

# STUDENTS' COUNCIL

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Tuesday April 3, 2012  
Council Chambers 2-1 University Hall

## ORDER PAPER (SC 2011-23)

### 2011-23/1 SPEAKER'S BUSINESS

2011-23/1a Presidents farewell address.

### 2011-23/2 PRESENTATIONS

2011-23/2a SU General Elections Results – Presented by Zach Fentiman, CRO. Sponsored by Rory Tighe, President.

Outline: This presentation will outline to council in detail the results of the two elections conducted in March, and allow council to provide and receive feedback on the SU's electoral processes.

2011-23/2b The Second First Annual Gateway Students' Council Awards- Presented by Ryan Bromsgrove, April Hudson and Alex Migdal. Sponsored by Councillor Ferguson.

We've watched your every move all year, and now we feel it's time to give back. It's time for the second First Annual Gateway Students' Council Awards ceremony. Among the many coveted awards will be the return of the Craig A. Turner Award for Outstanding Achievement in the Field of Hackery, but that's only the start. The rest of the awards and their trophies will be kept secret until the presentation to prevent interference in this much-contested competition.

2011-23/2c Discovering Governance presentation- Presented by Amanda Henry, Student Governance Advisor. Sponsored by Emerson Csorba, VP Academic.

#### **Abstract:**

Discover Governance is asked to "provide annual reports to Students' Council and to the University Secretariat regarding:

- a. The number of students involved in governance activities in the previous year;
- b. Suggestions regarding the recruitment of student representatives; and,
- c. Suggestions for improving the quality of student representation."

Please see document SC 11-23.01

2011-23/2d The SU's budget – Presented by Andy Cheema, VP Operations and Finance. Sponsored by Andy Cheema, VP Operations and Finance

*Abstract:*

This presentation is intended to outline the Students' Union's proposed 2012-2013 operating and capital budgets. Key budget drivers and changes will be discussed for Council's information as the motion to approve the budget is tabled.

- 2011-23/3**      **EXECUTIVE COMMITTEE REPORT**
- 2011-23/4**      **BOARD AND COMMITTEE REPORTS**
- 2011-23/5**      **QUESTION PERIOD**
- 2011-23/6**      **BOARD AND COMMITTEE BUSINESS**
- 2011-23/6a**      **CHEEMA/CRONE MOVE THAT** Students' Council, upon the recommendation of the Budget and Finance Committee, approve the 2012-2013 Operating and Capital budget.
- 2011-23/6b**      **CHEEMA/LIANG MOVE THAT** Students' Council, upon the recommendation of the Grant Allocation Committee, approve the 2012-2013 Access Fund budget.
- 2011-23/6c**      **BELLINGER/FERGUSON moves that** Students' Council, upon the recommendation of the CRO Selection Panel, ratify the hiring of Farid Iskandar as the Chief Returning Officer for the 2012-2013 term.
- 2011-23/6d**      **MILLS/BELLINGER moves that**, upon recommendation of the Council Administration Committee, following changes to the Budget and Finance Committee Standing Orders in omnibus.
1. Adding Section 5: Responsibilities of Members, and renumbered to read "The Council Administration Committee may recommend to Students' Council, by a simple majority vote, the removal of any permanent member who is not carrying out his/her duties in contributing to the fulfillment of the mandate of the Committee."
  2. Change all instances of "suck" to "such."
- Change all instances of "his/her" to "their."
- 2011-23/6e**      **BELLINGER/FERGUSON moves that**, upon recommendation of the Council Administration Committee, the following changes to the Policy Committee Standing Orders be made in omnibus.
1. Add "16. The Chair of the Policy Committee shall not be a member of the Executive Committee."
  2. Strike the previous from the current section 17.
  3. Renumber accordingly.
- 2011-23/6f**      **BELLINGER/LIANG moves that**, upon recommendation of the Council Administration Committee, the following changes to the Policy Committee Standing Orders in omnibus.
1. Add section 21 under the header Evidence-Based Policy and the following sub-points:

a. Each policy that the committee recommends to Students' Council must be evidence based.

b. Each policy, to be considered evidence based, shall be informed by additional sources, including but not limited to peer-reviewed journals, university and Students' Union survey and research, and other published literature.

c. Each policy must cite the sources used to inform the policy in APA style. All references will be provided to Students' Council in both the first and second readings.

2011-23/6g

**MILLS/LIANG moves that**, upon recommendation of the Council Administration Committee, the insertion of the following under a new subsection e) under section II of the Grant Allocation Committee's Standing Orders: "Shall report monthly to the Chair of the Audit Committee on the Grant Allocation Committee's activities.

2011-23/6h

**LIANG/FERGUSON moves that**, upon recommendation of the Council Administration Committee, the following changes to the Audit Committee Standing Orders be made in omnibus.

1. Adding point 9: Responsibilities of Members, and renumbered, to read "The Council Administration Committee may recommend to Students' Council, by a simple majority vote, the removal of any permanent member who is not carrying out his/her duties in contributing to the fulfillment of the mandate of the Committee."
2. Remove point 6.
3. Add to Appendix the following under Sept-Dec: "2) Send out a reminder to all FAs regarding financial reporting requirements as outlined in Bylaw 8200."

Change the Appendix of all instances of "review at least 4 SU business units" to "review of at least 8 SU departments."

2011-23/6i

**FERGUSON/LIANG moves that**, upon recommendation of the Council Administration Committee, the following changes to the Bylaw Committee Standing Orders be made in omnibus.

1. Remove the entirety of Appendix 1.
2. Switch the location of parts 6 and 7, and renumber accordingly.

2011-23/6j

**FERGUSON/BELLINGER moves that**, upon recommendation of the Council Administration Committee, the following addition to the Bylaw Committee Standing Orders in the forms of item 10(4) and 9(3) in their current numbering: "A draft bylaw shall adhere to the principles of the serial comma, as recognized by the APA citation style."

2011-23/7

### GENERAL ORDERS

2011-23/7a

**FERGUSON move that** every Students' Council Meeting shall begin with the playing of John Williams' "Imperial March

- 2011-23/7b**      **FERGUSON** move that Executive Committee reports shall contain a tl;dr section at the end.
- 2011-23/8**      **INFORMATION ITEMS**
- 2011-23/8a**      BFC- Summary report to Council  
Please see document SC 11-23.02
- 2011-23/8b**      Rory Tighe, President- Report  
Please see document SC 11-23.03
- 2011-23/8c**      CAC- Summary reports to Council  
Please see document SC 11-23.04
- 2011-23/8d**      Audit Committee- Summary report to Council  
Please see document SC 11-23.05
- 2011-23/8e**      Votes and Proceedings  
Please see document SC 11-23.06

## **Discovering Students in Governance**

**2011/12 Overview of Undergraduates in University and Student  
Governance roles at the University of Alberta**



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## 1. Introduction

The nature and importance of the role that student representatives have in the governance of the academy is one of the defining characteristics of University governance systems. In Canadian higher education, all major universities have student participation on their governing boards and Senates, but the nature of their participation in the governance of the academy varies across institutions.<sup>a</sup>

In recent years, increasing attention is being paid to how essential it is for members of University governing boards and committees to understand their roles and to understand the central importance of the work that they do for the success of the academy.<sup>b</sup> As higher education evolves in its complexity to meet the needs of an increasingly complex, increasingly information-based society, it is becoming critical for those members of the academy who participate in University governance activities to understand the complexities of the institution. As these institutions have evolved, so too has our understanding of the roles that students play in their governance. There is an impressive store of literature exploring the benefits to both the academy and the student representatives themselves that are the fruits of having students participate in shared governance structures in higher education.<sup>c</sup>

In 2009/10, the University of Alberta Students' Union, in conversations with other stakeholders on campus, identified a shared desire to enhance the support being provided to students who participate in University governance. To that end, the Students' Union created the position of the Student Governance Advisor, with the intent "to improve the quality and effectiveness of all levels of student governance at the University of Alberta...through the provision of orientation, advisory, and support services to individuals and groups involved in

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<sup>a</sup>Glen A. Jones, Theresa Shanahan and Paul Goyan. "University Governance in Canadian Higher Education." *Tertiary Education and Management* 7 (2001): 142.

<sup>b</sup>Jones et al: 145.

<sup>c</sup>Marie E. Menon. "Students' Views Regarding Their Participation in University Governance: Implications for Distributed Leadership in Higher Education." *Tertiary Education and Management* 11 (2005): 167-82. Alf Lizzio and Keithia Wilson, Student participation in university governance: the role conceptions and sense of efficacy of student representatives on departmental committees." *Studies in Higher Education* 34:1 (2009): 69-84.

all levels of governance.”<sup>d</sup>

In order to provide enhanced support students participating in University governance, there must be some way of accounting for who those student participants are and where they fit into the University governance system as a whole. To that end, one of the preliminary tasks of the Student Governance Advisor was to complete survey of where opportunities for students to participate in University governance exist and what support student representatives are currently able to access at various levels of University governance. This document is the second edition of the report resulting from that survey project.

It is our hope that aggregating information about undergraduate participation in University governance will allow us to better understand and support the work that students do for the academy in this area. Our intention it to evolve this document into a tracking system that can be updated annually, thus vastly improving the institutional memory of the academy as it relates to undergraduate representation. With that context in hand, we also hope that this document will serve to stimulate collegial discussion about how the role that student representatives play in University governance can be better understood, supported, and enhanced.

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<sup>d</sup> “Student Governance Advisor Job Specification” University of Alberta Students’ Union. Last modified January 1, 2011.

## **2. Executive Summary**

At the University of Alberta, undergraduate students are fully integrated into the University governance system, and are active participants at every level of that system. The Alberta *Post-Secondary Learning Act* enshrines student roles through the Students' Union and at the highest levels of University and faculty level governance. The University further establishes roles for students in the residence system, in the judiciary, and at the department and program levels of University governance.

Though our data is not yet complete, preliminary studies provide a good approximation of the number of seats accorded to undergraduate students throughout the University governance system. The preliminary data suggests an impressive quantity of seats accorded to undergraduate students at various levels of the academy though both University governance and Students' Union governance positions. Even without complete figures, we can confidently estimate that there are close to 400 committee seats accorded to undergraduate representatives, as summarized in Figure 2-1.

<b>Summary of Undergraduate Representation on University Boards &amp; Committees</b>		
<b>Name of Body</b>	<b>Ex-officio positions held by members of the Students' Union Executive Committee</b>	<b>Number of Undergraduate Representatives</b>
Students' Union Students' Council	5	33
University Board of Governors	1	1
University General Faculties Council (GFC)	3	41
GFC Standing Committees & the Council on Student Affairs	10	18
University Senate	1	3
Students' Union Student Faculty Association Executives	0	85
Student Residence Association Executives	1	53
Faculty Councils	0	93
Department Councils & Program Advisory Councils	0	53
Miscellaneous Advisory & Administrative Committees	19	18
<b>TOTAL SEAT COUNT</b>	40 positions held by 5 students	398*

*\*Estimate/data incomplete*

*Figure 2-1 Estimated number of seats accorded to undergraduates in the University of Alberta and University of Alberta Students' Union governance systems*

What follows in this document is a series of detailed summaries of the structure and number of student governance positions available at the University of Alberta. While not included in the public circulation of this edition, we are pleased to report that we have begun to track vacancies in many of these positions, and look forward to being able to use that data in future years. It is our hope that this report will stimulate further discussion and recommendations for the enhancement of representative participation in University and student governance activities.

### 3. University of Alberta Students' Union

#### Legislation

University students associations are enshrined as independent corporations under §93 of the Alberta Post Secondary Learning Act (PSLA).

Their function is to

*“provide for the administration of student affairs at the public post-secondary institution, including the development and management of student committees, the development and enforcement of rules relating to student affairs and the promotion of the general welfare of the students consistent with the purposes of the public post-secondary institution.”<sup>i</sup>*

The PSLA further stipulates that students associations must be managed by a council elected by and from the membership of the association.<sup>ii</sup>

#### Undergraduate Representation at the University of Alberta

##### Students' Council

The University of Alberta Students' Union is governed by its Students' Council, which oversees all decisions regarding the direction of the organization. Sitting on Council are the President and four Vice Presidents (External, Academic, Student Life, Operations & Finance) the undergraduate Board of Governors representative, and 32 elected faculty councilors, with seats assigned proportional to enrolment in University faculties. The Speaker and General Manager also sit on Council as non-voting members.

Students' Council has seven standing committees and a judiciary board to assist in its activities. A brief summary of each committee's mandate as outlined in Students' Union legislation is included below.<sup>iii</sup>

<b>Undergraduate Representation on Students' Council, its Boards and Committees</b>		
<b>Name of Body</b>	<b>Number of Undergraduate Representatives</b>	<b>Method of Appointment</b>
Students' Council	38	Elected annually by the membership
Audit Committee	5	Elected annually by Council
Budget & Finance Committee (BFC)	7	Elected annually by Council
Bylaw Committee	5	Elected annually by Council
Council Administration Committee (CAC)	5	Elected annually by Council

Executive Committee (Exec)	5	Elected annually by the membership
Policy Committee	9	Elected annually by Council
Grant Allocation Committee (GAC)	7	Elected annually by Council
Discipline, Enforcement & Interpretation Board (DIE Board)	8 to 14	Selected as needed by a nomination committee

Figure 3-1 Undergraduate Representation on Students' Union Students' Council and its Standing Committees

***The Audit Committee***

Number of members: 5

Audit Committee is in charge of reviewing all SU financial statements, credit card expenditures, and alterations to the budget. Audit committee also investigates any inappropriate financial transactions.

***The Budget and Finance Committee (BFC)***

Number of members: 7

BFC works with the Vice President Operations & Finance to develop the Students' Union's annual consolidated budget, and recommends the budget to Council.

***The Bylaw Committee***

Number of members: 5

Bylaw Committee is in charge of drafting bylaws and referendum/plebiscite questions. They also make recommendations to Council on bylaws.

***The Council Administration Committee (CAC)***

Number of members: 5

CAC oversees the Chief Returning Officer, the Speaker and the progress of the legislative agenda. They are able to amend, adopt and rescind Standing Orders of Students' Council.

***The Elections Review Committee (ERC)***

Number of members: 5 voting, 1 non-voting

The ERC is composed of five voting members of Students' Council, and the Chief Returning Officer as a non-voting member. It is struck as a special committee to review and make recommendations pertaining to Students' Union elections legislation.

***The Executive Committee (Exec)***

Number of members: 5 voting, 1 non-voting

Membership of the Executive Committee is: the President, the four Vice-Presidents, and the General Manager (non-voting). It is responsible for managing the day-to-day operations of the Students' Union and coordinating its longer-term strategy. The Executive Committee has broad powers of recommendation to Students' Council.

### *The Policy Committee*

Number of members: 9

The Policy Committee makes recommendations to Council on SU political policies regarding both university and external issues.

### *The Grant Allocation Committee (GAC)*

Number of members: 7

GAC has the authority to disperse money from SU grants to applicants. GAC also makes recommendations regarding the disbursement of funds from the Campus Recreation Enhancement Fund and the Golden Bear and Panda Legacy fund.

### *The Discipline, Interpretation and Enforcement Board (DIE Board)*

Number of members: between 8 and 14

The Discipline, Interpretation and Enforcement Board (DIE Board) is the highest judicial body in the Students' Union. Meeting only as needed, tribunes interpret and enforce Students' Union bylaws.

## **Method of Replenishment**

Elections are held in March to elect the five executives and the undergraduate Board of Governors representative. Two weeks after the Executive election, representatives to Students' Council are elected. If not all of the seats on council are filled, a by-election is held in September.

Members of Council committees are elected from the membership of Council to serve annual terms, with the following exceptions:

- Members of the Executive Committee are ex-officio
- Members of the Executive Committee have ex-officio seats on several of the Council committees
- Members of the DIE Board are selected by application from the student body to serve for the duration of their membership in the Students' Union.

## 4. The University of Alberta Board of Governors

### Legislation

The Board of Governors (the Board) is established under §16 of the Post Secondary Learning Act (PSLA) as the managing board of the University's bicameral governance structure.

The Board has expansive powers, as laid out in §17 and §59 through §69 off the PSLA.

Section 16(3) of the PSLA stipulates that the Minister of Advanced Education & Technology will appoint two undergraduate students nominated by the council of the students association to serve on the Board.

### Undergraduate Representation at the University of Alberta

There are two undergraduate representatives on the University of Alberta Board of Governors. Under Students' Union legislation, the President of the Students' Union has an ex-officio position on the Board, while the other position is accorded to an elected undergraduate.<sup>iv</sup>

There are seven Standing Committees established by the Board of Governors of the University of Alberta that operate on delegated authority from the Board. Several of these Standing Committees have one undergraduate representative on them. That representative may either be the President of the Students' Union or the elected undergraduate governor.

<b>Undergraduate Representation on the Board of Governors and its Committees</b>		
<b>Name of Body</b>	<b>Number of Undergraduate Representatives</b>	<b>Method of Appointment</b>
Board of Governors	2	Ex-officio (President); elected annually by the membership of the students' association (representative)
Board Audit Committee	none	n/a
Board University Relations Committee (BURC)	1	appointed by the Board from its undergraduate membership, upon consultation with those members and the Committee Chair
Board Finance & Property Committee (BFPC)	1	appointed by the Board from its undergraduate membership, upon consultation with those members and the

		Committee Chair
Board Human Resources & Compensation Committee (BHRCC)	none	n/a
Board Investment Committee	none	n/a
Board Learning & Discovery Committee (BLDC)	1	appointed by the Board from its undergraduate membership, upon consultation with those members and the Committee Chair
Board Safety, Health & Environment Committee (BSHEC)	1	Appointed by the Board from its undergraduate membership, upon consultation with those members and the Committee Chair

*Figure 4-1 Undergraduate Representation on the Board and its Standing Committees*

### **Method of Replenishment**

Under Students' Union legislation the Undergraduate Board of Governors Representative is elected at the same time and in the same fashion as the Students' Union President and Vice Presidents.<sup>v</sup> Elections for those positions are held annually in March. The elected students are recommended to the Minister of Advanced Education & Technology for appointment and, if the Minister accedes, are appointed by an Order in Council of the government of the Province of Alberta.

Committee assignments are determined by the Board Chair and respective Committee Chairs in consultation with members.

## 5. The General Faculties Council & Council on Student Affairs

### Legislation

#### The General Faculties Council

The General Faculties Council (GFC) is enshrined under §26(1) of the Post Secondary Learning Act (PSLA) as the academic half of the University's bicameral governance structure.

The mandate of the GFC is summarized broadly in the PSLA as follows:

*"Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university..."<sup>vi</sup>*

Its powers are further expanded upon in §22 - 26, 31 and 32 of the PSLA.

The PSLA stipulates that there must be undergraduate representation on the GFC. By virtue of a motion passed by the GFC at its February 1971 meeting, the number of undergraduate representatives has parity with the number of elected faculty members.<sup>vii</sup>

#### The Council on Student Affairs (COSA)

The Council on Student Affairs is established under §32(1) of the PSLA, which states:

*"A general faculties council may establish a council on student affairs to exercise immediate jurisdiction over student affairs with respect to any matters and in any manner the general faculties council determines and to exercise or perform any other powers, duties and functions the general faculties council determines."<sup>viii</sup>*

#### Undergraduate Representation at the University of Alberta

There are 3 categories of undergraduate representation on the GFC.

1. Statutory student members of GFC nominated by the council of the undergraduate students association.
2. Undergraduate members of the Board of Governors
3. Appointed student members elected and nominated by the Students' Union.<sup>ix</sup>

Taken together, these 3 categories of undergraduate representation yield 44 seats on the GFC.

There are eleven Standing Committees established by GFC pursuant to §26 and §31 of the PSLA, each with undergraduate representation.

The majority of COSA's membership is composed of student members, with a majority of the student representatives being undergraduate.

<b>Undergraduate Representation on General Faculties Council and its Standing Committees</b>		
<b>Name of Body</b>	<b>Number of Undergraduate Representatives</b>	<b>Method of Appointment</b>
General Faculties Council (GFC)	44	4 ex-officio members (SU President as Governor, Undergraduate Governor, SU VP Academic, SU VP Student Life), 40 elected-then-appointed
Council on Student Affairs (COSA)	6	5 ex-officio (SU President, RHA representative, IFC representative, Pan-Hellenic Council Representative, SU Student Group Services Representative), 1 elected by GFC via Nominating Committee
Academic Planning Committee (APC)	2	1 ex-officio (SU President), 1 appointed by Nominating Committee
Academic Standards Committee (ASC)	2	1 ex-officio (SU VP Academic), 1 appointed by Nominating Committee
ASC Subcommittee on Standards (ASCOS)	1	Ex-officio (SU VP Academic)
Committee on the Learning Environment (CLE)	2	1 ex-officio (SU VP Academic), 1 appointed by Nominating Committee
CLE Subcommittee on Attributes and Competencies <sup>e</sup>	3	1 ex-officio (SU VP Academic as co-chair), 2 undergraduate representatives appointed by CLE
Campus Law Review Committee (CLRC)	3-4	2 ex-officio (SU VP Student Life, RHA President), 1-2 appointed by Nominating Committee
Executive Committee (Exec)	2	1 ex-officio (SU VP Academic), 1 appointed by Replenishment Committee
Facilities Development Committee (FDC) <sup>1</sup>	2	1 ex-officio (SU VP Academic), 1 appointed by Nominating Committee
Nominating Committee	1	Ex-officio (SU VP Academic)
Replenishment Committee	1	Ex-officio (SU VP Academic)
Undergraduate Awards & Scholarship Committee (UASC)	2	Appointed by Nominating Committee
University Teaching Awards Committee (UTAC)	2	Appointed by Nominating Committee

Figure 5-1 – undergraduate representation on the GFC, COSA & Standing Committees.

<sup>e</sup> This committee is temporary.

## **Method of Replenishment**

Under GFC rules<sup>x</sup> and as mirrored under SU legislation,<sup>xi</sup> appointed student members are elected and nominated by the Students' Union. Elections are held annually in March in conjunction with the Students' Union Students' Council elections. If not all of the seats on council are filled a by-election is held in September.

Undergraduate-at-large members of the GFC Standing Committees are selected annually by the GFC Nominating Committee, except for the undergraduate-at-large on the GFC Executive Committee, who is selected annually by the GFC Replenishment Committee.

Undergraduate members of the COSA are mainly ex-officio. One member is elected from the GFC.

### ***Note: University Appeal Boards and Committees***

There are three University-level judiciary committees that are also part of University Governance: University Appeals Board (UAB), GFC Academic Appeals Committee (GFC AAC), and the GFC Practice Review Board (GFC PRB). More detailed information about these committees is available on the University Governance website, and will be included in the 2013 edition of this report.<sup>xii</sup>

## 6. The University of Alberta Senate

### Legislation

The University of Alberta Senate is established under §11 of the Alberta Post Secondary Learning Act (PSLA).

The mandate of the Senate under §13(1) of the PSLA is to

*“...inquire into any matter that might benefit the university and enhance its position in the community.”<sup>xiii</sup>*

Section 11(3)(b)(vi) of the PSLA stipulates that the Senate will have four undergraduate members, appointed by the students association.

### Undergraduate Representation and the University of Alberta

There are four representatives on the University of Alberta Senate. Under Students’ Union legislation, the Vice President (External) of the Students’ Union has an ex-officio position on the Senate. The three additional positions are appointed via a selection committee, which makes a recommendation to the Council Administration Committee of the Students’ Union.<sup>f</sup> Students’ Council makes the final recommendation to the University.

<b>Undergraduate Representation on the University Senate and its Committees</b>		
<b>Name of Body</b>	<b>Number of Undergraduate Representatives</b>	<b>Method of Appointment</b>
Senate	4	Ex-officio (Vice President External); selected by the Students' Union
Executive Committee	1	Ex-officio (Vice President External)
Campus Engagement Committee	2	Selected from sitting student Senators
Honorary Degree Selection Committee	1	Ex-officio (Vice President External)
Local Community Engagement Committee	2	Selected from sitting student Senators
Nominating Committee	none	n/a
Provincial and Northern Engagement Committee	1	Selected from sitting student Senators
Aboriginal Initiatives Working Group	none	n/a

Figure 6-1 Undergraduate representation on the University Senate and its Committees

The Senate also has several standing committees with undergraduate members. These positions are summarized in Figure 6-1.

<sup>f</sup> For more information on the structure of the University of Alberta Students’ Union Council and its Standing Committees, please see Section 3 of this report.

## **Method of Replenishment**

Under Students' Union legislation the Vice President (External) is elected annually in March.

The three appointed positions are replenished annually via a selection process overseen jointly by the Students' Union Council Administration Committee and the Vice President (External) of the Students' Union.<sup>xiv</sup>

The seats on Senate standing committees are accorded to the student Senators selected through the Students' Union processes.

## **7. Advisory & Administrative Committees (Central)\***

### **Legislation**

As the complexity of University governance activities has grown, the institution has evolved a number of standing advisory and administrative committees to augment its governance processes.

These committees come under a wide variety of legislative frameworks, depending on whose authority they are convened under and what their respective terms of reference specify. Generally, they originate through the ability of the Board of Governors to delegate its authority as enshrined under §62 of the Post Secondary Learning Act (PSLA).

Most advisory and administrative committees of the University are chaired by a member of the senior administration, and have a mandate to provide recommendations to that administrator on a specific aspect of their portfolio. These committees also act as forums for informal discussion on proposals being proposed through the Board of Governors or General Faculties Council.

### **Undergraduate Representation at the University of Alberta**

More than forty administrative and advisory committees, subcommittees and groups with up to date information available online were researched. Of those committees, twenty have undergraduate representation, as summarized in Figure 7-1.

### **Method of Replenishment**

The methods of replenishment for these seats vary widely. Elections are held in March to elect the five executives, and so ex-officio positions held by members of the Students' Union Executive Committee are refreshed annually. Executive members may choose to delegate their seats; in that case, the delegate is selected by the Executive Committee member. The other selection methods are summarized in Figure 7-1.

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\* Faculties and departments may also have advisory and administrative committees that are not a part of the formal Faculty Council structure. Data on these was not collected for this report.

<b>Undergraduate Representation on University Advisory &amp; Administrative Committees</b>			
<b>Name of Body</b>	<b>Number of Ex-Officio Representatives</b>	<b>Number of Undergraduate Representatives</b>	<b>Method of Appointment</b>
Budget Advisory Committee (BAC)	2: SU President & an SU Vice President	0	President selects SU Vice President
BAC Subcommittee on MNIFs	2: SU President & an SU Vice President	0	President selects SU Vice President
Residence Budget Advisory Committee (RBAC)	4: SU President, SU VP (Student Life), Augustana Students' Association President, Residence Halls Association President	0	n/a
Fall Reading Week Task Force	2: SU President & SU Vice President (Academic)	0	n/a
PAW Steering Committee	1: SU VP (Operations & Finance)	0	undergraduates selected by the SU
Teaching, Learning & Technology Council (TLAT)	1: SU VP (Academic)	0	n/a
Festival of Teaching Steering Committee	1: SU VP (Academic)	0	n/a
Festival of Ideas Steering Committee	1: SU VP (External)	<i>Data incomplete</i>	<i>Data incomplete</i>
Festival of Ideas Advisory Board	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
Council on Aboriginal Initiatives	0	4 or more	one undergraduate student appointed at large, one representative from the Aboriginal Students' Council, and no fewer than 2 students from existing and active Aboriginal initiatives
Academic Policy and Process Review Task Force	0	4	selected by the SU
Student Resources Task Force (SRTF)	1: SU President	1	selected by the SU
Standing Advisory Council on International Engagement (SACIE)	0	2	selected by the SU
University Research Policy Committee (URPC)	1: SU VP (Academic)	<i>Data incomplete</i>	<i>Data incomplete</i>
Alcohol Review Policy Committee (ARPC)	2: SU VP (Student Life), Residence Halls Association President	0	n/a
Convocation Committee	1: SU VP (Academic)	0	n/a

Administrative Information Systems Steering Committee (AISSC)	1: SU VP (Academic)	0	n/a
U-Pass Administration Committee	1: SU VP (Student Life)	0	n/a
United Way Campus Campaign	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
YouAlberta Student Communicators Network	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
Alumni Council	1: SU VP President	none	n/a
<b>TOTAL</b>	22, shared by 7 people (5 SU Execs, ASA President, RHA President)	15 or more	

Figure 7-1 Undergraduate Representation on University Advisory & Administrative Committees

### *A note on methodology*

Accurate information on advisory and administrative committees is difficult to gather. These committees are not accessible on the University Governance website and there is no 'master list' available detailing which committees are currently active and where their respective terms of reference can be found. Where these committees have websites (and not all do), they are located in different places on the web pages of administrative portfolios and University units.

For the purposes of this report, the Students' Union compiled a list of administrative and advisory reports through research into reports received from undergraduate representatives serving on these committees for the past five years. The final reports of Students' Union Associate Vice Presidents Academic for that time period were especially helpful. That list was cross-referenced with the University Acronym list available as of November 2011. From there, extensive web research was undertaken to verify whether or not the listed committees were still meeting and whether or not they still have undergraduate representatives. We also contacted the administrative personnel of each University Executive's office and requested data on undergraduate participation.

## **8. Faculty & School Councils**

### **Legislation**

Faculty Councils are established under §28 of the Post Secondary Learning Act (PSLA).

The powers and duties of Faculty Councils are detailed in §29 of the PSLA. Faculty Councils are, broadly speaking, responsible for the day-to-day academic affairs of their respective faculty.

The PSLA does not specify that undergraduates be members of Faculty Councils. At the University of Alberta, student representation on faculty councils is established under §55 of the General Faculties Council Policy Manual.

### **Undergraduate Representation at the University of Alberta**

There are nineteen faculties and schools at the University of Alberta that have Faculty or School Councils<sup>xv</sup>, including fourteen that enroll undergraduates. The number of undergraduate representatives serving on Faculty Councils varies from one to thirty-five. For more information, see Figure 9-1.

Most Faculty Councils at the University of Alberta have established a system of Standing Committees. The structure of the Standing Committee systems varies. At the time of this report, complete data regarding undergraduate representation on Faculty Council Standing Committees was not available.

### **Method of Replenishment**

Replenishment of Faculty Council seats is the responsibility of the appropriate student faculty association, using whatever method the association deems suitable, and occurs annually. In the event that selection is not completed by September 30 of each year, the responsibility of replenishment falls to the Students' Union.<sup>xvi</sup>

There is a wide variance in the method of selection, though generally the student faculty associations reserve at least one seat for a member of their executive. For further information, see Figure 9-1.

<b>Undergraduate Representation on Faculty Councils</b>			
<b>Faculty or School</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Agriculture, Life & Environmental Sciences (ALES)	8	ALES Students' Association (ALESSA)	Election/ Appointment
Arts	35	Collective Body for Arts Students (CBAS)	Election/ Appointment
Augustana	6	Augustana Students' Association (ASA)	Ex-officio/ Appointment
Business, School of	5	Business Students' Association (BSA)	Ex-Officio/ Appointment
Education	2	Education Students' Association (ESA)	Ex-officio
Engineering	3	Engineering Students' Society (ESS)	Ex-officio
Extension	n/a	n/a	n/a
Graduate Studies & Research	n/a	Graduate Students' Association (GSA)	n/a
Law	6	Law Students' Association (LSA)	Election/ Appointment
Library & Information Sciences, School of	n/a	<i>Data incomplete</i>	n/a
Medicine & Dentistry	10	Medical Students' Association (MSA; 6 seats) Dentistry Students' Association (DSA; 4 seats)	Appointment/ Ex-officio
Native Studies	6	Native Studies Students Association (NSSA)	Appointment/ Ex-officio
Nursing	1	Nursing Undergraduate Association (NUA)	Ex-Officio
Pharmacy & Pharmaceutical Sciences	1	Alberta Pharmacy Students' Association (APSA)	Ex-officio
Physical Education & Recreation	6	Physical Education & Recreation Council of Students (PERCS)	Ex-officio
Public Health, School of	n/a	<i>Data incomplete</i>	n/a
Rehabilitation Medicine	n/a	Rehabilitation Medicine Students'	n/a

		Association (RMSA)	
Saint-Jean	<i>Data incomplete</i>	l'Association des Universitaires de la Faculté Saint-Jean (AUFSJ)	<i>Data incomplete</i>
Science	12	Interdepartmental Science Students' Society (ISSS)	Appointment/Ex-officio

*Figure 9-1 Undergraduate Representation on University of Alberta Faculty Councils*

## 9. Student Faculty Associations

### Legislation

Student faculty associations are established and regulated under Students' Union Bylaw 8100 and Students' Union Bylaw 8200, and are also regulated as registered Student Groups under University and Students' Union policy. They are referenced in §42.3(1)(e) and §55 of the General Faculties Council policy manual as having responsibility for student appointments to Department and Faculty Councils.

### Undergraduate Representation at the University of Alberta

There are fifteen registered student faculty associations at the University of Alberta: one for each faculty enrolling undergraduates except for Medicine & Dentistry, which has bicameral representation through the Medical Students' Association (MSA) and the Dentistry Students' Association (DSA).

### Method of Replenishment

Student faculty associations are permitted to select their officers by any method they deem suitable, provided that method is established in legislation that meets the requirements of Students' Union Bylaw 8100. Generally, this interpretation requires the election of executive officers. Thirteen of the fifteen student faculty associations elect their executive officers. The exceptions are the ALES Faculty Student Association, which operates as a confederacy of department clubs coordinated by an undergraduate liaison hired by the ALES Student Services Office, and the Physical Education & Recreation Council of Students, which appoints Executive officers through a nominating committee.

Faculty or School	Name of the Faculty Association	Number of Representatives <sup>g</sup>	Method of Appointment
Agriculture, Life & Environmental Sciences (ALES)	ALES Students' Association (ALESSA)	8	Election/hired <sup>h</sup>
Arts	Collective Body for Arts Students (CBAS)	6	Election
Augustana	Augustana Students'	5	Election

<sup>g</sup> For the Chart, the representatives that were accounted for are the executive, namely the President and the Vice Presidents only.

<sup>h</sup> "The ALES FSA is supported by a casual student staff member hired by the ALES Faculty."

	Association (ASA)		
Business, School of	Business Students' Association (BSA)	7	Election
Education	Education Students' Association (ESA)	6	Election
Engineering	Engineering Students' Society (ESS)	4	Election
Graduate Studies & Research	Graduate Students' Association (GSA)	N/A	N/A
Law	Law Students' Association (LSA)	5	Election
Medicine & Dentistry	Medical Students' Association (MSA; 6 seats) Dentistry Students' Association (DSA; 4 seats)	11	Election
Native Studies	Native Studies Students Association (NSSA)	4	Election
Nursing	Nursing Undergraduate Association (NUA)	6	Election
Pharmacy & Pharmaceutical Sciences	Alberta Pharmacy Students' Association (APSA)	7	Election
Physical Education & Recreation	Physical Education & Recreation Council of Students (PERCS)	5	Selection by Nominating Committee
Saint-Jean	l'Association des Universitaires de la Faculté Saint-Jean (AUF SJ)	5	Election
Science	Interdepartmental Science Students' Society (ISSS)	6	Election

## 10. Department Councils

### Legislation

Department Councils are established under §42.3 of the General Faculties Council Policy Manual.

Section 42.3 (1)(e) stipulates that each Department Council of the University of Alberta will include undergraduate students from the programs offered by the department concerned, the exact numbers to be determined by the Faculty Council on recommendation from the appropriate Department Council.<sup>xvii</sup>

### Undergraduate Representation at the University of Alberta

There are approximately 62 departments at the University of Alberta that enroll undergraduates, as well as several programs with separate advisory Councils.<sup>1</sup>

#### *A note on methodology*

Accurate information on advisory and administrative committees is not available as public information online. While the GFC Manual outlines the general description of the composition of Department councils, there is no indication of the actual number of representatives per department.

For the purposes of this report, the Students' Union contacted the departments individually through the administrative personnel to gain information on student representation in their departments. The Faculty Associations are also contacted as some of them have directors or portfolios that directly communicate with these representatives.

### Method of Replenishment

Under §42.3(1)(e) of the General Faculties Council Policy Manual, undergraduate representatives to department Councils are to be selected by the appropriate department student association or, where no such association exists, by the appropriate faculty student association.<sup>xviii</sup>

### Faculties with no Department Councils

The following faculties have no department councils, primarily because of the small size of the faculty:

- Faculty of Native Studies
- Campus Saint-Jean
- Law

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<sup>i</sup> e.g. In the Faculty of Arts, programs under Interdisciplinary Studies including Comparative Literature, Religious Studies, Science & Technology Studies, and Middle Eastern & African studies have program advisory councils with undergraduate representation.

- Extension
- Nursing
- Pharmacy and Pharmaceutical Sciences
- Physical Education and Recreation

Other faculties, like the School of Business, do not have departmental councils, but rather have program committees.

<b>Faculty of Agricultural, Life and Environmental Sciences</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Agricultural Food and Nutritional Science	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
Forest Science and Management, Alberta School of	2	ECSA and Forest Society	Ex-Officio
Human Ecology	2	Human Ecology Students' Assoc.	Ex-Officio
Renewable Resources	N/A Graduate Department		
Resource Economics and Environmental Sociology	N/A Graduate Department		

<b>Faculty of Arts</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Anthropology	2	University of Alberta Anthropology Undergraduates	Appointed
Art and Design	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
Drama	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
East Asian Studies	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
Economics	1	Economics Students Association	Volunteer
English and Film Studies	2	Department Association	<i>Data incomplete</i>
Human Geography	2	Departmental Association	Volunteer
History and Classics	2	History & Classics Undergraduate Association	Appointed
Interdisciplinary	No Department Council- Programs have Advisory		

Studies	Councils instead		
Linguistics	1	Linguistics Club	Ex- Officio
Modern Languages and Cultural Studies	<i>Data incomplete</i>	<i>Data incomplete</i>	<i>Data incomplete</i>
Music	1	Music Students Association	Ex- Officio
Philosophy	None	N/A	N/A
Political Science	2	Political Science Undergraduate Association	Ex- Officio
Psychology	1	Undergraduate Psychology Association	Appointed
Sociology	2	Sociology Undergraduate Student Association	Election
Women's Studies	1	Women's Studies Undergraduate Association	Volunteer

<b>Augustana Campus</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Fine Arts	1	Augustana Students Association	Appointed
Humanities	1	Augustana Students Association	Appointed
Science	1	Augustana Students Association	Appointed
Social Sciences	1	Augustana Students Association	Appointed

<b>Business, Alberta School of</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Accounting, Operations and Information Systems	No Department Council- Have Program committees instead		
Finance and Statistical Analysis	No Department Council- Have Program committees instead		

Marketing, Business Economics, and Law	No Department Council- Have Program committees instead
Strategic Management and Organization	No Department Council- Have Program committees instead

<b>Faculty of Education</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Educational Policy Studies	1	Education Students' Association	Appointment
Educational Psychology	1	Education Students' Association or Secondary Education Students Assoc.	Ex-Officio
Elementary Education	1	Education Students' Association	Appointment
Secondary Education	1	Secondary Education Students Assoc.	Appointment

<b>Faculty of Engineering</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Chemical and Materials Engineering	2	Chemical Engineering and Materials Engineering Club	Ex-Officio
Civil and Environmental Engineering	3	Civil Engineering Club, Mining Club and Petroleum Club	Ex-Officio
Electrical and Computer Engineering	3	Computer Engineering Club, Electrical Engineering Club and Engineering Physics Club	Ex-Officio
Mechanical Engineering	1	Mechanical Engineering Club	Ex-Officio

<b>Medicine and Dentistry</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Anaesthesiology and			

Pain Medicine	<i>N/A- Graduate Department</i>		
Biochemistry	<i>N/A- Graduate Department</i>		
Biomedical Engineering	<i>N/A- Graduate Department</i>		
Cell Biology	<i>N/A- Graduate Department</i>		
Dentistry and Dental Hygiene	3	Dental Students Association	Ex Officio
Emergency Medicine	No Department Council		
Family Medicine	No Department Council		
Laboratory Medicine and Pathology	No Department Council		
Medical Genetics	<i>N/A- Graduate Department</i>		
Medical Microbiology and Immunology	<i>N/A- Graduate Department</i>		
Medicine	<i>N/A- Graduate Department</i>		
Obstetrics and Gynaecology	No Department Council		
Oncology	<i>N/A- Graduate Department</i>		
Ophthalmology	<i>N/A- Graduate Department</i>		
Pediatrics	<i>N/A- Graduate Department</i>		
Pharmacology	No Department Council		
Physiology	No Department Council		
Psychiatry	No Department Council		
Radiology and Diagnostic Imaging	<i>N/A- Graduate Department</i>		
Surgery	<i>N/A- Graduate Department</i>		

<b>Faculty of Science</b>			
<b>Name of Department</b>	<b>Number of Undergraduate Representatives</b>	<b>Appointing Body</b>	<b>Method of Appointment</b>
Biological Sciences	4	Interdepartmental Science Students' Society	Appointment
Chemistry	1	Chemistry Students Association	Appointment
Computing Science	1	Undergraduate Association of Computing Science	Appointment
Earth and Atmospheric Sciences	3	PS Warren Society and Human Geography Students Society	Election
Mathematical and Statistical Sciences	1	Mathematical Students Association	Appointment

Physics	1	Undergraduate Physics Society	Ex- officio
Psychology	1	Undergraduate Psychology Association	Appointment

<b>Summary of Undergraduate Representation on Departmental Councils</b>		
<b>Name of Faculty</b>	<b>Number of Departments</b>	<b>Number of Undergraduate Representatives</b>
Agriculture, Life & Environmental Sciences (ALES)	5	4*
Arts	17	17*
Augustana	4	4
Business, School of	4	0
Education	4	4
Engineering	4	9
Medicine and Dentistry	20	3
Science	7	12
<b>TOTAL SEAT COUNT</b>	<b>65</b>	<b>53</b>

*\*Estimated Data Incomplete*

## **11. Acknowledgements**

The compilation of this information would not have been possible without the hard work, advice, and support of several members of the University community.

- The Department of Research and Political Affairs, Students' Union, University of Alberta
- 2011-2012 representatives to the University of Alberta Students' Union Council of Faculty Associations (CoFA)
- The Executive Assistants of the Office of the University Vice Presidents, University of Alberta
- The offices of all undergraduate-enrolling faculties and Departments at the University of Alberta
- Marion Haggarty-France, University Secretary, University of Alberta
- The Office of University Governance, University of Alberta

Our sincere thanks to everyone who contributed to the development of this report.

## Appendix A - Recommendations

### Enhancing Representative

### Effectiveness & New Volunteer Engagement



Prepared by: Amanda Henry, SGA – Revised February 2012

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#### Summary

Discover Governance is mandated to provide recommendations for improving the recruitment of student representatives and for improving the quality of student representation. These two areas of activity are intimately related; it follows that the recommendations should also be related.

The 2011 edition of these recommendations is founded upon research conducted by the office. That research is not included in this Appendix, but is available on request from [sga@su.ualberta.ca](mailto:sga@su.ualberta.ca). For 2012, we chose to omit the research and focus exclusively on high-impact recommendations under these four themes:

1. Adopt Evidence-Based Approaches to Representative Enhancement
2. Make Governance More Accessible
3. Connect Representatives with Discover Governance
4. Target Active Outreach

#### Recommendations

##### 1. Adopt Evidence-Based Approaches

###### 1. Improve vacancy tracking.

*By 2014-15, Discover Governance will have a functional database that contains statistically valid information about undergraduate vacancies at the department, faculty and GFC levels along with a reliable and supported annual refresh process.*

- **Units that have student members should be identified and invited to collaborate on a communications strategy that will ensure streamlined FOIP & PIPA compliant sharing of information about student vacancies and to minimize the replication of efforts.**
- **The Discovering Students in Governance Report will be expanded to include statistical information about student vacancies.**

###### 2. Develop an understanding of students currently accessing governance opportunities.

*Discover Governance will work with campus experts and stakeholders to develop,*

*test, and implement effective feedback and assessment tools for use in identifying 'what works' for students who serve as student representatives.*

- **Discover Governance will continue to work with currently serving student representatives to develop a "Why Represent?" video series.**
- **Assessment tools may include exit interviews, surveys, focus or other methodologically sound feedback mechanisms. Discover Governance will work with the SU VP (Academic) to access expert assistance in developing these mechanisms, likely from Extension Learning Solutions (xLS) and/or the Centre for Teaching and Learning (CTL).**

### **3. Provide Evidence-Based Recommendations for Regulatory Changes**

*Working closely with the Students' Union Vice President (Academic), Discover Governance will develop recommendations for improvements to the regulatory environment(s) that undergraduate representatives must navigate and will base these recommendations on research in best practices in governance and risk management in higher education.*

- **For 2012-13, we recommend that the focus be on enhancing the support provided to student faculty associations.**
- **Develop a plan for implementing educational resources for components of the regulatory framework (e.g. UAPPOL, GFC Policy Manual, SU rules) to support representatives in the development of further recommendations**

## **2. Make Governance More Accessible**

*Undergraduates face a lot of competing demands on their time, and of those demands, serving as a representative can be one of the most life-changing and rewarding. However, it is also one of the most esoteric volunteer opportunities available. Discover Governance recommends a focused, long-term approach to improving the accessibility of these opportunities, with the following short to medium-term recommendations.*

- **Enhance cooperation and coordination between campus units and organizations that offer governance education and recruit students into representative opportunities, focusing especially on University Governance, the Students' Union, student Faculty Associations, and student Residence Associations.**
- **Partner with Students' Union Student Services and other campus service units to collaborate on the introductions to governance already offered through annual programming such as Governance 101, the Student Leadership Summit and Orientation.**
- **Provide targeted support for strengthening student faculty associations to help them build trust, services, and representative credibility with their members.**

- **Develop an understanding of whether the ‘intimidation factor’ affects student participation, and explore strategies to decrease this barrier to involvement, including the continuation of University representative participation in SU Lobby Training sessions.**

#### **4. Connect Representatives with Discover Governance**

*One of the priorities of the Student Governance Advisor in 2010-11 was developing a conceptual framework for a University of Alberta-specific, Students’ Union-led governance professional development program to support undergraduate representatives. We will be continuing work on this program, with 3 specific focus areas.*

- **Outreach strategies should include a focus on connecting new student representatives with the support and resources available through Discover Governance.**
- **The Discover Governance program should be data-driven and informed by scholarship on adult learning and governance training.**
- **Discover Governance will continue to be developed in accordance with the unit’s Operating and Program Development Plans.**

#### **5. Target Active Outreach**

*The first step to enhancing the quality and effectiveness of undergraduate representation is to ensure that students are receiving information about what opportunities are available and why they should ‘get involved’ in ways that make sense to them.*

- **Rely on undergraduate advice on how to best reach undergraduate students through a combination of student staff and student internship-developed formal research and the development of advisory opportunities for student representatives and other volunteers.**
- **Make governance unBORING: strengthen the use social media, in-person connections, and other engagement tools to reach out in formal and informal ways.**
- **Strategize to improve our ability to reach students outside of the traditional communities of governance volunteers.**
- **Strengthen our focus on linking non-governance volunteer opportunities that allow students to get involved in the Students’ Union with student governance opportunities where appropriate, and especially early in students’ time at the University of Alberta (e.g. through Orientation).**

## Appendix B

### Snapshot of an Undergraduate Representative: Working Hypotheses

Prepared by: Amanda Henry, SGA – February 2012

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We currently have very little data about who undergraduate representatives are and what barriers there are to the task of increasing their number and effectiveness.

With the data we have, it's very difficult to paint an accurate picture of the average undergraduate representative; however, it is possible to develop some working hypotheses to test about who these representatives might be. The process of testing them is the basis for the recommendations in this report.

**1. Most students who take governance positions were involved in other volunteer activities first.**

Before taking a governance position with the University or the Students' Union, most students first volunteer with a student group, a community organization, or for Students' Union services and programming. Unfortunately, the majority of students on campus are not involved at all, which makes this pattern a bit of a mixed blessing.

**2. Most seats are filled by word-of-mouth**

It appears that personal networks play a very influential role in how individuals choose their volunteer opportunities. This is good news because it is an existing peer-based strategy for active outreach that works. That being said, there is a strong possibility that word-of-mouth creates a reinforcing self-select bias that negatively affects the diversity of participation in governance.

It also presents a particular challenge when developing a professionally supported active outreach strategy. Word-of-mouth recruitment is a kind of targeted outreach that involves the individual doing the asking making implicit judgments about what makes a "good" representative. Those are not judgments that non-students are in a position to make.

**3. Students' time is valuable and we have to do a better job of articulating why governance is a good use of it.**

Students already juggle a lot of commitments, and the benefits associated with governance opportunities are not as easy to articulate as many of the other opportunities available.

**4. There are structural barriers to volunteering for governance positions that better outreach strategy alone cannot fix.**

These may include:

- The intimidation factor. Serving on committees that are otherwise populated by professors and senior administrators is intimidating, especially where the role of students on committees is not understood or respected, either by the student or by other committee members.
- Meetings during the day being difficult for students who work during the day (part-time, mature), students with laboratory class commitments, or students with inflexible cohort class schedules.
- Co-operative and work placement terms don't line up with terms on Students' Union or University bodies, making it difficult to commit for the full term.
- Financial barriers for students having to choose between work, degree completion, and volunteering.
- Students with children will face challenges in finding the time.
- Women, Aboriginals, international students, persons with disabilities, and minority groups do not appear in applicant pools or as candidates with frequency proportional to their enrolment. The reasons for this are complex, and warrant further research.

In other words, active and targeted outreach may improve participation in governance, but it is unlikely to perfect it.

## Notes

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Alf Lizzio and Keithia Wilson, Student participation in university governance: the role conceptions and sense of efficacy of student representatives on departmental committees." *Studies in Higher Education* 34.1 (2009): 69-84.

Marie E. Menon. "Students' Views Regarding Their Participation in University Governance: Implications for Distributed Leadership in Higher Education." *Tertiary Education and Management* 11 (2005): 167-82.

<sup>i</sup> *Post-Secondary Learning Act*, SA 2003, s 93(3). © Alberta Queen's Printer 2003.

<sup>ii</sup> *Post-Secondary Learning Act*, SA 2003, s 95(1) a. © Alberta Queen's Printer 2003.

<sup>iii</sup> *University of Alberta Students' Union Bylaw 100S* s 12 & 15.

<sup>iv</sup> *University of Alberta Students' Union Bylaw 100* s 18(3).

<sup>v</sup> *University of Alberta Students' Union Bylaw 100* s 18(4)

<sup>vi</sup> *Post-Secondary Learning Act*, SA 2003, s 26. © Alberta Queen's Printer 2003.

<sup>vii</sup> *University of Alberta General Faculties Council Terms of Reference*.

<http://www.uofaweb.ualberta.ca/governance/pdf/GFC-Terms-of-Ref-2007-Nov-26.pdf> last accessed December 22, 2011.

<sup>viii</sup> *Post-Secondary Learning Act*, SA 2003, © Alberta Queen's Printer 2003.

<sup>ix</sup> *University of Alberta General Faculties Council Terms of Reference*.

<http://www.uofaweb.ualberta.ca/governance/pdf/GFC-Terms-of-Ref-2007-Nov-26.pdf> last accessed December 22, 2011.

<sup>x</sup> *University of Alberta General Faculties Council Terms of Reference*.

<http://www.uofaweb.ualberta.ca/governance/pdf/GFC-Terms-of-Ref-2007-Nov-26.pdf> last accessed December 22, 2011.

<sup>xi</sup> *University of Alberta Students' Union Bylaw 2000*

<sup>xii</sup> University of Alberta Governance, University-Level Appeal Boards and Committees

<http://www.governance.ualberta.ca/StudentAppeals/UniversityLevelAppealBoardsandCommittees.aspx> Last Accessed December 22, 2011

<sup>xiii</sup> *Post-Secondary Learning Act*, SA 2003, §13(1). © Alberta Queen's Printer 2003.

<sup>xiv</sup> Bylaw 100 §18(5)(e), §20(1)

<sup>xv</sup> University of Alberta General Faculties Policy Manual s. 55.3.1

[http://www.uofaweb.ualberta.ca/gfcpolicymanual/content.cfm?ID\\_page=37717#38573](http://www.uofaweb.ualberta.ca/gfcpolicymanual/content.cfm?ID_page=37717#38573). Last accessed December 22, 2011.

<sup>xvi</sup> University of Alberta General Faculties Policy Manual s. 55.3.1

[http://www.uofaweb.ualberta.ca/gfcpolicymanual/content.cfm?ID\\_page=37717#38573](http://www.uofaweb.ualberta.ca/gfcpolicymanual/content.cfm?ID_page=37717#38573). Last accessed December 22, 2011.

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<sup>xvii</sup> University of Alberta General Faculties Policy Manual s. 42.3  
<http://www.uofaweb.ualberta.ca/governance/pdf/Dept%20Council%20Info%20excerpt%20from%20GFC%20PM%20Sec%2042.3.pdf>

Last accessed December 22, 2011.

<sup>xviii</sup> University of Alberta General Faculties Policy Manual s. 42.3  
<http://www.uofaweb.ualberta.ca/governance/pdf/Dept%20Council%20Info%20excerpt%20from%20GFC%20PM%20Sec%2042.3.pdf>

Last accessed December 22, 2011.



## BUDGET AND FINANCE COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **Mar 28, 2012**

Time: **5.00 pm**

2012 – 2013 **MEETING 12**

### Motions

1.	CRONE/CHEEMA MOVES THAT the Budget and Finance Committee approve the February 15 minutes as amended.	<i>CARRIED</i> 3/0/1
2.	SUMAR/CRONE MOVES THAT the Budget and Finance Committee approve the March 21 minutes as amended.	<i>CARRIED</i> 4/0/0
3.	CHEEMA/CRONE MOVES THAT the Budget and Finance Committee recommend that Students' Council approve the 2012-2013 Operating and Capital Budget.	<i>CARRIED</i> 4/0/0

March 29, 2012

To: Students' Council

Re: Report to Council

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Hi Council,

This report is going to be very short given the meeting schedule. My time has majorly been devoted to three things since last we met:

### **Athletics**

We have been doing a lot of research into the origins of the Golden Bears & Pandas Legacy Fund and how that fee could have been used to prevent the Pandas Field Hockey Team from being cut. We have been corresponding with Athletics on this matter quite frequently over the past week and I expect that will continue on into next week.

### **Executive Transition**

I have spent some time looking into how we did our transition in previous years and how best to do it this year. We will be shaking things up a little bit this year by adding an additional day of transition into the schedule that includes many of our staff and managers. The Executive will be on a retreat tomorrow and will discuss some of the details.

### **Get out The Vote**

The Vice President (External), the Director of Research & Political Affairs and I have been busy with the Get out the Vote campaign. We are working to find every way possible to get students to pledge to vote. Vice President Iskandar did a great job at the campaign kickoff on Wednesday and we have already garnered a lot of media attention for the campaign.

We sincerely need your help with this initiative so please contact Vice President Iskandar or I if you are willing to help out.

**If you have any further questions, suggestions, or concerns**, please do not hesitate to follow-up with me, either in person at SUB 2-900, by phone at 780-492-4236, or by email at [president@su.ualberta.ca](mailto:president@su.ualberta.ca).



# CAC SUMMARY REPORT TO COUNCIL

Date: **February 7, 2012**

Time: **5:10pm**

2011 – 2012 **MEETING 20**

## Motions

1.	<i>MILLS</i> moves to approve the agenda <i>as tabled</i> .	<i>CARRIED</i> <i>5/0/0</i>
2.	<i>FERGUSON</i> moves to table discussion on the Councillor Mentorship Program until the next meeting	<i>CARRIED</i> <i>5/0/0</i>
3.	<i>ESLINGER</i> moved that the meeting be <i>adjourned</i> .	<i>CARRIED</i> <i>5/0/0</i>



# CAC SUMMARY REPORT TO COUNCIL

Date: **January 10, 2012**

Time: **5:04pm**

2011 – 2012 **MEETING 18**

## Motions

1.	<i>BELLINGER</i> moves to approve the agenda <i>as tabled</i> .	<i>CARRIED</i> 6/0/0
2.	<i>MILLS</i> moves to approve the Policy Committee's Committee check-up as received.	<i>CARRIED</i> 6/0/0
3.	<i>ESLINGER</i> moves that the meeting be <i>adjourned</i> .	<i>CARRIED</i> 6/0/0



# CAC SUMMARY REPORT TO COUNCIL

*Date: March 13, 2012*

*Time: 5:04pm*

2011 – 2012 *MEETING 23*

## **Motions**

1.	<i>ZHAO</i> moves to approve the agenda <i>as tabled</i> .	<i>CARRIED</i> 3/0/0
2.	<i>ZHAO</i> moves to refer DIE Board Ruling #5 to the Elections Review Committee for further review.	<i>CARRIED</i> 3/0/0
3.	<i>FERGUSON</i> moves to refer DIE Board Ruling #6 to the Elections Review Committee for further review, as well as recommend to Council to consider an increase to the Elections Office budget to accommodate the hiring of an additional Deputy Returning Officer for the purpose of investigating complaints.	<i>CARRIED</i> 3/0/0
4.	<i>ZHAO</i> moves to refer DIE Board Ruling #7 to the Elections Review Committee for further review.	<i>CARRIED</i> 2/0/1
5.	<i>FERGUSON</i> moves to approve the proposed Speaker's contract as attached.	<i>CARRIED</i> 3/0/0
6.	<i>LIANG</i> moved that the meeting be <i>adjourned</i> .	<i>CARRIED</i> 3/0/0



# CAC SUMMARY REPORT TO COUNCIL

Date: **March 27, 2012**

Time: **5:02pm**

2011 – 2012 **MEETING 24**

## Motions

1.	<i>ZHAO</i> moves to approve the agenda <i>as tabled</i> .	<i>CARRIED</i> 6/0/0
2.	<i>BELLINGER</i> moves to approve Appendix 5 to Council Standing Orders as amended.	<i>CARRIED</i> 6/0/0
3.	<i>WOODS</i> moves to instruct the chair of CAC to request a member of the Chief Returning Officer selection panel attend a CAC meeting to update the committee on the hiring process.	<i>CARRIED</i> 6/0/0
4.	<i>BELLINGER</i> moved that the meeting be <i>adjourned</i> .	<i>CARRIED</i> 6/0/0

Date: **March 29, 2012**

Time: **4:57pm**

2011 – 2012 **MEETING 25**

**Motions**

1.	<i>BELLINGER</i> moves to approve the agenda <i>as tabled</i> .	<i>CARRIED</i> 3/0/0
2.	<i>BELLINGER</i> moves to go <i>in camera</i> .	<i>CARRIED</i> 3/0/0
3.	<i>BELLINGER</i> moves to go <i>ex camera</i> .	<i>CARRIED</i> 4/0/0
4.	<i>BELLINGER</i> moves that Students' Council, upon the recommendation of the CRO Selection Panel, ratify the hiring of Farid Iskandar as the Chief Returning Officer for the 2012-2013 term.	<i>CARRIED</i> 4/0/0
5.	<i>FERGUSON</i> moves to go <i>in camera</i>	<i>CARRIED</i> 6/0/0
6.	<i>BELLINGER</i> moves to go <i>ex camera</i> .	<i>CARRIED</i> 5/0/0
7.	<i>FERGUSON</i> moves to strike section 5 from Appendix 3 of the Council Standing Orders and renumber accordingly, as well as remove the periods following the numbers in Appendix 3.	<i>CARRIED</i> 5/0/0
8.	<i>BELLINGER</i> moves to add "Part 19: Dress Code" between the current section 34 and 35, as the new section 35, to read "Council members will be expected to dress professionally for the duration of each Council meeting." The Standing Orders will be renumbered accordingly.	<i>CARRIED</i> 5/0/0
9.	<i>MILLS</i> moves the following changes to the Budget and Finance Committee Standing Orders in omnibus. <ol style="list-style-type: none"> <li>1. Adding Section 5: Responsibilities of Members, and renumbered to read "The Council Administration Committee may recommend to Students' Council, by a simple majority vote, the removal of any permanent member who is not carrying out his/her duties in contributing to the fulfillment of the mandate of the Committee."</li> <li>2. Change all instances of "suck" to "such."</li> <li>3. Change all instances of "his/her" to "their."</li> </ol>	<i>CARRIED</i> 4/0/0
10.	<i>BELLINGER</i> moves the following changes to the Policy Committee Standing Orders in omnibus. <ol style="list-style-type: none"> <li>1. Add "16. The Chair of the Policy Committee shall not be a member of the Executive Committee."</li> <li>2. Strike the previous from the current section 17.</li> <li>3. Renumber accordingly.</li> </ol>	<i>CARRIED</i> 4/0/0
11.	<i>BELLINGER</i> moves the following changes to the Policy Committee Standing Orders in omnibus. <ol style="list-style-type: none"> <li>1. Add section 21 under the header Evidence-Based Policy and the following sub-points: <ol style="list-style-type: none"> <li>a. Each policy that the committee recommends to Students' Council must be</li> </ol> </li> </ol>	<i>CARRIED</i> 4/0/0

11.	<p><i>BELLINGER</i> moves the following changes to the Policy Committee Standing Orders in omnibus.</p> <ol style="list-style-type: none"> <li>1. Add section 21 under the header Evidence-Based Policy and the following sub-points: <ol style="list-style-type: none"> <li>a. Each policy that the committee recommends to Students’ Council must be evidence based.</li> <li>b. Each policy, to be considered evidence based, shall be informed by additional sources, including but not limited to peer-reviewed journals, university and Students’ Union survey and research, and other published literature.</li> <li>c. Each policy must cite the sources used to inform the policy in APA style. All references will be provided to Students’ Council in both the first and second readings.</li> </ol> </li> </ol>	<p><i>CARRIED</i> 4/0/0</p>
12.	<p><i>MILLS</i> moves to insert the following under a new subsection e) under section II of the Grant Allocation Committee’s Standing Orders: “Shall report monthly to the Chair of the Audit Committee on the Grant Allocation Committee’s activities.”</p>	<p><i>CARRIED</i> 4/0/0</p>
13.	<p><i>LIANG</i> moves the following changes to the Audit Committee Standing Orders in omnibus.</p> <ol style="list-style-type: none"> <li>1. Adding point 9: Responsibilities of Members, and renumbered, to read “The Council Administration Committee may recommend to Students’ Council, by a simple majority vote, the removal of any permanent member who is not carrying out his/her duties in contributing to the fulfillment of the mandate of the Committee.”</li> <li>2. Remove point 6.</li> <li>3. Add to Appendix the following under Sept-Dec: “2) Send out a reminder to all FAs regarding financial reporting requirements as outlined in Bylaw 8200.”</li> <li>4. Change the Appendix of all instances of “review at least 4 SU business units” to “review of at least 8 SU departments.”</li> </ol>	<p><i>CARRIED</i> 4/0/0</p>
14.	<p><i>FERGUSON</i> moves the following changes to the Bylaw Committee Standing Orders in omnibus.</p> <ol style="list-style-type: none"> <li>1. Remove the entirety of Appendix 1.</li> <li>2. Switch the location of parts 6 and 7, and renumber accordingly.</li> </ol>	<p><i>CARRIED</i> 4/0/0</p>
15.	<p><i>FERGUSON</i> moves the following addition to the Bylaw Committee Standing Orders in the forms of item 10(4) and 9(3) in their current numbering: “A draft bylaw shall adhere to the principles of the serial comma as recognized by the</p>	<p><i>CARRIED</i> 4/0/0</p>

TO: Students' Council, University of Alberta Students' Union  
FROM: Su Su Liang, Chair, Audit Committee  
DATE: March 26, 2012  
RE: Report on Audit Committee's Activities – Meetings of March 26, 2012

Dear Council,

Audit Committee met on March 26, 2012.

Audit Committee has selected KPMG as Students' Union's external auditor for 2012/13 after consultation with management and Vice President Operations and Finance.

Audit Committee reviewed financial documents from the BSA, ESS, ESA, and PERCS. The BSA's financial documents were found to be acceptable, and BSA's fees were approved for disbursement. The documents from ESS, ESA, and PERCS were unacceptable due to several deficiencies. The Student Governance Advisor and the associations have been contacted regarding the deficiencies.

Audit Committee reviewed the February profit and loss statements from the following Students' Union departments: L'express Catering, SUBprint, Cram Dunk, Dinwoodie Lounge, Myer Horowitz Theater, SUB Programming, Alternative Programming, and Postal Outlet. Overall the profit and loss statements were found to be acceptable.

Audit Committee reviewed the Vice President Academic credit card statements from September to December. On whole, the statements were unacceptable with many personal transactions over the three months unsubstantiated by receipts. Audit Committee was pleased to see that an explanation was offered for the number of personal transactions, the Vice President Academic was using the credit card during out-of-country conferences for the Students' Union. The statements also indicated that the full amount will be deducted from his per diem and payroll. However, the Audit Committee remained concerned about the fact that the transactions span over multiple months. Audit Committee will be in contact with management to ensure that the full amount has been repaid and to determine if there is a policy in place addressing the use of Students' Union issued credit cards for personal transactions.

Audit Committee reviewed a summary of the internal PR posted to credit cards for this trimester. Overall the summary was acceptable. Audit Committee was concerned about a charitable donation reported, and will be in contact with management to ensure that the donation was made by the organization as a whole.

The last Audit Committee meeting of the year is scheduled for April 2, 2012 at 4PM.

Yours Faithfully,

Su Su Liang  
Chair, Audit Committee

# STUDENTS' COUNCIL VOTES AND PROCEEDINGS

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Tuesday March 27, 2011  
Council Chambers 2-1 University Hall

## VOTES AND PROCEEDINGS (SC 2011-22)

### 2011-22/1 SPEAKER'S BUSINESS

2011-22/1a Announcements – The next meeting of Students' Council will take place on Tuesday, April 3, 2012

### 2011-22/2 PRESENTATIONS

2011-22/2a Replenishment Bylaw and Petition for Impeachment- Presented by Adam Woods, Bylaw Committee Chair. Sponsored by Adam woods, Bylaw Committee Chair.

Abstract:

This presentation outlines two separately proposed Bylaw motions, which are newly created legislation attempting to fix areas of concern created by the recent passing of the Impeachment Bylaw. The two proposed Bylaws are Replenishment of an Executive or Board of Governor's representative in case of vacancy, as well as the petition which would need to be filled out by members of Council if they wished to impeach one of the aforementioned positions. These both required a lot of work from the committee, as well as thorough thought to think of every possible situation in the case of Replenishment. Feel free to ask lots of questions, we are very happy to finally have these items come before Council.

Please see document SC 11-22.01

2011-22/2b Fall Reading Week- presented by Rory Tighe, President. Sponsored by Rory Tighe, President.

Abstract

This presentation will highlight the logistical constraints that exist in the creation of a Fall Reading Week

### 2011-22/3 EXECUTIVE COMMITTEE REPORT

Raphael Lepage Fortin, BoG Rep- Oral Report

Colten Yamagishi, VP Student life- Oral Report

Farid Iskandar, VP External- Oral Report

Emerson Csorba, VP Academic- Oral Report

Rory Tighe, President- Oral Report

2011-22/4

**BOARD AND COMMITTEE REPORTS**

Kim Ferguson, CAC Chair- Oral Report

Saadq Sumar, GAC Chair- Oral Report

Andrew Fehr, Policy Committee proxy Chair- Oral Report

Su Su Liang, Audit Committee Chair- Oral Report

Adam Woods, Bylaw Committee Chair- Oral Report

2011-22/5

**QUESTION PERIOD**

Question Period extended 15 minutes

2011-22/6

**BOARD AND COMMITTEE BUSINESS**

**BELLINGER/LUIMES MOVED TO** reconsider 2011-22/6a in first reading.

**THOMAS** called to question

**FAILED**

**TIGHE/SUMAR** called to question

**CARRIED**

**WOODS** called for division

Tighe- Y

Csorba- Y

Iskandar- Y

Cheema- Y

Yamagishi- Y

Lepage Fortin- N

Fehr- N

Kusmu- N

Khinda- N

Woods- Y

Kelly- N

Zinyemba- N

Mills- Y

Sereda- N

Le- N

Johnson- Y

Crone- N

Sumar- N

Elmallah- N

Nicol- A

Gould-Y  
Bellinger- Y  
Zhao- Y  
Power- N  
Ferguson- Y  
Karuvellil-Y  
Obeifuna- N  
Thomas- N  
Liang- Y  
MacGillivray- Y

**Motion: CARRIED**

2011-22/6b

**CSORBA/POWER MOVE THAT**, upon the recommendation of Policy Committee, Students' Council adopt the Food Policy in second reading based on the following principles:

- That the Students' Union advocates that the University increases the availability of diverse and healthy food and beverage options;
- That the Students' Union advocates that the University provides an increase of affordable food and beverage options;
- That the Student's Union advocates that the University provides and improves access to food preparation resources;
- That the Students' Union advocates that the University provides and improves access to water fountains and water bottle refilling stations;
- That the Students' Union advocates that the University encourages the sale of organic<sup>1</sup>, local, or Fair Trade certified food and beverage options when competitively priced to reduce its adverse ecological and social impact;
- That The Students' Union advocates that the University reduces the ONEcard vendor levy to promote the expansion of its ONEcard service to vendors providing more choice for students who wish to eat on campus;
- That the Students' Union advocates that the University provide easily accessible nutritional information for all of its food and beverage products;
- That this policy expire on April 30, 2015.

**Speakers List: Power, woods, Cheema, Way, Ferguson, Lepage Fortin, Sumar, Nicol, Khinda, Crone, Tighe**

**CHEEMA MOVED TO** amend the motion to read:

WHEREAS access to food preparation resources on campus is currently limited;  
WHEREAS nutrition plays a vital role in the health and wellness of students and therefore can have a can significantly impact on their academic success;  
WHEREAS nutrition plays a vital role in the health and wellness of students;  
WHEREAS access to a variety of healthy food and beverage options available on campus is currently limited;  
WHEREAS food and beverages sold on campus do not meet the needs of students with a variety of dietary restrictions;  
WHEREAS nutritional information provided for food products sold on campus is currently limited;  
WHEREAS the purchase of food and beverages incurs a significant financial cost to students;

WHEREAS students living in Lister Centre are required to purchase a mandatory meal plan that can only be used to purchase food and beverages from specific food vendors on campus who accept the plan as payment;  
WHEREAS the production, transportation, distribution, and/or consumption of food and beverages can have adverse social and/or environmental impacts;

BE IT RESOLVED THAT the Students' Union advocates that the University increases the availability of diverse and healthy food and beverage options;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provides an increase of affordable food and beverage options;

BE IT FURTHER RESOLVED THAT the Student's Union advocates that the University provides and improves access to food preparation resources;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provides and improves access to water fountains and water bottle refilling stations;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University encourages the sale of organic, local, or Fair Trade certified food and beverage options when competitively priced to reduce its adverse ecological and social impact;

BE IT FURTHER RESOLVED THAT The Students' Union advocates that the University reduces the ONEcard vendor levy to promote the expansion of its ONEcard service to vendors providing more choice for students who wish to eat on campus;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provide easily accessible nutritional information for all of its food and beverage products;

**Motion(friendly): CARRIED**

**FERGUSON MOVED TO** amend the motion to read:

WHEREAS access to food preparation resources on campus is currently limited;

WHEREAS nutrition plays a vital role in the health and wellness of students and therefore can have a can significantly impact on their academic success;

WHEREAS nutrition plays a vital role in the health and wellness of students;

WHEREAS access to a variety of healthy food and beverage options available on campus is currently limited;

WHEREAS food and beverages sold on campus do not meet the needs of students with a variety of dietary restrictions;

WHEREAS nutritional information provided for food products sold on campus is currently limited;

WHEREAS the purchase of food and beverages incurs a significant financial cost to students;

WHEREAS students living in Lister Centre are required to purchase a mandatory meal plan that can only be used to purchase food and beverages from specific food vendors on campus who accept the plan as payment;

WHEREAS the production, transportation, distribution, and/or consumption of food and beverages can have adverse social and/or environmental impacts;

BE IT RESOLVED THAT the Students' Union advocates that the University increases the availability of diverse and healthy food and beverage options;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provides an increase of affordable food and beverage options;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provides and improves access to food preparation resources;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provides and improves access to water fountains and water bottle refilling stations;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University encourages the sale of organic, local, or Fair Trade certified food and beverage options when competitively priced to reduce its adverse ecological and social impact;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University reduces the ONEcard vendor levy to promote the expansion of its ONEcard service to vendors providing more choice for students who wish to eat on campus;

BE IT FURTHER RESOLVED THAT the Students' Union advocates that the University provide easily accessible nutritional information for all of its food and beverage products;

**Motion(friendly): CARRIED**

**Main Motion: CARRIED**

Committee, Students' Council adopt the Health and Wellness Policy in second reading based on the following principles:

### Health and Wellness Policy

- ~~That the Students' Union advocates that the University provide an increase in mental health resources, with an emphasis on counseling services;~~
- That the Students' Union advocates that the University increase psychological and psychiatric services;
- That the Students' Union advocates that the University explore new ways in which to enhance students' mental health;
- That the Students' Union advocates that the University enhance ~~provide an increase in~~ physical wellness space;
- That the Students' Union advocates that the University ~~provide an increase in~~ enhance sexual health awareness for students ~~and education;~~
- That the Students' Union advocates that the University ~~provide an increase to~~ increase interfaith ~~prayer, meditation, and/or~~ spiritual space on campus; and
- That the Students' Union advocates that the University ~~provide resources that foster a culture of moderation in regards to alcohol consumption~~ encourage safe drinking practices for those who choose to consume alcohol;
- That this policy expire on April 30, 2014

**Speakers List: Khinda, Cheema, Yamagishi, Bellinger, Liang, Ferguson, Power, Woods, Zhao, Sumar, Kelly, Nicol, Zinyemba, Lepage Fortin.**

**CHEEMA/TIGHE MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer

and meditation space on campus;

WHEREAS high risk alcohol consumption is prevalent within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**Motion: CARRIED**

**CHEEMA MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS Studies show that students exhibit low rates of sexually healthy behavior;

WHEREAS there is demand for increased quantity and quality of interfaith prayer  
and meditation space on campus;  
WHEREAS high risk alcohol consumption is prevalent within the student population; and  
WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;  
BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;  
BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;  
BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;  
BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;  
BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and  
BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**Motion(friendly): CARRIED**

**YAMAGISHI/POWER MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;  
WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses  
WHEREAS the health and wellness of a student has a direct effect on academic and social success;  
WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;  
WHEREAS there are limited fitness and physical wellness facilities on campus;  
WHEREAS Studies show that students exhibit high rates of sexually unhealthy behavior;  
WHEREAS there is demand for increased quantity and quality of interfaith prayer  
and meditation space on campus;

WHEREAS high risk alcohol consumption is prevalent within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**NICOL/FERGUSON MOVED TO** amend the amendment to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS Studies show that students exhibit high rates of unhealthy sexual behavior;

WHEREAS there is demand for increased quantity and quality of interfaith prayer

and meditation space on campus;

WHEREAS high risk alcohol consumption is prevalent within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**Motion: CARRIED**

**Main Amendment: CARRIED**

**BELLINGER/NICOL MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer and meditation space on campus;

WHEREAS high risk alcohol consumption is prevalent within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**ISKANDAR/TIGHE called to question**

**FAILED**

**KHINDA/ZINYEMBA called to question**

**CARRIED**

**Motion: CARRIED**

**FERGUSON/BELLINGER MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses;

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer and meditation space on campus;

WHEREAS high risk alcohol consumption is prevalent within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a

student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**Motion: CARRIED**

**FERGUSON/BELLINGER MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses;

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer and meditation space on campus;

WHEREAS high risk alcohol consumption is prevalent within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success.

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**Motion: WITHDRAWN**

**BELLINGER/CHEEMA MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses;

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer and meditation space on campus;

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University

encourage safe drinking practices for those who choose to consume alcohol.

Automatic Recess at 10:00

Meeting called back to order at 10:15

**Motion: WITHDRAWN**

**BELLINGER/LIANG MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses;

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer and meditation space on campus;

WHEREAS high risk alcohol consumption occurs within the student population; and

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**LIANG/FERGUSON MOVED TO** amend the amendment to cite NCHA

**Motion: FAILED**

**Main Amendment: CARRIED**

**FERGUSON/LIANG MOVED TO** amend the motion to read:

WHEREAS the health and wellness of an individual encompasses emotional, mental, physical, spiritual, and sexual health;

WHEREAS the health and wellness of students may be affected by the physical environment on the University of Alberta campuses;

WHEREAS the health and wellness of a student has a direct effect on academic and social success;

WHEREAS students are increasingly susceptible to high levels of stress due to heavy workloads;

WHEREAS there are limited fitness and physical wellness facilities on campus;

WHEREAS there is demand for increased quantity and quality of interfaith prayer and meditation space on campus;

WHEREAS high risk alcohol consumption occurs within the student population;

WHEREAS addictive behavior, including, but not limited to, addiction to computer/internet use and to cognitive-enhancing drugs can be damaging to a student's academic success;

BE IT RESOLVED THAT the Students' Union advocates that the University increase psychological and psychiatric services;

BE IT RESOLVED THAT the Students' Union advocates that the University explore new ways in which to enhance students' mental health;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance physical wellness space;

BE IT RESOLVED THAT the Students' Union advocates that the University enhance sexual health awareness for students;

BE IT RESOLVED THAT the Students' Union advocates that the University increase interfaith spiritual space on campus; and

BE IT RESOLVED THAT the Students' Union advocates that the University encourage safe drinking practices for those who choose to consume alcohol.

**Motion: CARRIED**

ZINYEMBA/ISKANDAR called to question

**CARRIED**

NICOL called for division

Tighe- Y  
 Csorba- Y  
 Iskandar- Y  
 Cheema- Y  
 Yamagishi- Y  
 Lepage Fortin- Y  
 Fehr- Y  
 Kusmu- Y  
 Khinda- Y  
 Woods- Y  
 Kelly- Y  
 Zinyemba- Y  
 Sereda- Y  
 Le- Y  
 Crone- Y  
 Sumar- A  
 Nicol- N  
 Gould- Y  
 Bellinger- Y  
 Power- Y  
 Ferguson- Y  
 Karuvelil- Y  
 Thomas- Y  
 Liang- Y  
 MacGillivray- Y

**Motion: CARRIED**

ISKANDAR/MACGILLIVRAY MOVED TO suspend the relevant standing orders to have a presentation and a motion in the same meeting and to special order 7a to be dealt with immediately.

**Motion: CARRIED**

2011-22/7

**GENERAL ORDERS**

2011-22/7a

**TIGHE/BELLINGER MOVES THAT** Students' Council adopt the Fall Reading Week Political Policy in first reading based on the following principles:

That the Students' Union will bring a motion to University Governance that proposes the creation of a Fall Reading Week

The Fall Reading Week be created under the following guidelines:

- A full week without instruction will take place concurrent with the Remembrance Day holiday.
- Two instructional days will be removed from the Fall Term.
- Instruction in the Fall Term will commence, when possible, on the Tuesday following Labour Day.

**Speakers List: Tighe, Fehr, Woods, Zinyemba, Csorba, Sumar, Bellinger, Iskandar, Power, Ferguson, Yamagishi, Nicol, Crone**

**NICOLE/CRONE MOVED TO** amend the motion to read:  
**TIGHE/BELLINGER MOVES THAT** Students' Council adopt the Fall Reading Week Political Policy in first reading based on the following principles:

That the Students' Union will advocate through University Governance for the creation of a Fall Reading Week

The Fall Reading Week advocated for would be created under the following guidelines:

- A full week without instruction will take place concurrent with the Remembrance Day holiday.
- Two instructional days will be removed from the Fall Term.

Instruction in the Fall Term will commence, when possible, on the Tuesday following Labour Day.

**Motion: CARRIED**

**FERGUSON/WOODS MOVED TO** amend the motion to read:  
**TIGHE/BELLINGER MOVES THAT** Students' Council adopt the Fall Reading Week Political Policy in first reading based on the following principles:

That the Students' Union will advocate through University Governance for the creation of a Fall Reading Week

The Fall Reading Week advocated for would be created under the following guidelines:

- A full week without instruction will take place concurrent with the Remembrance Day holiday.
- Two instructional days will be removed from the Fall Term.

Instruction in the Fall Term will commence, when possible, on the Tuesday following Labour Day.

This policy shall expire on April 30<sup>th</sup>, 2015.

**Motion: CARRIED**

**Main Motion: CARRIED**

**KHINDA/FEHR MOVED TO** special order 2011-22/6e

**Motion: CARRIED**

**2011-22/6e**

**KHINDA/KUSMU MOVED THAT** upon the recommendation of the Policy Committee Students Council approve the smoking policy in first reading based on the following principles:

BE IT RESOLVED THAT the Students' Union advocate that the University of Alberta restrict smoking on all of its campuses to appropriate and health promoting designated smoking areas

This policy will expire April 30th 2015

**Speakers List: Khinda, Kusmu, Sumar, Bellinger, Zinyemba, Thomas, Woods, Kelly, Tighe, Nicol, Power, Liang, Lepage Fortin, Fehr.**

**LEPAGE FORSTIN/TIGHE MOVED TO** amend the motion to read:

BE IT RESOLVED THAT the Students' Union advocate that the University of Alberta restrict smoking on all of its campuses to appropriate and health promoting designated smoking areas

BE IT RESOLVED THAT the Students' union advocate for preventative healthy initiatives for smoking on campus

This policy will expire April 30th 2015

**TIGHE/WOODS MOVED TO adjourn**

**WITHDRAWN**

**Automatic recess at 12:00**

**Meeting called back to order at 12:15**

**Amendment: FAILED**

**TIGHE called to question**

**CARRIED**

**Call for division**

**Tighe- Y  
Csorba- Y  
Cheema- N**

Yamagishi- Y  
Lepage Fortin- Y  
Fehr- Y  
Kusmu- Y  
Khinda- Y  
Woods- N  
Kelly- Y  
Zinyemba- Y  
Le- Y  
Crone- Y  
Nicol- N  
Bellinger- N  
Power- Y  
Ferguson- N  
Karovelil-A  
Thomas- Y  
Liang- N

Motion: CARRIED

WOODS TABLED item 2011-22/6d

Meeting adjourned at 12:47

