



ELECTIONS REVIEW COMMITTEE MINUTES

2013 – 2014

Date: November 13th 2013

Time: 3.24 pm

In Attendance:

CHLOE SPEAKMAN (Chair)

HARLEY MORRIS

MARINA BANISTER

Excused Absence:

DAWSON ZENG

ADAM WOODS

Others in Attendance:

SACHITHA KUSALADHARMA

1. CALL TO ORDER:

The meeting was called to order by SPEAKMAN at 3.24 pm.

2. APPROVAL OF AGENDA

The agenda was approved as friendly.

3. APPROVAL OF MINUTES

MORRIS moved to approve the minutes for *October 30, 2013* as tabled. The motion was seconded by SPEAKMAN.

Vote on Motion 2/0/1 (*Abstention by BANISTER*)
CARRIED

4. ANNOUNCEMENTS

Progress with the CRO

SPEAKMAN: I emailed the Chief Returning Officer (CRO) today. I asked him to comment how the by-elections went in general, any issues in publicizing it, and the voter turnout. I also gave him the meeting dates and times of our committee. When he meets us, we can inform him about the issues such as putting posters backwards before the campaign period. I will

let you guys know when he replies.

BANISTER: It would be better if you say that the committee requests to meet him at a specific meeting or meetings.

SPEAKMAN: If he hasn't replied by next week, I will send an email saying that.

5. NEW BUSINESS

Writing a Motion to Present to Council

SPEAKMAN moved that Elections Review Committee (ERC) recommends council to hear ERC's presentation about the election survey.

The motion was seconded by BANISTER.

Vote on Motion 3/ 0 /0

CARRIED

The committee discussed on the details of the motion to be presented to council. The name of the presentation was decided to be "Elections Review Committee Survey". BANISTER and MORRIS agreed to be presenters. MORRIS proposed to include the current draft of the elections survey in the agenda package for the council meeting.

Furthermore, the committee wrote the abstract for the motion after discussions. BANISTER suggested to include the fact that this does not need council's approval, and only feedback and suggestions are expected.

Elections Survey Presentation

6. DISCUSSION

BANISTER suggested that the presentation slides should be minimalist, and that the details should explained in the talk. MORRIS added that it would be good to have some bullet points to fall back on when necessary.

BANISTER and MORRIS decided that they should alternate during the presentation while doing different sections. They also decided on the sections that each of them wanted to present. Furthermore, they decided to meet on the following Monday to discuss and finalize the presentation.

7. REPORTS

None

8. CLOSED SESSION

NIL

9. NEXT MEETING

November 25th at 2 pm.

10. ADJOURNMENT

SPEAKMAN moved to adjourn the meeting.
The motion was seconded by BANISTER.

Vote on Motion 3/ 0 /0
CARRIED

The meeting was adjourned at 3.56 pm.