

## EXECUTIVE COMMITTEE

2010-2011 #46

December 13, 2010

10:00 am

ATTENDANCE:	Nick Dehod	<i>President</i>
	Zach Fentiman	<i>Vice President (Operations &amp; Finance)</i>
	Rory Tighe	<i>Vice President (Student Life)</i>
	James Eastham	<i>Vice President (Academic)</i>
	Marc Dumouchel	<i>General Manager</i>
REGRETS:	n/a	
ABSENT:	Aden Murphy	<i>Vice President (External)</i>

1. CALL TO ORDER: The meeting was called to order by DEHOD at 10:18 am.
2. APPROVAL OF AGENDA: EASTHAM/DEHOD MOVED THAT the Executive Committee approve the December 13, 2010 agenda as tabled.  
**4/0/0 CARRIED**
3. APPROVAL OF MINUTES: FENTIMAN/TIGHE MOVED THAT the Executive Committee approve the December 8, 2010 minutes as tabled.  
**4/0/0 CARRIED**
4. ANNOUNCEMENTS: Dehod: The office will be closed on December 24<sup>th</sup>. We will be having an exec retreat on January 6<sup>th</sup>. Then on January 7<sup>th</sup> it is Chris Henderson's last day. He is working on transition with his staff.
5. ACTION ITEMS: Reviewed and updated.
6. STUDENTS' COUNCIL: Eastham: Millennium Villages did not pass at Bylaw Committee. There is also no Students' Council until the new year.
7. OLD BUSINESS n/a
8. NEW BUSINESS: n/a
9. DISCUSSION PERIOD:
  - a) Strategic Plan Dehod: For James, this is a draft for the mission, value and vision document. It was taken to the management retreat and it got a lot of good feedback. It is going to council in January and there will be no changes made until the feedback is complete on it.  
  
Eastham: It looks reasonable to me; I think it needs to be made clearer. I just worry that people can use these goals against us in ways we don't approve.

James then went over a few examples and explained his point of view.

Dehod: Those are all fair concerns.

Tighe: Marc you should give Jen a chance to talk to you, she was sharing some concerns with me.

Dehod: Does it look good James?

Eastham: Fairly reasonable.

Dehod: So there is a second part to this discussion. What critical success factors do we need to meet? Then we will need to meet strategic goals. The last piece we need is the strategic objectives.

Tighe: Are our strategic objectives in the strategic plan?

Dehod: Yes, strategic objectives equal executive goals. Every four to five years exec will need to go over mission, visions, value, critical success factors and strategic goals. Every year they will need a strategic objective. On July 31<sup>st</sup> the goals should be set. January 15<sup>th</sup> our midterm reports should be completed. By May 10<sup>th</sup> our final reports should be done. Then the cycle will repeat itself each year. The SU annual reports tie into all these.

Dumouchel: The SU annual report should be an event in October after the audit has been done.

Dehod: To change our 4-5 year plan you need a majority of council, 2/3rds or a simple majority of the executive committee. Do people like this in general?

Dumouchel: Yes.

Eastham: Yes.

Dumouchel: There are some aspects the exec may not pursue but the SU will as an organization.

Fentiman: The SU annual report will be fine if it is done in October.

Dehod: Is it a problem that the exec will be gone for the annual report?

Dumouchel: It will be based on your final reports. Read over an old year-end report it's in there.

Fentiman: The midterm report is not really in the midterm. Shouldn't it be in October?

Fentiman: Maybe we could call it a progress report.

Dehod: Well if you can think of the wording let me know. Is there anything else you guys want to discuss?

Tighe: I'm not sure about the part of the simple majority of the exec committee.

Dumouchel: The execs have a better idea of what is happening, you would want general consent of exec for the goals.

Tighe: There are other things council can do to bypass this, it doesn't make sense.

Dehod: It is a check in balance.

Fentiman: It is a check and balance, if people run they will need to know how it works. It also falls into who is operationalizing this stuff.

Dumouchel: It needs a good check and balance.

Fentiman: We need a good check and balance in policy. We wouldn't want a single person in these equations.

Dehod: I also think there should be three council retreats. One in the summer and one in the fall and one in the winter. Those two should focus more on committees and goals. Then the last one should be in early January. Make sense?

b) Holiday Break

Dehod: What are people's plans?

Eastham: I will be studying on Monday; I have an exam on Tuesday. I am leaving town on the 23<sup>rd</sup> and will be back on the 2<sup>nd</sup>.

Fentiman: I am leaving on the 22<sup>nd</sup>. I might be around for cheques. I have exams on Monday and Tuesday.

Tighe: My last day will be the 21<sup>th</sup>. I will be back on the 4<sup>th</sup>.

Dehod: I am trying to study and I might be in part of next week. I am not going anywhere and I will be back on the 4<sup>th</sup>.

Dumouchel: I am off next week. I will be coming ion for cheques and I will be back on the 4<sup>th</sup>.

Dehod: Aden will be gone on the 17<sup>th</sup> and back on the 4<sup>th</sup>, well I am assuming since he is not here.

c) Executive Retreat

Dehod: The executive retreat will be on Thursday, January 6<sup>th</sup>. I would like to use that day to go over our midterm reports. Please have the reports completed. As well I would like to use part of the day to come up with our list of strategic objectives.

Dumouchel: Would you guys like to do it off site?

Dehod: Yes.

Dumouchel: We could use my place.

Dehod: Those are my thoughts for the exec retreat. Should we do two days?

Tighe: We could go to my cabin but it has no running water.

Dumouchel: I think we should stay in the city if it is two days. One day is enough though for reports and objectives.

Tighe: I will be busy with Antifreeze and need to get stuff done.

Dehod: We will keep it at one day.

d) ECOS

Tighe: We have been going over the ECOS review and I have given the questions to Ian. These questions need to be answered before anything can happen. There will be a meeting on Wednesday. Ian would like to change the name, which is something that has come up a lot in the last four years.

Dumouchel: Name change is a big thing.

Tighe: It's name doesn't make sense for what it's doing but having sustainability in the name does make sense.

Dehod: It makes more sense if people involved come to Exec to explain it better. I think we should have Ian come here with the changes to explain why they make sense. Then we could recommend the changes to council, where Ian and Rory can present on ECOS.

Fentiman: All visual changes will need to be brought to Exec.

Dehod: And also all changes to businesses should be brought to council.

Tighe: That is a good idea to bring all the ECOS information to Exec.

Dumouchel: Could you please bring it to Zach and myself first?

Tighe: Sure.

Dehod: Is that helpful?

Tighe: Yes.

e) SGA Position

Eastham: With Chris transitioning out of the DRPA position I thought we should have a discussion about the restructuring of the governance position. In my opinion it is not good to keep Amanda where she is because I don't expect the new DRPA to understand their relationship. The question is where to move that position to? Amanda is talking to Marc and has ideas about her position.  
Dumouchel: There are three options. She can report to the president, council or

myself. I have not given this a whole lot of thought yet. What do you guys think will work best?

Tighe: I think a few positions as possible should report to directly council.

Eastham: I agree.

Fentiman: Agreed.

Dehod: I think it makes sense for that position to report to council.

Dumouchel: A part time position shouldn't be in charge of a full time employee.

The executive committee then discussed different options for the governance position.

Eastham: I think it would be best to talk to Amanda and get her thoughts on all of this. I also think we all need to take a trip to Augustana in the new year.

## 10. REPORTS:

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|----------------------------|---|
| a) President               | <ul style="list-style-type: none"><li>• BOG on Friday, the tuition motion was passed, the residence stuff was voted against and the meal plan got most of the discussion</li><li>• Strategic plan management retreat is on Friday, it went good</li><li>• This week I am trying to get ready for next semester</li><li>• I am getting ready for an exam Friday</li><li>• Getting organized</li><li>• Get readings done</li><li>• I have a few meetings this week</li><li>• I am also writing Senior Admin letters</li></ul> |
| b) VP Academic             | <ul style="list-style-type: none"><li>• No meetings this week. Catching up on some stuff</li><li>• Grading assessment, results of the focus group</li><li>• Writing on undergrad</li></ul>  |
| c) VP External             | <ul style="list-style-type: none"><li>• n/a</li></ul>   |
| d) VP Operations & Finance | <ul style="list-style-type: none"><li>• I have an exam tomorrow</li><li>• PAW meeting tomorrow</li></ul>  |
| e) VP Student Life         | <ul style="list-style-type: none"><li>• Student group stuff, a DKE investigation</li><li>• Alumni investigation, I'm dealing with that</li><li>• Kids Christmas party went good</li><li>• Antifreeze is going okay</li></ul>  |
| f) General Manager         | <ul style="list-style-type: none"><li>• Today I have a GSA meeting at 12:00pm</li><li>• AMICUSS this afternoon</li><li>• Tomorrow PAW center design meeting</li><li>• I have a couple of meetings tomorrow</li><li>• Wednesday there is a Senior Manager meeting</li></ul>  |

- I have a meeting with Nick and Anita on Wednesday

11. CLOSED SESSION:

12. ADJOURNMENT: Meeting adjourned at 11:24 am.