the Association.
- 12.6 The fiscal year end of the Association in each year shall be April 30.

#### **ARTICLE XIII – INSPECTION**

- 13.1 The Executive shall allow any member to inspect the books, records and accounts of the Association at the registered office of the Association within seventy-two (72) hours of that member delivering a written request to the Executive of his or her intention to inspect the books, records and accounts of the Association.

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# **Schedule III**

## **FAMF Consultation** **Sign-In Sheets**



# GRANT ALLOCATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

**Date: December 17<sup>th</sup> 2013**

**Time: 5.02 pm**

2013 – 2014 **MEETING 13**

## **Motions**

1.	<b>LE</b> moved to <b>approve the agenda for December 17, 2013 as amended.</b>	<b>CARRIED</b> 5/0/0
2.	<b>LE</b> moved to <b>approve the minutes for December 05, 2013 as tabled.</b>	<b>CARRIED</b> 4/0/1
3.	<p><b>MALIK</b> moved to <b>amend 51 (o) and 54 (i) of Standing Orders as follows.</b></p> <p>51 (o)  <i>Professional Student debt considerations: Students in professional programs will only have Line of Credit and/or Credit Card minimum payments included in the assessment of financial need if their overall debt load, Student Loan, Line of Credit, and Credit Card is considered to be within reasonable debt limits. Reasonable debt limits are to be set by the Financial Aid Advisors and will be reviewed yearly.</i></p> <p>54 (i).  <i>Canadian or Permanent Resident students are required to apply for student loans and receive the maximum available to them up to the lowest provincial average. Students registered in Medicine, Dentistry and Law are required to receive the maximum student loans that are available to them.</i></p>	<b>CARRIED</b> 5/0/0
4.	<b>HAMID</b> moved to <b>adjourn the meeting.</b>	<b>CARRIED</b> 5/0/0

January 7th, 2014

To: University of Alberta Students' Council 2013/2014

Re: Council Report of the Student Life Portfolio

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Dear Council,

Happy New Year : )

I wish you good health, happiness, and peace of mind in both your personal life and your student life. Beyond simply *wishing* though, I hope we can all gather together to build a campus that supports these good fortunes, one motion at a time.

I thoroughly enjoyed my vacation in Asia. The most important reminder that I received during my vacation is that in recent history, economic activity and moral standards have been inversely related.

This relates to us because Canada is a young nation, and has created an education system focused on academia. While we anticipate economic growth, there are no structures in place to support the social morals that are at risk. Traditionally, the Chinese education system has had three components – academia, physical education, and moral education. Unfortunately, with westernization of their curriculum to meet international standards, moral education is being left behind as it's value in Western society is not as high. Putting this into the context of integration with International students, there really is a lot that we can learn from one another. We have all been exposed to different experiences, and different knowledge as well through varying education systems. We have just as much to learn from them as they have to learn from us; I hope we all take advantage of this University setting to make these interactions.

Anyways, with the New Year kicking in, here are a couple projects I have lined up:

- Building an International Students' Association
- Laying the foundation for the PAW Centre Community Kitchen

Hope you enjoy the first week back before the homework is assigned!

All the best,

William Lau  
[Electronically submitted]



January 2, 2014

To: Students' Council 2013-2014

Re: Report of the Vice President Academic

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Hello Council,

Happy New Year! Below you'll find a summary of my progress since last month.

## **I. SU Review of the State of Academic Governance**

After conducting a tremendous amount of research, the Department of Research and Political Affairs has completed their first draft of a review of GFC and its subcommittees. This initial draft is primarily based on student feedback on barriers to equal and effective participation at GFC, and will be supplemented with additional recommendations and data based on peer and best practices. The report includes a set of 9 major recommendations for procedural reform to enhance the effectiveness of GFC, and enhance the University's ability to govern its growth. I have begun to share the report with the campus community, and will share a more thorough report with Council in the coming weeks.

## **II. VPA For A Day Round 2**

As the SU Executive nomination deadline looms, I'll be hosting a second job shadow day on February 3 from 8:00 AM – 6:00 PM. Those interested in textbook costs, teaching quality, a sweet office, or the future of undergraduate education should RSVP to me no later than January 20, 2014.

## **III. Miscellaneous**

I attended meetings with the Vice Provost (Academic Programs and Instruction), Vice Provost and University Registrar, Provost, Dean of the Faculty of Physical Education and Recreation, Director of the Centre for Teaching and Learning, Director of CAPS, members of CJSR, and the University Secretary. I attended meetings of the Leadership Residence Steering Committee, the Leadership Academic Coordinating Committee, the Standing Advisory Committee on International Engagement and the Student Governance Committee.



If you have any questions or concerns, please don't hesitate to call me at 780-492-4236, or email me at [vp.academic@su.ualberta.ca](mailto:vp.academic@su.ualberta.ca).

Sincerely,



Dustin Chelen

# STUDENTS' COUNCIL VOTES AND PROCEEDINGS

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Tuesday December 10<sup>th</sup>, 2013  
Telus 134

## VOTES AND PROCEEDINGS (SC 2013-16)

2013-16/1      **SPEAKER'S BUSINESS**

2013-16/1a      Announcements – The next meeting of Students' Council will take place on Tuesday, January 7<sup>th</sup>, 2014

2013-16/2      **PRESENTATIONS**

**WOODS/GRULKE MOVES TO** Suspend the standing orders to allow the presentation time to go on for as long as it needs to.

**Motion: CARRIED**

2013-16/2a      Peter Lougheed Leadership College, Presented by John and Bunny Ferguson, Sponsored by Dustin Chelen.

This presentation by representatives of the Lougheed family will cover the intent behind the proposed leadership college in the name of the late SU President and Alberta Premier, Peter Lougheed. The college, which includes a residence built in East Campus Village, is intended to be a fundraising priority in partnership with the Banff Centre. The specifics of the college are still being discussed, but this presentation will provide Councillors an opportunity to share their feedback on the initial vision that started the college.

**MLYNARSKI/GRULKE MOVE TO** recess for 5 minutes.

**Motion: CARRIED**

Meeting called back to order at 8:05

2013-16/3      **EXECUTIVE COMMITTEE REPORT**

Petros Kusmu, President- Report

2013-16/5      **QUESTION PERIOD**

2013-16/6      **BOARD AND COMMITTEE BUSINESS**

2013-16/6a      **MOHAMED/HODGSON MOVES THAT** Students' Council, on the recommendation of Bylaw Committee, approve Bill #5 in second reading based on the following principles:

The Student Refugee Program Board shall allocate, from the total Student Refugee Fund fee collected, the total annual application cost required to be submitted to WUSC Ottawa, to be used to fund the application cost.

Speaker List: Mohamed, Hodgson, Speakman, Le

**LE MOVED TO** amend the motion to strike the e. from the point above the motion.

**Motion(friendly): CARRIED**

**Hodgson and Batal awarded Council Scholarships**

**Woods/CHAMPAGNE MOVED TO adjourn**

**Motion: CARRIED**

**Meeting adjourned 8:34pm**



# Councillor Attendance Records

2013-2014

Attendance

## Council Seats (40 total Name

13-10-Sept 24

13-11-Oct8

13-12-Oct22

13-13-Nov 5

13-14-Nov 19

13-15-Dec 3

13-16-Dec 10

### Ex-officio Members (6 voting seats)

### Ex-officio Members (6 voting seats)

President	Petros Kusmu	Y	Y	Y	N	N	Y	Y
VP Academic	Dustin Chelen	Y	Y	0.5	N	Y	Y	N
VP External	Adam Woods	Y	N	Y	Y	N	Y	Y
VP Operations & Finance	Josh Le	Y	Y	Y	0.5	0.5	Y	Y
VP Student Life	William Lau	Y	Y	Y	0.5	N	Y	N
Undergraduate Board of Governors Rep	Brent Kelly	Y	Y	Y	Y	Y	Y	Y

### Faculty Representation (32 voting seats)

ALES	Kareema Batal	0.5	Y	Y	Y	Y	0.5	Y
Arts	Erin Borden	Y	N	Y	0.5	N	Y	N
Arts	Kelsey Mills	Y	Y	Y	Y	0.5	Y	Y
Arts	Dylan Hanwell	Y	Y	Y	Y	Y	Y	N
Arts	Marina Banister	Y	Y	Y	Y	Y	Y	Y
Arts	Stephen Schiavone	Y	0.5	N	Y	Y	Y	N
Arts	Bashir Mohamed	N	Y	Y	Y	Y	Y	Y
Augustana (Faculty)	Stephanie Grulke	Y	Y	Y	Y	Y	Y	Y
Business	Ralph Mlynarski	N	Y	Y	Y	0.5	N	Y
Business	Rafael Valdez	N	N	Y	0.5	N	N	N
Education	Stephanie Corbett	0.5	N	Y	N	Y	0.5	N
Education	Katie Horvat				Y	0.5(p)	Y	Y
Education	Vacant							
Engineering	Braiden Redman	0.5	Y	Y	0.5	N	N	N
Engineering	Taimur Malik				Y	0.5	N	N
Engineering	Abdullah Hamid	Y	Y	N	0.5	0.5	0.5	N
Engineering	Vacant							
Law	Sangram Hansra				Y	0.5	Y	0.5
Medicine & Dentistry	Samantha Lam				0.5	Y	N	Y
Native Studies	Harley Morris	Y	Y	Y	Y	Y	N	0.5
Nursing	Dan Sim				N	N	N	N
Nursing	Vacant							
Open Studies	Jessica Nguyen	Y	Y	Y	Y	0.5	0.5	Y
Pharmacy	Vacant							
Phys Ed & Rec	Vacant							
Saint-Jean (Faculty)	Colin Champagne	Y	Y	0.5	Y(p)	Y	Y	Y
Science	Chloe Speakman	Y	Y	Y	Y	Y	0.5	Y
Science	Cory Hodgson	Y	Y	Y	Y	Y	Y	Y
Science	James Hwang	Y	Y	N	Y	N	0.5	N
Science	Dawson Zeng	N	Y	N	Y(p)	Y	0.5	Y
Science	Eric Grehan	Y	N	Y	Y	Y	Y	Y(p)
Science	Natalia Binczyk	0.5	Y	0.5	Y	Y	0.5	N
Science	Maxwell Douglas	Y	Y	Y	Y	Y	Y	Y

### Ex-Officio Members (2 non-voting seats)

Speaker	Craig Turner	Y	Y	Y	Y	Y	Y	Y
General Manager	Marc Dumouchel	N	N	N	N	N	0.5	N