



Council Administration Committee MINUTES

2011 - 2012 Meeting #19

Date: January 24th 2011

Time: 5:05 pm

In Attendance:

Kim Ferguson (Chair)

Britney Luimes (5:07 pm)

Kelsey Mills

Sarah Zhao

Petros Kusmu

Su Su Liang

Excused Absence:

Others in Attendance:

1. CALL TO ORDER: The meeting was called to order by Ferguson at 5:05pm.

2. APPROVAL OF AGENDA *Zhao* moved that the *May 17th's* agenda be approved as *tabled*.
The motion was seconded by *Liang*.
5/0/0
Carried

3. APPROVAL OF MINUTES *No minutes were available.*

4. ANNOUNCEMENTS

5. REVIEW OF ACTION ITEMS

6. OLD BUSINESS **1. Proposed Appendix to CAC Standing Orders**
Final approval stage
Amended [attached]

Luimes moved that the *Appendix* be approved as amended.
The motion was seconded by *Zhao*.
6/0/0

Carried.

7. NEW BUSINESS

1. Council Mentorship Program advertising strategy

Ferguson: SUtv costs \$9 a week, and needs some set-up for images. A section on the website is free, but ads on the website are around \$50. There might be a booth for SU Outreach in February that we can deal with.

Discussion

Ferguson: We'll look into the SUtv ad, the website page, and the social media strategy, as well as the SU Outreach option.

9. REPORTS

10. CLOSED SESSION

11. NEXT MEETING *February 7th 2011 @ 5pm Sub 6-06*

12. ADJOURNMENT *Luimes moved that the meeting be adjourned at 5:51pm.
The motion was seconded by Kusmu.
6/0/0
Carried.*