

## EXECUTIVE COMMITTEE

April 19, 2018

1:30 pm

ATTENDANCE:

Marina Banister	<i>President</i>
Shane Scott	<i>Vice President (Academic)</i>
Robyn Paches	<i>Vice President (Operations &amp; Finance)</i>
Ilya Ushakov	<i>Vice President (Student Life)</i>
Reed Larsen	<i>Vice President (External)</i>
Kristen Stoik	<i>Executive Coordinator</i>
Marc Dumouchel	<i>General Manager</i>

REGRETS:

ABSENT:

### 1. CALL TO ORDER

The meeting was called to order by BANISTER at 1:31pm.

### 2. APPROVAL OF AGENDA

**SCOTT/USHAKOV MOVED THAT the Executive Committee approve the agenda as presented.**  
**5/0/0 CARRIED**

### 3. APPROVAL OF MINUTES

**SCOTT/USHAKOV MOVED THAT the Executive Committee approve the April 16 minutes as presented.**

**5/0/0 CARRIED**

### 4. REVIEW OF ACTION ITEMS

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### 5. ANNOUNCEMENTS

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### 6. REPORTS

#### 6.1. PRESIDENT

- Board Working Group
- BFPC
- APC
- GSA Dinner
- Sustainability Awards

#### 6.2. VICE PRESIDENT (OPERATIONS & FINANCE)

- RFP Update
- Gateway meeting
- UPASS meeting
- FMHT meeting
- RATT tables update
- Student group granting rubric

- 6.3. VICE PRESIDENT (EXTERNAL)
  - Urban Planning Committee meeting
  - Out-of-office Tuesday for CAUS work
- 6.4. VICE PRESIDENT (ACADEMIC)
  - Transition meetings with University
  - PLLC principal update
  - Libraries OERs meeting
- 6.5. VICE PRESIDENT (STUDENT LIFE)
  - Residence Reports
  - Katherine H./Andre B. meeting
- 6.6. GENERAL MANAGER
  - Contract work
  - Retreat materials
- 6.7. DIRECTOR OF RESEARCH AND POLITICAL AFFAIRS
  - No updates
- 6.8. Executive Coordinator
  - Retreat update – schedule and menu

7. STUDENTS' COUNCIL

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8. OLD BUSINESS

9. NEW BUSINESS

- 9.1 PA – SOCIAL MEDIA LIVE STREAM RIG
  - Will live with marketing
  - Need to create check out system

**LARSEN/PACHES MOVED TO approve a project allocation for a Social Media Live Stream Rig not to exceed \$200 as presented.**

**5/0/0 CARRIED**

- 9.2 PA – SUB WAY FINDING
  - As presented

**USHAKOV/PACHES MOVED TO approve a project allocation for building way finding not to exceed \$2000 as presented.**

**5/0/0 CARRIED**

- 9.3 PA – STAFF APPRECIATION LUNCH
  - April 25 lunch, catered through L'Express

**LARSEN/SCOTT MOVED TO approve a project allocation for the Staff Appreciation Lunch not to exceed \$1000 as presented.**

**5/0/0 CARRIED**

- 9.4 PA – RATT TABLE CADDIES
  - As presented

**LARSEN/USHAKOV MOVED TO approve a project allocation for RATT Table Caddies not to exceed \$1200 as presented.**

**5/0/0 CARRIED**

9.5 PA – BANNER STANDS

- Series of stands – mobile display with SU information on it

**PACHES/USHAKOV MOVED TO approve a project allocation for banner stands not to exceed \$550 as presented.**

**5/0/0 CARRIED**

9.6 PA – DEWEY’S & RATT SIGNAGE

- External hanging lit signage for Dewey’s and LED RATT signage

**PACHES/SCOTT MOVED TO approve a project allocation for Dewey’s and RATT signage not to exceed \$5000 as presented.**

**5/0/0 CARRIED**

9.7 PA – RETREAT EXTRA CHARGE

- As presented

**PACHES/LARSEN MOVED TO approve a project allocation for Retreat 2018 not to exceed \$3700 as presented.**

**5/0/0 CARRIED**

9.8 OPERATING POLICY CHANGES

- Internal businesses first choice for expenses can be outsourced with permission from the General Manager.
- Events alcohol serving – allow contractors and outsourcing to people with ProServe

**USHAKOV/PACHES MOVED TO approve changes to 2.15 and 5.4 of the Operating Policy as presented.**

**5/0/0 CARRIED**

9.9 POLITICAL CODE OF CONDUCT

- Political policy from council to complement this should be recommended to be done by the 2018-19 council
- Needs to come back to Exec for Operating Policy approval

**SCOTT/USHAKOV MOVED TO approve the Political Code of Conduct as presented.**

**5/0/0 CARRIED**

9.10 EXECUTIVE SOCIAL MEDIA GUIDELINES

- Would like to see this reflected in Operating Policy in the future

**SCOTT/LARSEN MOVED TO approve the Executive Social Media Guidelines as presented.**

**5/0/0 CARRIED**

9.11 EMPLOYEE SOCIAL MEDIA GUIDELINES

- Needs to come back to Exec for Operating Policy approval

**USHAKOV/PACHES MOVED TO approve the Employee Social Media Policy as presented.**

**5/0/0 CARRIED**

9.12 SPONSORSHIP COMMITTEE TERMS OF REFERENCE

- As presented

**LARSEN/SCOTT MOVED TO approve the Sponsorship Committee Terms of Reference as presented.**

**5/0/0 CARRIED**

10. DISCUSSION PERIOD

10.1 SPACE PLANNING PROJECT

- Want to bring on a graduate student for the summer for space planning in the building including surveys, research, floor plans, and a final report
  - Executive is supportive of the General Manager pursuing this project
- 10.2 BOARD WORKING GROUP UPDATE
- Board hiring Deans proposed change
  - Registrar's ability over fees
  - BLDC and BURC committee changes proposed
- 10.3 OUTGOING INVOLVEMENT AT RETREAT
- Would like full participation from the outgoings throughout the sessions during out-going days

11. ASSIGNMENT OF ACTION ITEMS

12. CLOSED SESSION

13. ADJOURNMENT                      Meeting adjourned at 2:45 pm.