

**December 8th, 2021**

**6:00pm**

**SUB 6-06**

**ATTENDANCE**

NAME	PROXY	PRESENT
Emily Kimani, Chair		Y
Talia Dixon		Y
Devshri Lala		N
Samantha Gardner		N
Julia Viloso		Y
Akanksha Yeola		N
Andrew Batycki		Y
Georgia Korfeh		Y
Simran Dhillon		Y
Courtney Graham		N/A

**MINUTES (FC 2021-10-M)**

**2021-10/1**

**INTRODUCTION**

**2021-10/1a**

**Call to Order**

KIMANI: Called the meeting to order at 5:03 P.M.

**2021-10/1b**

**Approval of Agenda**

VILLOSO/BATYCKI MOVE TO approve the agenda.  
CARRIED

**2021-10/1c**

**Approval of Minutes**

DHILLON/BATYCKI MOVE TO approve the minutes from the last meeting.

CARRIED

2021-10/1d **Chair's Business**

2021-10/2 **QUESTION/DISCUSSION PERIOD**

2021-10/3 **COMMITTEE BUSINESS**

2021-10/3a **DFU Mandate Review**

KIMANI: All DFU Mandates are completed except for the final three. Because Kristen could not attend this meeting, the remaining DFU's should be emailed to Kristen for their approval. If Kristen does not send a response, assume that everything is good with the DFUs.

2021-10/3b **Plans for Next Semester/Meeting Time**

KIMANI: A letucemeet will be sent out at the beginning of the winter semester to determine a new meeting time.

DHILLON: Questions when the DFU deadline is. If the deadline is December 15th, it gives Audit Committee no time to work on guidelines.

KIMANI: Confirms that the deadline is December 15th.

2021-10/4 **INFORMATION ITEMS**

2021-10/5 **ADJOURNMENT**

2021-10/5a **Next Meeting: TBD**

2021-10/5b KIMANI: Adjourns the meeting at 5:11 P.M.