

**5 August 2021  
6:00pm  
Google Hangout**

**ATTENDANCE**

NAME	PROXY	PRESENT
Samantha Gardner		Y
Nolan Orvold		Y
Julia Catherine Villosio		Y
Devshri Lala		N
Simran Dhillon		Y
Andrew Batycki		N
Akanksha Yeola		N
Emily Kimani, chair		Y
Talia Dixon		Y
Thomas Banks		N/A
Courtney Graham		N/A

**MINUTES (FC 2021-03)**

**2021-03/1**

**INTRODUCTION**

**2021-03/1a**

**Call to Order**

KIMANI: Called the meeting to order at 6:00pm.

**2021-03/1b**

**Approval of Agenda**

**VILLOSO/DHILLON MOVED** to approve the agenda.

**2021-03/1c**

**Approval of Minutes**

**VILLOSO/DIXON MOVED** to approve the minutes

**2021-03/1d**

**Chair's Business**

**2021-03/2**

**QUESTION/DISCUSSION PERIOD**

**2021-03/3**

**COMMITTEE BUSINESS**

**2021-03/3a**

**VILLOSO/GARDNER MOVED** to approve the disbursements per the Summary of Club Grants Program Round 1.  
CARRIED

**2021-03/3b**

**DFU Mandates**

KIMANI: Updated that the Golden Bear and Panda Legacy Fund and Campus Recreation Enhancement Fund have not replied. Determined that the Committee will proceed with updating mandates in Bylaw 6000 Schedule. Expressed concern that current mandates are out-of-date and require updating to ensure transparency and accountability. Confirmed that review assignments will remain the same as those in FC-2021-03-M. Proposed the process for updating as: at members reach out to a DFUs to consult on their mandates, members revise the DFU, members present the revisions to the Committee, members confirm the changes with the DFU, and, finally, the changes go for official approval.

DIXON: Proposed limiting consultations to streamline the review process.

KIMANI: Agreed with Dixon. Invited members to meet DFUs to discuss their mandates initially and then proceed via email. Clarified that the minimum stated ingredients of a mandate include: The name of the society as registered under the Alberta Societies Act; A description of the primary operations and aims of the group; The purposes and/or projects that the money will fund; and Any restrictions or rules that apply to the use of that funding. Emphasised that mandates should be written in plain language and clearly establish value of the fee.

DIXON: Inquired as to the deadline for the review.

KIMANI: Responded that she will send resources on Friday and the Committee can start next week and then check back in two weeks.

**2021-03/4**

**INFORMATION ITEMS**

**2021-03/4a**

**Bylaw 6000**

**2021-03/4b**

**Bylaw 6100**

**2021-03/4c**

**Club Grant Report**

**2021-03/5**

**ADJOURNMENT**

KIMANI: Adjourned the meeting at 6:16pm.

