

FINANCE COMMITTEE

Monday October 05, 2015

**5.00 pm
SUB 0-55**

ATTENDANCE

NAME	PROXY	PRESENT
Cody Bondarchuk (Chair)		Y
Levi Flaman		Y
Alex Kwan		Y (5:07)
Charles Lewis		N
Robyn Paches		Y
Kevin Wang		Y
Jane Yu		N
Vivian Kwan		Y

MINUTES (FC 2015-07)

2015-07/1 INTRODUCTION

2015-07/1a **Call to Order**

Meeting called to order at 5:07 pm.

2015-07/1b **Approval of Agenda**

BONDARCHUK added a discussion item titled "WUSC" to the Question/discussion period.

FLAMAN/PACHES moved to approve the agenda for October 05, 2015 as amended.

Vote 5/0/0

CARRIED

2015-07/1c

Approval of Minutes

PACHES/WANG moved to approve the minutes for September 16, 2015 as tabled.

Vote 6/0/0

CARRIED

2015-07/1d

Chair's Business

BONDARCHUK: Councillor McKinnon has resigned from Finance Committee.

FLAMAN: Will we fill the position next week? There will be new councillors coming in.

BONDARCHUK: I'll put that on the agenda. It will be awesome to get a new councillor.

2015-07/2

QUESTION/DISCUSSION PERIOD

WANG: I have a question about the budget. When will we start working on it?

BONDARCHUK: First, I have to come to Finance Committee in December with the first principles for the budget. The budget would stay 80% the same from year to year. While we technically can, I advise against making drastic changes such as cutting a whole service. By January 15, we have to present our first principles to Council, and by March 15, we have to present the budget. So, in December, we'll work on the principles. Once we get them done, they'll be sent to Council and the staff. While the Council is approving it, the staff would incorporate those for their recommended budgets for departments. Once the first principles pass, the staff would give us the budget as they would like to have it. We will then work with our financial controller and prepare the actual budget.

WANG: Out of the 20% that does change, what is the range of things that we can see changing?

BONDARCHUK: We can technically change anything. However, to have a solid organization, most of the budget shouldn't fluctuate. What can change is the amount of money we put into different departments.

2015-07/2a

WUSC

BONDARCHUK: We have 2 different types of Dedicated Fee Units (DFUs). There are granting DFUs and operational DFUs. Out of our 8 DFUs, 2 are granting and the rest are operational. With granting DFUs, they allocate all the money they receive from students for granting. However, an operational DFU runs something. With WUSC, because 2% of their money goes for operational costs such as office/administration, they are classified as an operational DFU. However, an operational DFU has to

submit financial audits and reports. WUSC is registered as a student group. They don't have a board, and they don't have staff every year. Because of that, they lack the consistency. It's hard to track them down to get stuff done. I propose talking to them about giving up that 2% administration fee so that they can be reclassified as a granting DFU.

FLAMAN: Where would they get the 2% from?

BONDARCHUK: They run a fundraising every year.

ALEX KWAN: How much is that 2%?

BONDARCHUK: It's around \$550 per year. Any changes in a DFU can either go to a referendum, or can be implemented as an agreement between Council and their board.

VIVIAN KWAN: They have a gala every year priced at \$55.

FLAMAN: What space are they renting?

BONDARCHUK: They don't have an office.

PACHES: I think they would barely break-even from the gala. But, it will be really easy to find \$500 from fundraising.

BONDARCHUK: By redistributing the money, they take care of their own operating costs, and we take care of the granting. We do get a report once a year. So, we don't compromise on the transparency. It just changes the type of reporting they have to do.

PACHES: I agree with your position. Is that the purpose of your motion?

BONDARCHUK: I'll make a formal motion next meeting at Finance Committee to bring a motion to Council if we have WUSC's approval. I just want to get an idea of what the Finance Committee thinks.

FLAMAN: I don't see any problem with going ahead.

2015-07/3

COMMITTEE BUSINESS

2015-07/3a

DFU Financial Package Review: Student Legal Services

BONDARCHUK: I have attached all the cash flows to the agenda package. There was a concern about the student Union levy for the previous year.

FLAMAN: It brings up more questions.

BONDARCHUK: They collect approximately \$40,000 per year from us. Under bylaw, they aren't required to spend all the money they receive within a particular year. They are allowed to hold some for later.

PACHES: It makes sense. They held up their money in 2013, and spent two years' worth in 2014. In 2015, they spent the normal amount. In 2014, they gave around \$31,000 back to the Alberta Law Foundation. I think that was planned. So, I think they held the Students' Union levy so that they can pay back the Alberta Law Foundation.

BONDARCHUK: We pay 50% of their money in October, 40% in March, and 10% in April. Sometimes, the last 10% is disbursed in May, and they can't count it for the previous year. That's where the \$4,000 comes in.

PACHES: Was there a big push to make Student Legal Services known to students such as a big marketing campaign? There is a big increase of salaries and wages, which means that more people have been brought in.

Maybe they anticipated a bigger demand, and withheld using the Students' Union levy till 2014. They got a lot of money from the Casino too.

BONDARCHUK: You can't use casino money on salaries under AGLC rules.

PACHES/ALEX KWAN moved to accept the financial review of Student Legal Services for 2015.

Vote 6/0/0

CARRIED

2015-07/4

INFORMATION ITEMS

2015-07/4a

Email Vote

BONDARCHUK/ALEX KWAN moved to ratify the winners for the 2015 Students' Union Awards.

Vote 6/0/0

CARRIED

2015-07/5

ADJOURNMENT

2015-07/5a

Next Meeting: October 28, 2015 at 5.00 pm.

2015-07/5b

Meeting adjourned at 5.33 pm.

SUMMARY OF MOTIONS

MOTION	VOTES
<i>FLAMAN/PACHES moved to approve the agenda for October 05, 2015 as amended.</i>	5/0/0 - CARRIED
<i>PACHES/WANG moved to approve the minutes for September 16, 2015 as tabled.</i>	6/0/0 - CARRIED
<i>PACHES/ALEX KWAN moved to accept the financial review of Student Legal Services for 2015.</i>	6/0/0 - CARRIED
<i>BONDARCHUK/ALEX KWAN moved to ratify the winners for the 2015 Students' Union Awards.</i>	6/0/0 - CARRIED