

## EXECUTIVE COMMITTEE

2010-2011 #5

May 31, 2012

2:00 pm

ATTENDANCE:	Colten Yamagishi	<i>President</i>
	Dustin Chelen	<i>Vice President (Academic)</i>
	Petros Kusmu	<i>Vice President (External)</i>
	Andy Cheema	<i>Vice President (Operations &amp; Finance)</i>
	Saadiq Sumar	<i>Vice President (Student Life)</i>
	Zdena Fiala	<i>Administrative Assistant-Executive</i>
REGRETS:	Marc Dumouchel	<i>General Manager</i>
ABSENT:	n/a	

1. CALL TO ORDER: The meeting was called to order by Yamagishi at 2:04 pm.

2. APPROVAL OF AGENDA: **5/0/0 CARRIED**

3. APPROVAL OF MINUTES: CHELEN/SUMAR MOVED THAT the Executive Committee approve the May 24, 2012 minutes as tabled.

**5/0/0 CARRIED**

4. ANNOUNCEMENTS: Yamagishi: We have a little bit more time to complete our goals. You have until tomorrow at 4:00 pm.

Cheema: We leave for Council Retreat tomorrow afternoon.

5. ACTION ITEMS: Reviewed and updated.

6. STUDENTS' COUNCIL: Sumar: I am going to drive to Council Retreat tomorrow just in case we need a car there.

Yamagishi: Please double check the Council Retreat schedule and make sure you have everything you need.

7. OLD BUSINESS: n/a

8. NEW BUSINESS:

8.1) Authorize Construction of the new Infolink Booth in SUB-MD/AC  
CHELEN/YAMAGISHI MOVED THAT the Executive Committee approve the Undergraduate Research Symposium Coordinator job specifications for the Undergraduate Research Symposium Coordinator job description, which is a non union position as drafted on May 31, 2012.

**5/0/0 CARRIED**

Chelen: This position is fully funded. There where no finances in this motion I had made some changes to the hours and I think the position will be sustainable for Jennifer to manage. The job will be posted on jobkin.ca at the end of the week and it will close on June 15.

## 9. DISCUSSION PERIOD:

### 9.1) Lunch to Discuss Topics that affect Edmonton and area Students-SS

Sumar: I got an email to get together with Executives from other post secondary schools. A lunch meeting has been set up. I can not attend. I just wanted to mention it and see if anyone is going.

Chelen, Cheema: No.

Yamagishi: Maybe.

Kusmu: Yes.

### 9.2) Office Signage Costs-SS

Sumar: I wanted to bring to your attention the costs and what they want to do with the Infolink signage. I am not sure who is going to cover the costs, is it coming from Infolink's budget?

Cheema: Good question. We will look into that and into the Casino Allocation. Keep in mind that we will be doing the SUB renovations in a year. Will the value of this justify the costs?

Chelen: I think the costs to refresh the booths in HUB and CAB are reasonable. I am not sure why they want to make the changes to SUB now. I would like clarification on where the costs will come from and what exactly they are for.

Sumar: If we approve changes to the HUB and CAB booths we should do it in SUB to it provides uniformity.

Kusmu: Once the SUB renovations are completed can we reuse the signage?

Sumar: Some we can and some we can not.

Yamagishi: I think if we do one we should do them all.

### 9.3) Communication Asks-SS

Sumar: This item stems from a discussion I had with Colten about the Registrar's office. I met with Gerry's team and asked about having access to class lists with the Professor's names on them as well. I want to ask them about sending out a WOW post card. I would like them sent out to target students actually attending the U of A. I would also like to ask Gerry about allowing us to send out more emails to Undergraduate students. Possibly a monthly email.

Cheema: We can already do that.

Chelen: I think there are some privacy issues with that. I am meeting with Ada on Monday and I can get us some more information then.

Yamagishi: I do not like the WOW postcard idea. I think we can simply send an email.

Sumar: I just want access to students who are actually attending the U of A not just ones who have applied. If we could send out information to students who are actually attending here then we will save some money.

Cheema: We should try to integrate WOW and Orientation communications together.

9.4) Campus Sustainability  
Tour-SS

Sumar: Kyle sent out an email about having a tour of campus arranged for us. I checked out schedules and we are all free during the week of June 25. I think this would be a good opportunity for us.

9.5) Blog Post- PK

Kusmu: Could everyone take a quick look at this and send me your comments after.

10. REPORTS:

Asheton Macleod and Simon Yackulic entered the room,

10.1) President

- Alumni Council general meeting
- CASA Retreat
- Students' Council meeting
- Umbrella Committee meeting

10.2) VP Academic

- Assessment and Grading policies
- GFC

10.3) VP External

- Interview with Sam Power
- CASA
- CAUS

10.4) VP Operations &  
Finance

- Goals
- PAW Steering Committee meeting
- Council Retreat

10.5) VP Student Life

- Health and Dental Plan meetings
- Bylaw Committee meeting

10.6) General Manager

- n/a

11. CLOSED SESSION:

12. ADJOURNMENT:

YAMAGISHI/CHEEMA adjourned at 3:07 pm.