

## EXECUTIVE COMMITTEE

2010-2011 #3

May 22, 2012

2:00 pm

ATTENDANCE:	Colten Yamagishi	<i>President</i>
	Dustin Chelen	<i>Vice President (Academic)</i>
	Petros Kusmu	<i>Vice President (External)</i>
	Andy Cheema	<i>Vice President (Operations &amp; Finance)</i>
	Saadiq Sumar	<i>Vice President (Student Life)</i>
	Marc Dumouchel	<i>General Manager</i>
	Zdena Fiala	<i>Administrative Assistant-Executive</i>

REGRETS: n/a

ABSENT: n/a

1. CALL TO ORDER: The meeting was called to order by Yamagishi at 2:10 pm.

2. APPROVAL OF AGENDA: **5/0/0 CARRIED**

3. APPROVAL OF MINUTES: KUSMU/CHELEN MOVED THAT the Executive Committee approve the May 17, 2012 minutes as tabled.

**5/0/0 CARRIED**

4. ANNOUNCEMENTS: Yamagishi: Petros and I will be gone from Saturday until Tuesday. We will be at the CASA Transition conference.

Dumouchel: I will be away all of next week.

Cheema: The Council retreat will be on the first weekend in June.

5. ACTION ITEMS: Reviewed and updated.

6. STUDENTS' COUNCIL: Sumar: The Bylaw Chair Kevin Smith will be presenting on replenishment. Please provide as much feedback as possible.

7. OLD BUSINESS: n/a

8. NEW BUSINESS:

8.1) Orientation Promo materials-MD

Dumouchel: We need to set a time limit for deciding on whether we will reprint or add the sticky notes to the Orientation materials. I think that we should reprint them. I hate to waste all of that paper but we need to make a good first impression.

Sumar: I have the same opinion that I had at the last meeting. I showed the print out to some staff and they are in agreement we should reprint. We need

to take into consideration how our staff and the University of Alberta Administration would feel.

Yamagishi: I think we should put the sticky's on them. I also showed it to a few people and they didn't care either way. The Center for Student Development did not have a strong opinion one way or another.

Cheema: From a marketing point of view it is our first opportunity to make a good impression. The sticky note idea does not help our credibility. I think this is one exception where credibility outweighs costs. The paper volume is small relative to the SU's total paper usage.

Sumar: I suggest if we go forward with reprinting the materials we need a clear identifier with the dates.

Yamagishi: We could also get stickers to place over top of the incorrect dates. They could completely cover the misprint. I am worried about the environmental impact to get rid of them.

CHEEMA/SUMAR MOVED THAT the Executive Committee approve a contingency allocation not to exceed \$4000.00 for the purpose of reprinting Orientation materials.

**3/1/1 CARRIED**

## 9. DISCUSSION PERIOD:

### 9.1) Communications- EC

n/a

### 9.2) Assessment and Grading- DC

Chelen: The University of Alberta started reviewing their grading system four years ago. There was nothing done last year and this year they made some good changes and some bad ones. The SU and the GSA didn't like some of the changes and weren't consulted. We wrote a letter to the Vice Provost about it. They will be discussing the changes at GFC next week.

Cheema: The good news was that they made some student friendly changes and the bad news was that they have a hidden procedure for grading

Chelen: And the students won't understand where their grades are coming from. Also it is not acceptable that the SU was not consulted on the changes. When changes they make affect students they need to talk to us. The best course of action for us is to have a strong voice and oppose the changes.

The Executive Committee discussed how to approach the Assessment and Grading situation at GFC next week.

### 9.3) Capital Fund Allocation Plan-MD

Cheema went over the Budget Correction and Casino Expenditure Proposal with the Executive Committee.

### 9.4) Undergraduate Research Symposium Coordinator Position-DC

Chelen: I made the corrections to the Undergraduate Research Symposium Coordinator Position. I am just waiting on Jennifer's feedback. To hire this

position the Executive Committee would just have to approve the job description.

Yamagishi: Will you be looking for approval on Thursday?

Chelen: Yes.

Yamagishi: Could you please send the new information out before Thursday?

#### 9.5) ACIFA Conference-PK

Kusmu: The AFICA Conference is in Jasper Alberta on June 6 and 7. There is no conference fee and we will share the costs we will have with CAUS. The deadline for attendance is today. This conference has not been budgeted for. I am wondering what are the steps I need to take in order to attend this conference.

Cheema: We can look into the budgets for this or do a projects allocation for funding.

Yamagishi: You will need to bring the Executive Committee a conference request and it would need to be approved first.

#### 10. REPORTS:

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|----------------------------------|-------|
| 10.1) President                  | • n/a |
| 10.2) VP Academic                | • n/a |
| 10.3) VP External                | • n/a |
| 10.4) VP Operations &<br>Finance | • n/a |
| 10.5) VP Student Life            | • n/a |
| 10.6) General Manager            | • n/a |

#### 11. CLOSED SESSION:

12. ADJOURNMENT: KUSMU/SUMAR adjourned at 3:17 pm.