

**POLICY  
COMMITTEE**

**Tuesday May 15, 2017  
6:30 pm  
SUB 6-06**

**ATTENDANCE**

<b>NAME</b>	<b>PROXY</b>	<b>PRESENT</b>	<b>WRITTEN FEEDBACK PROVIDED (IF ABSENT)</b>
Sandy Brophy		Y	
Daren Choi		Y	
Delaine Howie (CHAIR)		Y	
Nathan Sunday		Y	
Haley Lefferson		Y	
Alannah Piasecki		Y	
Reed Larsen		N	N
Ilya Ushakov		Y	
Shane Scott		Y	

**MINUTES (PC 2017-01)**

**2017-01/1     INTRODUCTION**

**2017-02/1a     Call to Order**

**Meeting called to order at 6:34 pm**

**2017-02/1b     Approval of Agenda**

**PIASECKI/CHOI MOVE to approve the agenda  
8/0/0  
CARRIED**

**2017-02/1c     Approval of Minutes**

**CHOI/PIASECKI MOVE to approve the minutes**

2017-02/1d Chair's Business

2017-02/2 QUESTION/DISCUSSION PERIOD

2017-02/2a EXECUTIVE ADVOCACY REPORTS TO COMMITTEE

**HOWIE**

These reports are not done in the past and would like to get your comments about what should be done and if you like these reports to happen; we think it is not common practice and council reports are okay;

*Different comments from counsellors:*

We don't gain having these extra set of reports;

I would like to see these reports because advocacy is a big role of the executives and would like to see executives are advocating for them rather than through minutes and agendas; that way it can be decentralized;

Reports from council are getting more general, and executive reports can be specific for advocacy

I will like to see some guidelines for these reports if they should happen because advocacy can be broad as well

**HOWIE**

Reed said that if these reports should be done then they should be on request to a particular executive; e.g. something that the committee is reviewing can be reported that way;

*Different comments from counsellors:*

That sounds like a very good idea; if there is a big issue we can have a report that way otherwise we don't waste time;

VP Scott and Councillor Sunday brought up some important issues; correct methods are required; Putting them together with other committees will not make it easier to access as with council; it is a separate thing with the bylaw committee;

**HOWIE**

Within the scope of this committee, would we be open to a bi-request idea?

*A counsellor:*

Could they be requested?

**HOWIE**

As per the criteria it says this committee shall be open to bi-request; I will be open to amendments to standing order if we have one; But for the purposes of this committee we will say that it is fulfilling the criteria;

*A counsellor:*

I am afraid that it is bi-request because people can't already request not done in past

HOWIE

This discussion is done but nothing needs to be added in this line; We can reopen it and add something new in it if required depending on how this goes; we will have the conversation and look into it;

*A counsellor:*

We can request them a few times and see how that frequency goes with the standing orders

HOWIE

We will receive reports; only thing is what is the frequency; is it every trimester or bi-weekly or monthly;

*A counsellor:*

Starting out more frequent is better than less frequency; A big report not too often is less useful than small reports often;

HOWIE

I think the reports should have the purpose of policy development; e.g. I am in charge of renewal of residential policy and would like to see a report on residency advocacy policy; are there any thoughts that anyone has?

*Comments from a counsellor:*

That's interesting, and I have been thinking about it as well;

HOWIE

We will sit with bi-request for the next two weeks now; We will move on into the next agenda item;

#### **POLICY RENEWAL PROCEDURE AND DELEGATION TO COMMITTEE MEMBERS**

2017-02/2b

HOWIE

I have shared a document, a sheet (put into policy shared form) that I made;

There are 9 policies due for renewal this year

To keep accountability there are projected start times, progress check-in dates and completion date of that renewal; Typically if any changes are to be made it does have to get into two steps, the first principles and first principles and second reading;

Research needs to be done prior to policy renewal, and then we need to discuss in g  
about the changes to be made;  
There are exactly nine of us and if each of us take one according your expertise and  
passion that will be ideal;  
I have also mentioned potential sources to consult;

(Counsellors chose the specific policy that they wanted to research)

**HOWIE**

They next thing potential sources to consult; Does anyone has any suggestion? I can  
and put in International Students Association. Does anyone has any other idea?

*A counsellor:*

For assessment and grading there may be a bias, would representation be a good id

Higher proportion of international students have been pointed out for plagiarism; T  
Chinese students association may be a good idea;

**HOWIE**

For academic materials?

*A counsellor:*

VP Patches

**HOWIE**

Food?

I would recommend you to talk to residents

*A counsellor:*

For the food policies as well, I am been looking into businesses; and also Campus Fo  
Bank;

**HOWIE**

Ideas for residents?

*A counsellor:*

Can talk to CORA

**HOWIE**

Financial assistance?

I would tell you to talk to the registrar

**HOWIE**  
**Internationalization**

*Counsellors:*

**ISA, Chinese students association, African Students Association, etc.**

**You can also put ISA**

**HOWIE**  
**Next piece of this is the fancy colour coordinated part**  
**We want to make sure that everything is done by March at the very latest, better if earlier; I know that many people would be busy in summer; I myself will start in Oct but will finish up by December;**

*Counsellors:*  
**Contact email for Chinese Students and Scholar Association was requested**

**For project completion, can the project be reopened if completed?**

**HOWIE**  
**Yes they be opened**

*Counsellors:*  
**Suppose a policy is overhauled, is that still open for renewal?**

**Different members tell about their timelines; some say right-away, some say June or July, some say August and October;**

**HOWIE**  
**Does anyone have any question about the renewal process?**  
**Recap:**  
**After this meeting, for people who say May as their start time, they need to make sure that everything is accurate and there is no gaps, and if there are those gaps must be identified; If they need help they can be helped out; All facts must be made sure that they are good before going to council; If we do consultation properly and do our due diligence it will take time;**

**I post the documents in Google doc so that all can be kept in loop**

**HOWIE**  
**I will make an working group folder in Google doc and share it with all today after the meeting**

**COMMITTEE GOALS FOR 2017-18**

**HOWIE**

If anyone wants to focus anything outside their renewal can make;

2017-02/2c *Counsellors:*

Nathan wants reopen Agenda Policy

Nathan: I would like to reopen Truth and Reconciliation Commission Policy;  
It is similar to renewal, I want to consult interest groups and get their feedback;

HOWIE

If things come up in the year, this is the forum to bring that in; Last year we discuss sexual violence policy; if something is missing please bring that back and we would to discuss that.

2017-02/3 COMMITTEE BUSINESS

2017-02/4 INFORMATION ITEMS

2017-02/5 ADJOURNMENT

BROPHY/SUNDAY move to adjourn the meeting at 7.12 pm

2017-02/5a Next Meeting: Monday, June 5 at 6:30 pm

2017-02/5b Meeting adjourned at 7:12 pm.

### SUMMARY OF MOTIONS

MOTION	VOTES
PIASECKI/CHOI MOVE to approve the agenda	8/0/0, CARRIED
CHOI/PIASECKI MOVE to approve the minutes	8/0/0, CARRIED
BROPHY/SUNDAY MOVE to adjourn the meeting at 7:12 pm	8/0/0, CARRIED