



University of Alberta Students' Union

## **FINANCE COMMITTEE**

**Wednesday, April 3, 2019**

**4:00 PM**

**SUB 6-06**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

### **AGENDA (FC 2018-1)**

**2018-13/1     INTRODUCTION**

**2018-13/1a    Call to Order**

**2018-13/1b    Approval of Agenda**

**2018-13/1c    Approval of Minutes**

**2018-13/1d    Chair's Business**

**2018-13/2     QUESTION/DISCUSSION PERIOD**

**2018-13/3     COMMITTEE BUSINESS**

**2018-13/3a    RIPKA MOVES** to approve the 2019-20 Campus Recreation Enhancement fund allocations as attached.

See FC-2018-13.02.

**2018-13/3b    RIPKA MOVES** to recommend the 2019-20 Students' Union budget and fee amounts to Students' Council.

See FC-2018-13.03.

**2018-13/4     INFORMATION ITEMS**

**2018-13/4a    FC-2018-12, February 27, 2019 - Minutes**

See FC-2018-13.01.

**2018-13/4b    Campus Recreation Enhancement Fund Allocations**

See FC-2018-13.02.

**2018-13/4c** Students' Union Budget and Fee Amounts

See FC-2018-13.03.

**2018-13/5** **ADJOURNMENT**

**2018-13/5a** **Next Meeting:** N/A.



University of Alberta Students' Union

## FINANCE COMMITTEE

Wednesday, February 27, 2019

4:00 PM

SUB 0-33

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

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### ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Emma Ripka (Chair)		Y	
Lane Anderson		Y	
Amlan Bose		Y	
Steven Lin		Y	
Nathan Sunday		N	Y
Robert Bilak		N	
John Hussein		Y	
Eric, Students' Union Awards		Y	

### MINUTES (FC 2018-12)

2018-12/1 INTRODUCTION

2018-12/1a Call to Order  
N/A

2018-12/1b Approval of Agenda  
N/A

**2018-12/1c** **Approval of Minutes**  
N/A

**2018-12/1d** **Chair's Business**

**2018-12/2** **QUESTION/DISCUSSION PERIOD**

**2018-12/2a** Students' Union Awards Presentation

ERIC: Established that SU Awards received 510 applications of which 349 were valid. Noted that there were twelve hours of adjudication meetings, not including the time spent reading the applications. Identified that there were 117 recipients who received \$118,950 in total. Confirmed that all of the money available was disbursed.

RIPKA: Inquired into why, in past, not all Awards funds were disbursed.

ERIC: Responded complete disbursement did not occur if there were not a sufficient number of qualified candidates or that, in past, there were not enough persons in financial need as 50% of the available awards require that criterion. Noted that, next year, Awards will launch one month earlier to increase the number of applications. Identified that March 10 is the expected 2019 public launch. Noted that the responsibility for the Awards programme is transferring the Student Group Services. Clarified that applications close on June 30 for 2019. Forecasted that the adjudication meetings will occur August 23-25 with the adjudicators having received the application materials three or four weeks in advance. Noted that the Awards will be presented on Nov 29.

HUSSEIN: Expressed concern as to the SU Awards timeline.

ERIC: Responded that the SU Awards open at the end of the academic year to recognise applicants' achievements in the previous 2018-19 year. Noted that the Awards team finished the submission form and increased the amount of training for adjudicators. Noted that the SUB building tenants are not changing which allows for stability in the current awards on offer. Proposed, in years where there are new tenants, either adding new awards after the application process concludes or increasing the number of awards offered in the following year. Recognised that that Finance Committee can select the amount of money in Awards allotments.

RIPKA: Confirmed that tenants give donations as part of their leasing within the Students' Union Building. Considered that their funding of Awards also serves as a marketing tactic.

ERIC: Considered that tenants provide near \$15,000 for the Awards annually. Noted that the adjudicator position is about 75 to 80 hours of work over two or three weeks. Expressed concern that some adjudicators do not complete their

assigned work. Expressed concern at the variation in the questions used to assess financial need. Expressed concern that there is a narrative that the Awards is exclusive and intended only for hyper-achievers.

HUSSEIN: Expressed concern that the financial need declaration would not account for the fact that loans are not savings but repayable and temporary funds.

ERIC: Responded that the application process does not consider loans as an applicants' money and does take into consideration one's potential debt on leaving university. Noted that the application will take into account one's revenue in relation to their expenditure. Emphasised that the Awards application is relatively generous in its financial need calculation. Noted that there are awards for governance, social justice, outstanding achievement, international students, research, and academic achievement.

RIPKA: Commended the awards as being encompassing.

HUSSEIN: Inquired into how service as a research assistant would be represented in the application process.

ERIC: Responded that research may be defined as an applicant contributing to their academic field which may or may not include publications.

RIPKA: Proposed re-wording the description for the BMO undergraduate research award to broadly recognise academic involvement.

ERIC: Noted Standing Orders 3(d) accounts for an applicant becoming a member of the Students' Union permanent staff after applying for an award. Noted that 4(d) provides for confidently in the process of assessing an applicants' financial need. Suggested that councillors need not participate as adjudicators as there are enough interested persons. Outlined that 8, 9, 10(a) are structural changes to the Standing Orders. Identified that 12(c)2 sets out how to respond to applicants who submit more than one application. Noted that 13(b) clarifies who is responsible for retaining the awards records.

**RIPKA MOVED** to approve the Students' Union Awards Committee Standing Order amendments as presented by Leadership and Recognition.  
5/0/0 - CARRIED

**2018-12/3**      **COMMITTEE BUSINESS**

**2018-12/3a**    **RIPKA/HUSSEIN MOVED** to recommend the Bylaw changes to Bylaw 6000 Section 4 as follows:

4 Reporting

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1. All Operational Dedicated Fee Units shall provide an annual report

of their finances to the Finance Committee within six months of the end of their fiscal year.

2. This report shall include:
  - a. A budget illustrating how funds received from the Students' Union reserve will be spent during the coming year;
  - b. Its audited financial statements from the previous fiscal year;
  - c. Evidence of compliance with all contracts with the Students' Union such as but not limited to;
    - i. Lease agreements with the Students' Union
    - ii. Operating Agreements with the Students' Union
    - iii. Loan agreements with the Student's Union
  - d. Evidence that they are fulfilling their mandate as described under this bylaw such as; and
    - i. An annual report
    - ii. A strategic plan
    - iii. Minutes from an Annual General Meeting ; and
  - e. Such other information as may be required by the Finance Committee to determine whether it is fulfilling its mandate under this bylaw.

RIPKA: Established that Dedicated Fee Unit recipients expressed concern at the vagary of the reporting process. Noted that the proposed changes provide examples as to the types of information recipients should provide in their reporting.

**5/0/0 - CARRIED**

**2018-12/4**      **INFORMATION ITEMS**

**2018-12/4a**      FC-2018-11, January 23, 2019 - Minutes

See FC-2018-12.01.

**2018-12/4b**      Standing Order Review(s)

See FC-2018-12.02.

**2018-12/5**      **ADJOURNMENT**

N/A


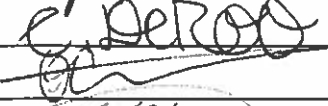

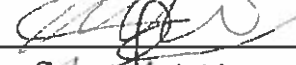
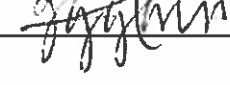
**2018-12/5a**      **Next Meeting:** Wednesday, March 13, 2019 @ 4:00PM in SUB 6-06.

**SUMMARY OF MOTIONS:**

<b>MOTION</b>	<b>VOTES</b>
<b>RIPKA MOVED</b> to approve the Students' Union Awards Committee Standing Order amendments as presented by Leadership and Recognition.	5/0/0 - CARRIED
<b>RIPKA/HUSSEIN MOVED</b> to recommend the Bylaw changes to Bylaw 6000 Section 4 as follows:	5/0/0 - CARRIED

2019-2020 Campus Recreation Enhancement Fund Committee FINAL ALLOCATION APPROVAL		
Organization	Amount Requested	Amount Allocated
Instructional Recreation Program	\$765.00	\$665.00
Fitness	\$49,317.71	\$42,393.75
Foote Field	\$4,049.76	\$3,543.54
Hanson F&LC	\$34,660.00	\$25,800.00
Intramural	\$45,606.00	\$42,763.00
Fac & Op	\$63,860.00	\$48,360.00
Find What Moves You	\$4,950.00	\$3,000.00
Recstock	\$7,300.00	\$5,925.00
Swim Club	\$4,400.00	\$4,282.00
Synchro Club	\$6,286.00	\$5,200.00
Scuba Club	\$3,000.12	\$2,305.12
Water Polo	\$5,300.00	\$4,800.00
Aquatics	\$23,383.24	\$23,383.00
Wilson Climbing Center	\$15,000.00	\$15,000.00
Healthy Campus Unit	\$51,120.47	\$0.00
Club Sports- CCR	\$6,000.00	\$5,000.00
Outdoors - CCR	\$11,820.00	\$11,820.00
Campus SJ	\$15,044.40	\$8,167.50
Lister Hall Students Association	\$1,266.92	\$396.96
Bollywood Dance Club	\$2,400.00	\$1,500.00
Dance Team	\$800.00	\$800.00
Hip Hop Club	\$4,761.50	\$3,551.50
MOD	\$2,000.00	\$2,000.00
ODPG	\$7,631.55	\$2,927.50
Cheer Team	\$23,000.00	\$12,500.00
Badminton Club	\$2,456.30	\$2,122.56
Climbing Club	\$26,896.50	\$13,000.00
Lacrosse Club	\$6,450.00	\$4,575.00
Outdoors Club	\$7,000.00	\$5,600.00
Tri Club	\$12,330.00	\$5,000.00
Ultimate Club	\$3,592.50	\$3,120.00
Table Tennis	\$1,510.00	\$990.00
TKD	\$2,800.00	\$1,500.00
<b>TOTAL REQUESTED</b>	<b>\$456,757.97</b>	<b>\$311,991.43</b>

By signing below, I approve the 2019-2020 Campus Recreation Enhancement Fund to be allocated as detailed.

2019-2020 Committee Members	Date	Signature
Pranamika Dutta (Chair)	March 20, 2019	
Cameron DeRoo	Mar. 21/19	
Ozge Ceylan		
Melissa Webster	MAR 21, 2019	
Grachella Garcia (Advisor)		



2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
Instructional Recreation Program	Old Tyme Skating Party	Pizza for Old Tyme Skating Party Concert Band members 90 members @ 2 slices each = 180 slices 22 large pizzas = \$250.00	\$250.00	\$765.00	\$250.00	\$665.00
	WHEELCHAIR BASKETBALL CLINIC	2 Clinics @ 2.0 hours of Gym Rental Saville Community Sports Centre 2 @ \$126.00 plus GST	\$265.00		\$265.00	
	INSTRUCTIONAL RECREATION PERFORMANCE SHOWCASE REQUEST	Coffee/Tea & Desserts for Performance Showcase Participants, Instructors & Spectators	\$200.00		\$100.00	
	LEARN TO SKATE EQUIPMENT REQUEST	Equipment for on-ice enhancement for Learn to Skate Participants	\$50.00		\$50.00	
Fitness	Wireless Microphone Headsets	7 Units (\$145.99 each), waterproof	\$1,021.93	\$49,317.71	\$0.00	\$42,393.75
	Power Amplifier	2 units (\$566.87 each)	\$1,190.43		\$0.00	
	Foot Field Fitness Event - Field Rental	2 hours, \$400 per hour	\$840.00		\$0.00	
	Spinner NXT Bikes		\$35,595.00		\$35,595.00	
	Indoor Row Ergometers	\$1295 each, 5 requested	\$6,798.75		\$6,798.75	
	AFLCA Coursework	\$304 per student, 10 students total	\$3,040.00		\$0.00	
	Loop Mini Bands	400 units (\$1.98 each)	\$831.60		\$0.00	
Foote Field	1/4 Field Tuesdays from 2:30pm – 4:00pm	\$84.37/hour, 18 Hours	\$1,518.66	\$4,049.76	\$1,518.66	\$3,543.54
	1/4 Field Wednesdays from 2:30pm - 4:00pm	\$84.37/hour, 18 Hours	\$1,518.66		\$1,518.66	
	1/4 Field Drop in over Winter Reading week: Feb 18th – Feb 21st	\$84.37/hour, 6 Hours	\$506.22		\$506.22	
	1/4 Field Drop in over Christmas break: Dec 30th, 31st, Jan 2nd, 3rd	\$84.37/hour, 6 Hours	\$506.22		\$0.00	
	Leg Press	\$8000 per item	\$8,000.00		\$0.00	

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
Hanson F&LC	Access Row/Rear Delt	\$6500 per item	\$6,500.00	\$34,660.00	\$6,500.00	\$25,800.00
	2 x Weighted Vests	\$300 per item	\$600.00		\$300.00	
	Skill Run	\$13000 per item	\$13,000.00		\$13,000.00	
	SciFit PRO Series, cranks and seat	\$6000 per item	\$6,000.00		\$6,000.00	
	Extreme Monkey Single Leg Roller	\$180 per item	\$180.00		\$0.00	
	Rogue Peg Board	\$380 per item	\$380.00		\$0.00	
Intramural	Basketball Program Officials		\$14,182.00	\$45,606.00	\$14,182.00	\$42,763.00
	Hockey Officials		\$15,837.00		\$15,837.00	
	Water Polo Pool Rental		\$4,276.00		\$4,276.00	
	Red Eye Games		\$3,309.00		\$3,309.00	
	Curling Bonspiel		\$1,742.00		\$1,742.00	
	Ball Hockey Helmets/Mask	16 helmets, 16 masks	\$1,680.00		\$1,680.00	
	Hockey Net Replacement	Full cost of Net	\$2,843.00		\$0.00	
	Pond Hockey		\$1,737.00		\$1,737.00	
Fac & Op	Squash Courts	\$15,000 per court	\$31,000.00	\$63,860	\$30,000.00	\$48,360.00
	Storage shed	Varsity Field	\$14,500.00		\$7,000.00	
	Intramural Basketball program	4 Backboards	\$11,360.00		\$11,360.00	
	Field rehab		\$7,000.00		\$0.00	
	Lister Base Camp	Instructors	\$900.00			
		Food	\$550.00			
		Materials	\$200.00			
	Aboriginal Orientation (TAWOW)	Instructors	\$600.00			
		Food	\$200.00			

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
FWMY	(F19/W20)	Materials	\$50.00	\$4,950.00	\$3,000.00	\$3,000.00
	Campus St. Jean	Instructors	\$600.00			
		Food	\$200.00			
		Materials	\$50.00			
	Student Outreach	Instructors	\$600.00			
		Food	\$350.00			
		Materials	\$150.00			
	Winter Walk	Food	\$200.00			
Equipment		\$300.00				
Recstock		Fruit Stand Food	\$1,800.00	\$7,300.00	\$1,800.00	\$5,925.00
		Instructor Fees (F19)	\$500.00		\$500.00	
		Instructor Fees (W20)	\$500.00		\$500.00	
		Promotional Giveaways (CCR Swag)	\$1,000.00		\$500.00	
		Promotional Materials (i.e. posters/lawn signs)	\$1,750.00		\$875.00	
		Tables/Garbage Can Rental	\$550.00		\$550.00	
		Inflatable Obstacle Course	\$1,200.00		\$1,200.00	
Swim Club	Van V pool rental	Twice weekly for 1 hour, 51 times	\$4,282.00	\$4,400.00	\$4,282.00	\$4,282.00
	Additional Facility rental	Sporadically	\$118.00		\$0.00	
Synchro Club	Pool Subsidy	(81.57\$/hour x 1hr/week x ~20 weeks) + (40.79\$/hr x 4hr/week x 19 weeks) + (40.79\$/hr x 2.75 hr/week x 4 weeks) = ~5180.13 (estimate)	\$5,200.00	\$6,286.00	\$5,200.00	\$5,200.00
	Training/Choreo Camp	Choreographer cost: 27\$/hr, Hours for advanced team: 10, Hours for novice team: 8	\$486.00		\$0.00	
	Facility Sept/Oct costs	Facility cost: (81.57\$/hr x 3 hours) + (40.79\$/hr x 1.5 hrs)	\$300.00		\$0.00	
	Facility January	Facility cost: (40.79\$/hr x 3 hours) + (81.57\$/hour x 2 hours)	\$300.00		\$0.00	
	Facilities Rental	Pool rental (Sunday PM) from Aquatics.	\$1,305.12		\$1,305.12	

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
Scuba Club	Equipment Rental	Scuba units from Ocean Sports. (Post-hoc charge and flat-rate, not per-unit. Will vary with high or low attendance.)	\$1,470.00	\$3,000.12	\$1,000.00	\$2,305.12
	Instructor Fees		\$225.00		\$0.00	
Water Polo	Regular season practices - pool rental	28 x 2 hour practices at \$163 per practice	\$4,000.00	\$5,300.00	\$4,000.00	\$4,800.00
	Tournament subsidy	8 hours of pool rental, advertising, table and chair rental	\$800.00		\$800.00	
	Weight Belts	5 Belts (\$40 each)	\$200.00		\$0.00	
	Rebounder		\$300.00		\$0.00	
Aquatics	Swim Pool Rental	Early Morning Swim - 31 hours total from Sept to April	\$23,383.24	\$23,383.24	\$23,383.00	\$23,383.00
Wilson Climbing Center		Leftover cost of adaptability Climbing wall	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Healthy Campus Unit	Outdoor Gym Equipment	Plyometric Box (12")	\$563.85	\$51,120.47	\$0.00	\$0.00
		Plyometric Box (24")	\$623.37		\$0.00	
		Parallel Bar (Accessible)	\$1,326.82		\$0.00	
		Chest Press-Adaptable (Surface Mount)	\$6,064.91		\$0.00	
		Lat Pull Down-Adaptable (Surface Mount)	\$6,087.49		\$0.00	
		Sit-Up Station	\$1,440.54		\$0.00	
		Bench dip station	\$1,645.49		\$0.00	
		Freight costs of items	\$5,274.00		\$0.00	
		Cement pads for Gym Equipment	\$11,294.00		\$0.00	

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
		Installation of Cement Pads	\$1,800.00		\$0.00	
	Stair Wall Mural	Wall display	\$15,000.00		\$0.00	
Club Sports-CCR	Leadership/ Orientation		\$500.00	\$6,000.00	\$500.00	\$5,000.00
	Yearbook		\$1,000.00		\$0.00	
	Facility Rental		\$1,500.00		\$1,500.00	
	First Aid Training for Club Execs	24-27 clubs, 2 per club	\$3,000.00		\$3,000.00	
Outdoor - CCR	Snow Valley Ski & Snowboard Trip		\$2,000.00	\$11,820.00	\$2,000.00	\$11,820.00
	River Valley Programs		\$1,560.00		\$1,560.00	
	Turkey Trot		\$4,000.00		\$4,000.00	
	Canoe Trips		\$1,860.00		\$1,860.00	
	Elk Island Hiking and Snowshoeing		\$2,400.00		\$2,400.00	
Campus SJ	Prone Leg Curl Machine	1 requested	\$750.00	\$15,044.40	\$750.00	\$8,167.50
	Elliptical	1 requested	\$7,000.00		\$7,000.00	
	Spin Bike	1 requested	\$2,000.00		\$0.00	
	Stretching Mats	8 Requested	\$320.00		\$160.00	
	Volleyballs (4)	4 Requested (\$50 each + GST)	\$210.00		\$100.00	
	volleyball post padding	2 requested (\$289 each + GST)	\$606.90		\$0.00	
	volleyball net	1 requested	\$157.50		\$157.50	

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
	Electronic blinds on the gym's West windows	1 Requested	\$4,000.00		\$0.00	
LHSA	Punching bag		\$219.99	\$1,266.92	\$0.00	\$396.96
	Yoga mats (4)	29.99 each	\$119.96		\$119.96	
	Speaker (with aux cord)		\$149.99		\$0.00	
	Soccer balls (2)	29.99 each	\$59.98		\$60.00	
	Volleyballs (2)	15.99 each	\$32.00		\$32.00	
	Basketballs (4)	27.97 each	\$112.00		\$112.00	
	Painting the henday gym	500 at the most	\$500.00		\$0.00	
	Futsal balls (2)	19.99 each	\$40.00		\$40.00	
	Exercise Band - light		\$10.00		\$10.00	
	Exercise Band - medium		\$11.00		\$11.00	
	Exercise band - heavy		\$12.00		\$12.00	
Bollywood Dance Club	Venue Rental		\$250.00	\$2,400.00	\$250.00	\$1,500.00
	Light/Sound Technician		\$180.00		\$180.00	
	Room Manager		\$120.00		\$120.00	
	Ticketing Fee		\$50.00		\$0.00	
	Sound System Rental/Setup		\$200.00		\$200.00	
	Room Setup/Cleanup		\$150.00		\$150.00	
	Catering		\$550.00		\$0.00	
	Costumes (women)		\$600.00			
Costumes (men)		\$300.00	\$600.00			
Dance Team	Photographer		\$300.00	\$800.00	\$300.00	\$800.00
	Choreo		\$500.00		\$500.00	

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
Hip Hop Club	Myer Horowitz Rental		\$3,551.50	\$4,761.50	\$3,551.50	\$3,551.50
	Printing & Misc		\$210.00		\$0.00	
	Marketing	2-3 hours for showcase + editing (\$400-450 each for the whole event)	\$1,000.00		\$0.00	
MOD	Theatre Rental Deposit		\$500.00	\$2,000.00	\$2,000.00	\$2,000.00
	Theatre Rental Balance		\$1,500.00			
ODPG	Rental Cost	Tuesday	\$1,000.00	\$7,631.55	\$500.00	\$2,927.50
		Wednesday	\$1,000.00		\$500.00	
		Thursday	\$1,000.00		\$500.00	
		Friday	\$1,280.00		\$640.00	
		Saturday	\$1,575.00		\$787.50	
	Membership Subsidy	Lower membership costs from \$100 to \$40 (i think, please clarify)	\$1,776.55	\$0.00		
Cheer Team	Choreo, Skills Camp, and Music		\$7,500.00	\$23,000.00	\$6,000.00	\$12,500.00
	Registration and competition fees		\$3,500.00		\$0.00	
	Facility Rentals		\$3,000.00		\$2,000.00	
	Uniforms		\$9,000.00		\$4,500.00	
Badminton	Open Tournament facility booking: Main Gym for 2 days	January 2020	\$1,402.56	\$2,456.30	\$1,402.56	\$2,122.56
	Tournament Snacks for Players		\$108.74		\$0.00	

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
Club	Tournament Software Download	1 Year Subscription	\$225.00	\$2,150.00	\$0.00	\$2,122.00
	Coaching Sessions for Club Members	\$45 per hour for 2 hours, twice a month	\$720.00		\$720.00	
Climbing Club	Training Equipment	Lots of equipment	\$10,825.00	\$26,896.50	\$0.00	\$13,000.00
	Facility Rentals	Drop in \$7K and Special Events \$6K	\$13,000.00		\$13,000.00	
	Advertising		\$354.00		\$0.00	
	Ropes	6 x \$200	\$1200		\$0.00	
	Rope Bag	7 x \$21	\$147.00		\$0.00	
	Quick Draws (Packs of 6)	6 x \$72	\$432.00		\$0.00	
	Carabainers (Pakcs of 3)	8 x \$28.50	\$228.00		\$0.00	
	Nylon Sling	6 x \$7.25	\$43.50		\$0.00	
	Harness	12 x \$46	\$552.00		\$0.00	
	Helmets	14 x \$50	\$700.00		\$0.00	
	Guide Books	2 x \$30	\$60.00		\$0.00	
	Crash Mats	3 x \$185	\$555.00		\$0.00	
Lacrosse Club	Harvest League Entry Fee	1	\$1,500.00	\$6,450.00	\$1,500.00	\$4,575.00
	Facility Rentals	1	\$2,000.00		\$2,000.00	
	Referee Fees	1	\$2,500.00		\$1,000.00	
	Lacrosse Balls	60 * \$2.50	\$150.00		\$75.00	
	Set of Used Equipment	1	\$300.00		\$0.00	
Outdoors Club	General Trip Subsidy		\$4,200.00	\$7,000.00	\$4,200.00	\$5,600.00
	Technical Trip Subsidy		\$2,000.00		\$1,000.00	



2019-2020 Campus Recreation Enhancement Fund Applications							
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation	
	On Campus Event Subsidy		\$800.00		\$400.00		
Tri Club	Kinsmen Pool Rental (Regular Training)	6-8pm	\$5,330.00	\$12,330.00	\$0.00	\$5,000.00	
	Spin Room Maintenance (Regular Training)		\$1,500.00		\$1,500.00		
	Advertisement (Membership)		\$500.00		\$0.00		
	Training Enhancement		\$5,000.00		\$3,500.00		
Ultimate Club	Tournament Registration (for 3 teams)		\$1,320.00	\$3,592.50	\$1,320.00	\$3,120.00	
	Player Fees (for 3 teams of 15 players)		\$472.50		\$0.00		
	Tournament Expenses	Field Booking - Ice Cup			\$1,500.00		\$1,500.00
		Tournament Supplies - Animal Farm			\$100.00		\$100.00
		Tournament Supplies - Ice Cup			\$200.00		\$200.00
Table Tennis	Table Tennis 40+ Balls - Regulation Practice balls	400 for ~\$1.2/ball	\$480.00	\$1,510.00	\$240.00	\$990.00	
	Table Tennis Nets Cases	\$10 x 12	\$120.00		\$0.00		
	Table Tennis Racket Cases	\$10 x 16	\$160.00		\$0.00		
	Tournament – Education Gym Rental		\$600.00		\$600.00		
	Storage Equipment		\$150.00		\$150.00		

2019-2020 Campus Recreation Enhancement Fund Applications						
Organization	Item	Description	Amount Requested (Itemized)	Amount Requested (Total)	Final Decision	Total Final Allocation
TKD	Puzzle Mats	75 \$ 30	\$2,250.00	\$2,800.00	\$1,500.00	\$1,500.00
	Kicking shields	5 x \$60	\$300.00		\$0.00	
	Forearm Shields	10 x \$25	\$250.00		\$0.00	
			\$456,757.97	\$456,757.97	\$311,991.43	\$311,991.43

March 18, 2019

Emma Ripka  
Vice President Operations and Finance, Students' Union  
2-900 Students' Union Building  
University of Alberta  
8900 – 114 Street  
Edmonton, AB T6G 2J7

Dear Ms. Ripka:

On behalf of the Campus Recreation Enhancement Fund Committee (CREFC), I am respectfully submitting, to the Finance Committee, the final allocation amounts for the 2019-2020 Campus Recreation Enhancement Fund (CREF). The application period for CREF commenced on January 10<sup>th</sup>, 2019 and closed February 20<sup>th</sup>, 2019. The CREFC received thirty-two applications for the 2019-2020 funding year from student associations, and Campus & Community Recreation programs and organizations. One application were denied in full due to their proposed project being not yet approved for construction by operations in the upcoming year. One presentation was rescheduled.

The CREFC, comprised of four undergraduate students at the University of Alberta, involved in recreation on campus in varying capacities, including myself, held the CREF presentations and interviews on March 4, 2019 and March 11, 2019. CREF allocation deliberations were held on March 15, 2019.

I would be remiss if I did not mention that I regret your absence from the CREF proceedings. An additional voice would have added to the diverse and enriching discussions that took place; Your unique perspective would have been welcomed and appreciated.

Please find our 2019-2020 CREF allocations attached along with an itemized breakdown of our total allocation and signature pages. I will be notifying recipients prior to April 19, 2019.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Pranamika Dutta  
Chair, Campus Recreation Enhancement Fund Committee

cc: Grachella Garcia - CREF Advisor

Undergraduate students are assessed fees from both Schedule 1, 2, 3 and 4:  
(Attachment 1)

Schedule 1: Students' Union Undergraduate Fees - TERM Effective: September 1, 2019							Schedule 2: Students' Union Undergraduate Fees - ANNUAL/TERM Effective: September 1, 2019			
Undergraduate Student Fee Types							7. Nursing	8. Law	9. Education	
	1. Basic Fee	2. Engineering	3. Augustana	4. Business	5. Science	6. Arts				
<b>Fall or Winter Term Full Time Fees:</b>										
Students' Union Fee	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	\$ 51.82	
Referendum Fees	\$ 47.71	\$ 54.71	\$ 80.07	\$ 57.71	\$ 52.71	\$ 50.21	\$ 60.21	\$ 97.71	\$ 55.71	
<b>Total Fall or Winter Term Full Time Fees</b>	<b>\$ 99.53</b>	<b>\$ 106.53</b>	<b>\$ 131.89</b>	<b>\$ 109.53</b>	<b>\$ 104.53</b>	<b>\$ 102.03</b>	<b>\$ 112.03</b>	<b>\$ 149.53</b>	<b>\$ 107.53</b>	
<b>Fall or Winter Term Part Time Fees:</b>										
Students' Union Fee	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	
Referendum Fees	\$ 43.93	\$ 50.93	\$ 80.07	\$ 53.93	\$ 48.93	\$ 46.43	\$ 47.71	\$ 47.71	\$ 47.71	
<b>Total Fall or Winter Term Part Time Fees</b>	<b>\$ 74.37</b>	<b>\$ 81.37</b>	<b>\$ 110.51</b>	<b>\$ 84.37</b>	<b>\$ 79.37</b>	<b>\$ 76.87</b>	<b>\$ 99.53</b>	<b>\$ 99.53</b>	<b>\$ 99.53</b>	
<b>Fall or Winter Term Off Campus Student Fees:</b>										
Students' Union Fee	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	\$ 30.44	
Referendum Fees	\$ 43.93	\$ 43.93	\$ 43.93	\$ 43.93	\$ 43.93	\$ 43.93	\$ 52.43	\$ 43.93	\$ 51.93	
<b>Total Fall or Winter Term Off Campus Fees</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 82.87</b>	<b>\$ 74.37</b>	<b>\$ 82.37</b>	
<b>Spring or Summer Term Fees:</b>										
Students' Union Fee	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 30.44	\$ 30.44	\$ 30.44	
Referendum Fees	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 43.93	\$ 43.93	\$ 43.93	
<b>Total Spring or Summer Term Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	
<b>Spring or Summer Term Off Campus Fees:</b>										
Students' Union Fee	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 30.44	\$ 30.44	\$ 30.44	
Referendum Fees	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 43.93	\$ 43.93	\$ 43.93	
<b>Total Spring or Summer Term Off Campus Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	<b>\$ 74.37</b>	
<b>Spring or Summer Term Fees:</b>										
Students' Union Fee	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	
Referendum Fees	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	
<b>Total Spring or Summer Term Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	
<b>Spring or Summer Term Off Campus Fees:</b>										
Students' Union Fee	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	\$ 31.47	
Referendum Fees	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	\$ 16.92	
<b>Total Spring or Summer Term Off Campus Fees</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	<b>\$ 48.39</b>	

Schedule 3: See Note #10 below for explanation

Students' Union Undergraduate Fees - ANNUAL Effective: September 1, 2019					
Health and Dental Plan			Winter Enrollment		
Referendum Fee:	Fall Enrollment		Referendum Fee:	Winter Enrollment	
	Health Plan Fee	Dental Plan Fee		Health Plan Fee	Dental Plan Fee
Full Time Fees:	\$136.50	\$ 147.20	Full Time Fees:	\$ 91.00	\$ 98.13
Part Time Fees:	\$136.50	\$ 147.20	Part Time Fees:	\$ 91.00	\$ 98.13
Off-Campus Fees:	\$136.50	\$ 147.20	Off-Campus Fees:	\$ 91.00	\$ 98.13

Schedule 4: See Note #11 below for explanation

Students' Union Residence Association Fees (Full & Part Time) Effective: September 1, 2019			
Full & Part Time Students (Per Year)		Full & Part Time Students (Per Year)	
HUB Community	\$45.00	East Campus	\$ 36.00
International House	\$50.00	Newton Place	\$ 40.00
L'Association de la Residence de la Faculte Saint-Jean	\$67.00	Lister Hall	\$ 75.00

- The Basic Fee (Column 1) applies to all students except those in the Faculties of Engineering, Augustana, Business, Science, Arts, Nursing, Law, & Education
- Engineering students are assessed the Basic Fee for all terms (which is included in Column 2), plus a \$7.00/term Faculty Association Membership Fee (FAMF). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
- Augustana students are assessed the amount in Column 3 for Fall/Winter Terms. The Referendum portion of the Augustana Fee in Column 3 includes a \$65.00/term Faculty Association Membership Fee. Council has decided not to assess Augustana Off-Campus or Intercession students at this time.
- Business students are assessed the Basic Fee for all terms (which is included in Column 4), plus a \$10.00/term Faculty Association Membership Fee (FAMF). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
- Science students are assessed the Basic Fee for all terms (which is included in Column 5), plus a \$5.00/term Faculty Association Membership Fee (called SCI-5). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
- Arts students are assessed the Basic Fee for all terms (which is included in Column 6), plus a \$2.50/term Faculty Association Membership Fee (called OASIS). This FAMF is only being assessed in the Fall and Winter Full Time and Part Time terms, not Intercession or Off-Campus.
- Nursing students are assessed the Basic Fee for all terms (which is included in Column 7), plus a \$12.50 Faculty Association Membership Fee (FAMF) for Full Time Fall Term Students, and a \$8.50 FAMF for Part Time Fall Term Students, which is included in the Referendum portion of the fee in Column 7. This FAMF is only being assessed in the Fall Term, and does not include Intercession or Off-Campus students.
- Law students are assessed the Basic Fee for all terms (which is included in Column 8), plus a \$50.00 Faculty Association Membership Fee (FAMF) for Full Time Fall Term Students Only, which is included in the Referendum portion of the fee in Column 8. This FAMF is only being assessed in the Fall Term, and does not include Intercession or Off-Campus students.
- Education students are assessed the Basic Fee for all terms (which is included in Column 9), plus a \$8.00 Faculty Association Membership Fee (FAMF) for Full & Part-Time, Fall Term Students Only, which is included in the Referendum portion of the fee in Column 9. This FAMF is only being assessed in the Fall Term, and does not include Intercession or Off-Campus students.
- Health and Dental Plan Fee: This fee is assessed to all full and part time undergraduate students on an annual basis effective September 1, 2009. The fee is assessed IN ADDITION to the term fees outlined in Schedule 1 above. Undergraduate students enrolled in the Fall Term, and taking 3 or more credit, shall be assessed the full amount. The plan will typically provide coverage from September to August year-long. Undergraduate students enrolled in the Winter Term, taking 3 or more credit, & have not previously been assessed in the prior Fall Term, shall be assessed a pro-rated amount. The plan will typically provide coverage from January to August.
- Residence Association Membership Fee: These fees are assessed to all full-time and part-time residents of the Residence Associations named as the Fund. Fees shall be assessed once per year, upon proof that the student is a resident of the residence at the time of fee assessment. These fees assessed are IN ADDITION to the term fees outlined in Schedule 1 & 2 above.

All Students' Union fees (including Referendum fees) are subject to the Alberta CPI (2.25%) except for the Access Fund fee which is calculated on an Average Cost Index, nor Faculty Association & Residence Fees (which have no increase). All applicable increases are already built into the above figures.

**UNIVERSITY OF ALBERTA STUDENTS' UNION  
2019/20 OPERATING, CAPITAL & NON-DEDICATED RESERVES BUDGET**

<b>2019 - 2020</b>				
<b>Dept</b>	<b>Department Name</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Net</b>
<b>GENERAL REVENUES</b>				
400	Student Fees	3,363,811		3,363,811
400	Interest & Dividends	146,400		146,400
<b>BUSINESS ACTIVITIES</b>				
800	SUBmart	851,631	802,816	48,815
815	Print Centre	1,109,170	787,845	321,325
832	RATT	743,057	751,109	(8,052)
837	Daily Grind	826,248	651,921	174,327
841	Powerplant (Deweys)	489,765	502,017	(12,252)
850	Conferencing & Events	1,799,572	1,866,780	(67,208)
<b>PROGRAMMING &amp; EVENT ACTIVITIES</b>				
713	Alternative Programming/SUKCP	127,250	284,142	(156,892)
714	WOW	160,600	328,507	(167,907)
715	Orientation / Programming	82,000	188,917	(106,917)
<b>STUDENT SERVICE ACTIVITIES</b>				
600	Student Life Manager		73,391	(73,391)
612	Student Life - Peer Support Centre		111,457	(111,457)
615	Student Life - Student Groups (SU)	24,000	76,260	(52,260)
616	Student Life - Renting Spaces	89,600	43,131	46,469
624	Student Life - Leadership & Recognition	37,000	269,224	(232,224)
646	Student Life - Safewalk	600	32,241	(31,641)
655	Student Life - Sustain SU	13,775	91,174	(77,399)
691	Student Life - Student Groups (DoS)	175,400	312,274	(136,874)
692	Student Life - InfoLink	71,400	301,866	(230,466)
<b>MARKETING &amp; MEDIA ACTIVITIES</b>				
640	Marketing		381,772	(381,772)
642	SUtv	134,000	96,124	37,876
644	Handbook	82,000	44,000	38,000
900	Sponsorship Fund	185,000	147,146	37,854
<b>SUB SPACE</b>				
411	Facilities & Operations (Retail Rent Only)	1,558,174		1,558,174
411	Facilities & Operations	500,945	1,623,649	(1,122,704)
<b>CENTRAL SUPPORT</b>				
400	General Administration		125,361	(125,361)
402	Office Administration		918,425	(918,425)
410	Technical Support	9,200	419,705	(410,505)
<b>REPRESENTATION ACTIVITIES</b>				
425	Research/Advocacy		177,628	(177,628)
500	President		46,443	(46,443)
501	Executive Support	60,000	92,435	(32,435)
502	Governance / Student Council		128,911	(128,911)
509	Elections & Referenda	1,000	29,565	(28,565)
519	Academic Affairs		49,829	(49,829)
520	Operations & Finance		46,317	(46,317)
521	External Affairs		45,322	(45,322)
523	Student Life		46,395	(46,395)
912	Project Reserve	50,000	50,000	
528	CASA		69,003	(69,003)
530	CAUS		61,710	(61,710)
911	Contingency Reserve		30,000	(30,000)
<b>RESERVE ACTIVITIES</b>				
920	Building Expansion Reserve	663,011	919,311	(256,300)
9xx	Catering Renovations		141,600	(141,600)
921	Tenant Reserve	11,064		11,064
<i>Operating Before Capital</i>		<b>13,365,673</b>	<b>13,165,723</b>	<b>199,950</b>
910	Capital Reserve		199,950	(199,950)
<i>Total Op., Capital &amp; Non-Dedicated Reserve</i>		<b>13,365,673</b>	<b>13,365,673</b>	<b>0</b>
975	Access Fund	957,617	957,617	
941	Campus Recreation	299,184	299,184	
940	Golden Bear & Legacy Fund	258,648	258,648	
960	WUSC	30,174	30,174	
945	Student Involvement Endowment Fund	175,500	175,500	
<i>Total Op., Capital &amp; Reserves</i>		<b>15,086,795</b>	<b>15,086,795</b>	<b>(0)</b>