



*University of Alberta Students' Union*

**FINANCE  
COMMITTEE**

**Tuesday, July 5th, 2016**

**6:00PM**

**SUB 0-48**

**AGENDA (FC 2016-04)**

**2016-04/1      INTRODUCTION**

**2016-04/1a      Call to Order**

**2016-04/1b      Approval of Agenda**

**2016-04/1c      Approval of Minutes**

**2016-04/1d      Chair's Business**

**2016-04/2      QUESTION/DISCUSSION PERIOD**

**2016-04/3      COMMITTEE BUSINESS**

**2016-04/3a      Release of Funds from WUSC Reserve for Student's Travel Loan**

**2016-04/3b      SU Awards Appointments**

**2016-04/3c      Ratification of New Adjudication Committee Members**

**2016-04/5      INFORMATION ITEMS**

**2016-04/6      ADJOURNMENT**

**2016-04/6a**      **Next Meeting:** To be decided.

**Thursday, June 21, 2016**

**6:00 PM**

**SUB 6-06**

**ATTENDANCE**

NAME	PROXY	PRESENT
Robyn Paches (Chair)		Y
Nicole Hammond		Y
Dorsa Nahid		Y
<b>Saba Al Hammouri</b>		Y
Victoria DeJong		Y
Umer Farooq		Y
Benjamin Angus		Y
Brandon Prochnau		Y
Francesca Ghossein		Y

**MINUTES (FC 2016-03)**

**2016-03/1**

**INTRODUCTION**

**2016-03/1a**

**Call to Order**

Meeting called to order at 18:10 (6:10 PM) by Councillor Paches.

**2016-03/1b**

**Approval of Agenda**

NAHID/GHOSSEIN MOVE to approve the agenda  
8/0/0  
CARRIED

**2016-03/1c**

**Approval of Minutes**

NAHID/DeJONG move to approve the minutes  
8/0/0  
CARRIED

**2016-03/1d**

**Chair's Business**

Two presentation were made

Students' Union Awards Presentation Michaela Mann Team Lead  
Leadership & Recognition

SGS Granting Presentation from Asyah Saif & Michaela Mann

(Both of the presenters presented remotely, by Skype)

**2016-03/2**

**QUESTION/DISCUSSION PERIOD**

**2016-03/3**

**COMMITTEE BUSINESS**

**2016-03/3a**

**Awards Introduction**

MANN

Explained about SU awards

Scholarships, mentions the dollar amounts (\$250); number of awards, and said that last year was exception

Mentioned about history of the awards, timeline - open in fall and giving scholarships in March, awards will handed out in October, Award Night is on Oct. 21<sup>st</sup> (Friday); all undergraduate, graduate and undergraduate are eligible; and that last year there was a negotiation

(Umer Farooq et arrived)

Talked about Awards Overview, where she talked about eligibility, i.e. for students on campus, communications will be made in July, committee read through documentation in August, and adjudication committee will decide;

Mentioned that for SU award of higher value, the Finance Committee will ratify at the end of September or October, and checks will be available in November

Asked for any question, and there were none

Talked about procedures, money and planning for events; explained the eligibility criteria, creation of award, name of the award, and that last year and this year are not the same; explained that the changes made must be recommended; showed spreadsheet for external and internal printing, production, postage, etc.; and mentioned that available funds are \$24107, overall.

Asked for any question

HAMMOND

Asked the meaning of "translation"?

MANN

Answered that it is pertaining to information that must translated to French, and cited the example of Campus Saint John that needs it for anyone applying and gets the application translated

HAMMOND

Asked about the adjudication procedure

MANN

Replied that it entails offering awards to full time students and time is a factor as well

Mentioned that upcoming finance meetings are in July and October for

adjudication and approval of award

(No further question was there)

MANN

Calls for approval for SU Awards Budget

**Motion**

PACHES/GHOSSEIN MOVE to pass and approve the SU Awards

Budget

9/0/0

CARRIED

SAIF

Presented about SGS Granting

Said that SGS Granting takes all the application, Granting Committee has past challenges that are time consuming, there is inconsistency and there is insufficient membership;

Suggested changes that will enable inclusion of programs for learning how to grant;

Said that some groups will also guess and go, first change is to be more objective; and that 1 out of 4, i.e. very little content and was subjective, and that had impact on the events;

Financial sustainability event, environmental sustainability event; and meeting to figure what students want

HAMMOND

Asks about numerical metrics to measure the impact of events and collaboration

SAIF

Answered that and said that national sustainability and applications must reflect that; Said that it is hard to achieve but they know how that about 20% is environmental sustainability and financial sustainability;

Spoke about 2nd change, wherein a challenge is the change/recommendation of committee members and student group services and staff who review the application;

Said that any questions and recommendation will be reviewed and adjudicated, that the adjudication committee members do that and it is a challenge; and that anyone can open an application;

Spoke about the 3rd change, and said that by adding an Appeals

Process, it will minimize the bias in part of reviewers, as well as factual errors by reviewers, who provide recommendations to the granting committee; Said that it will ensure accountability to the process by granting committee that is looking at all applications, that if students are not able to appeal through their program they can do so in the program, and that Granting Committee will have the final decision on appeals.

GHOSSEIN

Asked if in case of rejection, a reason is provided

SAIF

Answered that feedback is provided about why, and that application is reviewed only by Granting Committee members in December, January and March

SAIF

Summarized the changes as follows:

Rubric Objective

Revitalizing the whole process

Recommendation that are to be adjudicated

Granting Committee approves recommendation

PACHES

Said that Granting Committee takes into account staff members' recommendation; staff members provide feedback and you look at recommendation; there are call for appeals; and the aim is to make it more transparent, whereby there can be better use of time and expertise;

**Motion:**

PACHES / HAMMOND MOVE to approve the restructuring of student group granting process

9/0/0

CARRIED

2016-03/3b

### **Appointment of two members of Finance Committee to WUSC Board of Directors**

PACHES

Explains about the two types of DFUs,, i.e. operating and granting

GHOSSEIN

Said that students apply to WUSC, and WUSC applies to Ottawa; the money from students goes to waive refugee student tuition, and also WUSC as a club supports making students find jobs, housing, etc.

PACHES

Mentioned that there will bi-weekly meetings, where there will representations from the SU and Board of Directors,

Asked if anybody is interested in WUSC or Board of Directors

AL HAMMOURI and FAROOQ agreed

**2016-03/4**

**INFORMATION ITEMS**

PACHES

Said that the next meeting depends on agenda items; awards and adjudication committees;

**2016-03/5**

**ADJOURNMENT**

PACHES /HAMMOND MOVE to adjourn the meeting at 6.49 pm

9/0/0

Carried

**2016-03/5a**

**Next Meeting:** to be decided

**SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
NAHID/GHOSSEIN MOVE to approve the agenda	8/0/0 - CARRIED
NAHID/DeJONG move to approve the minutes	8/0/0 - CARRIED
PACHES/GHOSSEIN MOVE to pass and approve the SU Awards Budget	9/0/0 - CARRIED
PACHES / HAMMOND MOVE to approve the restructuring of student group granting process	9/0/0 - CARRIED



PACHES /HAMMOND MOVE to adjourn the meeting at 6.49 pm

9/0/0 - CARRIED