

## EXECUTIVE COMMITTEE

May 28, 2015

12:30pm

ATTENDANCE:

Navneet Khinda	<i>President</i>
Fahim Rahman	<i>Vice President (Academic)</i>
Dylan Hanwell	<i>Vice President (External)</i>
Cody Bondarchuk	<i>Vice President (Operations &amp; Finance)</i>
Vivian Kwan	<i>Vice President (Student Life)</i>
Robyn Fenske	<i>Executive Coordinator</i>
Marc Dumouchel	<i>General Manager</i>

REGRETS:

ABSENT:

1. CALL TO ORDER                      The meeting was called to order by KHINDA at 12:31pm
  
2. APPROVAL OF AGENDA            HANWELL/KWAN MOVED THAT the Executive Committee approve the agenda as amended.  

**5/0/0 CARRIED**
  
3. APPROVAL OF MINUTES          BONDARCHUK/RAHMAN MOVED THAT the Executive Committee approve the May 27 minutes as presented.  

**5/0/0 CARRIED**
  
4. REVIEW OF ACTION ITEMS
  
5. ANNOUNCEMENTS
  
6. STUDENTS' COUNCIL                • Submit your council reports
  
7. OLD BUSINESS
  
- 7.1 CONFERENCE                      Points of Discussion:
  - Did get late registration for conference with no extra fee
  - VPA and UGAA covering conference out of own budgets
  - Flights is in yellow because we have free flights to use and only have to pay the taxes probably

RAHMAN/HANWELL MOVED TO request no more than \$4100 for 2 UASU delegates to attend Society for Teaching and Learning in Higher Education (STLHE)'s Conference.  
**5/0/0 CARRIED**
  
8. NEW BUSINESS
  
- 8.1 APPROVAL OF FRONT OF HOUSE MANAGER JD      Points of Discussion:
  - Job title is not finalized yet

- Venues needs someone who deals with all patron relations (ticketing, front of house staffing)
- These responsibilities are spread across the department right now but nobody really has the time to focus fully on it
- It's going to be a reputation for the Horowitz and the position will help bring in more money because we will be able to have more events in the Horowitz with better calendar management for events further out
- This person will also be able to bring in more revenue from events

KHINDA/HANWELL MOVED TO approve the Front of House Manager job description.

**5/0/0 CARRIED**

8.2 LNAP SUPPORT

Points of Discussion:

- Kelin and Jacinta would have final say on Safewalk volunteers but Cody agrees it is a good idea again this year
- What should we help with? Doing the same as last year would work well. Be PAing the cost for SUTV and internal rate for L'Express breakfast order

BONDARCHUK/RAHMAN MOVED TO approve no more than \$500 for a project allocation for SUTV for Long Night Against Procrastination.

**5/0/0 CARRIED**

8.3 CONFERENCE  
REQUEST APPROVAL TO U OF  
C WELLNESS SUMMIT

Points of Discussion:

- Dropped down to 5 councilors plus VPSL and VPX to fit everybody into a 7 person van
- Suggest upping the gas price to \$100
- Food is all covered there

KWAN/HANWELL MOVED TO request \$300.00 from the Project Allocation fund to send 7 delegates to attend the U of C Wellness Summit

**5/0/0 CARRIED**

8.4 SOCIAL AND  
ENVIRONMENTAL  
RESPONSIBILITY COMMITTEE

Points of Discussion:

- New terms of reference for SERC needs staff members appointed to the committee and ratified by executive

BONDARCHUK/KWAN MOVED TO, upon the recommendation of the General Manager, appoint Marc Dumouchel and Kerstyn Lane to the Social and Environmental Responsibility Committee.

**5/0/0 CARRIED**

## 9. DISCUSSION PERIOD

- 9.1 EDMONTON CHAMBER OF COMMERCE MEMBERSHIP  
~\$442
- Points of Discussion:
- Gets you in cheaper to city events
  - Networking would be a benefit plus all the benefits listed on the webpage
  - \$442 for a full year membership
  - What is interest level like? It is relatively expensive
  - **Action item:** Dylan talk to Marc and Craig about it
  - Would rather not PA this
  - Organizational membership so all of our staff would also benefit
- 9.2 EXEC CREDIT CARDS
- Points of Discussion:
- Once you've used your credit card, write on the receipt what is was spent on and put in your appropriate folder outside of Robyn's office
  - For food receipts need both receipts
  - Missing credit card receipt form outside of Robyn's office if needed for expenses
- 9.3 SURO MEETINGS
- Points of Discussion:
- When is everybody interested in having a meeting between the two parties? Is December too late?
  - How often should we have these group meetings?
  - Action item: Khinda email back seeing how the start of the year is for them for a meeting
- 9.4 SPONSORSHIP REQUEST FROM THE CANADIAN INTERN ASSOCIATION
- Points of Discussion:
- They are a non-profit who advocates against the exploitation of interns
  - Khinda not sure exactly what they want from us so going to call them back after discussing it
  - Have they reached out to CASA already?
  - It's a very vague email so try to find out more from them what exactly they are looking for (**action item:** Khinda follow up)
- 9.5 ESS PLANS
- Points of Discussion:
- Rahman spoke with Rebecca about this about different plans of attack
  - One is a Geer Week, having Geer Week sponsored by a different FA, have different engineering departments run it, or just do it anyways
  - Would be interested in discussing this with Marc in the room
  - ESS still wants to be able to do events
  - We could appeal to the Provost but are we interested in appealing one more time? Already have appealed twice
  - Haven't had much interaction yet with the new provost and could set a bad tone.

- We are working on changing student group procedure, goes to CLRC
- An SU/Provost meeting is in the works for June or July
- Navneet bring it up with Surma tomorrow in one on one

9.6 SAFE  
SPACES/WASHROOM  
COMMITTEE CREATION

Points of Discussion:

- The scope has changed a little
- Committee has sort of been created outside of the SU now
- Try to bring the Landing as well and maybe a councilor

9.7 HIRING FEDERAL  
GOTV CAMPUS CAMPAIGN  
MANAGER

Points of Discussion:

- Coming back from CASA conference, has been suggested to have a manager for GOTV for the federal election
- Dylan's role with CASA gives him a more of a national focus during this time, having someone else would help
- Be a volunteer over the summer, election workshop August 10-12 in Ottawa. Campaign manager would go to this to get trained.
- Come September they would come on as staff until October 19<sup>th</sup>
- For money, not sure how to do it. Hanwell could use it as one of his PAs
- DRPA has a budget for this too, talk to Peter and Cody about it
- Would offer them the trip to Ottawa for free
- Could have it as a paid volunteer position (receive an honorarium)
- Also see what other CASA schools are doing for this
- Talk about who wants to do the hiring, job posting through Ellen
- **Action item:** Dylan talk about this with Marc and Ellen

9.8 PROJECT ALLOCATION  
PLANNING

Points of Discussion:

- Doing this at retreat on Saturday
- Cody send documents to exec today to look over
- Brainstorming to see what kinds of things want to do, look over what predecessor did last year

9.9 FREE CONDOM  
DISPENSER IN SUB

Points of Discussion:

- SIHA approached Cory and Margriet about having this in SUB, free for Students
- Want to start this as a pilot project, would be free for us just have facilities install it. SIHA would do weekly checks on it
- Holds 200
- Be by the bookstore/washroom corner on main floor
- Can't be all the same brand
- Dispenser will be installed in mid August, casing is clear
- Try to get them a story in the gateway and share it on our facebook page
- Give a heads up to the businesses who sell condoms right now

9.10 LAW MARKET  
MODIFIER AND FMF

Points of Discussion:

- Nothing to update on yet since yesterday

9.11 SAMU AND UASU  
EXEC LUNCH DATE

Points of Discussion:

- Lauren (SAMU VPSL) suggested meeting for lunch with both groups to talk about plans for the year
- Would be okay with doing that on a Saturday
- Make sure it's a good space for conversation

9.12 COUNCILOR  
ATTENDANCE

Points of Discussion:

- As a start for the idea of better transparency/accountability
- CAC would be interested on having a tab on the webpage where the attendance PDF is available instead of just the end of the order papers
- This would be more for students not just councilors. It is a symbolic step towards working on the problem of councilor attendance
- There isn't much harm to it for a councilor and it does have strengths

9.13 STATISTIC  
DOCUMENTS COLLECTION  
FROM MENTAL HEALTH  
SERVICES FOR CAUS

Points of Discussion:

- Vivian is working on collecting these documents from different University staff
- Have almost all that she wants

9.14 INFO SHARING  
AGREEMENT

Points of Discussion:

- ro.statistics email address when asking to receive specific emails i.e CCIDs
- Protocol is having to destroy these emails after so many days

10. REPORTS

- President: leaving evening of June 4 for vacation and back on the 10 or 11
- VPX: had transit safety meeting yesterday and took survey results with them
- VPSL: been receiving phone calls from residents and looking it. Looking into logistics for world diabetes day, that group is probably receiving a grant from the government. June 4 have convocation.
- VPOF: standing orders for access fund and student union awards, council approved the changes last year just need to update the standing orders
- VPA: had academic standing committee and it went pretty well.

11. CLOSED SESSION

12. ADJOURNMENT

KHINDA/BONDARCHUK MOVED TO adjourn.

**5/0/0 CARRIED**

Meeting adjourned at 2:03pm.

