

**POLICY
COMMITTEE**

Sunday July 12, 2015

4.00pm

SUB 0-55

AGENDA (PC 2015-04)

2015-04/1 INTRODUCTION

2015-04/1a Call to Order

2015-04/1b Approval of Agenda

2015-04/1c Approval of Minutes

2015-04/1d Chair's Business

Chair's Absence from July 26th Meeting.

Discover Governance's Standing Order Reorganization.

Please see PC 15-04.01

2015-04/2 QUESTION/DISCUSSION PERIOD

2015-04/3 COMMITTEE BUSINESS

2015-04/3a Scholarship Policy Survey and Plans

Please see:

<https://docs.google.com/a/su.ualberta.ca/forms/d/17ZRtMMfj2yzADajS-nfM2kwZ3zMpIgPeLkOCNF10B8k/viewform?c=0&w=1>

2015-04/3b RAHMAN MOVES TO approve the following second principles for the Experiential Learning Policy.

Please see PC 15-04.02

2015-04/4 INFORMATION ITEMS

2015-04/5 ADJOURNMENT

2015-04/5a Next Meeting: July 12, 2015 @ 4.00pm in SUB 0-48.

COMMITTEE

(Last Approved - DATE)

- 1) MANDATE
- 2) MEETINGS
- 3) MEMBERSHIP
- 4) PROCEDURE FOR ELECTING A CHAIR
- 5) CHAIR'S RESPONSIBILITIES & DUTIES
- 6) MEMBER RESPONSIBILITIES & DUTIES
- 7) PROXIES / GUESTS
- 8) NON-MEMBERS
- 9) ADMINISTRATION
- 10) RECORDS
- 11) RULES OF ORDER
- 12) STRUCTURE OF SESSIONS
 - a. START-UP MEETING LOGISTICS
 - b. START-UP MEETING ORDER OF BUSINESS
 - c. LAST MEETING ADDITIONAL ORDERS OF BUSINESS
 - d. ADDITIONAL MEETINGS
- 13) ORDERS OF THE DAY
 - a. RIGHT OF SUBMISSION BY COMMITTEE MEMBERS
 - b. ORDER OF ORDERS OF THE DAY
 - c. DEADLINE FOR SUBMISSION
 - d. LATE ADDITIONS
 - e. DEADLINE FOR PUBLISHING
 - f. DEADLINE EXEMPTION
 - g. SPECIAL ORDERS
 - h. CHAIR MADE SPECIAL ORDERS
 - i. COUNCIL MADE SPECIAL ORDERS
- 14) STANDING ORDERS
- 15) COMMITTEE RECORDS
 - a. "REPORT TO STUDENTS' COUNCIL"
 - b. REPORT TO BE CIRCULATED PRIOR TO SUBMISSION
 - c. APPROVAL OF "REPORT TO STUDENTS' COUNCIL"
 - d. MEMBERS MAY IDENTIFY ERRORS
 - e. CONTENT OF REPORT TO STUDENTS' COUNCIL
 - f. PUBLICATION
- 16) CONFIDENTIALITY
- 17) MISCELLANEOUS

PC 15-04.02

EXPERIENTIAL LEARNING POLICY: First Principles

- Experiential learning helps students better learn, apply and understand content within their studies;
- Vital skills to programs and employment are developed outside of the classroom, and can be provided by experiential learning;
- Experiential learning helps develop students who are well-suited for a competitive work environment;
- There are a broad variety of programs and opportunities that entail experiential learning;
- Experiential learning opportunities are well received by students on campus; and
- There are significant barriers towards participating in experiential learning for undergraduates, particularly for international students.

Second Principles

WHEREAS there is a broad variety of experiential learning opportunities including, but not limited to, internships, practica, co-ops, placements, work experience, undergraduate research, work abroad, community service learning courses, and field experience;

WHEREAS new learning experiences allow students to better learn, apply and understand content within their studies;

WHEREAS vital skills to programs and employment are developed outside of the classroom, and can be provided by experiential learning;

WHEREAS experiential learning helps develop students who are well-suited for a competitive work environment;

WHEREAS significant barriers exist towards participating in experiential learning, such as lack of funding for program development, lack of information, lack of financial support for students, academic program restrictions, and external policy barriers such as credit transfer agreements, counting of credits toward degree and/or general requirements. Therefore,

BE IT RESOLVED THAT the Students' Union advocate for flexible program requirements that allow interested students to participate in experiential learning opportunities irrespective of barriers related to their academic or personal background, including but not limited to race, gender, sexuality, religious minority, matured/non-traditional students, part-time students, Aboriginal and/or international student status.

BE IT FURTHER RESOLVED THAT the Students' Union advocate for increased up-front funding and bursaries for students participating in local or international work programs;

BE IT FURTHER RESOLVED THAT the Students' Union ensures that funding experiential learning opportunities remains a priority of the Office of Advancement;

BE IT FURTHER RESOLVED THAT the Students' Union advocate for specialized support for non-traditional students so that they have equal opportunity to participate in experiential learning opportunities; and

BE IT FURTHER RESOLVED THAT the Students' Union advocate for a centralized office that will provide greater coordination and communication of experiential learning opportunities.

**POLICY
COMMITTEE**

Tuesday June 28, 2015

4.00 pm

SUB 055

ATTENDANCE

| NAME | PROXY | PRESENT |
|----------------------|-------|----------------|
| Jared Burton (Chair) | | Y |
| Jason Wang | | Y (over Skype) |
| Victoria Dejong | | Y (over Skype) |
| Vivian Kwan | | Y (over phone) |
| Hannah Schlamp | | N |
| Dylan Hanwell | | N |
| Fahim Rahman | | Y |

MINUTES (PC 2015-03)

2015-03/1 INTRODUCTION

2015-03/1a Call to Order

Meeting called to order by BURTON at 4.14 p.m.

2015-03/1b Approval of Agenda

BURTON / WANG MOVE TO approve the agenda

5/0/0
CARRIED

2015-03/1c Approval of Minutes

BURTON / RAHMAN MOVE TO amend the minutes, in order to:

1. Change the status of Vivian Kwan from proxy to a regular member of the Policy Committee who attended the meeting, while Hannah Schlamp's status to N (i.e. not present in the meeting)

2. Change the name of speaker from Councillor Wang (WANG) to Chair Burton (BURTON) in the next to the last item in the QUESTION/DISCUSSION PERIOD

5/0/0
CARRIED

2015-03/1d Chair's Business

Charles Lewis resigned. I will welcome your recommendations about somebody else who can be included to take his place.
In the next meeting and in council meeting on Tuesday, we can discuss about it. Levy Flaman is a good candidate.

2015-03/2 QUESTION/DISCUSSION PERIOD

2015-03-2a

BURTON:
Does anyone want to discuss anything?
We have committee business, 5 policies, first principles, second principles, engagement, student work program, and capital projects
Is anybody interested?

DEJONG:
Ben is working on scholarships and capital projects

2015-03/2b

BURTON:
Is anyone working on engagement or student works programs?
I can do engagement.
Jason, do you want to do student works programs?

WANG:
Okay, I will do student works programs.

BURTON:
Ben will work on capital projects, Dylan on student housing, Jared on engagement, and Jason on student work programs

RAHMAN:
Next meeting, we will discuss Second Principles for experiential learning and First Principles for quality instructions in July. Everybody agrees that if there is one thing in the agenda then the meeting should be postponed.

2015-03/3 **COMMITTEE BUSINESS**

2015-03/4 **INFORMATION ITEMS**

2015-03/5 **ADJOURNMENT**

2015-03/5a **Next Meeting:** July 12th (2015) at 4.0pm in SUB 0-48.

2015-03/5b FAHIM MOTIONED to adjourn.
DEJONG SECONDED.

5/0/0
CARRIED

Meeting adjourned at 4.25 p.m.

SUMMARY OF MOTIONS

| MOTION | VOTES |
|---|-----------------|
| BURTON/WANG move to approve the agenda | 5/0/0 – CARRIED |
| BURTON / RAHMAN MOVE TO amend the minutes, in order to: 1. Change the status of Vivian Kwan from proxy to a regular member of the Policy Committee who attended the meeting, while Hannah Schlamp’s status to N (i.e. not present in the meeting) 2. Change the name of speaker from Councillor Wang (WANG) to Chair Burton (BURTON) in the next to the last item in the QUESTION/DISCUSSION PERIOD | 5/0/0 – CARRIED |
| RAHMAN/DEJONG move to adjourn the meeting at 4.25 pm | 5/0/0 – CARRIED |