



University of Alberta Students' Union

**POLICY
COMMITTEE**

Friday, November 27, 2015

4.00pm

SUB 6-06

AGENDA (PC 2015-09)

2015-09/1 INTRODUCTION

2015-09/1a Call to Order

2015-09/1b Approval of Agenda

2015-09/1c Approval of Minutes

2015-09/1d Chair's Business

2015-09/2 QUESTION/DISCUSSION PERIOD

2015-09/3 COMMITTEE BUSINESS

2015-09/3a RAHMAN moves to approve the second reading of the quality instruction policy as attached.

Please see PC 15-09.01

2015-09/4 INFORMATION ITEMS

2015-09/5 ADJOURNMENT

2015-09/5a Next Meeting: Friday, January 29, 2015 @ 4.00pm in SUB 6-06.

PC 15-09.01

Approved First Principles

1. The University of Alberta is a publicly funded research and teaching intensive institution and excellence in undergraduate education is part of the institution's core academic mission.
2. Quality in undergraduate instruction affects all students on campus, and provides them with a memorable positive experience throughout their degree.
3. Outstanding instruction in undergraduate education reflects positively on the University.
4. Excellence in instruction requires effective communication and interaction between students and instructors.
5. Student feedback and evaluation of instruction provides students with a voice in their learning environment and can help instructors improve their teaching.
6. Quality instruction can prepare students with skills well-suited for the workforce and continuing educational endeavours.
7. Initiatives designed to improve instruction make positive contributions to common instruction practices as well as legislation relating to teaching and learning policies.
8. Establishing a culture that promotes excellence in teaching requires institutional commitment, investment and innovation, including support for the scholarship of teaching and learning.

Proposed Second Reading

1. The Students' Union advocates for continued and growing institutional commitment towards excellence in instruction, including support for innovative teaching practices and for the scholarship of teaching and learning.
2. The Students' Union fosters conditions that promote the importance of teaching at an institutional and grassroots level across our diverse campuses.
3. The Students' Union advocates for the support of experiential and co-curricular learning integration with instruction to enhance student learning and incentivize instructors to adopt innovative and effective teaching strategies.
4. The Students' Union advocates that the institution recognizes the importance of professional development in an instructor's performance evaluation in Faculty Evaluation Committees.
5. The Students' Union advocates that instructors' be required to present evidence of their current and past teaching professional development experience as part of their annual review.
6. The Students' Union advocates for increased and ongoing communication between students and professors through mid-semester teaching evaluations.
7. The Students' Union advocates for a more effective student teaching evaluation mechanisms that are psychometrically valid and are made readily available for students.

**POLICY
COMMITTEE**

Friday October 30, 2015

4:00 pm

SUB 0-48

ATTENDANCE

NAME	PROXY	PRESENT
Jared Burton (Chair)		Y
Jason Wang		Y
Victoria Dejong		N
Vivian Kwan		Y
Hannah Schlamp		N
Dylan Hanwell		N
Fahim Rahman		Y
Ben Angus		N
Levi Flaman		Y

MINUTES (PC 2015-08)

2015-08/1 INTRODUCTION

2015-08/1a **Call to Order**

Meeting called to order at 16:28.

2015-08/1b **Approval of Agenda**

WANG J./RAHMAN move to approve the agenda.

5/0/0
CARRIED

2015-08/1c

Approval of Minutes

FLAMAN/RAHMAN move to resent the May 17th minutes to Policy meeting for approval.

5/0/0
CARRIED

FLAMAN and WANG J. amended the May 17th minutes with the following changes:

1. Call to order time should be 1:02PM.
2. FLAMAN should not be a voting member during that meeting
3. The vote counts of the motions
4. The name of RAHMAN appeared on the minutes

FLAMAN/WANG J. move to re-approve the May 17th minutes as amended.

5/0/0
CARRIED

FLAMAN/WANG J. move to approve the Oct 8th minutes.

5/0/0
CARRIED

FLAMAN suggested separating the permanent member and guest of the committee meeting on the attendance of the minutes. RAHMAN agreed. FLAMAN will solicit comments about this change and bring this to CAC.

WANG J. pointed out the issue that the vote counts of the motions were different and it might make readers confused. BURTON suggested having a roll call for at the beginning of the meeting and at the end of the meeting to reflect the change of attendance.

2015-08/1d

Chair's Business

BURTON expressed his personal opinion on the issue that chairs of the committees have a tendency to rush through motion without counting members' vote. He would like to see members expressing their stances in voting.

New meeting schedule

BURTON stated everyone on the committee agreed this meeting time and will make a Whatsapp group to ensure everyone on the committee is able to attend this meeting.

2015-08/2

QUESTION/DISCUSSION PERIOD

2015-08/2a

Committee priorities for remainder of year

BURTON expressed that the committee should not leave any policies unattended to prevent next year's committee to pursue its advocacy.

FLAMAN asked about the second reading of Experiential Learning policy. RAHMAN confirmed that it was completed. FLAMAN checked that the second principles was passed on the July 28th Council but "experiential" was spelled wrongly. He suggested to suspend the standing orders to approve it retrospectively. The committee will come up with a motion for the next Council meeting.

BURTON suggested to have a meeting each month to make sure everyone is working on them.

BURTON reported there are 5 policies left to be renewed.

RAHMAN and DEJONG worked on Quality Instruction. RAHMAN reported that he will make a draft of the policy and collect feedback for next meeting. So that the second reading will be around late November and the whole policy can be approved early December. And he expected to work on Students in Governance policy in the Winter semester.

FLAMAN and KWAN will work on Capital Projects as he thinks that the University should take good care of students' tuition.

BURTON will work on Engagement policy.

WANG J. and HANWELL will work on Student Work Programs policy.

2015-08/3

COMMITTEE BUSINESS

2015-08/3a

BURTON/FLAMAN move to set the Policy Committee meeting schedule at a monthly basis that meets on the last Friday of every month at 4:00PM.

FLAMAN supported this motion as long as the time works for everybody in the committee but he might be late.

WANG J. asked if there are meetings in December. BURTON answered that if the committee has business, meeting will be arranged. WANG J. also recommended to avoid arranging any meeting on the last week of February as everyone seems to have midterms on that week.

FLAMAN suggested setting the schedule early and then tailor it as the month comes. BURTON agreed.

5/0/0
CARRIED

2015-08/4

INFORMATION ITEMS

2015-08/5

ADJOURNMENT

2015-08/5a

Next Meeting: Friday, November 27, 2015 @ 4.00pm in SUB 6-06.

RAHMAN/WANG J. move to adjourn.

5/0/0
CARRIED

Meeting adjourned at 16:55.

SUMMARY OF MOTIONS

MOTION	VOTES
WANG J./RAHMAN move to approve the agenda.	5/0/0 - CARRIED
FLAMAN/RAHMAN move to approve the May 17 th minutes as amended.	5/0/0 - CARRIED
FLAMAN/WANG J. move to approve the Oct 8 th minutes.	5/0/0 - CARRIED
BURTON/FLAMAN move to set the Policy Committee meeting schedule at a monthly basis that meets on the last Friday of every month at 4:00PM.	5/0/0 - CARRIED
RAHMAN/WANG J. move to adjourn.	5/0/0 - CARRIED