

EXECUTIVE COMMITTEE

February 11, 2016

11:00am

ATTENDANCE:

Navneet Khinda	<i>President</i>
Fahim Rahman	<i>Vice President (Academic)-arrived at 11:04am</i>
Dylan Hanwell	<i>Vice President (External)</i>
Cody Bondarchuk	<i>Vice President (Operations & Finance)</i>
Vivian Kwan	<i>Vice President (Student Life)</i>
Marc Dumouchel	<i>General Manager</i>
Robyn Fenske	<i>Executive Coordinator</i>

REGRETS:

ABSENT:

1. CALL TO ORDER The meeting was called to order by KHINDA at 11:02am

2. APPROVAL OF AGENDA BONDARCHUK/KHINDA MOVED THAT the Executive Committee approve the agenda as presented.

4/0/0 CARRIED

3. APPROVAL OF MINUTES RAHMAN/KWAN MOVED THAT the Executive Committee approve the February 8 minutes as amended.

5/0/0 CARRIED

4. REVIEW OF ACTION • Marc talk to Kevin Friese about the community kitchen
 ITEMS

5. ANNOUNCEMENTS • Marc will be off tomorrow
 • Dylan, Fahim, and Cody's leave of absence starts tomorrow

6. STUDENTS' COUNCIL

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 PIANO TUNE UP PA Points of Discussion:
 REQUEST
 - Base price is \$140 and depending how out of tune they are, there could be additional costs
 - Won't be over \$300 though

KWAN/KHINDA MOVED TO request no more than \$300 from the Project Allocation fund to cover the cost for two piano tune-ups.

5/0/0 CARRIED

8.2 PA REQUEST:
STUDENT EXPERIENCE
SURVEY

Points of Discussion:

- \$4000 for a market research firm to run data analysis
- \$500 would be for promotion
- Might use less for promotion and more for market research

HANWELL/KHINDA MOVED TO allocate no more than \$4500 from the project allocation fund to hire a market research firm to do data analysis on the results from the Student Experience Survey and to promote the survey across campus.

5/0/0 CARRIED

8.3 SAFEWALK STAFFING
& ORIENTATION/WOW
RESTRUCTURE

Points of Discussion:

- Would like to make some structure changes on student services side and programming and venues side
- WOW and orientation have been working a lot closer this year – moving to a situation to where orientation becomes a part of WOW
- Looking to moving the orientation positions into programming and venues – Program Lead, Student Events being moved from services to P&V
- Will implement this change in October, see how this WOW and orientation goes in September
- Would be better to have it all in one unit – less people would need to be involved then
- Have changed timelines on both sides for volunteers
- Merging orientation into a year long role will help have volunteers for other events

KHINDA/BONDARCHUK moved to approve the general recommendations from Sirina for staffing structure changes to Orientation and Programming & Venues.

5/0/0 CARRIED

- Finding with the Safewalk coordinator position right now, that she is working over her time and has a lot of banked hours that are hard to take for a student
- Hard for a student staff to manage other staff – would turn into a term full time staff position
- Should be relatively cost neutral
- For InfoLink, want to add a Specialist, InfoLink position to help Cathy's and Asyah's work loads
- Don't necessarily have the commitment from the hourly staff that is needed for the booths
- Senior peer advisor would be full time during the summer and part time during the school year (25 hours) and be able to work any of the locations
- Cost neutral as well
- Specialist would spend some of their time at the student life central

- desk, onecard services, communications
- Need to approve job descriptions

KHINDA/BONDARCHUK MOVED TO approve the Specialist, Safewalk job description.

5/0/0 CARRIED

RAHMAN/HANWELL MOVED TO approve the Specialist, InfoLink and senior peer advisor job descriptions.

5/0/0 CARRIED

9. DISCUSSION PERIOD

9.1 EXEC LAPTOP USE

Points of Discussion:

- Might be useful to purchase a laptop for the exec to use just among the exec
- Add to PA sheet things that we might want with extra project allocation money

9.2 PHD2 MOVIE

Points of Discussion:

- How do we want to partner with them?
- Decision is best made by P&V
- They want to run it with one of our movie nights
- Bring Brennan and Marc into the meeting

9.3 RECORDING DEVICES FOR PIANOS

Points of Discussion:

- Been setting up recording devices at pianos around the city to record the audio of people playing them (beta city)
- Is wondering if he can install them on our pianos?
- Would have to have appropriate signage and a switch to turn it on and off
- Ask him who runs the city pianos program?
- Need to know who these people are and why they our recording
- Who owns the recordings?

9.4 BSA FAMF

Points of Discussion:

- BSA is worried they aren't going to hit the 15% required to get it approved
- If they don't hit it we can add it to our election cycle
- If they don't get it their FAMF goes to zero – they only last five years

10. REPORTS

11. CLOSED SESSION

12. ADJOURNMENT

BONDARCHUK/KHINDA MOVED TO adjourn.

5/0/0 CARRIED

Meeting adjourned at 12:17pm.