

**POLICY
COMMITTEE**

Thursday September 10, 2015

4.00pm

SUB 0-48

AGENDA (PC 2015-06)

2015-06/1 INTRODUCTION

2015-06/1a Call to Order

2015-06/1b Approval of Agenda

2015-06/1c Approval of Minutes

2015-06/1d Chair's Business

Standing Order Working Copy.

Please see PC 15-06.01

2015-06/2 QUESTION/DISCUSSION PERIOD

2015-06/3 COMMITTEE BUSINESS

2015-06/3a BURTON MOVES TO bring the Gender Policy before Students' Council in second reading with the recommendation of Policy Committee, based on the following first principles:

1. Students deserve equitable treatment regardless of their gender identity and/or biological sex.
2. Not all students identify their gender to be within the male-female binary.
3. It is not always necessary for administrations to require students to disclose their gender and/or biological sex outside of medical reasons.
4. Students who do not identify within the male-female gender binary are denied access to gendered spaces on campus.
5. Transgender students may feel misgendered or unsafe in gendered spaces on campus.

6. Gender non-binary students are excluded from important University documents such as the Code of Student Behaviour when students are referred to as “he or she.”

7. Existing alternatives to gendered spaces on campus do not have appropriate signage to address their inclusivity.

8. Students face barriers to obtaining non-binary living conditions in housing and residence.

Please see PC 15-06.02

2015-06/4 **INFORMATION ITEMS**

2015-06/5 **ADJOURNMENT**

2015-06/5a **Next Meeting:** September 24th at 4.00pm in SUB 0-48.

POLICY COMMITTEE

(Last Approved - DATE)

1) MANDATE

- 1) In accordance with Bylaw 100 of the University of Alberta Students' Union, the Policy Committee:
 - a. Shall make recommendations to Students' Council on Students' Union political policy respecting both business of entities not based and based at the University of Alberta;
 - b. Shall receive reports from the Students' Union Executive Committee on its advocacy activities and evaluate their effectiveness; and
 - c. Can make editorial changes to all political policy under its purview.

2) MEETINGS

- 1) Quorum of the Policy Committee shall be five voting members.
- 2) The Policy Committee shall hold a meeting, coordinated through the Speaker of Students' Council, before the first meeting of its Students' Council in order to:
 - a. elect a chair from within its voting membership,
 - b. set initial standing orders, and
 - c. set a meeting schedule for its first trimester.
- 3) The Policy Committee shall establish a meeting schedule on a trimester basis, in advance, with the trimesters being:
 - a. May to August,
 - b. September to December, and
 - c. January to April.
- 4) Additional meetings of the Policy Committee may be called by either the Chair or five voting members of the Committee, provided that:
 - a. every member of the Committee has received at least seventy-two hours' notice of the meeting, or
 - b. every member of the Committee consents to the meeting taking place.
- 5) Meetings of the Policy Committee may be cancelled by:
 - a. a simple majority vote of the Committee to amend the meeting schedule, or
 - b. the unanimous consent of all voting members to the cancellation.
- 6) Meetings of the Policy Committee are open to the public, unless the Committee moves *in camera*.

3) MEMBERSHIP

- 1) Membership of this committee is nine.
- 2) Should a vacancy on the Policy Committee occur, then the Committee shall recommend the nomination of additional member(s) to Students' Council at its next meeting
- 3) Should the Chair of the Policy Committee leave the voting membership of the Committee, the position of chair shall be considered vacant and a new chair shall be elected from within the voting membership of the Committee at the next meeting.
- 4) Any voting members of the Executive Committee who are not selected to be voting members of the Policy Committee shall be considered non-voting members of the Committee.

4) CHAIR'S RESPONSIBILITIES & DUTIES

- 1) The Chair of the Policy Committee shall not be a member of the Executive Committee.
- 2) The Chair of the Policy Committee shall:
 - a. arrange for the booking of a meeting room, when necessary, for meetings of the Committee;
 - b. arrange for the preparation and distribution of the Committee agenda;
 - c. moderate debate at meetings of the Committee;
 - d. respond to the questions of members of the Committee in a timely fashion;
 - e. assign duties to members of the Committee, such duties pertaining to the fulfillment of the mandate of the Committee;
 - f. maintain the Standing Orders of the Committee; and
 - g. submit reports to Students' Council, as required.
- 3) Should the Chair of the Policy Committee be absent from a meeting of the Committee, the Committee shall then elect an interim chair from within its voting membership, excluding the Executives, as per SO (3(4)), for the duration of the meeting.
- 4) The Chair of the Policy Committee may be removed from the post of chair by a simple majority vote of the Committee, whereupon a new chair shall be elected from within the voting membership of the Committee.
- 5) The Chair shall work with the Speaker and Administrative Assistant to ensure the logistical needs of Bylaw Committee are met.

5) MEMBER RESPONSIBILITIES & DUTIES

- 1) Prior to the end of each trimester, the Policy Committee shall review its attendance records for all voting members of the Committee.
- 2) The Policy Committee may recommend to Students' Council, by a simple majority vote, the removal of any voting member who is not carrying out his/her duties in contributing to the fulfillment of the mandate of the Committee.
- 3) Any member of the Executive Committee who is named as a member of the Policy Committee may be reported to Students' Council, by a simple majority vote, if he/she does not fulfill the reporting requirements as outlined in SO (14(1)) of the standing orders of the Committee.
- 4) Members are required to attend all meetings of the Policy Committee.
- 5) Shall be considered present should a proxy be appointed and attends as per Bylaw 100, Section 15-5.

6) PROXIES / GEUSTS

- 1) To appoint a proxy to the Policy Committee, the member thereof must provide a notice to that effect to the Chair of the Committee:
 - a. stating the name and e-mail address of the eligible member of Students' Council who will serve as proxy,
 - b. indicating the duration of the appointment, and
 - c. that is signed by the appointing member of the Committee or e-mailed to the Chair of the Committee no later than two hours prior to the Committee meeting.

7) LEGISLATIVE PROCESS FOR POLITICAL POLICIES

- 1) When Students' Council refers a political policy to the Policy Committee:
 - a. the Chair shall, by the time of the next Committee meeting, assign a member of the Committee who is also a member of the Executive

Committee to draft a political policy based on the principles passed in first reading by Students' Council;

- b. the assigned member of the Executive Committee shall submit the draft political policy to the Committee in a timely fashion; and
- c. the Committee will not recommend to Students' Council any political policy that is outside the scope of the principles approved in first reading by Students' Council.

8) ADMINISTRATION

- 1) The Administrative Assistant of the Students' Council will:
 - a. Book meeting rooms for meetings of the Committee.
 - b. Book Minute Takers for each meeting of the Committee.
 - c. Structure Agenda's for each meeting based on the Orders of the Day submitted by members of the Committee and any referrals from Students' Council.
 - d. Notify the Committee of Meetings through the Agenda.
 - e. Distribute the Agenda and Minutes to members of the Committee.
 - f. Ensure paper copies of the Agenda are printed for the Chair to bring to each meeting.

9) RECORDS

- 1) The Chair of the Policy Committee will record attendance at each meeting of the Committee.
- 2) The Chair of the Policy Committee shall assign the task of recording the minutes at each meeting to one of the members of the Committee or to the recording secretary.
- 3) Members of the Policy Committee may amend their comments in the minutes when the minutes are being approved by the Committee.
- 4) The Chair of the Policy Committee shall, after each meeting of the Committee, submit to Students' Council a report including:
 - a. any decisions made by the Committee acting under authority delegated to it by Students' Council;
 - b. any recommendations made by the Committee to Students' Council;
 - c. any standing orders adopted by the Committee; and
 - d. a summary of all motions passed by the Committee at the meeting in question.

10) RULES OF ORDER

- 1) The Chair of the Policy Committee will use his/her discretion in administering an informal style of Robert's Rules of Order to conduct the business of the meeting.

11) ORDERS OF THE DAY

- 1) Order of Business for the Policy Committee:
 - a. Introduction
 - i. Call to Order
 - ii. Approval of Agenda
 - iii. Approval of Minutes
 - iv. Chair's Business
 - b. Question/Discussion Period
 - c. Committee Business
 - d. Information Items
 - e. Adjournment

- i. Confirmation of Next Meeting
- 2) Right of Submission by Committee Members
 - a. Any voting member of the Policy Committee may submit Orders of the Day to be considered by the Committee.
- 3) Deadline for Submission
 - a. Orders of the Day must be submitted to the Chair of the Policy Committee and the Administrative Assistant to Students' Council 2 business days prior to the Committee meeting.
- 4) Publishing
 - a. The agenda package for the Policy Committee will be published in the following manner:
 - i. an electronic copy will be e-mailed to the Committee members 2 business days before the meeting; and
 - ii. paper copies will be provided at the Committee meeting.
- 5) Special Orders
 - a. The Order of Business notwithstanding, the Chair of the Policy Committee may designate any Order of the Day a Special Order.

12) PRESENTATIONS

- 1) Each member of the Executive Committee who is named a member of the Policy Committee shall provide:
 - a. a basic introduction of his/her goals for the year by June 1, and
 - b. a comprehensive presentation of all goals relevant to the mandate of the Committee by June 30.

13) EXECUTIVE COMMITTEE REPORTS

- 1) Each member of the Executive Committee who is named a member of the Policy Committee shall provide a written report at each meeting of the Committee on his/her advocacy activities and those of the entire Executive Committee, and may provide an oral supplement to accompany this report.

14) STANDING ORDERS

- 1) The Standing Orders of the Policy Committee may be amended by a simple majority vote of the Committee, with such changes being reported to Students' Council.
- 2) The Standing Orders of the Policy Committee do not expire, but shall be reintroduced at the Committee's first meeting.

15) CONFIDENTIALITY

- 1) All members shall ensure the security and confidentiality of sensitive information that comes into their possession by virtue of their membership on the Policy Committee.

PC 15-06.02

Political Policy Gender

Revision as of 16:16, 3 September 2015 by [Cody.bondarchuk](#)[\(diff\)](#) ← [Older revision](#) | [Latest revision \(diff\)](#) | [Newer revision](#) → [\(diff\)](#)**Expires: April 30, 2019**

1 Facts

1. Students deserve equitable treatment regardless of their gender identity and/or biological sex.
2. Not all students identify their gender to be within the male-female binary.
3. It is not always necessary for administrations to require students to disclose their gender and/or biological sex outside of medical reasons.
4. Students who do not identify within the male-female gender binary are denied access to gendered spaces on campus.
5. Transgender students may feel misgendered or unsafe in gendered spaces on campus.
6. Gender non-binary students are excluded from important University documents such as the Code of Student Behaviour when students are referred to as "he or she."
7. Existing alternatives to gendered spaces on campus do not have appropriate signage to address their inclusivity.
8. Students face barriers to obtaining non-binary living conditions in housing and residence.

2 Resolutions

1. The Students' Union will advocate that the University of Alberta formally recognize the existence of gender identities outside the male-female binary.
2. The Students' Union will advocate that the University of Alberta include additional gender options on forms and documents for students other than "male" and "female".
3. The Students' Union will advocate that the University of Alberta not require students to gain administrative approval for changing their gender on BearTracks.
4. The Students' Union will advocate that the University of Alberta not require students to disclose their gender on BearTracks or as part of their student file.
5. The Students' Union will advocate that the University of Alberta not bar gender non-binary students from gendered spaces on campus.
6. The Students' Union will advocate that the University of Alberta include single-unit all gender washrooms in every new building constructed on campus.
7. The Students' Union will advocate that the University of Alberta work to implement all gender washrooms in existing University buildings wherever practical.
8. The Students' Union will advocate that the University of Alberta use appropriate signage on single-unit washrooms that do not identify the space as gendered in any way.
9. The Students' Union will advocate that the University of Alberta work towards creating a gender-inclusive changing area for the Physical Activity and Wellness Centre and Van Vliet Complex.
10. The Students' Union will advocate that fraternities, women's fraternities, and sororities at the University of Alberta create clear and inclusive chapter policies on the admittance of transgender and gender non-binary students into their organizations.
11. The Students' Union will advocate that the University of Alberta change the Code of Student Behaviour to replace all gendered language and pronouns with gender-neutral terms.
12. The Students' Union will advocate that the University of Alberta use gender-neutral terms wherever possible in their documents.
13. The Students' Union will advocate that faculties in the University of Alberta create policies for their instructors promoting the use of gender-free language in course syllabi and other faculty-specific documents.

14. The Students' Union will advocate that the University of Alberta not require students to meet with an advisor prior to placing them in Gender Inclusive Housing upon their request.
15. The Students' Union will advocate that the University of Alberta take steps to move away from the gender-segregated housing model they currently use.
16. The Students' Union will advocate to the Minister of Infrastructure that the Government of Alberta change the Alberta Building Code in its next iteration to include single-unit washrooms free of gender restrictions in every public building with sufficient occupancy.
17. The Students' Union will advocate to the Minister of Infrastructure that the Government of Alberta adopt gender-inclusive signage in all provincially-run buildings with single-unit washrooms.
18. The Students' Union will advocate to the Minister Responsible for the Status of Women and the Minister of Service Alberta that the Government of Alberta formally recognize the existence of gender identities outside the male-female binary.
19. The Students' Union will advocate to the Minister Responsible for the Status of Women and the Minister of Service Alberta that the Government of Alberta include additional gender options on forms and documents other than male and female.

**POLICY
COMMITTEE**

Tuesday Aug 09, 2015

4.28 pm

SUB 055

ATTENDANCE

| NAME | PROXY | PRESENT |
|----------------------|-----------------|---------|
| Jared Burton (Chair) | | Y |
| Jason Wang | | N |
| Victoria Dejong | | Y |
| Vivian Kwan | | N |
| Hannah Schlamp | | N |
| Dylan Hanwell | | N |
| Fahim Rahman | | Y |
| Ben Angus | Cody Bondarchuk | Y |
| Levi Flaman | | Y |

MINUTES (PC 2015-05)

2015-05/1 INTRODUCTION

2015-05/1a Call to Order

Meeting called to order by BURTON at 4.28 p.m.

2015-05/1b Approval of Agenda

BURTON / FLAMAN MOVED TO approve the agenda

5/0/0

CARRIED

2015-05/1c Approval of Minutes

BURTON / RAHMAN MOVED TO approve the minutes as amended

3/2/0 (2 abstentions)
CARRIED

2015-05/1d Chair's Business

2015-05/2 QUESTION/DISCUSSION PERIOD

2015-05/3 COMMITTEE BUSINESS

2015-05/3a BONDACHUK
Started talking about gender issues

BONDACHUK said that:
First is about introduction;
Second one is about that there are more than two genders that have to be in the Beartracks, because some people don't fit in male or female category;
Other genders can be added by talking to Beartracks;
There are issues while accessing to places like washrooms, etc.;
Trans-gender's right to be in certain places, creating better spaces, for example, signage in housing and residence

RAHMAN
Asked what the SU is doing to fit in trans-genders. Also questions if the number of trans-genders can be counted, which, he says, can be beneficial for SU for administrative purposes

BONDACHUK
It is not necessary for administration to disclose the division of sexes

FLAMAN
Said that he is for counting trans-genders to be optional

RAHMAN
Asked if there are ways to rework the wording

DEJONG
Asked if the "identify" can be scratched

BONDACHUK
Agreed with Victoria but said that there is "gender identity" and mentioned that he doesn't know what to say

DEJONG

Said that “gender identity” is the correct phrase

RAHMAN

Asked what all the spaces are about on item 4.

BONDACHUK

Said that the spaces can be filled with: washrooms; Greek Life; memberships to clubs; faculty group on-campus that is a group meant only for wives of professors but not husbands, implying nothing for male spouses; and that the spaces are also about everyone to agree without questioning gender;

BURTON

Asked if it is only activities or does it have to be physical spaces

BONDACHUK

Answered to BURTON by saying “both”

RAHMAN

Said that there some places in the Second Principles

BONDACHUK

Said that it has to be a results clause that he can think of, for parts like 3a and 3b

RAHMAN

Said that he remembered that from experiential learning

BONDACHUK

Said that he is not changing the policy but he will make these changes

DEJONG

Said that she noticed that parts 1 to 7 are facts but part 8 is an opinion

BONDACHUK

Said that he doesn't know how to present part 8 as fact, and also that part 8 is a principle.

BONDACHUK

Summarized the amendments, as agreed upon, and as follows:

Point 8 is rephrased;
 For the first point, “identify” is replaced by “identity”;
 Second point stays the same’
 In third point, the word “track” is replaced with the phrase “requires students to disclose their”
 All of point 8 is replaced by “students face barriers to obtaining non-binary living conditions in housing and residences”

BONDACHUK / BURTON MOVED to make the amendments
 Carried 5/0/0

2015-05/5 ADJOURNMENT

2015-05/5a Next Meeting: August 23rd (2015) at 4.0pm in SUB 0-48.

2015-05/5b BURTON / DEJONG MOTIONED to adjourn the meeting, at 4.50 pm

5/0/0
 CARRIED

Meeting adjourned at 4.50 p.m.

SUMMARY OF MOTIONS

| MOTION | VOTES |
|--|------------------------------------|
| BURTON/FLAMAN MOVED to approve the agenda | 5/0/0 – CARRIED |
| BURTON / RAHMAN MOVED TO approve minutes | 3/2/0 – CARRIED (2 abstentions) |
| BONDARCHUK / BURTON MOVED to amend certain points that comprise the First Principles. These are: In first point, “identify” is replaced by “identity”; In second point stays the same’ In third point, the word “track” is replaced with the phrase “requires students to disclose their” All of point 8 is replaced by “students face barriers to obtaining non-binary living conditions in housing and residences” | 5/0/0 – CARRIED |
| BURTON / RAHMAN MOVED to have the next meeting on August 23 rd 2015 | 5/0/0 – CARRIED |
| BURTON / DEJONG move to adjourn the meeting at 4.50 pm | 5/0/0 – CARRIED |